

City of Lake Elmo
3800 Laverne Avenue North
Lake Elmo, Minnesota

March 23, 2010

7:00 p.m.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE:
- C. ATTENDANCE: ___ Johnston ___ DeLapp ___ Emmons, ___ Park ___ Smith
- D. APPROVAL OF AGENDA: (The approved agenda is the order in which the City Council will do its business.)
- E. ORDER OF BUSINESS: (This is the way that the City Council runs its meetings so everyone attending the meeting or watching the meeting understands how the City Council does its public business.)
- F. GROUND RULES: (These are the rules of behavior that the City Council adopted for doing its public business.)
- G. APPROVE MINUTES:
 - 1. Approval of the March 2, 2010 City Council minutes
- H. PUBLIC COMMENTS/INQUIRIES: In order to be sure that anyone wishing to speak to the City Council is treated the same way, meeting attendees wishing to address the City Council on any items NOT on the regular agenda may speak for up to three minutes.
- I. CONSENT AGENDA: (Items are placed on the consent agenda by City staff and the Mayor because they are not anticipated to generate discussion. Items may be removed at City Council's request.)
 - 2. Approve payment of disbursements and payroll
 - 3. Approve amended 2010 calendar of Lake Elmo City Council Meetings and Workshops
 - 4. Fall Festival Proclamation
 - 5. 2010 Seal Coat Project – Approval of Plans and Specs and Ordering Advertisement for Bids
- J. REGULAR AGENDA:
 - 6. 2010 Street & Water Quality Improvements Project – Results of Resident Curb Survey and Designation of the Curb Type
 - 7. Consider Resolution in Support of Infrastructure Grant
 - 8. Appointment to the Planning Commission

K. REPORTS AND ANNOUNCEMENTS:

(These are verbal updates and do not have to be formally added to the agenda.)

- Mayor and City Council
- Administrator
- City Attorney
- City Engineer
- Planning Director

L. Adjourn

****A social gathering may or may not be held at the Lake Elmo Inn following the meeting.****

City of Lake Elmo
City Council Meeting Minutes

March 2, 2010

Mayor Johnston called the meeting to order at 7:00 p.m.

PRESENT: Mayor Johnston and Council Members DeLapp, Emmons, Park and Smith.
Also Present: Administrator Messelt, Attorney Snyder, Planning Director Klatt, City Engineer Griffin, Finance Director Bouthilet and City Clerk Lumby.

APPROVAL OF AGENDA:

MOTION: Council Member DeLapp moved to approve the March 2, 2010 City Council Agenda as amended by moving Item No. 4 before Item No. 2. Council Member Smith seconded the motion. The motion passed 5-0.

GROUND RULES:

APPROVED MINUTES:

The February 16, 2010 City Council minutes were postponed.

PUBLIC COMMENTS/INQUIRIES: None

GOOD NEWS/GOOD PEOPLE:

Stuart Helgason, Computer Troubleshooters, is a 'Global' franchise, U.S. Corporate office in Atlanta, Georgia. Lake Elmo resident, Jack Magistad started CT in July of 2009 and their office is located at Brookfield II. CT offers a broad range of services (PC Tune Ups Windows 7 Upgrades, Clean up virus/malware infected PC's, off site 'secure' data back-ups) to businesses as well as homeowners.

South Washington Watershed District Update: Matt Moore

Matt Moore, South Washington Watershed District Administrator, provided the City Council with an update on the activities of the District. The Council asked questions. No Council action was recommended at this time.

CONSENT AGENDA:

MOTION: Council Member Smith moved to approve the Consent Agenda as presented. Council Member Park seconded the motion. The motion passed 5-0.

- Approve payment of disbursements and payroll in the amount of \$163,755.35.
- Approve the proposed Budget Adjustment and procurement and installation of upgraded water meters, as presented.

REGULAR AGENDA:

Rosalie E. Wahl Library Update

Bruce Messelt, City Administration, gave an update on communications with the Washington County library regarding the operation of the Rosalie W. Wahl Library. The building lease between Washington County and Jack/Gisela Lee will expire in July and the Council authorized the Administrator and City Attorney to develop a list of alternate service model options. Lake Elmo resident Paul Ryberg is no longer on the Washington County Library Board and has been replaced with a Woodbury resident.

State and Federal Legislative Issues Update:

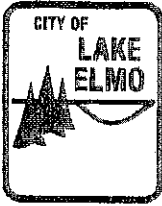
Administration Messelt reported on the current state and federal legislature issues.

No specific Council action was requested.

City Council Retreat Follow-Up:

Administrator Messelt recap the retreat held on February 26 and 27th at the Wildwood Lodge in Lake Elmo. The Council discussed potential next steps in the strategic planning process.

The Council adjourned the meeting at 8:20 p.m.



MAYOR & COUNCIL COMMUNICATION

DATE: 03/23/2010
CONSENT
ITEM #: 2
MOTION as part of Consent

AGENDA ITEM: Approve Disbursements and Payroll in the Amount of \$153,290.38

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BAW*

REVIEWED BY: City Staff

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements and payroll in the amount of \$153,290.38. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and payroll to be paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 6,948.01	Payroll Taxes to IRS 03/11/2010
ACH	\$ 1,114.27	Payroll Taxes to MN Dept. of Revenue 03/11/2010
DD2649 – DD2682	\$ 22,476.39	Payroll Dated 03/11/2010 (Direct Deposit)
35366 - 35375	\$ 17,860.58	Payroll Dated 03/11/2010
35376 – 35433	\$ 129,494.41	Accounts Payable Dated 03/23/2010
Total: \$ 153,290.38		

STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction

RECOMMENDATION: It is recommended that the City Council approve as part of its Consent Agenda proposed disbursements in the amount of \$153,290.38.

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

**“Move to approve the March 2nd, 2010 Disbursement and Payroll, as
Presented *[and modified]* herein.”**

ATTACHMENTS:

