

STAFF REPORT

DATE: 8/21/2018 **CONSENT** ITEM #: 7

TO: City Council

FROM: Rob Weldon, Public Works Director

AGENDA ITEM: Purchase of a ¾ ton Pickup Truck and 1-Ton Truck/dump box

REVIEWED BY: Kristina Handt, City Administrator Sue Iverson, Finance Director

BACKGROUND: The City of Lake Elmo Public Works Department uses a wide array of vehicles to delivery daily and essential services to its residents. To accomplish daily tasks, the department utilizes 8 vehicles for its full and part-time staff to achieve daily and emergency tasks. With the growth of the community and increase in daily workloads and services, the department is having trouble in delivery of daily requirements with its existing fleet of vehicles, and at times personal vehicles are used to conduct city business.

Included in the 2018 Capital Improvement Plan is the purchase of a new (additional) pickup to be utilized by the water and sewer utilities along with the replacement of a 2003 1-ton truck utilized for street work.

<u>ISSUE BEFORE COUNCIL:</u> Does the City Council approve the purchase of these new trucks as recommended by the Maintenance Advisory Committee?

PROPOSAL DETAILS/ANALYSIS: With the approval to purchase these two vehicles, the following will be achieved:

- A new ¾ ton Pickup truck will fill the gap for vehicles that are needed to keep up with the growth based demand of water and sewer utility work. This vehicle will be equipped with equipment and tools that are needed on a daily basis as well as some common emergency supplies.
- Replacement of the existing 2003 Ford 1-ton with a similar vehicle will eliminate costly repairs
 which are on the horizon for the existing vehicle. Two new options being considered for the new
 1-ton are the addition of calibrated sanding equipment and anit-icing equipment to treat roads prior
 to snow falls.

FISCAL IMPACT: Total cost for both vehicles will be an amount not to exceed \$110,000. Funding for the proposed purchases will be through the Capital Outlay portion of the adopted 2018 Budget.

- Chevy 2500 ³/₄ ton \$40,000 (includes toolboxes and warning lights)
- Ford F-450 1-ton \$70,000 less grant of 4,327 = 65,673

It should be noted that in April 2018, Public Works applied for and was awarded a grant for reimbursement of 50% for the cost of anti-icing equipment included as part of the 1-ton purchase. An amount of \$4,327

will be reimbursed to the city by South Washington Watershed District upon completed installation and delivery of the anti-icing equipment.

OPTIONS:

- Approve the purchase of two (2) trucks
- Deny the purchase of two (2) trucks
- Amend truck purchase and approve.

RECOMMENDATION:

"Motion to approve the purchase of a ¾ ton pickup from Ranger GM and 1-ton truck from Midway Ford outfitted by Towmaster Equipment through the State of Minnesota Cooperative Purchasing for an amount not to exceed \$110,000 for both vehicles"

ATTACHMENTS:

- Midway Ford Quote
- Ranger GM Quote
- Truck Utilities Quote
- Towmaster Equipment Quote
- Warning light quote
- South Washington Watershed District Grant

	RANGER GM				
	1502 E HOWARD ST		CONTACT PERSON		
	HIBBING, MN 55746		FLEET MGR		
CONTRACT # 135740	218-263-7576 fax		BOB O'HARA		
001(114101 // 1007 10	800-894-7579		218-349-8955		
	000 054 7575		rwohara01@aol.com		
LAKE ELMO		T-36			
BASE MODEL	2019 CHEVROLET 2500 4X4	CK25753	\$25,963.46		
	DBL CAB w/ 6'6" BOX		·		
ADDED ODTIONS	C 07 770	106	COMP		
ADDED OPTIONS	6.0L V8	L96	STD		
	6 SPEED AUTOMATIC	MYC	STD		
	CLOTH SEAT TRIM	H2Q	STD		
	AIR CONDITIONING		STD		
	CRUISE CONTROL		STD		
	POWER WINDOWS & LOCKS		STD		
	LT265/70R-17E TRACTION	QXT	\$176.00		
	LOCKING REAR AXLE	G80	STD		
	SNOW PLOW PREP	VYU	\$338.60		
	FLEET CONVIENCE PKG (incl	PCM	\$589.60		
	BRAKE CONTROLLER	JL1	\$242.00		
	TRAILERING PACKAGE	Z82	\$264.00		
EXT COLOR	WHITE	GAN	INCL		
INT TRIM COLOR	CLOTH TRIM	H2R	INCL		
	TOTAL		\$27,573.66		
	G FO/ SALES TAY		NOT INCL		
tay ayaamat rista faas	6.5% SALES TAX		NOT INCL		
tax excempt plate fees	LICENCE TITLE & REG		NOT INCL		
	TRANSIT TAX		\$20.00		
	TOTAL per UNIT	!	\$27,593.66		
	QTY	1	\$27,593.66		

