

City of Lake Elmo
3800 Laverne Avenue North
Lake Elmo, Minnesota

September 7, 2010

6:30 p.m. Budget Workshop

7:00 p.m. Regular Meeting

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE:

C. ATTENDANCE: ___ Johnston ___ DeLapp ___ Emmons, ___ Park ___ Smith

D. APPROVAL OF AGENDA: (The approved agenda is the order in which the City Council will do its business.)

E. ORDER OF BUSINESS: (This is the way that the City Council runs its meetings so everyone attending the meeting or watching the meeting understands how the City Council does its public business.)

F. GROUND RULES: (These are the rules of behavior that the City Council adopted for doing its public business.)

G. APPROVE MINUTES:

1. Approval of the August 17, 2010 City Council minutes

H. PUBLIC COMMENTS/INQUIRIES: In order to be sure that anyone wishing to speak to the City Council is treated the same way, meeting attendees wishing to address the City Council on any items NOT on the regular agenda may speak for up to three minutes.

NEW BUSINESSES:

Kimberly Ommerborn, Lake Elmo Wine Co, located at 3511 Lake Elmo Ave N.

Tom Madigan, Senior Project Manager, Foth Infrastructure & Environment, LLC
Eagle Point II, 8550 Hudson Blvd. N., Suite 105

I. CONSENT AGENDA: (Items are placed on the consent agenda by City staff and the Mayor because they are not anticipated to generate discussion. Items may be removed at City Council's request.)

2. Approve payment of disbursements and payroll

3. a. 2010 Street and Water Quality Improvements-Change Order No. 1
b. 2010 Street and Water Quality Improvements-Partial Payment No. 1

4. Adopt Resolution No. 2010-042 staying zoning ordinance enforcement for certain Agricultural Sales Business activities until City review is completed
5. Adopt Resolution No. 2010- 043 approving the issuance of G.O. Improvement Bonds 2010A
6. Purchase of two confidence monitors and a goose neck microphone (podium)

J. REGULAR AGENDA:

7. Approve proposed general levy and proposed 2011 budget; Resolution No. 2010-044
8. Set hearing dates for truth and taxation – Resolution No. 2010-045

K. REPORTS AND ANNOUNCEMENTS:

(These are verbal updates and do not have to be formally added to the agenda.)

- Mayor and City Council
- Administrator
- City Engineer
- Planning Director

L. Adjourn

A social gathering may or may not be held at the Lake Elmo Inn following the meeting.

City of Lake Elmo
City Council Minutes

August 17, 2010

Mayor Johnston called the meeting to order at 7:00 p.m.

PRESENT: Mayor Johnston and Council Members DeLapp, Emmons (arrived 7:05 p.m.), Park and Smith

Also Present: Administrator Messelt, City Engineer Stempski, Attorney Snyder, Planning Director Kyle Klatt, and City Clerk Lumby

APPROVAL OF AGENDA:

MOTION: Council Member Smith moved to approve the August 17, 2010 City Council agenda. Council Member Park seconded the motion. The motion passed 4-0 .

GROUND RULES:

APPROVED MINUTES:

The August 4, 2010 City Council minutes are approved by consensus.

PUBLIC COMMENTS/INQUIRIES:

Paul Ryberg, 11326 N. 30th Street, attended the Washington County board meeting where the Board indicated it has no plans at this time to close the Lake Elmo Library. He asked that the City Council and staff continue to fight to keep the library open.

CONSENT AGENDA:

MOTION: Council Member Park moved to approve the Consent agenda. Council Member Emmons seconded the motion. The motion passed 5-0.

- Approve payment of disbursements and payroll in the amount of \$364,989.84
- Approve Encroachment Agreement at 5802 Lily Cove N. as presented
- Approve Revision to the By-Laws of the Lake Elmo Firefighter's Relief Association to allow Pro-Rating for Years of Service
- Accept quotes and award the contract for the 42nd Street Mill and Overlay Project to Hardrives, Inc. for their base quote of \$49,529.55

REGULAR AGENDA:

2009 Street Improvements: Public Hearing on Final Assessments: Resolution No. 2010-39

Ryan Stempski, Assistant City Engineer, requested the City Council conduct the required Public Hearing regarding Final Assessments for the 2009 Street Improvements. The proposed final assessments for each benefitting property are as follows:

Myron Ellman Subdivision (Legion Avenue) = \$700

Eden Park Development (Legion Ln, Legion Ct., Legion Cr., Lisbon Ave) = \$1,750

Eden Park 2nd Development (21st Street N.) = \$2,200

The Forest Development (3rd Street Place N.) = \$1,750

Mayor Johnston called the public hearing to order at 7:12 pm.

There was no one to speak for or against the proposed assessments.

Mayor Johnston closed the public hearing at 7:13 p.m.

MOTION: Council Member DeLapp moved to approve Resolution No. 2010-039; A Resolution adopting the Final Assessment Roll for the 2009 Street Improvement Project Council Member Park seconded the motion. The motion passed 5-0 .

Adoption of Required Updates to 2030 Lake Elmo Comprehensive Plan

Kyle Klatt, Planning Director, requested City Council review and affirmatively consider adoption of required updates to the City's 2030 Comprehensive Plan, based on the Metropolitan Council's acceptance of this document at its March 24, 2010 meeting. The action by the Met Council grants Lake Elmo authorization to put the 2030 update into effect.

Kyle Klatt reported there are four primary elements that must be addressed in a community's comprehensive plan, which include: background information, land use plan, public facilities plans and implementation. As part of the 2008 update requirement, the City was not required to update the first two of these sections, background and land use. Therefore, the document incorporates the entirety of these sections as they were drafted by the City as part of the previous update. In particular, the land use section has not been updated or altered in any way, and doing so would alter many portions of the current update that are based on this section.

Council Member Emmons found a page missing on the CD Rom of the Comprehensive Plan.

MOTION: Council Member Smith moved to approve Resolution No. 2010-040 adopting the Lake Elmo 2030 Comprehensive Plan Update. Council Member Park seconded the

motion. The motion passed 4-1 (DeLapp noted that there are 50 corrections to the 2005 plan, and the City has had five years to make those corrections and they have not).

Discussion regarding Washington County SSTS Ordinance

Chris LeClair, Washington County Public Health Dept, provided a presentation regarding the Subsurface Sewage Treatment System (SSTS) regulations recently adopted by Washington County.

In accordance with Minnesota statutes, the City must adopt an ordinance that, at a minimum, is as strict as the new County ordinance within one year from the date of County approval. In this case, the City must revise its regulations to either match or exceed the County's regulations by September 23, 2010, or will otherwise be required to abide by the County's ordinance.

The Council consensus was to adopt action #2 Washington County SSTS ordinance by reference---any future revisions by the County would not require adoption by the City. The Council asked staff to proceed in discussions with representatives from Washington County Public Health Dept. on fees for County inspections and septic reporting.

Proposed Stay in Establishment of a Memorial Public Library System: Resolution No. 2010-041

This item was scheduled at the request of Administrator Messelt and City Attorney Snyder in order to update the Council on efforts to retain and enhance library services for the Lake Elmo community. The City Administrator and City Attorney formally met with County officials on two different occasions, and have continued to research and discuss applicable legal, operational and financial implications with various representatives from the County, as well as state and regional library authorities.

An article from the Star and Tribune on what's going on in Hugo providing library services in a kiosk located at the Hugo City Hall.

Administrator Messelt reported the Washington County Board has finished its budget review process and recommend a balanced budget funding for nine libraries (4 boutique libraries.) There was no talk about closing any libraries this year. They will be looking into changes in service pattern assessments of core services and new service models.

MOTION: Mayor Johnston moved to approve Resolution No. 2010-041, staying establishment of a public Library System, authorizing a Library Levy, and establishing a Public Library Board for the City of Lake Elmo. Council Member DeLapp seconded the motion. The motion passed 5-0.

Discussion regarding "Next Steps" in Village Area/I-94 Corridor Master Planning

City Council discussion focused on the number of city sewer connections for the Old Village with the rest being established south of 10th Street.

Council Member Emmons opined 600 units in the Old Village was preferred by a number of residents who attended the open meeting at Oakland Jr. H.S. and this would make sense in the City's comprehensive plan.

Council Member Smith suggested 935 sewer units for the Old Village, based upon one REC unit per acre for the 925 acres of the Old Village currently undeveloped. Administrator Messelt noted that such a count doesn't mean that there will just be one building per acre. There could be multiple houses clustered together with an area of open space next to the development and smaller units, such as apartments, may not equal 1 REC per apartment. When development does come into the City, the City anticipates the developers will pay for 100 percent of the sewer connection costs.

Council Member Park indicated that the base should be defined as a range of 600-935 sewer units.

MOTION: Council Member Smith moved to set 935 sewer units for the Old Village area in the Comprehensive plan. Council Member DeLapp seconded the motion.

MOTION: Council Member Emmons moved to amend the motion to define the base as a range of 600-935 sewer units in the Old Village area. Council Member DeLapp seconded the motion. The motion failed 2-3 (Mayor Johnston Council Member DeLapp and Smith voting against),

MOTION: The original motion then passed 3-2 (Council Member Emmons and Park voting against.)

Council Member Smith said that if done correctly the development could be tasteful and serve as a model for other metro cities.

REPORTS AND ANNOUNCEMENTS:

In answer to Administrator Messelt's request to the Council on pipeline design, cost and concepts for zoning and master plan, the Council consensus was to provide direction to staff to proceed with getting bids and bonding information for its design, including an option for force-main and gravity pipeline established south of 10th Street. City Engineer Griffin will come back to the Council for formal approval. Administrator Messelt said he will now be better able to talk with the school district and developers.

Administrator Messelt reported the Planning Commission suggested looking into the Interim Use Permit for Ag sales that would allow bringing in supplemental produce and

also recommended staff continues to stay enforcement of the ordinance that currently is in place regarding Ag sales until its review is completed.

MOTION: Council Member DeLapp moved to direct staff to continue the current stay on enforcement and bring back to Council a formal Resolution under the consent agenda to stay such enforcement for off-site Ag sales until the City's review is completed. Council Member Park seconded the motion. The motion passed 5-0.

Administrator Messelt will check with staff on the status of the illegal structures.

The City Council adjourn the meeting at 9:45 p.m.

Respectfully submitted by Sharon Lumby, City Clerk

City of Lake Elmo
City Council Minutes

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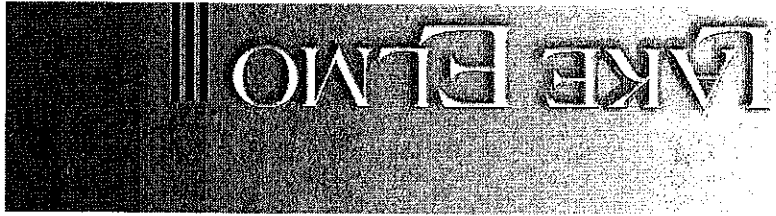
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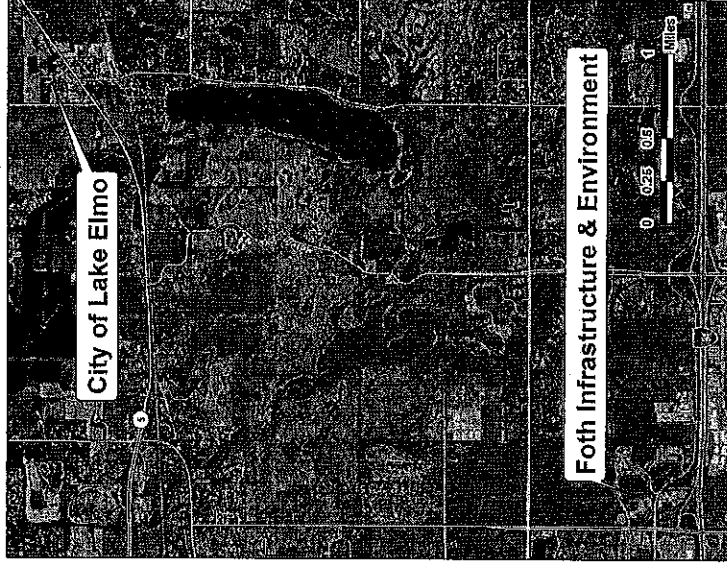
Respectfully submitted by Sharon Lumby, City Clerk



Foth Companies

An Introduction

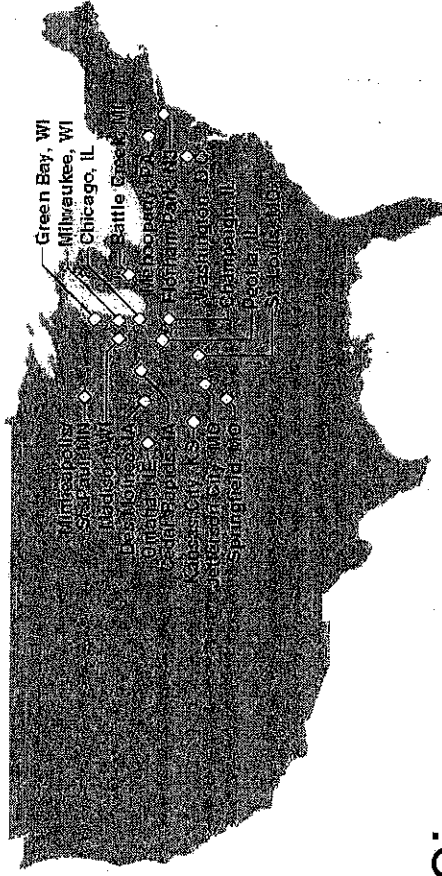
City of Lake Elmo
September 7, 2010



LAKE ELMO

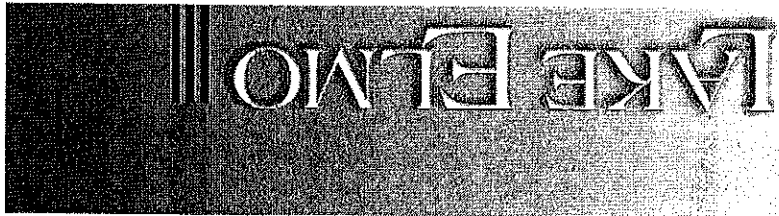
Foth Fact Sheet:

- ❖ Founded in Green Bay in 1938
- ❖ Employee-owned with 675 members
- ❖ Opened an office in Twin Cities in 1986; moved office to Lake Elmo in 2006 with 75 members
- ❖ \$110 million – total revenue;
\$8 million generated from Lake Elmo office

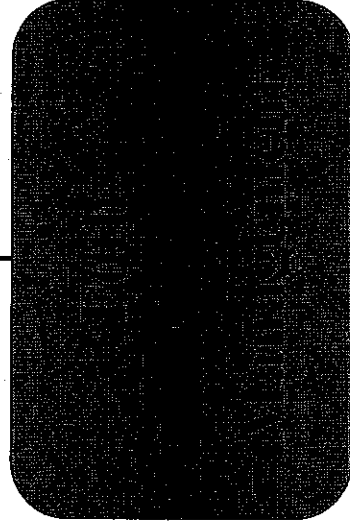
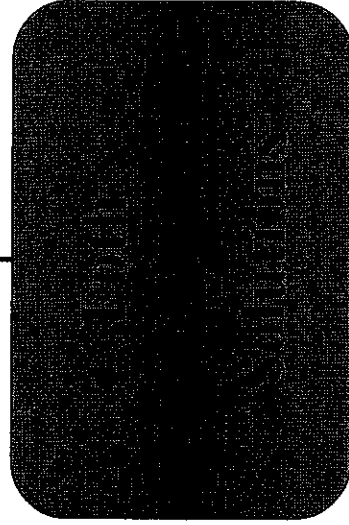
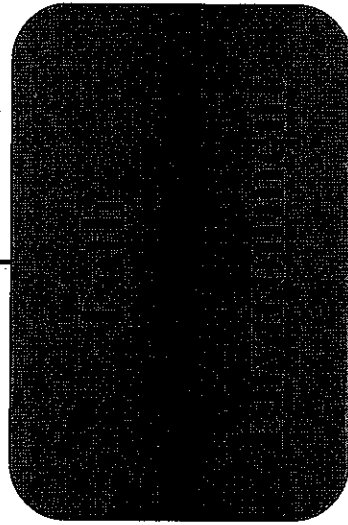
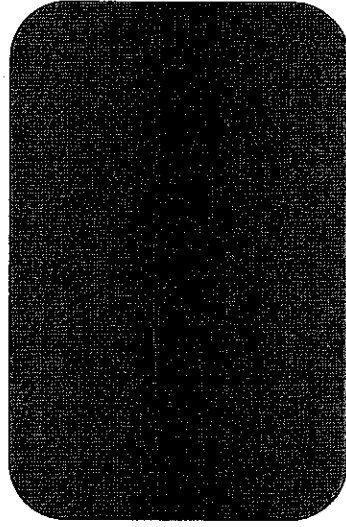


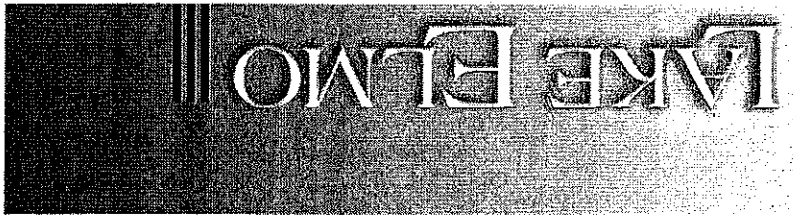
Personalized
Client Centered
Service



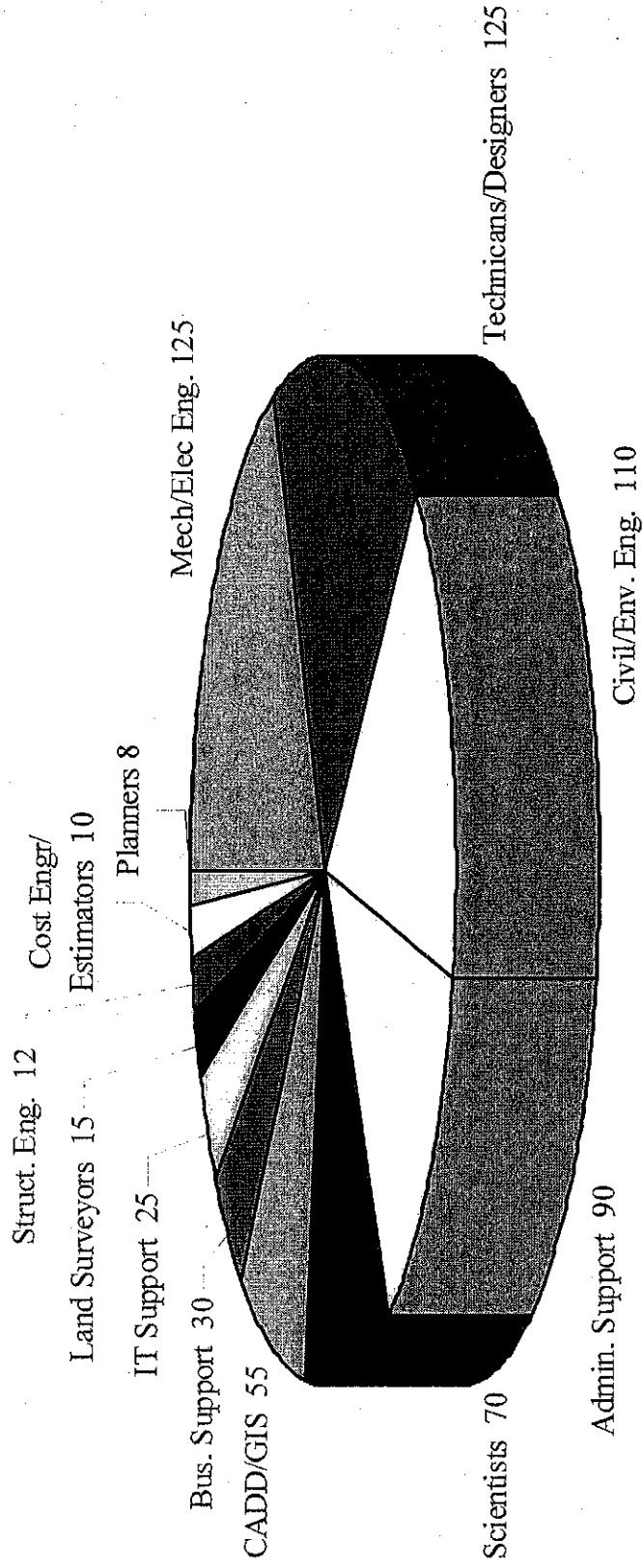


Foth Companies





Foth Members -6 75

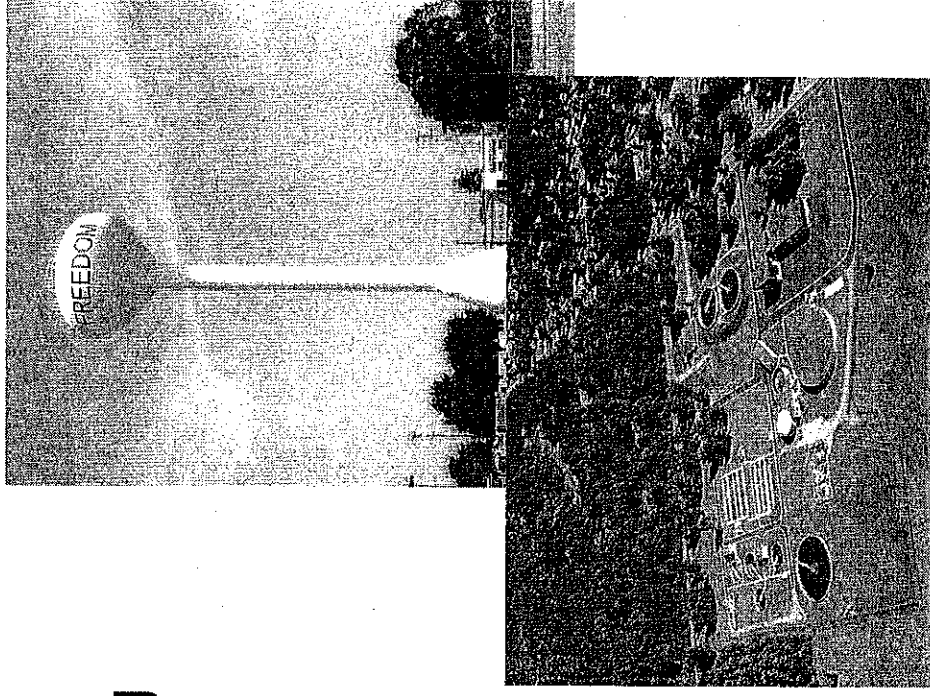
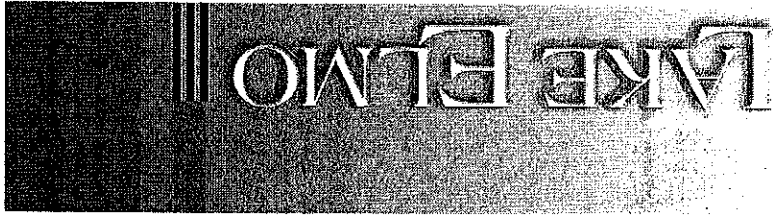


