

Mayor:  
Dean Johnston  
Council members:  
Rita Conlin  
Steve DeLapp  
Liz Johnson  
Anne Smith

# Lake Elmo City Council

## Tuesday

### August 2, 2005

3800 Laverne Avenue No.  
Lake Elmo, MN 55042  
777-5510 777-9615 (fax)

#### Please read:

Since the City Council does not have time to discuss every point presented, it may appear that decisions are preconceived. However, staff provides background information to the City Council on each agenda item in advance; and decisions are based on this information and experience. In addition, some items may have been discussed at previous council meetings.

If you are aware of information that has not been discussed, please fill out a "Request to Appear Before the City Council" form; or, if you came late, raise your hand to be recognized. Comments that are pertinent are appreciated. Items may be continued to a future meeting if additional time is needed before a decision can be made.

### Agenda

**(Meeting Time changed due to National Night Out)**

**\*\*\*City Council Meeting Convenes 6:00 PM\*\*\***

#### Pledge of Allegiance

#### 1. Agenda

#### 2. Minutes:

July 19, 2005

#### 3. PUBLIC INQUIRIES/INFORMATIONAL:

##### A. PUBLIC INQUIRIES:

##### B. PUBLIC INFORMATIONAL:

**Public Inquiries/Informational** is an opportunity for citizens to bring the Council's attention any items not currently on the agenda. In addressing the Council, please state your name and address for the record, and a brief summary of the specific item being addressed to the Council. To allow adequate time for each person wishing to address the Council, we ask that individuals limit their comments to three (3) minutes. Written documents may be distributed to the Council prior to the meeting or as bench copies, to allow a more timely presentation.

#### 4. CONSENT AGENDA

##### A. (1) Resolution No. 2005-080: Approving claims

##### B. Ordinance No. 97-160; Council Compensation

##### C. Purchase of 955 John Deere Tractor Replacement – Parks Dept.

##### D. Purchase of Kabota Mower Replacement – Parks Dept.

##### E. Agreement with Ramsey Center of Arts- Verbal

##### F. Letter Supporting Washington County TEA-21 Funding Application for building a safe trail crossing of Hwy 5 and the Railroad Tracks

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

*— MOVED TO ILC*

8a

HILLTOP TRAIL

SAND

1978

1990 OVERLAY - WORTH IN CITY

MIL - BEE

TEMA OLD BLAUGHTON  
DO A OVERLAY!

OPTION

CUT THROUGH

TRAFFIC CALMING

- NARROWING WEST SIDE  
BY 8 FT

- LEAVING CURB SIDE

150,770 TOTAL COST

41,571 = ASSESSMENTS

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109,223 NET COST -

ASSESSMENTS

MAXIMUM VAL

\$ 1239<sup>00</sup> =

START TONIGHT PLANS SPEC

ASSESSMENT HEARING IN SEPT.

PROJ COMPLETE THIS FALL

CREDIT FOR POOR PAST -

<b>G. Resolution No. 2005-081:Final Payment to T.A. Schifsky &amp; Sons, Hill Trail Project</b>		
<b>5. <u>FINANCE</u></b> A.		
<b>6. <u>NEW BUSINESS</u></b>		
<b>7. <u>MAINTENANCE/PARK/FIRE/BUILDING:</u></b> A.		
<b>8. <u>CITY ENGINEER'S REPORT:</u></b> A. PUBLIC HEARING: 2005 Street Repairs - Hilltop Avenue; Resolution No. 2005-082 Order Plans and Specs B. Verbal Update City Water Project ✓	Tom Prew	
<b>9. <u>PLANNING, LAND USE &amp; ZONING:</u></b> A.	C. Dillerud	
<b>10. <u>CITY ATTORNEY'S REPORT:</u></b> A.		
<b>11. <u>CITY ADMINISTRATOR'S REPORT:</u></b> A. Logo/New City Identity → <del>DELETE</del> A & B B. Village Area Development Coordinator	ADD C FROM 4E	
<b>12. <u>CITY COUNCIL REPORTS:</u></b> A. Mayor Johnston B. Council Member Conlin C. Council Member DeLapp D. Council Member Johnson E. Council Member Smith		
Council Committee Meetings:August 9th; 5:30 p.m.	Community Improvement Committee Meeting: August 10; 7 p.m.	

ZIERTMAN

MARTY RESPONSE

✓ 39, FOOT READY-TOMORROW

✓ TOPOGRAPHICAL MAP - MAP IN

DRAINFIELD

COURT DATE

-

ISSUE

CERT OF DEC. ISSUED ON ADDITIONAL TO MAP

LAKE ELMO CITY COUNCIL MINUTES

JULY 19, 2005

1. AGENDA
2. MINUTES: July 5, 2005 (Postponed)
3. PUBLIC INQUIRIES/INFORMATIONAL:
  - A. PUBLIC INFORMATIONAL:
    - (1) Huff'N Puff Proclamation, Liquor License
    - (2) Regional Park Strategic Planning Team
      - (a.) Invite appointed reps to report to Council on Park Reserve Comprehensive Plan
      - (b.) Letter of Support Requested for Trail Tunnels under Highway 5
      - (c.) Reserve vs. Active Park
    - (3) Report on Senior Housing: Community Improvement Members
    - (4) Update on Time Extension with the Metropolitan Council
4. CONSENT AGENDA
  - A. Resolution No. 2005-072: Approving Claims
  - B. Resolution No. 2005-073; Partial Payment to Chris Riley
  - C. Request extension of Plat: Meehan
5. FINANCE:
  - A. Monthly Operating Report
  - B. Resolution No. 2005-074: Authorizing Issuance and Sale of G.O. Water Revenue Bonds
6. NEW BUSINESS:
  - A. Council Compensation
7. MAINTENANCE/PARK/FIRE/BUILDING:
  - A. Update on Fire Dept. Activities: Chief Malmquist -- National Night Out
  - B. Update on Building Activities: Jim McNamara
8. CITY ENGINEER'S REPORT:
  - A. Speed on Klondike Avenue and Stop Sign on Klondike at 32<sup>nd</sup> Street
  - B. Escrow Reduction: Cardinal View
9. PLANNING, LAND USE & ZONING:
  - A. PUBLIC HEARING: Vacation of Stonegate Streets; Resolution No. 2005-075 (Not Adopted)
  - B. Resolution No. 2005-076: Approving building an accessory structure forward of a primary structure: Yang, 9425 45<sup>th</sup> Street
  - C. PUD Concept Plan -- Serenity in Lake Elmo; Resolution No. 2005-077
  - D. Site Plan Review, Link Recreational, 9200 Hudson Blvd.
  - E. OP Concept Plan -- Lake Elmo Development Co.; Resolution No. 2005-078
  - F. Old Village Coordinator
10. CITY ATTORNEY'S REPORT:
  - A. Penalty for Violation of "No Parking"
11. CITY ADMINISTRATOR'S REPORT:
  - A. New City Logo (Postponed)
12. CITY COUNCIL REPORTS:

Mayor Johnston called the Council meeting to order at 7:00 p.m. in the Council chambers. PRESENT: Johnston, Conlin, Smith, Johnston, DeLapp, City Engineer Prew, City Attorney Filla, Building Official Jim McNamara, Fire Chief Malmquist, Planner Dillerud, Finance Director Tom Bouthilet.

**1. AGENDA**

Move Public Hearing: Vacation of Stonegate Streets to 3b, ADD 9F Discussion on Old Village Coordinator, 11b Update on Time Extension by Met Council, and 3c. Schedule Special City Council meeting to discuss issues raised by the Met Council.

M/S/P DeLapp/Smith - to approve the July 19, 2005 City Council agenda, as amended. (Motion passed 5-0).

**2. MINUTES:** July 5, 2005 (Postponed)

**3. PUBLIC INQUIRIES/INFORMATIONAL:**

**A. PUBLIC INFORMATIONAL:**

**(1) Huff'N Puff Proclamation, Liquor License**

MAYOR JOHNSTON PROCLAIMED THE SECOND WEEK OF AUGUST, 2005 AS HUFF'N PUFF DAYS IN LAKE ELMO AND URGE ALL CITIZENS OF OUR COMMUNITY TO GIVE FULL REGARD TO THE PAST AND CONTINUING SERVICES OF THE LAKE ELMO JAYCEES

M/S/P Johnson/Conlin - to proclaim August 11-14, 2005 as Huff'N Puff Days, to approve an on-sale non-intoxicating malt liquor license for this annual festival based on approval of the Washington County Sheriff and to waive the fees for the liquor license and for the ballfield lights. (Motion passed 5-0.)

**(2) Regional Park Strategic Planning Team**

**(a.) Invite appointed reps to report to Council on Park Reserve Comprehensive Plan**

*MNDAG 8/12/05*

Teddie Carlson, Technical Advisory Committee representative, summarized items being discussed at the Regional Park Planning strategic meetings, such as, park access points proposed park development plan concepts, passive activities, restoration of Big Woods Remnant North of Farmstead. Washington County will hold a Public Hearing on August 13 at 9 a.m.

John Elholm, Washington County Park Staff, said they want to see the public process happen and receive input on items proposed. The purpose of the park is to restore the natural resources experience. There will be a draft Comprehensive Park Plan document in late September and to the Washington County Board in December.