1. Accounts Payable Dated 03/23/2010

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

Accounts Payable Computer Check Proof List

User: Joan Z

Printed: 03/17/2010 - 10:07 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ACS 586	Animal Control Services Animal Control Services 2/1-2/28/10 Check Total:	592.00 592.00	03/16/2010	Check Sequence: 1 101-420-2700-43150	ACH Enabled: No
Vendor: ALPHAVID INV808055	Alpha Video & Audio Inc. 2 New Computer replacements PW Check Total:	1,198.10 1,198.10	03/16/2010	Check Sequence: 2 410-480-8000-45700	ACH Enabled: No
Vendor: ARAM 01NW3139 629-6935599 629-6935601 629-6938610 629-6940479 629-6943522 629-6945403	Aramark, Inc. Office Supplies Monthly rug service, station #1 Monthly rug service, station #2 Uniforms Linen City Hall Annex Uniforms Linen City Hall - Annex Check Total:	92.80 44.94 46.80 203.89 33.25 23.23 100.30 545.21	03/16/2010 03/16/2010 03/16/2010 03/16/2010 03/16/2010 03/16/2010 03/16/2010	Check Sequence: 3 101-410-1320-42000 101-420-2220-44010 101-420-2220-44010 101-430-3100-44170 101-410-1940-44010 101-430-3100-44170 101-410-1940-44010	ACH Enabled: No
Vendor: BELTRAME 03/09/10	Ben Beltrame Cabled Council Workshop 3/9/10 meeting Check Total:	55.00 55.00	03/16/2010	Check Sequence: 4 101-410-1450-43620	ACH Enabled: No
Vendor: BERKLEY 17540 17540	LEAGUE OF MN CITIES INSURANCE TRUST Annual Insurance - Volunteer Annual Insurance - Fall Festival Check Total:	620.00 225.00 845.00	03/16/2010 03/16/2010	Check Sequence: 5 101-410-1320-43610 204-450-5200-44300	ACH Enabled: No
Vendor: C&J CONS 02-2010	C & J Consulting Services, LLP Monthly Accounting Services - Feb 2010	1,362.50	03/16/2010	Check Sequence: 6 101-410-1520-43150	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,362.50			
Vendor: CARQUEST 2055-181978	Car Quest Auto Parts Front end Repair parts 98-1 Check Total:	148.64 148.64	03/16/2010	Check Sequence: 7 101-430-3120-42210	ACH Enabled: No
Vendor: CENCOLLE 00365318	Century College Firefighter Training Check Total:	2,800.00 2,800.00	03/16/2010	Check Sequence: 8 101-420-2220-44370	ACH Enabled: No
Vendor: COMCAST 02/27/2010	COMCAST Monthly Service Check Total:	7.88 7.88	03/16/2010	Check Sequence: 9 101-420-2220-44300	ACH Enabled: No
Vendor: COMPENSA 03/04/2010	Compensation Consultants, Ltd Monthly Admin Fee - March 2010 Check Total:	40.00 40.00	03/16/2010	Check Sequence: 10 101-410-1320-44300	ACH Enabled: No
Vendor: CTYBLOOM Feb 2010	City of Bloomington Lab Bacteria Testing Check Total:	40.00 40.00	03/16/2010	Check Sequence: 11 601-494-9400-42270	ACH Enabled: No
Vendor: CTYOAKDA 10000460-01	City of Oakdale Water Service 194 Check Total:	2,328.16 2,328.16	03/16/2010	Check Sequence: 12 601-494-9400-43820	ACH Enabled: No
Vendor: CTYROSEV 0010605 0010623	City of Roseville Monthly IT Services - March 2010 Upgrade Memory Check Total:	1,551.58 55.69 1,607.27	03/16/2010 03/23/2010	Check Sequence: 13 101-410-1450-43180 101-410-1450-43180	ACH Enabled: No
Vendor: ECKBERG 02 2010 102895	Eckberg Lamers Briggs Wolff Legal Services Criminal Legal Services - Civil Check Total:	3,795.07 3,354.40 7,149.47	03/16/2010 03/16/2010	Check Sequence: 14 101-420-2150-43045 101-410-1320-43040	ACH Enabled: No
Vendor: ENVENTIS 737500	ENVENTIS Telephone/Data Service - PW March 2010	444.67	03/16/2010	Check Sequence: 15 101-430-3100-43210	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
738507	Telephone/Data Service CH March 2010 Check Total:	529.12 973.79	03/16/2010	101-410-1940-43210	
Vendor:FASTENAL MNT1120311 MNT1120389	Fastenal Hardware Hardware Check Total:	73.53 42.25 115.78	03/16/2010 03/16/2010	Check Sequence: 16 101-430-3100-44040 101-430-3100-44040	ACH Enabled: No
Vendor:FIRE 8020	Fire Instruction & Rescue Educ Chimney fire simulator (correction) Check Total:	100.00 100.00	03/16/2010	Check Sequence: 17 101-420-2220-44370	ACH Enabled: No
Vendor:H & L 79943	H & L Mesabi corp Plow Blades and Bolts Check Total:	1,454.17 1,454.17	03/16/2010	Check Sequence: 18 101-430-3125-44040	ACH Enabled: No
Vendor:Hewlett 47174528	Hewlett Packard two new computers PW Check Total:	1,198.10 1,198.10	03/16/2010	Check Sequence: 19 410-480-8000-45700	ACH Enabled: No
Vendor:INTERSTA 34899	Interstate All Battery Ctr Batteries for SCBA's Check Total:	293.95 293.95	03/23/2010	Check Sequence: 20 101-420-2220-44040	ACH Enabled: No
Vendor:JOHNSBR 03/11/2010	Brian Johnson Reimbursement for expenses - B Johnson Check Total:	149.54 149.54	03/23/2010	Check Sequence: 21 101-420-2220-44370	ACH Enabled: No
Vendor:KDV 105718	Kern DeWenter Viere Ltd Financial Services - Feb 2010 Check Total:	4,198.50 4,198.50	03/16/2010	Check Sequence: 22 101-410-1520-43150	ACH Enabled: No
Vendor:LEOIL 02/28/10 11446 11447 644172, 643475 644172, 643475	Lake Elmo Oil, Inc. Fuel Fuel Fuel Fuel Fuel	264.62 514.24 1,858.77 32.35 30.00	03/16/2010 03/16/2010 03/16/2010 03/16/2010 03/16/2010	Check Sequence: 23 101-420-2220-42120 101-430-3120-42120 101-430-3120-42120 101-430-3120-42120 101-430-3120-42120	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,699.98			
Vendor:Lillie 03/08/2010	Lillie Suburban Newspapers Inc. Publish Ord 08/22 & 08/23 Check Total:	115.50 115.50	03/16/2010	Check Sequence: 24 101-410-1450-43510	ACH Enabled: No
Vendor:MALMQNOA 03/11/2010	Noah Malmquist Reimbursement for expenses N. Malmquist Check Total:	299.52 299.52	03/23/2010	Check Sequence: 25 101-420-2220-44370	ACH Enabled: No
Vendor:MARONEYS 331131 331131 331131 331131	Maroney's Sanitation, Inc Waste Removal - City Hall Waste Removal - Fire Waste Removal - Public Works Waste Removal - Parks Check Total:	103.66 45.62 198.87 198.87 547.02	03/16/2010 03/16/2010 03/16/2010 03/16/2010	Check Sequence: 26 101-410-1940-43840 101-420-2220-43840 101-430-3100-43840 101-450-5200-43840	ACH Enabled: No
Vendor:MATZEK 03/23/2010	Kelli Matzek Health Savings Reimbursement Check Total:	260.00 260.00	03/16/2010	Check Sequence: 27 101-000-0000-21710	ACH Enabled: No
Vendor:MENARDSO 34365 38005 42141	Menards - Oakdale Tax missed on original invoice Drill Bits, Grinder Wheels Broom Check Total:	1.60 76.80 10.64 89.04	03/16/2010 03/16/2010 03/23/2010	Check Sequence: 28 101-420-2220-44010 101-430-3100-42400 101-420-2220-44010	ACH Enabled: No
Vendor:MES 00152019-SNV	Municipal Emergency Services Replacement Wrenches Check Total:	41.65 41.65	03/23/2010	Check Sequence: 29 101-420-2220-42400	ACH Enabled: No
Vendor:METCOU 0000922724	Metropolitan Council Monthly Wastewater Service April 2010 Check Total:	1,374.96 1,374.96	03/16/2010	Check Sequence: 30 602-495-9450-43820	ACH Enabled: No
Vendor:MFRA 66520	McCombs Frank Roos Assoc Inc. Planning Services	711.00	03/16/2010	Check Sequence: 31 101-410-1910-43150	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	711.00			
Vendor:MNDOHEDU 1st Qtr	Minnesota Dept. of Health 1st Quarter Water Supply Connect Fee Check Total:	1,499.00 1,499.00	03/16/2010	Check Sequence: 32 601-494-9400-43820	ACH Enabled: No
Vendor:MNFIAM 894	MnFIAM 7 sets of books building const class Check Total:	635.91 635.91	03/16/2010	Check Sequence: 33 101-420-2220-44350	ACH Enabled: No
Vendor:MORTON 332436	MORTON SALT Road Salt Check Total:	14,558.07 14,558.07	03/16/2010	Check Sequence: 34 101-430-3125-42290	ACH Enabled: No
Vendor:MSFCB 248	MN Fire Service Cert. Board FFII Test Fee A. Friedrich, T. Steinman Check Total:	140.00 140.00	03/16/2010	Check Sequence: 35 101-420-2220-44370	ACH Enabled: No
Vendor:NUFORM 1474 1474	NUFORM Graphics Trail Signs Use Tax Payable Check Total:	369.79 -23.79 346.00	03/16/2010 03/16/2010	Check Sequence: 36 410-480-8000-45700 101-000-0000-20201	ACH Enabled: No