Infrastructure

- ❖ Municipal Engineering & Planning
- ❖ Site Development
- ❖ Stormwater Systems
- ❖ Transportation Systems
- ❖ Wastewater Treatment
- ❖ Water Supply & Treatment

Clients Include:

- ❖ City of Roseville ❖ City of Glencoe
- ❖ City of St. Louis Park ❖ City of Duluth
- ❖ City of Owatonna ❖ City of West St. Paul

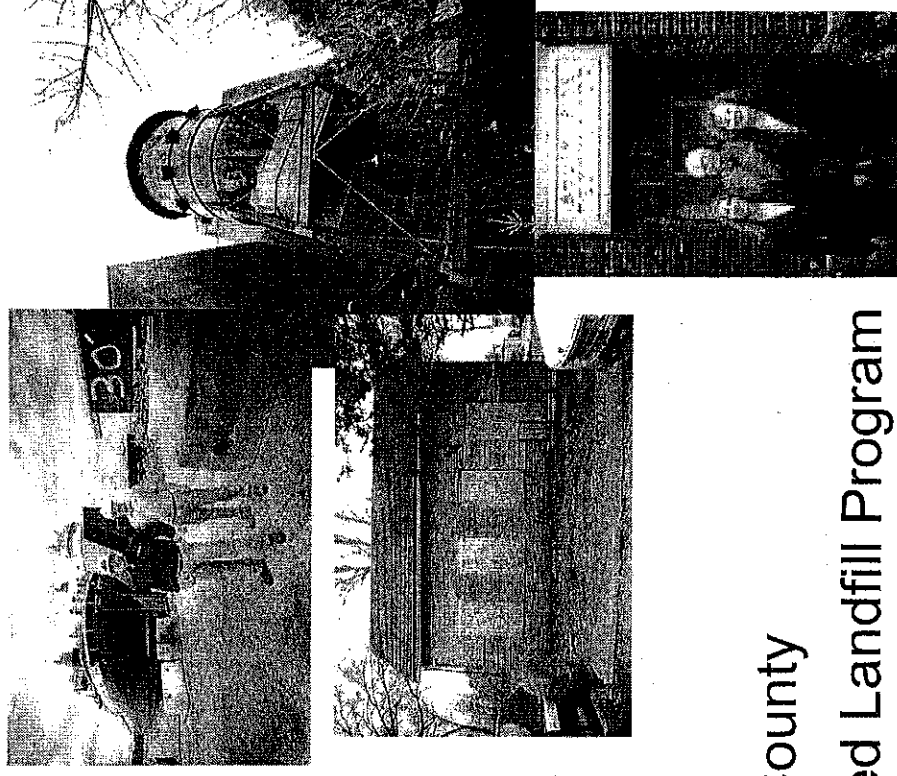


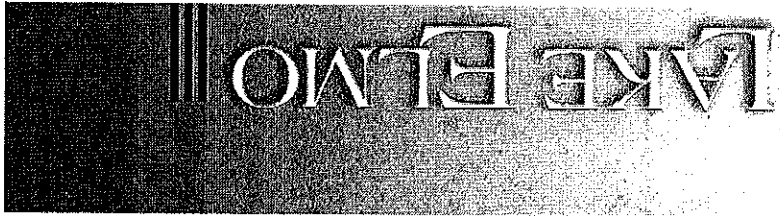
Environment

- ❖ Environmental Program Management & Compliance
- ❖ Land Based Remediation
- ❖ Mining
- ❖ Water Resources
- ❖ Solid Waste

Clients Include:

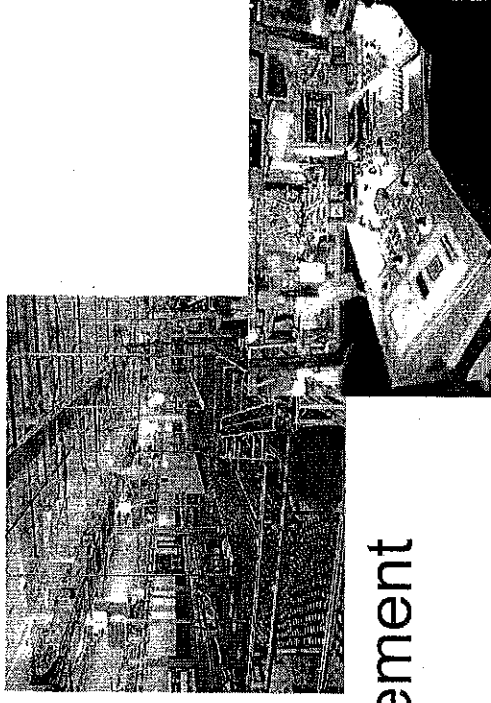
- ❖ City of Minneapolis
- ❖ Ramsey County
- ❖ Washington County
- ❖ Mn/DOT
- ❖ Blue Earth County
- ❖ MPCA Closed Landfill Program
- ❖ Otter Tail County
- ❖ Premcor (formerly Clark Oil)

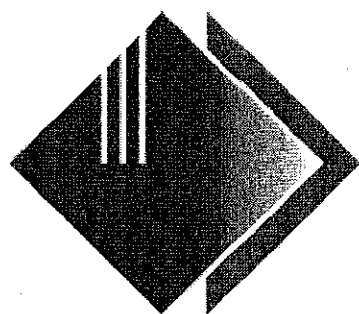




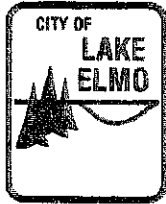
Production Solutions

- ❖ Custom Machine Development & Manufacturing
- ❖ Controls & Power Systems
- ❖ Packaging Systems
- ❖ Process & Utility Systems
- ❖ Engineering Led Turnkey
- ❖ Project & Construction Management
- ❖ Training & Start-up
- ❖ Production Solution's Clients Include Many of the Top "Fortune 500" Companies in the United States





Fotlr



MAYOR & COUNCIL COMMUNICATION

DATE: 9/07/2010
CONSENT
ITEM #: 2
MOTION *as part of Consent Agenda*

AGENDA ITEM: Approve Disbursements and Payroll in the Amount of \$ 406,817.66

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: City Staff

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements and payroll in the amount of \$ 406,817.66. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and payroll to be paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 6,962.28	Payroll Taxes to IRS 08/26/2010
ACH	\$ 1,169.25	Payroll Taxes to MN Dept. of Revenue 08/12/2010
ACH	\$ 3,718.71	Payroll Retirement to PERA 08/26/2010
DD 2944 -DD 2958	\$ 20,947.63	Payroll Dated 08/26/2010 (Direct Deposit)
35988 - 35993	\$ 3,984.82	Payroll Dated 08/26/2010 (Payroll)
35994 - 36070	\$ 370,035.51	Accounts Payable Dated 09/07/2010
TOTAL	\$ 406,817.66	

STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction

RECOMMENDATION: It is recommended that the City Council approve as part of the Consent Agenda proposed disbursements in the amount of \$ 406,817.66.

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

**“Move to approve the September 7th, 2010 Disbursement and Payroll, as
Presented *[and modified]* herein.”**

ATTACHMENTS:

1. Accounts Payable Dated 09/02/2010

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

Accounts Payable To Be Paid Proof List

User: Administrator

Printed: 09/02/2010 - 11:56 AM

Batch: 003-08-2010

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
ACEHARD Ace Hardware , Inc 96097 101-450-5200-42210 Equipment Parts	08/10/2010	20.84	0.00	09/07/2010	Fasteners for 85-2		-		No	0000
96097 Total:		20.84								
ACEHARD Total:		20.84								
ACS Animal Control Services 703 101-420-2700-43150 Contract Services	08/14/2010	1,037.81	0.00	09/07/2010	Animal Control Services 6/21-7/23/10		-		No	0000
703 Total:		1,037.81								
715 101-420-2700-43150 Contract Services	08/19/2010	865.00	0.00	09/07/2010	Animal Control Services 7/24/10-8/23/10		-		No	0000
715 Total:		865.00								
ACS Total:		1,902.81								
ALLIED Allied Electrical Cont., Inc. 923 411-480-8000-45200 Buildings and Structures	07/17/2010	475.00	0.00	09/07/2010	Electrical Upgrades		-		No	0000
923 Total:		475.00								
ALLIED Total:		475.00								
AMEM AMEM 2010-000272 101-420-2220-44370 Conferences & Training	07/17/2010	180.00	0.00	09/07/2010	Conference Registration		-		No	0000
2010-000272 Total:		180.00								
AMEM Total:		180.00								
AMERWATE WORKS ASSOCIATION AMERICAN WATER 07/29/2010 601-494-9400-44370 Conferences & Training	07/29/2010	71.00	0.00	09/07/2010	AWWA Membership		-		No	0000
07/29/2010 Total:		71.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
AMERWATE Total:		71.00								
AMFLAG American Flagpole & Flag Corp										
89812	08/16/2010	69.12	0.00	09/07/2010	Replacement City Hall Flag		-		No	0000
101-410-1320-44300 Miscellaneous										
89812 Total:		69.12								
AMFLAG Total:		69.12								
ANCOM ANCOM COMMUNICATIONS, INC.										
17221	08/20/2010	106.86	0.00	09/07/2010	Pager Repair		-		No	0000
101-420-2220-43230 Radio										
17221 Total:		106.86								
ANCOM Total:		106.86								
ARAM Aramark, Inc.										
629-7050531	08/09/2010	59.73	0.00	09/07/2010	Monthly Rug Service Station #2		-		No	0000
101-420-2220-44010 Repairs/Maint Bldg										
629-7050531 Total:		59.73								
629-7050533	08/09/2010	57.37	0.00	09/07/2010	Monthly Rug Service Station #1		-		No	0000
101-420-2220-44010 Repairs/Maint Bldg										
629-7050533 Total:		57.37								
629-7053376	08/12/2010	22.97	0.00	09/07/2010	Uniforms		-		No	0000
101-430-3100-44170 Uniforms										
629-7053376 Total:		22.97								
629-7058095	08/19/2010	22.97	0.00	09/07/2010	Uniforms		-		No	0000
101-430-3100-44170 Uniforms										
629-7058095 Total:		22.97								
629-7059886	08/23/2010	98.92	0.00	09/07/2010	Linen City Hall		-		No	0000
101-410-1940-44010 Repairs/Maint Contractual Bldg										
629-7059886 Total:		98.92								
629-7062728	08/26/2010	67.35	0.00	09/07/2010	Mats, soap		-		No	0000
101-430-3100-44010 Repairs/Maint Bldg										
629-7062728 Total:		67.35								
629-7062729	08/29/2010	22.97	0.00	09/07/2010	Uniforms		-		No	0000
101-430-3100-44170 Uniforms										
629-7062729 Total:		22.97								
6297055271	08/16/2010	42.43	0.00	09/07/2010	Linen City Hall Annex		-		No	0000
101-410-1940-44010 Repairs/Maint Contractual Bldg										
6297055271 Total:		42.43								
ARAM Total:		394.71								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
AVENET AVENET, LLC										
26898	08/24/2010	636.00	0.00	09/07/2010	Annual Web Maintenance & Support		-		No	0000
101-410-1450-43180 Information Technology/Web										
26898 Total:		636.00								
AVENET Total:		636.00								
BIFFS Biff's Inc.										
Misc	08/25/2010	695.62	0.00	09/07/2010	Portable Restrooms		-		No	0000
101-450-5200-44120 Rentals - Buildings										
Misc Total:		695.62								
BIFFS Total:		695.62								
C&J CONS C & J Consulting Services, LLP										
08-2010	09/01/2010	1,512.50	0.00	09/07/2010	Monthly Accounting Services - Aug 2010		-		No	0000
101-410-1520-43150 Contract Services										
08-2010 Total:		1,512.50								
C&J CONS Total:		1,512.50								
CARQUEST Car Quest Auto Parts										
2055-199423	08/26/2010	8.08	0.00	09/07/2010	Hyd Filter 86 Dump		-		No	0000
101-430-3120-42210 Equipment Parts										
2055-199423 Total:		8.08								
CARQUEST Total:		8.08								
CENTPOW Century Power Equipment										
495240	08/13/2010	32.46	0.00	09/07/2010	Chain Saw Filter		-		No	0000
101-430-3120-42210 Equipment Parts										
495240 Total:		32.46								
CENTPOW Total:		32.46								
CINDY'S Cindy's Creative Celebrations										
912010	09/01/2010	2,010.00	0.00	09/07/2010	Entertainment Fall Festival		-		No	0000
204-450-5200-43150 Contract Services										
912010 Total:		2,010.00								
CINDY'S Total:		2,010.00								
COMCAST COMCAST										
07/27/2010	07/27/2010	15.78	0.00	09/07/2010	Monthly Service		-		No	0000
101-420-2220-44300 Miscellaneous										
07/27/2010 Total:		15.78								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
COMCAST Total:		15.78								
CTYOAKDA City of Oakdale										
10000460-01	08/31/2010	11,738.54	0.00	09/07/2010	Water Service I94		-	No		0000
601-494-9400-43820	Water Utility	11,738.54								
10000460-01 Total:		11,738.54								
CTYOAKDA Total:		11,738.54								
CUSH Cushman Motor Co., Inc.										
151133	08/27/2010	8.64	0.00	09/07/2010	cushman power steering belt		-	No		0000
101-450-5200-42210	Equipment Parts	8.64								
151133 Total:		8.64								
CUSH Total:		8.64								
DITCHWIT Ditch Witch of Mn, Inc.										
P13594	08/11/2010	160.31	0.00	09/07/2010	Bor gel for stormwater structure repair		-	No		0000
603-496-9500-43150	Contract Services	160.31								
P13594 Total:		160.31								
DITCHWIT Total:		160.31								
EMERGAPP Emergency Apparatus Maint. INC										
50235	07/27/2010	1,160.32	0.00	09/07/2010	Repairs to E2/3183		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt	1,160.32								
50235 Total:		1,160.32								
50236	07/27/2010	104.87	0.00	09/07/2010	Repairs to T2/3186		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt	104.87								
50236 Total:		104.87								
EMERGAPP Total:		1,265.19								
EMERGAUT Emergency Automotive tech, Inc										
9179	08/19/2010	809.00	0.00	09/07/2010	Repair Lights on L1, T1 Install on range		-	No		0000
410-480-8000-45300	Improvements Other Than Bldgs	1,231.08								
9179	08/19/2010	1,231.08	0.00	09/07/2010	Repair Lights on L1, T1 Install on range		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt	2,040.08								
9179 Total:		2,040.08								
EMERGAUT Total:		2,040.08								
EMMONS A Emmons Alex										
07/23/2010	07/23/2010	55.00	0.00	09/07/2010	Planning Commission 7/23/10 Cable		-	No		0000
101-410-1450-43620	Cable Operations									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close P	OLine #
07/23/2010 Total: 55.00											
EMMONS A Total: 55.00											
FEEMATT Fee Mathew											
Chk Req	08/24/2010	2,000.00	0.00	09/07/2010	Escrow Return-9788 Whistling Valley	-	-	No			0000
803-000-0000-22900	Deposits Payable				7293						
Chk Req Total: 2,000.00											
FEEMATT Total: 2,000.00											
FERGUSON Ferguson Waterworks											
S01256028.001	08/12/2010	52,365.37	0.00	09/07/2010	New Water Meters	-	-	No			0000
601-494-9400-42300	Water Meters & Supplies										
S01256028.001 Total: 52,365.37											
S01270640.001	08/25/2010	231.28	0.00	09/07/2010	New Water Meter Adapters	-	-	No			0000
601-494-9400-42300	Water Meters & Supplies										
S01270640.001 Total: 231.28											
S01266865.001	08/06/2010	330.59	0.00	09/07/2010	Curb Stop Covers	-	-	No			0000
601-494-9400-42270	Utility System Maintenance										
S01266865.001 Total: 330.59											
FERGUSON Total: 52,927.24											
FIRE Fire Instruction & Rescue Educ											
8319	07/29/2010	300.00	0.00	09/07/2010	Low Angle Rescue	-	-	No			0000
101-420-2220-44370	Conferences & Training										
8319 Total: 300.00											
FIRE Total: 300.00											
FXL FXL, Inc.											
Sept 2010	09/01/2010	2,000.00	0.00	09/07/2010	Assessing Services - September 2010	-	-	No			0000
101-410-1320-43100	Assessing Services										
Sept 2010 Total: 2,000.00											
FXL Total: 2,000.00											
GAME Gametime, Corp											
788332	08/17/2010	648.50	0.00	09/07/2010	Tube Slied Kleis, Tube Panel Pebble	-	-	No			0000
101-450-5200-44030	Repairs/Maint Imp Not Bldgs										
788332 Total: 648.50											
GAME Total: 648.50											