(b.) Letter of Support Requested for Trail Tunnels under Highway 5

The City Planner explained this application will be screened by the Met Council and the intent is to provide a safe trail across Highway 5 and the railroad tracks connected to the Lake Elmo Park Reserve. Such a project would be federally funded by the Transportation Equity Act. Council members Conlin, DeLapp and Smith thought it was premature and the request for Trail tunnels under Highway 5 should be sent to the Parks Commission for its review. Mayor Johnston said he routinely sees people safely use the tunnel under Highway 36 to the Gateway Trail. Council Member Johnson said she didn't have enough background information and wanted this to go to the Parks Commission.

M/S/ Smith/DeLapp - to send to the Parks Commission for review. The Parks Chair pointed out that it would be too late to meet the deadline of August 19<sup>th</sup> for the grant application.

The Council asked the staff to write a more generic letter with less detail on the construction of the two tunnels.

Council member Smith and DeLapp withdrew their motion.

M/S/P Conlin/DeLapp - to table letter of support and direct staff to write a more generic letter intoned to connect Regional Park to the Gateway Trail for the Council to consider at the August 2 Council meeting. (Motion passed 5-0.)

(c.) Reserve vs. Active Park

Council will discuss this later.

(3) Report on Senior Housing: Community Improvement Members

Brenda Anderson said the Community Improvement Commission will be handing out Senior Housing survey at the Washington County Fair and the survey is on the City website. Anderson said the survey provides a nice base for feedback which will lead to reasonable goal for the City.

*SENIOR HOUSING*

4. Update on Time Extension with the Metropolitan Council

The City Planner reported that the Metropolitan Council staff has prepared a draft resolution approving the extension of time for Lake Elmo to submit its amended Comprehensive Plan, including a number of conditions requiring certain City actions. City staff first saw the draft on the morning of the day at which the Met Council Community Development Committee was scheduled to provide a recommendation regarding the draft. He and Mayor Johnston met with Met Council staff and the Regional Administrator early the afternoon of the meeting and reached agreement that Met Council staff would report to the Committee that the conditions were still "work in progress", and the extension should be recommended for approval without the conditions being finalized. The Committee met at 4:00 p.m. that day, and the Met Council staff did as agreed. Mayor Johnston, Council Member Smith and Council member DeLapp attended the Committee meeting. The Committee agreed with staff and sent the extension to the

July 27 Met Council Board meeting with a recommendation to approve. The Planner reported that he and Met Council staff will continue to work on the issues of the conditions.

An emergency meeting was suggested by Mayor Johnston because this goes to the Board one week from this Wednesday.

#### **4. CONSENT AGENDA:**

##### **A. Resolution No. 2005-072: Approving Claims**

M/S/P DeLapp/Johnson - to adopt Resolution No. 2005-072, Approving claim numbers 268, 269, DD463 through DD474, 27578 through 27605, which were used for staff payroll dated July 7, 2005, claims 27606 through 27659, in the total amount of \$439,796.04. (Motion passed 5-0).

##### **B. Resolution No. 2005-073: Partial Payment to Chris Riley**

In his memo dated July 14, 2005, the City Engineer reported the entire pipe is now in on the Water System Interconnect – Phase I project. Final connections and clean-up are underway. The Engineer recommended approval of Partial Payment No. 2.

M/S/P DeLapp/Johnson – to adopt Resolution No. 2005-073, Approving Partial Payment No. 2 to Chris Riley Utilities, Inc. in the amount of \$56,169.34 for work improvements to the Water System Interconnect Project – Phase I, verified by the City Engineer in his memo dated July 14, 2005. (Motion passed 5-0).

##### **C. Request Extension of Plat: Meehan**

Torre Pines was given preliminary plat approval July 1998, and final plat approval for all but three lots in September 1998. The City was informed at that time that the final plat for these lots would not be done at this time. The Meehans are requesting another one-year extension. Our code allows for this extension, but requires Council approval on a yearly basis.

M/S/P DeLapp/Johnson – to grant the Meehan's a one-year extension of the Final Plat of Torre Pines, specifically the parcel now shown as Lot 15. (Motion passed 5-0).

#### **5. FINANCE**

##### **A. Monthly Operating Report**

The Finance Director provided the Council with the Monthly Operating Report-Revenue.

##### **B. Resolution No. 2005-074: Authorizing Issuance and Sale of G.O. Water Revenue Bonds**

The Finance Director provided Resolution No. 2005-074 authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$4,600,000 General Obligation Water Revenue Bonds Series 2005A. Pursuant to Minnesota Statute, Section 444.075 and Chapter 475 the City is authorized to issue and sell the bonds to pay



the costs of public infrastructure improvements and to pledge the payments of the bonds net revenues from charges for service, use and availability of the utility. Per Moody's Investors Service, the City's Credit Rating is maintained as a double A3.

M/S/P DeLapp/Johnson – to adopt Resolution No. 2005-074 Authorizing the issuance and awarding the sale of General Obligation Water Revenue Bonds in the amount of \$4,600,000. (Motion passed 5-0.)

## **6. NEW BUSINESS:**

### **A. Council Compensation**

The Finance Director provided a Council Compensation Comparison outlining Mayor and Council pay for cities of similar population. The report indicated that the average pay for the Mayor's position is \$3,982 and for Council positions at \$3,184. The Council has not received a pay increase in over 5 years, and the Finance Director suggested that the Council consider an adjustment to their compensation plan. Attorney Filla clarified that the increase goes into effect January 1 following the next City election.

Council member DeLapp and Conlin suggested exploring reimbursement for the Planning Commission and Parks Commission.

M/S/P Johnson/Johnston – to direct the Staff to draft an ordinance for the next council meeting as recommended by the City Attorney for council review effective January 1, 2007, bringing the Mayor's compensation up to \$3,783 yearly and council member's compensation up to \$3,025. (Motion passed 5-0.)

## **7. MAINTENANCE/PARK/FIRE/BUILDING:**

### **A. Update on Fire Dept. Activities: Chief Malmquist – National Night Out**

Captain Brad Winkels reported the Fire Department will participate in National Night Out by visiting neighborhood block parties and giving out fire prevention handouts. The two sites already scheduled are Green Acres and Tablyn Park. If you are interested in having the LEFD attend a block party, residents should contact Captain Mike Tremain. The LEFD will attend Firefighter Day at the Washington County Fair and will host a pancake breakfast during Huff 'N Puff Days.

M/S/ Conlin/DeLapp - to change the start time to 6 p.m. for the August 2<sup>nd</sup> Council meeting and that the agenda structure will hold only necessary items.

M/S/F Smith/Johnson - to amend the motion to hold a regulatory Council meeting at 7 p.m., Monday (August 1<sup>st</sup>) and hold a Council meeting on Tuesday, 7 p.m., for the scheduled public hearing. (Motion Failed 2-3:Johnston, Johnson, Conlin)

M/S/P Conlin/DeLapp - to change the start time to 6 p.m. for the August 2<sup>nd</sup> Council meeting and that the agenda structure will hold only necessary items. (Motion passed 4-1: Smith didn't think the Council could get a council meeting done within two hours when the National Night Out activities occurs between 5-6:30 p.m.)

B. Update on Building Activities: Jim McNamara

The Building Official reported that the house located at 8961 37<sup>th</sup> Street has been completely removed by Washington County.

**8. CITY ENGINEER'S REPORT:**

A. Speed on Klondike Avenue and Stop Sign on Klondike at 32<sup>nd</sup> Street

Residents that live on Klondike Avenue appeared before the Public Health and Safety Committee requesting the speed limit be reduced to 20 MPH on their road for safety reasons. The Committee also recommended that the Administrator contact the law enforcement for some planned directed patrol activities. The residents also requested consideration of a stop sign on Klondike at 32<sup>nd</sup> Street.

The City Engineer and the Public Works Superintendent reported the speed limit could be reduced to 25 MPH posted. The Engineer recommended placing an advisory speed of 20 mph at the first curve south of the intersection. The engineer did not recommend any change to the traffic control at the intersection of Klondike Avenue and 32<sup>nd</sup> Street. There are two stop signs on 32<sup>nd</sup> street and a Yield on Klondike Avenue.

A resident stated that Klondike Avenue has an entrance to the Lake Elmo Park Reserve for walkers and bikers, and many cars take the road thinking it will lead them to the park. There is a sign that says "No Lake Access" but it contains no reference to the park.

M/S/ DeLapp/Johnson - to accept City Engineer's report recommending decreasing the speed limit to 25 mph on Klondike Avenue and placing an advisory speed of 20 miles per hour at the first curve south of the intersection.

Council member DeLapp suggested an additional stop sign in response to residents concerns over the enforceability of the new speed limit.

M/S/P DeLapp/Johnston - to amend the motion to include an additional stop sign to the intersection Klondike and 32<sup>nd</sup> Street. (Motion passed 4-1: Johnson)

M/S/P DeLapp/Johnson - to accept the City Engineer's report recommending decreasing the speed limit to 25 mph on Klondike Avenue and placing advisory speed of 20 miles per hour on the first curve south of the intersection and place an additional stop sign to the intersection Klondike and 32<sup>nd</sup> Street. (Motion passed 5-0).

The City Engineer will bring back a resolution for Council approval and look into the possibility of designating other streets in this neighborhood 25 mph if they meet the criteria.

The Public Works Supervisor cautioned the Council that adding a third stop sign creates false sense of security. He noted that there will be residents into the Council complaining about the installation of the third stop sign.

