

CITY OF LAKE ELMO
2018 PROPOSED BUDGET
Master Worksheet - All Budgets - REVISED

Account Number	Description	2015 Actual	2016 Actual	2017 Adopted	2017 YTD - June 30	2017 Projected	2018 Proposed	Adopted 2017 to Proposed 2018 Percent Change	Comments
General Fund Revenues:									
Taxes									
101-000-0000-31010	Current Ad Valorem Taxes	\$ 2,206,350	\$ 2,019,331	\$ 1,629,875	\$ -	\$ 1,629,875	\$ 2,288,800	40.43%	
101-000-0000-31020	Delinquent Ad Valorem Taxes	22,467	13,546	15,000	-	15,000	15,000	0.00%	
101-000-0000-31030	Mobile Home Tax	18,874	14,366	12,000	-	12,000	15,000	25.00%	
101-000-0000-31040	Fiscal Disparities	179,607	157,096	161,272	-	161,272	158,000	-2.03%	
101-000-0000-31910	Penalty & Interest on Taxes	725	185	700	-	700	500	-28.57%	
Total Taxes		\$ 2,428,022	\$ 2,204,523	\$ 1,818,847	\$ -	\$ 1,818,847	\$ 2,477,300	36.20%	
Licenses and Permits									
101-000-0000-32110	Liquor License	8,350	7,025	9,000	8,300	8,300	8,300	-7.78%	
101-000-0000-32180	Wastehauler License	480	1,560	1,000	-	1,000	1,000	0.00%	
101-000-0000-32181	General Contractor License	50	150	150	-	-	-	-100.00%	Combination permit
101-000-0000-32183	Heating Contractor License	3,901	3,450	2,850	600	1,200	-	-100.00%	Combination permit
101-000-0000-32210	Building Permits	421,941	902,690	808,157	468,554	835,851	800,000	-1.01%	Proj. '17 increase per M.B. 2018 - 250 homes
101-000-0000-32211	Driveway Permits	250	10,190	-	6,320	17,500	17,500	#DIV/0!	
101-000-0000-32220	Heating Permits	34,359	128,558	44,820	92,701	122,000	60,000	33.87%	LE School for Proj. 2017 and revised per M.B.
101-000-0000-32230	Plumbing Permits	42,662	92,752	44,820	43,301	75,000	60,000	33.87%	LE School for Proj. 2017 and revised per M.B.
101-000-0000-32240	Animal License	2,116	1,900	1,720	1,305	2,000	2,000	16.28%	Based on averages
101-000-0000-32250	Utility Permits	59,033	60,234	33,000	8,134	33,000	33,000	0.00%	
101-000-0000-32260	Burning Permit	1,530	2,035	3,750	1,280	3,750	2,500	-33.33%	
101-000-0000-32270	Massage Therapy Licenses	200	75	100	-	100	100	0.00%	
101-000-0000-35101	Fire Sprinkler Alarm Fees	-	-	15,000	8,638	15,000	8,500	-43.33%	Split \$8500/1500 for 2018 - Reduced per M.B.
	Fire Alarm Fees	-	-	-	-	-	1,500	#DIV/0!	Split \$8500/1500 for 2018 - Reduced per M.B.
Total Licenses and Permits		\$ 574,871	\$ 1,210,619	\$ 964,367	\$ 639,133	\$ 1,114,701	\$ 994,400	3.11%	
Intergovernmental									
101-000-0000-33418	MSA - Maintenance	119,464	123,433	130,838	61,442	122,883	135,561	3.61%	From FOCUS via MNDOT - Feb and July install.
101-000-0000-33420	State Fire Aid	58,166	59,136	47,000	-	47,000	47,000	0.00%	November receipt
101-000-0000-33422	PERA Aid	2,749	2,749	2,749	-	2,749	2,749	0.00%	July and December receipt.
101-000-0000-33426	Miscellaneous State Grants	26,285	8,367	4,820	541	4,820	4,820	0.00%	
101-000-0000-33621	Recycling Grant	15,688	15,688	15,688	-	15,766	15,766	0.50%	June/July
Total Intergovernmental		\$ 222,352	\$ 209,373	\$ 201,095	\$ 61,982	\$ 193,218	\$ 205,896	2.39%	
Charges for Services									
101-000-0000-34103	Zoning & Subdivision Fees	29,035	33,490	23,000	18,048	35,000	55,000	139.13%	Based on S.W. est.and new construction fee.
101-000-0000-34104	Plan Check Fees	242,970	500,965	513,002	281,479	509,822	525,000	2.34%	Based on building permit fees. Estimates per M.B.
101-000-0000-34105	Sale of Copies, Books, Maps	116	213	280	9	200	200	-28.57%	
101-000-0000-34107	Assessment Searches	3,030	4,905	1,395	630	1,000	1,395	0.00%	
101-000-0000-34110	Rent	-	-	-	12	12	-	#DIV/0!	
101-000-0000-34111	Cable Operation Reimbursement	71,912	1,600	4,000	1,710	4,000	5,000	25.00%	
101-000-0000-36206	Escrow Administration Fee	-	2,800	24,900	12,700	25,000	25,000	0.40%	2017 Projected revised per M.B. - 8-14-17.
Total Charges for Services		\$ 347,063	\$ 543,973	\$ 566,577	\$ 314,588	\$ 575,034	\$ 611,595	7.95%	
Fines and Forfeits									
101-000-0000-35100	Fines	48,739	49,505	46,500	23,751	49,000	49,000	5.38%	Based on averages
Total Fines and Forfeits		\$ 48,739	\$ 49,505	\$ 46,500	\$ 23,751	\$ 49,000	\$ 49,000	5.38%	
Investment Earnings									
101-000-0000-36210	Interest Earnings	23,501	20,437	40,000	-	25,000	40,000	0.00%	\$4M cash at 1%.- Allocated at year end.
