



MAYOR & COUNCIL COMMUNICATION

DATE: October 6, 2015
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$332,052.87

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$332,052.87

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$332,052.87. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 10,815.12	Payroll Taxes to IRS & MN Dept of Revenue 10/1/15
ACH	\$ 5,323.78	Payroll Retirement to PERA 10/1/15
DD6662-DD6681	\$ 27,388.71	Payroll Dated (Direct Deposits) 10/1/15
43374-43385	\$ 22,196.17	Accounts Payable 9/30/15
43386-43439	\$ 266,269.09	Accounts Payable 10/6/15
2746	\$ 60.00	Library Card Reimbursement 10/6/15
TOTAL	\$ 332,052.87	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$332,052.87.

ATTACHMENTS:

1. Accounts Payable – check registers