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
GRACZYK Graczyk Kevin 08/12/2010 08/12/2010 101-410-1450-43620 Cable Operations 08/12/2010 Total: GRACZYK Total:		41.25 41.25 41.25	0.00	09/07/2010	Council Workshop 8/12/10		-	No		0000
HEROFF Heroff, John Chk Req 09/01/2010 601-000-0000-37100 Water Sales Chk Req Total: HEROFF Total:		773.11 773.11 773.11	0.00	09/07/2010	Refund for Water overbilling		-	No		0000
JOHNDEER John Deere 55488392 08/10/2010 101-450-5200-42250 Landscaping Materials 55488392 Total: JOHNDEER Total:		129.14 129.14 129.14	0.00	09/07/2010	Field marking Materials		-	No		0000
KDV Kern DeWenter Viere Ltd 114145 09/01/2010 101-410-1520-43150 Contract Services 114145 Total: KDV Total:		5,832.00 5,832.00 5,832.00	0.00	09/07/2010	Financial Services - August 2010		-	No		0000
LANDMARK Landmark Builders, Inc. Chk Req 08/13/2010 803-000-0000-22900 Deposits Payable Chk Req Total: LANDMARK Total:		2,000.00 2,000.00 2,000.00	0.00	09/07/2010	Escrow Return - 11787 58th St #7271		-	No		0000
LEINN Lake Elmo Inn 09/01/2010 09/01/2010 204-450-5200-44300 Miscellaneous 09/01/2010 Total: LEINN Total:		1,500.00 1,500.00 1,500.00	0.00	09/07/2010	Gift Certificate Volunteer Recognition		-	No		0000
LEOIL Lake Elmo Oil, Inc. 07/31/2010 07/31/2010 101-420-2220-42120 Fuel, Oil and Fluids 07/31/2010 Total:		651.96 651.96	0.00	09/07/2010	Fuel		-	No		0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
LEOIL Total:		651.96								
LINNEN Linner Electric Company, Inc.										
21129	08/17/2010	433.50	0.00	09/07/2010	Light Bulbs and breaker replaced - Lions	-	-	No		0000
101-450-5200-44030	Repairs/Maint Imp Not Bldgs									
	21129 Total:	433.50								
LINNEN Total:		433.50								
LTG PWR L.T.G. Power Equipment										
134603	08/30/2010	51.04	0.00	09/07/2010	Toro Cover Latches	-	-	No		0000
101-450-5200-42210	Equipment Parts									
	134603 Total:	51.04								
LTG PWR Total:		51.04								
MARONEYS Maroney's Sanitation, Inc										
346937	08/12/2010	103.66	0.00	09/07/2010	Waste Removal - City Hall	-	-	No		0000
101-410-1940-43840	Refuse									
346937	08/12/2010	45.62	0.00	09/07/2010	Waste Removal - Fire	-	-	No		0000
101-420-2220-43840	Refuse									
346937	08/12/2010	198.87	0.00	09/07/2010	Waste Removal - Public Works	-	-	No		0000
101-430-3100-43840	Refuse									
346937	08/12/2010	198.87	0.00	09/07/2010	Waste Removal - Parks	-	-	No		0000
101-450-5200-43840	Refuse									
	346937 Total:	547.02								
MARONEYS Total:		547.02								
MARVS Marv's Professional Tools										
228616	08/19/2010	62.48	0.00	09/07/2010	Tools/Butane water Dept	-	-	No		0000
601-494-9400-42400	Small Tools & Minor Equipment									
	228616 Total:	62.48								
MARVS Total:		62.48								
MENARDSO Menards - Oakdale										
91499	08/11/2010	70.51	0.00	09/07/2010	Power Strips - City Hall Annex	-	-	No		0000
101-410-1940-44010	Repairs/Maint Contractual Bldg									
	91499 Total:	70.51								
92646	08/15/2010	9.46	0.00	09/07/2010	Drain Cleaner, plunger parks shelter	-	-	No		0000
101-450-5200-42230	Building Repair Supplies									
	92646 Total:	9.46								
93500	08/17/2010	59.51	0.00	09/07/2010	Re-bar concrete City Hall Storage	-	-	No		0000
411-480-8000-45200	Buildings and Structures									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
94012	08/19/2010	59.51								
411-480-8000-45200	Buildings and Structures	41.83	0.00	09/07/2010	Concrete install supplies, CH storage		-	No		0000
94106	07/16/2010	41.83								
101-420-2220-44010	Repairs/Maint Bldg	3.99	0.00	09/07/2010	Mophead, Station #1		-	No		0000
94106	07/16/2010	4.97	0.00	09/07/2010	Paint for Couplings		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt	8.96								
95919	08/25/2010	61.88	0.00	09/07/2010	City Hall Upgrades		-	No		0000
411-480-8000-45200	Buildings and Structures	61.88								
97314	08/30/2010	31.99	0.00	09/07/2010	Bulbs, Caulk, graffiti remover		-	No		0000
101-450-5200-42230	Building Repair Supplies	31.99								
97314	Total:	284.14								
MENARDSO Total:										
MENARDST Menards - Stillwater										
17089	08/09/2010	58.48	0.00	09/07/2010	Paint for Doors @ Station #1		-	No		0000
101-420-2220-44010	Repairs/Maint Bldg	58.48								
22169	09/01/2010	222.24	0.00	09/07/2010	Cable Room Door		-	No		0000
101-410-1940-44010	Repairs/Maint Contractual Bldg	222.24								
22169	Total:	280.72								
MENARDST Total:										
MILL MILLER PAUL										
101-420-2220-44300	09/02/2010	45.00	0.00	09/07/2010	Refund Burn Permit		-	No		0000
101-420-2220-44300	Miscellaneous	45.00								
Total:		45.00								
MILL Total:										
MNDOHEDU Minnesota Dept. of Health										
2nd & 3rd	08/24/2010	1,573.00	0.00	09/07/2010	2nd Quarter Water Supply Connection Fee		-	No		0000
601-494-9400-44300	Miscellaneous	1,509.00	0.00	09/07/2010	3rd Quarter Water Supply Connection Fee		-	No		0000
2nd & 3rd	08/24/2010	3,082.00								
601-494-9400-44300	Miscellaneous	3,082.00								
2nd & 3rd	Total:	3,082.00								
MNDOHEDU Total:										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MNLABOR DEPT of LABOR & INDUSTRY										
B42 ABR00077491	08/09/2010	10.00	0.00	09/07/2010	Equipment License Renewal		-		No	0000
601-494-9400-44300	Miscellaneous									
B42 ABR00077491 Total:										
B42 ABR00077981	08/09/2010	10.00	0.00	09/07/2010	Equipment License Renewal		-		No	0000
101-420-2220-44300	Miscellaneous									
B42 ABR00077981 Total:										
B42 ABR00081401	08/09/2010	10.00	0.00	09/07/2010	Equipment License Renewal - Public Works		-		No	0000
101-430-3100-44300	Miscellaneous									
B42 ABR00081401 Total:										
B42 ABR00082751	08/09/2010	10.00	0.00	09/07/2010	Equipment License Renewal - Parks		-		No	0000
101-450-5200-44300	Miscellaneous									
B42 ABR00082751 Total:										
MNLABOR Total:										
		40.00								
MSFCB MN Fire Service Cert. Board										
555	07/22/2010	70.00	0.00	09/07/2010	Firefighter II/Nick Witter		-		No	0000
101-420-2220-44370	Conferences & Training									
555 Total:										
		70.00								
MSFCB Total:										
		70.00								
Music The Music Works Inc.										
08/24/2010	08/24/2010	750.00	0.00	09/07/2010	Entertainment - Fall Festival		-		No	0000
204-450-5200-43150	Contract Services									
08/24/2010 Total:										
		750.00								
Music Total:										
		750.00								
MYRONS Myron's Service Center										
08/24/2010	08/24/2010	47.00	0.00	09/07/2010	Inspection of Chief 2		-		No	0000
101-420-2220-44040	Repairs/Maint Eqpt									
08/24/2010 Total:										
		47.00								
MYRONS Total:										
		47.00								
NAPA NAPA Auto Parts										
636707	08/23/2010	12.84	0.00	09/07/2010	Headlight		-		No	0000
101-420-2220-44040	Repairs/Maint Eqpt									
636707 Total:										
		12.84								
NAPA Total:										
		12.84								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
NATREPRO National Reprographics, LLC										
68155	08/13/2010	239.26	0.00	09/07/2010	Comp Plan Copies (Bound)		-	No		0000
101-410-1910-42030	Printed Forms	239.26								
	68155 Total:	239.26								
	NATREPRO Total:									
NEXTEL Nextel Communications										
761950227-087	08/18/2010	85.43	0.00	09/07/2010	Cell Phone Service - Administration		-	No		0000
101-410-1940-43210	Telephone									
761950227-087	08/18/2010	205.34	0.00	09/07/2010	Cell Phone Service - Fire Department		-	No		0000
101-420-2220-43210	Telephone									
761950227-087	08/18/2010	19.92	0.00	09/07/2010	Cell Phone Service - Building Department		-	No		0000
101-420-2400-43210	Telephone									
761950227-087	08/18/2010	64.46	0.00	09/07/2010	Cell Phone Service - Public Works Dept		-	No		0000
101-430-3100-43210	Telephone									
761950227-087	08/18/2010	58.98	0.00	09/07/2010	Cell Phone Service - Parks Department		-	No		0000
101-450-5200-43210	Telephone									
	761950227-087 Total:	434.13								
	NEXTEL Total:	434.13								
OAKDRC Oakdale Rental Center										
10072596	08/20/2010	616.67	0.00	09/07/2010	Concrete City Hall Storage		-	No		0000
411-480-8000-45200	Buildings and Structures									
	10072596 Total:	616.67								
	OAKDRC Total:	616.67								
PIONEERP Pioneer Press										
710520397	08/09/2010	311.08	0.00	09/07/2010	Public Notice for Easement Vacation		-	No		0000
803-000-0000-22900	Deposits Payable									
	710520397 Total:	311.08								
	PIONEERP Total:	311.08								
PITNEYRE Reserve Account Pitney Bowes										
08/17/2010	08/17/2010	500.00	0.00	09/07/2010	Postage		-	No		0000
601-494-9400-43220	Postage									
	08/17/2010 Total:	500.00								
	PITNEYRE Total:	500.00								
PLANTHPLANT HEALTH ASSOCIATES, INC										
1015-10	08/12/2010	648.00	0.00	09/07/2010	Forester Services - July 2010		-	No		0000
101-430-3250-43150	Contract Services									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
1015-10	08/12/2010	24.00	0.00	09/07/2010	Forester Services Development		-		No	0000
203-490-9070-43150	Contract Services									
	1015-10 Total:	672.00								
	PLANATH Total:	672.00								
PLUNKETT Plunkett's Pest Control										
1874167	08/27/2010	80.16	0.00	09/07/2010	Pest Control Service - City Hall		-		No	0000
101-410-1940-44010	Repairs/Maint Contractual Bldg									
	1874167 Total:	80.16								
	PLUNKETT Total:	80.16								
POMPS Pump's Tire Service, Inc.										
741702	08/13/2010	227.00	0.00	09/07/2010	(2 ea) Tires 85-1 Dodge		-		No	0000
101-450-5200-42210	Equipment Parts									
	741702 Total:	227.00								
	POMPS Total:	227.00								
PRESS Press Steven										
08/17/2010	08/17/2010	58.88	0.00	09/07/2010	CC Meeting 8/17/2010 Cable		-		No	0000
101-410-1450-43620	Cable Operations									
	08/17/2010 Total:	58.88								
	PRESS Total:	58.88								
PRESSA Anastasia Press										
08/16/2010	08/16/2010	55.00	0.00	09/07/2010	Planning Commission 8/16/10		-		No	0000
101-410-1450-43620	Cable Operations									
	08/16/2010 Total:	55.00								
	PRESSA Total:	55.00								
QWEST Qwest										
A172391-67051	08/10/2010	1,235.00	0.00	09/07/2010	Emergency Notification Data Base		-		No	0000
101-420-2220-44300	Miscellaneous									
	A172391-67051 Total:	1,235.00								
	QWEST Total:	1,235.00								
RIVR COOP River Country Cooperative										
07/31/2010	07/31/2010	108.00	0.00	09/07/2010	Fuel		-		No	0000
101-420-2220-42120	Fuel, Oil and Fluids									
07/31/2010	07/31/2010	27.84	0.00	09/07/2010	Car Washes		-		No	0000
101-420-2220-44040	Repairs/Maint Eqpt									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	07/31/2010 Total:	135.84								
	RIVRCOOP Total:	135.84								
ROGERS Rogers Printing Services, Corp										
17286	08/06/2010	1,344.49								
101-410-1320-43090	Newsletter/Website	1,344.49	0.00	09/07/2010	Quarterly Newsletter 2010		-		No	0000
	17286 Total:	1,344.49								
	ROGERS Total:	1,344.49								
ROTARYLE Lake Elmo Rotary Club										
82710	09/03/2010	250.00								
101-410-1320-44330	Dues & Subscriptions	250.00	0.00	09/07/2010	Dues Lake Elmo Rotary		-		No	0000
	82710 Total:	250.00								
	ROTARYLE Total:	250.00								
RUD Prince-Rud Diane										
08/16/2010	08/16/2010	480.00								
101-410-1940-44010	Repairs/Maint Contractual Bldg	480.00	0.00	09/07/2010	Cleaning City Hall and Annex		-		No	0000
08/16/2010	08/16/2010	360.00								
101-420-2220-44010	Repairs/Maint Bldg	360.00	0.00	09/07/2010	Cleaning Fire Hall		-		No	0000
08/16/2010	08/16/2010	18.05								
101-410-1940-42110	Cleaning Supplies	18.05	0.00	09/07/2010	Supplies		-		No	0000
	08/16/2010 Total:	858.05								
	RUD Total:	858.05								
S&T S&T Office Products, Inc.										
010D1828	08/09/2010	36.58								
101-410-1320-42000	Office Supplies	36.58	0.00	09/07/2010	Office Supplies		-		No	0000
	010D1828 Total:	36.58								
	S&T Total:	36.58								
SAMSLUB Sam's Club										
08/12/2010	08/12/2010	78.52								
101-420-2220-44300	Miscellaneous	78.52	0.00	09/07/2010	Supplies Station #1 & #2		-		No	0000
08/12/2010	08/12/2010	127.23								
101-420-2220-44300	Miscellaneous	127.23	0.00	09/07/2010	Supplies City Hall		-		No	0000
	08/12/2010 Total:	205.75								
2333	08/17/2010	213.16								
101-430-3200-44300	Miscellaneous	213.16	0.00	09/07/2010	Recycling purchase - Fall Festival		-		No	0000
	2333 Total:	213.16								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2355	08/16/2010	46.24	0.00	09/07/2010	Supplies, Station #1		-	No		0000
101-420-2220-44300	Miscellaneous									
	2355 Total:	46.24								
Credit	08/12/2010	-101.29	0.00	09/07/2010	Credit on Account		-	No		0000
101-420-2220-44300	Miscellaneous									
	Credit Total:	-101.29								
	SAMSCULUB Total:	363.86								
SIGN Sign Contractors										
802267	08/26/2010	193.73	0.00	09/07/2010	Banners for Fall Festival		-	No		0000
204-450-5200-44300	Miscellaneous									
	802267 Total:	193.73								
	SIGN Total:	193.73								
STILLMED Stillwater Medical Group										
08/10/2010	08/10/2010	1,796.69	0.00	09/07/2010	Preplacement/Annual Physicals Hep b		-	No		0000
101-420-2220-43050	Physicals									
	08/10/2010 Total:	1,796.69								
	STILLMED Total:	1,796.69								
TASCH T.A. Schifsky & Sons Inc										
49844	08/10/2010	399.00	0.00	09/07/2010	Asphalt		-	No		0000
101-430-3120-42240	Street Maintenance Materials									
	49844 Total:	399.00								
Pay Cert #1	09/07/2010	198,607.11	0.00	09/07/2010	2010 Street Project		-	No		0000
409-480-8000-45300	Improvements Other Than Bldgs									
	Pay Cert #1 Total:	198,607.11								
	TASCH Total:	199,006.11								
TDS TDS METROCOM - LLC										
651-779-8882	08/13/2010	157.10	0.00	09/07/2010	Analog Lines - Fire		-	No		0000
101-420-2220-43210	Telephone									
651-779-8882	08/13/2010	152.75	0.00	09/07/2010	Analog Lines - Public Works		-	No		0000
101-430-3100-43210	Telephone									
651-779-8882	08/13/2010	104.70	0.00	09/07/2010	Analog Lines - Lift Station Alarms		-	No		0000
602-495-9450-43210	Telephone									
651-779-8882	08/13/2010	42.21	0.00	09/07/2010	Alarm - Well House #2		-	No		0000
601-494-9400-43210	Telephone									
	651-779-8882 Total:	456.76								
	TDS Total:	456.76								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
TESSMAN Tessman Company Corp										
S132317-IN	08/13/2010	115.32	0.00	09/07/2010	Field Quick Dry		-		No	0000
101-450-5200-42250	Landscaping Materials									
	S132317-IN Total:	115.32								
	TESSMAN Total:	115.32								
TKDA TKDA, Inc.										
000201002122	08/18/2010	6,203.06	0.00	09/07/2010	Development - Whistling Valley III		-		No	0000
203-490-9070-43030	Engineering Services									
	000201002122 Total:	6,203.06								
000201002123	08/18/2010	585.30	0.00	09/07/2010	Lake Elmo Farms		-		No	0000
203-490-9070-43030	Engineering Services									
	000201002123 Total:	585.30								
000201002124	08/18/2010	47.68	0.00	09/07/2010	Sanctuary		-		No	0000
203-490-9070-43030	Engineering Services									
	000201002124 Total:	47.68								
000201002125	08/18/2010	2,633.88	0.00	09/07/2010	Surface Water Management Plan		-		No	0000
603-496-9500-43030	Engineering Services									
	000201002125 Total:	2,633.88								
000201002126	08/18/2010	863.02	0.00	09/07/2010	Lake Elmo Area Village Eng. Support		-		No	0000
101-420-2400-43030	Engineering									
	000201002126 Total:	863.02								
000201002127	08/18/2010	1,450.57	0.00	09/07/2010	2009 Street Improvement - Final Design		-		No	0000
415-480-8000-43030	Engineering Services									
	000201002127 Total:	1,450.57								
000201002128	08/18/2010	10,608.17	0.00	09/07/2010	Lake Elmo 2010 Street and Water Quality		-		No	0000
417-480-8000-43030	Engineering Services									
	000201002128 Total:	10,608.17								
000201002129	08/18/2010	190.69	0.00	09/07/2010	General Engineering		-		No	0000
101-430-3100-43030	Engineering Services									
	000201002129 Total:	190.69								
000201002129	08/18/2010	5,305.52	0.00	09/07/2010	General Engineering		-		No	0000
101-410-1930-43030	Engineering Services									
	000201002129 Total:	5,305.52								
000201002129	08/18/2010	291.41	0.00	09/07/2010	General Engineering		-		No	0000
101-410-1910-43030	Engineering Services									
	000201002129 Total:	291.41								
000201002130	08/18/2010	5,787.62	0.00	09/07/2010	General Engineering - VRA		-		No	0000
101-420-2400-43030	Engineering									
	000201002130 Total:	5,787.62								
000201002130	08/18/2010	928.59	0.00	09/07/2010	General Engineering - VRA		-		No	0000
101-410-1910-43030	Engineering Services									
	000201002130 Total:	928.59								
000201002130	08/18/2010	2,759.87	0.00	09/07/2010	General Engineering - VRA		-		No	0000
409-480-8000-43030	Engineering Services									
	000201002130 Total:	2,759.87								
000201002130	08/18/2010	238.37	0.00	09/07/2010	General Engineering - VRA		-		No	0000
404-480-8000-43030	Engineering Services									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO	Line #
000201002130	08/18/2010	3,086.46	0.00	09/07/2010	General Engineering - VRA		-		No		0000
603-496-9500-43030	Engineering Services										
000201002130	08/18/2010	383.98	0.00	09/07/2010	General Engineering - VRA		-		No		0000
601-494-9400-43030	Engineering Services										
000201002130	08/18/2010	240.94	0.00	09/07/2010	General Engineering - VRA		-		No		0000
602-495-9450-43030	Engineering Services										
000201002131	08/18/2010	9,584.48	0.00	09/07/2010	TH 5 & Jamaca Ave Roundabout		-		No		0000
417-480-8000-43030	Engineering Services										
000201002132	08/18/2010	2,769.75	0.00	09/07/2010	Lake Elmo City Hall Improvements		-		No		0000
411-480-8000-45200	Buildings and Structures										
000201002133	08/18/2010	786.60	0.00	09/07/2010	Lake Elmo 2010 Sealcoat		-		No		0000
409-480-8000-43030	Engineering Services										
000201002134	08/18/2010	1,455.25	0.00	09/07/2010	Lake Elmo Water System		-		No		0000
601-494-9400-43030	Engineering Services				Strategies/Fin.						
000201002135	08/18/2010	1,856.98	0.00	09/07/2010	Lake Elmo Living/Farm Development		-		No		0000
203-490-9070-43030	Engineering Services										
000201002135	08/18/2010	1,856.98	0.00	09/07/2010	Lake Elmo Living/Farm Development		-		No		0000
203-490-9070-43030	Engineering Services										
000201002135	08/18/2010	508.33	0.00	09/07/2010	Lake Elmo Living/Farm Development		-		No		0000
TKDA Total:		45,140.69									
USA USA Inflatables Corp											
3509	08/28/2010	298.69	0.00	09/07/2010	Rock Climb Challenge - Fall Festival		-		No		0000
204-450-5200-43150	Contract Services										
3509	Total:	298.69									
USA	Total:	298.69									
VALLEYTR Valley Trophy Inc.											
404571	08/16/2010	8.02	0.00	09/07/2010	Trophy - Fall Festival		-		No		0000
101-420-2220-44300	Miscellaneous										
404571	Total:	8.02									
VALLEYTR	Total:	8.02									
VEIT Veit & Company, Inc.											
1002485-1	07/30/2010	14,935.00	0.00	09/07/2010	House Demolition - 9224 31st Street		-		No		0000
101-420-2400-44330	Dues & Subscriptions										
1002485-1	Total:	14,935.00									
VEIT	Total:	14,935.00									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
VISA-SL VISA										
08/26/2010	08/26/2010	128.45	0.00	09/07/2010	Jimmy Johns Primary Election		-		No	0000
101-410-1410-44300	Miscellaneous									
08/26/2010	08/26/2010	119.48	0.00	09/07/2010	Red Savoy Pizza Primary Election		-		No	0000
101-410-1410-44300	Miscellaneous									
08/26/2010	08/26/2010	43.67	0.00	09/07/2010	Red Savoy Pizza Assessment Sub Committee		-		No	0000
101-410-1410-44300	Miscellaneous									
	08/26/2010 Total:	291.60								
	VISA-SL Total:	291.60								
WANOVICH Wanovich Ken										
08/24/2010	08/24/2010	250.00	0.00	09/07/2010	Entertainment - Fall Festival		-		No	0000
204-450-5200-43150	Contract Services									
	08/24/2010 Total:	250.00								
	WANOVICH Total:	250.00								
WOODCITY City of Woodbury										
10	09/02/2010	74.00	0.00	09/07/2010	Conference Two Employees		-		No	0000
101-410-1320-44370	Conferences & Training									
	10 Total:	74.00								
	WOODCITY Total:	74.00								
XCEL Xcel Energy										
51-4572945-7	09/01/2010	52.99	0.00	09/07/2010	Street Lights - Jamley		-		No	0000
101-430-3160-43810	Street Lighting									
	51-4572945-7 Total:	52.99								
51-4576456-3	09/01/2010	305.40	0.00	09/07/2010	Fire Station 2		-		No	0000
101-420-2220-43810	Electric Utility									
	51-4576456-3 Total:	305.40								
51-4580376-5	09/01/2010	741.71	0.00	09/07/2010	City Hall		-		No	0000
101-410-1940-43810	Electric Utility									
51-4580376-5	09/01/2010	29.25	0.00	09/07/2010	Traffic Lights - Keats		-		No	0000
101-430-3160-43810	Street Lighting									
	51-4580376-5 Total:	770.96								
51-4733556-8	09/01/2010	18.30	0.00	09/07/2010	Tennis Courts - Laverne		-		No	0000
101-450-5200-43810	Electric Utility									
	51-4733556-8 Total:	18.30								
51-5044219-0	09/01/2010	41.32	0.00	09/07/2010	Parks Building		-		No	0000
101-450-5200-43810	Electric Utility									
	51-5044219-0 Total:	41.32								
51-5275289-3	09/01/2010	22.09	0.00	09/07/2010	Pebble Park		-		No	0000
101-450-5200-43810	Electric Utility									
	51-5275289-3 Total:	22.09								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
51-5522332-2	09/01/2010	38.81	0.00	09/07/2010	Traffic Lights - Inwood		-			0000
101-430-3160-43810	Street Lighting									
	51-5522332-2 Total:	38.81								
51-5747685-4	09/01/2010	110.51	0.00	09/07/2010	Arts Center		-			0000
101-450-5200-43810	Electric Utility									
	51-5747685-4 Total:	110.51								
51-5916043-7	09/01/2010	15.86	0.00	09/07/2010	Lift Station - 34th Street		-			0000
602-495-9450-43810	Electric Utility									
	51-5916043-7 Total:	15.86								
51-6429583-8	09/01/2010	14.61	0.00	09/07/2010	Lift Station - Legion Ave		-			0000
602-495-9450-43810	Electric Utility									
	51-6429583-8 Total:	14.61								
51-6433976-2	09/01/2010	392.58	0.00	09/07/2010	Fire Station 1		-			0000
101-420-2220-43810	Electric Utility									
	51-6433976-2 Total:	392.58								
51-6625457-1	09/01/2010	78.43	0.00	09/07/2010	Legion Park		-			0000
101-450-5200-43810	Electric Utility									
	51-6625457-1 Total:	78.43								
51-6928283-3	09/01/2010	28.96	0.00	09/07/2010	Traffic Lights		-			0000
101-430-3160-43810	Street Lighting									
	51-6928283-3 Total:	28.96								
51-6956201-4	09/01/2010	62.11	0.00	09/07/2010	VFW Ballfields		-			0000
101-450-5200-43810	Electric Utility									
	51-6956201-4 Total:	62.11								
51-8126093-5	09/01/2010	19.46	0.00	09/07/2010	Water Tower 2		-			0000
601-494-9400-43810	Electric Utility									
	51-8126093-5 Total:	19.46								
51-8711719-3	09/01/2010	10.34	0.00	09/07/2010	Speed Sign Hwy 5		-			0000
101-430-3160-43810	Street Lighting									
	51-8711719-3 Total:	10.34								
	XCEL Total:	1,982.73								
YOCUM Yocum Oil Company, Inc.										
191863	08/23/2010	160.69	0.00	09/07/2010	Bulk Oil Tanks		-			0000
101-430-3100-44010	Repairs/Maint Bldg									
	191863 Total:	160.69								
	YOCUM Total:	160.69								
	Report Total:	370,035.51								



MAYOR & COUNCIL COMMUNICATION

DATE: 9/07/2010

CONSENT

ITEM #: 3a

MOTION *as part of the Consent Agenda*

AGENDA ITEM: 2010 Street and Water Quality Improvements – Change Order No. 1

SUBMITTED BY: Ryan Stempski, Assistant City Engineer

THROUGH: Bruce A Messelt, City Administrator *BAW*

REVIEWED BY: Tom Bouthilet, Finance Director
Jack Griffin, City Engineer

SUMMARY AND ACTION REQUESTED: The City Council is asked to approve Change Order No. 1 for the 2010 Street and Water Quality Improvements. The Contractor, T.A. Schifsky and Sons, Inc. submitted Change Order No. 1 in the additional amount of \$8,805.00. This request has been reviewed and is recommended in the amount requested. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

ADDITIONAL INFORMATION: It was necessary to haul in additional aggregate base to Jane Road, which required a change order in the amount of \$8,805.00. This material was to be obtained from the excess reclaimed material from other streets on the project. There was an insufficient amount of material generated from those streets.

The construction of Jane Road remains on budget. A construction contingency was maintained for unforeseen conditions during the construction of Jane Road in the amount of \$8,787. Also, other quantities on Jane Road are tracking below their estimated amount.

RECOMMENDATION: Based upon the above information, it is recommended that the City Council approve as part of tonight's *Consent Agenda* Change Order No. 1 in the amount of \$8,805.00.

Alternatively, the City Council does have the authority to remove this item from the *Consent Agenda*, table this item for future consideration, or further discuss and deliberation prior to taking action. If the latter is done so, the appropriate action of the Council following such discussion would be:

“Move to approve Change Order No. 1 in the amount of \$8,805.00 for the 2010 Street and Water Quality Improvements project *[and amended and/or modified at tonight’s meeting].*”

ATTACHMENTS:

1. Change Order No. 1

SUGGESTED ORDER OF BUSINESS *(if removed from the Consent Agenda):*

- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

CHANGE ORDER

TKDA Engineering-Architecture-Planning

Saint Paul, MN September 2 20 10 Proj. No. 14504.001 Change Order No. 1

To T.A. Schifsky and Sons, Inc.

for 2010 Street and Water Quality Improvements

for City of Lake Elmo, Minnesota

You are hereby directed to make the following change to your contract dated June 4, 20 10. The change and the work affected thereby is subject to all contract stipulations and covenants. This Change Order will (increase) (~~decrease~~) (~~not change~~) the contract sum by Eight Thousand Eight Hundred Five Dollars and 00/100 (\$ 8,805.00).

This change order includes the additional amount of aggregate base material hauled to Jane Road. Excess reclaim material from other streets was insufficient to cover the amount necessary to construct the aggregate base required on Jane Road.

