



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM #4
MOTION

AGENDA ITEM: June 2016 Financial Reporting

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Kristina Handt, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item.....City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: NA

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the June 2016 Financial Reporting Packet. No specific motion is needed as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operations and report the financial (unaudited) statement to the City Council. City guidelines suggest the Council be updated on a regular basis.

STAFF REPORT: Attached please find the comparative financial statements for the month of June 2016 reflecting the monthly and year to date detail, comparing the actual results to the 2016 Budget.

GENERAL FUND:

Revenues:

Total revenue for the month was 93.2% above budget for the month bringing the year to date to 55.2% better than budget. The most significant budget to actual revenue variances are as follows:

- The annual recycling grant proceeds of \$15.7k were received in June but were budgeted to be received later in the year.
- Cable Franchise revenue was 118.3% above the budgeted amount due to the Cities increased share of the franchise revenue.

Expenses:

Total expenses for the month were 72.8% below budget for June bringing the year to date expenses to 31.1% lower than budget.

The following summarizes variances of note:

General:

- General Government expenses were 16.9% higher than budget for the month bringing the year to date expenses to 26.1% higher than budget. This was primarily due legal expenses far exceeding budget and the 3M litigation costs were the cause.
- Total Public Safety expenses were 85.0% lower than budget for the month bringing the year to date expenses to 52.6% lower than budget. This was primarily due to not yet having received the billing from WA Cty for Policing Services for the first half of the year. .
- Public Works – The total Public Works expenses were 84.7% lower than budget for the month bringing year to date expenses to 54.5% better than budget. This is primarily due to the Seal Coating and Cracking filling to not yet having received the progress billings as anticipated in the budget. The project is on schedule and costs will be within the budgeted amounts. This is just a timing issue.

In summary, the June revenues were 93.2% better than budget and the expenses were 72.8% lower than budget resulting in a net income of 103.3% better than budget. On a year to date basis, the revenues are 26.1% above budget and the expenses were 31.1% less than budget resulting in a net income of 75.7% better than budget year to date.

LIBRARY FUND:

The net income for the Library Fund for the month of June was \$1.6k over budget (10.7%) bringing the year to date to \$54.9 better than budget. The ending cash balance as of the end of June is \$150.6k.

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the attached June Financial Report.

ATTACHMENT:

1. June Financial Reports

Budget to Actual Comparative
For the month ending June 30, 2016
101-General Fund Summary
By Department

DEPT 410 - GEN'L GOV'T	Full Year BUDGET 2016	% to date	MONTH				YTD			
			BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)
			Month	Month	Month	Month	YTD	YTD	YTD	YTD
REVENUE										
Total Revenue	3,485,514.32	27.76%	127,435.00	246,176.95	118,741.95	93.18%	585,848.00	967,640.71	381,792.71	65.17%
EXPENSE										
Total Mayor & Council	45,955.32	47.66%	1,675.00	2,312.58	(637.58)	-38.06%	12,050.00	21,903.84	(9,853.84)	-81.77%
Total Administration	360,997.50	93.18%	27,443.66	48,487.91	(21,044.25)	-76.68%	197,023.75	336,367.36	(139,343.61)	-70.72%
Total Elections	15,800.00	7.59%	0.00	0.00	0.00	0.00%	950.00	1,200.00	(250.00)	-26.32%
Total Finance	124,835.30	56.32%	8,673.28	8,495.09	178.19	2.05%	74,413.81	70,301.62	4,112.19	5.53%
Total Planning & Zoning	284,682.35	43.84%	34,606.72	21,578.51	13,028.21	37.65%	142,851.18	124,793.97	18,057.21	12.64%
Total Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%
Total City Hall	55,082.00	55.64%	4,461.00	7,336.73	(2,875.73)	-64.46%	27,541.00	30,645.62	(3,104.62)	-11.27%
Total General Government	935,352.47	64.55%	80,859.66	94,559.14	(13,699.48)	-16.94%	478,829.74	603,771.96	(124,942.22)	-26.09%
DEPT 420 - PUBLIC SAFETY										
Total Police	527,060.47	0.12%	263,530.24	0.00	163,530.24	100.00%	263,530.24	634.22	262,896.02	99.76%
Total Prosecution	54,700.00	41.19%	4,500.00	3,570.58	929.42	20.65%	27,300.00	22,530.76	4,769.24	17.47%
Total Fire	377,231.71	43.00%	33,071.45	23,983.30	9,088.15	27.48%	203,640.85	162,202.42	41,438.43	20.35%
Total Fire Relief	37,323.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Total Building Inspections	260,765.91	40.83%	20,665.08	16,151.94	4,513.14	21.84%	130,605.45	106,470.76	24,134.69	18.48%
Total Emergency Communications	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%
Total Animal Control	7,550.00	54.97%	650.00	1,195.00	(545.00)	-83.85%	3,650.00	4,150.00	(500.00)	-13.70%
Total Public Safety	1,272,031.09	23.56%	324,266.77	48,645.82	175,620.95	54.16%	632,426.54	299,733.16	332,693.38	52.61%

	MONTH				YTD			
	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)
	Month	Month	Month	Month	YTD	YTD	YTD	YTD
DEPT 430 - PUBLIC WORKS								
Total Public Works	411,284.53	34,746.50	(3,966.89)	-11.42%	234,494.76	235,583.76	(1,089.00)	-0.46%
Total Streets	413,000.00	376,760.00	22,536.09	94.02%	391,060.00	58,573.30	332,486.70	85.02%
Total Ice & Snow Removal	87,250.00	1,250.00	1,250.00	100.00%	43,750.00	4,655.87	39,094.13	89.36%
Total Street Lighting	26,400.00	2,200.00	2,133.27	3.03%	13,200.00	12,575.96	624.04	4.73%
Total Recycling	5,900.00	200.00	200.00	100.00%	2,950.00	0.00	2,950.00	100.00%
Total Tree Program	1,000.00	500.00	500.00	100.00%	500.00	614.50	(114.50)	-22.90%
Total Public Works	944,834.53	63,382.75	352,273.75	84.75%	685,954.76	312,003.39	373,951.37	54.52%
DEPT 450 - CULTURE, RECREATION								
Total Parks & Recreation	231,320.23	17,349.09	15,728.41	9.34%	119,626.12	91,148.44	28,477.68	23.81%
IT & Telephone	81,976.00	7,400.00	5,834.68	21.15%	45,056.00	41,398.66	3,657.34	8.12%
GRAND TOTAL ALL EXPENSES	3,465,514.32	845,532.02	222,316.12	72.83%	1,961,893.16	1,306,656.95	610,180.21	31.10%
SUB TOTAL NET INC OVER EXP	20,000.00	(718,097.02)	23,860.83	102.29%	(1,376,045.16)	(339,016.24)	991,972.92	-72.09%
DEPT 460 - COMP ADJ	20,000.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	100.00%
DEPT 490 - CONTINGENCY FUND	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Debt Service Increase	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DEPT 493 - OTH FINANCING	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
GRAND TOTAL ALL DEPTS	3,485,514.32	845,532.02	222,316.12	72.83%	1,981,893.16	1,306,656.95	630,180.21	31.80%
Net Income over Expenses	0.00	(718,097.02)	23,860.83	103.32%	(1,396,045.16)	(339,016.24)	1,057,028.92	75.72%