Total Investment Earnings		\$ 23,501	\$ 20,437	\$ 40,000	\$ -	\$ 25,000	\$ 40,000	0.00%	
Miscellaneous									

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Account Number	Description	Actual	Actual	Adopted	YTD - June 30	Projected	Proposed	Proposed 2018	Percent Change Comments
101-000-0000-33622	Cable Franchise Revenue	-	98,218	72,000	67,178	94,178	68,000	-5.56%	2017 Cable Upgrade Rev. - \$27K
101-000-0000-36200	Miscellaneous Revenue	2,438	28,205	4,000	25,062	32,900	29,900	647.50%	Tax forfeit, misc. accts. Receivable, dev. Fees.
101-000-0000-36204	Reimbursements - Fire	-	1,500	500	-	-	-	-100.00%	
101-000-0000-36207	ISD Service Fee In Lieu of Tax	-	-	31,500	-	31,500	32,130	2.00%	Due in Dec. - 2% incr./yr. - Ends in 2026.
101-000-0000-36230	Donations	-	10,000	10,000	4,437	10,000	10,000	0.00%	
101-000-0000-37180	Tower Rent	-	-	46,000	30,808	51,000	53,000	15.22%	Based on contracts.
101-000-0000-38000	Use of Fund Balance	-	-	150,000	-	191,661	194,000	29.33%	For Equipment purchases
Total Miscellaneous		\$ 2,438	\$ 137,924	\$ 314,000	\$ 127,485	\$ 411,240	\$ 387,030	23.26%	
Total General Fund Revenues:		\$ 3,646,987	\$ 4,376,355	\$ 3,951,386	\$ 1,166,939	\$ 4,187,040	\$ 4,765,221	20.60%	
General Fund Expenditures:									
1110 Mayor & Council									
Personnel									
101-410-1110-41030	Part-time Salaries	25,690	25,690	25,690	12,845	25,690	25,690	0.00%	
101-410-1110-41220	FICA Contributions	1,593	1,593	1,593	796	1,593	1,593	0.00%	
101-410-1110-41230	Medicare Contributions	373	373	373	186	373	373	0.00%	
101-410-1110-41510	Workers Compensation	9	-	300	67	198	198	-34.00%	
Total Personnel		\$ 27,664	\$ 27,655	\$ 27,956	\$ 13,895	\$ 27,854	\$ 27,854	-0.36%	
Materials and Supplies									
101-410-1110-42000	Office Supplies	-	72	-	36	36	30	#DIV/0!	
101-410-1110-42001	Computer Reimbursement	-	-	-	-	5,000	-	#DIV/0!	2017 for paperless packets.
101-410-1110-43310	Mileage	169	-	375	-	100	300	-20.00%	
Total Materials and Supplies		\$ 169	\$ 72	\$ 375	\$ 36	\$ 5,136	\$ 330	-12.00%	
Charges and Services									
101-410-1110-44300	Miscellaneous	8,764	15,691	5,250	6,568	6,750	6,750	28.57%	
101-410-1110-44330	Dues & Subscriptions	11,519	11,986	11,813	3,622	11,813	12,470	5.56%	
101-410-1110-44370	Conferences & Training	1,000	520	1,500	180	335	1,000	-33.33%	
Total Charges and Services		\$ 21,283	\$ 28,197	\$ 18,563	\$ 10,370	\$ 18,898	\$ 20,220	8.93%	
1110 Total Mayor & Council		\$ 49,116	\$ 55,924	\$ 46,894	\$ 24,301	\$ 51,888	\$ 48,404	3.22%	
1320 Administration									
Personnel									
101-410-1320-41010	Full-time Salaries	232,992	195,150	153,083	118,149	180,359	218,666	42.84%	Assistant Admin for 1 quarter of '17 and all '18.
101-410-1320-41030	Part-time Salaries	-	5,613	-	3,438	6,240	-	#DIV/0!	Removed for 2018 Budget
101-410-1320-41210	PERA Contributions	12,638	14,378	11,481	8,173	13,527	16,400	42.84%	
101-410-1320-41220	FICA Contributions	13,922	11,823	9,491	7,065	11,206	13,194	39.02%	
101-410-1320-41230	Medicare Contributions	3,273	2,765	2,220	1,662	2,706	3,171	42.84%	
101-410-1320-41300	Insurance	44,554	28,335	26,787	23,101	34,902	45,893	71.33%	
101-410-1320-41510	Workers Compensation	6,717	6,252	6,300	693	1,437	1,684	-73.27%	
Total Personnel		\$ 314,096	\$ 264,317	\$ 209,362	\$ 162,280	\$ 250,377	\$ 299,008	42.82%	
Materials and Supplies									
101-410-1320-42000	Office Supplies	5,538	5,113	5,500	1,711	5,000	4,500	-18.18%	
101-410-1320-42030	Printed Forms	1,888	771	700	84	775	785	12.14%	Deposit slips & Receipt books
101-410-1320-43040	Legal Services	100,075	322,842	170,000	95,291	100,000	100,000	-41.18%	3M Litigation to be paid by Water Fund for '17-18.
101-410-1320-43090	Newsletter/Website	-	-	8,000	90	90	100	-98.75%	
Total Materials and Supplies		\$ 107,500	\$ 328,727	\$ 184,200	\$ 97,176	\$ 105,865	\$ 105,385	-42.79%	
Charges and Services									
101-410-1320-43100	Assessing Services	46,659	52,049	38,000	21,626	50,318	53,350	40.39%	250 New parcels per year and W.C. charge

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		Actual	Actual	Adopted	YTD - June 30	Projected	Proposed	Proposed 2018	
Account Number	Description							Percent Change	Comments
101-410-1320-43150	Contract Services	1,100	1,019	-	12,173	12,785	3,000	#DIV/0!	DDA ('17), Shred It, & Misc \$600
101-410-1320-43180	Information Technology/Web	5,967	470	-	609	1,500	4,500	#DIV/0!	New Website & New Computer
101-410-1320-43190	Software Programs	-	2,338	-	2,205	2,500	3,750	#DIV/0!	laser fiche, plan it, adobe, etc
101-410-1320-43210	Telephone	1,388	1,574	1,500	972	1,718	1,770	17.97%	
101-410-1320-43220	Postage	4,541	3,741	3,000	(554)	3,000	4,000	33.33%	
101-410-1320-43310	Mileage	70	418	348	137	750	1,000	187.36%	New EE
101-410-1320-43510	Legal Publishing	6,513	8,003	7,088	2,324	8,000	13,000	83.41%	\$5K for Codification update
101-410-1320-43610	Insurance	16,386	26,121	28,000	27,130	27,130	28,487	1.74%	
101-410-1320-43620	Cable Operation Expense	-	-	31,400	-	31,400	-	-100.00%	Capital one-time expenditure.
