CITY OF LAKE ELMO 2019 PROPOSED BUDGET

SUMMARY

				General Fund Adopted 2018 to		Dollar Change	
		2018		2019	Proposed 2019	2018 Adopt to	
Account Number	<u>Description</u>		Adopted	Proposed	Percent Change	2019 Proposed	Comments
General Fund Revenues:							
Total Taxes		\$	2,382,813	\$ 3,124,550	31.13%	\$ 741,737	Actual Levy Incr \$514,181 or 21.5% over 2018
Total Licenses and Permits		\$	994,400	\$ 1,056,900	6.29%	\$ 62,500	Incr. in various permits, Fireplace, Siding, Roofing
Total Intergovernmental		\$	238,026	\$ 267,835	12.52%	\$ 29.809	Incr. in Fire Aid and MSA Maintenance from State
Total Charges for Services		\$	611,595		2.45%	· · · · · · · · · · · · · · · · · · ·	Planning and Zoning Fees
Total Fines and Forfeits		\$	49,000		0.00%		
Total Investment Earnings		\$	40,000	\$ 40,000	0.00%	\$ -	
Total Miscellaneous		\$	160,900	\$ 233,048	44.84%	\$ 72,148	Incr. in Cable Franchise Rev. plus 2 new leases
Total General Fund Revenues:		\$	4,476,734	\$ 5,397,933	20.58%	\$ 921,199	
General Fund Expenditures:							
1110	Mayor & Council						
1110 Total Personnel	Mayor & Council	\$	27,854	\$ 27,893	0.14%	\$ 39	
Total Personnel		, ş	27,854	\$ 27,893	0.14%	\$ 39	
Total Materials and Supplies		\$	330	\$ 3,526	968.48%	\$ 3,196	\$2,000 Council laptops (2), \$1,101 Email Support
Total Charges and Services		\$	20,220	\$ 50,800	151.24%		\$30,000 Family Means
1110	Total Mayor & Council	\$	48,404	\$ 82,219	<u>69.86</u> %	\$ 33,815	
1320	Administration						
Total Personnel		\$	294,732	\$ 302,659	2.69%	\$ 7.927	Allocation Change for Deputy Clerk
Total Materials and Supplies		\$	5,385	\$ 4,350	-19.22%		
							Assessing Services Incr. \$28,150, Legal Services decr. \$10,000,
Total Charges and Services		\$	218,020		10.70%		Codification \$5,000
Total Miscellaneous		\$	600	\$ 1,791	198.50%	\$ 1,191	
1220	Tatal 6 dusinistration		F10 727	ć 550.151	C 00%	ć 21.414	
1320	Total Administration	\$	518,737	\$ 550,151	<u>6.06</u> %	\$ 31,414	
1410	Elections						
Total Personnel	Licetions	\$	7,500	\$ -	-100.00%	\$ (7.500)	No Election in 2019
Total Charges and Services		\$	1,660	\$ 1,660	0.00%		110 E1001011 III E013
Total Capital Outlay		\$		\$ -	#DIV/0!		
Total Miscellaneous		\$	1,000	\$ -	-100.00%		No Election in 2019
			•			, , ,	
1410	Total Elections	\$	10,160	\$ 1,660	- <u>83.66</u> %	\$ (8,500)	
1450	Communications						
Total Personnel		\$	40,620	\$ 43,920	8.12%	\$ 3,300	
		7		3,320	J.12/0	- 3,500	Allocation change - now IT Costs allocated to each department
Total Charges and Services		\$	46,500	\$ 11,785	-74.66%	\$ (34,715)	based on use
1450	Total Communications	\$	87,120	\$ 55,705	- <u>36.06</u> %	\$ (31,415)	
1520	Finance						