101-General Fund Detail

By Department

DEPT 410 - GEN'L GOV'T

DEPT 410 - GEN'L GOV'T	Full Year BUDGET 2016	% to date	MONTH				YTD				YTD variance notes
			BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
			Month	Month	Month	Month	YTD	YTD	YTD	YTD	
REVENUE											
Current Ad Valorem Taxes	2,033,198.00	0.11%	0.00	0.00	0.00	0.00%	0.00	2,139.46	2,139.46	100.00%	Pmt from WA Cty related to a tax forfeit parcel
Delinquent Ad Valorem Taxes	15,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Mobile Home Tax	12,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Fiscal Disparities	157,508.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Penalty & Interest on Taxes	700.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Liquor License	11,000.00	61.82%	0.00	0.00	0.00	0.00%	8,000.00	6,800.00	(1,200.00)	-15.00%	
Wastehauler License	1,680.00	64.29%	0.00	1,080.00	1,080.00	100.00%	840.00	1,080.00	240.00	28.57%	
General Contractor License	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	150.00	150.00	100.00%	
Heating Contractor License	2,500.00	84.00%	200.00	300.00	100.00	50.00%	1,300.00	2,100.00	800.00	61.54%	
Building Permits	508,200.00	71.41%	60,000.00	59,963.42	(36.58)	-0.06%	235,000.00	362,900.30	127,900.30	54.43%	Reflects fees from 112 new homes and 11 new commercial units
Building Re-inspect Fees	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Heating Permits	38,000.00	180.14%	4,000.00	9,166.30	5,166.30	129.16%	16,000.00	68,451.72	52,451.72	327.82%	
Plumbing Permits	46,800.00	88.13%	5,400.00	9,605.00	4,205.00	77.87%	20,900.00	41,247.00	20,347.00	97.35%	
Animal License	2,500.00	58.80%	40.00	120.00	80.00	200.00%	2,260.00	1,470.00	(790.00)	-34.96%	
Utility Permits (ROW)	25,000.00	141.58%	5,000.00	11,547.20	6,547.20	130.94%	9,500.00	35,394.40	25,894.40	272.57%	
Burning Permit	2,750.00	55.09%	500.00	0.00	(500.00)	-100.00%	1,000.00	1,515.00	515.00	51.50%	
Massage Therapy Licenses	150.00	0.00%	75.00	0.00	(75.00)	-100.00%	75.00	0.00	(75.00)	-100.00%	
MSA-Maintenance	101,696.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
State Fire Aid	41,500.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
PERA Aid	2,749.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Recycling Grant	15,500.00	101.21%	0.00	15,688.00	15,688.00	100.00%	0.00	15,688.00	15,688.00	100.00%	
Misc State Grant/Surcharge Rev	5,064.00	1292.10%	250.00	0.00	(250.00)	-100.00%	51,348.00	65,432.09	14,084.09	27.43%	Actual greater than budget due to an increased share of market
Cable Franchise Revenue	45,000.00	218.26%	0.00	98,218.41	98,218.41	100.00%	45,000.00	98,218.41	53,218.41	118.26%	
Zoning & Subdivision Fees	27,500.00	38.64%	3,000.00	1,475.00	(1,525.00)	-50.83%	10,000.00	10,625.00	625.00	6.25%	
Plan Check Fees	278,129.00	75.91%	29,000.00	34,343.47	5,343.47	18.43%	131,000.00	211,117.97	80,117.97	61.16%	
Sale of Copies, Books, Maps	175.00	67.05%	20.00	15.50	(4.50)	-22.50%	55.00	117.34	62.34	113.35%	
Assessment Searches	1,215.00	145.68%	150.00	300.00	150.00	100.00%	370.00	1,770.00	1,400.00	378.38%	Reflects fees from 112 new homes and 11 new commercial units
Clean Up Days	2,000.00	0.00%	2,000.00	0.00	(2,000.00)	-100.00%	2,000.00	0.00	(2,000.00)	-100.00%	
Cable Operation Reimbursement	4,000.00	27.63%	1,000.00	0.00	(1,000.00)	-100.00%	2,000.00	1,105.00	(895.00)	-44.75%	
Fines	45,000.00	58.85%	4,000.00	3,854.65	(145.35)	-3.63%	22,500.00	26,481.80	3,981.80	17.70%	
Miscellaneous Permits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Fire Billable Revenue	500.00	0.00%	0.00	500.00	500.00	100.00%	0.00	500.00	500.00	100.00%	
Miscellaneous Revenue	3,500.00	95.35%	300.00	0.00	(300.00)	-100.00%	1,700.00	3,337.22	1,637.22	96.31%	
Interest Earnings	55,000.00	0.00%	12,500.00	0.00	(12,500.00)	-100.00%	25,000.00	0.00	(25,000.00)	-100.00%	
Donations	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	10,000.00	10,000.00	100.00%	
Total Revenue	3,485,514.00	27.76%	127,435.00	246,176.95	118,741.95	93.18%	585,848.00	967,640.71	381,792.71	65.17%	

