

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JUNE 5, 2018**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Julie Fliflet and Christine Nelson

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Becker, Finance Director Iverson, Assistant Administrator Foster, Public Works Director Weldon and City Clerk Johnson.

APPROVAL OF AGENDA

Councilmember Nelson, seconded by Councilmember Fliflet, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 3 – 0.

ACCEPT MINUTES

Minutes of the May 15, 2018 Regular Meeting were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Accept Building Department April 2018 Report
4. Accept Fire Department April 2018 Report
5. Accept Public Works April 2018 Report
6. Accept 1st Quarter Financials
7. Approve Assessing Services Agreement with Washington County
8. Approve Summer Newsletter
9. Approve Lease with Roccos Pizza for Space in Brookfield Building
10. Approve 2018 Seal Coat Project West Lakeland & Denmark Township Joint Services Agreement.
11. Accept Bids and Award Contract for 2018 Seal Coat Project – *Resolution 2018-048*
12. Accept Improvements and Approve Security Reduction –Easton Village 1st Addition.
13. Approve County Cooperative Agreement Payment No. 3 for CSAH15/50th Street Traffic Signal

14. Approve Royal Golf Security Reduction
15. Accept Resignation of Firefighter Paul Jorgenson

Councilmember Nelson, seconded by Councilmember Fliflet, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 3 - 0.

ITEM 9: Resolution Relating to the EDA Taxable Public Project Lease Revenue and Limited Tax Bonds, Series 2018A; Transfer of Property; and Lease Purchase Agreement

Administrator Handt presented an overview of the transaction and the City's space needs as well as the proposed EDA Bonds to finance the purchase of the Brookfield Building.

Mayor Pearson, seconded by Councilmember Nelson, moved TO APPROVE RESOLUTION 2018-059, RELATING TO ECONOMIC DEVELOPMENT AUTHORITY TAXABLE PUBLIC PROJECT LEASE REVENUE AND LIMITED TAX BONDS SERIES 2018A IN THE AMOUNT OF \$926,000; AUTHORIZING THE ISSUANCE OF BONDS; CONSENTING TO LIMITED TAX PLEDGE; AND AUTHORIZING THE EXECUTION OF DOCUMENTS. Motion passed 3 – 0.

ITEM 10: Old Village Phase 4 Improvements – Award Contract with Change Order; Adopt Final Assessment Roll

City Engineer Griffin presented updates including Change Order 1 extending a storm sewer stub for future alley draining and a reduction in assessment amounts for commercial properties. Griffin also reviewed assessment agreements with two property owners and an easement agreement for drainage and utilities on the CHEE property.

Councilmember Nelson, seconded by Councilmember Fliflet, moved TO ADOPT RESOLUTION NO. 2018-060 ADOPTING THE FINAL ASSESSMENT ROLL FOR THE OLD VILLAGE PHASE 4 STREET, DRAINAGE, AND UTILITY IMPROVEMENTS; AND TO APPROVE RESOLUTION NO. 2018-061, ACCEPTING BIDS AND AWARDING A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, A-1 EXCAVATING, INC., FOR THE BASE BID AMOUNT OF \$1,698,744.21, AND APPROVE CHANGE ORDER NO. 1 INCREASING THE CONTRACT AMOUNT BY \$24,518.00 FOR A TOTAL CONTRACT AMOUNT OF \$1,1,723,262.21; AND TO AUTHORIZE THE CITY ADMINISTRATOR TO PURCHASE INDIVIDUAL GRINDER STATIONS FROM A SUPPLIER IN THE NOT-TO-EXCEED AMOUNT OF \$50,000; TO ENTER INTO A MATERIAL TESTING CONTRACT IN THE NOT-TO-EXCEED AMOUNT OF \$20,000; AND TO APPROVE A TASK ORDER TO PROVIDE CONSTRUCTION OBSERVATION SERVICES IN AN AMOUNT NOT TO EXCEED \$130,000; AND TO APPROVE THE ASSESSMENT AGREEMENT DATED MAY 30, 2018 WITH C.A. GERBITZ CO., INC.; THE ASSESSMENT AGREEMENT DATED MAY 30, 2018 WITH ELMO INN ENTERPRISES, INC.; AND THE PURCHASE OF THE DRAINAGE AND UTILITY EASEMENT AGREEMENT WITH CHEE LLC IN THE AMOUNT OF \$24,800. Motion passed 3 – 0.