NET CHANGE = \$ 8,805.00

Amount of Original Contract	\$ 425,565.41
Additions approved to date (Change Order Nos.)	\$ -
Deductions approved to date (Nos.)	
Contract amount to date	\$ 425,565.41
Amount of this Change Order (Add) (Deduct) (No Change)	\$ 8,805.00
Revised Contract Amount	\$ 434,370.41

Approved _____
City of Lake Elmo

TKDA

By _____

By  _____
Ryan Stempski P.E.

Approved _____
T. A. Schifsky and Sons, Inc.

White - Owner
Pink - Contractor
Blue - TKDA

By _____

CHANGE ORDER NO. 1

Period Ending: August 31, 2010

2010 STREET & WATER QUALITY IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
TKDA PROJECT NO. 14504.001

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	QUANTITY TO DATE	UNIT PRICE	AMOUNT TO DATE
1	CL 5 AGGREGATE BASE	TN	587.0	587.0	\$ 15.00	\$ 8,805.00
	SUBTOTAL					\$ 8,805.00
TOTAL CHANGE ORDER NO. 1						\$ 8,805.00



MAYOR & COUNCIL COMMUNICATION

DATE: 9/07/2010

CONSENT

ITEM #: 3b

MOTION *as part of the Consent Agenda*

AGENDA ITEM: 2010 Street and Water Quality Improvements – Partial Payment No. 1

SUBMITTED BY: Ryan Stempski, Assistant City Engineer

THROUGH: Bruce A Messelt, City Administrator *BAM*

REVIEWED BY: Tom Bouthilet, Finance Director
Jack Griffin, City Engineer

SUMMARY AND ACTION REQUESTED: The City Council is asked to approve partial payment to T.A. Schifsky and Sons, Inc., the Contractor for the 2010 Street and Water Quality Improvements project. The Contractor submitted Partial Payment Certificate No. 1 in the amount of \$189,802.11, along with Change Order No. 1 in the additional amount of \$8,805.00 (see *Consent Agenda* Item No. 3a). This request has been reviewed and payment is recommended in the amount requested. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

ADDITIONAL INFORMATION: 5% of the work completed for Partial Payment Certificate No. 1 has been retained in the amount of \$9,930.66 in accordance with the Contract documents.

RECOMMENDATION: Based upon the above information, it is recommended that the City Council approve as part of tonight's *Consent Agenda* Partial Payment No. 1 in the amount of \$188,676.75.

Alternatively, the City Council does have the authority to remove this item from the *Consent Agenda*, table this item for future consideration, or further discuss and deliberation prior to taking action. If the latter is done so, the appropriate action of the Council following such discussion would be:

“Move to authorize Partial Payment No. 1 in the amount of \$188,676.75, to be paid from the Project Fund, for the 2010 Street and Water Quality Improvements project *[and amended and/or modified at tonight's meeting].*”

ATTACHMENTS:

1. Payment Certificate No. 1

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

TKDA

ENGINEERING • ARCHITECTURE • PLANNING

The right time. The right people. The right company.

444 Cedar Street, Suite 1500
Saint Paul, MN 55101-2140

(651) 292-4400
(651) 292-0083 Fax
www.tkda.com

Proj. No. 14504.001 Cert. No. 1 St. Paul, MN, September 2, 2010

To City of Lake Elmo, Minnesota Owner

This Certifies that T.A. Schifsky and Sons, Inc. Contractor

For 2010 Street and Water Quality Improvements

Is entitled to One Hundred Eighty-Eight Thousand Six Hundred Seventy-Six Dollars and 75/100 (\$188,676.75)

being 1st estimate for partial payment on contract with you dated June 4, 2010

Received payment in full of above Certificate. **TKDA**

T.A. Schifsky and Sons, Inc.
_____, 2010

Ryan W. Szempala, P.E.

RECAPITULATION OF ACCOUNT

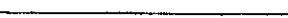
	CONTRACT PLUS EXTRAS	PAYMENTS	CREDITS
Contract price plus extras	\$ 425,565.41		
All previous payments		\$ -	
All previous credits			
Extra No.			
Change Order No. 1	\$ 8,805.00		
" "			
" "			
" "			
Credit No.			\$ -
" "			
" "			
" "			
" "			
AMOUNT OF THIS CERTIFICATE		\$ 188,676.75	
Totals	\$ 434,370.41	\$ 188,676.75	\$ -
Credit Balance		\$ -	
There will remain unpaid on contract after payment of this Certificate		\$ 245,693.66	
	\$ 434,370.41	\$ 434,370.41	\$ -

PERIODICAL ESTIMATE FOR PARTIAL PAYMENTS

Estimate No. 1 Period Ending , 20 10 Page 1 of 1 Proj. No. 14504.001
Contractor T.A. Schifsky and Sons, Inc. Original Contract Amount \$ 425,565.41
Project 2010 Street and Water Quality Improvements
Location City of Lake Elmo, Minnesota

Total Contract Work Completed		\$	<u>198,607.11</u>
Total Approved Credits		\$	<u>0.00</u>
Total Approved Extra Work Completed	\$	<u>0.00</u>	
Approved Extra Orders Amount Completed		\$	<u>0.00</u>
Total Amount Earned This Estimate		\$	<u>198,607.11</u>

Less Approved Credits	\$	<u>0.00</u>
Less <u>5</u> % Retained	\$	<u>9,930.36</u>
Less Previous Payments	\$	<u>0.00</u>
Total Deductions	\$	<u>9,930.36</u>
Amount Due This Estimate	\$	188,676.75

Contractor _____ Date _____
T.A. Schifsky and Sons, Inc.
Engineer  _____ Date September 2, 2010
Ryan W. Stenpski, P.E.

ESTIMATE NO. 1			PERIOD ENDING:		August 31, 2010	
2010 STREET & WATER QUALITY IMPROVEMENTS						
CITY OF LAKE ELMO, MINNESOTA						
TKDA PROJECT NO. 14604.001						
ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	QUANTITY TO DATE	UNIT PRICE	AMOUNT TO DATE
JANE NORTH ROAD						
1	MOBILIZATION	LS	1	0.8	\$ 3,500.00	\$ 2,800.00
2	TRAFFIC CONTROL	LS	1	0.8	\$ 309.00	\$ 247.20
3	SILT FENCE	LF	465	280.0	\$ 2.06	\$ 569.40
4	INLET PROTECTION	EA	2	2.0	\$ 82.40	\$ 164.80
5	SALVAGE & REINSTALL MAILBOX	EA	11	-	\$ 88.95	\$ -
6	CLEAR & GRUB TREE	EA	2	2.0	\$ 206.00	\$ 412.00
7	SALVAGE & REINSTALL SIGN	EA	3	-	\$ 123.80	\$ -
8	SAWCUT PAVEMENT (ALL TYPES)	LF	316	297.0	\$ 1.03	\$ 305.91
9	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAY)	SY	195	195.0	\$ 1.55	\$ 302.25
10	REMOVE & DISPOSE OF EXIST. PAVEMENT (STREETS)	SY	2487	2,487.0	\$ 1.13	\$ 2,810.31
11	REMOVE & DISPOSE OF EXIST. STORM SEWER MANHOLE	EA	2	2.0	\$ 615.00	\$ 1,236.00
12	REMOVE & DISPOSE OF EXIST. STORM SEWER (ALL TYPES & SIZES)	LF	22	22.0	\$ 18.54	\$ 407.88
13	COMMON EXCAVATION (P)	CY	1370	1,370.0	\$ 7.73	\$ 10,590.10
14	SUBGRADE PREPARATION	RS	10	10.0	\$ 189.85	\$ 1,898.50
15	PLACE & COMPACT RECLAIMED MATERIAL (FROM OTHER SITES) (LV)	CY	1046	496.0	\$ 4.12	\$ 2,043.52
16	2380 TYPE LV 3 BITUMINOUS NON-WEARING COURSE	TN	210	203.0	\$ 57.57	\$ 11,689.71
17	2380 TYPE LV 4 BITUMINOUS WEARING COURSE	TN	210	-	\$ 57.87	\$ -
18	BITUMINOUS MATERIAL FOR TACK COAT	GAL	117	15.0	\$ 2.06	\$ 30.90
19	2" 2380 TYPE LV 4 BITUMINOUS WEARING COURSE, DRIVE	SY	106	-	\$ 10.61	\$ -
20	SAW & SEAL STREET (40' INTERVALS)	LF	497	-	\$ 1.87	\$ -
21	D412 CONCRETE CURB & GUTTER	LF	2140	2,080.0	\$ 7.93	\$ 16,484.40
22	12" RCP CL. 5 STORM SEWER PIPE	LF	22	22.0	\$ 30.90	\$ 679.80
23	48" DIAMETER MANHOLE, TYPE 4035 (0-10' DEPTH)	EA	1	1.0	\$ 2,268.00	\$ 2,268.00
24	CATCH BASIN, TYPE 404S	EA	1	1.0	\$ 1,957.00	\$ 1,957.00
25	4" PERFORATED PVC EDGE DRAIN W/BACKFILL & WRAP	LF	24	-	\$ 9.27	\$ -
26	EROSION STABILIZATION MAT, CL. 2	SY	46	-	\$ 6.15	\$ -
27	DITCH CHECK	EA	8	-	\$ 412.00	\$ -
28	INFILTRATION DITCH	LF	125	-	\$ 20.80	\$ -
29	RAIN GARDEN	EA	1	-	\$ 927.00	\$ -
30	RAIN GARDEN W/SUMP	EA	2	-	\$ 1,442.00	\$ -
31	MNDOT SEED MIX 328 W/ FERTILIZER & WOOD FIBER BLANKET	SY	176	-	\$ 3.81	\$ -
32	SHORT GRASS WOODS EDGE SAVANNA W/ENHANCEMENT AND WOOD FIBER BLANKET	SY	432	-	\$ 4.84	\$ -
33	SODDING	SY	603	-	\$ 2.58	\$ -
SUBTOTAL JANE NORTH ROAD						\$ 56,731.86
ISLE AVENUE NORTH						
1	MOBILIZATION	LS	1	0.8	\$ 4,444.00	\$ 3,555.20
2	TRAFFIC CONTROL	LS	1	0.8	\$ 306.00	\$ 244.80
3	SILT FENCE	LF	195	202.0	\$ 1.02	\$ 208.04
4	INLET PROTECTION	EA	8	3.0	\$ 81.80	\$ 244.80
5	SALVAGE & REINSTALL MAILBOX	EA	14	14.0	\$ 86.70	\$ 1,213.80
6	SAWCUT PAVEMENT (ALL TYPES)	LF	341	252.0	\$ 1.15	\$ 289.80
7	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAY)	SY	134	78.0	\$ 1.53	\$ 119.34
8	REMOVE & DISPOSE OF EXIST. CONCRETE PAVEMENT (DRIVEWAY)	SY	60	7.0	\$ 3.06	\$ 21.42
9	SUBGRADE CORRECTION	SY	1440	1,440.0	\$ 3.08	\$ 4,406.40
10	LOAD & HAUL RECLAIMED MATERIAL (LV)	CY	414	-	\$ 5.97	\$ -
11	RECLAIM EX. BIT. AND BASE MATERIALS	SY	6520	6,520.0	\$ 0.87	\$ 5,672.40
12	SUBGRADE PREPARATION OF RECLAIMED SURFACE	RS	16	16.0	\$ 102.00	\$ 1,632.00
13	2380 TYPE LV 3 BITUMINOUS NON-WEARING COURSE	TN	517	644.0	\$ 58.50	\$ 30,736.00
14	2380 TYPE LV 4 BITUMINOUS WEARING COURSE	TN	517	-	\$ 56.50	\$ -
15	BITUMINOUS MATERIAL FOR TACK COAT	GAL	289	36.0	\$ 2.04	\$ 71.40
16	2" 2380 TYPE LV 4 BITUMINOUS WEARING COURSE, DRIVE	SY	156	-	\$ 10.51	\$ -
17	6" CONCRETE DRIVE	SY	50	3.0	\$ 31.02	\$ 94.86
18	SAW & SEAL STREET (40' INTERVALS)	LF	1121	-	\$ 1.85	\$ -
19	D412 CONCRETE CURB & GUTTER	LF	3304	3,285.0	\$ 7.65	\$ 25,130.26
20	SAWCUT INLET	EA	3	-	\$ 25.50	\$ -
21	CL. 3 RIPRAP W/ GEOTEXTILE FILTER FABRIC	CY	4	-	\$ 112.20	\$ -
22	EROSION STABILIZATION MAT, CL. 2	SY	6	-	\$ 10.20	\$ -
23	DITCH GRADING	LF	35	-	\$ 9.18	\$ -
24	RAIN GARDEN	EA	1	-	\$ 918.00	\$ -
25	MNDOT SEED MIX 250 W/ FERTILIZER & WOOD FIBER BLANKET	SY	78	-	\$ 3.67	\$ -
26	SODDING	SY	1080	-	\$ 3.06	\$ -
SUBTOTAL ISLE AVENUE NORTH						\$ 73,538.51

ESTIMATE NO. 1			PERIOD ENDING:		August 31, 2010	
2010 STREET & WATER QUALITY IMPROVEMENTS						
CITY OF LAKE ELMO, MINNESOTA						
TKDA PROJECT NO. 14504.001						
ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	QUANTITY TO DATE	UNIT PRICE	AMOUNT TO DATE
53RD STREET NORTH						
1	MOBILIZATION	LS	1	0.8	\$ 4,000.00	\$ 3,200.00
2	TRAFFIC CONTROL	LS	1	0.8	\$ 306.00	\$ 244.80
3	SILT FENCE	LF	106	138.0	\$ 2.04	\$ 277.44
4	INLET PROTECTION	EA	8	7.0	\$ 81.60	\$ 571.20
5	SAWCUT PAVEMENT (ALL TYPES)	LF	446	351.0	\$ 1.02	\$ 358.02
6	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAY)	SY	187	186.0	\$ 1.53	\$ 284.58
7	REMOVE & DISPOSE OF EXIST. CONCRETE PAVEMENT (DRIVEWAY)	SY	35	-	\$ 3.08	\$ -
8	REMOVE & DISPOSE OF EXIST. STORM SEWER MANHOLE	EA	2	2.0	\$ 714.00	\$ 1,428.00
9	REMOVE & DISPOSE OF EXIST. STORM SEWER (ALL TYPES & SIZES)	LF	30	30.0	\$ 7.14	\$ 214.20
10	SUBGRADE CORRECTION	SY	2520	-	\$ 3.06	\$ -
11	LOAD & HAUL RECLAIMED MATERIAL (LV)	CY	411	388.0	\$ 6.12	\$ 2,364.96
12	RECLAIM EX. BIT. AND BASE MATERIALS	SY	10600	10,500.0	\$ 0.77	\$ 8,085.00
13	SUBGRADE PREPARATION OF RECLAIMED SURFACE	RS	32	32.0	\$ 85.00	\$ 2,720.00
14	2360 TYPE LV 3 BITUMINOUS NON-WEARING COURSE	TN	1,064	-	\$ 55.00	\$ -
15	2360 TYPE LV 4 BITUMINOUS WEARING COURSE	TN	878	-	\$ 56.00	\$ -
16	BITUMINOUS MATERIAL FOR TACK COAT	GAL	490	-	\$ 2.04	\$ -
17	2" 2360 TYPE LV 4 BITUMINOUS WEARING COURSE, DRIVE	SY	217	-	\$ 10.51	\$ -
18	6" CONCRETE DRIVE	SY	35	-	\$ 33.66	\$ -
19	REMOVE & REPLACE BITUMINOUS FLUME	EA	2	-	\$ 102.00	\$ -
20	SAW & SEAL STREET (40' INTERVALS)	LF	2206	-	\$ 1.65	\$ -
21	CONNECT DRAINTILE TO EXISTING STORM SEWER	EA	1	-	\$ 306.00	\$ -
22	ADJUST CATCH BASIN CASTING & INSTALL CONCRETE WINGS	EA	6	-	\$ 153.00	\$ -
23	12" RCP CL. 5 STORM SEWER PIPE	LF	30	30.0	\$ 27.54	\$ 826.20
24	48" DIAMETER MANHOLE, TYPE 406S (0'-10" DEPTH)	EA	1	1.0	\$ 2,244.00	\$ 2,244.00
25	CATCH BASIN, TYPE 404S	EA	1	1.0	\$ 1,734.00	\$ 1,734.00
26	4" PERFORATED PVC EDGE DRAIN W/BACKFILL & WRAP	LF	16	-	\$ 15.30	\$ -
27	EROSION STABILIZATION MAT, CL. 2	SY	12	-	\$ 8.12	\$ -
28	RAIN GARDEN	EA	2	-	\$ 918.00	\$ -
29	SODDING	SY	2,270	-	\$ 2.56	\$ -
SUBTOTAL 53RD STREET NORTH						\$ 24,484.90
57TH STREET NORTH						
1	MOBILIZATION	LS	1	0.8	\$ 2,000.00	\$ 1,600.00
2	TRAFFIC CONTROL	LS	1	0.8	\$ 306.00	\$ 244.80
3	SILT FENCE	LF	80	27.0	\$ 2.04	\$ 55.08
4	INLET PROTECTION	EA	2	2.0	\$ 81.60	\$ 163.20
5	SAWCUT PAVEMENT (ALL TYPES)	LF	186	187.0	\$ 1.02	\$ 190.74
6	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAY)	SY	86	-	\$ 2.04	\$ -
7	SUBGRADE CORRECTION	SY	683	683.0	\$ 3.08	\$ 2,083.84
8	LOAD & HAUL RECLAIMED MATERIAL (LV)	CY	233	128.0	\$ 5.97	\$ 764.16
9	RECLAIM EX. BIT. AND BASE MATERIALS	SY	3,767	3,767.0	\$ 0.77	\$ 2,900.59
10	SUBGRADE PREPARATION OF RECLAIMED SURFACE	RS	11	11.0	\$ 81.60	\$ 897.60
11	2360 TYPE LV 3 BITUMINOUS NON-WEARING COURSE	TN	382	371.0	\$ 57.57	\$ 21,359.47
12	2360 TYPE LV 4 BITUMINOUS WEARING COURSE	TN	314	-	\$ 57.57	\$ -
13	BITUMINOUS MATERIAL FOR TACK COAT	GAL	176	-	\$ 2.04	\$ -
14	2" 2360 TYPE LV 4 BITUMINOUS WEARING COURSE, DRIVE	SY	86	-	\$ 10.51	\$ -
15	SAW & SEAL STREET (40' INTERVALS)	LF	791	-	\$ 1.65	\$ -
16	CONNECT DRAINTILE TO EXISTING STORM SEWER	EA	4	2.0	\$ 255.00	\$ 510.00
17	ADJUST CATCH BASIN CASTING & INSTALL CONCRETE WINGS	EA	2	2.0	\$ 153.00	\$ 306.00
18	4" PERFORATED PVC EDGE DRAIN W/BACKFILL & WRAP	LF	380	380.0	\$ 10.20	\$ 3,876.00
19	SODDING	SY	763	-	\$ 2.56	\$ -
SUBTOTAL 57TH STREET NORTH						\$ 34,977.02
CHANGE ORDER NO. 1						
1	CL. 6 AGGREGATE BASE	TN	-	587.0	\$ 15.00	\$ 8,805.00
SUBTOTAL CHANGE ORDER NO. 1						\$ 8,805.00
TOTAL ESTIMATE NO. 1						\$ 198,607.11



MAYOR & COUNCIL COMMUNICATION

DATE: 09/07/2010

CONSENT

ITEM #: 4

MOTION Resolution 2010-042

AGENDA ITEM: Continue Stay on Enforcement of Certain Agricultural Sales Business Activities

SUBMITTED BY: Kyle Klatt, City Planner

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Dave Snyder, City Attorney

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider approving as part of tonight's *Consent Agenda* Resolution 2010-042, continuing the current stay on enforcement of certain Agricultural Sales Business Activities, until such time as the City's review of relevant Zoning Ordinance provisions is completed.

BACKGROUND INFORMATION: During its August 16th, 2010 Meeting, the Planning Commission directed City staff to prepare additional information regarding potential alternatives to the current zoning language relating to Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provisions, and further unanimously recommended continuing the stay on enforcement activities until such time as the entire review was fully completed.

On August 17th, 2010, based upon the recommendation of the Planning Commission, the City Council unanimously declared that the current stay on enforcement of zoning provisions relating to Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provisions, remain in place until the City's review was completed. The City Council further directed preparation of a formal Resolution stating such.

STAFF REPORT: The City is in its final stages of its review and will be working with the Planning Commission to prepare recommendations for the City Council later this fall. As per City Council direction, the proposed resolution has been prepared for tonight's review and consideration.

RECOMMENDATION: Based upon the above background information and staff report, it is recommended that the City Council approve Resolution 2010-042, as part of tonight's *Consent Agenda*, continuing the current stay on Enforcement of Certain Agricultural Sales Business Activities.

Alternatively, the City Council does have the authority to remove this item from the *Consent Agenda*, table this item for future consideration, or further discuss and deliberation prior to taking action. If the latter is done so, the appropriate action of the Council following such discussion would be:

"Move to approve Resolution 2010-042 continuing the current stay on Enforcement of Certain Agricultural Sales Business Activities [as amended at tonight's meeting]."

ATTACHMENTS: Resolution No. 2010-042

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

**CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2010-042

**A RESOLUTION CONTINUING A STAY ON ENFORCEMENT OF
ZONING CODE PROVISIONS REGARDING AGRICULTURAL
SALES BUSINESS ACTIVITIES RELATING TO GROWN-ON-THE-
PREMISES PROVISIONS, PENDING COMPLETION OF AN
ONGOING REVIEW**

WHEREAS, on December 1st, 2009, the City Council of the City of Lake Elmo learned of certain activities and potential enforcement considerations relating to its zoning provisions regarding Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provisions; and

WHEREAS, in recognition of the proximity to the Holiday tree sales season, the City Council of the City of Lake Elmo formally stayed any enforcement until at least January 2010; and

WHEREAS, the City Council of the City of Lake Elmo further directed the City to review its current Ordinance provisions and to meet with impacted property owners to consider potential alternatives to its current language; and

WHEREAS, the City of Lake Elmo has met with affected property owners, has completed its review of alternative ordinances, has presented suggested changes to the Wayside Stand provisions to the Planning Commission and City Council; and

WHEREAS, on July 6th, 2010, the City Council of the City of Lake Elmo formally adopted the recommended changes to the Wayside Stand provisions, following unanimous Planning Commission endorsement of such and the conduct of a public hearing; and

WHEREAS, on July 6th, 2010, the City Council affirmed City staff's interpretation of the current stay on enforcement activities until such time as the entire review was completed; and

WHEREAS, on August 16th, 2010 the City of Lake Elmo presented initial suggestions to the Planning Commission regarding potential alternatives to the City's

current zoning language relating to Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provision; and

WHEREAS, on August 16th, 2010, the Planning Commission directed City staff to further prepare potential alternatives to the current zoning language relating to Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provisions, and further unanimously recommended continuing the stay on enforcement activities until such time as the entire review was fully completed; and

WHEREAS, on August 17th, 2010, the City Council of the City of Lake Elmo unanimously declared that the current stay on enforcement of zoning provisions relating to Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provisions, remain in place until the City's review is completed, and directed preparation of a formal Resolution stating such.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the City of Lake Elmo does continue the current stay on enforcement of certain provision of the Zoning Ordinance relating to Agricultural Sales Business activities, especially with respect to the grown-on-the-premises provisions, remain in place until the City's review is completed.