EXPENSE	Full Year		MONTH						YTD					
	BUDGET		BUDGET		ACTUAL		Variance (\$)		Variance (%)		BUDGET		ACTUAL	
	2016	% to date	Month		Month		Month		Month		YTD		YTD	
1110 - Mayor & Council														
PT Salaries	25,690.00	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
FICA Contributions	1,592.78	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
Medicare Contributions	372.54	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
Workers Compensation	300.00	2.63%	300.00		0.00		300.00		100.00%		300.00		7.90	
Mileage	500.00	0.00%	125.00		0.00		125.00		100.00%		250.00		0.00	
Miscellaneous	5,000.00	182.64%	0.00		1,630.00		(1,630.00)		-100.00%		5,000.00		9,132.06	
Dues & Subscriptions	11,500.00	110.99%	1,000.00		682.58		317.42		31.74%		6,000.00		12,763.88	
Conferences & Training	1,000.00	0.00%	250.00		0.00		250.00		100.00%		500.00		0.00	
Total Mayor & Council	45,955.32	47.66%	1,675.00		2,312.58		(637.58)		-38.06%		12,050.00		21,903.84	
1320 - Administration														
FT Salaries	145,000.00	68.83%	11,153.85		15,911.75		(4,757.90)		-42.66%		72,500.00		99,805.30	
PT Salaries	0.00	0.00%	0.00		1,812.00		(1,812.00)		-100.00%		0.00		1,812.00	
PERA Contributions	10,875.00	63.74%	836.54		1,193.39		(356.85)		-42.66%		5,437.50		6,931.84	
ICMA Contributions	0.00	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
FICA Contributions	8,990.00	66.88%	691.54		1,042.71		(351.17)		-50.78%		4,495.00		6,012.88	
Medicare Contributions	2,102.50	66.87%	161.73		243.85		(82.12)		-74.0%		1,051.25		1,405.88	
Health/Dental Insurance	30,550.00	46.30%	2,350.00		2,176.00		174.00		7.40%		15,275.00		14,144.00	
Unemployment Benefits	0.00	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
Workers Compensation	1,140.00	548.44%	0.00		0.00		0.00		0.00%		1,140.00		6,252.24	
Office Supplies	5,800.00	48.07%	475.00		353.13		121.87		25.66%		2,850.00		2,788.19	
Printed Forms	0.00	100.00%	0.00		0.00		0.00		0.00%		0.00		771.32	
Legal Services	60,000.00	230.44%	5,000.00		15,984.07		(10,984.07)		-219.68%		30,000.00		138,264.78	
Newsletter/Website	8,000.00	0.00%	2,000.00		0.00		2,000.00		100.00%		4,000.00		0.00	
Assessing Services	38,000.00	56.03%	2,500.00		8,792.95		(6,292.95)		-251.72%		21,000.00		21,292.95	
Contract Services	0.00	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
Postage	2,000.00	77.04%	500.00		0.00		500.00		100.00%		1,000.00		1,540.75	
Mileage	550.00	28.34%	75.00		106.76		(31.76)		-42.35%		275.00		155.88	
Legal Publishing	10,040.00	43.34%	900.00		263.40		636.60		70.73%		4,850.00		4,351.77	
Insurance	28,000.00	93.29%	0.00		0.00		0.00		0.00%		28,000.00		26,121.00	
Cable Operation Expense	4,800.00	41.67%	400.00		325.00		75.00		18.75%		2,400.00		2,000.00	
Miscellaneous	600.00	28.21%	50.00		32.90		17.10		34.20%		300.00		169.26	
Dues & Subscriptions	1,200.00	156.44%	100.00		0.00		100.00		100.00%		600.00		1,877.32	
Books	0.00	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
Conferences & Training	3,350.00	20.00%	250.00		250.00		0.00		0.00%		1,850.00		670.00	
Staff Development	0.00	0.00%	0.00		0.00		0.00		0.00%		0.00		0.00	
Total Administration	360,997.50	93.18%	27,443.66		48,487.91		(21,044.25)		-76.68%		197,023.75		336,367.36	
<div> <div>YTD includes \$46k related to 3M litigation</div> <div>June includes annual fee for Assessor svcs from WA Cty</div> </div>														

2016 share of LMC annual Pmt made in Sept 2015 plus Metro Cities annual membership of \$3.7k & YSB for \$5k which was budgeted later in the year

1410 - Elections	MONTH					YTD				
		BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
		Month	Month	Month	Month	YTD	YTD	YTD	YTD	
PT Salaries	12,000.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	YTD variance is a timing issue
Office Supplies	500.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Legal Publications/Notification	500.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Equipment Repair	500.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
County Election Fees	950.00	0.00	0.00	0.00	0.00%	950.00	1,200.00	(250.00)	-26.32%	
Printed Forms	350.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Miscellaneous	1,000.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Total Elections	15,800.00	0.00	0.00	0.00	0.00%	950.00	1,200.00	(250.00)	-26.32%	
1520 - Finance										
FT Salaries	60,630.46	4,653.35	4,632.33	21.02	0.45%	30,246.76	31,055.43	(808.67)	-2.67%	YTD variance is a timing issue
PT Salaries	4,550.00	350.00	2,090.24	(1,740.24)	-497.21%	2,275.00	4,582.44	(2,307.44)	-101.43%	
PERA Contributions	4,888.53	375.25	389.49	(14.24)	-3.79%	2,439.13	2,551.60	(112.47)	-4.61%	
FICA Contributions	4,041.19	310.21	401.75	(91.54)	-29.51%	2,016.35	2,111.45	(95.10)	-4.72%	
Medicare Contributions	945.12	72.55	93.95	(21.40)	-29.50%	471.57	493.78	(22.21)	-4.71%	
Health/Dental Insurance	10,880.00	836.92	870.40	(33.48)	-4.00%	5,440.00	5,657.60	(217.60)	-4.00%	
Unemployment Benefits	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Workers Compensation	550.00	0.00	0.00	0.00	0.00%	550.00	237.16	312.84	56.88%	
Office Supplies	1,000.00	225.00	8.49	216.51	96.23%	850.00	171.52	678.48	79.82%	
Printed Forms	500.00	125.00	0.00	125.00	100.00%	250.00	0.00	250.00	100.00%	
Audit Services	28,650.00	1,150.00	0.00	1,150.00	100.00%	26,150.00	23,150.00	3,000.00	11.47%	YTD variance is a timing issue
Contract Services	6,700.00	525.00	8.44	516.56	98.39%	3,375.00	50.64	3,324.36	98.50%	
Mileage	50.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Miscellaneous	200.00	50.00	0.00	50.00	100.00%	100.00	70.00	30.00	30.00%	
Dues & Subscriptions	750.00	0.00	0.00	0.00	0.00%	250.00	170.00	80.00	32.00%	
Conferences & Training	500.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Total Finance	124,835.50	8,673.28	8,495.09	178.19	2.05%	74,413.81	70,301.62	4,112.19	5.53%	

