



STAFF REPORT

DATE: July 2, 2019

CONSENT

AGENDA ITEM: 2019 Crack Seal Project – Pay Request No. 1 (FINAL)

SUBMITTED BY: Amanda Groh, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Jack Griffin, City Engineer
Marty Powers, Public Works Director

ISSUE BEFORE COUNCIL: Should the City Council accept the improvements and approve Pay Request No. 1 (FINAL) for the 2019 Crack Seal Project?

BACKGROUND: The 2019 Crack Seal Project has been fully completed. The Project Engineer has prepared a Certificate of Completion and is recommending acceptance of the improvements and release of payment in full. The one-year warranty period will begin on July 2, 2019, and will extend to July 1, 2020.

PROPOSAL DETAILS/ANALYSIS: Gopher State Sealcoat, Inc. has submitted Pay Request No. 1 (FINAL) in the amount of \$32,469.00. The request has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: None. Final payment is proposed in accordance with the Contract for the project.

RECOMMENDATION: Staff is recommending that the City Council, *as part of the Consent Agenda*, accept the improvements and approve Pay Request No. 1 (FINAL) to Gopher State Sealcoat, Inc. in the amount of \$32,469.00 for the 2019 Crack Seal Project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to Gopher State Sealcoat, Inc. in the amount of \$32,469.00 for the 2019 Crack Seal Project”.

ATTACHMENTS:

1. Engineer’s Certificate of Completion dated July 2, 2019.
2. Gopher State Sealcoat, Inc. Invoice dated June 13, 2019.

CERTIFICATE OF COMPLETION

DATE OF ISSUANCE: July 2, 2019


OWNER:	<u>CITY OF LAKE ELMO, MN</u>
CONTRACTOR:	<u>GOPHER STATE SEALCOAT, INC.</u>
PROJECT NAME:	<u>2019 CRACK SEAL PROJECT</u>
PROJECT NO.:	<u>2019.110</u>

- ☒ This Certification of Completion applies to all work under the Contract Documents
☐ This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated May 7, 2019. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: June 13, 2019

Amanda E Groh Reg. No. 53538


FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS July 2, 2019 AND ENDS July 1, 2020



12519 Rhode Island Avenue
Savage, MN 55378

Invoice

Date	Invoice #
6/13/2019	17604

Bill To
City of Lake Elmo 3800 Laverne Avenue North Lake Elmo, MN 55042

Job Location
2019 Crack Seal Project

P.O. No.	Terms	Due Date	Rep
	Net 10	6/23/2019	CAO

Description		Amount
Crack Sealing -- streets, per map provided		32,469.00
We appreciate your business! Questions? Call (952) 931-9188.		Total \$32,469.00
Phone #	952-931-9188	Fax # 952-931-0956
info@gopherstatessealcoat.com		