



STAFF REPORT

DATE: August 15, 2017

CONSENT MOTION

TO: City Council
FROM: Julie Johnson, City Clerk
AGENDA ITEM: Approve the Addition of Columbus Day as an Officially Observed Holiday

BACKGROUND:

The City of Lake Elmo's Personnel Policy and Employee Handbook currently list the following as officially observed holidays: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving Day, Christmas Eve, and Christmas Day. The addition of Columbus Day as an officially observed holiday will align the holiday schedule for both represented and non-represented employees. The Human Resources Committee will be resuming work on an updated personnel policy and employee handbook in September.

ISSUE BEFORE COUNCIL:

Should the council officially observe Columbus Day as an official City holiday and direct the Human Resources Committee to include Columbus Day in the next update of the City of Lake Elmo Personnel Policy and Employee Handbook?

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff is recommending that the City Council approve Resolution 2017-086 as part of the consent agenda. If removed from the Consent Agenda, the recommended motion for the action is as follows:

“Move to approve Resolution 2017-086 establishing the addition of Columbus Day as an officially observed holiday by the City of Lake Elmo.”

ATTACHMENTS:

- Resolution 2017-086

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2017-086

*A RESOLUTION ESTABLISHING THE ADDITION OF COLUMBUS DAY AS AN
OFFICIALLY OBSERVED HOLIDAY BY THE CITY OF LAKE ELMO*

WHEREAS, The City observes the following holidays:

- New Year's Day
- Martin Luther King Day
- Presidents Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Friday after Thanksgiving Day
- Christmas Eve
- Christmas Day

WHEREAS, the addition of Columbus Day as an officially observed holiday creates continuity between represented and non-represented city employees.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lake Elmo, Minnesota, does hereby add Columbus Day as an officially observed holiday and directs the Human Resources Committee to include Columbus Day in the next update of the City of Lake Elmo Personnel Policy and Employee Handbook.

Passed and duly adopted on this 15th day of August, 2017 by the City Council of the City of Lake Elmo, Minnesota.

By: _____
Mike Pearson
Mayor

ATTEST:

Julie Johnson
City Clerk