1910 - Planning & Zoning	Full Year BUDGET 2016	% to date	MONTH				YTD				YTD variance notes
			BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD	
FT Salaries	137,098.00	53.89%	10,546.00	12,983.75	(2,437.75)	-23.12%	68,549.00	73,887.07	(5,338.07)	-7.79%	
PT Salaries	4,800.00	35.19%	1,200.00	1,689.00	(489.00)	-40.75%	2,400.00	1,689.00	711.00	29.63%	
PERA Contributions	10,282.35	53.89%	790.95	973.78	(182.83)	-23.12%	5,141.18	5,541.53	(400.35)	-7.79%	
FICA Contributions	8,500.08	52.12%	653.85	866.43	(212.58)	-32.51%	4,250.04	4,430.62	(180.58)	-4.25%	
Medicare Contributions	1,987.92	52.12%	152.92	202.64	(49.72)	-32.51%	993.96	1,036.17	(42.21)	-4.25%	
Health/Dental Insurance	34,814.00	34.54%	2,678.00	1,850.00	828.00	30.92%	17,407.00	12,025.00	5,382.00	30.92%	
Workers Compensation	800.00	60.24%	0.00	0.00	0.00	0.00%	800.00	481.91	318.09	39.76%	
Developer escrow offset cost recovery	0.00	-100.00%	0.00	(972.51)	972.51	100.00%	0.00	(6,537.51)	6,537.51	100.00%	
Office Supplies	1,800.00	31.33%	150.00	98.97	51.03	34.02%	900.00	563.99	336.01	37.33%	
Printed Forms	750.00	0.00%	250.00	0.00	250.00	100.00%	500.00	0.00	500.00	100.00%	
Engineering Services	20,000.00	33.71%	2,500.00	780.00	1,720.00	68.80%	10,000.00	6,741.26	3,258.74	32.59%	YTD includes East Metro Strong analysis costs related to potential BRT line
Contract Services	60,000.00	40.41%	15,000.00	2,500.00	12,500.00	83.33%	30,000.00	24,248.48	5,751.52	19.17%	
Postage	200.00	3.23%	50.00	6.45	43.55	87.10%	100.00	6.45	93.55	93.55%	
Mileage	250.00	0.00%	20.00	0.00	20.00	100.00%	120.00	0.00	120.00	100.00%	
Miscellaneous	500.00	0.00%	40.00	0.00	40.00	100.00%	240.00	0.00	240.00	100.00%	
Dues & Subscriptions	600.00	3.33%	50.00	0.00	50.00	100.00%	300.00	20.00	280.00	93.33%	
Books	300.00	0.00%	25.00	0.00	25.00	100.00%	150.00	0.00	150.00	100.00%	
Conferences & Training	2,000.00	33.00%	500.00	600.00	(100.00)	-20.00%	1,000.00	660.00	340.00	34.00%	
Total Planning & Zoning	284,682.35	43.84%	34,606.72	21,578.51	13,028.21	37.65%	142,851.18	124,793.97	18,057.21	12.64%	
1930 - Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%	June includes work on 3M litigation and meetings
Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%	
Total Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%	
1940 - City Hall	50.00	0.00%	0.00	0.00	0.00	0.00%	25.00	0.00	25.00	100.00%	June includes \$3.2k bill to Capra for City Hall Sewer connection work
Cleaning Supplies	50.00	0.00%	0.00	0.00	0.00	0.00%	25.00	0.00	25.00	100.00%	
Building Repair Supplies	300.00	0.00%	25.00	0.00	25.00	100.00%	150.00	0.00	150.00	100.00%	
Utilities	7,500.00	30.14%	500.00	285.73	214.27	42.85%	3,750.00	2,260.62	1,489.38	39.72%	
Refuse	600.00	94.12%	50.00	112.94	(62.94)	-125.88%	300.00	564.70	(264.70)	-88.23%	
Repairs/Maint Contractual Bldg	6,000.00	117.19%	500.00	3,471.67	(2,971.67)	-594.33%	3,000.00	7,031.54	(4,031.54)	-134.38%	
Repairs/Maint Contractual Equip	10,800.00	45.32%	900.00	718.26	181.74	20.19%	5,400.00	4,894.38	505.62	9.36%	
Facility Lease	29,532.00	50.00%	2,461.00	2,461.00	0.00	0.00%	14,766.00	14,766.00	0.00	0.00%	
Miscellaneous	300.00	376.13%	25.00	287.13	(262.13)	-1048.52%	150.00	1,128.38	(978.38)	-652.25%	
Total City Hall	55,082.00	55.64%	4,461.00	7,336.73	(2,875.73)	-64.46%	27,541.00	30,645.62	(3,104.62)	-11.27%	
Total General Government	935,352.47	64.55%	80,859.66	94,559.14	(13,699.48)	-16.94%	478,829.74	603,771.96	(124,942.22)	-26.09%	