Vendor:ONECALL 0020619	Gopher State One-Call One Call Concepts, Inc Line locates - February 2010 Check Total:	44.95 44.95	03/16/2010	Check Sequence: 37 101-430-3100-43150	ACH Enabled: No
Vendor:PIITNEYRE 03/17/2010	Pitney Bowes Reserve Account Postage Check Total:	500.00 500.00	03/23/2010	Check Sequence: 38 101-410-1320-43220	ACH Enabled: No
Vendor:PLANTH 966-10	PLANT HEALTH ASSOCIATES, INC Forester Services - February 2010 Check Total:	1,248.00 1,248.00	03/16/2010	Check Sequence: 39 101-430-3250-43150	ACH Enabled: No
Vendor:PLUNKETT 1535386	Plunkett's Pest Control Pest Control Service - City Hall	80.16	03/16/2010	Check Sequence: 40 101-410-1940-44010	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	80.16			
Vendor:PRESS 03/02/10 03/08/10	Steven Press Council Meeting Cabled 3/2/10 PZ meeting 3/8/2010 Check Total:	58.88 58.88 117.76	03/16/2010 03/16/2010	Check Sequence: 41 101-410-1450-43620 101-410-1450-43620	ACH Enabled: No
Vendor:REGIONSH 767497	Regions Hospital EMS Annual renewal for 1/4rly EMS training Check Total:	2,808.00 2,808.00	03/16/2010	Check Sequence: 42 101-420-2220-44370	ACH Enabled: No
Vendor:RIVRCOOP 02/28/10 02/28/10	River Country Cooperative Fuel Car Washes Check Total:	206.50 23.56 230.06	03/16/2010 03/16/2010	Check Sequence: 43 101-420-2220-42120 101-420-2220-44040	ACH Enabled: No
Vendor:RUD 03/23/2010 03/23/2010 03/23/2010	Diane Prince-Rud Cleaning City hall & Annex Cleaning Fire Hall Use Tax Check Total:	342.00 256.50 -38.50 560.00	03/16/2010 03/16/2010 03/16/2010	Check Sequence: 44 101-410-1940-44010 101-420-2220-44010 101-000-0000-20201	ACH Enabled: No
Vendor:S&T O1NW2686	S&T Office Products, Inc. Office Supplies Check Total:	62.17 62.17	03/16/2010	Check Sequence: 45 101-410-1320-42000	ACH Enabled: No
Vendor:SAMSCULUB 03/06/2010	Sam's Club Video Camera for Training Check Total:	203.10 203.10	03/16/2010	Check Sequence: 46 101-420-2220-45800	ACH Enabled: No
Vendor:STILLMOT CTCS102000	Stillwater Motors Oil change and tire rotation Check Total:	29.51 29.51	03/16/2010	Check Sequence: 47 101-420-2220-44040	ACH Enabled: No
Vendor:TASCH 48981	T.A. Schifsky & Sons Inc Asphalt Check Total:	183.40 183.40	03/16/2010	Check Sequence: 48 101-430-3120-42240	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: TDS					
651-779-8882	TDS METROCOM - LLC			Check Sequence: 49	ACH Enabled: No
	Analog Lines - Fire	156.61	03/16/2010	101-420-2220-43210	
651-779-8882	Analog Lines - PW	155.36	03/16/2010	101-430-3100-43210	
651-779-8882	Analog Lines - Lift Station Alarms	104.52	03/16/2010	602-495-9450-43210	
651-779-8882	Alarm - Well House #2	42.16	03/16/2010	601-494-9400-43210	
	Check Total:	458.65			
Vendor: TKDA					
000201000385	TKDA, Inc.			Check Sequence: 50	ACH Enabled: No
000201000386	Development - Whistling Valley III	92.57	03/23/2010	203-490-9070-43030	
000201000387	Development - Sanctuary	763.69	03/23/2010	203-490-9070-43030	
000201000388	SW Area Water System Extension	5,882.59	03/23/2010	601-494-9400-43030	
000201000389	Surface Water Management Plan	2,245.29	03/23/2010	603-496-9500-43030	
000201000390	2009 Street Improvement Final Design	591.80	03/23/2010	415-480-8000-43030	
000201000391	LE 2010 Street & Water Quality	4,324.58	03/23/2010	417-480-8000-43030	
000201000391	General Engineering	347.13	03/23/2010	101-420-2400-43030	
000201000391	General Engineering	92.57	03/23/2010	101-430-3100-43030	
000201000391	General Engineering	3,070.61	03/23/2010	101-410-1930-43030	
000201000392	General Engineering - VRA	2,790.66	03/23/2010	601-494-9400-43030	
000201000392	General Engineering - VRA	277.70	03/23/2010	602-495-9450-43030	
000201000392	General Engineering - VRA	231.42	03/23/2010	404-480-8000-43030	
000201000392	General Engineering - VRA	4,932.05	03/23/2010	409-480-8000-43030	
000201000392	General Engineering - VRA	671.12	03/23/2010	101-410-1910-43030	
000201000392	General Engineering - VRA	624.83	03/23/2010	603-496-9500-43030	
000201000392	General Engineering - VRA	347.13	03/23/2010	101-420-2400-43030	
000201000393	Fire Station 1 & 2	479.17	03/23/2010	101-410-1930-43030	
000201000394	TH 5 & Janaca Ave Roundabout	5,684.33	03/23/2010	417-480-8000-43030	
000201000395	LE City Hall Improvements	544.04	03/23/2010	411-480-8000-45200	
000201000396	LE 2010 Sealcoat	1,505.85	03/23/2010	409-480-8000-43030	
	Check Total:	35,499.13			
Vendor: UMBIOSAG					
03/23/10	U of M Biosystems & Ag Eng			Check Sequence: 51	ACH Enabled: No
	Erosion & Stormwater Certification	130.00	03/16/2010	101-420-2400-44370	
	Check Total:	130.00			
Vendor: VISALE40					
8040	VISA			Check Sequence: 52	ACH Enabled: No
8040	Graphics Software	73.00	03/16/2010	101-410-1450-43180	
8040	Software Windows Upgrade PW	17.67	03/16/2010	101-430-3100-42000	
8040	Annual Credit Card Fee	15.00	03/16/2010	101-410-1320-44300	
8040	First Aid Kits - Fire Stations	63.38	03/16/2010	101-420-2220-44040	
8040	First Aid Kits - City Hall & Annex	63.37	03/16/2010	101-410-1940-44040	
	Check Total:	232.42			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: WASHACC 65696	Washington County Audit Report Check Total:	35.00 35.00	03/16/2010	Check Sequence: 53 101-410-1520-44300	ACH Enabled: No
Vendor: WASHTAX 1721	Washington County Vacation recording Check Total:	46.00 46.00	03/16/2010	Check Sequence: 54 101-410-1450-43510	ACH Enabled: No
Vendor: WILDWOOD 1229	WILDWOOD LODGE Council Retreat Conference Room Check Total:	745.71 745.71	03/23/2010	Check Sequence: 55 101-410-1110-44370	ACH Enabled: No
Vendor: XCEL	Xcel Energy			Check Sequence: 56	ACH Enabled: No
51-4504807-7	Lift Station	78.46	03/16/2010	602-495-9450-43810	
51-4504807-7	Traffic Lights	28.31	03/16/2010	101-430-3160-43810	
51-4504807-7	Lights at Legion Park	553.89	03/16/2010	101-450-5200-43810	
51-4572945-7	Street Lights	30.61	03/16/2010	101-430-3160-43810	
51-4576456-3	Fire Station 2	1,092.45	03/16/2010	101-420-2220-43810	
51-4580376-5	Traffic Lights	27.65	03/16/2010	101-430-3160-43810	
51-4580376-5	City Hall	1,118.69	03/16/2010	101-410-1940-43810	
51-4733556-8	Tennis Courts	9.16	03/16/2010	101-450-5200-43810	
51-5044219-0	Parks Bldg	316.22	03/16/2010	101-450-5200-43810	
51-5275289-3	Pebble Park	8.45	03/16/2010	101-450-5200-43810	
51-5356323-8	Wells 1 & 2	1,267.08	03/16/2010	601-494-9400-43810	
51-5522332-2	Traffic Lights	39.09	03/16/2010	101-430-3160-43810	
51-5747685-4	Arts Center	179.62	03/16/2010	101-450-5200-43810	
51-5916043-7	Lift Station	17.01	03/16/2010	602-495-9450-43810	
51-6429583-8	Lift Station	14.74	03/16/2010	602-495-9450-43810	
51-6433976-2	Fire Station 1	561.72	03/16/2010	101-420-2220-43810	
51-6625457-1	Legion Park	303.24	03/16/2010	101-450-5200-43810	
51-6736544-2	Street Lights	1,860.08	03/16/2010	101-430-3160-43810	
51-6928283-3	Street Lights	25.36	03/16/2010	101-430-3160-43810	
51-6956201-4	VFW Ballfield lights	46.56	03/16/2010	101-450-5200-43810	
51-7538112-1	Public Works	2,978.87	03/16/2010	101-430-3100-43810	
51-8126093-5	Water Tower 2	120.47	03/16/2010	601-494-9400-43810	
51-8711719-3	Speed Sign Hwy 5	10.39	03/16/2010	101-430-3160-43810	
	Check Total:	10,688.12			
Vendor: YOCUM 184687	Yocum Oil Company, Inc. Bulk Oil Tanks	118.40	03/16/2010	Check Sequence: 57 101-430-3100-44010	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	118.40			
Vendor:ZACK 25224	Zack's, Inc. Flat Towels	119.97	03/16/2010	Check Sequence: 58 101-410-1940-42110	ACH Enabled: No
25224	Towels, floor drive, gloves, TP, Glasses	229.91	03/16/2010	101-430-3100-42150	
	Check Total:	349.88			
	Total for Check Run:	104,891.13			
	Total Number of Checks:	58			