101-410-1320-44330	Dues & Subscriptions	1,713	1,877	2,500	1,642	1,800	2,250	-10.00%	
101-410-1320-44370	Conferences & Training	2,511	844	2,170	668	1,330	2,000	-7.83%	
Total Charges and Services		\$ 86,848	\$ 98,454	\$ 114,006	\$ 68,931	\$ 142,231	\$ 117,106	2.72%	
Miscellaneous									
101-410-1320-44300	Miscellaneous	1,210	538	600	212	600	600	0.00%	
Total Miscellaneous		\$ 1,210	\$ 538	\$ 600	\$ 212	\$ 600	\$ 600	0.00%	
1320	Total Administration	\$ 509,653	\$ 692,035	\$ 508,168	\$ 328,600	\$ 499,073	\$ 522,099	2.74%	
1410	Elections								
Personnel									
101-410-1410-41030	Part-time Salaries	1,280	7,037	-	-	-	7,500	#DIV/0!	
101-410-1410-41510	Workers Compensation	-	-	-	-	-	-	#DIV/0!	
Total Personnel		\$ 1,280	\$ 7,037	\$ -	\$ -	\$ -	\$ 7,500	#DIV/0!	
Charges and Services									
101-410-1410-43150	Contract Services	600	1,200	1,200	1,660	1,660	1,660	38.33%	Wash. Cty. charges for elections
Total Charges and Services		\$ 600	\$ 1,200	\$ 1,200	\$ 1,660	\$ 1,660	\$ 1,660	38.33%	
Capital Outlay									
101-410-1410-45800	Other Equipment	-	20	-	-	-	-	#DIV/0!	
Total Capital Outlay		\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Miscellaneous									
101-410-1410-44300	Miscellaneous	-	835	-	-	-	1,000	#DIV/0!	
Total Miscellaneous		\$ -	\$ 835	\$ -	\$ -	\$ -	\$ 1,000	#DIV/0!	
1410	Total Elections	\$ 1,880	\$ 9,092	\$ 1,200	\$ 1,660	\$ 1,660	\$ 10,160	746.67%	
1450	Communications								
Personnel									
101-410-1450-41010	Full-time Salaries	11,191	-	-	-	7,953	28,434	#DIV/0!	New Hire - Asst. Admin.
101-410-1450-41030	Part-time Salaries	-	-	-	-	-	-	#DIV/0!	
101-410-1450-41210	PERA Contributions	664	-	-	-	596	2,133	#DIV/0!	
101-410-1450-41220	FICA Contributions	680	-	-	-	493	1,763	#DIV/0!	
101-410-1450-41230	Medicare Contributions	159	-	-	-	115	412	#DIV/0!	
101-410-1450-41300	Insurance	3,672	-	-	-	1,907	8,283	#DIV/0!	
101-410-1450-41510	Workers Compensation	213	-	-	-	61	219	#DIV/0!	
Total Personnel		\$ 16,578	\$ -	\$ -	\$ -	\$ 11,125	\$ 41,244	#DIV/0!	
Charges and Services									
101-410-1450-43090	Newsletter	4,711	-	-	-	2,000	10,000	#DIV/0!	4 quarterly newsletters
101-410-1450-43180	Information Technology/Web	35,507	50,580	67,396	11,156	33,698	35,500	-47.33%	Incr. per Roseville IT. Allocated to Utilities too
101-410-1450-43210	Telephone	876	308	-	-	-	-	#DIV/0!	
101-410-1450-43220	Postage	1,208	-	-	-	-	1,000	#DIV/0!	

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101-410-1450-43310	Mileage	57	-	-	-	-	-	#DIV/0!	
101-410-1450-43510	Public Notices	1,586	-	-	-	-	-	#DIV/0!	
101-410-1450-43620	Cable Operations	3,849	3,955	-	2,940	4,000	5,000	#DIV/0!	Increased meetings.
101-410-1450-44370	Conferences and Training	360	-	-	-	-	-	#DIV/0!	
Total Charges and Services		\$ 47,795	\$ 54,843	\$ 67,396	\$ 14,096	\$ 39,698	\$ 51,500	-23.59%	
1450	Total Communications	\$ 64,733	\$ 54,843	\$ 67,396	\$ 14,096	\$ 50,823	\$ 92,744	37.61%	
1520	Finance								
Personnel									
101-410-1520-41010	Full-time Salaries	60,494	63,053	59,561	37,321	64,231	15,031	-74.76%	2017 Projected -Prior employee compensation.
101-410-1520-41030	Part-time Salaries	-	12,702	10,000	4,882	5,720	6,760	-32.40%	
101-410-1520-41210	PERA Contributions	4,537	5,281	4,835	1,629	1,438	1,127	-76.69%	
101-410-1520-41220	FICA Contributions	3,545	4,500	3,997	1,584	1,647	1,351	-66.20%	
101-410-1520-41230	Medicare Contributions	829	1,052	935	371	395	316	-66.20%	
101-410-1520-41300	Insurance	10,010	10,938	11,994	5,309	3,787	4,146	-65.43%	
101-410-1520-41420	Unemployment Benefits	-	-	-	-	8,742	5,464	#DIV/0!	16 weeks in 2017 and 10 weeks in 2018 at 80%
101-410-1520-41510	Workers Compensation	472	204	600	315	315	168	-72.00%	
Total Personnel		\$ 79,886	\$ 97,731	\$ 91,922	\$ 51,411	\$ 86,275	\$ 34,363	-62.62%	
Materials and Supplies									
101-410-1520-42000	Office Supplies	818	338	600	446	750	600	0.00%	
101-410-1520-42030	Printed Forms	137	1,117	375	-	375	375	0.00%	Checks ordered in Oct. 2016.
