



STAFF REPORT

DATE: May 7, 2019

CONSENT

TO: Mayor and Council

AGENDA ITEM: Approve Hire of Building Official

SUBMITTED BY: Jake Foster, Assistant City Administrator

BACKGROUND:

At their March 19th meeting, Council authorized the advertising for a building official. Upon the first posting the City did not receive any candidates that met the minimum qualifications. The position was reposted at a higher salary range. After conducting interviews, staff is recommending Mr. Kevin Murphy be hired as Building Official.

ISSUE BEFORE COUNCIL:

Should the Council approve the hire of Kevin Murphy as building official at the terms described?

PROPOSAL:

Mr. Murphy has over 20 years of experience serving as a building official and planning supervisor. With this experience, it is recommended that Mr. Murphy be hired at a Step 6 which is \$3,588 biweekly (\$93,288 annually).

Mr. Murphy's employment would be contingent based on the successful completion of background checks and a pre-employment drug screen.

FISCAL IMPACT:

The total annual cost for hiring Mr. Murphy including taxes and benefits is approximately \$122,000. His time would be allocated 100% to the building department.

OPTIONS:

1. Hire Mr. Murphy at the terms described
2. Hire Mr. Murphy under different terms
3. Hire another candidate
4. Hire no one

RECOMMENDATION:

If removed from the consent agenda:

"Move to approve the hiring of Kevin Murphy as building official at the terms described."

ATTACHMENTS:

None