ADOPTED, by the Lake Elmo City Council on this, the 7th day of September, 2010.

Dean Johnston, Mayor

ATTEST:

Bruce A. Messelt
City Administrator



MAYOR & COUNCIL COMMUNICATION

DATE: 09/07/2010
CONSENT
ITEM #: 5
MOTION Resolution 2010-043

AGENDA ITEM: Approve Issuance of G.O. Improvement Bond; Series 2010A

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Joe Rigdon, KDV

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider approving as part of tonight's *Consent Agenda* the issuance of General Obligation Improvement Bonds; Series 2010A, in the amount not to exceed \$710,000 for 2010 Street Improvements.

BACKGROUND INFORMATION: During the January 26, 2010, the City Council conducted a public hearing for the 2010 Street Improvements. Assistant City Engineer Stempski presented the proposed improvements, including scope of work, proposed approach and timeline, estimated project costs, estimated local improvement assessment for benefitting properties and pros and cons of selection of either bituminous or concrete curb.

On June 1, 2010 the City Council approved Resolution 2010-027, accepting the bids and awarding a contract for the 2010 street and water quality improvements to T.A. Schifsky & Sons Inc. The 2010 street and water quality improvements are scheduled to be completed by September 30, 2010.

STAFF REPORT: The City is in its initial stage of financing the 2010 street and water quality improvements. The first step in this process is to approve, by resolution, the issuance of General Obligation Improvement Bond.

RECOMMENDATION: Based upon the above background information and staff report, it is recommended that the City Council approve Resolution 2010-043, as part of tonight's *Consent Agenda*, authorizing the issuance of General Obligation Bond; Series 2010A.

Alternatively, the City Council does have the authority to remove this item from the *Consent Agenda*, table this item for future consideration, or further discuss and deliberation prior to

taking action. If the latter is done so, the appropriate action of the Council following such discussion would be:

“Move to approve Resolution 2010-043 approving the issuance of General Obligation Bond Series 2010A in the amount not to exceed \$710,000 [as amended at tonight’s meeting].”

ATTACHMENTS:

1. Resolution No. 2010-043
2. Finance Plan Summary
3. Finance Director Certification Regarding Improvement Proceeding

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. 2010-043

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION IMPROVEMENT BONDS; SERIES 2010A**

BE IT RESOLVED by the City Council of the City of Lake Elmo, State of Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the District to sell and issue its fully registered general obligation improvement bonds in the total aggregate principal amount of not to exceed \$710,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to fund various street improvement projects within the City and to fund the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation to Northland Securities, Inc. (herein, "NSI").
3. The City Finance Director and City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$710,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided that the true interest cost does not exceed 3.50%.
4. Upon approval of the sale of the Bonds by the City Finance Director and the City Administrator the City Council will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an official statement related to the sale of the Bonds.
6. If the City Finance Director and City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2010, this resolution shall expire.

ADOPTED by the City Council of the City of Lake Elmo on September 7, 2010.

Dean A. Johnston, Mayor

ATTEST:

Bruce A. Messelt, City Administrator

FINANCE PLAN SUMMARY

City of Lake Elmo, Minnesota

\$710,000

General Obligation Improvement Bonds, Series 2010A

Prepared by:

NORTHLAND  SECURITIES

45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

September 7, 2010

City of Lake Elmo, Minnesota
\$710,000
General Obligation Improvement Bonds, Series 2010A

Financing Overview

Proceeds from this bond issue will be used to fund the City's 2010 Street Improvement Projects. The estimated project cost total of \$680,000 plus financing costs result in a financing requirement of \$710,000. A detailed illustration of the sources and uses of funds is as follows:

Sources & Uses

Dated 11/01/2010 | Delivered 11/01/2010

Sources Of Funds

Par Amount of Bonds	\$710,000.00
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Total Sources	\$710,000.00
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Uses Of Funds

Total Underwriter's Discount (1.960%)	13,916.00
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Costs of Issuance	12,895.00
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Deposit to Project Construction Fund	680,000.00
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Rounding Amount	3,189.00
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Total Uses	\$710,000.00
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The estimated principal and interest is illustrated as Exhibit A. The debt is scheduled to be repaid through the years 2012 – 2021. The interest estimate is based on an assumed average rate of 1.79%. The principal payment structure is based on the City's expectations of special assessment revenues and property tax collections to be received over the term of the Bonds. The special assessment revenue stream assumes the City will file \$174,000 of assessments in 2010 for first collection in 2011 over a term of ten years at a rate of 5.00%. The estimated average annual tax levy for the project will be approximately \$58,564 at the 105% requirement. The summary cash flow analysis detailing the revenues and tax levy component is illustrated in Exhibit B.

Related Considerations

- Bank Qualified - We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501c3 corporations) does not anticipate issuing more than a total of \$30,000,000 in tax-exempt debt during this calendar year. Therefore the bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law if the Bonds are sold as Tax Exempt securities.
- Arbitrage and Rebate - We understand the City anticipates issuing \$5,000,000 or less in tax-exempt bonds in calendar year 2010 and therefore any arbitrage earnings in the construction fund will be exempt from rebate.

This exemption from rebate does not eliminate the need to comply with other arbitrage regulations governing the investment of bond proceeds and debt service funds. In particular, the City should become familiar with the requirements for maintaining a "bona fide" debt service fund. These requirements will be explained in the bond transcript following closing.

- The Bonds will be *global book entry with a bank designated as the paying agent*. As "paperless" bonds, you will avoid the costs of bond printing and annual registrar charges. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due. You will be charged only for paying agent/transfer agent services provided by the bank. This cost of services has been capitalized into the bond issue.
- Because the City's outstanding debt is more than \$10.0M it is subject to full disclosure requirements of the Securities and Exchange Commission. Northland can assist the City in complying with these requirements.

Summary of Recommended Terms

- | | |
|--------------------------|--|
| 1. Type of Bond Sale | Negotiated |
| 2. Bond Pricing | Wednesday, October 13, 2010 |
| 3. Council Consideration | Tuesday, October 18, 2010 at 7:00 p.m. |
| 4. Statutory Authority | The Bonds are being issued pursuant to Minnesota Statutes 429 and 475. |
| 4. Repayment Term | The Bonds will mature annually each February 1, 2012 - 2021. Interest on the Bonds will be payable on August 1, 2011 and semiannually thereafter on each February 1 and August 1. |
| 5. Security | General obligation pledge of the City. The City expects to fund debt service from a combination of special assessments and property tax collections as previously discussed. |
| 6. Prepayment Feature | The Bonds maturing February 1, 2018 – 2021 will be subject to prepayment on February 1, 2017 at a price of par plus accrued interest. |
| 7. Tax Status | Dorsey & Whitney, LLP |
| 8. Credit Rating | The City's general obligation debt is currently rated "AA" by Standard & Poor's rating service. We believe a credit rating will be cost effective for this issue and we will pursue a rating with S&P for the Bonds. |

EXHIBIT A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2010	-	-	-	-	-
08/01/2011	-	-	7,741.88	7,741.88	-
02/01/2012	65,000.00	0.500%	5,161.25	70,161.25	77,903.13
08/01/2012	-	-	4,998.75	4,998.75	-
02/01/2013	70,000.00	0.500%	4,998.75	74,998.75	79,997.50
08/01/2013	-	-	4,823.75	4,823.75	-
02/01/2014	70,000.00	0.700%	4,823.75	74,823.75	79,647.50
08/01/2014	-	-	4,578.75	4,578.75	-
02/01/2015	70,000.00	1.000%	4,578.75	74,578.75	79,157.50
08/01/2015	-	-	4,228.75	4,228.75	-
02/01/2016	70,000.00	1.350%	4,228.75	74,228.75	78,457.50
08/01/2016	-	-	3,756.25	3,756.25	-
02/01/2017	70,000.00	1.650%	3,756.25	73,756.25	77,512.50
08/01/2017	-	-	3,178.75	3,178.75	-
02/01/2018	70,000.00	1.850%	3,178.75	73,178.75	76,357.50
08/01/2018	-	-	2,531.25	2,531.25	-
02/01/2019	75,000.00	2.050%	2,531.25	77,531.25	80,062.50
08/01/2019	-	-	1,762.50	1,762.50	-
02/01/2020	75,000.00	2.250%	1,762.50	76,762.50	78,525.00
08/01/2020	-	-	918.75	918.75	-
02/01/2021	75,000.00	2.450%	918.75	75,918.75	76,837.50
Total	\$710,000.00	-	\$74,458.13	\$784,458.13	-

Date And Term Structure

Dated	11/01/2010
Delivery Date	11/01/2010
First Coupon Date	8/01/2011
Average Life	5.856 Years
Average Coupon	1.7909351%
Net Interest Cost (NIC)	2.1256554%
True Interest Cost (TIC)	2.1381724%

EXHIBIT B

Revenue vs D/S

Date	Scheduled P+I	Less: Assessment Revenue	Equals:		Levy Collection Cycle	
			Debt Levy Required	Debt Levy @ 105%	Certified	Collected
02/01/2011	-	-	-	-	-	-
02/01/2012	77,903.13	22,670.67	55,232.46	57,994.08	2010	2011
02/01/2013	79,997.50	22,671.04	57,326.46	60,192.78	2011	2012
02/01/2014	79,647.50	22,671.34	56,976.16	59,824.97	2012	2013
02/01/2015	79,157.50	22,671.10	56,486.40	59,310.72	2013	2014
02/01/2016	78,457.50	22,670.50	55,787.00	58,576.35	2014	2015
02/01/2017	77,512.50	22,670.64	54,841.86	57,583.95	2015	2016
02/01/2018	76,357.50	22,671.50	53,686.00	56,370.30	2016	2017
02/01/2019	80,062.50	22,670.90	57,391.60	60,261.18	2017	2018
02/01/2020	78,525.00	22,670.70	55,854.30	58,647.02	2018	2019
02/01/2021	76,837.50	22,670.62	54,166.88	56,875.22	2019	2020
Total	\$784,458.13	\$226,709.01	\$557,749.12	\$585,636.58		

**Assumes assessments of \$174,000 for a term of 10 years at a rate of 5.00%.*

STATE OF MINNESOTA
COUNTY OF _____
CITY OF _____

FINANCE DIRECTOR CERTIFICATION REGARDING IMPROVEMENT
PROCEEDINGS

I, the undersigned, being the duly qualified and acting FINANCE DIRECTOR of the City of _____, Minnesota (the "City"), DO HEREBY CERTIFY that the resolutions and other documents furnished to Dorsey and Whitney, LLP, in connection with the 429 Improvement Proceedings for the issuance of the General Obligation Improvement Bonds, Series 2010A are true and correct copies of the original documents of which are on file and of record in the office of the City.

WITNESS my hand officially and the official seal of the City of _____
Minnesota this _____ day of _____, 2010

SEAL

Finance Director



MAYOR & COUNCIL COMMUNICATION

DATE: 9/07/2010
CONSENT
ITEM #: 6
MOTION *as part of Consent Agenda*

AGENDA ITEM: Purchase of Equipment Related to Audio Visual Improvements for the Council Chambers

SUBMITTED BY: Carol Kriegler, Project Assistant

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Ted Arbeiter, Director of Facilities and Technical Support, RWCC
Ginny Holder, Lake Elmo Cable Commissioner
Tom Bouthilet, Finance Director
Carol Luczak, Program Support Assistant

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to authorize as part of tonight's *Consent Agenda* the purchase of production-related audio visual equipment; to include confidence monitors, to be installed on the east and west walls of the Council Chambers, a permanently-wired gooseneck microphone for the podium, and incidental materials and supplies related to the installation of the equipment by the Ramsey Washington Cable Commission technical staff.

BACKGROUND INFORMATION: A number of audio visual improvements were made in the Council Chambers over the past year. The goal of the equipment purchases and installation is to improve overall production and presentation quality and reliability. Goals of the improvement program include the reduction/elimination of technical difficulties, improved audio and picture quality, improved presentation capabilities, and the elimination of visible wiring/cables and related trip hazards. While many goals were largely accomplished, staff has identified opportunities for further improvement.

STAFF REPORT: It is recommended that two 55" confidence monitors be purchased and installed on the east and west walls of the Council Chambers. The monitor on the west wall will provide the City Council with a convenient opportunity to view the program output that is being broadcast to viewers in their homes. This monitor will replace the TV located on the cart, which can then be made available for the purpose of serving an overflow crowd in the entrance lobby,

should the need arise. The monitor on the east wall will serve the same purpose for staff seated at the north wing of the Dias. In addition, this monitor will provide an additional viewpoint to be seen more comfortably by citizens in attendance. The purchase and hardware installation of the permanently-wired gooseneck microphone is intended to improve the audio quality of presenters at the podium.

In the interest of compatibility and convenience, purchase of the monitors and microphone are recommended from Alpha Video, the 2009 improvement project vendor. Ted Arbeiter of RWCC has reviewed the purchase prices to ensure that the pricing is reasonable and competitive.

FINANCIAL CONSIDERATIONS: The City is eligible to receive a reimbursement grant from the Ramsey Washington Cable Commission in an amount not to exceed \$75,000 for the purchase and installation of *production-related* audio visual improvements for the Council Chambers. Audio visual improvements accomplished in 2009 did not exceed \$50,000, leaving an ample balance for additional needed improvements. Pricing of the equipment is anticipated to be as follows:

- LG 55" HD LCD Confidence Monitors \$1,749.00 each
- Shure 18" Gooseneck microphone \$170.00

RECOMMENDATION: Based upon the above background information and staff report, it is recommended that the City Council approve as part of tonight's *Consent Agenda* the purchase of the above-denoted equipment and submission of a grant application for reimbursement for such.

Alternatively, the City Council does have the authority to remove this item from the *Consent Agenda*, table this item for future consideration, or further discuss and deliberation prior to taking action. If the latter is done so, the appropriate action of the Council following such discussion would be:

Move to approve the purchase of grant-eligible, production related audio visual equipment to include two confidence monitors, a gooseneck microphone and incidental components, materials and supplies related to their installation, at a cost not to exceed \$5,000.00 [as amended at tonight's meeting].

ORDER OF BUSINESS (if removed from Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates



MAYOR & COUNCIL COMMUNICATION

DATE: 9/07/2010
REGULAR
ITEM #: 7
MOTION: Resolution 2010-044

AGENDA ITEM: 2011 Proposed General Levy and Annual Budget

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Joe Rigdon, Financial Consultant
Dave Snyder, City Attorney

SUMMARY AND ACTION REQUESTED: Pursuant to State law regarding September 15th, 2010 adoption of the *Preliminary* 2011 General Levy, and subsequent to deliberations by and recommendation from the Budget & Finance Sub-committee, and Council discussion of the proposed 2011 General Levy and Annual Budget at this evening's Workshop, the City Council is asked to affirmatively consider and adopt the *Preliminary* 2011 Levy and Annual Budget. To do so, the Council motion and consideration/action should be to:

Move to approve Resolution 2010-044 adopting the preliminary 2011 General Levy and Annual Budget

BACKGROUND INFORMATION: The City of Lake Elmo has both the legal and fiduciary responsibility under Minnesota State Statute to adopt a *Preliminary* 2011 General Levy by September 15th, 2010. Typically, the City Council also adopts a *Preliminary* Annual Budget at the same time. Following such adoption, the City Council may lower, but not raise the General Levy and a final Levy and Budget must be adopted by December 31st, 2010.

SUBCOMMITTEE/STAFF REPORT: Attached for Council consideration is the proposed Preliminary 2011 General Levy and Annual Budget. The Budget & Finance Sub-committee evaluated several options before focusing on three specific scenarios. City Staff will present and review the proposed Preliminary General Levy and Budget scenarios with the City Council at a Workshop prior to tonight's meeting. A detailed Subcommittee/Staff Report is also attached

The Budget & Finance Sub-committee is recommending affirmative Council consideration of Scenario C, which presents a fiscally austere budget with only a marginal increase in the overall tax rate, due in large part to efforts to recoup lost local government aid from the State of

Minnesota, increasing debt service for continuation of the City's street reconstruction program, and a decline in overall taxable market value by approximately 5%.

RECOMMENDATION: It is recommended that the City Council conduct its Budget Workshop prior to tonight's meeting, receive City staff's presentation, and review the recommendations of the Budget & Finance Sub-committee. Upon completion of this and any additional discussion or public input at tonight's meeting, it is recommended that the City Council pass Resolution 2010-044, thereby approving the Preliminary 2011 General Levy and Annual Budget by undertaking the follow motion:

"Move to approve Resolution 2010-044, adopting the Preliminary 2011 General Levy and Annual Budget."

Alternatively, the City Council does have the authority to adjust the *Preliminary* 2011 General Levy and Annual Budget, either tonight or prior to September 15th, 2010. The City Council may also continue to modify its final Levy and Budget during subsequent actions prior to December 31st, 2010. However, the City may not increase its Tax Levy higher than that submitted to Washington County by September 15th, 2010, thereby constraining somewhat major increases in the City's budget. It should also be noted that both the Annual Budget and the forthcoming 2011-2015 CIP can be amended and/or modified by the City Council during the 2011 fiscal year. To make adjustments at tonight's meeting, the suggested motion would be:

"Move to approve Resolution 2010-044, adopting the Preliminary 2011 General Levy and Annual Budget [as amended at tonight's meeting]."

ATTACHMENTS:

1. Resolution 2010-044
2. Subcommittee/Staff Report
3. Preliminary 2011 Budget
4. Preliminary 2011 General Levy & Analysis

SUGGESTED ORDER OF BUSINESS:

- Introduction..... Bruce Messelt, City Administrator
- Staff Report/Presentation Tom Bouthilet, Finance Director
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

**CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2010-044

**RESOLUTION APPROVING PROPOSED 2010 TAX LEVY, COLLECTIBLE IN 2011 &
PROPOSED 2011 BUDGET**

WHEREAS, the City Council has conducted budget council and committee meetings;

WHEREAS, the City is required to adopt a proposed budget for payable 2011 and certified its proposed property tax levy for payable in 2011.

BE IT RESOLVED that the City adopts the proposed 2011 Budget,

BE IT FURTHER RESOLVED by the Council of the City of Lake Elmo, County of Washington, Minnesota that the following proposed sums of money be levied for the current year, collectible in 2011, upon taxable property in the City of Lake Elmo, for the following purposes:

Total General Fund Levy	\$ 2,409,867
Total G.O. Debt Levy	\$ 304,656
2010 MVHC Unallotment Levy	\$ 37,518
2011 MVHC Unallotment Levy	\$ 37,518
Total Levy	\$ 2,789,559

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Washington County, Minnesota.

ADOPTED, by the Lake Elmo City Council on the 7th day of September, 2010.

Dean A. Johnston
Mayor

ATTEST:

Bruce Messelt
City Administrator

City of Lake Elmo
Subcommittee/Staff Report: 2011 Budget and Property Tax Scenarios
September 7, 2010

Using Scenario C (see below), the preliminary General Fund budget for 2011 is balanced with \$2,919,325 revenues and \$2,919,473 expenditures and transfers out. A General Fund property tax levy of \$2,409,867 is included in the 2011 revenues budget, as well as estimated levies for the Market Value Homestead Credit (MVHC) cuts of 2010 and 2011.

Various taxing scenarios were developed as part of the 2011 budget process and are described below (also, see attachments). A 5% decrease in overall property tax capacity was assumed in all scenario projections.

SCENARIO A: Levy to Levy Limit; Levy Back 2010 & 2011 Cuts; 2010 Bonds Over 10 Years

This scenario increases the General Fund property tax levy from \$2,360,790 in 2010 to \$2,409,867 in 2011. This increase of \$49,077 includes an implicit price deflator of 1.68% contained in the State's levy limit calculation, as well as increases for the number of homes in the City and increases for new commercial/industrial valuation. Additionally, allowable special levies to recover the City's 2010 MVHC ratified unallotment cut of approximately \$37,518 and the 2011 MVHC cut of approximately \$37,518 are included.

A new special debt service levy of an estimated \$57,994 for first year payments on forthcoming 2010 general obligation (G.O.) street improvement bonds was also included, using a 10 year repayment schedule.

The overall tax rate would increase from 20.479% in 2010 to 22.583% in 2011, or 10.3%. Property owners with no market value change from 2010 to 2011 would experience a 10.3% increase in City property taxes, while property owners with a 5% decline in market value would experience a 4.8% increase in City property taxes.

SCENARIO B: Levy to Levy Limit; Levy Back 2010 Cuts Only; 2010 Bonds Over 10 Years

This scenario is the same as Scenario A, but excludes the approximate 2011 MVHC cut of \$37,518.

The overall tax rate would increase from 20.479% in 2010 to 22.269% in 2011, or 8.7%. Property owners with no market value change from 2010 to 2011 would experience an 8.7% increase in City property taxes, while property owners with a 5% decline in market value would experience a 3.3% increase in City property taxes.

SCENARIO C: Levy to Levy Limit; Levy Back 2010 & 2011 Cuts; 2010 Bonds Over 10 Years; Reduce 2004A Bonds Levy

This scenario initially reverts back to Scenario A by reinstating the levy for the estimated 2011 MVHC cut of \$37,518.

Additionally, in this scenario the 2004 G.O. Capital Improvement Plan Bonds property tax levy for 2011 is reduced from \$220,000 to \$140,000, or a decrease of \$80,000. This reduction would be contingent upon Council approval of the transfer of \$200,000 of unspent bond proceeds from the City Facilities capital projects fund to the associated 2004 G.O. Capital Improvement Plan Bonds debt service fund. The \$200,000 transfer would reduce the 2004 bonds previously scheduled levy over the next 5 years as follows (not including the impacts of a potential refunding of the bonds):

	<u>Previously Scheduled Levy</u>	<u>Revised Levy</u>	<u>Levy Reduction/ Transfer</u>
2011	\$220,000	\$140,000	\$80,000
2012	\$220,000	\$160,000	\$60,000
2013	\$220,000	\$180,000	\$40,000
2014	\$220,000	\$200,000	\$20,000
2015	\$220,000	\$220,000	\$0

Under this scenario, the overall tax rate would increase from 20.479% in 2010 to 21.914% in 2011, or 7.0%. The debt levy reduction of \$80,000 would not affect the General Fund, but would simply reduce the overall property tax levy.

Property owners with no market value change from 2010 to 2011 would experience a 7.0% increase in City property taxes, while property owners with a 5% decline in market value would experience a 1.7% increase in City property taxes.