Council member Smith suggested installing a "no access to Park Reserve sign" and look into the, "Slow, Neighborhood" signs that are installed in yards of other cities.

**B. Escrow Reduction: Cardinal View**

The developers of Cardinal View have completed substantial portions of the required plat improvements. The City Engineer has certified by his July 14 memo that the required development security can be reduced from \$106,965 to \$57,968.75.

M/S/P DeLapp/Conlin - to approve the reduction of the Development Security requirement for Cardinal View from \$106,965 to \$57,968.75 based on the recommendation of the City Engineer in his memo dated July 14, 2005. (Motion passed 5-0.)

**9. PLANNING, LAND USE & ZONING:**

**A. PUBLIC HEARING: Vacation of Stonegate Streets; Resolution No. 2005-075**

The City Planner reported that during the public hearings on the Land Use Plan before the Planning Commission residents of the Stonegate neighborhood submitted a petition requesting City vacation of certain street stubs that were platted with the Stonegate subdivision. The Stonegate residents' petition includes signatures from 60 discrete addresses, including 100% of the property owners actually abutting 8th Street, Jewel and Julep stub streets.

The Planner explained, while not required by Statute, it has been the past practice of the Council to request the recommendation of the Planning Commission regarding street vacation petitions with potential Comprehensive Plan implications.

In his memo dated July 14, 2005, the City Engineer reviewed the petition to vacate the three stub streets in the Stonegate subdivision and did not feel this was in the best long term interest of the City for reasons stated.

Mayor Johnston opened up the public hearing at 8:13 p.m.

Tom Kreimer, 772 Jewel Avenue, asked staff to prepare an ordinance to vacate streets. Streets going into high density developments. He didn't agree with the City Engineer that it was premature to vacate these streets. He said that the residents of Stonegate have been using 10<sup>th</sup> Street for the last 10 years, and it has worked for them. He said that the

existing cul-de-sacs can stay the way they are. He observed that it will be easier for crime to enter the neighborhood when connected to an Interstate through the street stubs.

Wayne Prowse, 697 Julep Avenue N., stated he never anticipated this high density development around Stonegate and is looking for some relief from surrounding housing developments. He was told there would be senior housing and a buffer to protect the Stonegate development. Stonegate residents are trying to maintain the rural character.

Rick Schallhorn, 418 Julep Avenue N., stated there is a 100 percent consensus among the Stonegate residents to vacate. He suggested that whatever new development comes in can get access through its own streets. He said he cannot understand any reason to not vacate.

William Roettger, 568 Julep Avenue N., stated his concern with commercial and high density development adjacent to Stonegate which will not be safe. He said that kids cannot ride their bikes because people will be using the streets as a short cut and that speed will be a safety issue if the stubs are connected.

Joel Ofsthan, 650 Julep Avenue N., stated that they have kids that ride bikes in the street. They have a safe neighborhood now, and that they won't know who is driving through their neighborhood because their streets would be used as a shortcut to get to Regional Park.

Todd Ptacek, 812 Julep Avenue N., stated the engineers report was against what the Planning Commission recommended. There will be another 800-1000 residents passing through the Stonegate neighborhood to 10<sup>th</sup> street. The residents ask to terminate the cul-de-sacs, not vacate. *SMITH - NO COMPARISON*

Curt Monteith, 331 Julep Avenue N., asked the City to please vacate streets. He said if the stub streets were opened it would allow more traffic in the Stonegate development with increased speed and may create a possible need for stoplights. The neighborhood won't recognize the cars traveling through the development and mailboxes would be vandalized.

Fred Pomerji, 687 Jewel Avenue N., stated that if Stonegate is opened to CSAH19 we are going to have a mess. He said he likes to walk his dogs in peace and quiet; children will be hurt; and, there will be more debris to be picked up. He said they know their family is safe now, but they would have high stress with more traffic.

Craig Rossow, 483 Julep Avenue N., thanked Council and the Planning Commission for their work. He asked if there is a difference between termination and vacation. He said he is in the school bus business and there would be no challenge turning school buses around in the cul-de-sacs.

Mayor Johnston closed the public hearing at 8:35 p.m.

Attorney Filla indicated there is no difference between terminations versus vacation of a street. A City can retain utility easements even with vacation. Filla recommended drafting a resolution for Council approval describing the legal details.

Mayor Johnston and Council member Smith said the decision has to be made on safety and the vacation request should go through the logical process and sent to the Planning Commission for their review and to hear the opinion of the Fire Department. Council member Smith said that she stood behind the residents' request, but that there is a process that needs to be followed.

Council members DeLapp and Conlin questioned prolonging the decision because they said all necessary information had been presented.

M/S/ DeLapp/Conlin - to direct the staff to prepare a resolution for the August 16<sup>th</sup> Council meeting to vacate stub streets in Stonegate as presented by the City Planner in order to prevent any greater level of urbanization.

M/S/P Johnston/Smith - to amend the motion to request the Planning Commission review the vacation petitions of Stonegate stub streets and bring back recommendation to the August 16<sup>th</sup> Council Meeting. (Motion passed 5-0.)

Council member Johnson indicated she doesn't see any concerns in supporting this vacation and would like to see the resolution.

M/S/P DeLapp/Conlin - to direct the staff to prepare a resolution to vacate stub streets in Stonegate as presented by the City Planner in order to prevent any greater level of urbanization within Stonegate. The Resolution should be available at the August 16<sup>th</sup> Council meeting after the Planning Commission has reviewed the vacation request. (Motion passed 5-0).

B. Resolution No. 2005-076: Approving building an accessory structure forward of a primary structure: Yang, 9425 45<sup>th</sup> Street

Daya and Rody Yang, 9425 45<sup>th</sup> Street, has requested approval to place a 22 foot by 24 foot detached garage in front of the primary structure in accordance with plans staff dated July 15, 2005 and based on the physical condition of the lot. The garage structure would be located 81 feet from Lake Jane Trail and screened from view to Lake Jane Trail and any neighbors by dense woods in all directions.

M/S/P DeLapp/Smith - to adopt Resolution No. 2005-076 approving placement of a garage structure nearer a public street than the principal structure at 9425 45<sup>th</sup> Street N. per plans staff dated July 15, 2005; provided the structure remains permanently screened by the existing trees from 45<sup>th</sup> Street. (Motion passed 5-0.)

C. PUD Concept Plan – Serenity in Lake Elmo; Resolution No. 2005-077

Todd Foster, Heritage Development, summarized his application for a Planned Unit Development consisting of 44 residential lots on a parcel of land located on the east side of Lake Elmo Avenue and west of Fields of St. Croix 2<sup>nd</sup> Addition.

The City Planner reported the Planning Commission recommended denial of this application because the parcel lies within the Village Area Development Moratorium and the Concept Plan PUD does not comply with the City's Village Area Plan.

Mr. Foster said he has no way to achieve the higher density and would be open to solutions in order for them to move ahead.

M/S/P DeLapp/Johnston – to table this application of Heritage Development for Serenity in Lake Elmo with the expressed approval of Todd Foster, the developer, until the Old Village coordinator completes the tasks assigned. (Motion passed 5-0.)

D. Site Plan Review, Link Recreational, 9200 Hudson Blvd.

The City Planner reported the new owner of the former Dolan marine site has made application to construct exterior site improvements. He reported that the use of the site (boat sales/service) will not change and is a permitted use in the GB district, and that no structure additions are proposed.

Attorney Filla indicated the moratorium ordinance does not provide for the removal of any site from the Moratorium. He noted there is a difference between the current zoning (GB) of the current comp plan to future zoning of (LB). If this application is an expansion of the physical business, then it would be a potentially legal non conforming use, and the City should not take it off the development moratorium.

The City Planner reported that it is his finding that the applicant is not proposing expansion of the use or buildings.

M/S/P DeLapp/Smith – to adopt Resolution No. 2005-077, A Resolution Approving the 520 Site Plan for Link Recreational. (Motion passed 5-0.)

E. OP Concept Plan – Lake Elmo Development Co.; Resolution No.2005-078

The City Planner reported the Lake Elmo Development Company is proposing to develop a 155 acre site in the southwest quadrant of Highway 36 and Manning Avenue with up to 62 single family dwelling lots. He reported that on July 18<sup>th</sup>, the parks commission recommended a 4 acre neighborhood park and trails system be dedicated; with the trail to be constructed by the developer to City specifications and credit for the construction against the developer's park dedication fees.

Mayor Johnston and Council member DeLapp voiced concern on the end use of the 23 acre exclusion owned by the applicant, but excluded from the OP Plan.

Council member DeLapp asked the applicant to solicit comments from the Minnesota Land Trust regarding the location, design and quality of the proposed Preserved Open Space.

M/S/P Conlin/Johnson - to adopt Resolution No. 2005-078, A Resolution Approving the OP Concept Plan for Lake Elmo Development per plans staff dated June 8, 2005, based on the Findings and subject to the conditions recommended by the Planning Commission, and to include condition: The applicant shall provide written documentation from the Minnesota Land Trust regarding the location, design, and quality of the proposed Preserved Open Space concurrent with the Development Stage Plan, and Condition: The applicant shall be required to submit a sketch plan depicting future uses and layout of the 23 acres owned by the applicant, but excluded from the OP Plan and approval shall be based on City Council satisfaction with the design of the sketch plan. (Motion passed 5-0.)