CITY OF LAKE ELMO 2019 PROPOSED BUDGET

SUMMARY

				General Fund Adopted 2018 to		Dollar Change		
			2018		2019	Proposed 2019	2018 Adopt to	†
Account Number	Description		Adopted		Proposed	Percent Change	2019 Proposed	Comments
Total Personnel	Description	\$	33,624	\$	137,301			77 Hired new Finance Director
Total Materials and Supplies		\$	975		1,175	20.51%		
Total Charges and Services		\$	160,383	-	24,802		•	31) Contract Service reduced due to hire of Finance Director
Total Miscellaneous		\$	1,625		5,000	207.69%	· · · ·	
Total Miscellaneous		3	1,025	7	3,000	207.69%	ş 5,5 <i>1</i>	5
1520	Total Finance	\$	196,607	\$	168,278	- <u>14.41</u> %	\$ (28,32	29)
1910	Planning & Zoning							
Total Personnel		\$	203,930	\$	214,424	5.15%	\$ 10,49	Salary incr. and Insurance Incr.
Total Materials and Supplies		\$	800	\$	500	-37.50%	\$ (30	00)
Total Charges and Services		\$	66,640	\$	39,215	-41.15%	\$ (27,42	25) Comprehensive Plan
Total Miscellaneous		\$	200		200	0.00%		-
1910	Total Planning & Zoning	\$	271,570	\$	254,339	- <u>6.34</u> %	\$ (17,23	31)
1930	Engineering Services							
Total Charges and Services	Engineering services	\$	36,216	\$	109,000	200.97%	\$ 72,78	Capital Outlay for Keats Ave Turn Lane
1930	Total Engineering Services	\$	36,216	\$	109,000	200.97%	\$ 72,78	34
1940	City Hall							
Total Materials and Supplies		\$	800	\$	800	0.00%	\$	-
Total Charges and Services		Ś	66,337	\$	64,839	-2.26%	\$ (1.49	Reduction in costs but added IT charges for City Hall previously in Communications
Total Miscellaneous		\$	1,016		1,800	77.17%	·	
4040	- 1 c:		CO 450		57.400	4.050/	A 134	
1940	Total City Hall	\$	68,153	<u>\$</u>	67,439	- <u>1.05</u> %	\$ (71	(4)
2100	Police							
Total Charges and Services		\$	665,675	\$	702,768	5.57%	\$ 37,09	Per Washington County
J			•		ŕ		ŕ	,
2100	Total Police	\$	665,675	\$	702,768	<u>5.57</u> %	\$ 37,09	93
2150	Prosecution							
Total Charges and Services		\$	44,996	\$	45,792	1.77%	\$ 79	96
2150	Total Prosecution	\$	44,996	\$	45,792	1.77%	\$ 79	
2130	lotarriosecution	<u>, , , , , , , , , , , , , , , , , , , </u>	44,550	, , _	43,732	1.77/0	y /3	
2220	Fire							
Total Personnel		\$	401,803	\$	433,742	7.95%	\$ 31,93	Wage Incr, POC pay rate change, retirement, workers comp
Total Materials and Supplies		\$	35,375		37,925	7.21%		i0 2 AEDs
						22.0551	A 25.55	IT costs now charged here - previously in Communications, 5 new
Total Charges and Services		\$	131,265	\$	169,222		\$ 37,95	
Total Capital Outlay		\$		\$	9,438	#DIV/0!	•	Transfer to Vehicle Replacement Fund
Total Miscellaneous		\$	2,000	\$	2,000	0.00%	\$	-
2220	Total Fire	\$	570,443	\$	652,327	<u>14.35%</u>	\$ 81,88	34
								_

