



MAYOR AND COUNCIL COMMUNICATION

DATE: 8/20/2019

CONSENT

AGENDA ITEM: Public Works Director Report

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

ISSUE BEFORE COUNCIL:

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of July, 2019.

PROPOSAL DETAILS/ANALYSIS:

STREETS

- Pothole Repair Continues
- Attend to Storm Related Down Trees in ROW After Hours
- Attend weekly CASH 19/Hudson BLVD construction meetings
- Attend Washington County CIP Meeting
- Improve gravel alley way behind village wine
- Close steps at Discovery Crossing Bridge- Evaluation & Repair Planning
- Auction off Pubic Works Surplus Items Receiving over \$28,000 in Revenues
- Complete First Round of Top Cut Ditch mowing
- 2019 Mill and Overlay project occurred
- 2019 Chip seal Project occurred
- Work on 2020 Budget
- Continue Tree Trimming in ROW's
- Continue Upgrading Street Signs To Meet Compliance
- Walk Through Inspection at Easton Village 4th Addition
- Complete 2019 Traffic Count Study
- Lower and Raise Flags Several Times for Half Staff Recognition
- Weed Whip Guard Rails
- Change Fire Department's UTV tracks to tires

PARKS

- Relocate stock piled buckthorn from Sunfish Lake Park
- Sunfish Park Buckthorn Removal Meeting
- Public Works Staff Attended Fork Lift and Competent Man Trench Safety Training
- Public Works Staff Install hockey rink board system at Lions Park
- Improve Lions Park parking lot
- Improve Sunfish Lake Parking Lot and Drive Way
- Submitted Ski Trail Grant Reimbursement
- Install Park Benches and Garbage Containers at Savona and Wild Preserve Parks

- Installation of Play Ground Equipment at Wild Preserve Park
- Identified and Evaluate Ponding on New Pickle Ball Courts
- Weekly Park Garbage Collection and Bi-weekly Ball Field Grooming
- Continue Monthly Mowing of Sunfish Lake Park Trails
- Paint Reused Light Poles at the Lions Park Pickle ball Court
- Attended monthly Park Commission Meeting

WATER

- Began locating, GPS marking and mapping of water curb stops valves
- Completed MDH Water Samples
- Complete Monthly Generator and Safety Inspections of Equipment and Facilities
- Attend Precons for Projects
- Work on Correcting Water Meter Reading Issues
- Identified and Repaired Water and Surface Water leaks at 94 PRV vault
- Met With TPC for SCADA Control Upgrade Options
- Assist with Several Fire Flow Tests on Hudson Boulevard
- Re-plumb Well 2's Fluoride Suction Tube to Allow for Level Reading Transmitter
- Replace Vandalized Exterior Light Fixture Glass at Well 2
- Held Bee-Hive Asset Software Training for Public Works Staff
- Reviewed Water Tower 2 Inspection Report, Recommendations of Sediment Clean out in 2020 along with Coating Repairs and Mixer Install in 2024

SEWER

- Replaced backup batteries in two lift station alarms
- Trouble Shoot and Correct Lisbon South Lift Station Communication Failures
- Vacuum/Clean Grease and Solids from Lisbon Lift station
- Implement Deodorizers in three lift stations
- Continue Daily Locates and Rounds
- Identify Concerns and Jet 34th Street Sanitary Sewer
- Royal South Lift Station Tree Relocation Meeting
- Continue Weekly Proactive Pump downs of all Lift stations & Monthly Float Cleaning
- Complete Annual SCADA Site Inspections/Tests

SURFACE WATER

- Repaired Multiple Sink Holes and Storm Sewer Catch Basins
- Public Works Staff and Focus Engineering Met to Establish a Plan to Comply with MPCA's MS4 Surface Water Protection Program
- Develop Inspection Forms and Storm Water Maps
- Clean out Sediment form several Culverts and Flared End Sections
- Replace alternator on Backhoe

RECOMMENDATION:

Base on the activities listed above, City Council is respectfully asked to accept the July 2019 Public Works Report.