**F. Old Village Coordinator**

As directed by the Council, the City Planner reported that he prepared a list of tasks for a Village Area Coordinator to complete expanded and more detailed Village Planning and Plan implementation strategy responsive to the Village Area plan that was earlier completed by the Village Commission and recommended as a Comprehensive Plan amendment by the Planning Commission. This RFQ Task List was sent to Dewey Thorbeck, author of the Village Area Plan and Robert Engstrom Companies. The Council will hold a workshop to review responses to the Task List for a Village Area Coordinator.

**10. CITY ATTORNEY'S REPORT:**

**A. Penalty for Violation of "No Parking"**

Attorney Filla reported he needs to talk to the District Court about increasing the fines because all tickets end up in district court. Filla will talk to the Sheriff's Department regarding changing the regulations to start towing vehicles. This issue will be brought back to the Council at a future date.

M/S/P Conlin/Smith -- to schedule an emergency meeting on Friday, July 22, 4 p.m. to address most recent Met Council's requests. (Motion passed 5-0.)

**11. CITY ADMINISTRATOR'S REPORT:**

**A. New City Logo -- Postponed due to the late hour.**

**12. CITY COUNCIL REPORTS: - Postponed due to the late hour.**

Council adjourn the meeting at 12:10

Respectfully submitted by Sharon Lumby, City Clerk

Resolution No. 2005-072 Approve Claims  
Resolution No. 2005-073 Partial Payment to Chris Riley  
Resolution No. 2005-074 Authorizing Issuance and ale of G.O. Water Revenue Bonds  
Resolution No. 2005-075 Vacation of Stone Streets (Not Adopted)  
Resolution No. 2005-076 Approve accessory structure, Yang, 9425 45<sup>th</sup> Street  
Resolution No. 2005-077 Serenity in Lake Elmo PUD Concept Plan  
Resolution No. 2005-078 OP Concept Plan Lake Elmo Development Co.

DRAFT



4A

**CITY OF LAKE ELMO  
WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION NO. 2005-080  
RESOLUTION APPROVING CLAIMS**

BE IT RESOLVED THAT Claim Numbers 270, 271, 272, DD475 through DD484, 27660 through 27672, were used for Staff Payroll dated July 19<sup>th</sup>, 2005; claims 27673 through 27721, in the total amount of \$115,331.69 are hereby approved.

ADOPTED, by the Lake Elmo City Council on the 2<sup>nd</sup> day of August, 2005.

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Dean A. Johnston  
Mayor

ATTEST:

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Martin J. Rafferty  
City Administrator

# HUMANE SOCIETY FOR COMPANION ANIMALS

## Billing Invoice - Summary for the period 04/01/05 to 6/30/2005

City of LAKE ELMO

Cats	1 Claimed	Boarding	1200.00
	16 Unclaimed	Bordetella	0.00
		Relinquish	560.00
		Admin	170.00
		Sales Tax	125.45
		<b>Total</b>	<b>2055.45</b>

Dogs	8 Claimed	Boarding	150.00
	2 Unclaimed	Bordetella	20.00
		Relinquish	70.00
		Admin	100.00
		Sales Tax	20.80
		<b>Total</b>	<b>360.80</b>

Kittens	0 Claimed	Boarding	225.00
	3 Unclaimed	Bordetella	0.00
		Relinquish	105.00
		Admin	30.00
		Sales Tax	23.40
		<b>Total</b>	<b>383.40</b>

Puppies	0 Claimed	Boarding	75.00
	1 Unclaimed	Bordetella	10.00
		Relinquish	35.00
		Admin	10.00
		Sales Tax	7.80
		<b>Total</b>	<b>137.80</b>

Total Charges to LAKE ELMO

Boarding	1650.00
Bordetella	30.00
Relinquish	770.00
Admin	310.00
Sales Tax	177.45
	<b>2937.45</b>

TOTAL CHARGES

TOTAL CREDITS

City Fees	<u>-400.00</u>
-----------	----------------

TOTAL OWED

**2537.45**

31 ANIMALS  
81.25 / ANIMAL  
DOES NOT INCLUDE  
ANNUAL CAREER SERVICES

101-420-2700-43160 = 2,537.45

# Accounts Payable Computer Check Proof List

User: administrator

Printed: 07/28/2005 - 1:54 PM

# SPRINGBROOK SOFTWARE

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ACEHARD 8155	Ace Hardware	2.12	08/02/2005	Check Sequence: 1 601-494-9400-42400	ACH Enabled: No
8155	Screen Glass for Well House	4.14	08/02/2005	101-410-1940-42230	
	Lever - City Hall	6.26			
	Check Total:				
Vendor: ALEXAIR 9471	Alex Air Apparatus, Inc	564.45	08/02/2005	Check Sequence: 2 101-420-2220-44040	ACH Enabled: No
	Compressor Test and Maint.	564.45			
	Check Total:				
Vendor: AmeriMar 12560	AmeriMark Direct	890.00	08/02/2005	Check Sequence: 3 101-430-3200-44300	ACH Enabled: No
	Recycling Materials - Grant Reimursed	890.00			
	Check Total:				
Vendor: ANCOM 41191	ANCOM COMMUNICATIONS, INC.	2,028.00	08/02/2005	Check Sequence: 4 101-420-2220-43230	ACH Enabled: No
	Fire Dept Pagers	2,028.00			
	Check Total:				
Vendor: ARAM 629-5762890	Aramark	50.84	08/02/2005	Check Sequence: 5 101-410-1940-44010	ACH Enabled: No
	Linen - City Hall	50.84			
	Check Total:				
Vendor: ARAMAU 57646432-1	ARAMARK	43.49	08/02/2005	Check Sequence: 6 101-450-5200-44030	ACH Enabled: No
	Uniforms - Forestry	43.49			
	Check Total:				
Vendor: ATTWI 023-2750230	GINGULAR WIRELESS	8.15	08/02/2005	Check Sequence: 7 101-420-2220-43210	ACH Enabled: No
	Floater Phones - Fire Dept				



