



STAFF REPORT

DATE: September 4, 2018
CONSENT #5

AGENDA ITEM: Old Village Phase 3 Street, Drainage, and Utility Improvements - Change Order No. 5

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Kristina Handt, City Administrator
Rob Weldon, Public Works Director
Chad Isakson, Project Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Change Order No. 5 for the Old Village Phase 3 Street, Drainage, and Utility Improvements?

BACKGROUND: Douglas-Kerr Underground, LLC was awarded a construction contract to complete the Old Village Phase 3 Street, Drainage, and Utility Improvements on May 16, 2017.

PROPOSAL DETAILS/ANALYSIS: Douglas-Kerr Underground, LLC has submitted a change order to address additional work completed to replace the crosswalk at Lake Elmo Avenue and 31st Street. The existing crosswalk had to be removed for construction purposes but was not included in the construction documents.

FISCAL IMPACT: This change order will increase the contract in the amount of \$2,970.00 bringing the revised construction contract to \$1,586,910.42. With this change order the project remains within the authorized project budget and contingencies.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 5 for the Old Village Phase 3 Street, Drainage, and Utility Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 5 for the Old Village Phase 3 Street, Drainage, and Utility Improvements, thereby increasing the contract amount by \$2,970.00”.

ATTACHMENTS:

1. Change Order No. 5.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA
OLD VILLAGE PHASE 3 IMPROVEMENTS
PROJECT NO. 2016.133

FOCUS ENGINEERING, inc.

CHANGE ORDER NO. 5

DATE: August 27, 2018

TO: Douglas-Kerr Underground, LLC, 2142 330th Ave, Mora, MN 55051

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This change order is being processed to address additional work completed by the contractor to replace the crosswalk at Lake Elmo Avenue and 31st Street. The existing crosswalk had to be removed for construction purposes but was not included in the construction documents.

Attachments (list documents supporting change): N/A

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNITE PRICE	INCREASE/(DECREASE)
CO 5-1	REMOVE AND REPLACE CROSSWALK	SF	90	\$33.00	\$2,970.00
NET CONTRACT CHANGE					\$2,970.00

Amount of Original Contract	\$	1,576,039.15
Sum of Additions/Deductions approved to date (CO Nos. 1,2,3,4)	\$	7,901.27
Contract Amount to date	\$	1,583,940.42
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$	2,970.00
Revised Contract Amount	\$	1,586,910.42

The Contract Period for Completion will be (~~UNCHANGED~~) (~~INCREASED~~) (~~DECREASED~~) 0 days

APPROVED BY ENGINEER: FOCUS ENGINEERING

APPROVED BY CONTRACTOR



ENGINEER

8/27/2018

DATE

BY

DATE

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA

BY

BY

DATE

DATE