

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
JANUARY 2, 2018**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Pearson called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Mike Pearson and Councilmembers Justin Bloyer, Jill Lundgren and Christine Nelson. **ABSENT:** Councilmember Fliflet.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Becker, and City Clerk Johnson.

**APPROVAL OF AGENDA**

Item 1, "Approve Payment of Disbursements and Payroll," Item 5, "Appoint City Attorney," and Item 7, "Approve Expenditure for Mountain Bike Maps" were moved to the Regular Agenda.

*Councilmember Nelson, seconded by Councilmember Lundgren, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 4 – 0.*

**PUBLIC COMMENTS/INQUIRIES**

Washington County Commissioner Gary Kriesel provided an update on the Lake Elmo Library transition and thanked the City and library volunteers for their contributions.

**PRESENTATIONS**

None

**CONSENT AGENDA**

- ~~1. Approve Payment of Disbursements and Payroll~~
2. Designate Official Depositories of Funds-*Resolution 2018-001*
3. Designate Official Publication Newspaper of Record – *Resolution 2018-002*
4. Adopt Resolution Designating Data Practice Officials and Approving City's Data Practice Policy - *Resolution 2018-003*
- ~~5. Appoint City Attorney (Civil and Prosecution)~~
6. Appoint City Engineer and Approve Contract
- ~~7. Approve Expenditure for Mountain Bike Maps~~

*Councilmember Bloyer, seconded by Councilmember Lundgren, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.*

**ITEM 1: Approve Payment of Disbursements and Payroll**

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Discussion was held concerning payment of an invoice to Confluence on behalf of the Lake Elmo Library.

***Mayor Pearson, seconded by Councilmember Bloyer, moved TO TABLE ITEM 1 TO FOLLOW ITEM 15 ON THE AGENDA. Motion passed 4 – 0.***

**ITEM 5: Appoint City Attorney**

Brief discussion held. Councilmember Lundgren stated she did not agree with the staff recommendation for criminal prosecution.

***Councilmember Lundgren, seconded by Councilmember Nelson, moved TO APPOINT KENNEDY AND GRAVEN AS CITY ATTORNEY FOR CIVIL MATTERS. Motion passed 4 – 0.***

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPOINT JOHNSON TURNER AS CITY ATTORNEY FOR CRIMINAL MATTERS. Motion passed 3 – 1. (Lundgren – nay)***

**ITEM 7: Approve Expenditure for Mountain Bike Maps**

City Administrator Handt provided an outline of discussion at a previous workshop regarding mountain bike trails.

***Councilmember Nelson, seconded by Councilmember Bloyer, moved TO APPROVE THE PARKS COMMISSION'S REQUEST TO APPROVE THE EXPENDITURE OF \$1,500 OF PARK DEDICATION FUNDS TO DEVELOP A LINE DRAWING TRAIL MAP FOR SUNFISH AND REID PARK FOR MOUNTAIN BIKE TRAILS. Motion passed 3 – 0 – 1. (Lundgren – abstain)***

**ITEM 8: Appoint 2018 Acting Mayor**

***Councilmember Nelson, seconded by Mayor Pearson, moved TO APPOINT COUNCILMEMBER BLOYER AS 2018 ACTING MAYOR. Motion passed 3 – 0 - 1. (Lundgren – present/not voting)***

**ITEM 9: Appoint Required Officials to Fire Relief Association Board of Trustees**

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPOINT FIRE CHIEF MALMQUIST, BUILDING OFFICIAL MIKE BENT, AND COUNCILMEMBER LUNDGREN TO THE FIRE RELIEF ASSOCIATION BOARD OF TRUSTEES FOR 2018. Motion passed 4 – 0.***

**ITEM 10: Planning Commission Appointments**

***Mayor Pearson, seconded by Councilmember Bloyer, moved TO MAKE TERRY EMERSON AND STUART JOHNSON VOTING MEMBERS OF THE PLANNING COMMISSION FOR TERMS ENDING 12/31/2020. Motion passed 4 – 0.***

***Councilmember Bloyer, seconded by Mayor Pearson, moved TO APPOINT TUCKER PEARCE AND KATHY WEEKS TO THE PLANNING COMMISSION AS ALTERNATES 1 AND 2 RESPECTIVELY. Motion passed 3 – 0 – 1. (Lundgren – abstain)***

**ITEM 11: Parks Commission Appointments**

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPOINT JEAN OLINGER AS A VOTING MEMBER FOR A TERM EXPIRING 12/31/2020 AND JOHN MAYEK TO A TERM EXPIRING 12/31/2018. Motion passed 4 – 0.***

***Councilmember Bloyer, seconded by Mayor Pearson, moved TO APPOINT DAVID STEELE AND BARRY WEEKS TO THE PARKS COMMISSION AS ALTERNATES 1 AND 2 RESPECTIVELY. Motion passed 3 – 0 – 1. (Lundgren – abstain)***

**ITEM 12: 2018 Planning Commission Work Plan**

Planning Director Becker provided clarification on the work plan and priority ranking.