City of Lake Elmo
Budget 2011

Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
GENERAL FUND SUMMARY						
<u>Revenues by Classification</u>						
Property Taxes/Franchise Fees	\$2,372,630	\$2,307,867	\$2,427,971	\$1,237,758	\$2,493,485	2.7%
Licenses and Permits	\$212,555	\$225,164	\$157,760	\$132,078	\$167,960	6.5%
Intergovernmental	\$145,025	\$165,708	\$126,250	\$94,310	\$126,249	0.0%
Charges for Services	\$11,850	\$13,389	\$7,900	\$9,805	\$10,400	31.6%
Fines	\$52,000	\$54,052	\$52,000	\$35,538	\$52,000	0.0%
Other	\$98,000	\$123,038	\$77,130	\$9,031	\$69,379	-10.0%
Total Revenues	\$2,892,060	\$2,889,218	\$2,849,011	\$1,518,519	\$2,919,473	2.5%
<u>Other Financing Sources</u>						
Transfers In	\$0	\$0	\$0	\$0	\$0	N/A
Total Other Financing Sources	\$0	\$0	\$0	\$0	\$0	N/A
Total Revenues and Other Financing Sources	\$2,892,060	\$2,889,218	\$2,849,011	\$1,518,519	\$2,919,473	2.5%
<u>Expenditures by Program</u>						
General Government	\$980,269	\$929,955	\$970,020	\$524,113	\$972,389	0.2%
Public Safety	\$1,174,310	\$988,080	\$1,069,704	\$257,416	\$1,070,422	0.1%
Public Works	\$520,336	\$430,833	\$499,333	\$256,839	\$501,439	0.4%
Culture & Recreation	\$217,143	\$165,643	\$191,104	\$132,397	\$193,243	1.1%
Total Expenditures	\$2,892,060	\$2,514,511	\$2,730,161	\$1,170,764	\$2,737,473	0.3%
<u>Other Financing Uses</u>						
Transfers Out	\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%
Total Other Financing Uses	\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	\$1
Total Expenditures and Other Financing Uses	\$3,241,795	\$2,864,247	\$2,849,011	\$1,297,614	\$2,919,473	2.5%
Net Change in Fund Balance	(\$349,735)	\$24,971	\$0	\$220,905	\$0	N/A
<u>General Fund Balance</u>						
Fund Balance, Beginning of Year	\$2,410,840	\$2,410,840	\$2,435,811	\$2,435,811	\$2,435,811	0.0%
Net Change in Fund Balance	(\$349,735)	\$24,971	\$0	\$220,905	\$0	N/A
Fund Balance, Ending of Year	\$2,061,105	\$2,435,811	\$2,435,811	\$2,656,716	\$2,435,811	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
GENERAL FUND							
<u>Revenues</u>							
Property Taxes/Franchise Fees							
101-000-0000-31010	Current Ad Valorem Taxes	\$2,332,130	\$2,048,100	\$2,360,790	\$1,072,260	\$2,409,867	2.1%
101-000-0000-31010	2008 MVHC Unallotment Recovery	\$0	\$0	\$19,365	\$0	\$0	-100.0%
101-000-0000-31010	2009 MVHC Unallotment Recovery	\$0	\$0	\$35,475	\$0	\$0	-100.0%
101-000-0000-31010	2010 MVHC Cut Recovery	\$0	\$0	\$0	\$0	\$37,518	N/A
101-000-0000-31010	2011 MVHC Cut Recovery	\$0	\$0	\$0	\$0	\$37,518	N/A
101-000-0000-31010	MVHC State Unallotment/Cut	\$0	\$0	(\$33,759)	\$0	(\$37,518)	N/A
101-000-0000-31020	Delinquent Ad Valorem Taxes	\$0	\$48,142	\$0	\$35,192	\$0	N/A
101-000-0000-31030	Mobile Home Tax	\$8,000	\$7,820	\$8,000	\$1,590	\$8,000	0.0%
101-000-0000-31040	Fiscal Disparities	\$0	\$163,791	\$0	\$90,483	\$0	N/A
101-000-0000-31910	Penalty & Interest on Taxes	\$0	\$2,110	\$0	\$2,856	\$0	N/A
101-000-0000-33620	Gravel Tax	\$2,500	\$2,986	\$3,100	\$0	\$3,100	0.0%
101-000-0000-33622	Cable Franchise Revenue	\$30,000	\$34,916	\$35,000	\$35,367	\$35,000	0.0%
Total Property Taxes/Franchise Fees		\$2,372,630	\$2,307,867	\$2,427,971	\$1,237,758	\$2,493,485	2.7%
Licenses and Permits							
101-000-0000-32110	Liquor License	\$7,200	\$7,200	\$7,200	\$750	\$7,200	0.0%
101-000-0000-32180	Wastehauler License	\$500	\$1,365	\$1,000	\$230	\$1,000	0.0%
101-000-0000-32181	General Contractor License	\$1,500	\$3,060	\$1,800	\$3,250	\$2,000	11.1%
101-000-0000-32183	Heating Contractor License	\$795	\$80	\$200	\$0	\$100	-50.0%
101-000-0000-32184	Blacktopping Contractor License	\$60	\$0	\$60	\$0	\$60	0.0%
101-000-0000-32210	Building Permits	\$140,000	\$139,825	\$100,000	\$80,187	\$110,000	10.0%
101-000-0000-32220	Heating Permits	\$4,500	\$10,209	\$3,000	\$4,871	\$3,000	0.0%
101-000-0000-32230	Plumbing Permits	\$4,500	\$5,564	\$3,000	\$3,781	\$3,000	0.0%
101-000-0000-32231	Sewer Permits	\$1,500	\$371	\$500	\$581	\$500	0.0%
101-000-0000-32240	Animal License	\$2,000	\$2,121	\$2,000	\$2,737	\$2,100	5.0%
101-000-0000-32250	Utility Permits	\$4,000	\$17,573	\$6,000	\$4,520	\$6,000	0.0%
101-000-0000-32260	Burning Permit	\$1,000	\$1,065	\$1,000	\$1,060	\$1,000	0.0%
101-000-0000-34104	Plan Check Fees	\$45,000	\$36,853	\$32,000	\$30,032	\$32,000	0.0%
Total Licenses and Permits		\$212,555	\$225,164	\$157,760	\$132,078	\$167,960	6.5%
Intergovernmental							
101-000-0000-33401	Local Government Aid	\$0	\$0	\$0	\$0	\$0	N/A
101-000-0000-33402	Homestead Credit Aid	\$0	\$6,015	\$0	\$0	\$0	N/A
101-000-0000-33418	MSA - Maintenance	\$67,275	\$88,797	\$68,500	\$77,347	\$68,500	0.0%
101-000-0000-33420	State Fire Aid	\$60,000	\$36,217	\$40,000	\$0	\$40,000	0.0%
101-000-0000-33422	PERA Aid	\$2,750	\$2,749	\$2,750	\$1,375	\$2,749	0.0%
101-000-0000-33426	Miscellaneous State Grants	\$0	\$16,454	\$0	\$0	\$0	N/A
101-000-0000-33621	Recycling Grant	\$15,000	\$15,476	\$15,000	\$15,588	\$15,000	0.0%
Total Intergovernmental		\$145,025	\$165,708	\$126,250	\$94,310	\$126,249	0.0%
Charges for Services							
101-000-0000-34103	Zoning & Subdivision Fees	\$4,000	\$6,471	\$1,000	\$4,370	\$4,000	300.0%
101-000-0000-34105	Sale of Copies, Books, Maps	\$300	\$204	\$300	\$72	\$200	-33.3%
101-000-0000-34107	Assessment Searches	\$150	\$391	\$200	\$255	\$200	0.0%
101-000-0000-34109	Clean Up Days	\$5,000	\$4,367	\$4,000	\$3,425	\$4,000	0.0%
101-000-0000-34111	Cable Operation Reimbursement	\$2,400	\$1,856	\$2,400	\$1,683	\$2,000	-16.7%
Total Charges for Services		\$11,850	\$13,389	\$7,900	\$9,805	\$10,400	31.6%
Fines							
101-000-0000-35100	Fines	\$52,000	\$54,052	\$52,000	\$35,538	\$52,000	0.0%
Total Fines		\$52,000	\$54,052	\$52,000	\$35,538	\$52,000	0.0%
Other							
101-000-0000-36200	Miscellaneous Revenue	\$18,000	\$41,827	\$17,130	\$1,008	\$11,379	-39.6%
101-000-0000-36210	Interest Earnings	\$80,000	\$72,711	\$60,000	\$0	\$50,000	-16.7%
101-000-0000-36230	Donations	\$0	\$8,500	\$0	\$8,022	\$8,000	N/A
Total Other		\$98,000	\$123,038	\$77,130	\$9,031	\$69,379	-10.0%
Total Revenues		\$2,692,060	\$2,889,216	\$2,649,011	\$1,518,519	\$2,919,473	2.5%
<u>Other Financing Sources</u>							
101-000-0000-39200	Transfer In	\$0	\$0	\$0	\$0	\$0	N/A
Total Other Financing Sources		\$0	\$0	\$0	\$0	\$0	N/A
Total Revenues and Other Financing Sources		\$2,692,060	\$2,889,216	\$2,649,011	\$1,518,519	\$2,919,473	2.5%

City of Lake Elmo
Budget 2011

Department Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
GENERAL FUND							
<u>Expenditures by Program & Department</u>							
General Government							
1110	Mayor & Council	\$33,992	\$32,924	\$33,992	\$14,927	\$33,992	0.0%
1320	Administration	\$466,192	\$427,620	\$469,515	\$250,287	\$474,298	1.0%
1410	Elections	\$1,000	\$1,101	\$11,950	\$996	\$1,350	-88.7%
1450	Communications	\$56,364	\$47,023	\$55,317	\$27,483	\$58,263	5.3%
1520	Finance	\$107,121	\$111,037	\$105,876	\$92,971	\$108,061	2.1%
1910	Planning & Zoning	\$202,657	\$211,277	\$182,620	\$92,406	\$186,930	2.4%
1930	Engineering Services	\$72,000	\$55,402	\$70,000	\$26,065	\$70,000	0.0%
1940	City Hall	\$40,943	\$43,573	\$40,750	\$18,978	\$39,475	-3.1%
Total General Government		\$980,269	\$929,955	\$970,020	\$524,113	\$972,369	0.2%
Public Safety							
2100	Police	\$466,950	\$470,605	\$474,935	\$0	\$483,765	1.9%
2150	Prosecution	\$55,000	\$44,868	\$51,000	\$22,936	\$51,000	0.0%
2220	Fire	\$390,930	\$339,655	\$377,855	\$177,720	\$376,704	-0.6%
2250	Fire Relief	\$60,000	\$38,217	\$57,864	\$1,000	\$47,175	-18.5%
2400	Building Inspection	\$188,680	\$88,392	\$95,200	\$45,957	\$97,428	2.3%
2500	Emergency Communications	\$0	\$0	\$0	\$5,250	\$2,500	N/A
2700	Animal Control	\$12,850	\$10,345	\$12,850	\$4,554	\$12,850	0.0%
Total Public Safety		\$1,174,310	\$988,080	\$1,069,704	\$257,416	\$1,070,422	0.1%
Public Works							
3100	Public Works	\$324,978	\$268,573	\$306,333	\$156,202	\$297,939	-2.7%
3120	Streets	\$78,860	\$49,306	\$80,500	\$22,088	\$78,000	-3.1%
3125	Ice & Snow Removal	\$63,500	\$64,416	\$63,500	\$59,407	\$76,000	19.7%
3160	Street Lighting	\$24,000	\$22,459	\$24,000	\$11,209	\$24,000	0.0%
3200	Recycling	\$15,000	\$10,196	\$15,000	\$944	\$15,000	0.0%
3250	Tree Program	\$14,000	\$17,882	\$10,000	\$6,988	\$10,500	5.0%
Total Public Works		\$520,338	\$430,833	\$499,333	\$256,839	\$501,439	0.4%
Culture & Recreation							
5200	Parks & Recreation	\$217,143	\$185,643	\$191,104	\$132,397	\$193,243	1.1%
Total Culture & Recreation		\$217,143	\$185,643	\$191,104	\$132,397	\$193,243	1.1%
Total Expenditures		\$2,892,060	\$2,514,511	\$2,730,161	\$1,170,764	\$2,737,473	0.3%
<u>Other Financing Uses</u>							
Transfers Out		\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%
Total Other Financing Uses		\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	\$1
Total Expenditures and Other Financing Uses		\$3,241,795	\$2,864,247	\$2,849,011	\$1,297,614	\$2,919,473	2.5%
<u>Expenditures by Classification</u>							
Personnel Services		\$1,306,897	\$1,034,210	\$1,171,776	\$594,832	\$1,175,324	0.3%
Supplies		\$183,830	\$133,048	\$181,400	\$93,135	\$189,300	4.4%
Other Services and Charges		\$1,401,333	\$1,347,253	\$1,376,985	\$482,797	\$1,372,849	-0.3%
Capital Outlay		\$0	\$0	\$0	\$0	\$0	N/A
Total Expenditures		\$2,892,060	\$2,514,511	\$2,730,161	\$1,170,764	\$2,737,473	0.3%
Transfers Out		\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%
Total Expenditures and Other Financing Uses		\$3,241,795	\$2,864,247	\$2,849,011	\$1,297,614	\$2,919,473	2.5%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1110	Mayor & Council						
	Personnel Services						
101-410-1110-41030	Part-time Salaries	\$16,435	\$16,435	\$16,435	\$8,218	\$16,435	0.0%
101-410-1110-41220	FICA Contributions	\$1,019	\$922	\$1,019	\$509	\$1,019	0.0%
101-410-1110-41230	Medicare Contributions	\$238	\$216	\$238	\$119	\$238	0.0%
	Total Personnel Services	\$17,692	\$17,573	\$17,692	\$8,846	\$17,692	0.0%
	Other Services and Charges						
101-410-1110-43310	Mileage	\$1,000	\$586	\$1,000	\$0	\$1,000	0.0%
101-410-1110-44300	Miscellaneous	\$2,000	\$3,350	\$2,000	\$518	\$2,000	0.0%
101-410-1110-44330	Dues & Subscriptions	\$9,800	\$9,939	\$9,800	\$3,967	\$9,800	0.0%
101-410-1110-44370	Conferences & Training	\$3,500	\$1,477	\$3,500	\$1,576	\$3,500	0.0%
	Total Other Services and Charges	\$16,300	\$15,351	\$16,300	\$6,081	\$16,300	0.0%
1110	Total Mayor & Council	\$33,992	\$32,924	\$33,992	\$14,927	\$33,992	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1320	Administration						
	Personnel Services						
101-410-1320-41010	Full-time Salaries	\$225,913	\$206,949	\$220,753	\$118,391	\$221,094	0.2%
101-410-1320-41210	PERA Contributions	\$15,249	\$12,143	\$15,453	\$4,341	\$9,634	-44.1%
101-410-1320-41215	ICMA Employer Contributions	\$0	\$1,791	\$0	\$3,799	\$7,995	N/A
101-410-1320-41220	FICA Contributions	\$14,007	\$12,603	\$13,687	\$7,240	\$13,708	0.2%
101-410-1320-41230	Medicare Contributions	\$3,276	\$2,948	\$3,201	\$1,693	\$3,206	0.2%
101-410-1320-41300	Health/Dental Insurance	\$31,685	\$23,738	\$36,680	\$22,389	\$38,682	5.5%
101-410-1320-41510	Workers Compensation	\$2,212	\$1,843	\$1,741	\$1,921	\$2,579	46.1%
	Total Personnel Services	\$292,342	\$262,015	\$291,515	\$159,754	\$295,298	1.3%
	Supplies						
101-410-1320-42000	Office Supplies	\$8,000	\$5,852	\$8,000	\$2,034	\$7,500	-6.3%
101-410-1320-42030	Printed Forms	\$0	\$819	\$0	\$458	\$1,000	N/A
	Total Supplies	\$8,000	\$6,671	\$8,000	\$2,491	\$8,500	6.3%
	Other Services and Charges						
101-410-1320-43040	Legal Services	\$60,000	\$45,882	\$60,000	\$26,966	\$60,000	0.0%
101-410-1320-43100	Assessing Services	\$44,000	\$44,280	\$45,500	\$14,000	\$45,500	0.0%
101-410-1320-43220	Postage	\$8,000	\$3,500	\$7,000	\$2,000	\$7,500	7.1%
101-410-1320-43310	Mileage	\$4,000	\$316	\$3,500	\$1,141	\$3,500	0.0%
101-410-1320-43510	Legal Publishing	\$0	\$229	\$0	\$0	\$0	N/A
101-410-1320-43610	Insurance	\$35,350	\$39,301	\$39,500	\$38,663	\$39,500	0.0%
101-410-1320-44300	Miscellaneous	\$5,000	\$22,258	\$6,000	\$729	\$6,000	0.0%
101-410-1320-44330	Dues & Subscriptions	\$4,000	\$2,233	\$4,000	\$2,020	\$4,000	0.0%
101-410-1320-44350	Books	\$0	\$35	\$0	\$0	\$0	N/A
101-410-1320-44370	Conferences & Training	\$3,500	\$902	\$3,500	\$2,499	\$3,500	0.0%
101-410-1320-44380	Staff Development	\$2,000	\$0	\$1,000	\$125	\$1,000	0.0%
	Total Other Services and Charges	\$165,850	\$158,934	\$170,000	\$88,042	\$170,500	0.3%
1320	Total Administration	\$466,192	\$427,620	\$469,515	\$250,287	\$474,298	1.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1410	Elections						
	Personnel Services						
101-410-1410-41030	Part-time Salaries	\$0	\$0	\$10,000	\$0	\$0	-100.0%
101-410-1410-41220	FICA Contributions	\$0	\$0	\$0	\$0	\$0	N/A
101-410-1410-41230	Medicare Contributions	\$0	\$0	\$0	\$0	\$0	N/A
	Total Personnel Services	\$0	\$0	\$10,000	\$0	\$0	-100.0%
	Supplies						
101-410-1410-42000	Office Supplies	\$0	\$161	\$250	\$56	\$0	-100.0%
101-410-1410-42030	Printed Forms	\$0	\$0	\$350	\$0	\$0	-100.0%
	Total Supplies	\$0	\$161	\$600	\$56	\$0	-100.0%
	Other Services and Charges						
101-410-1410-44300	Miscellaneous	\$1,000	\$940	\$1,350	\$940	\$1,350	0.0%
101-410-1410-44370	Conferences & Training	\$0	\$0	\$0	\$0	\$0	N/A
	Total Other Services and Charges	\$1,000	\$940	\$1,350	\$940	\$1,350	0.0%
	Capital Outlay						
101-410-1410-45800	Other Equipment	\$0	\$0	\$0	\$0	\$0	N/A
	Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	N/A
1410	Total Elections	\$1,000	\$1,101	\$11,950	\$996	\$1,350	-88.7%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1450	Communications						
	Personnel Services						
101-410-1450-41010	Full-time Salaries	\$14,060	\$7,888	\$10,920	\$3,696	\$11,139	2.0%
101-410-1450-41210	PERA Contributions	\$949	\$532	\$764	\$258	\$808	5.8%
101-410-1450-41220	FICA Contributions	\$872	\$489	\$677	\$229	\$691	2.1%
101-410-1450-41230	Medicare Contributions	\$204	\$114	\$158	\$54	\$162	2.5%
101-410-1450-41300	Health/Dental Insurance	\$0	\$0	\$0	\$0	\$0	N/A
101-410-1450-41510	Workers Compensation	\$779	\$649	\$398	\$430	\$563	41.5%
Total Personnel Services		\$16,864	\$9,672	\$12,917	\$4,668	\$13,363	3.5%
	Other Services and Charges						
101-410-1450-43090	Newsletter	\$3,500	\$8,038	\$5,400	\$2,395	\$5,400	0.0%
101-410-1450-43180	Information Technology/Web	\$27,000	\$25,345	\$29,000	\$17,796	\$31,500	8.6%
101-410-1450-43510	Public Notices	\$5,000	\$820	\$4,000	\$676	\$4,000	0.0%
101-410-1450-43620	Cable Operations	\$4,000	\$3,149	\$4,000	\$1,948	\$4,000	0.0%
Total Other Services and Charges		\$39,500	\$37,351	\$42,400	\$22,815	\$44,900	5.9%
1450	Total Communications	\$56,364	\$47,023	\$55,317	\$27,483	\$58,263	5.3%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1520	Finance						
	Personnel Services						
101-410-1520-41010	Full-time Salaries	\$36,134	\$34,191	\$34,060	\$19,126	\$34,741	2.0%
101-410-1520-41210	PERA Contributions	\$2,439	\$2,308	\$2,384	\$1,337	\$2,519	5.7%
101-410-1520-41220	FICA Contributions	\$2,240	\$2,107	\$2,112	\$1,178	\$2,154	2.0%
101-410-1520-41230	Medicare Contributions	\$524	\$493	\$494	\$276	\$504	2.0%
101-410-1520-41300	Health/Dental Insurance	\$4,052	\$1,477	\$3,915	\$2,474	\$4,114	5.1%
101-410-1520-41420	Unemployment Benefits	\$0	\$0	\$0	\$0	\$0	N/A
101-410-1520-41510	Workers Compensation	\$182	\$152	\$161	\$176	\$279	73.3%
Total Personnel Services		\$45,571	\$40,727	\$43,126	\$24,567	\$44,311	-2.7%
	Supplies						
101-410-1520-42000	Office Supplies	\$500	\$0	\$500	\$0	\$500	0.0%
101-410-1520-42030	Printed Forms	\$0	\$0	\$0	\$0	\$0	N/A
Total Supplies		\$500	\$0	\$500	\$0	\$500	0.0%
	Other Services and Charges						
101-410-1520-43010	Audit Services	\$28,000	\$27,920	\$29,500	\$21,000	\$29,500	0.0%
101-410-1520-43150	Contract Services	\$30,000	\$39,417	\$30,000	\$44,758	\$30,000	0.0%
101-410-1520-43310	Mileage	\$400	\$0	\$250	\$0	\$250	0.0%
101-410-1520-44300	Miscellaneous	\$2,000	\$2,972	\$2,000	\$2,646	\$3,000	50.0%
101-410-1520-44330	Dues & Subscriptions	\$100	\$0	\$100	\$0	\$100	0.0%
101-410-1520-44350	Books	\$200	\$0	\$100	\$0	\$100	0.0%
101-410-1520-44370	Conferences & Training	\$350	\$0	\$300	\$0	\$300	0.0%
Total Other Services and Charges		\$61,050	\$70,310	\$62,250	\$68,404	\$63,250	1.6%
1520	Total Finance	\$107,121	\$111,037	\$105,876	\$92,971	\$108,061	2.1%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1910	Planning & Zoning						
	Personnel Services						
101-410-1910-41010	Full-time Salaries	\$115,512	\$103,261	\$102,265	\$54,334	\$104,312	2.0%
101-410-1910-41210	PERA Contributions	\$7,797	\$6,953	\$7,159	\$3,614	\$7,563	5.6%
101-410-1910-41220	FICA Contributions	\$7,162	\$6,139	\$6,340	\$3,233	\$6,467	2.0%
101-410-1910-41230	Medicare Contributions	\$1,675	\$1,436	\$1,483	\$756	\$1,513	2.0%
101-410-1910-41300	Health/Dental Insurance	\$25,979	\$19,608	\$25,138	\$12,292	\$26,487	5.4%
101-410-1910-41510	Workers Compensation	\$582	\$485	\$485	\$526	\$838	72.8%
	Total Personnel Services	\$158,707	\$137,882	\$142,870	\$74,755	\$147,180	3.0%
	Supplies						
101-410-1910-42000	Office Supplies	\$2,750	\$119	\$2,000	\$88	\$2,000	0.0%
101-410-1910-42030	Printed Forms	\$0	\$22	\$0	\$0	\$0	N/A
	Total Supplies	\$2,750	\$141	\$2,000	\$88	\$2,000	0.0%
	Other Services and Charges						
101-410-1910-43020	Comprehensive Planning	\$20,000	\$2,186	\$15,000	\$0	\$15,000	0.0%
101-410-1910-43030	Engineering Services	\$8,000	\$33,632	\$10,000	\$13,909	\$10,000	0.0%
101-410-1910-43040	Legal Services	\$0	\$1,177	\$0	\$0	\$0	N/A
101-410-1910-43150	Contract Services	\$10,000	\$34,334	\$10,000	\$2,415	\$10,000	0.0%
101-410-1910-43310	Mileage	\$1,000	\$0	\$500	\$0	\$500	0.0%
101-410-1910-44300	Miscellaneous	\$500	\$123	\$500	\$19	\$500	0.0%
101-410-1910-44330	Dues & Subscriptions	\$500	\$305	\$500	\$495	\$500	0.0%
101-410-1910-44350	Books	\$0	\$212	\$250	\$0	\$250	0.0%
101-410-1910-44370	Conferences & Training	\$1,200	\$1,285	\$1,000	\$725	\$1,000	0.0%
	Total Other Services and Charges	\$41,200	\$73,253	\$37,750	\$17,563	\$37,750	0.0%
1910	Total Planning & Zoning	\$202,657	\$211,277	\$182,620	\$92,406	\$186,930	2.4%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1930	Engineering Services						
	Other Services and Charges						
101-410-1930-43030	Engineering Services	\$72,000	\$55,402	\$70,000	\$26,065	\$70,000	0.0%
	Total Other Services and Charges	\$72,000	\$55,402	\$70,000	\$26,065	\$70,000	0.0%
1930	Total Engineering Services	\$72,000	\$55,402	\$70,000	\$26,065	\$70,000	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
1940	City Hall						
	Supplies						
101-410-1940-42110	Cleaning Supplies	\$550	\$765	\$550	\$280	\$550	0.0%
101-410-1940-42230	Building Repair Supplies	\$1,000	\$6	\$1,000	\$160	\$1,000	0.0%
Total Supplies		\$1,550	\$771	\$1,550	\$440	\$1,550	0.0%
	Other Services and Charges						
101-410-1940-43210	Telephone	\$8,390	\$7,941	\$8,400	\$4,264	\$7,125	-15.2%
101-410-1940-43810	Electric Utility	\$12,221	\$11,127	\$12,500	\$4,354	\$12,500	0.0%
101-410-1940-43840	Refuse	\$1,782	\$1,244	\$1,300	\$518	\$1,300	0.0%
101-410-1940-44010	Repairs/Maint Contractual Bldg	\$10,000	\$14,551	\$11,000	\$7,758	\$11,000	0.0%
101-410-1940-44040	Repairs/Maint Contractual Eqpt	\$6,000	\$7,784	\$5,000	\$974	\$5,000	0.0%
101-410-1940-44300	Miscellaneous	\$1,000	\$154	\$1,000	\$670	\$1,000	0.0%
Total Other Services and Charges		\$39,393	\$42,801	\$39,200	\$18,538	\$37,925	-3.3%
1940	Total City Hall	\$40,943	\$43,573	\$40,750	\$18,978	\$39,475	-3.1%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2100	Police						
	Other Services and Charges						
101-420-2100-43150	Law Enforcement Contract	\$466,950	\$470,605	\$474,935	\$0	\$483,765	1.9%
	Total Other Services and Charges	\$466,950	\$470,605	\$474,935	\$0	\$483,765	1.9%
2100	Total Police	\$466,950	\$470,605	\$474,935	\$0	\$483,765	1.9%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2150	Prosecution						
	Other Services and Charges						
101-420-2150-43045	Attorney Criminal	\$55,000	\$44,868	\$51,000	\$22,936	\$51,000	0.0%
	Total Other Services and Charges	\$55,000	\$44,868	\$51,000	\$22,936	\$51,000	0.0%
2150	Total Prosecution	\$55,000	\$44,868	\$51,000	\$22,936	\$51,000	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2220	Fire						
Personnel Services							
101-420-2220-41010	Full-time Salaries	\$65,758	\$63,534	\$63,803	\$35,532	\$64,701	1.4%
101-420-2220-41030	Part-time Salaries	\$110,000	\$76,349	\$110,000	\$28,597	\$100,000	-9.1%
101-420-2220-41210	PERA Contributions	\$9,272	\$8,932	\$8,669	\$4,859	\$9,008	3.9%
101-420-2220-41220	FICA Contributions	\$7,114	\$4,969	\$7,106	\$1,906	\$6,468	-9.0%
101-420-2220-41230	Medicare Contributions	\$2,548	\$1,994	\$2,520	\$910	\$2,388	-5.2%
101-420-2220-41300	Health/Dental Insurance	\$16,388	\$13,443	\$15,855	\$9,508	\$16,722	5.5%
101-420-2220-41420	Unemployment Benefits	\$0	\$552	\$0	\$0	\$0	N/A
101-420-2220-41510	Workers Compensation	\$12,369	\$10,407	\$10,575	\$12,472	\$15,892	50.3%
Total Personnel Services		\$223,449	\$180,180	\$218,528	\$93,783	\$215,179	-1.5%
Supplies							
101-420-2220-42000	Office Supplies	\$1,500	\$420	\$1,500	\$320	\$1,000	-33.3%
101-420-2220-42030	Printed Forms	\$0	\$0	\$0	\$0	\$0	N/A
101-420-2220-42080	EMS Supplies	\$1,200	\$2,490	\$1,200	\$0	\$1,200	0.0%
101-420-2220-42090	Fire Prevention	\$3,000	\$97	\$3,000	\$27	\$3,000	0.0%
101-420-2220-42120	Fuel, Oil and Fluids	\$11,500	\$10,299	\$11,500	\$4,641	\$10,000	-13.0%
101-420-2220-42210	Equipment Parts	\$0	\$390	\$0	\$0	\$0	N/A
101-420-2220-42230	Building Repair Supplies	\$0	\$0	\$0	\$0	\$0	N/A
101-420-2220-42400	Small Tools & Equipment	\$12,020	\$9,343	\$10,000	\$5,115	\$10,000	0.0%
Total Supplies		\$29,220	\$23,038	\$27,200	\$10,103	\$25,200	-7.4%
Other Services and Charges							
101-420-2220-43050	Physicals	\$7,829	\$6,247	\$7,550	\$594	\$9,250	22.5%
101-420-2220-43210	Telephone	\$5,500	\$4,458	\$5,100	\$2,153	\$5,000	-2.0%
101-420-2220-43230	Radio	\$16,960	\$15,692	\$19,920	\$7,915	\$18,500	-7.1%
101-420-2220-43310	Mileage	\$600	\$679	\$600	\$670	\$600	0.0%
101-420-2220-43630	Vehicle Insurance	\$17,648	\$14,472	\$15,475	\$13,980	\$15,475	0.0%
101-420-2220-43810	Electric Utility	\$13,900	\$10,380	\$13,900	\$5,763	\$12,500	-10.1%
101-420-2220-43840	Refuse	\$1,198	\$547	\$1,000	\$228	\$1,000	0.0%
101-420-2220-44010	Repairs/Maint Bldg	\$11,000	\$10,195	\$10,000	\$13,993	\$11,000	10.0%
101-420-2220-44040	Repairs/Maint Eqpt	\$25,555	\$34,293	\$26,907	\$12,913	\$25,000	-7.1%
101-420-2220-44170	Uniforms	\$7,700	\$3,408	\$5,600	\$1,213	\$9,200	64.3%
101-420-2220-44300	Miscellaneous	\$2,000	\$10,539	\$2,800	\$893	\$1,500	-46.4%
101-420-2220-44330	Dues & Subscriptions	\$2,971	\$3,320	\$2,200	\$1,264	\$3,300	50.0%
101-420-2220-44350	Books	\$400	\$1,347	\$850	\$759	\$1,000	17.6%
101-420-2220-44370	Conferences & Training	\$25,000	\$20,958	\$20,225	\$11,496	\$22,000	8.8%
Total Other Services and Charges		\$138,261	\$136,436	\$132,127	\$73,834	\$135,325	2.4%
Capital Outlay							
101-420-2220-45800	Equipment	\$0	\$0	\$0	\$0	\$0	N/A
Total Capital Outlay		\$0	\$0	\$0	\$0	\$0	N/A
2220	Total Fire	\$390,930	\$339,855	\$377,855	\$177,720	\$375,704	-0.6%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2250	Fire Relief						
	Other Services and Charges						
101-420-2250-44920	Fire State Aid	\$60,000	\$36,217	\$40,000	\$0	\$40,000	0.0%
101-420-2250-44925	City Contribution	\$0	\$0	\$17,864	\$1,000	\$7,175	-59.8%
	Total Other Services and Charges	\$60,000	\$36,217	\$57,864	\$1,000	\$47,175	-18.5%
2250	Total Fire Relief	\$60,000	\$36,217	\$57,864	\$1,000	\$47,175	-18.5%