DEPT 420 - PUBLIC SAFETY			MONTH						YTD									
2100 - Police	Full Year BUDGET 2016	% to date	BUDGET		ACTUAL		Variance (\$)		Variance (%)		BUDGET		ACTUAL		Variance (\$)		Variance (%)	
			Month	Month	Month	Month	Month	Month	YTD	YTD	YTD	YTD	YTD	YTD				
Law Enforcement Contract	527,060.47	0.12%	263,530.24	0.00	263,530.24	100.00%					263,530.24	634.22	262,896.02	99.76%				
Total Police	527,060.47	0.12%	263,530.24	0.00	263,530.24	100.00%					263,530.24	634.22	262,896.02	99.76%				
2150 - Prosecution																		
Attorney Criminal	54,700.00	41.19%	4,500.00	3,570.58	929.42	20.65%					27,300.00	22,530.76	4,769.24	17.47%				
Total Prosecution	54,700.00	41.19%	4,500.00	3,570.58	929.42	20.65%					27,300.00	22,530.76	4,769.24	17.47%				
2220 - Fire																		
FT Salaries	70,300.00	50.02%	5,407.69	5,409.63	(1.94)	-0.04%					35,150.00	35,162.85	(12.85)	-0.04%				
PT Salaries	110,000.00	36.25%	9,166.67	7,670.64	1,496.03	16.32%					55,000.00	39,877.41	15,122.59	27.50%				
PERA Contributions	11,388.60	55.88%	876.05	1,132.86	(256.81)	-29.31%					5,694.17	6,363.70	(669.40)	-11.76%				
FICA Contributions	7,388.33	40.24%	568.33	475.58	92.75	16.32%					3,694.17	2,973.06	721.11	19.52%				
Medicare Contributions	2,747.27	42.69%	211.33	182.64	28.69	13.58%					1,373.63	1,172.73	200.90	14.63%				
Health/Dental Insurance	14,846.00	7.22%	1,142.00	1,088.00	54.00	4.73%					7,423.00	1,072.00	6,351.00	85.56%				
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%					0.00	0.00	0.00	0.00%				
Workers Compensation	18,500.00	80.89%	0.00	0.00	0.00	0.00%					18,500.00	14,965.50	3,534.50	19.11%				
Office Supplies	850.00	114.05%	70.00	182.00	(112.00)	-160.00%					420.00	969.46	(549.46)	-130.82%				
EMS Supplies	3,400.00	15.25%	280.00	0.00	280.00	100.00%					1,680.00	518.56	1,161.44	69.13%				
Fire Prevention	3,000.00	2.07%	250.00	0.00	250.00	100.00%					1,500.00	62.00	1,438.00	95.87%				
Fuel, Oil & Fluids	13,000.00	24.88%	1,075.00	638.11	436.89	40.64%					6,450.00	3,224.89	3,215.11	49.85%				
Small Tools & Equip	12,000.00	20.20%	1,000.00	75.27	924.73	92.47%					6,000.00	2,423.40	3,576.60	59.61%				
Physicals	3,904.00	18.29%	350.00	115.00	235.00	67.14%					2,100.00	714.00	1,386.00	66.00%				
Radio	18,097.51	60.67%	4,524.38	3,914.76	609.62	13.47%					9,048.75	10,980.52	(1,931.77)	-21.35%				
Mitlge	500.00	128.84%	40.00	0.00	40.00	100.00%					260.00	644.22	(384.22)	-147.78%				
Insurance	8,307.00	87.76%	0.00	0.00	0.00	0.00%					8,307.00	7,290.00	1,017.00	12.24%				
Electric Utility	15,500.00	41.89%	1,300.00	613.67	686.33	52.79%					8,000.00	6,492.87	1,507.13	18.84%				
Refuse	1,200.00	119.33%	100.00	266.38	(166.38)	-166.38%					600.00	1,431.90	(831.90)	-138.65%				
Repair/Maint Bldg	15,250.00	29.36%	1,000.00	1,092.18	(92.18)	-9.22%					9,000.00	4,477.83	4,522.17	50.25%				
Repair/Maint Equip	25,650.00	46.53%	2,200.00	822.84	1,377.16	62.60%					13,200.00	11,935.79	1,264.21	9.58%				
Uniforms	4,100.00	2.68%	450.00	0.00	450.00	100.00%					2,100.00	109.90	1,990.10	94.77%				
Miscellaneous	2,000.00	78.82%	200.00	303.74	(103.74)	-51.87%					1,000.00	1,576.37	(576.37)	-57.64%				
Dues & Subscriptions	3,863.00	60.29%	320.00	0.00	320.00	100.00%					1,920.00	2,329.00	(409.00)	-21.30%				
Books	440.00	0.00%	40.00	0.00	40.00	100.00%					220.00	0.00	220.00	100.00%				
Conferences & Training	17,000.00	50.73%	4,000.00	0.00	4,000.00	100.00%					8,000.00	8,624.46	(624.46)	-7.81%				
Conferences & Training (Reimb)	(6,000.00)	0.00%	(1,500.00)	0.00	(1,500.00)	-100.00%					(3,000.00)	(3,200.00)	200.00	-6.67%				
Total Fire	377,231.71	43.00%	33,071.45	23,983.30	9,088.15	27.48%					203,640.85	162,202.42	41,438.43	20.35%				
2250 - Fire Relief																		
Fire State Aid	37,323.00	0.00%	0.00	0.00	0.00	0.00%					0.00	0.00	0.00	0.00%				
Total Fire Relief	37,323.00	0.00%	0.00	0.00	0.00	0.00%					0.00	0.00	0.00	0.00%				