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	8.15			
Vendor: CARQUEST 4681 5118	Car Quest Fittings, Oil Filter - Public Works Fuel Pump Assembly - Bldg Dept Truck Check Total:	24.74 356.82 381.56	08/02/2005 08/02/2005	Check Sequence: 8 101-430-3100-42210 101-420-2400-44040	ACH Enabled: No
Vendor: CP TELECO 651-207-1000	CP Telecom Phone Service - City Hall Check Total:	474.60 474.60	08/02/2005	Check Sequence: 9 101-410-1940-43210	ACH Enabled: No
Vendor: DTI June 2005 June 2005 June 2005 June 2005	DTI Phone Service - Fire Halls Phone Service - Public Works Phone Service - Well 1 Phone Service - Lift Stations Check Total:	116.24 66.09 30.55 96.63 309.51	08/02/2005 08/02/2005 08/02/2005 08/02/2005	Check Sequence: 10 101-420-2220-43210 101-430-3100-43210 601-494-9400-43210 602-495-9450-43210	ACH Enabled: No
Vendor: FOUR 23-040136	Four Seasons Service Supplies - City Hall Check Total:	36.84 36.84	08/02/2005	Check Sequence: 11 101-410-1940-44300	ACH Enabled: No
Vendor: FREEMAN Travel Reimb.	Carole Luczak Freeman Mileage Reimbursement Check Total:	90.00 90.00	08/02/2005	Check Sequence: 12 101-410-1320-43310	ACH Enabled: No
Vendor: FXL August 2005	FXL, Inc. Assessing Services Check Total:	1,700.00 1,700.00	08/02/2005	Check Sequence: 13 101-410-1550-43100	ACH Enabled: No
Vendor: GENESIS IVC00667	Next Genesis Productions Website Development Check Total:	825.00 825.00	08/02/2005	Check Sequence: 14 101-410-1320-43090	ACH Enabled: No
Vendor: GOPHBRG I-25159-0	Gopher Bearing Flange Bearing - Parks Tractor Check Total:	74.85 74.85	08/02/2005	Check Sequence: 15 101-450-5200-42210	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:HACH 4345097	HACH Company Fluoride reagent Check Total:	210.23 210.23	08/02/2005	Check Sequence: 16 601-494-9400-42160	ACH Enabled: No
Vendor:HAWKINS 726823	Hawkins, Inc. Hydrofluosilicic Acid Check Total:	425.44 425.44	08/02/2005	Check Sequence: 17 601-494-9400-42160	ACH Enabled: No
Vendor:HUMANB 04/01-06/30	Humane Society Companion Animal Impounding Check Total:	2,537.45 2,537.45	08/02/2005	Check Sequence: 18 101-420-2700-43160	ACH Enabled: No
Vendor:ICC-AR 0021570-IN 0021572-IN	International Code Council 05 Annual Conference - Reimbursed 05 Annual Conference Check Total:	275.00 375.00 650.00	08/02/2005 08/02/2005	Check Sequence: 19 101-420-2400-44330 101-420-2400-44330	ACH Enabled: No
Vendor:ISD834 Permit 1166506	Indep School District 834 Hall Rental Check Total:	200.00 200.00	08/02/2005	Check Sequence: 20 101-410-1910-43020	ACH Enabled: No
Vendor:LAKEWELD 6759	Lake Welding Repair Merry-Go-Round Pedestal Check Total:	170.81 170.81	08/02/2005	Check Sequence: 21 101-450-5200-44030	ACH Enabled: No
Vendor:LEREPAIR 141639	Lake Elmo Repair, Inc Diagnostics - Bldg Dept Truck Check Total:	103.99 103.99	08/02/2005	Check Sequence: 22 101-420-2400-44040	ACH Enabled: No
Vendor:MARKIR 121 122 124	Markir Services Inc Striping - Fire Dept Pkg Lot Striping - City Hall Pkg Lot Washing of three Tennis Courts Check Total:	299.00 99.00 499.00 897.00	08/02/2005 08/02/2005 08/02/2005	Check Sequence: 23 101-420-2220-44010 101-410-1940-44010 101-450-5200-44030	ACH Enabled: No
Vendor:MATCO 168134	Matco Tools Tools - Public Works	165.98	08/02/2005	Check Sequence: 24 101-430-3100-42400	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	165.98			
Vendor:MENARDSO	Menards - Oakdale			Check Sequence: 25	ACH Enabled: No
19316	Paint for Firefighting Tools	13.86	08/02/2005	101-420-2220-42210	
19363	Paint for Firefighting Tools	9.63	08/02/2005	101-420-2220-42210	
19509	Paint for Firefighting Tools	11.38	08/02/2005	101-420-2220-42210	
19650	Paint for Firefighting Tools	8.98	08/02/2005	101-420-2220-42210	
	Check Total:	43.85			
Vendor:METROCA	Metrocall Inc.			Check Sequence: 26	ACH Enabled: No
A0318076G	Pagers - Fire Dept	80.94	08/02/2005	101-420-2220-43210	
	Check Total:	80.94			
Vendor:MNFIREAS	MN State Fire Dept Assn			Check Sequence: 27	ACH Enabled: No
July 2005/2006	Annual Membership	180.00	08/02/2005	101-420-2220-44330	
	Check Total:	180.00			
Vendor:Natl Wat	National Waterworks			Check Sequence: 28	ACH Enabled: No
2533528	Handheld Repair	249.85	08/02/2005	601-494-9400-44030	
	Check Total:	249.85			
Vendor:NEXTEL	Nextel Communications			Check Sequence: 29	ACH Enabled: No
761950227-028	Cellular Service - Admin	78.82	08/02/2005	101-410-1940-43210	
761950227-028	Cellular Service - Fire Dept	76.65	08/02/2005	101-420-2220-43210	
761950227-028	Cellular Service - Bldg Dept	33.12	08/02/2005	101-420-2400-43210	
761950227-028	Cellular Service - Public Works	51.39	08/02/2005	101-430-3100-43210	
761950227-028	Cellular Service - Parks	16.93	08/02/2005	101-450-5200-43210	
	Check Total:	256.91			
Vendor:PETERSO	Peterson Fram & Bergman			Check Sequence: 30	ACH Enabled: No
111135M	Admin	3,795.88	08/02/2005	101-410-1610-43040	
111140M	Criminal Pros	3,777.44	08/02/2005	101-410-1610-43045	
111145M	Public Imp. Proj. - Water Sys	165.86	08/02/2005	409-480-8000-43040	
11150M	Comm. Dev. - Tapestry, Card View	363.00	08/02/2005	803-490-9070-43040	
11155M	Civil Litigation - Ziertman/Sessing, Swe	1,261.00	08/02/2005	101-410-1610-43040	
11161M	Auto Forfeiture	40.50	08/02/2005	101-410-1610-43045	
	Check Total:	9,403.68			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:PIZZA 790060	Pizza Factory Pizza - Mahtomedi Fire Check Total:	25.75 25.75	08/02/2005	Check Sequence: 31 101-420-2220-44300	ACH Enabled: No
Vendor:PRESS 07/19/05 07/25/05	StevenPress Cablecast Council Meeting Cablecast Planning Comm. Meeting Check Total:	81.00 54.00 135.00	08/02/2005 08/02/2005	Check Sequence: 32 101-410-1320-43620 101-410-1910-43620	ACH Enabled: No
Vendor:ROGERS 12775 12778	Rogers Printing Services Envelopes Oak Wilt Forms - Forestry Check Total:	151.23 54.32 205.55	08/02/2005 08/02/2005	Check Sequence: 33 101-410-1320-42030 101-450-5200-44030	ACH Enabled: No
Vendor:RUD 07/18-07/27 07/18-07/27	DianePrince-Rud Cleaning City Hall Cleaning Fire Hall Check Total:	240.00 240.00 480.00	08/02/2005 08/02/2005	Check Sequence: 34 101-410-1940-44010 101-420-2220-44010	ACH Enabled: No
Vendor:S&T 01JZ7431 01KC5090 01KC5783 01KC5783 01KC5975	S&T Office Products, Inc. Paper, paper roll - planning Printer Cartridges - Bldg Dept Binders, folders, dividers - Planning Paper, adding tape, folders Printer Cartridge - Planning Check Total:	129.20 140.26 552.99 235.79 86.14 1,144.38	08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005	Check Sequence: 35 101-410-1910-42000 101-420-2400-42000 101-410-1910-42000 101-410-1320-42000 101-410-1910-42000	ACH Enabled: No
Vendor:SATELLIT 24180624	Satellite Shelters, Inc. Rental - Bldg Dept. Trailer for August05 Check Total:	319.50 319.50	08/02/2005	Check Sequence: 36 101-420-2400-44120	ACH Enabled: No
Vendor:SENNYOUN Permit 3822	SENN & YOUNGDAHL Return Rd Dep 4466 Lily Ave N. Check Total:	1,000.00 1,000.00	08/02/2005	Check Sequence: 37 803-000-0000-22900	ACH Enabled: No
Vendor:Sherm Claim Voucher	RobertSherman Training Videos, Photo Processing Check Total:	56.30 56.30	08/02/2005	Check Sequence: 38 101-420-2220-44370	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: SPRINT 0526076028-3	Sprint Data Card - Fire Dept Check Total:	48.63 48.63	08/02/2005	Check Sequence: 39 101-420-2220-43210	ACH Enabled: No
Vendor: Streiche 1281434	STREICHER'S Tags - Fire Dept Check Total:	14.80 14.80	08/02/2005	Check Sequence: 40 101-420-2220-44170	ACH Enabled: No
Vendor: TASCH 36565	T.A. Schifsky & Sons Asphalt Mix Check Total:	116.24 116.24	08/02/2005	Check Sequence: 41 101-430-3100-42240	ACH Enabled: No
Vendor: TKDA 000200502647 000200502651 000200502652 000200502653 000200502653 000200502653 000200502653 000200502653 000200502653 000200502654 000200502677 000200502680	TKDA, Inc. SW Mgmt Plan & MS4 Water Sys. - Plans, Constr. Phase I-II Water Tank - Prelim. Design New Public Works Facility Hill Trail Drainage Comp Plan Ut. Permits, Staff Mtgs, Grading Reviews Tapestry, WV, DG, Disc Xing City Council Meetings New Public Works Facility Hilltop Ave Repairs - Feas. Rpt., Plans Check Total:	1,232.00 20,058.94 75.87 355.19 128.89 5,808.85 1,916.42 10,089.50 200.00 4,962.77 2,690.66 47,519.09	08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005	Check Sequence: 42 603-496-9500-43030 601-494-9400-43030 601-494-9400-43030 410-480-8000-43030 409-480-8000-43030 101-410-1910-43020 101-410-1930-43030 803-490-9070-43030 101-410-1930-43030 410-480-8000-43030 409-480-8000-43030	ACH Enabled: No
Vendor: TRKUTI 0144754	Truck Utilities Repair Mower Check Total:	76.86 76.86	08/02/2005	Check Sequence: 43 101-450-5200-44040	ACH Enabled: No
Vendor: UNIRENNW 49600819-001 49600819-001 49600819-001 49600819-001	United Rentals Northwest, Inc. Flag, Tape - Public Works Safety Vest - Public Works Safety Vest - Forestry Marking Flag Check Total:	19.61 32.70 23.85 8.51 84.67	08/02/2005 08/02/2005 08/02/2005 08/02/2005 08/02/2005	Check Sequence: 44 101-430-3100-42150 101-430-3100-44170 101-450-5200-44030 601-494-9400-42400	ACH Enabled: No
Vendor: United 1/1/05-06/30/05	United Properties Investments EPBP Assoc. Dues	136.00	08/02/2005	Check Sequence: 45 101-410-1320-44330	ACH Enabled: No



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	136.00			
Vendor: VFBA Ins Renewal	Volunteer Firefighter Benefit Association Annual Insurance - Fire Dept Check Total:	212.00 212.00	08/02/2005	Check Sequence: 46 101-420-2220-44330	ACH Enabled: No
Vendor: WORKWELL 057919	Workwell Occupational Health Physicals - Fire Dept Check Total:	1,232.00 1,232.00	08/02/2005	Check Sequence: 47 101-420-2220-43050	ACH Enabled: No
Vendor: XCEL 35224292	Xcel Energy 3014 Jamley Street Light Check Total:	23.97 23.97	08/02/2005	Check Sequence: 48 101-430-3160-43810	ACH Enabled: No
Vendor: ZACK 20779	Zack's, Inc. Hooks, Cords, Gloves, Towels Check Total:	422.01 422.01	08/02/2005	Check Sequence: 49 101-430-3100-42150	ACH Enabled: No
	Total for Check Run:	76,312.43			
	Total Number of Checks:	49			

