



STAFF REPORT

DATE: August 21, 2018

CONSENT

ITEM #: 10

AGENDA ITEM: 2018 Seal Coat Project – Pay Request No. 1 (FINAL)

SUBMITTED BY: Amanda Groh, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Rob Weldon, Public Works Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Pay Request No. 1 (FINAL)?

BACKGROUND: The 2018 Seal Coat Project was a joint services contract with Denmark Township and West Lakeland Township. This project has been fully completed and the Project Engineer has prepared a Certificate of Completion recommending acceptance of improvements and release of payment in full. The one year warranty period will begin on August 21, 2018, and will extend to August 21, 2019.

PROPOSAL DETAILS/ANALYSIS: Pearson Brothers has submitted Pay Request No. 1 (FINAL) in the amount of \$158,593.61. The request has been reviewed and payment is recommended in the amount requested. The work completed for Lake Elmo streets was \$53,368.64. Per the Joint Services Agreements, Denmark Township will be invoiced \$43,560.00 and West Lakeland Township will be invoiced \$61,664.97 for their portions of the construction costs.

FISCAL IMPACT: None. Payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget amount of \$54,480.46 for Lake Elmo streets.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Pay Request No. 1 (FINAL) for the 2018 Seal Coat project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 1 (FINAL) to Pearson Brothers in the amount of \$158,593.61 for the 2018 Seal Coat Project; which includes \$53,368.64 for work completed in the City of Lake Elmo, \$43,560.00 for work completed in Denmark Township, and \$61,664.97 for work completed in West Lakeland Township.”

ATTACHMENTS:

1. Engineer’s Certificate of Completion dated August 21, 2018
2. Pay Estimate No. 1

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u>1</u>		FOCUS ENGINEERING, inc.	
2018 SEAL COAT PROJECT PROJECT NO. 2018.109		PERIOD OF ESTIMATE FROM <u>6/15/2018</u> TO <u>7/31/2018</u>	
PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, P.E., CITY ENGINEER		CONTRACTOR: PEARSON BROS., INC. 11079 LAMONT AVE NE HANOVER, MN 55341 ATTN: JACK PEARSON, PRESIDENT	
CONTRACT CHANGE ORDER SUMMARY		PAY ESTIMATE SUMMARY	
No.	Approval Date	Amount	
		Additions Deductions	
			1. Original Contract Amount <u>\$147,103.06</u>
			2. Net Change Order Sum <u>\$0.00</u>
			3. Revised Contract (1+2) <u>\$147,103.06</u>
			4. *Work Completed <u>\$158,593.61</u>
			5. *Stored Materials <u>\$0.00</u>
			6. Subtotal (4+5) <u>\$158,593.61</u>
			7. Retainage* <u>0.0%</u> <u>\$0.00</u>
			8. Previous Payments <u>\$0.00</u>
			9. Amount Due (6-7-8) <u>\$158,593.61</u>
TOTALS		\$0.00 \$0.00	
NET CHANGE		\$0.00	*Detailed Breakdown Attached
CONTRACT TIME			
START DATE: <u>6/15/2018</u>		ORIGINAL DAYS <u>91</u>	ON SCHEDULE
SUBSTANTIAL COMPLETION: <u>8/17/2018</u>		REVISED DAYS <u>0</u>	YES <input checked="" type="checkbox"/>
FINAL COMPLETION: <u>9/14/2018</u>		REMAINING <u>45</u>	NO <input type="checkbox"/>
<div style="display: flex; justify-content: space-between;"> <div> <p>ENGINEER'S CERTIFICATION:</p> <p>The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.</p> </div> <div> <p>FOCUS Engineering, inc.</p> <p><u>[Signature]</u></p> <p>ENGINEER</p> <p>DATE <u>8/7/18</u></p> </div> </div>			
<div style="display: flex; justify-content: space-between;"> <div> <p>CONTRACTOR'S CERTIFICATION:</p> <p>The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.</p> </div> <div> <p>CONTRACTOR</p> <p>BY <u>[Signature]</u></p> <p><u>8/7/19</u></p> <p>DATE</p> </div> </div>			
APPROVED BY OWNER: <u>CITY OF LAKE ELMO, MINNESOTA</u>			
BY _____		BY _____	
DATE _____		DATE _____	

PAY ESTIMATE NO. 1

FOCUS ENGINEERING, inc.

2018 SEAL COAT PROJECT

CITY OF LAKE ELMO, DENMARK TOWNSHIP & WEST LAKELAND TOWNSHIP

FOCUS PROJECT NO. 2018.109

CONTRACT DATED MAY 17, 2018

ITEM NO.	DESCRIPTION	CONTRACT QUANTITY	ACTUAL QUANTITY	UNIT	PRICE	TOTAL AMOUNT
CITY OF LAKE ELMO						
1	BITUMINOUS SEAL COAT WITH 1/8" DRESSER TRAP ROCK AND CRS-2P EMULSIFIED ASPHALT	43,310	42,216	SY	\$ 1.09	\$ 46,015.44
2	4" DOUBLE SOLID YELLOW PAVEMENT MARKING	3,070	3082	LF	\$ 1.00	\$ 3,082.00
3	4" SINGLE SOLID LINE WHITE PAVEMENT MARKING	6,824	6980	LF	\$ 0.44	\$ 3,071.20
4	HANDICAP PAVEMENT MARKING	2	2	EA	\$ 600.00	\$ 1,200.00
DENMARK TOWNSHIP						
5	BITUMINOUS SEAL COAT WITH 1/8" DRESSER TRAP ROCK AND CRS-2P EMULSIFIED ASPHALT	41,635	39,600	SY	\$ 1.10	\$ 43,560.00
WEST LAKELAND TOWNSHIP						
6	BITUMINOUS SEAL COAT WITH 1/8" DRESSER TRAP ROCK AND CRS-2P EMULSIFIED ASPHALT	50,470	57,097	SY	\$ 1.08	\$ 61,664.97
TOTAL						\$ 158,593.61

CERTIFICATE OF COMPLETION

DATE OF ISSUANCE: August 21, 2018

OWNER:	<u>CITY OF LAKE ELMO, MN</u>
CONTRACTOR:	<u>PEARSON BROS., INC.</u>
PROJECT NAME:	<u>2018 SEAL COAT PROJECT</u>
PROJECT NO.:	<u>2018.109</u>

- ☒ This Certification of Completion applies to all work under the Contract Documents
☐ This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated May 17, 2018. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: July 27, 2018

Amanda E Groh Reg. No. 53538



FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS August 21, 2018 AND ENDS August 20, 2019
