



## **MAYOR & COUNCIL COMMUNICATION**

**DATE: May 17, 2016**  
**CONSENT**  
**ITEM – PRESENTATIONS**  
**MOTION - YES**

**AGENDA ITEM:** Promotion of 2 Probationary Members Jeremy Penman and Brandan Peltier to Firefighter status

**SUBMITTED BY:** Greg Malmquist, Fire Chief

**THROUGH:** City Administrator, Kristina Handt

**REVIEWED BY:** City Administrator, Kristina Handt

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### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... Fire Chief
- Report/Presentation.....Fire Chief
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion ..... Mayor Facilitates

**POLICY RECCOMENDER:** Hiring process of fire department.

**FISCAL IMPACT:** Additional members on the payroll at full pay rates.

**SUMMARY AND ACTION REQUESTED:** Probationary members, Jeremy Penman and Brandan Peltier have successfully completed the requirements of Probation as follows: State Certified Firefighter I & II, State Certified Haz Mat Operations, First Responder and CPR. Approximately 200 hours of training. All the while maintaining their response requirements of Duty Crews, All Calls and Training.

Request motion to promote from Probationary Status to Firefighter.

Following Motion and Approval we will administer their Oath of Office and present them with their badge and helmet.

**LEGISLATIVE HISTORY:** Established hiring process of the fire department.

**BACKGROUND INFORMATION (SWOT):**

**Strengths**                      Addition of 2 trained Firefighters to the Department

**Weaknesses**

**Opportunities**              Long term Firefighter to serve the community.

**Threats**                      Retention

**RECOMMENDATION:**

MOTION to approve promotion of Jeremy Penman and Brandan Peltier from Probationary status to Firefighter.

*Following approval we will administer the Oath of Office and present the new Firefighters with their helmets and badges.*