



STAFF REPORT

DATE: April 4, 2017

REGULAR

ITEM #: 17

AGENDA ITEM: Comprehensive Plan Advisory Panel

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

In March, the City entered into a contract with SHC to perform the 2040 Comprehensive Plan Update. As part of their proposal, they suggested establishing an Advisory Panel. The Advisory Panel will serve as the principal working group through the Comprehensive Planning process. The Advisory Panel will have a variety of responsibilities, and will be expected to participate and provide feedback throughout the process, with meetings and event attendance mostly occurring between April and November of this year. Representation is proposed as follows:

1-Planning Commission member

1-Parks Commission member

1-EDA member

1-Environmental Committee member

1-Public Safety Committee member

2-4 Public at large, may include high school students and business representatives

Staff worked with the identified committees/commissions to select a representative(s). In order to solicit the at large members, notices were placed in the FRESH for several weeks and word of mouth recruitment.

ISSUE BEFORE COUNCIL:

Who should the Council appoint to the Comp Plan Advisory Committee?

PROPOSAL:

Commission/Committee selections are as follows:

- Planning Commission: Jess Hartely
- Parks Commission: Mary Fricke
- EDA: TBD
- Environmental Committee: Bev Schwalbach/ Dominic Travis (back up)
- Public Safety Committee: Lisa McGinn/Cullen Case (back up)

Applications were received from the following public members (listed in order received):

- Kathy Weeks
- Terry Emerson
- Barbara Birschbach
- Madison Bergmann
- Brooke Knoll
- Susan Dunn
- George Johnson

- Neil Krueger

Staff would recommend that the commission/committee volunteers be approved as suggested. In addition, staff would recommend the appointment Madison Bergmann and Brooke Knoll as they are students and can provide a perspective not often included in the public participation process. Lastly, Terry Emerson has been appointed to the Planning Commission after submitting this application, staff would not support his appointment to the Advisory Panel since there is already a Planning Commission representative.

FISCAL IMPACT:

NA

OPTIONS:

Any of the individuals listed above may be appointed to the Advisory Panel.

RECOMMENDATION:

“Move to appoint commission/committee representatives listed above and Madison Bergmann, Brooke Knoll, _____, and _____ to the Comp Plan Advisory Panel.”

ATTACHMENTS:

None