Accounts Payable  
Computer Check Register



User: administrator

Printed: 07/28/2005 - 13:52

Bank Account: APPR

Check	Vendor No Vendor Name	Date	Invoice No	Amount
272	MNREVEN MN Department of Revenue	08/02/2005		
			Sales Tax 07/05	74.00
			Sales Tax 07/05	6.00
Check 272 Total:				80.00
Report Total:				80.00

**CITY OF LAKE ELMO**

**2005 BILLING SUMMARY**

<b>MONTH</b>	<b>11135</b> Administration	<b>11140</b> Criminal Pros	<b>11145</b> Public Imp. Proj	<b>11150</b> Community Dev	<b>11155</b> Civil Litigation	<b>11161</b> Auto Forfeiture	<b>TOTAL</b>
Jan	\$4,443.11	\$3,456.17	\$66.00	\$673.71	\$210.00	\$464.00	\$9,312.99
Feb	\$2,439.99	\$2,868.68	\$544.36	\$198.00		\$94.50	\$6,145.53
March	\$3,375.41	\$3,562.62		\$1,956.61	\$99.00	\$318.50	\$9,312.14
April	\$1,979.81	\$3,328.76	\$77.00	\$2,753.61	\$954.77	\$307.00	\$9,400.95
May	\$3,779.92	\$3,329.95	\$297.00	\$390.50	\$354.32	\$518.00	\$8,669.69
June	\$3,795.88	\$3,777.44	\$165.86	\$363.00	\$1,261.00	\$40.50	\$9,403.68
July							\$0.00
Aug							\$0.00
Sept							\$0.00
Oct							\$0.00
Nov							\$0.00
Dec							\$0.00
<b>Totals</b>	<b>\$19,814.12</b>	<b>\$20,323.62</b>	<b>\$1,150.22</b>	<b>\$6,335.43</b>	<b>\$2,879.09</b>	<b>\$1,742.50</b>	<b>\$52,244.98</b>

Suite 300  
50 East Fifth Street  
St. Paul, MN 55101-1197

PETERSON  
FRAMBERGMAN  
PROFESSIONAL ASSOCIATION

(651) 291-8955  
(651) 228-1753 facsimile  
Federal Tax ID #41-0991098

CITY OF LAKE ELMO  
3800 Laverne Avenue North  
Lake Elmo MN 55042

ACCOUNT NO.

Page: 1  
06/30/2005  
11135M

	FEES	EXPENSES	ADVANCES	BALANCE
11135-000008 Comp. Plan Update 2000-2020	374.00	0.00	0.00	\$374.00
11135-030005 OLD VILLAGE AREA MORATORIUM	0.00	0.00	0.00	\$0.00
11135-040010 VACATION OF 55TH STREET	308.00	6.42	0.00	\$314.42
11135-050003 3M - TOWER/PUBLIC WORKS BUILDING SITE DONATION	919.50	0.00	0.00	\$919.50
11135-920001 Administration	2,185.50	2.46	0.00	\$2,187.96
	<u>3,787.00</u>	<u>8.88</u>	<u>0.00</u>	<u>\$3,795.88</u>

THIS STATEMENT IS DUE AND PAYABLE TO THE END OF THE MONTH.  
PAYMENTS RECEIVED AFTER THE LAST DAY OF THE MONTH WILL BE CREDITED TO THE NEXT MONTH'S STATEMENT.  
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Page: 1  
06/30/2005  
11140M

CITY OF LAKE ELMO  
3800 Laverne Avenue North  
Lake Elmo MN 55042

ACCOUNT NO.

	FEES	EXPENSES	ADVANCES	BALANCE
11140-030001 Misc Prosecutions	3,555.00	17.44	0.00	\$3,572.44
11140-040254 Schwanke, Collette DAR	5.00	0.00	0.00	\$5.00
11140-040264 Cargoe, Janel Lyn no proof of insurance, cracked windshield	5.00	0.00	0.00	\$5.00
11140-040266 Sanchez, Marco A.E. 4th degree DUI	5.00	0.00	0.00	\$5.00
11140-040272 Fox, Jason Roy no proof of insurance	5.00	0.00	0.00	\$5.00
11140-040273 Seuberth, Scott William DAS	5.00	0.00	0.00	\$5.00
11140-040280 Schmidt, Lance Nicholas No MN DL, possess drug para., marijuana in mv, possess dangerous weapon	5.00	0.00	0.00	\$5.00
11140-040282 Rodriguez, Angeline Jeannette DAC, no proof of ins, revoked plate	5.00	0.00	0.00	\$5.00

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CITY OF LAKE ELMO

ACCOUNT NO.

Page: 2  
06/30/2005  
11140M

	FEES	EXPENSES	ADVANCES	BALANCE
11140-050033 Aumer, Daniel Ryan No DL, no insurance, no proof of insurance	5.00	0.00	0.00	\$5.00
11140-050035 Pena, Jose Francisco Pozos no DL, no proof of insurance fail to ober stop sign	5.00	0.00	0.00	\$5.00
11140-050047 Thorsen, Michael J. domestic assault	10.00	0.00	17.50	\$27.50
11140-050048 Foley, Rose Marie 2nd debgree DUI, test refusal	5.00	0.00	0.00	\$5.00
11140-050073 Secord, Troy Gideon no insurance, display plates on wrong vehicle	5.00	0.00	0.00	\$5.00
11140-050077 Schwarz, Richard Allen no insurance	5.00	0.00	0.00	\$5.00
11140-050082 Hughes, John Phillip Jr. DAR	5.00	0.00	0.00	\$5.00
11140-050090 Littlewolf, Fredrick T. 4th degree DUI, DAS, mj in mv	5.00	0.00	0.00	\$5.00
11140-050093 Kietzer, Lydia careless driving, reckless driving	22.50	0.00	0.00	\$22.50

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PROFESSIONAL ASSOCIATION

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Federal Tax ID #41-0991098

CITY OF LAKE ELMO

ACCOUNT NO.

Page: 3  
06/30/2005  
11140M

	FEES	EXPENSES	ADVANCES	BALANCE
11140-050101 Semlak, Natalie Ann DAS	5.00	0.00	0.00	\$5.00
11140-050103 Fields, Edward Leon 5th degree arson, GM-911 interfere, domestic assault, obstruct legal process, crim. damage to property	10.00	0.00	0.00	\$10.00
11140-050104 Tacheny, Jacob John GM-DAC-IPS	10.00	0.00	0.00	\$10.00
11140-050106 Mikulak, Rose Marie 3rd degree DUI, speed 65/35, fail to stop at stop sign	10.00	0.00	0.00	\$10.00
11140-050110 Richardson, Jorden expired DL	5.00	0.00	0.00	\$5.00
11140-050112 Reyes, Miguel 4th degree DUI	5.00	0.00	0.00	\$5.00
11140-050118 Munoz, Troy Regan speed 76/55	10.00	0.00	0.00	\$10.00
11140-050119 Iserman, Lindsay Lee speed 71/55	10.00	0.00	0.00	\$10.00
11140-050123 Coleman, Deshante Suave speed 87/65. no proof of insurance	5.00	0.00	0.00	\$5.00

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50 East Fifth Street  
St. Paul, MN 55101-1197

PETERSON  
FRAM & BERGMAN  
PROFESSIONAL ASSOCIATION

(651) 291-8955  
(651) 228-1753 facsimile  
Federal Tax ID #41-0991098

CITY OF LAKE ELMO

ACCOUNT NO.

Page: 4  
06/30/2005  
11140M

	FEES	EXPENSES	ADVANCES	BALANCE
11140-050125 Garcia, Abraham DAR, no insurance	5.00	0.00	0.00	\$5.00
11140-050128 Heck, Shannon Marie speed 78/65, illegal window tint	10.00	0.00	0.00	\$10.00
	<u>3,742.50</u>	<u>17.44</u>	<u>17.50</u>	<u>\$3,777.44</u>

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St. Paul, MN 55101-1197

PETERSON  
FRAM & BERGMAN  
PROFESSIONAL ASSOCIATION

(651) 291-8955  
(651) 228-1753 facsimile  
Federal Tax ID #41-0991098

CITY OF LAKE ELMO  
3800 LAVERNE AVENUE NORTH  
LAKE ELMO MN 55042

ACCOUNT NO.

Page: 1  
06/30/2005  
11145M

	FEES	EXPENSES	ADVANCES	BALANCE
11145-040003 WATER SYSTEMS CONNECTION	165.00	0.86	0.00	\$165.86
	<u>165.00</u>	<u>0.86</u>	<u>0.00</u>	<u>\$165.86</u>

THIS STATEMENT IS DUE AND PAYABLE TO THE END OF THE MONTH.  
PAYMENTS RECEIVED AFTER THE LAST DAY OF THE MONTH WILL BE CREDITED TO THE NEXT MONTH'S STATEMENT.  
**PLEASE RETURN ONE COPY OF STATEMENT WITH PAYMENT.**

Suite 300  
50 East Fifth Street  
St. Paul, MN 55101-1197

PETERSON  
FRAMBERGMAN  
PROFESSIONAL ASSOCIATION

(651) 291-8955  
(651) 228-1753 facsimile  
Federal Tax ID #41-0991098

CITY OF LAKE ELMO  
3800 LAVERNE AVENUE NORTH  
LAKE ELMO MN 55042

ACCOUNT NO.