purchase order number	
contact	ROB WELDON
customer	CITY OF LAKE ELMO

phone	
email	

Midway Ford Commercial Fleet and Government Sales 2777 N. Snelling Ave.

2777 N. Snelling Ave. Roseville MN 55113



Travis Swanson 651-343-5212 tswanson@rosevillemidwayford.com

Fax # 651-604-2936

C-77 2019 F-450 4X4- Regular Cab- 60" CA DRW XL F4H

Automatic Transmission Dual Front Air Bags AM/FM Radio Tilt Wheel **Standard**

40/20/40 Vinyl Front Seat 4-Wheel ABS Brakes Air Conditioning 225/70r19.5 All Season Tires Front Tow Hooks Rubber Floor Covering Black Bumper 6.8L V10

Options	Code	Price	Select	Exterior Colors	Code	Select
Limited Slip 4.88 Axle	X8L	\$332	Х	Blue Jeans Metallic	N1	
Brake Controller	52B	\$249	Х	Race Red	PQ	
Back-up Alarm	76C	\$128	Х	Caribou Metallic	LQ	
Running Boards	18B	\$295	X	Shadow Black	G1	
Transmission Power Takeof	62R	\$257	X	Magnetic Metallic	J7	
AM/FM Radio	587	N/C	X	Ingot Silver Metallic	UX	
Snow Plow Prep	473	\$171	X	Oxford White	Z1	
Power Group	90L	\$841	Х			
Traction Tires	TGB	\$197	X			
				Extended Service Contracts	Cost	Select
				7 year/75,000 mile	\$2,570	
				PremiumCare Warranty		
				(Bumper to Bumper)		
				7		
Option Total		\$2,470		7		
				You must have a active FIN code	to participate in	this
Base Price			Totals	purchase contract : FIN code #		
6.2 Gas			\$32,393.00	Purchase Order required prior t	o order placem	nent
Options Price Totals			\$2,470.00			
Trade-In			(\$9,500.00)) PO #		
Transit Impr Excise Tax			\$20.00			
Tax Exempt Lic				7		
6.5% Sales Tax				Name of Organization		
Document fee				7		
Sub total per vehicle			\$25,383.00			
Number of Vehicles				1 Address		
Grand Total for all units			\$25,383.00			
				City, State, Zip		
Acceptance Signature				Contact Person/ Phone #		
Print Name and Title		Date		Contact's e-mail address and fax	#	



TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No. QΤ 23067

** QUOTATION **

				
Ship To: Cust:	3538 Phone:	Bill To:	Phone:	
LAKE ELMO, CITY OF		LAKE ELMO, C	TTY OF	
3800 LAVERNE AVE NOR	TH.	3800 LAVERNE	AVE NORTH	
LAKE ELMO	MN 55042	IISA LAKE ELMO	MN 55042	ΙΙSΔ

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	1/26/18	5/16/18	0/00/00
lerial No.					
uild Instructions	REVISED 5/16/2018				
	F.O.B. LITCHFIELD, MN -OI			GES ONLY	
ther Instructions	**STATE OF MN CONTRACT #:	L35846 VALID THRU 9/3	30/18**		
ty Part No.	Description			Price Ea.	Net Amt.
	9'6" FSS w/15" high 12 ga		high	\$8,533.00	\$8,533.00
	Top Pin release Tailgate,				
	Hardox-450 floor. S-T-T 1: VDC Tailgate trip release,				
	with underside blasted, sear				
gloss black.	Till underbide blasted, bear	-seared, primed and pari	.ceu		
2200 014011					
1 9902777 - Body	Option Aluminum Fold-Down	Sides in lieu of Stainle	ess		
Steel					
1 9901110 - FMVS	S LIGHT PKG			\$180.00	\$180.00
Consists of Cl	earance, Marker, and Tri-L	ight cluster lights, Rubl	er		
grommets, & wi	ring Pig-Tails.				