City of Lake Elmo
Budget 2011

Account Number	Description	2008 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2400	Building Inspection						
	Personnel Services						
101-420-2400-41010	Full-time Salaries	\$129,719	\$58,602	\$59,740	\$32,463	\$60,835	2.0%
101-420-2400-41210	PERA Contributions	\$8,756	\$3,952	\$4,182	\$2,269	\$4,418	5.6%
101-420-2400-41220	FICA Contributions	\$8,043	\$3,576	\$3,704	\$1,979	\$3,778	2.0%
101-420-2400-41230	Medicare Contributions	\$1,881	\$836	\$866	\$463	\$884	2.1%
101-420-2400-41300	Health/Dental Insurance	\$9,320	\$7,537	\$9,015	\$5,183	\$9,487	5.2%
101-420-2400-41510	Workers Compensation	\$6,161	\$5,134	\$2,143	\$2,319	\$2,451	14.4%
Total Personnel Services		\$163,880	\$79,637	\$79,650	\$44,676	\$81,953	2.9%
	Supplies						
101-420-2400-42000	Office Supplies	\$500	\$83	\$300	\$0	\$300	0.0%
101-420-2400-42030	Printed Forms	\$500	\$0	\$300	\$0	\$300	0.0%
101-420-2400-42120	Fuel, Oil and Fluids	\$3,750	\$0	\$3,750	\$0	\$3,750	0.0%
Total Supplies		\$4,750	\$83	\$4,350	\$0	\$4,350	0.0%
	Other Services and Charges						
101-420-2400-43030	Engineering	\$10,000	\$1,504	\$5,000	\$2,264	\$5,000	0.0%
101-420-2400-43050	Plan Review Charges	\$3,000	\$0	\$1,000	\$0	\$1,000	0.0%
101-420-2400-43080	Surcharge Payments	\$0	\$0	\$0	\$-5,680	\$0	N/A
101-420-2400-43150	Inspector Contract Services	\$1,000	\$2,060	\$1,000	\$175	\$1,000	0.0%
101-420-2400-43210	Telephone	\$1,100	\$412	\$500	\$176	\$425	-15.0%
101-420-2400-43310	Mileage	\$750	\$11	\$250	\$0	\$250	0.0%
101-420-2400-43630	Insurance	\$1,250	\$1,025	\$1,000	\$903	\$1,000	0.0%
101-420-2400-44040	Repairs/Maint Eqpt	\$1,000	\$912	\$750	\$365	\$750	0.0%
101-420-2400-44120	Rentals - Building	\$0	\$0	\$0	\$0	\$0	N/A
101-420-2400-44170	Uniforms	\$350	\$0	\$300	\$0	\$300	0.0%
101-420-2400-44300	Miscellaneous	\$750	\$239	\$500	\$2,822	\$500	0.0%
101-420-2400-44390	Dues & Subscriptions	\$250	\$175	\$200	\$100	\$200	0.0%
101-420-2400-44350	Books	\$0	\$0	\$200	\$0	\$200	0.0%
101-420-2400-44370	Conferences & Training	\$500	\$335	\$500	\$155	\$500	0.0%
Total Other Services and Charges		\$19,950	\$6,672	\$11,200	\$1,281	\$11,125	-0.7%
	Capital Outlay						
101-420-2400-45800	Equipment	\$0	\$0	\$0	\$0	\$0	N/A
Total Capital Outlay		\$0	\$0	\$0	\$0	\$0	N/A
2400	Total Building Inspection	\$188,580	\$86,392	\$95,200	\$45,957	\$97,428	2.3%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2500	Emergency Communications						
	Other Services and Charges						
101-420-2500-43150	Contract Services	\$0	\$0	\$0	\$5,250	\$2,500	N/A
	Total Other Services and Charges	\$0	\$0	\$0	\$5,250	\$2,500	N/A
2500	Total Emergency Communications	\$0	\$0	\$0	\$5,250	\$2,500	N/A

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
2700	Animal Control						
	Supplies						
101-420-2700-42030	Printed Forms	\$150	\$0	\$150	\$0	\$150	0.0%
Total Supplies		\$150	\$0	\$150	\$0	\$150	0.0%
	Other Services and Charges						
101-420-2700-43150	Contract Services	\$12,600	\$10,345	\$12,600	\$4,554	\$12,600	0.0%
101-420-2700-44300	Miscellaneous	\$100	\$0	\$100	\$0	\$100	0.0%
Total Other Services and Charges		\$12,700	\$10,345	\$12,700	\$4,554	\$12,700	0.0%
2700	Total Animal Control	\$12,850	\$10,345	\$12,850	\$4,554	\$12,850	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
3100	Public Works						
	Personnel Services						
101-430-3100-41010	Full-time Salaries	\$132,035	\$121,982	\$128,387	\$66,895	\$126,033	-1.8%
101-430-3100-41030	Part-time Salaries	\$12,950	\$0	\$12,573	\$0	\$12,824	2.0%
101-430-3100-41210	PERA Contributions	\$9,786	\$8,210	\$9,867	\$4,676	\$10,067	2.0%
101-430-3100-41220	FICA Contributions	\$8,989	\$7,229	\$8,740	\$3,957	\$8,609	-1.5%
101-430-3100-41230	Medicare Contributions	\$2,103	\$1,691	\$2,044	\$925	\$2,013	-1.5%
101-430-3100-41300	Health/Dental Insurance	\$37,550	\$28,126	\$36,027	\$21,572	\$38,177	6.0%
101-430-3100-41510	Workers Compensation	\$12,600	\$10,527	\$11,500	\$13,541	\$13,946	21.3%
	Total Personnel Services	\$216,013	\$177,764	\$209,138	\$111,567	\$211,669	1.2%
	Supplies						
101-430-3100-42000	Office Supplies	\$500	\$224	\$500	\$108	\$500	0.0%
101-430-3100-42120	Fuel, Oil and Fluids	\$0	\$0	\$0	\$0	\$0	N/A
101-430-3100-42150	Shop Materials	\$4,500	\$1,405	\$4,000	\$542	\$4,000	0.0%
101-430-3100-42210	Equipment Parts	\$0	\$2,220	\$0	\$82	\$0	N/A
101-430-3100-42230	Building Repair Supplies	\$1,500	\$0	\$1,000	\$0	\$1,000	0.0%
101-430-3100-42400	Small Tools & Minor Equipment	\$3,000	\$1,872	\$3,000	\$915	\$3,000	0.0%
	Total Supplies	\$9,500	\$5,720	\$8,500	\$1,647	\$8,500	0.0%
	Other Services and Charges						
101-430-3100-43030	Engineering Services	\$0	\$3,286	\$0	\$579	\$1,000	N/A
101-430-3100-43150	Contract Services	\$18,000	\$5,824	\$13,400	\$971	\$7,500	-44.0%
101-430-3100-43210	Telephone	\$7,500	\$7,903	\$7,500	\$4,521	\$6,375	-15.0%
101-430-3100-43230	Radio	\$500	\$0	\$500	\$0	\$500	0.0%
101-430-3100-43310	Mileage	\$100	\$0	\$100	\$0	\$100	0.0%
101-430-3100-43630	Insurance	\$16,780	\$14,243	\$15,670	\$14,156	\$15,870	0.0%
101-430-3100-43810	Electric Utility	\$34,500	\$18,943	\$29,500	\$10,539	\$25,000	-15.3%
101-430-3100-43840	Refuse	\$1,800	\$1,709	\$1,800	\$1,054	\$1,800	0.0%
101-430-3100-44010	Repairs/Maint Bldg	\$2,000	\$4,184	\$2,000	\$2,372	\$1,500	-25.0%
101-430-3100-44030	Repairs/Maint Imp Not Bldgs	\$0	\$14,317	\$0	\$0	\$0	N/A
101-430-3100-44040	Repairs/Maint Eqpt	\$5,500	\$1,441	\$6,000	\$520	\$6,000	0.0%
101-430-3100-44170	Uniforms	\$1,675	\$1,741	\$1,675	\$1,041	\$1,675	0.0%
101-430-3100-44300	Miscellaneous	\$2,000	\$1,142	\$2,000	\$268	\$2,000	0.0%
101-430-3100-44330	Dues & Subscriptions	\$150	\$0	\$150	\$0	\$150	0.0%
101-430-3100-44370	Conferences & Training	\$900	\$1,190	\$900	\$875	\$1,000	11.1%
101-430-3100-44380	Clean-up Days	\$8,080	\$7,164	\$7,500	\$6,091	\$7,500	0.0%
	Total Other Services and Charges	\$99,465	\$63,089	\$88,695	\$42,988	\$77,770	-12.3%
	Capital Outlay						
101-430-3100-45800	Other Equipment	\$0	\$0	\$0	\$0	\$0	N/A
	Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	N/A
3100	Total Public Works	\$324,978	\$266,573	\$306,333	\$166,202	\$297,939	-2.7%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
3120	Streets						
	Supplies						
101-430-3120-42120	Fuel, Oil and Fluids	\$31,860	\$16,811	\$32,000	\$11,486	\$30,000	-6.3%
101-430-3120-42210	Equipment Parts	\$8,000	\$1,497	\$8,500	\$1,240	\$8,500	0.0%
101-430-3120-42240	Street Maintenance Materials	\$15,000	\$8,423	\$18,000	\$3,388	\$15,000	-16.7%
101-430-3120-42260	Sign Repair Materials	\$5,000	\$3,929	\$3,000	\$2,612	\$3,000	0.0%
Total Supplies		\$60,860	\$30,660	\$61,500	\$18,726	\$56,500	-8.1%
	Other Services and Charges						
101-430-3120-43150	Contract Services	\$14,000	\$17,145	\$14,000	\$3,290	\$16,500	17.9%
101-430-3120-44040	Repairs/Maint Eqpt	\$4,000	\$1,501	\$5,000	\$72	\$5,000	0.0%
Total Other Services and Charges		\$18,000	\$18,646	\$19,000	\$3,361	\$21,500	13.2%
3120	Total Streets	\$78,860	\$49,306	\$80,500	\$22,088	\$78,000	-3.1%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
3125	Ice and Snow Removal						
	Supplies						
101-430-3125-42250	Landscaping Materials	\$1,000	\$142	\$1,000	\$302	\$1,000	0.0%
101-430-3125-42290	Sand/Salt	\$50,000	\$60,254	\$50,000	\$57,411	\$65,000	30.0%
Total Supplies		\$51,000	\$60,396	\$51,000	\$57,713	\$66,000	29.4%
	Other Services and Charges						
101-430-3125-43150	Contract Services	\$10,000	\$1,662	\$10,000	\$0	\$7,500	-25.0%
101-430-3125-44040	Repairs/Maint Eqpt	\$2,500	\$2,358	\$2,500	\$1,695	\$2,500	0.0%
Total Other Services and Charges		\$12,500	\$4,020	\$12,500	\$1,695	\$10,000	-20.0%
3125	Total Ice and Snow Removal	\$63,500	\$64,416	\$63,500	\$59,407	\$76,000	19.7%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
3160	Street Lighting						
	Other Services and Charges						
101-430-3160-43810	Street Lighting	\$24,000	\$22,459	\$24,000	\$11,209	\$24,000	0.0%
	Total Other Services and Charges	\$24,000	\$22,459	\$24,000	\$11,209	\$24,000	0.0%
3160	Total Street Lighting	\$24,000	\$22,459	\$24,000	\$11,209	\$24,000	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
3200	Recycling						
	Supplies						
101-430-3200-42100	Recycling Supplies	\$3,500	\$1,500	\$3,500	\$0	\$3,500	0.0%
Total Supplies		\$3,500	\$1,500	\$3,500	\$0	\$3,500	0.0%
	Other Services and Charges						
101-430-3200-43090	Newsletter	\$4,000	\$0	\$4,000	\$932	\$4,000	0.0%
101-430-3200-44300	Miscellaneous	\$7,500	\$8,696	\$7,500	\$12	\$7,500	0.0%
Total Other Services and Charges		\$11,500	\$8,696	\$11,500	\$944	\$11,500	0.0%
3200	Total Recycling	\$15,000	\$10,196	\$15,000	\$944	\$15,000	0.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
3250	Tree Program						
	Other Services and Charges						
101-430-3250-43150	Contract Services	\$14,000	\$17,882	\$10,000	\$6,988	\$10,500	5.0%
	Total Other Services and Charges	\$14,000	\$17,882	\$10,000	\$6,988	\$10,500	5.0%
3250	Total Tree Program	\$14,000	\$17,882	\$10,000	\$6,988	\$10,500	5.0%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
5200	Parks & Recreation						
	Personnel Services						
101-450-5200-41010	Full-time Salaries	\$65,810	\$70,044	\$77,561	\$37,405	\$77,977	0.5%
101-450-5200-41030	Part-time Salaries	\$44,417	\$24,531	\$30,551	\$12,483	\$31,162	2.0%
101-450-5200-41210	PERA Contributions	\$8,790	\$5,657	\$7,568	\$3,117	\$7,912	4.5%
101-450-5200-41220	FICA Contributions	\$8,074	\$5,734	\$6,703	\$3,018	\$6,767	1.0%
101-450-5200-41230	Medicare Contributions	\$1,888	\$1,341	\$1,568	\$706	\$1,583	1.0%
101-450-5200-41300	Health/Dental Insurance	\$14,829	\$10,947	\$14,044	\$8,234	\$14,852	5.8%
101-450-5200-41420	Unemployment Benefits	\$0	\$3,364	\$1,642	\$0	\$0	-100.0%
101-450-5200-41510	Workers Compensation	\$8,571	\$7,142	\$6,703	\$7,253	\$8,426	25.7%
Total Personnel Services		\$172,379	\$128,759	\$146,340	\$72,216	\$148,679	1.6%
	Supplies						
101-450-5200-42000	Office Supplies	\$300	\$23	\$300	\$0	\$300	0.0%
101-450-5200-42120	Fuel, Oil and Fluids	\$3,000	\$0	\$3,000	\$0	\$3,000	0.0%
101-450-5200-42150	Shop Materials	\$750	\$602	\$750	\$0	\$750	0.0%
101-450-5200-42160	Chemicals	\$1,000	\$125	\$1,000	\$0	\$1,000	0.0%
101-450-5200-42210	Equipment Parts	\$1,500	\$852	\$2,500	\$1,134	\$2,500	0.0%
101-450-5200-42230	Building Repair Supplies	\$500	\$0	\$500	\$220	\$500	0.0%
101-450-5200-42250	Landscaping Materials	\$3,500	\$1,766	\$3,500	\$51	\$3,500	0.0%
101-450-5200-42400	Small Tools & Minor Equipment	\$1,500	\$539	\$1,000	\$466	\$1,000	0.0%
Total Supplies		\$12,050	\$3,907	\$12,550	\$1,871	\$12,550	0.0%
	Other Services and Charges						
101-450-5200-43210	Telephone	\$650	\$360	\$650	\$98	\$550	-15.4%
101-450-5200-43310	Mileage	\$200	\$0	\$200	\$0	\$100	-50.0%
101-450-5200-43630	Insurance	\$6,200	\$5,084	\$5,500	\$4,969	\$5,500	0.0%
101-450-5200-43810	Electric Utility	\$10,164	\$10,192	\$10,164	\$5,825	\$10,164	0.0%
101-450-5200-43840	Refuse	\$2,500	\$2,571	\$2,500	\$994	\$2,500	0.0%
101-450-5200-44010	Repairs/Maint Bldg	\$700	\$148	\$700	\$0	\$700	0.0%
101-450-5200-44030	Repairs/Maint Imp Not Bldgs	\$4,000	\$3,559	\$4,000	\$43,854	\$4,000	0.0%
101-450-5200-44040	Repairs/Maint Eqpt	\$1,500	\$1,311	\$2,000	\$0	\$2,000	0.0%
101-450-5200-44120	Rentals - Buildings	\$5,000	\$4,812	\$5,000	\$2,426	\$5,000	0.0%
101-450-5200-44170	Uniforms	\$0	\$0	\$0	\$0	\$0	N/A
101-450-5200-44300	Miscellaneous	\$1,500	\$4,940	\$1,500	\$144	\$1,500	0.0%
101-450-5200-44330	Dues & Subscriptions	\$100	\$0	\$0	\$0	\$0	N/A
101-450-5200-44370	Conferences & Training	\$200	\$0	\$0	\$0	\$0	N/A
Total Other Services and Charges		\$32,714	\$32,977	\$32,214	\$58,310	\$32,014	-0.6%
5200	Total Parks & Recreation	\$217,143	\$165,643	\$181,104	\$132,397	\$183,243	1.1%