2400 - Building Inspection	Full Year BUDGET 2016	% to date	MONTH				YTD			
			BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD
FT Salaries	168,171.00	43.82%	12,936.23	12,540.59	395.64	3.06%	84,085.50	73,692.74	10,392.76	12.36%
PERA Contributions	12,612.83	40.17%	970.22	940.55	29.67	3.06%	6,306.41	5,066.25	1,240.16	19.67%
FICA Contributions	10,426.60	42.59%	802.05	758.93	43.12	5.38%	5,213.30	4,440.46	772.84	14.82%
Medicare Contributions	2,438.48	42.59%	187.58	177.48	10.10	5.38%	1,219.24	1,038.46	180.78	14.83%
Health/Dental Insurance	29,692.00	36.64%	2,284.00	1,088.00	1,196.00	52.36%	14,846.00	10,880.00	3,966.00	26.71%
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Workers Compensation	5,000.00	29.28%	0.00	0.00	0.00	0.00%	2,500.00	1,463.81	1,036.19	41.45%
Office Supplies	2,100.00	29.78%	175.00	108.56	66.44	37.97%	1,050.00	625.40	424.60	40.44%
Printed Forms	700.00	0.00%	175.00	0.00	175.00	100.00%	350.00	0.00	350.00	100.00%
Fuel, Oil & Fluids	6,500.00	8.01%	600.00	0.00	600.00	100.00%	3,200.00	520.63	2,679.37	83.73%
Engineering	14,000.00	16.88%	1,500.00	175.00	1,325.00	88.33%	6,800.00	2,363.75	4,436.25	65.24%
Inspector Contract Services	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	4,586.41	(4,586.41)	-100.00%
Mileage	200.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Insurance	900.00	19.78%	0.00	0.00	0.00	0.00%	900.00	178.00	722.00	80.22%
Repairs/Maint Equip	1,800.00	1.99%	150.00	0.00	150.00	100.00%	900.00	35.83	864.17	96.02%
Uniforms	850.00	0.00%	70.00	0.00	70.00	100.00%	420.00	0.00	420.00	100.00%
Miscellaneous	725.00	45.37%	55.00	0.00	55.00	100.00%	330.00	328.94	1.06	0.32%
Dues & Subscriptions	700.00	12.86%	60.00	0.00	60.00	100.00%	360.00	90.00	270.00	75.00%
Books	725.00	120.01%	0.00	362.83	(362.83)	-100.00%	725.00	870.08	(145.08)	-20.01%
New Truck	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Conferences & Training	3,225.00	8.99%	700.00	0.00	700.00	100.00%	1,400.00	290.00	1,110.00	79.29%
Total Building Inspections	260,765.91	40.83%	20,665.08	16,151.94	4,513.14	21.84%	130,605.45	106,470.76	24,134.69	18.48%
2500 - Emergency Communications	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%
Contract Services	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%
Total Emergency Communications	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%
2700 - Animal Control	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Printed Forms	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Contract Services	7,550.00	54.97%	650.00	1,195.00	(545.00)	-83.85%	3,650.00	4,150.00	(500.00)	-13.70%
Miscellaneous (Impounding)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Total Animal Control	7,550.00	54.97%	650.00	1,195.00	(545.00)	-83.85%	3,650.00	4,150.00	(500.00)	-13.70%
Total Public Safety	1,272,031.09	23.56%	324,266.77	48,645.82	275,620.95	85.00%	632,426.54	299,733.16	332,693.38	52.61%

DEPT 430 - PUBLIC WORKS										
3100 - Public Works	Full Year BUDGET 2016	% to date	MONTH				YTD			
			BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD
FT Salaries	169,779.00	65.54%	13,059.92	16,847.02	(3,787.10)	-29.00%	84,889.50	111,272.41	(26,382.91)	-31.08%
PT Salaries	7,000.00	0.00%	1,750.00	0.00	1,750.00	100.00%	12,250.00	0.00	12,250.00	100.00%
PERA Contributions	12,733.11	65.54%	979.49	1,263.53	(284.04)	-29.00%	6,366.71	8,345.51	(1,978.80)	-31.08%
FICA Contributions	10,526.30	63.09%	809.72	1,001.85	(192.13)	-23.73%	5,263.15	6,641.06	(1,377.91)	-26.18%
Medicare Contributions	2,461.80	63.10%	189.37	234.36	(44.99)	-23.76%	1,230.90	1,553.29	(322.39)	-26.19%
Health/Dental Insurance	44,759.00	50.84%	3,443.00	3,610.00	(167.00)	-4.85%	22,379.50	22,754.00	(374.50)	-1.67%
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Workers Compensation	18,000.00	77.65%	0.00	0.00	0.00	0.00%	18,000.00	13,977.59	4,022.41	22.35%
Office Supplies	2,000.00	20.32%	165.00	0.00	165.00	100.00%	990.00	406.33	583.67	58.96%
Shop Materials	2,000.00	96.04%	165.00	6.20	158.80	96.24%	990.00	1,920.87	(930.87)	-94.03%
Building Repair Supplies	500.00	262.74%	40.00	500.88	(460.88)	-1152.20%	240.00	1,313.68	(1,073.68)	-447.37%
Small Tools and Minor Equip	1,200.00	213.20%	100.00	0.00	100.00	100.00%	600.00	2,558.42	(1,958.42)	-326.40%
Engineering Services	12,000.00	26.04%	1,000.00	307.00	693.00	69.30%	6,000.00	3,124.50	2,875.50	47.93%
Contract Services	1,000.00	219.67%	0.00	766.80	(766.80)	-100.00%	500.00	2,196.65	(1,696.65)	-339.33%
Radio	1,300.00	47.55%	325.00	309.06	15.94	4.90%	650.00	618.12	31.88	4.90%
Mileage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Insurance	16,000.00	94.41%	0.00	0.00	0.00	0.00%	16,000.00	15,105.00	895.00	5.59%
Electric Utility	28,000.00	42.81%	1,500.00	608.14	891.86	59.46%	14,500.00	11,985.51	2,514.49	17.34%
Refuse	2,500.00	51.33%	225.00	216.67	8.33	3.70%	1,225.00	1,283.35	(58.35)	-4.76%
Fuel, Oil, Fluids (ALL depts)	42,000.00	24.76%	2,500.00	2,881.17	(381.17)	-15.25%	22,500.00	10,398.73	12,101.27	53.78%
Repair/Maint Bldg	4,000.00	140.75%	330.00	734.22	(404.22)	-122.49%	1,980.00	5,630.14	(3,650.14)	-184.35%
Repair/Maint NOT Bldg	500.00	33.00%	40.00	0.00	40.00	100.00%	240.00	164.99	75.01	31.25%
Repair/Maint Equip (in)	2,400.00	69.83%	200.00	441.58	(241.58)	-120.79%	1,200.00	1,675.94	(475.94)	-39.66%
Repair/Maint Equip (out)	5,000.00	10.38%	500.00	0.00	500.00	100.00%	2,500.00	518.83	1,981.17	79.25%
Equipment Parts	8,000.00	4.41%	725.00	0.00	725.00	100.00%	3,930.00	352.52	3,597.48	91.08%
Uniforms	3,600.00	60.85%	300.00	212.98	87.02	29.01%	1,800.00	2,190.59	(390.59)	-21.70%
Miscellaneous	1,000.00	54.40%	150.00	125.95	24.05	16.03%	450.00	543.95	(93.95)	-20.88%
Landscaping Material	500.00	0.00%	125.00	0.00	125.00	100.00%	250.00	0.00	250.00	100.00%
Dues & Subscriptions	200.00	49.50%	50.00	0.00	50.00	100.00%	100.00	99.00	1.00	1.00%
Conferences & Training	4,425.00	2.15%	375.00	0.00	375.00	100.00%	750.00	95.00	655.00	87.33%
Personal Protection Equipment	2,400.00	0.00%	200.00	0.00	200.00	100.00%	1,200.00	0.00	1,200.00	100.00%
Clean up Days	5,500.00	161.05%	5,500.00	8,645.98	(3,145.98)	-57.20%	5,500.00	8,857.78	(3,357.78)	-61.05%
Total Public Works	411,284.21	57.28%	34,746.50	38,713.39	(3,966.89)	-11.42%	234,494.76	235,583.76	(1,089.00)	-0.46%
3120 - Streets										
Equipment Parts	3,000.00	0.00%	250.00	0.00	250.00	100.00%	1,500.00	0.00	1,500.00	100.00%
Street Maintenance Materials	20,000.00	20.90%	3,000.00	2,451.15	548.85	18.30%	10,000.00	4,179.72	5,820.28	58.20%
Seal Coating/Crack Filling	210,000.00	23.77%	210,000.00	20,084.94	189,915.06	90.44%	210,000.00	49,912.94	160,087.06	76.23%
Mill and Overlay Program	160,000.00	0.00%	160,000.00	0.00	160,000.00	100.00%	160,000.00	0.00	160,000.00	100.00%
Sign Repair Materials	2,500.00	85.07%	300.00	0.00	300.00	100.00%	1,300.00	2,126.67	(826.67)	-63.59%
Contract Services - General	10,000.00	18.10%	2,000.00	0.00	2,000.00	100.00%	4,000.00	1,809.71	2,190.29	54.76%
Contract Services - ROW	5,000.00	0.00%	1,000.00	0.00	1,000.00	100.00%	3,000.00	0.00	3,000.00	100.00%
Repairs/Maint Equipment	2,500.00	21.77%	210.00	0.00	210.00	100.00%	1,260.00	544.26	715.74	56.80%
Total Streets	413,000.00	14.18%	376,760.00	22,536.09	354,223.91	94.02%	391,060.00	58,573.30	332,486.70	85.02%