CITY OF LAKE ELMO 2019 PROPOSED BUDGET

SUMMARY

				General Fund Adopted 2018 to		Dollar Change	
		2018		2019 Proposed 20		2018 Adopt to	
Account Number	Description	Α	Adopted	Proposed	Percent Change	2019 Proposed	Comments
2250	Fire Relief			· <u> </u>			
Total Charges and Services		\$	47,000	\$ 60,000	27.66%	\$ 13,000	Pass Thru based on revenue received from State
2250	Total Fire Relief	\$	47,000	\$ 60,000	<u>27.66</u> %	\$ 13,000	
2400	Building Inspection						
							Replaced Full-time positions budgeted in 2018 (not filled) with a
Total Personnel		\$	369,228		-5.58%		Part-Time position
Total Materials and Supplies		\$	5,700	\$ 5,700	0.00%	\$ -	IT shares now shared have provided in Communications
Total Charges and Services		\$	19,570	\$ 30,245	54.55%	\$ 10.675	IT charges now charged here - previously in Communications, Replace 3 computer desktops
Total Capital Outlay		Ś	24,000	\$ 24,000	0.00%		Neprace 5 comparer acontops
Total Miscellaneous		\$	1,000		0.00%	•	
		T	_,,,,,	-,000	5,0070	т	
2400	Total Building Inspection	\$	419,498	\$ 409,569	-2.37%	\$ (9,929)	
		1	•				
2500	Emergency Communications						
Total Charges and Services	Lineigency communications	\$	1,780	\$ 1,780	0.00%	\$ -	
Total charges and services		1	2,700	2,700	0.0070	,	
2500	Total Emergency Communications	\$	1,780	\$ 1,780	0.00%	\$ -	
		1		<u>, </u>	<u> </u>	_ *	
2700	Animal Control						
Total Charges and Services	Animal Control	\$	7,725	\$ 9,000	16.50%	\$ 1,275	
gg		T	- 7, -5	7 0,000		7 -,-:-	
2700	Total Animal Control	\$	7,725	\$ 9,000	16.50%	\$ 1,275	
		1					
3100	Streets						
Total Personnel		\$	467,620	\$ 453,043	-3.12%	\$ (14.577)	Allocation changes and 1 additional worker
Total Materials and Supplies		\$	154,850		7.59%		\$10,000 Forlift
			, , , , , , , , , , , , , , , , , , , ,	, , , , , , , , , , , , , , , , , , , ,		,	Lake Elmo Ave Phase 3, Discover Bridge Crossing Street
Total Charges and Services		\$	631,500	\$ 798,292	26.41%	\$ 166,792	Maintenance
Tatal Carital Carlos		_	445.000	ć 50.745	CE 000/	ć (04.3FF)	Transfer to Vehicle Replacement Fund \$50,745, (\$145,000) decr.
Total Capital Outlay		\$	145,000		-65.00%	. , ,	From purchases in 2018
Total Miscellaneous		P	1,800	\$ 1,000	-44.44%	\$ (800)	
3100	Total Streets	Ś	1,400,770	\$ 1,469,680	4.92%	\$ 68,910	
5.00	. Juli Streets	1	1,400,770	7 1,403,000	4.32 /6	9 00,310	
5200	Parks & Recreation						
Total Personnel	rains & necication	\$	170,380	\$ 224,358	31.68%	\$ 52,070	Allocation changes and 1 additional worker
Total Fersonner		,	170,380	7 224,336	31.00/0	3 33,378	Anocation changes and 1 additional worker
Total Materials and Supplies		\$	13,800	\$ 18,300	32.61%	\$ 4,500	Fuel, Oil, and Fluids now being spread across all PW & Utility Dept.
							Contracted Services for Sunfish Mgmt (GRG) \$10,000 and Mowing
Total Charges and Services		\$	65,500	\$ 142,860	118.11%	\$ 77,360	\$58,000
Total Capital Outlay		\$	25,000	\$ 14,817	-40.73%	\$ (10,100)	\$14,817 Transfer to Vehicle Replacement Fund, (\$15,000) decr. In capital outlay from 2018
Total Miscellaneous		\$	1,200		-16.67%		
Total Miscellaneous		7	1,200	7 1,000	-10.07/0	y (200)	
5200	Total Parks & Recreation	\$	275,880	\$ 401,335	45.47%	\$ 125,455	
		T -		-		-	
9000	Transfers						
5000	Hansiers						