City of Lake Elmo
Budget 2011

Account Number	Description	2009 Amended Budget	2009 Actual	2010 Budget	2010 Year-to-Date (07/31/10)	2011 Preliminary Budget	2010 to 2011 Change
9360	Other Financing Uses						
	Transfers Out						
101-493-9360-47200	Transfers Out	\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%
	Total Transfers Out	\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%
9360	Total Other Financing Uses	\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%
Transfers Out Detail:							
	Donation Passed Through to Fall Festival Fund	\$7,500	\$7,500	\$0	\$8,000	\$8,000	N/A
	Close CDBG Fund	\$1,603	\$1,603	\$0	\$0	\$0	N/A
	Close Tablyn Park/Lake Elmo Heights Fund	\$95,632	\$95,632	\$0	\$0	\$0	N/A
	Infrastructure Reserve Fund (sealcoating)	\$100,000	\$100,000	\$0	\$0	\$100,000	N/A
	Vehicle Replacement Fund	\$0	\$0	\$68,850	\$68,850	\$8,000	-91.3%
	Radio Replacement Internal Service Fund	\$20,000	\$20,000	\$0	\$0	\$6,000	N/A
	Information Technology Replacement Fund	\$20,000	\$20,000	\$0	\$0	\$6,000	N/A
	FFE Replacement Fund	\$5,000	\$5,000	\$0	\$0	\$6,000	N/A
	Water Fund (offset future deficit cash balance)	\$0	\$0	\$50,000	\$50,000	\$50,000	0.0%
	Surface Water Fund (assist with deficit cash balance)	\$100,000	\$100,000	\$0	\$0	\$0	N/A
		\$349,735	\$349,735	\$118,850	\$126,850	\$182,000	53.1%

City of Lake Elsin
2011 Property Tax Levy Information

	Scenario:										Scenario:		
	A					B					C		
	Variable					Variable					Variable		
	Actual	Actual	Actual	Actual	Actual	Variable	Variable	Variable	Variable	Variable	Estimated	Estimated	Estimated
	2005	2006	2007	2008	2009	2010	2011	2011	2011	2011	Change	Change	Change
											10-11	10-11	10-11
Taxable Market Value:													
General Property	9,790,700	9,745,150	10,600,000	10,400,000	10,300,000	10,437,600	10,437,600	10,437,600	10,437,600	10,437,600	0.0%	0.0%	0.0%
Real Estate	920,720,000	1,007,653,000	1,130,400,000	1,130,225,000	1,197,674,100	1,190,765,800	1,132,449,900	1,132,449,900	1,132,449,900	1,132,449,900	-4.9%	-4.9%	-4.9%
Total Taxable Market Value	910,430,700	1,017,556,900	1,131,010,100	1,146,659,500	1,208,072,300	1,201,213,400	1,143,277,500	1,143,277,500	1,143,277,500	1,143,277,500	-4.9%	-4.9%	-4.9%
Tax Capacity:													
General Property	130,635	130,955	207,913	203,610	201,896	202,299	192,184	192,184	192,184	192,184	-5.0%	-5.0%	-5.0%
Real Estate	9,790,369	11,007,760	12,506,910	12,750,173	13,490,182	13,394,423	12,724,702	12,724,702	12,724,702	12,724,702	-5.0%	-5.0%	-5.0%
Total Tax Capacity	9,921,014	11,138,715	12,714,823	12,953,783	13,692,078	13,596,722	12,916,886	12,916,886	12,916,886	12,916,886	-5.0%	-5.0%	-5.0%
Less: Power Line	(726)	(719)	(605)	(605)	(591)	(591)	(644,579)	(644,579)	(644,579)	(644,579)	-5.0%	-5.0%	-5.0%
Less: MHHC Contribution	0	0	0	0	0	0	0	0	0	0	-5.0%	-5.0%	-5.0%
Less: Tax Increment Tax Capacity	0	0	0	0	0	0	0	0	0	0	-5.0%	-5.0%	-5.0%
Tax Capacity Used for Local Rate	9,434,542	10,575,264	12,016,358	12,056,689	12,766,684	12,560,838	11,951,796	11,951,796	11,951,796	11,951,796	-5.0%	-5.0%	-5.0%
Plus: Fiscal Disparities Distribution	497,188	534,305	697,461	697,461	835,719	835,585	644,579	644,579	644,579	644,579	-6.0%	-6.0%	-6.0%
Adjusted Net Tax Capacity	9,931,740	11,109,569	12,556,309	12,661,137	13,556,403	13,420,324	12,784,154	12,784,154	12,784,154	12,784,154	-4.7%	-4.7%	-4.7%
Tax Capacity Rates:													
City Local Tax Capacity Rate	13.275%	13.261%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	0.0%	0.0%	0.0%
Area Wide Tax Capacity Rate (Fiscal Disparities)	13.253%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	13.275%	0.0%	0.0%	0.0%
Taxes:													
Local Taxes	1,827,500	2,016,419	2,315,987	2,471,464	2,535,620	2,576,470	2,699,098	2,699,098	2,699,098	2,699,098	4.9%	3.3%	1.7%
Fiscal Disparities ***	98,059	103,551	112,613	126,136	172,353	168,876	170,461	170,461	170,461	170,461	2.1%	2.1%	2.1%
Estimated Net Levy	1,925,999	2,149,940	2,428,600	2,598,000	2,708,203	2,745,346	2,869,559	2,869,559	2,869,559	2,869,559	4.6%	3.2%	1.7%
Difference	0	0	0	0	0	0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
Actual Net Levy	1,925,999	2,149,940	2,428,600	2,598,000	2,708,203	2,745,346	2,869,559	2,869,559	2,869,559	2,869,559	4.6%	3.2%	1.7%
General Fund Levies:													
Regular Levy	1,629,067	1,830,669	2,051,847	2,221,486	2,332,130	2,360,780	2,409,967	2,409,967	2,409,967	2,409,967	2.1%	2.1%	2.1%
2009 MHHC Unemployment Recovery	0	0	0	0	0	0	0	0	0	0	-100.0%	-100.0%	-100.0%
2010 MHHC Unemployment Recovery	0	0	0	0	0	0	0	0	0	0	-100.0%	-100.0%	-100.0%
2011 MHHC Unemployment Recovery	0	0	0	0	0	0	0	0	0	0	-100.0%	-100.0%	-100.0%
Total General Fund Levy	1,629,067	1,830,669	2,051,847	2,221,486	2,332,130	2,360,780	2,409,967	2,409,967	2,409,967	2,409,967	2.1%	2.1%	2.1%
Debt Service Levies:													
2004A G.O. CIP Bonds	294,922	319,271	319,638	319,443	319,895	320,000	320,000	320,000	320,000	320,000	0.0%	0.0%	0.0%
2004A G.O. Equipment Certificates	0	0	57,115	56,071	56,188	56,716	56,118	56,118	56,118	56,118	-1.1%	-1.1%	-1.1%
2004A G.O. Equipment Certificates	0	0	0	0	0	0	0	0	0	0	-100.0%	-100.0%	-100.0%
2010 G.O. Improvement Bonds	0	0	0	0	0	0	57,994	57,994	57,994	57,994	17.4%	17.4%	17.4%
Total Debt Service Levies	294,922	319,271	376,753	376,514	376,073	376,716	384,656	384,656	384,656	384,656	17.4%	17.4%	17.4%
Actual Net Levy (including Fiscal Disparities)	1,925,999	2,149,940	2,428,600	2,598,000	2,708,203	2,745,346	2,869,559	2,869,559	2,869,559	2,869,559	4.6%	3.2%	1.7%
General Fund Local Tax Capacity Rate	16.405%	16.477%	16.284%	17.574%	17.118%	18.033%	19.556%	19.542%	19.521%	19.521%	8.4%	6.7%	8.2%
Special Levies Local Tax Capacity Rate	2.970%	2.974%	2.990%	2.979%	2.966%	2.946%	3.027%	3.025%	3.025%	3.025%	23.7%	23.6%	23.2%
	19.375%	19.351%	19.274%	20.553%	19.076%	20.479%	22.583%	22.567%	22.546%	22.546%	10.3%	8.7%	7.0%

*** Calculation based on Fiscal Disparities Distribution multiplied by prior year City Local Tax Capacity Rate

City of Lake Elmo
2011 Proposed Property Tax Scenario
Residential Homesteads

SCENARIO A
Levy to Levy Limit; Levy Back 2010 & 2011 Cuts; 2010 Bonds Over 10 Years

		2010	2011	Change
<u>Tax Rate:</u>	Variable	20.479%	22.583%	10.3%
<u>General Fund Levy:</u>				
Regular Levy	Variable	\$2,360,790	\$2,409,867	\$49,077
2008 MVHC Unallotment Recovery	Yes	\$19,365	\$0	(\$19,365)
2009 MVHC Unallotment Recovery	Yes	\$35,475	\$0	(\$35,475)
2010 MVHC Cut Recovery	Yes	\$0	\$37,518	\$37,518
2011 MVHC Cut Recovery	Yes	\$0	\$37,518	\$37,518
<u>Total General Fund Levy:</u>		\$2,415,630	\$2,484,903	\$69,273
<u>Debt Service Levies:</u>	Variable	\$327,716	\$384,656	\$56,940
<u>Total Levy:</u>		\$2,743,346	\$2,869,559	\$126,213

2010 CITY PROPERTY TAXES

Market Value 2010	Tax Capacity * 2010	City Local Tax Capacity Rate Pay 2010	City Property Taxes 2010
\$100,000	\$1,000	20.479%	\$205
\$300,000	\$3,000	20.479%	\$614
\$500,000	\$5,000	20.479%	\$1,024
\$700,000	\$7,500	20.479%	\$1,536

2011 CITY PROPERTY TAXES (WITH NO MARKET VALUE CHANGE)

Market Value 2011 <i>NO CHANGE</i>	Tax Capacity * 2011	City Local Tax Capacity Rate Pay 2011	City Property Taxes 2011	Property Taxes Increase (Decrease)	Percentage Tax Increase (Decrease)
\$100,000	\$1,000	22.583%	\$226	\$21	10.3%
\$300,000	\$3,000	22.583%	\$677	\$63	10.3%
\$500,000	\$5,000	22.583%	\$1,129	\$105	10.3%
\$700,000	\$7,500	22.583%	\$1,694	\$158	10.3%

2011 CITY PROPERTY TAXES (WITH 5.0% MARKET VALUE DECREASE)

Market Value 2011 <i>DECREASE OF -5.0%</i>	Tax Capacity * 2011	City Local Tax Capacity Rate Pay 2011	City Property Taxes 2011	Property Taxes Increase (Decrease)	Percentage Tax Increase (Decrease)
\$95,000	\$950	22.583%	\$215	\$10	4.8%
\$285,000	\$2,850	22.583%	\$644	\$29	4.8%
\$475,000	\$4,750	22.583%	\$1,073	\$49	4.8%
\$665,000	\$7,063	22.583%	\$1,595	\$59	3.8%

* Tax Capacity rates for residential homesteads are 1.00% of the first \$500,000 of market value, plus 1.25% of any market value over \$500,000

City of Lake Elmo
2011 Proposed Property Tax Scenario
Residential Homesteads

SCENARIO B
Levy to Levy Limit; Levy Back 2010 Cuts Only; 2010 Bonds Over 10 Years

		2010	2011	Change
Tax Rate:	Variable	20.479%	22.269%	8.7%
General Fund Levy:				
Regular Levy	Variable	\$2,360,790	\$2,409,867	\$49,077
2008 MVHC Unallotment Recovery	Yes	\$19,365	\$0	(\$19,365)
2009 MVHC Unallotment Recovery	Yes	\$35,475	\$0	(\$35,475)
2010 MVHC Cut Recovery	Yes	\$0	\$37,518	\$37,518
2011 MVHC Cut Recovery	No	\$0	\$0	\$0
Total General Fund Levy:		\$2,415,630	\$2,447,385	\$31,755
Debt Service Levies:	Variable	\$327,716	\$384,856	\$56,940
Total Levy:		\$2,743,346	\$2,832,041	\$88,695

2010 CITY PROPERTY TAXES

Market Value 2010	Tax Capacity * 2010	City Local Tax Capacity Rate Pay 2010	City Property Taxes 2010
\$100,000	\$1,000	20.479%	\$205
\$300,000	\$3,000	20.479%	\$614
\$500,000	\$5,000	20.479%	\$1,024
\$700,000	\$7,500	20.479%	\$1,536

2011 CITY PROPERTY TAXES (WITH NO MARKET VALUE CHANGE)

Market Value 2011 NO CHANGE	Tax Capacity * 2011	City Local Tax Capacity Rate Pay 2011	City Property Taxes 2011	Property Taxes Increase (Decrease)	Percentage Tax Increase (Decrease)
\$100,000	\$1,000	22.269%	\$223	\$18	8.7%
\$300,000	\$3,000	22.269%	\$668	\$54	8.7%
\$500,000	\$5,000	22.269%	\$1,113	\$89	8.7%
\$700,000	\$7,500	22.269%	\$1,670	\$134	8.7%

2011 CITY PROPERTY TAXES (WITH 5.0% MARKET VALUE DECREASE)

Market Value 2011 DECREASE OF -5.0%	Tax Capacity * 2011	City Local Tax Capacity Rate Pay 2011	City Property Taxes 2011	Property Taxes Increase (Decrease)	Percentage Tax Increase (Decrease)
\$95,000	\$950	22.269%	\$212	\$7	3.3%
\$285,000	\$2,850	22.269%	\$635	\$20	3.3%
\$475,000	\$4,750	22.269%	\$1,058	\$34	3.3%
\$665,000	\$7,063	22.269%	\$1,573	\$37	2.4%

* Tax Capacity rates for residential homesteads are 1.00% of the first \$500,000 of market value, plus 1.25% of any market value over \$500,000

City of Lake Elmo
2011 Proposed Property Tax Scenario
Residential Homesteads

SCENARIO C
Levy to Levy Limit; Levy Back 2010 & 2011 Cuts; 2010 Bonds Over 10 Years; Reduce 2004A Bonds Levy

		2010	2011	Change
<u>Tax Rate:</u>	Variable	20.479%	21.914%	7.0%
<u>General Fund Levy:</u>				
Regular Levy	Variable	\$2,360,790	\$2,409,867	\$49,077
2008 MVHC Unallotment Recovery	Yes	\$19,365	\$0	(\$19,365)
2009 MVHC Unallotment Recovery	Yes	\$35,475	\$0	(\$35,475)
2010 MVHC Cut Recovery	Yes	\$0	\$37,518	\$37,518
2011 MVHC Cut Recovery	Yes	\$0	\$37,518	\$37,518
<u>Total General Fund Levy:</u>		\$2,415,630	\$2,484,903	\$69,273
<u>Debt Service Levies:</u>	Variable	\$327,716	\$304,656	(\$23,060)
<u>Total Levy:</u>		\$2,743,346	\$2,789,559	\$46,213

2010 CITY PROPERTY TAXES

Market Value 2010	Tax Capacity * 2010	City Local Tax Capacity Rate Pay 2010	City Property Taxes 2010
\$100,000	\$1,000	20.479%	\$205
\$300,000	\$3,000	20.479%	\$614
\$500,000	\$5,000	20.479%	\$1,024
\$700,000	\$7,500	20.479%	\$1,536

2011 CITY PROPERTY TAXES (WITH NO MARKET VALUE CHANGE)

Market Value 2011 <i>NO CHANGE</i>	Tax Capacity * 2011	City Local Tax Capacity Rate Pay 2011	City Property Taxes 2011	Property Taxes Increase (Decrease)	Percentage Tax Increase (Decrease)
\$100,000	\$1,000	21.914%	\$219	\$14	7.0%
\$300,000	\$3,000	21.914%	\$657	\$43	7.0%
\$500,000	\$5,000	21.914%	\$1,096	\$72	7.0%
\$700,000	\$7,500	21.914%	\$1,644	\$108	7.0%

2011 CITY PROPERTY TAXES (WITH 5.0% MARKET VALUE DECREASE)

Market Value 2011 <i>DECREASE OF -5.0%</i>	Tax Capacity * 2011	City Local Tax Capacity Rate Pay 2011	City Property Taxes 2011	Property Taxes Increase (Decrease)	Percentage Tax Increase (Decrease)
\$95,000	\$950	21.914%	\$208	\$3	1.7%
\$285,000	\$2,850	21.914%	\$625	\$10	1.7%
\$475,000	\$4,750	21.914%	\$1,041	\$17	1.7%
\$665,000	\$7,063	21.914%	\$1,548	\$12	0.8%

* Tax Capacity rates for residential homesteads are 1.00% of the first \$500,000 of market value, plus 1.25% of any market value over \$500,000



MAYOR & COUNCIL COMMUNICATION

DATE: 09/07/2010
CONSENT
ITEM #: 8
MOTION *Resolution 2010-045*

AGENDA ITEM: Set Hearing Dates for Budget & Levy Discussion

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BMM*

REVIEWED BY: Joe Rigdon, KDV

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider setting the Truth in Taxation Public Meeting, as required by State law. The recommended motion to do so is as follows:

"Move to approve Resolution 2010-045 setting December 7th, 2010 at 7:00PM for the Budget and Levy discussion and time set aside to allow the public to speak."

BACKGROUND INFORMATION: The requirements to hold a special Truth in Taxation (TNT) public hearing, continuation hearing and levy adoption meeting have been recently repealed. Cities with a population over 500 are still required to hold a single meeting in which the public is allowed to speak and the budget and levy is discussed. This meeting may be part of a regular scheduled meeting however it must occur after 6:00PM.

The previous TNT Publication requirements have also been repealed. However, the meeting in which the levy and budget will be discussed still needs to be submitted to the County for publication on the tax parcel specific notices. The requirement for cities to hold a meeting on days other than the various taxing authorities had also been repealed.

STAFF REPORT: The repeal of previous requirements allows the City to conduct a meeting where the budget and levy will be discussed and the public will be allowed to speak at a regular scheduled City Council meeting. Staff recommends the fulfillment of this requirement on December 7th, 2010 at 7:00PM, as part of the regularly scheduled City Council meeting.

RECOMMENDATION: Based upon the above background information and staff report, it is recommended that the City Council approve Resolution 2010-045 setting December 7th, 2010 at 7:00PM for Budget and Levy discussion.

“Move to approve Resolution 2010-045 setting December 7, 2010 at 7:00PM for the Budget and Levy discussion and time set aside to allow the public to speak.

Alternatively, the City Council does have the authority to table this item for additional deliberation or select an alternative date at tonight’s meeting. However, action to set this date must be taken by September 15th, in order to comply with state law. As such, any delay or tabling of this action at tonight’s meeting will necessitate holding an Adjourned Meeting on September 14th. If the former action is undertaken (setting a different date), the appropriate action of the Council following such discussion would be:

“Move to approve Resolution 2010-045 setting _____, 2010 at _____ PM for the Budget and Levy discussion and time set aside to allow the public to speak.

ATTACHMENTS:

1. Resolution No. 2010-045

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....Finance Director
- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2010-045

**A RESOLUTION SETTING THE TRUTH IN TAXATION
PUBLIC HEARING DATES FOR THE 2011 TAX LEVY**

WHEREAS, the City is required to set a single meeting for discussion and final approval of the 2011 budget and tax levy; and

WHEREAS, the City will publish the date, time and location for the public meeting; and

WHEREAS, the public will be given the opportunity to speak

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the City of Lake Elmo has set December 7th, 2010 at 7:00 p.m. as the public meeting date for the final adoption of the 2011 tax levy and budget.

ADOPTED, by the Lake Elmo City Council on this, the 7th day of September, 2010.

Dean Johnston, Mayor

ATTEST:

Bruce A. Messelt
City Administrator

WASHINGTON COUNTY
PAYABLE 2011 TRUTH IN TAXATION
MAILING ADDRESSES & PUBLIC HEARING DATES
 Due: September 15, 2010
CITY OF LAKE ELMO

Mailing Address & Telephone Number	
This represents the mailing address, telephone and web-site that taxpayers will use to contact you with questions. Do not include staff names or titles. Each line may contain a maximum of 30 characters.	
As printed on the Payable 2010 notice: Line 1 CITY OF LAKE ELMO Line 2 3800 LAVERNE AVE Line 3 LAKE ELMO MN 55042 Line 4 651-777-5510 Line 5 WWW.LAKEELMO.ORG	
Information to be printed on the payable 2011 notice: If no changes to mailing address, check this box <input checked="" type="checkbox"/>	
Line 1:	
Line 2:	
Line 3:	
Line 4:	
Line 5:	

Budget & Tax Hearing Location & Date	
This represents the date, time and location of the hearing. Note: The jurisdiction title will print under the mailing address area and does not need to be repeated in this area. Each line may contain a maximum of 30 characters.	
As printed on the Payable 2010 notice: Line 1 DECEMBER 1, 2009 Line 2 7:00 PM Line 3 CITY COUNCIL CHAMBERS Line 4 3800 LAVERNE AVE N	
Information to be printed on the payable 2011 notice: If no changes to the hearing location, check this box <input checked="" type="checkbox"/>	
DATE*	DECEMBER 7, 2010
TIME*	7:00 PM
Line 3:	
Line 4:	
*Required	

If we have any questions, please indicate who we should contact:

Tom Bouthillet

Contact Name

(651) 777-5510

Phone Number

Please Return by September 15, 2010:

Washington County
 Dept of Property Records and Taxpayer Services - Taxation Division
 PO Box 6, 14949 62nd St N, Stillwater MN 55082

If you have questions:

Washington County - 651-430-6175
 Ask for the Taxation Division