



MAYOR & COUNCIL COMMUNICATION

DATE: June 21, 2016
CONSENT
ITEM #21
MOTION

AGENDA ITEM: Authorize RFP for Information Technology Services

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Kristina Handt, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: None

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve issuance of an RFP seeking quotes for comparable Information Technology services from vendors other than the City of Roseville (already have their quote for 2017 services). No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo recently received the projected 2017 budgeted costs for Information Services to be provided by the City of Roseville. The quoted rate increase was an increase of 25% over 2016. As shown in the attachment, the cumulative rate increase since 2012 is 216%.

RECOMMENDATION: Staff brought this suggestion to the City Finance Committee on June 14th and it was unanimously agreed to recommend to the City Council that an RFP should be issued to obtain quotes for comparable services from other vendors.

ATTACHMENT:

1. Recap of Roseville historical costs

City of Lake Elmo
Roseville IT Costs
6/14/16 FC Agenda item C

	<u>MIS</u>	<u>Annual Change</u>	<u>Telephone (1)</u>	<u>Annual Change</u>	<u>Total Shared Svcs</u>
2012	19,825		0		19,825
2013	32,570	64.29%	4,583	100.00%	37,153
2014	31,627	-2.90%	4,509	-1.61%	36,136
2015	35,417	11.98%	4,399	-2.44%	39,816
2016	49,995	41.16%	5,945	35.14%	55,940
2017	62,740	25.49%	5,723	-3.73%	68,463
5 year increase		216.47%		100.00%	

(1) The City had it's own phone system until a power outage in the summer of 2012
Roseville was able to do an emergency fix for the City