***Mayor Pearson, seconded by Councilmember Lundgren, moved TO ACCEPT THE 2018 PLANNING DEVELOPMENT DEPARTMENT WORK PLAN.***

***Mayor Pearson, seconded by Councilmember Bloyer, moved TO AMEND THE PRIMARY MOTION BY MOVING THE DRONE ORDINANCE FROM A PRIORITY 2 TO 4. Motion passed 4 – 0.***

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO AMEND THE PRIMARY MOTION BY MOVING THE OUTDOOR LIGHTING ORDINANCE FROM A PRIORITY 5 TO 2. Motion passed 4 – 0.***

***Mayor Pearson, seconded by Councilmember Nelson, moved TO AMEND THE PRIMARY MOTION BY MOVING “PREPARE CPA TO GUIDE RR AND A PARCELS LESS THAN 20 ACRES IN SIZE TO RE” FROM A PRIORITY 1 TO 2. Motion passed 4 – 0.***

***Mayor Pearson, seconded by Councilmember Nelson, moved TO AMEND THE PRIMARY MOTION BY MOVING “STUDY INTO MODIFYING THE ZONING CODE AND COMPREHENSIVE PLAN TO INCLUDE REQUIRING AND/OR INCENTIVIZING AFFORDABLE HOUSING IN SEWERED DEVELOPMENT” FROM A PRIORITY 2 TO 4. Motion passed 4 – 0.***

**Primary motion passed 4 – 0.**

**ITEM 13: Parks Commission Work Plan**

*Councilmember Nelson, seconded by Councilmember Lundgren, moved TO APPROVE THE PARKS COMMISSION WORK PLAN FOR 2018. Motion passed 4 – 0.*

**ITEM 14: 2018 Finance Committee Work Plan**

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO APROVE THE 2018 FINANCE COMMITTEE WORK PLAN.*

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO AMEND THE PRIMARY MOTION TO ADD “RE-ESTABLISH THE EDA UNDER OFFICIAL STATUTORY POWER TO ISSUE BONDS” AT PRIORITY LEVEL 1. Motion passed 4 - 0.*

*Mayor Pearson, seconded by Councilmember Nelson, moved TO ADD “REVIEW ASSESSMENT POLICY AS IT RELATES TO VARIOUS PROPERTY TYPES” AT PRIORITY LEVEL 3. Motion passed 4 – 0.*

*Primary motion passed 4 – 0.*

**ITEM 15: Sign Ordinance Revisions**

Planning Director Becker provided a brief overview of the proposed revisions.

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO ADOPT ORDINANCE 08-192 APPROVING PROPOSED AMENDMENTS TO THE CITY’S SIGN REGULATIONS. Motion passed 3 – 1. (Lundgren – nay)*

*Councilmember Bloyer, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2018-004 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-192. Motion passed 4 – 0.*

**ITEM 1: Approve Payment of Disbursements**

*Mayor Pearson, seconded by Councilmember Lundgren, moved TO APPROVE PAYMENT OF DISBURSEMENTS AS PRESENTED. Motion failed 2 – 2. (Bloyer, Nelson – nay)*

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPROVE PAYMENT OF DISBURSEMENTS MINUS THE PAYMENT TO CONFLUENCE IN THE AMOUNT OF \$10,000. Motion passed 3 – 1. (Lundgren – nay)*

**COUNCIL REPORTS**

**Mayor Pearson:** Commented on the library transition.

**Councilmember Nelson:** No report.

**Councilmember Lundgren:** No report.

**Councilmember Bloyer:** Commented on the library transition.

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**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Noted that the CAFR has been received and reported on the upcoming Lions Club Ice Fishing Contest.

**City Clerk Johnson:** Reminded residents that City services have relocated to the city offices at 3880 Laverne Avenue North.

**City Attorney Sonsalla:** Commented on the status of pending litigation.

Meeting adjourned at 8:00 pm.

**LAKE ELMO CITY COUNCIL**

ATTEST:

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Mike Pearson, Mayor

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Julie Johnson, City Clerk