ITEM 11: MS4 Program Public Meeting and Approval of Annual Report

Public Works Director Weldon presented the MS4 Annual Report. No public comments were received.

Councilmember Fliflet, seconded by Councilmember Nelson, moved TO ACCEPT THE MS4 ANNUAL REPORT FOR 2017 AND AUTHORIZE STAFF TO SUBMIT THE REPORT TO THE MPCA. Motion passed 3 – 0.

ITEM 12: National Night Out Event at Lions Park

Assistant City Administrator Foster presented a suggestion from a group of citizens for the City to assist with an event at Lions Park for National Night Out.

Councilmember Fliflet, seconded by Mayor Pearson, moved TO APPROVE THE CITY SPONSORSHIP OF THE CITYWIDE NATIONAL NIGHT OUT EVENT AT LIONS PARK AND THE CLOSURE OF LAVERNE AVENUE FROM THE FIRE STATION NORTH TO 36TH STREET FROM 5:30 PM TO 9:30 PM.

Mayor Pearson, seconded by Councilmember Nelson, moved TO LIMIT STAFF SUPPORT FOR THE EVENT TO INSURANCE COVERAGE, SHERIFF DEPUTIES AND FIRE DEPARTMENT. Motion passed 2 – 1. (Fliflet – nay)

Primary motion passed 2 – 0 – 1. (Fliflet – present/not voting)

ITEM 13: 2040 Comprehensive Plan Draft for Adjacent Jurisdictional Review

Planning Director Becker reviewed the status of the draft 2040 Comprehensive Plan. Information was also presented by Swanson Haskamp Consulting.

Mark Hogue spoke on behalf of Shiltgen Farms at 10880 Stillwater Blvd., commenting on Shiltgen Farms planned marketing for sale.

Jim Ogren, 11790 Little Bluestem Ct. spoke on behalf of his homeowners association, commenting on the change to remove the urban reserve designation.

Stefany Lorang, 9918 7th Street N., commented on the land directly east of the Savona single family homes, stating that the proposed mixed use business park alarms her.

Mayor Pearson, seconded by Councilmember Nelson, moved TO APPROVE THAT THE 2040 UPDATE BE SUBMITTED FOR ADJACENT JURISDICTIONAL REVIEW.

Councilmember Fliflet, seconded by Mayor Pearson, moved TO REINTRODUCE URBAN RESERVE AS WAS INCLUDED IN THE PREVIOUS DRAFT. Motion failed 1 – 2. (Pearson, Nelson – nay)

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Primary motion passed 3 – 0.

COUNCIL REPORTS

Mayor Pearson: Reported on calls received regarding feeding wild animals.

Councilmember Nelson: Attended the grand opening of the Sally Manzara Nature Center.

Councilmember Fliflet: Announced opening of farmers market June 23rd and thanked the volunteers.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Provided an update on the Sanctuary outlot issue, water system updates, Carriage Station easement for the well generator and meeting with State of Minnesota representatives.

City Clerk Johnson: Reported on upcoming elections

City Attorney Sonsalla: Working on Royal Golf plat and development agreement.

Finance Director Iverson: Working on budget, CIP and software conversion.

City Engineer Griffin: Working with the county on Hudson Road/CSAH 19 traffic signal

Sergeant Osterman: Invited the public to attend K-9 officer graduation on June 6th.

Meeting adjourned at 9:30 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Mike Pearson, Mayor

Julie Johnson, City Clerk