



STAFF REPORT

DATE: July 2, 2019

CONSENT

AGENDA ITEM: 2018 Street Improvements – Change Order No. 4

SUBMITTED BY: Amanda Groh, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Powers, Public Works Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Change Order No. 4 for the 2018 Street Improvements?

BACKGROUND: Valley Paving, Inc. was awarded a construction contract on May 15, 2018 to complete the 2018 Street Improvements project. Construction is substantially completed with the exception of a few punch list items and sod watering.

PROPOSAL DETAILS/ANALYSIS: Valley Paving, Inc., has submitted a change order to address additional work completed to replace landscape rock areas that were required to be disturbed to facilitate the construction. This work is part of the restoration process required to complete work in the area.

FISCAL IMPACT: This change order will increase the contract in the amount of \$971.79 bringing the revised construction contract to \$1,039,222.86. With this change order, the project remains within the authorized project budget and contingencies.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 4 for the 2018 Street Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 4 for the 2018 Street Improvement Project, thereby increasing the contract amount by \$971.79”.

ATTACHMENTS:

1. Change Order No. 4.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA
2018 STREET IMPROVEMENTS
PROJECT NO. 2017.156

FOCUS ENGINEERING, inc.

CHANGE ORDER NO. 4

DATE: July 2, 2019

TO: Valley Paving, Inc. 8800 13th Ave E, Shakopee, MN 55379 ATTN: Brandt Sylvestre

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This change order is also being processed at the direction of the city to amend the Contract to include additional work as follows:
1) Replacement of landscape rock

Attachments (list documents supporting change): NONE

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
CO4-1	REPLACE LANDSCAPE ROCK ADDITIONAL WORK	LS	1	\$971.79	\$971.79

NET CONTRACT CHANGE **\$971.79**

Amount of Original Contract	\$ 1,043,136.70
Sum of Additions/Deductions approved to date (CO No. 1, CO No.2, CO No.3)	\$ (4,885.63)
Contract Amount to date	\$ 1,038,251.07
Amount of this Change Order (ADD) (DEDUCT) (NO-CHANGE)	\$ 971.79
Revised Contract Amount	\$ 1,039,222.86

The Contract Period for Completion will be (UNCHANGED) (~~INCREASED~~) (~~DECREASED~~) days

APPROVED BY ENGINEER: FOCUS ENGINEERING

APPROVED BY CONTRACTOR

ENGINEER

BY

DATE

DATE

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA

BY

BY

DATE

DATE