



STAFF REPORT

DATE: April 18, 2017

REGULAR

ITEM #: 19

AGENDA ITEM: Amendments to Planning Commission Ordinance

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

Council discussed changes to Chapter 32 of the Code of Ordinances related to the Planning Commission at their March work session.

ISSUE BEFORE COUNCIL:

Should the Council amend provisions related to the Planning Commission?

PROPOSAL DETAILS/ANALYSIS:

Included in your packet is Ordinance No 08-172 An Ordinance Amending the Lake Elmo City Code of Ordinances by Amending the City's Provisions related to the Planning Commission.

The ordinance includes the two changes discussed at the March work session. First, section 32.029 regarding the removal of commissioners would be amended to require a majority vote of the council rather than a 4/5th vote.

Second, section 32.032 regarding the annual work plan would be amended to remove the joint meeting between the Council and Planning Commission in September each year. This was proposed to be removed since the practice has not been followed. At any time the Council and Commission could hold a joint meeting if they so desired. The requirement of creating an annual work plan would remain.

FISCAL IMPACT:

NA

OPTIONS:

- 1) Approve Ordinance No 08-172
- 2) Amend and then Approve Ordinance No 08-172
- 3) Do not make any changes to Chap 32 of the City's Code of Ordinances

RECOMMENDATION:

Motion to approve Ordinance No 08-172 An Ordinance Amending the Lake Elmo City Code of Ordinances by Amending the City's Provisions related to the Planning Commission

ATTACHMENTS:

- Ordinance No 08-172

**CITY OF LAKE ELMO
COUNTY OF WASHINGTON
STATE OF MINNESOTA**

ORDINANCE NO. 08-172

**AN ORDINANCE AMENDING THE LAKE ELMO CITY CODE OF ORDINANCES BY
AMENDING THE CITY'S PROVISIONS RELATED TO THE PLANNING
COMMISSION**

SECTION 1. The City Council of the City of Lake Elmo hereby amends Chapter 32, Sections 32.029 and 32.032 of the City Code by adding the underlined language and deleting the ~~stricken~~ language as follows:

§ 32.029 REMOVAL.

Any member or alternate member may be removed by a ~~4/5-~~ majority vote of the Council, for cause. Cause shall include but not be limited to having more than 3 consecutive absences or being absent from more than 1/3 of the meetings in any 1 calendar year. The Council may consider exceptional circumstances when applying this rule.

§ 32.032 ANNUAL WORK PLAN.

The Planning Commission shall ~~meet with the Council at the Commission's first meeting in September each year to~~ develop an annual work plan, including a list of projects, points of interaction on projects, programs, and goals for the following year.

SECTION 2. Effective Date. This ordinance shall become effective immediately upon adoption and publication in the official newspaper of the City of Lake Elmo.

SECTION 3. Adoption Date. This Ordinance No. ____ was adopted on this ____ day of April 2017, by a vote of __ Ayes and __ Nays.

LAKE ELMO CITY COUNCIL

Mike Pearson, Mayor

ATTEST:

Julie Johnson, City Clerk

This Ordinance _____ was published on the ____ day of _____, 2017.