

ITEM: Next steps in the Alternative Urban Areawide Review (AUAR) process

SUBMITTED BY: Susan Hoyt, City Administrator

PURPOSE. The city council is being asked to discuss a draft proposal for the AUAR review process and the composition of the advisory panel. There will also be a technical advisory committee. A draft ordinance for charging beneficiaries, future developers of property, for the AUAR will be forthcoming so the city is in a position to recoup the costs of this environmental review, which saves the developers from undertaking their individual environmental studies.

PROPOSAL. The draft proposal gives a time frame for the different steps in the AUAR process. (Attachment 1). The city staff and DSU worked through this draft process so that it gets the tasks done and gives opportunities for technical review and for advisory committee review as well as public information.

ADVISORY PANELS.

Technical committee. Made up of consultants and staff that serve technical roles for the city currently.

These include:

- City Administrator
- Planner
- Engineer
- Public works
- Watershed

Technical team as needed – at meetings where the topic requires this to be efficient with time and money:

- Finance
- Legal
- Village planning team representative

Reviewing agencies will give us access to MPH, PCA, Metro Council, EQB, Washington County, MnDOT etc.

Advisory panel

Role: The role of the advisory panel is to be the primary working group during the course of this research, planning and environmental review process. The process is structured around environmental review. All information and work products and recommendations go to the advisory panel and all information provided by the advisory panel including comments, suggestions and concerns will be assembled and delivered to the mayor and city council. The mayor and city council receive the advisory panel input. The city council is responsible for making all decisions.

Taking advantage of the city's active advisory commission members is a good way to make sure communication occurs between the city's environmental, planning and park

commission as well as with property owners in the new Village area, who will be substantially impacted from the results of the environmental analysis (and who will ultimately be paying for some of it.) Council representation is not recommended since the city council is the final decision maker.

Ideas for membership. The advisory panel needs to be manageable in size so it can efficiently get its work done. It ideally will be 9 people, but given the task, 11 or 12 can work pretty well. You may have had other experiences.

Here is an idea for you to consider as a starting place:

Environmental Commission	Chair (Margaret Carlson) 2 of remaining 4 members (no vice chair) (Barry Harrison, Fred Banister, Bruce Dunn, Jim Kelly)
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Planning Commission	Chair (Todd Ptacek) Vice Chair (Jennifer Pelletier)
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Park Commission	Chair (David Steele)
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Major property owners in New Village	(The findings/mitigation will primarily impact these). properties because they are not developed and their land use isn't set.) John Dobbs, developer Paul Bruggemann, developer Screaton (landowner, farmer) Schiltgen (landowner, farmer) Krueger (tree farm, represents conservation dedication approach)
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Suggested additional input to be invited on an as needed basis when topical:

Business representative from Highway 5
Business representative from Lake Elmo Avenue
Community campus potential user (e.g. partners with family center/YMCA)