CITY OF LAKE ELMO 2019 PROPOSED BUDGET SUMMARY

					Conoral Fun	A Adopted 2019 to	Dollar Change	
		2018			2019	d Adopted 2018 to Proposed 2019	2018 Adopt to	
						•	•	
Account Number	Description		<u>Adopted</u>		<u>Proposed</u>	Percent Change	2019 Proposed	Comments \$100,000 use of fund balance transferred to Vehicle Replacement
								Fund per CIP, \$326,000 transfer to Vehicle Replacement Fund from
Total Transfers		\$	_	\$	426,000	#DIV/0!	\$ 426,000	2019 Budget
Total Hallsicis		7		7	420,000	#510/0.	7 420,000	2013 Budget
9000	Total Transfers	¢	_	¢	426,000	#DIV/0!	\$ 426,000	
5000			-	_ 	420,000	<u></u>	y 420,000	
0000	Counting and the December							
9000	Contingency Reserve							
Contingency								Reserve for possible law changes which may impact health
Total Contingency Reserve			_		54,892	#DIV/0!	\$ 54,892	insurance rates for 2019.
Total Contingency		\$		\$	54,892	#DIV/0!		
Total Contingency		,	<u>-</u>	Ş	34,032	#010/0:	\$ 54,632	
9000	Total Contingency Reserve	Ś		¢	54,892	#DIV/0!	\$ 54,892	
3000		<u>, , , , , , , , , , , , , , , , , , , </u>		, 2	34,632	#DIV/U:	3 34,632	
Total General Fund Expenditures:		Ś	4,670,734	Ś	5,521,933	18.22%	ć 951 100	
Total General Fund Expendit	ures:	Ş	4,670,734	Ş	5,521,955	18.22%	\$ 851,199	
								Use of Fund Balance Budgeted, \$100,000 to start Vehicle
								Replacement Fund, \$24,000 Building Insp Vehicle not replaced in
Total Gen Fund Revs. Over/(Under) Expenditures:		\$	(194,000)	\$	(124,000)	-36.08%		2018 but budgeted - moved to 2019
			<u> </u>					
Totals by Category								
Totals by eategory								Incr. in wages and insurance. I additional employee PW and 3
Personnel		\$	2,017,291	ė	2,185,964	8.36%	\$ 168.673	additional PT Fire
reisonnei		7	2,017,291	ڔ	2,165,904	8.30/0	ÿ 100,073	\$10,00 Forklift, \$4,500 Fuel Oil & Fluids, \$2,550 2 AEDs,
Materials and Supplies		\$	218,015	خ	238,876	9.57%	20.961	\$3,101 Council Computer/IT charges
iviateriais and supplies		7	210,013	Ş	230,070	9.5770	20,001	Sunfish Mgmt (GRG), Lake Elmo Ave Phase 3, Discover Bridge
Charges and Carriage		Ś	2,230,987	Ś	2,503,410	12.21%	272 422	Crossing, Assessing Services, Family Means
Charges and Services		, ,	2,230,987	Ş	2,503,410	12.21%	272,423	. ,
								\$24,000 Building Insp Vehicle Budgeted in 2018 - not
Carattal Contant		_	404.000	,	00.000	40.070/	(05.000)	purchased - moved to 2019, 75,000 budgeted to transfer to
Capital Outlay		\$	194,000	\$	99,000	-48.97%	(95,000)	Vehicle Replacement Fund per CIP
								62.275
A 4: 11			40.4	,	40 701	22.224		\$3,375 charges in Finance not previously budgeted but
Miscellaneous		\$	10,441	\$	13,791	32.09%	3,350	charged (bank fees, wire transfer fees, account fees)
								Fund per CIP, \$326,000 transfer to Vehicle Replacement Fund from
Transfers		\$	-	\$	426,000	#DIV/0!	426.000	2019 Budget
		7		7	.20,000		.23,000	Reserve for possible law changes which may impact health
Contingency Reserve		\$		\$	54,892	#DIV/0!	54,892	insurance rates for 2019.
TOTALS:		\$	4,670,734	Ś	5,521,933	18.22%	\$ 851,199	
IUIALS.		Ģ	4,070,734	Ą	3,321,333	10.22%	و1,133 د	