MAYOR & COUNCIL COMMUNICATION

DATE: 3/23/2010
CONSENT
ITEM #: 3
MOTION *as part of Consent Agenda*

AGENDA ITEM: Approve Amendment to 2010 Calendar of Lake Elmo City Council Meetings and Workshops

SUBMITTED BY: Sharon Lumby, City Clerk

THROUGH: Bruce Messelt, City Administrator *BAW*

REVIEWED BY: Bruce Messelt, City Administrator

SUMMARY AND ACTION REQUESTED: On December 15, 2009, the City Council approved the 2010 Calendar of City Council Meetings and Workshops. However, recent changes in state law necessitate revision of this Calendar to accommodate the new Primary Election date. The recommended motion, included as part of tonight's *Consent Agenda*, to act on this is as follows:

SUGGESTED MOTION: *"Move to approve the amended 2010 Calendar Lake Elmo City Council Meetings and Workshops"*

BACKGROUND INFORMATION: Governor Pawlenty has signed the bill changing the Primary Election from September 15 to August 10, 2010. Therefore, the City Council is being asked to approve the amended calendar of meetings.

This change will adjust the original August 10th Workshop to Wednesday, August 11th and the originally-scheduled September 15th Workshop back to Tuesday, September 14th.

STAFF REPORT AND RECOMMENDATION: The recommended motion, included as part of tonight's consent Agenda, to act on this is as follows:

"Move to approve the amended 2010 Calendar Lake Elmo City Council Meetings and Workshops"

Alternatively, the City Council may elect to remove this item from the Consent Agenda and provide staff different instructions or direct certain additional effort be undertaken with respect to this proposed action.

ATTACHMENTS: Amended 2010 Calendar of Lake Elmo City Council Meetings and Workshops

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Removal from Consent Mayor & City Council
- Staff Presentation City Clerk
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

**2010 CALENDAR OF LAKE ELMO CITY COUNCIL
MEETINGS AND WORKSHOPS***

(The Mayor and Council have the right to add or cancel meetings.)

January 12 – City Council
January 19 – Workshop
January 26 – City Council

February 3 – City Council
(Precinct Caucus – February 2)
February 9 – Workshop
February 16 – City Council

March 2 – City Council
March 9 – Workshop
March 23 – City Council

April 6 – City Council
April 13 – Workshop
April 20 – City Council

May 4 – City Council
May 11 – Workshop
May 18 – City Council

June 1 – City Council
June 8 – Workshop
June 15 – City Council

July 6 – City Council
July 13 – Workshop
July 20 – City Council

August 4 – City Council
(Primary Election - August 10)
August 11 – Workshop
August 17 – City Council

September 7 – City Council
September 14 – Workshop
September 21 – City Council

October 5 – City Council
October 12 – Workshop
October 19 – City Council

November 3 – City Council
(General Election – November 2nd)
November 9 – Workshop
November 16 – City Council

December 7 – City Council
December 14 – Workshop
December 21 – City Council

***7:00 p.m. City Council meetings
6:30-8:30 p.m. Workshops**



MAYOR & COUNCIL COMMUNICATION

DATE: 3/23/2010
CONSENT
ITEM #: 4
MOTION *as part of Consent Agenda*

AGENDA ITEM: Fall Festival Proclamation and Budget Adjustment

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: City Staff

SUMMARY AND ACTION REQUESTED: The City Council is asked to consider approving Resolution 20101-011 proclaiming Saturday, September 18th, 2010 as the 3rd Annual Lake Elmo Fall Festival and authorizing the transfer of \$8,000 from the General Fund Donation Account to the Fall Festival Transfer In Account. The suggested motion, included as part of tonight's Consent Agenda is as follows:

SUGGESTED MOTION: "Move to approve Resolution 2010-011 proclaiming September 18th 2010 as the 3rd Annual Lake Elmo Fall Festival and authorize the transfer of \$8,000 from the General Fund Donation Account to the Fall Festival Transfer In Account."

BACKGROUND INFORMATION: At the January 26th City Council Meeting, the Lake Elmo Jaycees presented a check to the City in the total amount \$8,000 from its charitable gambling proceeds. For the past few years, these funds were used to recognize the efforts of the City volunteers and to cover some of the Fall Festival activities.

Last year, many volunteers and family members participated in the Fall Festival activities and were acknowledged publicly for their efforts. They were also given a twenty-five dollar Gift Certificate from the Lake Elmo Inn. Plans are currently underway for the 3rd Annual Fall Festival with similar activities and a volunteer recognition program. The Fall Festival Committee is asking that the 2010 charitable gambling proceeds be dedicated to the Fall Festival events.

STAFF REPORT: The Fall Festival Committee conducted its first 2010 meeting on February 25th. Current plans call for the 3rd Annual Fall Festival to be very similar to the 2009 Fall Festival. Highlight events will include a parade; face painting, inflatable jumpers, firefighter water ball competition, a pet show, a pig roast and a live band. Volunteers will be acknowledged

publicly and will be handed a \$25.00 Gift Certificate. The event will be held on Saturday, September 18th with a kick-off pancake breakfast at Fury Motors car dealership.

RECOMMENDATION: It is recommended that the City Council approve Resolution 20101-011 proclaiming Saturday, September 18th, 2010 as the 3rd Annual Lake Elmo Fall Festival and authorize a transfer of \$8000.00 from the General Fund Donation account to the Fall Festival Transfers in account. The suggested motion, included as part of tonight's Consent Agenda is:

"Move to approve Resolution 2010-011 proclaiming September 18th 2010 as the 3rd Annual Lake Elmo Fall Festival and authorize the transfer of \$8,000 from the General Fund Donation Account to the Fall Festival Transfer In Account."

Alternatively, the City Council may elect to remove this item from the Consent Agenda and provide staff different instructions or direct certain additional effort be undertaken with respect to this proposed action.

ATTACHMENTS:

1. Resolution 2010-011
2. Budget Adjustment Form

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Removal from Consent Mayor & City Council
- Staff Presentation Tom Bouthilet
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

**CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2010-011

**A RESOLUTION PROCLAIMING
THE 3rd ANNUAL LAKE ELMO FALL FESTIVAL**

WHEREAS, the City has many volunteers who serve countless hours to make the City of Lake Elmo a better place to live and work,

WHEREAS, the City acknowledges their commitment and dedication,

WHEREAS, the City wishes to express appreciation for their efforts,

WHEREAS, the City also celebrates "Community" by bringing families, friends and neighbors together to enjoy many festivities,

NOW, THEREFORE, I, Dean A Johnston, Mayor of Lake Elmo, do hereby proclaim Saturday, September 18th, 2010 as the 3rd Annual Lake Elmo Fall Festival.

Date: _____, 2010

CITY OF LAKE ELMO

By: _____

Dean A. Johnston
Mayor

ATTEST:

Bruce A. Messelt
City Administrator



BUDGET ADJUSTMENT - 2010

DATE: 3/23/2010 ACTIVITY # 2010 - 004

DESCRIPTION: To transfer \$8000.00 from the General Fund Donations account to the

Fall Festival Transfers In account.

TYPE OF ACTIVITY:

☒ **TRANSFER OF FUNDS**

FROM ACCOUNT # 101-000-0000-36230 General Fund Donations AMOUNT: \$8000.00

TO ACCOUNT # 204-000-0000-39200 Fall Festival Transfers In AMOUNT: \$8000.00

PURPOSE: To assist funding the 3rd Annual Fall Festival activities.

☐ **BUDGET ADJUSTMENT/DESIGNATION**

FROM ACCOUNT # _____ AMOUNT: _____

PURPOSE: _____

DESIGNATION/NEW ACCOUNT # _____

☐ **OTHER**

FROM ACCOUNT # _____ AMOUNT: _____

PURPOSE: _____

City
Approval:

Honorable Dean Johnston, Mayor
(on Behalf of City Council)

Bruce Messelt, Administrator
(Attest)



MAYOR & COUNCIL COMMUNICATION

DATE: 3/23/2010
CONSENT
ITEM #: 5
RESOLUTION *As part of Consent*

AGENDA ITEM: 2010 Seal Coat Project – Approval of Plans and Specifications and Ordering Advertisement for Bids

SUBMITTED BY: Ryan Stempiski, Assistant City Engineer

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Jack Griffin, City Engineer
Tom Bouthilet, Finance Director
Mike Bouthilet, Public Works Superintendent

SUMMARY AND ACTION REQUESTED: At the February 3rd, 2010 Council Meeting, the City Council ordered the preparation of Plans and Specifications for the 2010 Seal Coat Project. At this time, these have been completed and Staff is requesting approval of the Plans and Specifications and authorization to order the advertisement for bids. The recommended motion to act on this, included in approval of the Consent Agenda, is as follows:

SUGGESTED MOTION: "Move to approve Resolution No. 2010-010 Approving the Plans and Specifications for the 2010 Seal Coat Project and Ordering the Advertisement for Bids."

