



STAFF REPORT

DATE: March 19, 2019
REGULAR

TO: Mayor and City Council

AGENDA ITEM: Adopt Resolution 2019- to Designate Certified Building Official

SUBMITTED BY: Jake Foster, Assistant City Administrator

BACKGROUND:

Building Official Mike Bent submitted his resignation effective 3/18/19. The City of Lake Elmo has adopted the Minnesota State Building Code and is authorized to provide administration. A certified building official is required by Minnesota State Statute for implementation. Staff recommends that City Building Inspector, Toni Liljedahl be designated as the certified building official until a building official replacement is hired. Ms. Liljedahl has volunteered to provide these services, and has done so in the past.

ISSUE BEFORE COUNCIL:

Should the Council designate Toni Liljedahl as building official?

PROPOSAL:

As it is required by state statute to designate a certified building official, staff recommends designating Building Inspector, Toni Liljedahl as such. She has all of the necessary licensure, and would serve as the building official in a temporary capacity until a replacement is hired.

Council would need to adopt Resolution 2019- to designation Ms. Liljedahl as the certified building official. Additionally, the attached Designation of Certified Building Official form will need to be authorized by the Mayor and mailed to the state. The form has already been completed, but needs an authorized signature.

FISCAL IMPACT:

None.

RECOMMENDATION:

If removed from the consent agenda:

“Move to adopt resolution 2019-.”

ATTACHMENTS:

- Resolution 2019-
- Notice of Designation of Certified Building Official Form