Page: 1  
06/30/2005  
11150M

	FEES	EXPENSES	ADVANCES	BALANCE
11150-040005 LAKEWOOD EVANGELICAL FREE CHURCH - REZONING - SUP	44.00	0.00	0.00	\$44.00
11150-040007 TAPESTRY O.P. DEVELOPMENT	132.00	0.00	0.00	\$132.00
11150-040019 CARDINAL VIEW - COMPREHENSIVE PLAN, REZONING	99.00	0.00	0.00	\$99.00
11150-050008 SERENITY IN LAKE ELMO OP DEVELOPMENT	88.00	0.00	0.00	\$88.00
	<u>363.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$363.00</u>

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Page: 1  
06/30/2005  
11155M

CITY OF LAKE ELMO  
3800 LAVERNE AVENUE NORTH  
LAKE ELMO MN 55042

ACCOUNT NO.

	FEES	EXPENSES	ADVANCES	BALANCE
11155-040001 RICHARD SACHS V. CITY OF LAKE ELMO	623.00	0.00	0.00	\$623.00
11155-040002 ZIERTMAN/SESSING PROPERTY	341.00	0.00	0.00	\$341.00
11155-040003 SWENO PROPERTY CODE VIOLATION	297.00	0.00	0.00	\$297.00
	<u>1,261.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$1,261.00</u>

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(651) 291-8955  
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Page: 1  
06/30/2005  
11161M

CITY OF LAKE ELMO  
3800 LAVERNE AVENUE NORTH  
LAKE ELMO MN 55042

ACCOUNT NO.

	FEES	EXPENSES	ADVANCES	BALANCE
11161-050001 Brama, Angela				
vehicle forfeiture-2005 Escalade	40.50	0.00	0.00	\$40.50
	<u>40.50</u>	<u>0.00</u>	<u>0.00</u>	<u>\$40.50</u>

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CITY OF LAKE ELMO  
COUNTY OF WASHINGTON  
STATE OF MINNESOTA

ORDINANCE NO. 97-160

AN ORDINANCE RELATING TO MAYOR AND COUNCIL SALARIES

The Lake Elmo City Council hereby ordains that Section 200.01, Subd. 8 and its subdivisions are amended/added to read as follows:

8. Salaries of Mayor and City Council Members
  - a. As of January 1, 2007, the annual salary of the Mayor shall be \$3,783; and the annual salary of each council member shall be \$3,025.
  - b. As of January 1, 2008, the annual salary of the Mayor shall be \$3,915; and the annual salary of each council member shall be \$3,130.

Adoption Date. Passed by the City Council of the City of Lake Elmo on the 2nd day of August, 2005.

Effective Date. This Ordinance shall become effective January 1, 2007.

Publication Date. Published on the \_\_\_\_\_ of \_\_\_\_\_, 2005.

SEAL

\_\_\_\_\_  
Dean Johnston, Mayor



Lake Elmo City Council August 2 <sup>nd</sup> 2005	Agenda Section: CONSENT	NO. 4C
<u>Agenda Item:</u> 955 John Deere Tractor Replacement/Purchase		
<u>Background Information for August 2<sup>nd</sup> 2005</u>		
<p>The Public Works Department has met with the Maintenance Advisory Commission in regards to the CIP replacement of the 1995 John Deere Tractor model 955. The consensus and recommendation from the MAC and Public Works Department is to replace the tractor with a 5600 Turbo Work Machine. This unit meets or exceeds all Parks and Public Works functions performed by the 955 tractor in addition to extra flexibility of utilizing existing attachments already in the City Inventory.</p> <p>MAC has reviewed and recommended purchase of the unit with a flail mower and broom attachments. Further recommendation was to sell the 955 Tractor in a sealed bid auction for a minimum price of \$10,000. Potential buyers have expressed interest.</p>		
560 Turbo Work Machine		\$33,113.00
Steel Surcharge		\$827.83
Sales Tax		\$2,206.15
FC200 Flail Cutter		\$6,983.00
68" Angle Broom		\$3,058.00
Steel Surcharge (Flail & Angle Broom)		\$251.03
Sales Tax (Flail and Angle Broom)		\$668.98
Safety Lights and City ID	(not to exceed)	\$500.00
<b>SUB TOTAL</b>		<b>\$47,607.99</b>
Sell 955 John Deere tractor	(minimum bid)	<u>-\$10,000.00</u>
<b><u>TOTAL</u></b>		<b>\$37,607.99</b>
<p>This is a Cooperative Purchasing Venture/ State Contract bid. The 2005 CIP is budgeted \$40,000 for this purchase.</p>		
<u>Action items:</u> Move to approve the purchase of new and sale of existing equipment as recommended by MAC.		<u>Persons responsible:</u> M. Bouthilet
<u>Attachments:</u> MAC Minutes		<u>Time Allocated:</u>



**CITY of LAKE ELMO  
MAINTENANCE ADVISORY COMMITTEE**

Minutes of  
July 20, 2005

Present: Chuck Stanley, George Dege, Bud Talcott, Mike Bouthilet,  
Absent: Dick Gustafson

The meeting was called to order at 6:45pm at the City Hall by Bud Talcott.

The minutes of May 26<sup>th</sup> were reviewed. A motion to accept as presented was made by Chuck S. and seconded by George D. The motion passed.

Mike Bouthilet presented his request for replacement of the John Deere #955. It is scheduled on our CIP for replacement this year. He said he would like to replace it with a Tool Cat made by BobCat. This unit will do everything they use the John Deere for plus additional duties, such as sweeping the trails, carrying and spreading wood chips, etc. The Tool Cat can use all our existing BobCat attachments if needed. It will have a dump box for carrying the wood chips and other material, which can eliminate the need for a second vehicle and person on many projects.

The mowing and other duties of the John Deere were reviewed and discussed. We found no situations where the Tool Cat could not handle the job as well, if not better. George asked how the HP of the new unit compared to our John Deere; Mike said it was almost twice the HP.

The size and type of box on the unit was questioned. Mike said it will have a capacity of 2 ton and is 61 in. long 52 in. wide and 10 in. deep, so it is capable of carrying a fairly large load. It will have dual hydraulic lifts for added safety and balance for the dump. George asked about the hydraulic system and Mike said it was 18 gal/min with a 36 gal/min high flow capability. This makes it very versatile for the different operations, allowing different speeds for different attachments.

Mike said it will come with a bucket but he will need two additional attachments, one being a 72-inch Flail mower, and the other a Broom.

The cost of the Tool Cat off the state bid is \$ 36,146.98 including tax and all other charges. The cost of the attachments is \$ 10,961.01 including tax for a total of \$ 47,107.99. Mike said he wants to sell the John Deere on Bid with a minimum bid of \$10,000.00. This would give us a net cost of the new unit at \$37,107.99 and we have \$40,000.00 in the CIP for this replacement unit.

**A Motion** was made by Bud Talcott and seconded by Chuck Stanley to recommend the purchase of a Tool Cat 5600 Turbo Work Machine at a cost of \$36,146.98 including tax and other charges, and the 68 in. angle broom and FC200 Flail Cutter attachments at a cost of \$10,961.01 including tax and other charges, from Tri State Bobcat, Inc. for a total cost of \$47,107.99, and to sell our old John Deere on closed bid for a minimum bid of \$10,000.00. The motion passed.

Mike reviewed the need for a replacement of the Kabota mower. It was scheduled for replacement on the CIP last year and we have \$15,000.00 for it. He would like to replace it with a Zero turn radius type unit as it will get around trees and other obstacles easier improving the efficiency of all mowing.

He said he and his crew looked at and tried demos from Toro, John Deere, Kabota and Woods. He said he and others preferred the Kabota or Toro. Mike reviewed the features of both units, which are very similar. Of the two mowers, the Toro would be his first choice. It appears to be the best with its handling and general overall construction, such as pneumatic wheels rather than solid rubber. The pneumatic will go over small holes where as the solid tires have a tendency to dig in. The Toro unit is also the lower cost of the two, so it seems like a logical choice.

Mike said the Kabota distributor came back to him and gave him another option, which he wanted us to help decide. That is that they will be willing to sell the demo unit that Mike had tried at the end of the summer at a reduced cost of \$1,700.00. It will be cleaned up and carry full warranty, but will have about 150 hours of use.

After much discussion it was decided that 150 hours would be equal to about one season of use and the savings really would not be that good since the Kabota quote was more than the Toro to begin with. The actual savings over the new Toro unit would only be about \$1,092.00 and over the life of the unit this is not much per year. It was agreed the best choice would be a new Toro, which is the preferred unit by the Parks Dept Staff.

**A Motion** was made by Chuck Stanley and seconded by George Dege to recommend the purchase of the Toro #74269 27hp Diesel 72 in cut Z-mower from Grubers Power Equipment at a cost of \$10,124.25, less a trade-in of \$4,000.00 for our old Kabota unit, for a total cost \$6,522.33 including taxes. The motion passed.

