

ITEM: Adopt ground rules and meeting process for city council business

SUBMITTED BY: Mayor and Council members

SUMMARY AND ACTION REQUESTED: The city council is being asked to officially adopt ground rules and meeting procedures that were agreed upon at the workshop on June 13, 007 that was dedicated to a discussion on "How We Do Our Public Business". The purpose of these actions is to have respectful, efficient and effective city council meetings. These ground rules and meeting procedures do not have to be codified in city ordinance but can be used as the city council's guidelines and operating procedures. These ground rules and procedures will be posted in the city council meeting room.

SUGGESTED MOTION FOR CONSIDERATION:

Move approval of Resolution no. 2007-043 defining ground rules and operating procedures for city council meetings.

SUGGESTED ORDER OF BUSINESS:

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| • Introduction/Report | Mayor |
| • Questions from the council | Mayor and Council members |
| • Questions from the public, if any
(3 minutes maximum) | Mayor facilitates |
| • Call for a motion to move the item along | Mayor |
| • Discussion | Mayor and Council members |
| • Action | City Council |

ATTACHMENT:

- 1 Resolution no. 2007-043