1 9901111 - INST	ALLATION OF FMVSS LIGHT PKO	,		\$255.00	\$255.00
1 0001446 - Hoie	t OSP 9' 515SF HOIST W/SUB	PRAME MOINTING KIT Dum	ars.	\$1,878.00	\$1,878.00
	TUBLE acting, W/rear hinge			ψ±,070.00	41,070.00
	ESS HYDRAULICS				
1 9901455 - INST	ALLATION OF DUMP BODY & HO	ST FOR for CENTRAL HYD S	SYS	\$1,868.00	\$1,868.00
1 9901897 - TMTE	-6 2 L32LAF TOP MOUNT LED S	STROBES, 2 5VA02ZAD REAR		\$1,342.00	\$1,342.00
STROBES WITH G	ROMMETS INSTALLED				
ASTRO-140116-1-1-1-1					
	E AMERICA 2010 sys, HOIST 8		EX	\$7,922.00	\$7,922.00
Ctrl, Stainles	s Steel VT15 Valve & Tank (combo, & Clutch Pump			
				Continue	*
				COMCANG	
		and the second of the second o			
			Price:		
A acomtod be-	m_4_		Total Dis		
Accepted by	Date		Net Cost:	1	
			Freight		
			_		
		·	Total:	 	



Reference No. QΤ 23067

** OUOTATION **

LAKE ELMO

USA

			•	OUTATION
Ship To:	Cust:	3538	Phone:	Bill To:

MN 55042

LAKE ELMO, CITY OF

3800 LAVERNE AVE NORTH

Bill To: LAKE ELMO, CITY OF

3800 LAVERNE AVE NORTH

MN 55042

Phone:

USA

ATTN: ROB WELDON

LAKE ELMO

PO#	Salesman	Terms	Created	Last Revised	Аррх Сотр
	TIM ERICKSON	NET 30 DAYS	1/26/18	5/16/18	0/00/00
ial No.					
1 9901095 - FORCE	E AMERICA Vane Pump & PI	O upgrade		\$992.00	\$992.00
1 9901558 - Insta	allation of Electronic C	Controled hydraulics and con	trols s	\$2,112.00	\$2,112.00
1 9901583 - Tool	Box PRO-TECH 18" x 18"	x 30" SINGLE DROP DOOR tool	. рож	\$431.00	\$431.00
1 9901572 - Tool	Box Labor and install k	tit to INSTALL 24"-48" TOOL	вох	\$338.00	\$338.00
1 9901171 - Fende	ers M1900 W/Brkts for 19	0.5" Installed		\$476.00	\$476.00
1 9900775 - Hi tch	TMTE Medium Duty Hitch	Plate assembly		\$332.00	\$332.00
1 9902494 - Hitch	n 7 contact RV (flat pin	n) socket installed		\$128.00	\$128.00
	Installation of med du			\$174.00	\$174.00
		N REFERENCE TO REAR TIRE FA	CE.		
	n 2" Receiver tube w/pin nr utilized. Installed	a & clip. NOTE: DERATES hit	ch,	\$190.00	\$190.00
1 9901112 - ICC E	UMPER			\$129.00	\$129.00
1 9901113 - INSTA	LLATION OF ICC BUMPER			\$192.00	\$192.00
1 9900816 - Sande	er Swenson SADS-6 Stainl	ess Steel Sander Complete		3,914.00	\$3,914.00
1 9900823 - Sande plates, Stainle		ble) sander/tailgate spill		\$356.00	\$356.00
		Sander Feedback Sensor, 128	<u> </u>	\$928.00	\$928.00
pulse					
			-	Continue	nd

		Price:	
Accepted by	Date	Total Discounts: Net Cost:	
		Freight	
		Total:	
RKQT3			



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517 TOWMASTERTRUCK.COM Reference No. QT 23067

** QUOTATION **

Ship To:

Cust:

3538 Phone:

Bill To:

Phone:

