



## **STAFF REPORT**

DATE: March 20, 2018

**CONSENT**

ITEM #: 11

**TO:** City Council

**FROM:** Greg Malmquist, Fire Chief

**AGENDA ITEM:** Accept resignation of Probationary, Part Time Firefighter Kyle Jacket

**REVIEWED BY:** Kristina Handt, City Administrator

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**BACKGROUND:** Probationary Firefighter Kyle Jacket submitted his letter of resignation on March 2, 2018, effective immediately.

**ISSUE BEFORE COUNCIL:** Should the Council accept Kyle Jacket's resignation?

**PROPOSAL DETAILS/ANALYSIS:** Staff recommends accepting Kyle Jacket's resignation.

**OPTIONS:**

- 1) Accept letter of resignation.
- 2) Do not accept letter of resignation

**RECOMMENDATION:**

If removed from the consent agenda:

**“Move to accept Kyle Jacket's resignation.”**

**ATTACHMENTS:** None