BACKGROUND INFORMATION: Routine crack sealing and seal coating of the City's bituminous roadways are an essential component of the annual street maintenance program. In 2009, the City completed a crack seal project in the amount of \$28,214 to prepare the designated City streets for seal coating. The 2010 Seal Coat Project now provides the design documents for seal coating these same street segments to complete the maintenance process.

The improvements proposed herein are a continuance of the City's adopted 5-Year Capital Improvement Program (CIP) which provides an average annual maintenance budget of \$125,000. The project consists of crack sealing the 2009 and 2010 CIP street segments in 2009, and seal coating these streets in 2010 (see attached project location map).

STAFF REPORT: The project consists of a typical seal coat treatment for the 2009 and 2010 CIP Street segments as shown on the attached project location map with one exception. The

crack seal and seal coat maintenance for Jamaca Avenue has been deferred until the year following the completion of the MPCA Landfill Project.

The engineer's construction estimate for the 2010 Seal Coat Project is \$200,000. When combined with the 2009 Crack Seal Project amount of \$28,214, the total estimated maintenance program costs for 2009 and 2010 will remain within the \$250,000 budget (\$125,000 per year).

A project schedule has been attached. With the approval of the Plans and Specifications tonight, contractor bids will be received on April 28, 2010 and Staff will make a recommendation for the award of the contract at the May 4, 2010 City Council Meeting. The Specifications require the work to be substantially completed by July 30, 2010 with the excess rock material to be swept and removed by August 18, 2010.

RECOMMENDATION: Based upon the above background information and staff report, it is recommended that the City Council approve Plans and Specifications and order the advertisement for bids of the project. As part of its approval of tonight's consent Agenda, the Council will be undertaking the following action:

“Move to approve Resolution No. 2010-010 Approving the Plans and Specifications for the 2010 Seal Coat Project and Ordering the Advertisement for Bids.”

Alternatively, the City Council may elect to remove this item from the Consent Agenda and provide staff different direction or direct certain additional effort be undertaken with respect to this proposed action.

ATTACHMENTS: (3)

1. Resolution No. 2010-010
2. Project Location Map
3. Project Schedule

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Removal from Consent Mayor & City Council
- Staff Presentation City Engineer
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2010-010

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND
ORDERING ADVERTISEMENT FOR BIDS FOR THE 2010 SEALCOAT
PROJECT**

WHEREAS, pursuant to resolutions passed by the council on February 3, 2010, TKDA, Inc. was directed to prepare plans and specifications for the 2010 Sealcoat Project;

WHEREAS, TKDA has completed the plans and specifications for these improvements and has presented them to the City Council for approval on March 23, 2010;

NOW, THEREFORE, BE IT RESOLVED,

- 1. Such plans and specifications, a copy of which is on file at Lake Elmo City Hall and made a part hereof, are hereby approved.*
- 2. The City Clerk shall prepare and cause to be inserted in the official paper and in the Construction Bulletin an advertisement for bids upon the making of such improvements under such approved plans and specifications. The advertisement shall be published for at least 21 days, shall specify the work to be done, and shall state that sealed bids provided to the City Clerk prior to the specified bid date and time and accompanied by a bid bond or cashier's check made payable to the City of Lake Elmo in an amount not less than 5% of the amount of such bid will be considered.*

Date: _____, 2010

CITY OF LAKE ELMO

By: _____

Dean A. Johnston
Mayor

ATTEST:

Bruce A. Messelt
City Administrator

**CITY OF LAKE ELMO
2010 SEAL COAT PROJECT**

PROPOSED PROJECT SCHEDULE

February 3, 2010	Council orders TKDA to prepare Plans and Specs
March 16, 2010	Presentation of Plans and Specs to the City Council. Council approves Plans and Specifications and orders advertisement for Bids
March 26, 2010	Placement of Advertisement for Bids - Construction Bulletin. Publication date of March 31 and April 7
March 30, 2010	Placement of Advertisement for Bids – Oakdale-Lake Elmo Review. Publication date of April 5 and April 12
April 28, 2010	Receive and review Contractor bids
May 4, 2010	City Council accepts bids and awards contract
May 7, 2010	Process and send out Contract Documents.
May 21, 2010	Receipt of Contractor's Bonds / Legal Review & Issue Notice to Proceed.
June 8, 2010	Conduct Pre-construction Meeting
July 30, 2010	Substantial Completion
August 18, 2010	Final Completion (Includes sweeping and clean up)



MAYOR & COUNCIL COMMUNICATION

DATE: 3/23/10
REGULAR
ITEM #: 6
MOTION

AGENDA ITEM: 2010 Street & Water Quality Improvements Project – Results of Resident Curb Survey and Designation of the Curb Type

SUBMITTED BY: Ryan Stempski, Assistant City Engineer

THROUGH: Bruce A. Messelt, City Administrator *BAM*

REVIEWED BY: Jack Griffin, City Engineer

SUMMARY AND ACTION REQUESTED: At the January 26, 2010 Public Hearing for the 2010 Street & Water Quality Improvements project, the City Council directed Staff to send out a survey to solicit resident preference between the installation of new bituminous curb or new concrete curb. The survey was sent out to all residents directly abutting the proposed project and to residents adjacent to the streets that will be improved.

The survey produced a 58% response rate, ranging from 46% to 73% depending upon the neighborhood improvement area. The detailed survey results are included in Attachment No. 1. The majority of the residents on Jane Road and Isle Avenue prefer concrete curb. The majority of the residents on 53rd Street and 57th Street prefer bituminous curb. Based upon these results, the recommended motion to act on this is as follows:

SUGGESTED MOTION: "Move to direct staff to replace the existing bituminous curb with concrete curb on Jane Road and Isle Avenue; and new bituminous curb on 53rd Street and 57th Street"

BACKGROUND INFORMATION: Following public input and discussion, the Council directed at its January 26th Meeting that staff further evaluate what type of curb to install (bituminous or concrete) for the 2010 Street and Water Quality Improvement project. Council directed Staff to conduct a resident survey from both the abutting property owners in the immediate project area and the residents adjacent to the project area.

Each resident received a survey to fill out and return (see Attachments Nos. 2 and 3). Residents were asked to provide their address, circle their preference of curb (bituminous or concrete), and provide any comments they had regarding their choice.

STAFF REPORT: A total of 69 surveys were sent out to property owners on all four street project areas, of which 52 were properties that will be assessed for the proposed improvements, and 17 were adjacent properties to the project area. A total of 40 responses were received, a 58% response rate. Results showed that the majority of the residents on Jane Road and Isle Avenue preferred concrete curb and the majority of residents on 53rd Street and 57th Street preferred bituminous curb.

Based on these results, it is recommended that Jane Road and Isle Avenue North be constructed with concrete curb and 53rd Street and 57th Street be constructed with bituminous curb. Using bituminous curb along 53rd Street and 57th Street will better match the curb line into the adjacent neighborhoods to create a continuous look and character. Whereas Jane Road and Isle Avenue are both isolated cul-de-sac neighborhoods that can accommodate a change to concrete curb without impacting adjacent future projects. Therefore, staff sees no problems with moving forward with the consensus of the resident survey results.

RECOMMENDATION: It is recommended that the existing bituminous curb be replaced with concrete curb on Jane Road and Isle Avenue; and that the existing bituminous curb be replaced with new bituminous curb on 53rd Street and 57th Street. The suggested motion to accomplish this is as follows:

“Move to direct staff to replace the existing bituminous curb with concrete curb on Jane Road and Isle Avenue; and new bituminous curb on 53rd Street and 57th Street”

Alternatively, the City Council may direct the existing bituminous curb within the 2010 Street & Water Quality Improvements project to be replaced with either concrete or bituminous curb.