LAKE ELMO, CITY OF

3800 LAVERNE AVE NORTH

LAKE ELMO, CITY OF

3800 LAVERNE AVE NORTH

LAKE ELMO

MN 55042

USA LAKE ELMO

MN 55042

USA

ATTN: ROB WELDON

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	1/26/18	5/16/18	0/00/00
Serial No.					-
1 9901744 - VariTed	h Ind. LDS AI500-DAS/S	C Anti-Ice System		\$4,573.00	\$4,573.00
1 9901736 - VariTec	h Ind. Price for insta	llation of anti-icing	LDS	\$950.00	\$950.00
AI200,305,400,500	-DAS system				
1 9901739 - VariTed	h Ind. GPS Speed Senso	r (ADD)		\$371.00	\$371.00
1 9902491 - VariTed	h Ind. Install ground	speed and hook up		\$245.00	\$245.00
1 9902931 - Tank Ta	umerÎ Ball Baffle Syste	m AI500		\$342.00	\$342.00
1 9901749 - VariTed	h MT-403V II Controlle	r, -DAS Anti-Ice System	ns	\$2,190.00	\$2,190.00
1 9901767 - VariTed	h Ind. Installation of	VariTech MT-403V II		\$570.00	\$570.00
Controller, for A	IDAS Anti-Ice System	g		<u> </u>	

		Price:	\$41,911.00
Accepted by	Date	Total Discounts: Net Cost:	\$41,911.00
		Freight	
		Total:	\$41,911.00

TRUCK UTILITIES

INC

Fargo, ND (701) 241-9411 FAX (701) 234-9842 St Paul, MN (651) 484-3305 FAX (651) 484-0076 Kansas City, KS (913) 287-0001 FAX (913) 287-0003

April 24, 2018

City Of Lake Elmo 3800 Laverne Ave North Lake Elmo Mn 55042 Phone# 651-747-3941 Fax# 651-777-6530

Attn: Jamie Colemer

E Mail: jcolemer@lakeelmo.org

Truck Is: 2018 GMC Seirra Pickup 8ft box

Listed below are specifications for your review:

Weather Guard "Pack Rat" Drawer unit Model # 304 – 3	\$ 1	1,050.00
Driver side aluminum low profile side box Model #178-0-01	\$	722.00
Curb side aluminum low profile side box Model #179-0-01	\$	722.00
Side mount ladder rack Model# 1450	\$	390.00

OPTIONS/ADDITIONS:

Furnish and install cab/window shield "Back Rack".		\$ 370.00
Warning light bracket	Add	\$ 40.00

SUBTOTAL OF ABOVE PER STATE CONTRACT PRICING.....\$ 3,294.00. Sales tax not included

Sales tax not included

If you have any further questions, please feel free to call.

Sincerely;

Charlie Miller

EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC. 2755 GENEVA AVE. N

2755 GENEVA AVE. N OAKDALE, MN 55128 USA

Voice: 651 765-2657 Fax: 651 765-2660 QUOTATION

Quote Number: DL080918-10 Quote Date: Aug 9, 2018

Page: 1

Quoted To:

LAKE ELMO PUBLIC WORKS 3800 LAVERNE AVE LAKE ELMO, MN 55042

Customer ID	Good Thru	Payment Terms	Sales Rep
LAKE ELMO, CITY OF	9/8/18	Net 30 Days	DLL

Quantity	Item	Description	Unit Price	Amount
1.00	VEHICLE	2019 FORD F-250		
1.00	CONTACT	RWeldon@lakeelmo.org		
1.00	R2LPPS	LED BEACON, 6 LINEAR LED, PERM	375.24	375.24
		MOUNT, SPECIAL ORDERSPLIT		
		COLORS AMBER / BLUE		
1.00	FN-0816 AMBER	FENIEX FUSION LIGHT STICK - 8 HEAD -	413.28	413.28
		SINGLE COLOR - ALL 40 DEGREE		
		OPTICS - ALL AMBER		
1.00	H-2209 AA	FENIEX CANNON 12-LED HIDEAWAY - 3	77.28	77.28
		MODE FUNCTIONALITY -		
		SELF-CONTAINED IN-LINE FLASHER -		
		SYNCHRONIZABLE - AMBER		
1.00	H-2209 BB	FENIEX CANNON 12-LED HIDEAWAY - 3	77.28	77.28
		MODE FUNCTIONALITY -		
-		SELF-CONTAINED IN-LINE FLASHER -		
		SYNCHRONIZABLE - BLUE		
2.00	H-3217	FENIEX CANNON METAL FLANGE WITH	4.20	8.40
		MOUNTING HARDWARE - USED TO		
		SURFACE MOUNT CANNON -		
		LIGHTHEAD NOT INCLUDED		
1.00	IONBKT1	WHELEN ION LICENSE PLATE BRACKET	19.18	19.18
		- HORIZONTAL MOUNT		
1.00	IONA	WHELEN ION 6 SUPER LED LIGHTHEAD	87.00	87.00
		WITH BRACKET - AMBER		
1.00	IONB	WHELEN ION 6 SUPER LED LIGHTHEAD	87.00	87.00
		WITH BRACKET - BLUE		
		,	Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC. 2755 GENEVA AVE. N