DEPT 450 - CULTURE, RECREATIO		Full Year		MONTH				YTD			
5200 - Parks & Recreation	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
	2016		Month	Month	Month	Month	YTD	YTD	YTD	YTD	
FT Salaries	115,254.00	34.53%	8,865.69	6,006.99	2,858.70	32.24%	57,627.00	39,800.93	17,826.07	30.93%	
PT Salaries	32,500.00	39.35%	2,500.00	5,130.50	(2,630.50)	-105.22%	16,250.00	12,787.25	3,462.75	21.31%	
PERA Contributions	8,644.05	38.88%	664.93	548.74	116.19	17.47%	4,322.03	3,360.72	961.31	22.24%	
FICA Contributions	9,160.75	34.15%	704.67	670.12	34.55	4.90%	4,580.37	3,128.24	1,452.13	31.70%	
Medicare Contributions	2,142.43	34.15%	164.80	156.73	8.07	4.90%	1,071.22	731.61	339.61	31.70%	
Health/Dental Insurance	19,019.00	49.58%	1,463.00	1,450.80	12.20	0.83%	9,509.50	9,430.20	79.30	0.83%	
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Workers Compensation	4,700.00	92.34%	0.00	0.00	0.00	0.00%	4,700.00	4,340.16	359.84	7.66%	
Shop Materials	1,000.00	130.31%	75.00	230.86	(155.86)	-207.81%	550.00	1,303.06	(753.06)	-136.92%	
Chemicals	1,500.00	42.26%	125.00	0.00	125.00	100.00%	750.00	633.85	116.15	15.49%	
Equipment Parts	4,000.00	32.22%	330.00	173.85	156.15	47.32%	1,980.00	1,288.72	691.28	34.91%	
Building Repair Supplies	500.00	117.13%	40.00	116.67	(76.67)	-191.68%	240.00	585.64	(345.64)	-144.02%	
Landscaping Materials	2,000.00	60.97%	166.00	397.02	(231.02)	-139.17%	996.00	1,219.49	(223.49)	-22.44%	
Small Tools and Minor Equip	2,000.00	40.98%	200.00	126.63	73.37	36.69%	1,050.00	819.63	230.37	21.94%	
Mileage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Insurance	3,200.00	96.22%	0.00	0.00	0.00	0.00%	3,200.00	3,079.00	121.00	3.78%	
Electric Utility	9,500.00	44.22%	700.00	561.39	138.61	19.80%	4,700.00	4,201.07	498.93	10.62%	
Refuse	1,500.00	6.67%	125.00	0.00	125.00	100.00%	750.00	100.00	650.00	86.67%	
Repair/Maint Bldg	1,800.00	0.00%	150.00	0.00	150.00	100.00%	900.00	0.00	900.00	100.00%	
Repair/Maint NOT Bldg	3,000.00	48.18%	250.00	0.00	250.00	100.00%	1,500.00	1,445.42	54.58	3.64%	
Repair/Maint Equip	1,500.00	97.56%	125.00	158.11	(33.11)	-26.49%	750.00	1,463.45	(713.45)	-95.13%	
Rental Buildings	6,000.00	18.30%	500.00	0.00	500.00	100.00%	3,000.00	1,097.74	1,902.26	63.41%	
Personal Protection Equipment	1,200.00	25.82%	100.00	0.00	100.00	100.00%	600.00	309.84	290.16	48.36%	
Miscellaneous	1,200.00	1.87%	100.00	0.00	100.00	100.00%	600.00	22.42	577.58	96.26%	
Total Parks & Recreation	231,320.23	39.40%	17,349.09	15,728.41	1,620.68	9.34%	119,626.12	91,148.44	28,477.68	23.81%	
YTD reflects correction to allocate final YE billing to all depts											
IT & Telephone											
IT-Hardware	3,000.00	48.83%	1,500.00	0.00	1,500.00	100.00%	1,500.00	1,465.00	35.00	2.33%	
IT-Software	8,156.00	60.54%	0.00	0.00	0.00	0.00%	8,156.00	4,937.83	3,218.17	39.46%	
IT-Support Services	50,000.00	50.55%	4,165.00	4,211.25	(46.25)	-1.11%	24,990.00	25,272.50	(282.50)	-1.13%	
IT-Networking	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
INET Contingency	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Telephone	20,820.00	46.70%	1,735.00	1,623.43	111.57	6.43%	10,410.00	9,723.33	686.67	6.60%	
Total IT & Telephone	81,976.00	50.50%	7,400.00	5,834.68	1,565.32	21.15%	45,056.00	41,398.66	3,657.34	8.12%	
Grand Total all Expenses											
	3,465,514.00	37.70%	845,532.02	222,316.12	615,815.90	72.83%	1,961,893.16	1,306,656.95	610,180.21	31.10%	
Subtotal Net Income over Expenses	20,000.00	-1695.08%	(718,097.02)	23,860.83	734,557.85	102.29%	(1,376,045.16)	(339,016.24)	991,972.92	-72.09%	
DEPT 460 - COMP ADJ	20,000.00	0.00%	0.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	100.00%	
Debt Service Increase	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Transfer to City Projects (Streets)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
DEPT 493 - OTH FINANCING	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
GRAND TOTAL EXP ALL DEPTS											
	3,485,514.00	37.49%	845,532.02	222,316.12	615,815.90	72.83%	1,981,893.16	1,306,656.95	630,180.21	31.80%	
Net Income over Expenses	0.00	0.00%	(718,097.02)	23,860.83	741,957.85	103.32%	(1,396,045.16)	(339,016.24)	1,057,028.92	75.72%	