Total Materials and Supplies		\$ 955	\$ 1,456	\$ 975	\$ 446	\$ 1,125	\$ 975	0.00%	
Charges and Services									
101-410-1520-43010	Audit Services	28,270	29,345	29,500	10,475	29,500	30,425	3.14%	Contract ends in 2017 but paid in 2018.
101-410-1520-43150	Contract Services	7,786	114	101	14,136	139,493	108,150	106979.21%	Select \$150- CLA 120 days in 2018. - 75%
101-410-1520-43190	Software Programs	5,379	-	-	6,068	6,068	19,433	#DIV/0!	Accela support and New Financial Software
101-410-1520-43210	Telephone	408	427	900	619	850	875	-2.78%	Roseville IT Phone and VPN access.
101-410-1520-43310	Mileage	-	-	50	-	100	250	400.00%	Mileage for training and conferences.
101-410-1520-44330	Dues & Subscriptions	420	170	670	-	500	500	-25.37%	GFOA, MNGFOA, APA
101-410-1520-44370	Conferences & Training	-	-	500	254	500	750	50.00%	MNGFOA and Govt. Acctg. Courses.
Total Charges and Services		\$ 42,263	\$ 30,056	\$ 31,721	\$ 31,552	\$ 177,011	\$ 160,383	405.61%	
Miscellaneous									
101-410-1520-44300	Miscellaneous	1,632	1,627	220	130	500	1,625	638.64%	18' Based on Average
Total Miscellaneous		\$ 1,632	\$ 1,627	\$ 220	\$ 130	\$ 500	\$ 1,625	638.64%	
1520	Total Finance	\$ 124,737	\$ 130,869	\$ 124,838	\$ 83,538	\$ 264,911	\$ 197,346	58.08%	
1910	Planning & Zoning								
Personnel									
101-410-1910-41010	Full-time Salaries	135,788	149,034	145,407	87,776	145,619	154,110	5.99%	
101-410-1910-41030	Part-time Salaries	-	-	-	-	6,240	6,760	#DIV/0!	Intern
101-410-1910-41210	PERA Contributions	9,546	11,211	10,906	6,583	10,921	11,558	5.98%	
101-410-1910-41220	FICA Contributions	7,919	9,075	9,015	5,158	9,415	9,974	10.64%	
101-410-1910-41230	Medicare Contributions	1,852	2,122	2,109	1,206	2,202	2,333	10.62%	
101-410-1910-41300	Insurance	29,145	23,249	25,772	16,335	30,625	33,378	29.51%	
101-410-1910-41510	Workers Compensation	938	415	750	658	1,181	1,251	66.80%	
Total Personnel		\$ 185,188	\$ 195,105	\$ 193,959	\$ 117,716	\$ 206,203	\$ 219,364	13.10%	
Materials and Supplies									
101-410-1910-42000	Office Supplies	1,661	810	1,800	104	105	800	-55.56%	
101-410-1910-42030	Printed Forms	958	-	500	-	750	-	-100.00%	

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		Actual		Actual		Adopted		YTD - June 30		Projected		Proposed		Proposed 2018	
Account Number	Description													Percent Change	Comments
Total Materials and Supplies		\$	2,619	\$	810	\$	2,300	\$	104	\$	855	\$	800	-65.22%	
Charges and Services															
101-410-1910-43020	Comprehensive Planning		-		-		-		10,911		54,000		36,000	#DIV/0!	Comp Plan - \$90K - 60/40 split 2017/2018
101-410-1910-43030	Engineering Services		16,328		18,688		12,000		4,242		15,000		15,000	25.00%	
101-410-1910-43150	Contract Services		25,467		25,133		113,500		5,452		10,000		10,000	-91.19%	Sambatech
101-410-1910-43190	Software Programs		-		-		-		407		500		100	#DIV/0!	ACAD won't be renewed.
101-410-1910-43210	Telephone		761		775		1,020		387		1,000		1,100	7.84%	
101-410-1910-43220	Postage		35		6		150		-		-		25	-83.33%	
101-410-1910-43310	Mileage		95		342		150		-		300		300	100.00%	
101-410-1910-43510	Legal Publishing		-		-		-		531		500		500	#DIV/0!	
