# THE CITY OF LAKE ELMO

## STAFF REPORT

DATE: August 15, 2017
**CONSENT**

**TO:** City Council
**FROM:** Greg Malmquist, Fire Chief
**AGENDA ITEM**: Month End Fire Department Update for July 2017
**REVIEWED BY:** Kristina Handt, City Administrator

**ISSUE BEFORE COUNCIL:** Review month end activity update from fire department. Advise on any additional information requested.

**PROPOSAL DETAILS/ANALYSIS:**
We had 39 calls for July.

| | |
|---|---|
| 2 | Fire alarms |
| 1 | CO detector alarm |
| 8 | Dispatched and cancelled en route |
| 19 | Medicals |
| 1 | Fire (other) |
| 1 | Gas leak |
| 1 | Grass Fire |
| 4 | Car accidents with injuries |
| 1 | Outside equipment fire |
| 1 | Outside rubbish fire |
| 39 Total | |

A command vehicle did not respond on 12 calls for a response rate of 69%.  Average response was 7.5 minutes.  23 calls had 3 or less responders minus the Duty Officer with 9 calls having only 1 personnel on the apparatus.

Department drills for the month:
#1 – Confined Space Entry
#2 – Confined Space Rescue
#3 – Confined Space Practical

Points of interest:
- Staffing continues to be the hot topic.  We have been approved to hire part time Fire Fighters to cover shifts from 0600-1800 every day which entails the majority of our current staffing concerns.  2 calls this month did not have any responders and were cancelled before mutual aid was called.  Both of those calls fell within the 0600-1800 window.

- One personnel attended a county wide fire investigations team meeting this month.  The formation of this team will utilize multi discipline/jurisdiction resources, (Fire, Law Enforcement, County Atorney, State Fire Marshal) to provide a standard and consistent investigation resource to the county.

- Joint training was conducted throughout the month with members of the public works department regarding confined space work and rescue.

- We responded to an arson grass fire this month with just the Chief and Captain Witter to extinguish it.  One more personnel arrived for the call later.  We were able to take care of it on our own but it served as a good reminder as to the need for the additional personnel.