2755 GENEVA AVE. N OAKDALE, MN 55128 USA

Voice: 651 765-2657 Fax: 651 765-2660

QUOTATION

Quote Number: DL080918-10 Quote Date: Aug 9, 2018

Page: 2

TOTAL

1,158.58

Quoted To:

LAKE ELMO PUBLIC WORKS 3800 LAVERNE AVE LAKE ELMO, MN 55042

Customer ID	Good Thru	Payment Terms	Sales Rep
LAKE ELMO, CITY OF	9/8/18	Net 30 Days	DLL

DOMINATORS	Quantity	Item	Description	Unit Price	Amount
			ANGLE MOUNT BRACKET KIT FOR	13.92	13.92
Sales Tax					1,158.58
				Sales Tax	



2018 COORDINATED CAPITAL IMPROVEMENT PROGRAM CONTRACT

General Information (to be completed	d by SWWD)						
Organization SWWD	CONTRACT Number CCIP2018-003	Other federal or other state funds? Yes No	Amendment Board meeting date(s)		eled		
*If contract amended, attach amendment form(s) to this contract.	If contract amended, attach amendment form(s) to this contract.						
Organization/Contact							
Organization City of Lake Elmo							
Contact Person Rob Weldon	Address 3880 Laverne Ave N		1 "		7ip code 55042		
rweldon@lakeelmo.org		Phone 651-747-3941					
Project Location							
Address City-wide		City/State Lake Elmo		Zip code 55042			

Contract Information

I (we), the undersigned, do hereby request cost-share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- 1. <u>SWWD's Coordinated Capital Improvement Program is a Reimbursement Program.</u> Applicants will be reimbursed for the contract amount upon successful completion of the project and submission of all required documentation.
- 2. The City is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a **minimum of 10 years**, is achieved.
- 3. Should the City fail to maintain the practice during its effective life, the City is liable to the South Washington Watershed District for the amount up to 100% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the City's control, or if conservation practices are applied at the City's expense that provide equivalent protection of the soil and water resources.
- 4. This contract, when approved by the SWWD board, will remain in effect unless canceled by mutual agreement. Practices will be completed by <u>December 31, 2019</u> unless this contract is amended by mutual consent to reschedule the work and funding.

5. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by SWWD as practical and reasonable. The SWWD Board has the authority to make adjustments to the costs submitted for reimbursement.

Applicant Signatures

The City's signature indicates agreement to:

- 1. Grant the District's representative(s) access to the parcel where the conservation practice will be located.
- 2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- 3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the organization technical representative, if applicable.
- 4. Not accept cost-share funds, from state and federal sources combined, that are in excess of <u>100%</u> percent of the total cost to establish the conservation practice and provide copies of all forms and contracts pertinent to any other state or federal programs that are contributing funds toward this project.

programs tha	t are contributing funds	toward this project.	•	
Date O	rganization's Authorized Representative			
	actice (to be complete	ed by Technical Representa	itive) vay deicing pretreatment system	
Practice standards or eligible Pretreatment s	e component(s)		Engineered Practice (□yes or ☒no) Ecological practice (□yes or ☒no)	Total Project Cost Estimate \$8,654
The estimated ber	nefits of this project are:			
Total Phosphorus Captured N/A		TSS Captured N/A	Runoff Volume Reduction N/A	
	he estimated benefits ar	d costs are practical and reas	onable.	
		stance (to be completed by wing for financial assistance, t	r SWWD) otal not to exceed the overall perce	ent listed indicated in 4,
	\$ 4,327.00	from2018 CCIP		
	Ś	Enter program name and fisca from	al year	
	\$	Enter program name and fisca from Enter program name and fisca		
Board Meeting Date 4/10/2018	uthapitéd Signature Mul 1	Cen	Total Amount Authorized \$4327.00	