101-410-1910-44330	Dues & Subscriptions		120		617		390		-		1,500		1,115	185.90%	AICP-475/ULI-640
101-410-1910-44350	Books		-		-		175		-		-		-	-100.00%	
101-410-1910-44370	Conferences & Training		555		1,520		1,560		315		2,500		2,500	60.26%	APA - \$2160 - Mankato
Total Charges and Services		\$	43,361	\$	47,081	\$	128,945	\$	22,244	\$	85,300	\$	66,640	-48.32%	
Miscellaneous															
101-410-1910-44300	Miscellaneous		31		31		300		10		200		200	-33.33%	
Total Miscellaneous		\$	31	\$	31	\$	300	\$	10	\$	200	\$	200	-33.33%	
1910	Total Planning & Zoning	\$	231,199	\$	243,027	\$	325,504	\$	140,074	\$	292,558	\$	287,004	-11.83%	
1930 Engineering Services															
Charges and Services															
101-410-1930-43030	Engineering Services		32,942		34,034		36,000		12,743		34,500		36,000	0.00%	
101-410-1930-43210	Telephone		204		195		-		71		200		216	#DIV/0!	Roseville IT costs - 5% increase
Total Charges and Services		\$	33,146	\$	34,229	\$	36,000	\$	12,814	\$	34,700	\$	36,216	0.60%	
1930	Total Engineering Services	\$	33,146	\$	34,229	\$	36,000	\$	12,814	\$	34,700	\$	36,216	0.60%	
1940 City Hall															
Materials and Supplies															
101-410-1940-42110	Cleaning Supplies		-		-		50		-					-100.00%	
101-410-1940-42230	Building Repair Supplies		478		4		300		526		750		800	166.67%	Menard's charges
Total Materials and Supplies		\$	478	\$	4	\$	350	\$	526	\$	750	\$	800	128.57%	
Charges and Services															
101-410-1940-43180	Information Technology/Web		-		-		-		185		370		389	#DIV/0!	Roseville IT costs. 5% increase
101-410-1940-43210	Telephone		772		614		900		138		900		900	0.00%	
101-410-1940-43810	Utilities		6,968		3,851		6,500		2,169		6,500		6,500	0.00%	
101-410-1940-43840	Refuse		1,490		1,129		1,355		709		1,325		1,325	-2.21%	
101-410-1940-44010	Repairs/Maint Contractual Bldg		9,139		21,350		6,000		3,469		6,000		6,000	0.00%	
101-410-1940-44040	Repairs/Maint Contractual Eqpt		10,820		11,365		15,540		5,681		15,441		18,000	15.83%	Full year of new copier lease
101-410-1940-44120	Rentals - Building		29,532		30,147		31,992		15,996		31,992		33,223	3.85%	
Total Charges and Services		\$	58,721	\$	68,457	\$	62,287	\$	28,346	\$	62,528	\$	66,337	6.50%	
Miscellaneous															
101-410-1940-44300	Miscellaneous		1,802		1,981		1,016		375		1,016		1,016	0.00%	
Total Miscellaneous		\$	1,802	\$	1,981	\$	1,016	\$	375	\$	1,016	\$	1,016	0.00%	
1940	Total City Hall	\$	61,000	\$	70,442	\$	63,653	\$	29,247	\$	64,294	\$	68,153	7.07%	
2100 Police															
Charges and Services															

CITY OF LAKE ELMO
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		2015	2016	2017	2017	2017	2018	Adopted 2017 to	Comments
		Actual	Actual	Adopted	YTD - June 30	Projected	Proposed	Proposed 2018	
Account Number	Description							Percent Change	
101-420-2100-43150	Law Enforcement Contract	527,462	536,330	618,357	634	618,357	664,675	7.49%	Based on proposed contract - 7-22-17
101-420-2100-44300	Misc. - Community Event	-	-	1,000	-	1,000	1,000	0.00%	
Total Charges and Services		\$ 527,462	\$ 536,330	\$ 619,357	\$ 634	\$ 619,357	\$ 665,675	7.48%	
2100	Total Police	\$ 527,462	\$ 536,330	\$ 619,357	\$ 634	\$ 619,357	\$ 665,675	7.48%	
2150	Prosecution								
Charges and Services									
101-420-2150-43045	Attorney Criminal	55,710	44,144	43,200	14,669	42,669	44,996	4.16%	
Total Charges and Services		\$ 55,710	\$ 44,144	\$ 43,200	\$ 14,669	\$ 42,669	\$ 44,996	4.16%	
2150	Total Prosecution	\$ 55,710	\$ 44,144	\$ 43,200	\$ 14,669	\$ 42,669	\$ 44,996	4.16%	
2220	Fire								
Personnel									
101-420-2220-41010	Full-time Salaries	70,680	71,918	72,970	40,215	82,597	90,875	24.54%	
101-420-2220-41030	Part-time Salaries	105,487	96,663	97,724	57,011	129,502	227,301	132.59%	Includes PT Fire Admin and POC.
101-420-2220-41210	PERA Contributions	14,829	14,699	11,821	8,353	23,020	40,205	240.12%	
101-420-2220-41220	FICA Contributions	5,681	6,038	6,059	3,535	4,340	4,340	-28.37%	
101-420-2220-41230	Medicare Contributions	2,532	2,364	2,475	1,364	1,015	1,015	-58.99%	
101-420-2220-41300	Insurance	14,275	13,673	14,993	7,360	16,448	18,376	22.56%	
101-420-2220-41510	Workers Compensation	20,966	12,879	15,000	16,687	17,219	26,918	79.45%	
Total Personnel		\$ 234,449	\$ 218,234	\$ 221,042	\$ 134,523	\$ 274,141	\$ 409,030	85.05%	
Materials and Supplies									
101-420-2220-42000	Office Supplies	1,373	1,444	1,850	122	500	1,600	-13.51%	
101-420-2220-42080	EMS Supplies	453	888	5,800	3,819	5,800	1,200	-79.31%	Odd year costs
101-420-2220-42090	Fire Prevention	142	722	3,000	-	3,000	3,000	0.00%	New program - fire prevention
101-420-2220-42120	Fuel, Oil and Fluids	10,015	7,644	11,000	2,806	7,500	8,000	-27.27%	
101-420-2220-42400	Small Tools & Equipment	20,734	10,539	11,700	473	11,700	43,350	270.51%	6 PT hires, confined space equipment
Total Materials and Supplies		\$ 32,717	\$ 21,237	\$ 33,350	\$ 7,220	\$ 28,500	\$ 57,150	71.36%	
Charges and Services									
101-420-2220-43050	Physicals	5,199	4,221	2,400	607	2,000	10,599	341.63%	6 PT hires
101-420-2220-43210	Telephone	4,316	3,682	4,200	2,041	4,200	4,200	0.00%	
101-420-2220-43230	Radio	20,446	18,917	22,018	4,816	22,018	21,615	-1.83%	
101-420-2220-43310	Mileage	578	814	500	-	500	500	0.00%	
101-420-2220-43630	Insurance	5,469	7,290	8,300	7,571	8,300	8,549	3.00%	
101-420-2220-43810	Utility	14,161	9,520	15,500	7,814	15,500	15,500	0.00%	
101-420-2220-43840	Refuse	3,455	2,948	2,400	1,685	2,800	3,200	33.33%	Based on averages
101-420-2220-44010	Repairs/Maint Bldg	5,960	17,938	7,800	6,696	7,800	7,000	-10.26%	
101-420-2220-44040	Repairs/Maint Eqpt	25,224	41,975	22,967	23,290	35,000	26,051	13.43%	
101-420-2220-44170	Uniforms	1,862	5,255	2,500	610	2,500	12,642	405.68%	6 PT hires
101-420-2220-44330	Dues & Subscriptions	3,303	3,275	3,733	2,690	3,733	3,955	5.95%	
101-420-2220-44350	Books	-	230	220	180	280	440	100.00%	
101-420-2220-44370	Conferences & Training	8,775	17,663	19,891	8,414	19,891	22,514	13.19%	Target solution changes
Total Charges and Services		\$ 98,750	\$ 133,727	\$ 112,429	\$ 66,415	\$ 124,522	\$ 136,765	21.65%	
Capital Outlay									
101-420-2220-45500	Vehicle	-	-	-	7,370	7,370	-	#DIV/0!	
