



STAFF REPORT

DATE: May 16, 2017

CONSENT

ITEM #: 7

AGENDA ITEM: 2017 Crack Seal Project – Pay Request No. 1 (FINAL)

SUBMITTED BY: Ryan Stempski, Project Engineer

REVIEWED BY: Krintina Handt, City Administrator
Rob Weldon, Public Works Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council accept the improvements and approve Pay Request No. 1 (FINAL) for the 2017 Crack Seal Project?

BACKGROUND AND PROPOSAL DETAILS/ANALYSIS: The 2017 Crack Seal Project has been fully completed. The Project Engineer has prepared a Certificate of Completion and is recommending acceptance of the improvements and release of payment in full. The one year warranty period will begin on May 16, 2017, and will extend to May 16, 2018.

Gopher State Sealcoat, Inc., has submitted Partial Pay Request No. 1 (FINAL) in the amount of \$29,992.00. The request has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: None. Final payment is proposed in accordance with the Contract for the project.

RECOMMENDATION: Staff is recommending that the City Council, *as part of the Consent Agenda*, accept the improvements and approve Pay Request No. 1 (FINAL) to Gopher State Sealcoat, Inc. in the amount of \$29,992.00 for the 2017 Crack Seal Project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to Gopher State Sealcoat, Inc. in the amount of \$29,992.00 for the 2017 Crack Seal Project”.

ATTACHMENTS:

1. Engineer’s Certificate of Completion dated May 16, 2017.
2. Gopher State Sealcoat Invoice dated May 4, 2017.

CERTIFICATE OF COMPLETION

DATE OF ISSUANCE: May 16, 2017

OWNER:	<u>CITY OF LAKE ELMO, MN</u>
CONTRACTOR:	<u>GOPHER STATE SEALCOAT, INC.</u>
PROJECT NAME:	<u>2017 CRACK SEAL PROJECT</u>
PROJECT NO.:	<u>2017.119</u>

- ☒ This Certification of Completion applies to all work under the Contract Documents
☐ This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated April 18, 2017. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: May 5, 2017

Ryan Stempski Reg. No. 45395

FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS May 16, 2017 AND ENDS May 16, 2018



Invoice

12519 Rhode Island Avenue
Savage, MN 55378

Date	Invoice #
5/4/2017	16325

Bill To
City of Lake Elmo Attn: Ryan Stempski 3800 Laverne Avenue North Lake Elmo, MN 55042

Job Location
various streets, per map

P.O. No.	Terms	Due Date	Rep
	Net 10	5/14/2017	CAO

Description		Amount
Crack Sealing		29,992.00
We appreciate your business! Questions? Call (952) 931-9188.		Total \$29,992.00
Phone #	952-931-9188	Fax # 952-931-0956
info@gopherstatessealcoat.com		