

Planning Commission
Date: 6/8/09
Business Item
Item: 5b

ITEM: Future Meeting Schedule and Agendas

SUBMITTED BY: Kyle Klatt, Planning Director

REVIEWED BY: Kelli Matzek, City Planner
Craig Dawson, Interim City Administrator

SUMMARY AND ACTION REQUESTED:

The Planning Commission has established a meeting schedule whereby it meets the second Monday of every month and reserves the fourth Monday if needed for a meeting. With the work that is expected for the upcoming update to the Comprehensive Plan and recognizing that the Planning Commission has not taken a lot of time over the past year or so to deal with long-rang planning issues, Staff is recommending that the Commission consider using the second meeting date of each month to set aside time to deal with "bigger picture" planning issues and to devote a certain amount of time to these issues separate from the normal business it is required to conduct.

In the immediate future, Staff would recommend agenda items devoted to:

- The Village master planning process
- Implementation strategies identified in the Comprehensive Plan
- Review of the Village Area AUAR Mitigation Plan
- Future discussions regarding economic development activity
- General planning topics, including ethics, meeting procedures, land use law, and other topics of interest to the Commission

ADDITIONAL INFORMATION:

The meeting schedule that was previously adopted by the Planning Commission for this year is attached for review.

RECOMMENDATION:

At this time, Staff is seeking input from the Planning Commission on the proposed use of a second meeting each month to discuss long range planning issues. If the Commission is agreeable with this proposal, there could be additional discussion regarding meeting topics that may be of interest to the Commission.

ATTACHMENTS:

1. 2008-2009 Meeting Schedule
2. 2009 Planning Commission Work Plan

ORDER OF BUSINESS:

- Introduction and Presentation by Staff Kyle Klatt, Planning Director
- Questions from the Commission Chair & Commission Members
- Planning Commission Discussion Chair Facilitates
- Action by the Planning Commission Chair & Commission Members