Total Capital Outlay		\$ -	\$ -	\$ -	\$ 7,370	\$ 7,370	\$ -	#DIV/0!	
Miscellaneous									
101-420-2220-44300	Miscellaneous	2,721	2,290	2,000	583	2,000	2,000	0.00%	
Total Miscellaneous		\$ 2,721	\$ 2,290	\$ 2,000	\$ 583	\$ 2,000	\$ 2,000	0.00%	

CITY OF LAKE ELMO
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Account Number	Description	2015 Actual	2016 Actual	2017 Adopted	2017 YTD - June 30	2017 Projected	2018 Proposed	Adopted 2017 to Proposed 2018 Percent Change	Comments
2220	Total Fire	\$ 368,637	\$ 375,488	\$ 368,821	\$ 216,111	\$ 436,533	\$ 604,945	64.02%	
2250	Fire Relief								
Charges and Services									
101-420-2250-44920	Fire State Aid	58,166	59,136	47,000	-	47,000	47,000	0.00%	Relief Assoc. pass through
Total Charges and Services		\$ 58,166	\$ 59,136	\$ 47,000	\$ -	\$ 47,000	\$ 47,000	0.00%	
2250	Total Fire Relief	\$ 58,166	\$ 59,136	\$ 47,000	\$ -	\$ 47,000	\$ 47,000	0.00%	
2400	Building Inspection								
Personnel									
101-420-2400-41010	Full-time Salaries	99,174	167,498	232,801	111,280	265,364	273,845	17.63%	
101-420-2400-41210	PERA Contributions	7,250	12,102	15,132	8,346	19,902	20,538	35.73%	
101-420-2400-41220	FICA Contributions	5,834	10,062	14,434	6,606	16,453	16,978	17.63%	
101-420-2400-41230	Medicare Contributions	1,365	2,353	3,376	1,545	3,848	3,971	17.62%	
101-420-2400-41300	Insurance	18,264	24,554	42,432	24,164	54,074	58,892	38.79%	
101-420-2400-41510	Workers Compensation	2,828	1,260	4,800	794	2,091	2,158	-55.04%	
Total Personnel		\$ 134,714	\$ 217,830	\$ 312,975	\$ 152,734	\$ 361,732	\$ 376,382	20.26%	
Materials and Supplies									
101-420-2400-42000	Office Supplies	690	1,602	1,750	1,055	1,750	1,750	0.00%	
101-420-2400-42030	Printed Forms	154	-	350	-	350	350	0.00%	
101-420-2400-42120	Fuel, Oil and Fluids	1,014	521	3,600	1,086	3,600	3,600	0.00%	
Total Materials and Supplies		\$ 1,858	\$ 2,122	\$ 5,700	\$ 2,141	\$ 5,700	\$ 5,700	0.00%	
Charges and Services									
101-420-2400-43030	Engineering	6,289	2,465	6,000	248	4,000	1,000	-83.33%	Handled in-house by Bldg. Official
101-420-2400-43180	Information Technology/Web	3,875	6,010	-	5,164	10,500	7,405	#DIV/0!	i-pads and PermitWorks
101-420-2400-43210	Telephone	758	1,912	1,800	1,318	1,800	2,500	38.89%	
101-420-2400-43630	Insurance	136	178	400	185	400	400	0.00%	
101-420-2400-44040	Repairs/Maint Eqpt	1,253	965	1,000	786	1,000	1,000	0.00%	
101-420-2400-44170	Uniforms	241	80	1,200	-	1,200	1,200	0.00%	Jackets, shirts, ID's
101-420-2400-44330	Dues & Subscriptions	385	185	740	310	740	740	0.00%	
101-420-2400-44350	Books	1,692	870	500	345	500	500	0.00%	
101-420-2400-44370	Conferences & Training	1,095	2,596	4,825	305	4,825	4,825	0.00%	
Total Charges and Services		\$ 15,726	\$ 15,261	\$ 16,465	\$ 8,661	\$ 24,965	\$ 19,570	18.86%	
Capital Outlay									
101-420-2400-45500	Vehicle	-	-	-	-	-	24,000	#DIV/0!	Paid from fund balance.
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000	#DIV/0!	
Miscellaneous									
101-420-2400-44300	Miscellaneous	1,564	266	845	3,793	845	1,000	18.34%	
Total Miscellaneous		\$ 1,564	\$ 266	\$ 845	\$ 3,793	\$ 845	\$ 1,000	18.34%	
2400	Total Building Inspection	\$ 153,862	\$ 235,479	\$ 335,985	\$ 167,328	\$ 393,242	\$ 426,652	26.99%	
2500	Emergency Communications								
Charges and Services									
101-420-2500-43150	Contract Services	3,745	4,945	5,395	900	5,395	1,780	-67.01%	Replace Pole for 2017 Proj.