ATTACHMENTS: (3)

1. Curb Survey Results – Summary and Detail
2. Survey Sent to Residents abutting the 2010 Street & Water Quality Improvements project
3. Survey Sent to Residents adjacent to the project

SUGGESTED ORDER OF BUSINESS:

- Introduction of ItemCity Administrator
- Report/Presentation..... City Engineer
- Questions from Council to Staff.....Mayor Facilitates
- Public Input, if AppropriateMayor Facilitates
- Call for MotionMayor & City Council
- Discussion.....Mayor & City Council
- Action on Motion.....Mayor Facilitates

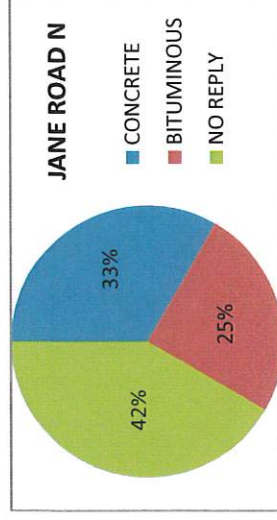
RESIDENT CURB SURVEY

2010 Street & Water Quality Improvement Project
City of Lake Elmo, Minnesota
TKDA Project No. 14504.001

3/12/2010

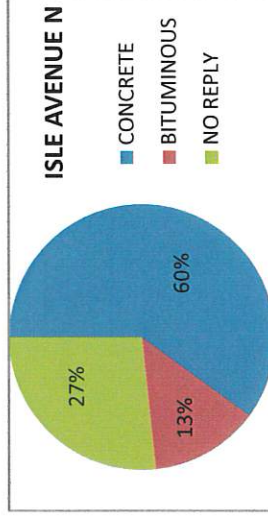
JANE ROAD NORTH - 58% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	12	0	12
CONCRETE	4	N/A	4
BITUMINOUS	3	N/A	3
NO REPLY	5	N/A	5



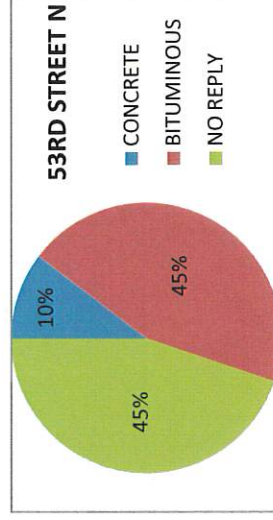
ISLE AVENUE NORTH - 73% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	15	0	15
CONCRETE	9	N/A	9
BITUMINOUS	2	N/A	2
NO REPLY	4	N/A	4



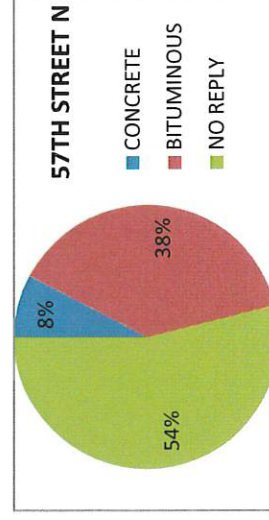
53RD STREET NORTH - 55% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	20	9	29
CONCRETE	2	1	3
BITUMINOUS	12	1	13
NO REPLY	6	7	13



57TH STREET NORTH - 46% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	5	8	13
CONCRETE	0	1	1
BITUMINOUS	4	1	5
NO REPLY	1	6	7





City of Lake Elmo

3800 Laverne Avenue North • Lake Elmo, MN 55042 • www.lakeelmo.org
Phone: (651) 777-5510 • Fax: (651) 777-9615

February 12th, 2010

2010 Project Resident
2010 Street and Water Quality Improvements
Lake Elmo, Minnesota 55042

Re: 2010 Project Resident Survey: Bituminous Versus Concrete Curb

Dear 2010 Project Resident:

At its January 26th, 2010, City Council Meeting, a Public Hearing was held for the 2010 Street and Water Quality Improvements. The Council ordered the improvements and the preparation of plans and specifications for the project; pending a final decision on a preferred material for street curbs.

As a follow-up to this action, the Council directed Lake Elmo City Staff to complete a survey of affected residents to identify whether a clear preference exists regarding installation of new concrete curbs or new bituminous curbs. It should be noted that: (1) the City does not believe any existing curbs, if present at all, can be salvaged; and (2) that either curb material and design will follow the low, angular profile (similar to a driveway entrance) found throughout the City. Here is a brief summary of the identified advantages and disadvantages of both products:

Bituminous (i.e. asphalt) Curbs - New bituminous curb would generally match the existing curb currently in place in many areas of the City and would result in lower initial construction costs and assessments (see the attached cost breakdown). Bituminous curb does provide an acceptable product to minimize erosion of front yards and effectively drain surface water runoff. Bituminous curb allows for shorter construction duration, since it does not have a 5 to 7 day curing period as concrete does.

Concrete Curbs - New concrete curb provides superior strength and durability. Concrete lasts longer, resulting in lower future construction costs and assessments (when the curb can typically be left in place). Concrete provides better edge control to help protect the street. Concrete curb can be installed with finer construction tolerances, allowing for a better end product and less drainage imperfections. The City is also exploring coloring options for Concrete in hopes of identifying a more natural, less grey look.

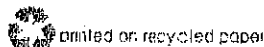
In either instance, the City is anticipating covering 70% of installation costs and working with assessed property owners on payment options for the remaining 30%. To assist the City Council in making its final determination on a preferred material for street curbs, would you please indicate on the enclosed survey form whether you would prefer the street in front of your house to be improved with CONCRETE or BITUMINOUS curb? We are asking that each affected property return this survey to City Hall by **February 26th**. You may use the enclosed self-addressed envelope or elect to email your response to ryan.stempski@tkda.com. For additional information or questions, please contact me at (651) 292-4487.

Your response is greatly appreciated. Thank You!

Sincerely,

Ryan W. Stempski, P.E.
Assistant City Engineer

Enclosures



ADDRESS:

Please circle your curb replacement preference:

BITUMINOUS CURB

CONCRETE CURB

(Return to City Hall in self-addressed envelope provided)

Comments:

Alternate No. 1 Reclaim Street with Bituminous Curb

Street Name	Total Estimated Project Costs	City Cost Participation	Benefitting Properties	Estimated Unit Assessment	Annual Payment if Financed
Jane Road	\$ 98,000	\$ 68,600	12	\$ 2,450	\$ 214
Isle Avenue	\$ 160,000	\$ 112,000	18	\$ 2,700	\$ 235
53rd Street	\$ 262,000	\$ 183,400	20	\$ 3,950	\$ 344
57th Street	\$ 88,000	\$ 61,600	5	\$ 5,300	\$ 462
Project Totals	\$ 608,000	\$ 425,600	55		

Alternate No. 2 Reclaim Street with Concrete Curb

Street Name	Total Estimated Project Costs	City Cost Participation	Benefitting Properties	Estimated Unit Assessment	Annual Payment if Financed
Jane Road	\$ 115,000	\$ 80,500	12	\$ 2,900	\$ 253
Isle Avenue	\$ 189,000	\$ 132,300	18	\$ 3,150	\$ 275
53rd Street	\$ 312,000	\$ 218,400	20	\$ 4,700	\$ 410
57th Street	\$ 105,000	\$ 73,500	5	\$ 6,300	\$ 549
Project Totals	\$ 721,000	\$ 504,700	55		

Assumptions

30% Assessment Rate
20 Year Payment Period
6% Interest



City of Lake Elmo

3800 Laverne Avenue North • Lake Elmo, MN 55042 • www.lakeelmo.org
Phone: (651) 777-5510 • Fax: (651) 777-9615

February 12th, 2010

2010 Project *Adjacent* Resident
2010 Street and Water Quality Improvements
Lake Elmo, Minnesota 55042

Re: 2010 Project *Adjacent* Resident Survey: Bituminous Versus Concrete Curb

Dear 2010 *Adjacent* Project Resident:

At its January 26th, 2010, City Council Meeting, a Public Hearing was held for the 2010 Street and Water Quality Improvements. The Council ordered the improvements and the preparation of plans and specifications for the project; pending a final decision on a preferred material for street curbs.

As a follow-up to this action, the Council directed Lake Elmo City Staff to complete a survey of affected and *adjacent* residents to identify whether a clear preference exists regarding installation of new concrete curbs or new bituminous curbs. It should be noted that: (1) the City does not believe any existing curbs, if present at all, can be salvaged; and (2) that either curb material and design will follow the low, angular profile (similar to a driveway entrance) found throughout the City. *We are asking adjacent property owners to participate in this survey because it is very likely that the same material selected for 2010 projects will be utilized for future improvements along the same street/road segment.* Here is a brief summary of the identified advantages and disadvantages of both products:

Bituminous (i.e. asphalt) Curbs - New bituminous curb would generally match the existing curb currently in place in many areas of the City and would result in lower initial construction costs and assessments (see the attached cost breakdown). Bituminous curb does provide an acceptable product to minimize erosion of front yards and effectively drain surface water runoff. Bituminous curb allows for shorter construction duration, since it does not have a 5 to 7 day curing period as concrete does.

Concrete Curbs - New concrete curb provides superior strength and durability. Concrete lasts longer, resulting in lower future construction costs and assessments (when the curb can typically be left in place). Concrete provides better edge control to help protect the street. Concrete curb can be installed with finer construction tolerances, allowing for a better end product and less drainage imperfections. The City is also exploring coloring options for Concrete in hopes of identifying a more natural, less grey look.

