



STAFF REPORT

DATE: January 3, 2017

REGULAR

ITEM #: 14

AGENDA ITEM: Planning Commission Appointments

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

The Planning Commission is established to meet the requirements of state statute; to develop and enforce the Comprehensive Plan and amendments to the plan, subject to Council approval and the requirements of the Municipal Planning Act; and to review and make recommendations on subdivisions, zoning applications, planned unit developments, and site and building plans as provided by ordinance. No expenditures by the Commission shall be made unless and until authorized for the purpose by the Council. The Planning Commission shall consist of 7 voting members and 2 non-voting alternate members. The voting members shall be appointed for a 3-year term so that only 1/3 of the appointments will expire on December 31 of each year.

The terms of two commissioners expired 12/31/16: Gary Fields and Susan Dunn. The city notified both individuals of their terms expiring in early December asking them to reapply if they were interested in another term. The city also advertised for applications from the general public.

ISSUE BEFORE COUNCIL:

Who should the Council appoint to the Planning Commission for two three year terms?

PROPOSAL:

The following individuals have expressed an interest in being appointed to the Planning Commission:

Gary Fields

Jesse Hartley

Dale Dorschner

Susan Dunn

OPTIONS:

Any two of the above individuals would be eligible for appointment to the Planning Commission.

RECOMMENDATION:

“Move to appoint _____ and _____ to the Planning Commission”

Or take the appointments separately (2 motions)

“Move to appoint _____ to the Planning Commission”