Total Charges and Services		\$ 3,745	\$ 4,945	\$ 5,395	\$ 900	\$ 5,395	\$ 1,780	-67.01%	
2500	Total Emergency Communications	\$ 3,745	\$ 4,945	\$ 5,395	\$ 900	\$ 5,395	\$ 1,780	-67.01%	

CITY OF LAKE ELMO
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Account Number	Description	2015 Actual	2016 Actual	2017 Adopted	2017 YTD - June 30	2017 Projected	2018 Proposed	Adopted 2017 to Proposed 2018 Percent Change	Comments
2700	Animal Control								
Charges and Services									
101-420-2700-43150	Contract Services	5,725	3,086	7,725	2,345	7,725	7,725	0.00%	
Total Charges and Services		\$ 5,725	\$ 3,086	\$ 7,725	\$ 2,345	\$ 7,725	\$ 7,725	0.00%	
2700	Total Animal Control	\$ 5,725	\$ 3,086	\$ 7,725	\$ 2,345	\$ 7,725	\$ 7,725	0.00%	
3100	Public Works								
Personnel									
101-430-3100-41010	Full-time Salaries	134,875	253,303	238,857	135,379	299,044	327,575	37.14%	On call pay of \$1667 in Proj. '17 and \$4K in '18
101-430-3100-41030	Part-time Salaries	2,429	-	9,680	-	7,200	9,360	-3.31%	Wage adjustments.
	Safety Clothing Allowance	-	-	-	-	971	971	#DIV/0!	Boots
101-430-3100-41210	PERA Contributions	10,351	18,494	18,640	10,154	22,303	24,268	30.19%	
101-430-3100-41220	FICA Contributions	8,081	15,066	13,312	8,139	18,987	20,890	56.93%	
101-430-3100-41230	Medicare Contributions	1,890	3,524	3,604	1,904	4,441	4,886	35.57%	
101-430-3100-41300	Insurance	36,238	44,655	42,141	17,214	62,752	62,810	49.05%	
101-430-3100-41510	Workers Compensation	19,017	12,028	14,000	14,990	18,455	19,769	41.21%	
Total Personnel		\$ 212,880	\$ 347,071	\$ 340,234	\$ 187,779	\$ 434,153	\$ 470,529	38.30%	
Materials and Supplies									
101-430-3100-42000	Office Supplies	350	1,666	2,000	398	2,000	800	-60.00%	Moved from Streets.
101-430-3100-42120	Fuel, Oil and Fluids	26,146	24,049	30,000	13,695	27,000	28,500	-5.00%	
101-430-3100-42150	Operating Supplies	2,151	2,431	3,000	1,415	2,800	2,000	-33.33%	
101-430-3100-42210	Repair/Maint. Supplies	6,308	3,964	10,350	2,857	9,000	12,750	23.19%	\$6K-Str.-\$5750 S&I- and \$1K -edges/plow parts
101-430-3100-42240	Street Maintenance & Landscaping - Materials	20,203	16,112	445,000	34,415	20,000	20,000	-95.51%	
101-430-3100-42250	Street Maintenance	185,950	258,223	-	5,734	425,000	425,000	#DIV/0!	Sealcoat, Crackfill, Mill/overlay
101-430-3120-42260	Street Signs	378	2,389	3,000	1,809	3,500	5,000	66.67%	
101-430-3125-42290	Sand/Salt	73,780	49,616	65,000	74,202	74,202	75,000	15.38%	
101-430-3100-42400	Small Tools & Minor Equipment	5,634	2,788	3,000	1,815	3,600	8,000	166.67%	5K pltt racks/2K mtr for OH hoist. Removed swpr.
101-430-3100-44375	Personal Protection Equipment	-	1,465	2,400	-	2,000	2,800	16.67%	Combined with PW and Streets
Total Materials and Supplies		\$ 320,900	\$ 362,703	\$ 563,750	\$ 136,339	\$ 569,102	\$ 579,850	2.86%	
Charges and Services									
101-430-3100-43030	Engineering Services	10,384	4,676	4,800	1,116	2,500	4,800	0.00%	
101-430-3100-43150	Contract Services	20,098	24,156	24,350	6,890	17,000	24,500	0.62%	\$15K frm Str. and \$4K frm Snow - \$0-Trees
101-430-3100-43210	Telephone	7,344	7,347	7,800	3,533	6,000	7,800	0.00%	
101-430-3100-43230	Radio	1,236	1,236	1,300	300	1,300	24,000	1746.15%	\$20-7new 800mhz rad (1x cost) \$4K ann cost
101-430-3100-43630	Insurance	11,914	15,105	17,000	15,688	17,000	19,000	11.76%	
101-430-3100-43810	Utilities	46,717	34,935	54,400	26,510	47,000	52,000	-4.41%	Consol. from Str. Lghts - \$27K-LED Installs.
101-430-3100-43840	Refuse	2,811	2,407	2,625	1,395	2,800	3,000	14.29%	
101-430-3100-44010	Repairs/Maint Bldg.	5,604	10,996	4,000	6,978	10,000	21,000	425.00%	Fans \$10K - Locks - 1K
101-430-3100-44030	Repairs/Maint Imp Other Than Bldg.	590	165	500	1,885	1,500	1,500	200.00%	
101-430-3100-44040	Repairs/Maint Equip	27,514	25,364	20,900	22,720	26,000	34,000	62.68%	Str and S&I- \$12K/each and gen. maint. \$1.5K
101-430-3100-44130	Equipment Rental	-	-	-	-	-	2,000	#DIV/0!	
101-430-3100-44170	Uniforms	3,095	5,886	5,000	3,188	6,500	7,500	50.00%	
101-430-3100-44330	Dues & Subscriptions	275	294	600	488	900	600	0.00%	
101-430-3100-44370	Conferences & Training	3,187	3,889	4,800	2,518	4,000	4,800	0.00%	
101-430-3100-44380	Clean-up Days	5,564	9,557	10,212	36	16,000	17,000	66.47%	
Total Charges and Services		\$ 146,332	\$ 146,012	\$ 158,287	\$ 93,245	\$ 158,500	\$ 223,500	41.20%	
Capital Outlay									
101-430-3100-45500	Capital Purchases	-	-	-	-	-	145,000	#DIV/0!	Fleet Purchases - 1 ton, vac trlr, asphalt roller.
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000	#DIV/0!	

CITY OF LAKE ELMO
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		2015	2016	2017	2017	2017	2018	Adopted 2017 to	Comments
		Actual	Actual	Adopted	YTD - June 30	Projected	Proposed	Proposed 2018	
Account Number	Description							Percent Change	
Miscellaneous									
101-430-3100-44300	Miscellaneous	2,534	762	1,450	450	1,200	1,800	24.14%	Asset Management subscription.