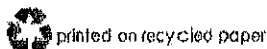
To assist the City Council in making its final determination on a preferred material for curbs along your street, would you please indicate on the enclosed survey whether you would prefer improvements utilizing CONCRETE or BITUMINOUS curb? We are asking that each affected and *adjacent* property return this survey to City Hall by **February 26th**. You may use the enclosed self-addressed envelope or elect to email your response to ryan.stempski@tkda.com. For additional information or questions, please contact me at (651) 292-4487.

Your response is greatly appreciated. Thank You!

Sincerely,

Ryan Stempski
Ryan W. Stempski, P.E.
Assistant City Engineer

Enclosures



ADDRESS:

Please circle your curb replacement preference:

BITUMINOUS CURB

CONCRETE CURB

(Return to City Hall in self-addressed envelope provided)

Comments:



MAYOR & COUNCIL COMMUNICATION

Date: 3/23/2010

REGULAR

Item: 7

MOTION *Resolution*

AGENDA ITEM: Consider a Resolution in support of an Infrastructure Grant

SUBMITTED BY: Chris Miller, City of Roseville Finance Director

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Carol Kriegler, Project Assistant

SUMMARY AND ACTION REQUESTED: The City Council is asked to approve a resolution in support of pledging public support for American Fiber System's application to the National Telecommunications and Information Administration for the construction of a Community Broadband network within the Twin Cities North East Metropolitan area to include the City of Lake Elmo.

The grant application is related to the development of a high density fiber optic network to interconnect all key, Public Safety, Libraries, Schools and County/City Government locations associated with Metro-Inet, the consortium group of agencies that shares information technology services, of which the City of Lake Elmo is a part. Mr. Terrence Heiser, Metro-INET Network Manager (City of Roseville) will be present at tonight's meeting to briefly address the City Council.

SUGGESTED MOTION: *Move to adopt the attached Resolution 2010-012 supporting American Fiber Systems Application for a Broadband Technology Opportunity Program (BTOP) Grant for the Development of a Comprehensive Community Network to Benefit Public Institutions in the North East Metropolitan Area.*

BACKGROUND INFORMATION: Since 1998, the City of Roseville has actively engaged other municipalities and governmental agencies for the purpose of sharing information technology services. To date, the City of Roseville has entered into Joint Powers Agreements with 23 entities to provide various levels of IT-related services. Within this consortium group, it is estimated that the participating agencies collectively save in excess of \$500,000 annually for their information technology-related costs.

The success of these partnerships is reliant on the ability of the City of Roseville to maintain connectivity to other agencies through high-speed, broadband connections. The vast majority of

this connectivity is currently provided by the Comcast-owned Institutional Network (I-Net) under the terms and conditions of each city's respective local cable franchise. However, recent changes in cable regulations have brought into question the requirement of cable operators to provide services such as institutional networks. This uncertainty makes it difficult to develop long range technology plans given this unknown. Absent cities' ability to use the I-Net it is estimated that the cost to lease broadband service lines would cost in excess of \$300,000 annually for this consortium of agencies.

In recognition of the potential loss of use of the INET, some cities have begun installing municipal-owned fiber to connect critical city facilities (although only some of these critical connections are complete). However, securing the interconnections between cities presents a daunting financial challenge. Fortunately, agencies in this consortium have a new opportunity to meet this challenge through the Federal Stimulus Plan.

The American Recovery and Reinvestment Act (ARRA), commonly called the Federal Stimulus Plan, provides grants for deploying broadband infrastructure through the Broadband Technology Opportunity Program (BTOP). The purpose of the BTOP grant is to increase broadband penetration into unserved and underserved areas of the United States, to enhance broadband capacity at public computer learning centers, and to promote sustainable broadband projects using public/private partnerships. The U.S Department of Commerce through the National Telecommunications and Information Administration (NTIA) agency has been charged with developing policy guidelines and application procedures; to receive and review applications; and to distribute \$4.7 billion to affect these programs.

Applications for the BTOP's second and final round are due by March 26, 2010. In the second round the NTIA has adopted a "comprehensive communities" approach as its top priority in awarding infrastructure grants, focusing on middle mile broadband projects that connect key community anchor institutions – such as libraries, hospitals, community colleges, universities, and public safety institutions.

As noted above, the City of Roseville manages an established technology partnership with metro area municipalities and service organizations including fire service districts and a watershed management district. Collectively the group is called Metro-INET to identify the transitive relationship that has developed amongst the participants of the network.

Metro-INET is a communications network comprised of 67 public facilities located within 4 metro counties. Of these facilities, 39 are police and fire stations making Metro-INET one of the largest public safety networks in the State of Minnesota. Currently the agencies of Metro-INET rely almost exclusively on the use of the Comcast provided Institutional Network (INET) to provide the facility network interconnections necessary to cost share information technology services. But while the current INET is nearly all fiber based, it does not reach to all facilities within Metro-INET. Most of these unserved facilities are fire stations that are a critical component of the Metro-INET public safety network.

The City (and the consortium group) has been approached by American Fiber Systems (AFS) to enter into a public/private partnership to build a fiber network that will replicate the I-Net. AFS

is a privately held communications company that owns fiber optic networks in 9 metropolitan areas including St. Paul, MN. AFS owns over 76,000 fiber miles with a primary business of providing dark fiber to telephone carriers and businesses. AFS also provides managed network services to businesses in the communities where they operate. The AFS – Saint Paul network extends between the downtown areas of St. Paul and into Minneapolis and provides services to businesses within this area. AFS seeks to expand their network and services to businesses in the north east metro area and is seeking federal funding through the BTOP grant to accomplish this goal.

AFS was aware of the Metro-INET collaborative and is seeking our support of their application to the NTIA for consideration of a BTOP grant to construct a 100 mile fiber optic ring throughout the northeast metro area to serve business and our public safety institutions. AFS would serve as the grant applicant. Members of Metro-INET are asked to serve as public sponsors of the grant application and the public beneficiary by virtue of a grant to use the AFS Fiber network to interconnect the public safety facilities and other public buildings within our networking group. Additionally AFS will provide dark fiber capacity on the existing AFS fiber ring located in St. Paul. In total, AFS is proposing to provide to Metro-INET access to 140 route miles of fiber.

STAFF REPORT: If awarded, the BTOP grant will cover up to 70% of the cost of the project. AFS estimates the total cost to be approximately \$8 million. AFS has indicated that the remaining 30% will be covered by AFS in exchange for public sponsorship and support of the AFS grant. AFS has requested a contribution to the annual maintenance of the 140 route miles in the amount of \$49,000 per year. This cost will be divided amongst the members of Metro-INET on an equitable basis using a cost sharing methodology developed by the Metro-INET Users Group.

RECOMMENDATION: Staff recommends supporting the efforts of AFS in obtaining federal funding to expand fiber based broadband opportunities within our community. Given the uncertainty over the continued use of the Comcast provided fiber optic network it is necessary that Roseville and its partner agencies take advantage of any opportunity that can provide low cost, high speed connectivity between our public institutions to preserve the cost sharing relationships and operational efficiencies realized over the past 12 years. The proposed Resolution is attached and the appropriate motion would be to:

Move to adopt the attached Resolution 2010-012 supporting American Fiber Systems Application for a Broadband Technology Opportunity Program (BTOP) Grant for the Development of a Comprehensive Community Network to Benefit Public Institutions in the North East Metropolitan Area.

Alternatively, the City Council may elect to not support this effort, modify this support and/or direct City staff to undertake a different course with respect to this issue.

ATTACHMENTS:

- A: Resolution 2010-012 supporting a fiber infrastructure grant application by American Fiber Systems
- B: American Fiber Systems grant program description

SUGGESTED ORDER OF BUSINESS:

- Introduction..... Bruce Messelt, City Administrator
- Report/Presentation..... Terrence Heiser, Network Manager
- Questions from Council Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2010-012

**RESOLUTION SUPPORTING AMERICAN FIBER SYSTEMS APPLICATION FOR A
BROADBAND TECHNOLOGY OPPORTUNITY PROGRAM (BTOP) GRANT FOR THE
DEVELOPMENT OF A COMPREHENSIVE COMMUNITY NETWORK TO BENEFIT
PUBLIC INSTITUTIONS IN THE NORTH EAST TWIN CITIES METROPOLITAN AREA.**

WHEREAS, the National Telecommunications and Information Administration (NTIA) agency has BTOP grants available for the deployment of broadband infrastructure, and

WHEREAS, the NTIA will award infrastructure grants focusing on middle mile broadband networks to benefit key community institutions including public safety, and

WHEREAS, the NTIA encourages the development of public/private partnerships in the application for these grants, and

WHEREAS, American Fiber Systems (AFS) seeks public support of their application to receive funding for deploying broadband infrastructure in the north east Twin Cities Metropolitan Area, and

WHEREAS, AFS will dedicate a portion of the infrastructure as a Community Fiber Network to benefit community institutions within the AFS service area as described in the letter of intent.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lake Elmo that the Lake Elmo City Council adopts this resolution supporting the grant application by American Fiber Systems for the development of a comprehensive community network to benefit public institutions in the north east Twin Cities metropolitan area.