Hearing no objections the meeting was adjourned at 8:05 pm

Respectfully submitted

Bud Talcott  
Chairman/ Secretary



Lake Elmo City Council August 2 <sup>nd</sup> 2005	Agenda Section: CONSENT	NO. 4D.
<u>Agenda Item:</u> 1998 Kabota Mower Replacement/Purchase		
<u>Background Information for August 2<sup>nd</sup> 2005</u>		
The Public Works Department has met with the Maintenance Advisory Commission in regards to the CIP replacement of the 1998 Kabota Mower. The consensus and recommendation from the MAC and Public Works Department is to replace the Kabota Mower with a Toro Z590-D Mower. The zero turn functions of the new style mower better meets the required mowing needs i.e. boulevards and tight area trimming.		
Toro 27 HP Diesel Z-Mower		\$13,499.00
Discount City State		-\$3,374.75
City ID	(not to exceed)	\$100.00
Sales Tax		\$398.00
SUB TOTAL		\$10,622.25
Trade-In 1998 Kabota		<u>-\$4,000.00</u>
<u>TOTAL</u>		\$6,622.25
This is a Cooperative Purchasing Venture/ State Contract bid. The 2005 CIP is budgeted \$15,000 for this purchase.		
<u>Action items:</u> Move to prove the purchase and Trade-In of proposed equipment.		<u>Persons responsible:</u> M. Bouthilet
<u>Attachments:</u> MAC Minutes		<u>Time Allocated:</u>



**CITY of LAKE ELMO  
MAINTENANCE ADVISORY COMMITTEE**

Minutes of  
July 20, 2005

Present: Chuck Stanley, George Dege, Bud Talcott, Mike Bouthilet,  
Absent: Dick Gustafson

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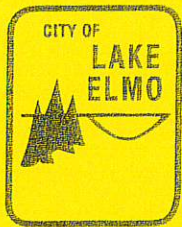
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Hearing no objections the meeting was adjourned at 8:05 pm

Respectfully submitted

Bud Talcott  
Chairman/ Secretary





## City of Lake Elmo

651/777-5510

3800 Laverne Avenue North / Lake Elmo, MN 55042

August 2, 2005

Mr. John Elholm  
Senior Planner  
Washington County Department of Transportation and Physical Development  
11660 Myeron Road North  
Stillwater, MN 55082-9573

Subject: TEA-21 Application  
Safe Crossing of Highway 5 and the Railroad Tracks in Lake Elmo

Dear Mr. Elholm:

On July 19, 2005, the Lake Elmo City Council adopted a motion authorizing this letter in support of the Washington County TEA-21 funding application for building a safe pedestrian/bike trail crossing of Highway 5 and the railroad tracks. The City Council recognizes that several alternative strategies may be available to locate and accomplish this critical public safety improvement in a manner that would benefit both the citizens of Lake Elmo and the Lake Elmo Park Reserve users.

In further support of this application, I would be available to provide any additional information or answer any questions those reviewing and evaluating this project may have. Thank you for your consideration and review of the TEA-21 Application for a trail crossing of State Highway 5.

Sincerely,

Martin Rafferty  
City Administrator



46.

# TKDA

ENGINEERS • ARCHITECTS • PLANNERS

1500 Piper Jaffray Plaza  
444 Cedar Street  
Saint Paul, MN 55101-2140

(651) 292-4400  
(651) 292-0083 Fax  
www.tkda.com

July 29, 2005

Honorable Mayor and City Council  
City of Lake Elmo, Minnesota

Re: Hill Trail North and 50th Street North  
Street Reconstruction  
City of Lake Elmo, Minnesota  
TKDA Commission No. 12170-03

Dear Mayor and City Council:


The contractor has completed this project, and final quantities have been agreed upon.

**City Council Action Requested**

Approve Compensating Change Order No. 2 in the amount of \$7,522.22.

Approve Final Payment in the amount of \$45,523.79.

Sincerely,



Thomas D. Prew, P.E.  
Project Manager

TDP:art

**CITY OF LAKE ELMO  
WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION NO. 2005-081**

**A RESOLUTION APPROVING CHANGE ORDER NO. 2  
and  
FINAL PAYMENT TO T.A. SCHIFKSY AND SONS  
FOR THE HILL TRAIL NORTH AND 50<sup>TH</sup> STREET NORTH  
RECONSTRUCTION PROJECT**

BE IT RESOLVED, that the Lake Elmo City Council hereby approves  
Compensating Change Order No. 2 reducing the amount of the original bid by \$7,522.22.

BE IT FURTHER RESOLVED that the Lake Elmo City Council approves the  
final payment to T.A. SCHIFKSY AND SONS in the amount of \$45,523.79 for work  
completed on the Hill Trail North and 50<sup>th</sup> Street N. Reconstruction Project, verified by  
the City Engineer in his memo dated July 29, 2005.

ADOPTED by the Lake Elmo City Council the 2nd day of August, 2005.

\_\_\_\_\_  
Dean Johnston, Mayor

ATTEST:

\_\_\_\_\_  
Martin Rafferty  
City Administrator



Lake Elmo City Council August 2, 2005	Agenda Section: CITY ENGINEER'S REPORT	<u>No 8A.</u>
<b><u>Agenda Item:</u> PUBLIC HEARING: 2005 Street Repairs – Hilltop Avenue</b> <b>Resolution No. 2005-082 Authorizing Preparation of Plans and Specifications</b>		
<b><u>Background Information for August 2, 2005:</u></b> At the July 5 <sup>th</sup> meeting, the Council accepted the Feasibility Report and ordered a public hearing for the 2005 Street Repairs – Hilltop Avenue. The Public Hearing was published in the Lake Elmo Leader and the hearing notices were mailed to the affected property owners. The City Engineer will make a presentation of the proposed Hilltop Avenue street repairs and answer any questions. A Draft resolution authorizing preparation of plans and specifications is provided for Council consideration		
<b><u>Action Items:</u></b> M/S/           to adopt Resolution No. 2005-082, A Resolution Ordering Improvement and Preparation of Plans for the 2005 Street Repairs – Hilltop Avenue	<b><u>Person responsible:</u></b> T.Prew	
<b><u>Attachments:</u></b> Resolution		

**CITY OF LAKE ELMO  
WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION NO. 2005-082  
A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION  
OF PLANS  
FOR 2005 STREET REPAIRS – HILLTOP AVENUE**

WHEREAS, a resolution of the City Council adopted the 5th of July, 2005, fixed a date for a council hearing on the proposed improvements of the 2005 Street Repairs – Hilltop Avenue.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 2nd day of August, 2005, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAKE ELMO, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 2nd day of August, 2005.
3. TKDA is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax exempt bond.

ADOPTED by the Council this 2nd day of August, 2005.

\_\_\_\_\_  
Dean Johnston, Mayor

ATTEST:

\_\_\_\_\_  
Martin Rafferty  
City Administrator



<p>Lake Elmo City Council July 19, 2005 - POSTPONED DUE TO THE LATE MEETING HOUR August 2, 2005</p>	<p>Agenda Section: CITY ADMINISTRATOR'S REPORT</p>	<p><u>No. 11 A.</u></p>
<p><b><u>Agenda Item:</u></b> Logo/New City Identity</p>		
<p><b><u>Background Information:</u></b></p> <p>At the Public Works Committee meeting on Tuesday the 12<sup>th</sup>, the committee discussed public signage in general and specifically at the entrances of the city. The Public Works Superintendent reviewed past proposals and sign design utilization practices. The discussion included a long time interest/desire to redesign the identity/logo for the City of Lake Elmo as it would be expressed graphically. The identity/logo is utilized in all communications of the city including letterhead, cards, envelopes, webpage, marking buildings and facilities, water towers and signs to name a few.</p> <p>After careful consideration the committee recommended that the Administrator be given authority to retain the services of a marketing professional with an expenditure range of not to exceed \$5,000 to develop a new identity/logo that depicts Lake Elmo's image and extend that new image/identity into the communication pathways as expressed above.</p>		
<p><b><u>Action Items:</u></b> Motion authorizing the Administrator to retain the services of a marketing professional, with a not to exceed budget of \$5,000 for the purpose of developing a new logo/identity and extend redesigned image into the communications of the city.</p>	<p><b><u>Person responsible:</u></b></p> <p>Martin Rafferty</p>	
<p><b><u>Attachments:</u></b></p>		



<b>Lake Elmo City Council 08-02-2005</b>	<b>Agenda Section:</b> Administrators Report	<b><u>No . 11B</u></b>
<b><u>Agenda Item:</u> Old Village Master Planner/Coordinator</b>		
<p><b><u>Background Information for July 5th, 2005:</u></b></p> <p>At the July 5<sup>th</sup> Council meeting the Administrator was instructed to finalize proposals and potential consulting firms that would provide planning/coordinating services to develop a plan, strategy and standards to directing future old village development. The Administrator and Planner met with Dewey Thorbeck and Bob Engstrom individually reviewing the proposed tasks, timeline, and expected products upon completion. Approximately 1-1/2 hours was spent with each individual with a meeting conclusion of an expected proposal to be forthcoming.</p> <p>Both parties responded with their proposals for service attached. The proposals were received on 7-26-05.</p> <p>Also attached find a list of tasks developed by staff to accomplish this task that was utilized to assist the individuals in preparing their response.</p> <p>It has been suggested that members of Council would like to interview the firms proposing service. Staff is suggesting that Thursday August 4<sup>th</sup> be set up as a special meeting providing each individual with up to 45 minutes to present their proposal related to achieving the requested tasks.</p>		
<b><u>Action Items:</u></b> Motion set a meeting date of August 4th to interview firms for Master Planner/ Coordinator for the Old Village plan	<b><u>Person responsible:</u></b> Martin Rafferty	
<b><u>Attachments:</u></b>		