Total Miscellaneous		\$ 2,534	\$ 762	\$ 1,450	\$ 450	\$ 1,200	\$ 1,800	24.14%	
3100	Total Public Works	\$ 682,647	\$ 856,548	\$ 1,063,721	\$ 417,813	\$ 1,162,955	\$ 1,420,679	33.56%	
5200 Parks & Recreation									
Personnel									
101-450-5200-41010	Full-time Salaries	129,189	70,421	77,429	32,316	88,367	100,610	29.94%	
101-450-5200-41030	Part-time Salaries	21,629	30,934	48,000	9,605	21,600	28,080	-41.50%	Wage adjustments
	Safety Clothing Allowance	-	-	-	-	236	236	#DIV/0!	
101-450-5200-41210	PERA Contributions	9,666	5,798	6,162	2,402	6,628	7,546	22.46%	
101-450-5200-41220	FICA Contributions	8,964	6,027	7,777	2,478	6,794	7,955	2.29%	
101-450-5200-41230	Medicare Contributions	2,096	1,410	1,819	579	1,595	1,866	2.58%	
101-450-5200-41300	Insurance	18,135	18,232	19,992	10,671	24,819	17,418	-12.88%	
101-450-5200-41510	Workers Compensation	5,391	3,735	4,000	3,956	5,018	7,431	85.78%	
Total Personnel		\$ 195,071	\$ 136,556	\$ 165,179	\$ 62,007	\$ 155,057	\$ 171,142	3.61%	
Materials and Supplies									
101-450-5200-42000	Office Supplies	172	60	900	288	800	800	-11.11%	
101-450-5200-42150	Operating Supplies	1,575	1,338	-	140	1,000	1,000	#DIV/0!	
101-450-5200-42160	Chemicals	679	1,057	1,500	100	500	2,000	33.33%	
101-450-5200-42210	Repair/Maint. Supplies	4,156	4,505	6,000	1,622	6,000	7,000	16.67%	Combined with Landscaping materials
101-450-5200-42230	Building Repair Supplies	140	619	500	100	500	500	0.00%	
101-450-5200-42400	Small Tools & Minor Equipment	2,753	2,365	2,150	1,292	2,000	2,500	16.28%	
Total Materials and Supplies		\$ 9,475	\$ 9,944	\$ 11,050	\$ 3,541	\$ 10,800	\$ 13,800	24.89%	
Charges and Services									
101-450-5200-43210	Telephone	1,283	1,358	1,200	553	1,000	1,200	0.00%	
101-450-5200-43630	Insurance	2,301	3,079	3,800	3,198	4,500	5,000	31.58%	
101-450-5200-43810	Utilities	8,935	6,446	9,600	4,674	9,000	10,500	9.38%	Water costs added in.
101-450-5200-43840	Refuse	-	20	1,000	442	800	1,000	0.00%	
101-450-5200-44010	Repairs/Maint Bldg	1,294	63	1,800	-	1,000	2,800	55.56%	Replace locks
101-450-5200-44030	Repairs/Maint Imp Not Bldgs	3,114	2,959	3,000	4,511	8,000	3,200	6.67%	
101-450-5200-44040	Repairs/Maint Eqpt	804	2,235	1,500	-	1,000	3,200	113.33%	
101-450-5200-44120	Rentals - Buildings	7,232	6,476	6,000	1,780	6,500	7,000	16.67%	
101-450-5200-44170	Uniforms	136	67	-	58	100	100	#DIV/0!	
101-450-5200-44301	Events	-	-	5,000	450	2,500	2,500	-50.00%	Tree giveaway.
101-450-5200-44302	Lakes	-	-	40,000	4,578	10,000	20,000	-50.00%	Matching - \$10K/ lake, reduced to \$5K by F.C.
101-450-5200-43150	Contract Services	-	-	-	-	-	13,000	#DIV/0!	Turf treatments \$8K/Sunfish Mgmt \$5K
101-450-5200-44370	Conferences & Training	-	-	-	-	-	1,200	#DIV/0!	
101-450-5200-44130	Equipment Rental	-	-	-	-	-	1,000	#DIV/0!	
101-450-5200-44375	Personal Protection Equipment	-	341	1,200	753	1,200	800	-33.33%	
Total Charges and Services		\$ 25,099	\$ 23,044	\$ 74,100	\$ 20,997	\$ 45,600	\$ 72,500	-2.16%	
Capital Outlay									
101-5200-5200-45500	Capital Purchases	-	-	-	-	-	25,000	#DIV/0!	Cushman utility vehicle
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	#DIV/0!	
Miscellaneous									
101-450-5200-44300	Miscellaneous	889	521	1,200	266	800	1,200	0.00%	
Total Miscellaneous		\$ 889	\$ 521	\$ 1,200	\$ 266	\$ 800	\$ 1,200	0.00%	
5200	Total Parks & Recreation	\$ 230,533	\$ 170,065	\$ 251,529	\$ 86,811	\$ 212,257	\$ 283,642	12.77%	

CITY OF LAKE ELMO
2018 PROPOSED BUDGET
Master Worksheet - All Budgets - REVISED

<u>Account Number</u>	<u>Description</u>	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2017 YTD - June 30</u>	<u>2017 Projected</u>	<u>2018 Proposed</u>	<u>Adopted 2017 to Proposed 2018 Percent Change</u>	<u>Comments</u>
9000	Compensation Adjustment								
Personnel									
101-460-9000-41010	Compensation Adjustment	-	-	35,000	-	-	-	-100.00%	Incl. in personnel costs for '17 and '18 now.
Total Personnel		\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	-100.00%	
9000	Total Compensation Adjustment	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	-100.00%	
Total General Fund Expenditures:		\$ 3,161,952	\$ 3,575,683	\$ 3,951,386	\$ 1,540,940	\$ 4,187,040	\$ 4,765,221	20.60%	
Total Gen Fund Revs. Over/(Under) Expenditures:		\$ 485,035	\$ 800,672	\$ -	\$ (374,002)	\$ -	\$ -	#DIV/0!	