YTD reflects correction to allocate final YE billing to all depts

7/19/2016

	Full Year BUDGET 2016	% to date	2016 BUDGET	Month 2016 ACTUALS	Over/ (under)	YTD 2016 BUDGET	2016 ACTUALS	Over/ (under)	Notes
REVENUE									
Current Ad Valorem Taxes	256,957.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	Funds received from WA City July and December
Rental Income	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Interest Earnings	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Miscellaneous Revenue	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Donations	0.00	100.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Total Revenue	256,957.00	4.27%	0.00	0.00	0.00	0.00	10,970.00	10,970.00	Includes grant proceeds of \$10k from Brenner Fdn
EXPENSE									
FT Salaries	46,311.07	51.20%	3,680.84	3,807.85	(127.01)	22,715.66	23,709.80	(994.14)	Library Renovations
PT Salaries	26,260.00	45.79%	2,020.00	1,770.06	249.94	13,130.00	12,024.75	1,105.25	
PERA Contributions	4,277.55	62.66%	325.71	418.34	(92.63)	2,006.65	2,680.11	(673.46)	
FICA Contributions	3,479.51	61.28%	253.66	333.25	(79.59)	1,573.09	2,132.29	(559.20)	
Medicare Contributions	813.78	61.28%	59.33	77.95	(18.62)	367.92	498.72	(130.80)	
Health/Dental Insurance	14,144.00	50.00%	1,088.00	1,088.00	0.00	7,072.00	7,072.00	0.00	
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Workers Compensation	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Library svcs supplies	1,100.01	0.00%	91.67	0.00	91.67	550.02	0.00	550.02	
Office Supplies	3,600.00	34.17%	300.00	416.51	(116.51)	1,800.00	1,230.24	569.76	
Library Collection Maintenance	42,811.08	81.03%	4,000.00	5,183.28	(1,183.28)	28,500.00	34,687.99	(6,187.99)	
Legal Services	1,500.00	128.30%	125.00	193.75	(68.75)	1,250.00	1,924.50	(674.50)	
Contract Services	6,000.00	0.00%	500.00	0.00	500.00	3,000.00	0.00	3,000.00	
Engineering Services	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Telephone	1,560.00	60.01%	130.00	181.34	(51.34)	780.00	936.18	(156.18)	
Internet	1,800.00	34.76%	150.00	50.64	99.36	900.00	625.64	274.36	
Information Technology (Equino	3,100.00	0.00%	0.00	0.00	0.00	3,100.00	0.00	3,100.00	
Software	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Insurance	2,000.00	81.85%	0.00	0.00	0.00	2,000.00	1,637.00	363.00	
Utilities	7,500.00	36.82%	500.00	507.62	(7.62)	3,900.00	2,761.50	1,138.50	
Refuse	600.00	86.58%	50.00	319.89	(269.89)	300.00	519.45	(219.45)	
Repair/Maint Bldg	12,000.00	145.47%	1,000.00	3,209.00	(2,209.00)	6,000.00	17,456.75	(11,456.75)	Library Renovations
Repair/Maint NOT Bldg	0.00	100.00%	0.00	0.00	0.00	0.00	94.42	(94.42)	
Repair/Maint Equip (out-LH Int)	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Library Card Reimbursements	12,000.00	95.23%	0.00	93.00	(93.00)	12,000.00	11,427.67	572.33	
WA City Svc Fee	9,300.00	0.00%	1,000.00	0.00	1,000.00	3,000.00	0.00	3,000.00	
Library Service Improvements	46,000.00	0.00%	0.00	0.00	0.00	46,000.00	0.00	46,000.00	
Miscellaneous	1,800.00	20.55%	150.00	0.00	150.00	900.00	369.94	530.06	
Building Purchase Reprint	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Building-Property Tax	1,000.00	0.00%	0.00	0.00	0.00	500.00	0.00	500.00	
Other Equipment	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Subscriptions	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	
Conferences & Training	3,500.00	0.00%	0.00	0.00	0.00	2,250.00	0.00	2,250.00	
Programs	4,500.00	0.00%	600.00	0.00	600.00	2,100.00	0.00	2,100.00	
Internal changes	0.00	100.00%	0.00	0.00	0.00	0.00	10.00	(10.00)	
Total Library	256,957.00	47.40%	16,024.21	17,650.48	(1,626.27)	165,695.34	121,798.95	43,896.39	
Net Income/(Expense)	0.00		(16,024.21)	(17,650.48)	(1,626.27)	(165,695.34)	(110,828.95)	54,866.39	
12/31/15 Cash Balance	232,917.24				10.15%			-33.11%	
Net Income/(Expense)	0.00								
Accrued AP									
CIP (self funded)	(30,000.00)								
Contingencies	0.00								
2014 AP accrual reversal									
Ending Cash Balance	202,917.24								

150,586.62

150,586.62