Date: _____, 2010

CITY OF LAKE ELMO

By: _____
Dean A. Johnston
Mayor

ATTEST:

Bruce A. Messelt
City Administrator

Resolution 2010-012



AMERICAN RECOVERY AND REINVESTMENT ACT 2009
DEPARTMENT OF COMMERCE (DOC)
NATIONAL TELECOMMUNICATIONS and INFORMATION ADMINISTRATION (NTIA)
BROADBAND TECHNOLOGY OPPORTUNITY PROGRAM (BTOP)
COMPREHENSIVE COMMUNITY INFRASTRUCTURE (CCI)

Round 2

Metro-INET & AFS

February 11, 2010

AFS Strategic Focus

Executive Summary

1

★ Who we are – American Fiber Systems, Inc.

- Private equity funded broadband provider of metropolitan fiber optical networking infrastructure, dark fiber and transport services in Minneapolis/Saint Paul, Minn.; Atlanta, Ga.; Boise, Idaho; Cleveland, Ohio; Kansas City, Kan./Mo.; Las Vegas, Nev.; Nashville, Tenn.; Reno and Carson City, Nev.; and Salt Lake City, Utah.
- Deliver services over our own fiber infrastructure on a non-discriminatory basis.

★ Why we are meeting – To review the opportunities for increasing broadband infrastructure

- AFS is looking to collaborate with key entities to assist with defining eligible projects and to create a proposal that meets the letter and spirit of the funding initiative.

★ How will we do this – Work hand in hand with qualified parties to create and deliver a proposal

- Focus on jointly defining an eligible project that will provide fiber optic connectivity between all public safety, municipal, library facilities, and schools. Project should be expanded to include other education, particularly community colleges and key health care facility locations.
- Quickly define "shovel ready" project within the definitions and terms of the broadband initiative.

★ What are we proposing - A high density fiber optic network to interconnect all key, Public Safety, Libraries, Schools and County/City Government locations associated with Metro-INET

- Proposal utilizes the existing AFS network and expanding from its footprint to needed areas
- Estimated project total costs need to be relevant in size – we can't be all things to all people or we run the risk of zero funding
- Estimated Project duration is <24 Months
- FTTH enablement

★ Why work with AFS – provides best approach to make efficient use of capital to achieve funding goals

- Experience and track record
- No conflict with incumbent carriers
- Private financing providing the 20% matching funding
- In place, leverageable operating personnel



Company Overview

2

- ★ American Fiber Systems Holding Corporation, a Delaware corporation, headquartered in Rochester, New York, provides fiber optic connectivity solutions for bandwidth intensive customers in 10 U.S. metro markets (MSA's)
- ★ Founded in 1999, AFS owns and operates 10 metropolitan fiber optic networks in underserved second and third tier markets since its inception:
 - Minneapolis-St. Paul, MN, Atlanta, GA, Boise, ID, Carson City, NV, Cleveland, OH, Kansas City, MO, Las Vegas, NV, Nashville, TN, Reno, NV & Salt Lake City, UT
- ★ The Company's network footprint currently comprises 965 route miles and more than 152,000 metro fiber miles.
- ★ AFS provides an Open Access Network Platform through wholesale optical bandwidth sales and dark fiber leases to wire line carriers, wireless, carriers, cable companies, Enterprises, ISPs, institutions, integrators and government entities.
- ★ By leasing dark fiber, AFS enables competition in markets served, resulting in consumer choice and lower retail prices.
- ★ Bandwidth services and leased dark fiber is provided on a non-discriminatory basis.
- ★ AFS optical bandwidth solutions enable optical last mile access that scale unlimited and are future proof.
- ★ >300 "big bandwidth" customers and 75 full-time employees as of December 31, 2009
- ★ All AFS networks and related labor are "locally" supplied.
- ★ Busting up Closed Networks: Incumbent carriers, cable companies and CLECs.
- ★ Privately-held, major investors include Sierra Ventures, North Atlantic Capital, Alcatel/Lucent and Hamilton Lane.

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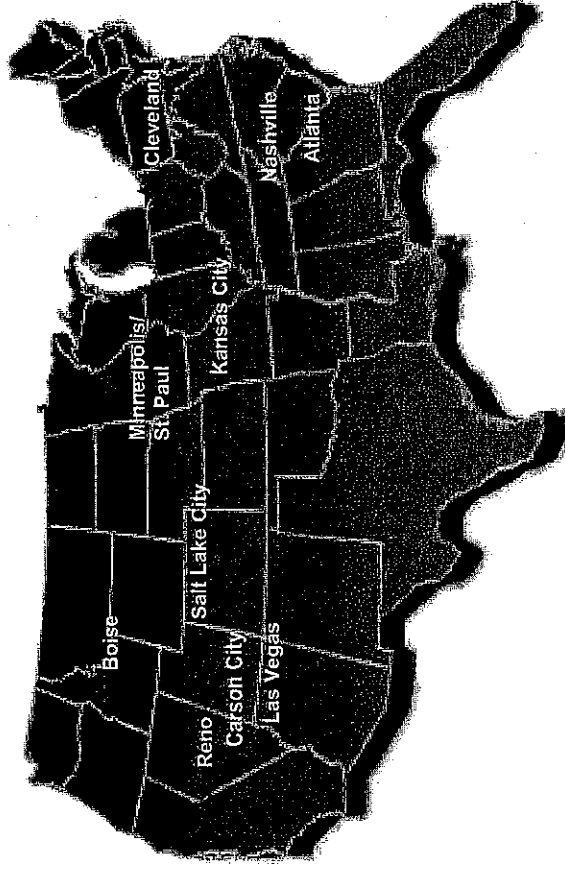


AFS Network & Fixed Assets

3

AFS is a leading provider of metropolitan fiber optic connectivity in 10 U.S. metro markets through its owned network

- ★ Optimized for optical and IP services
- ★ Fiber Rich, Local Scale
 - 10 metro fiber MSA's served
 - 965 metro route miles
 - 152,732 metro fiber miles
- ★ Unique, Diverse Fiber Routes
- ★ All network builds locally sourced
- ★ All project, network maintenance and ongoing support locally sourced
- ★ NOC located in Boise, ID provides 24/7 support



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Management Team

4

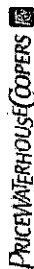
David Rusin, Founder & Chief Executive Officer



Dave Rusin founded AFS in 1999. He has grown the business to 152,732 miles of high-capacity, high-bandwidth metropolitan fiber optic cable in 10 cities across the U.S., and counts many of the most respected names in the Fortune 1000 as customers. Prior to founding AFS, Mr. Rusin was President of Frontier Communications.

Read Dave's Blog At: <http://www.telecomstraightshooter.com/>

Gita Ramachandran, CFO



Ms. Ramachandran has over 20 years experience in finance, auditing and corporate accounting. Prior to joining AFS, Ms. Ramachandran was a CPA with Price Waterhouse Coopers and Deloitte & Touche. She was also a former V.P. of Finance and Corporate Audit at other major corporations.

Mike D'Angelo, SVP - Sales & Marketing

Prior to joining AFS, Mr. D'Angelo helped lead the growth of Choice One Communications from 30 employees and no revenues to 1,200 employees and over \$300M in revenues.



Rich Coyle, SVP - Operations

Mr. Coyle is the Senior V.P. for Operations. Previously Mr. Coyle worked at IDACOMM and Sierra Pacific, eventually rising to the post of President of IDACOMM before joining AFS.



Dave Danchak, SVP - Corp. Development

Mr. Danchak is in charge of AFS's Mergers and Acquisitions group. Prior to joining AFS, Mr. Danchak worked in the Corporate Development Group at Nortel Networks.



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Broadband Technology Opportunity Program (BTOP)

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Current BTOP Schedule

6

★ Round 1

- Initially targeted at \$1.6 Billion in awards
- Only \$200MM awarded to-date
- Expected completion of Round 1 awards - 2/28/2010

★ Round 2

- Targeted at \$2.65 Billion in awards
 - » \$2.35 Billion allocated for CCI Middle Mile
- Notice of Funds Availability (NOFA) 1/15/2010
- Application Submissions Due 3/15/2010

★ Round 3 - Eliminated

★ All Awards Granted 9/30/2010

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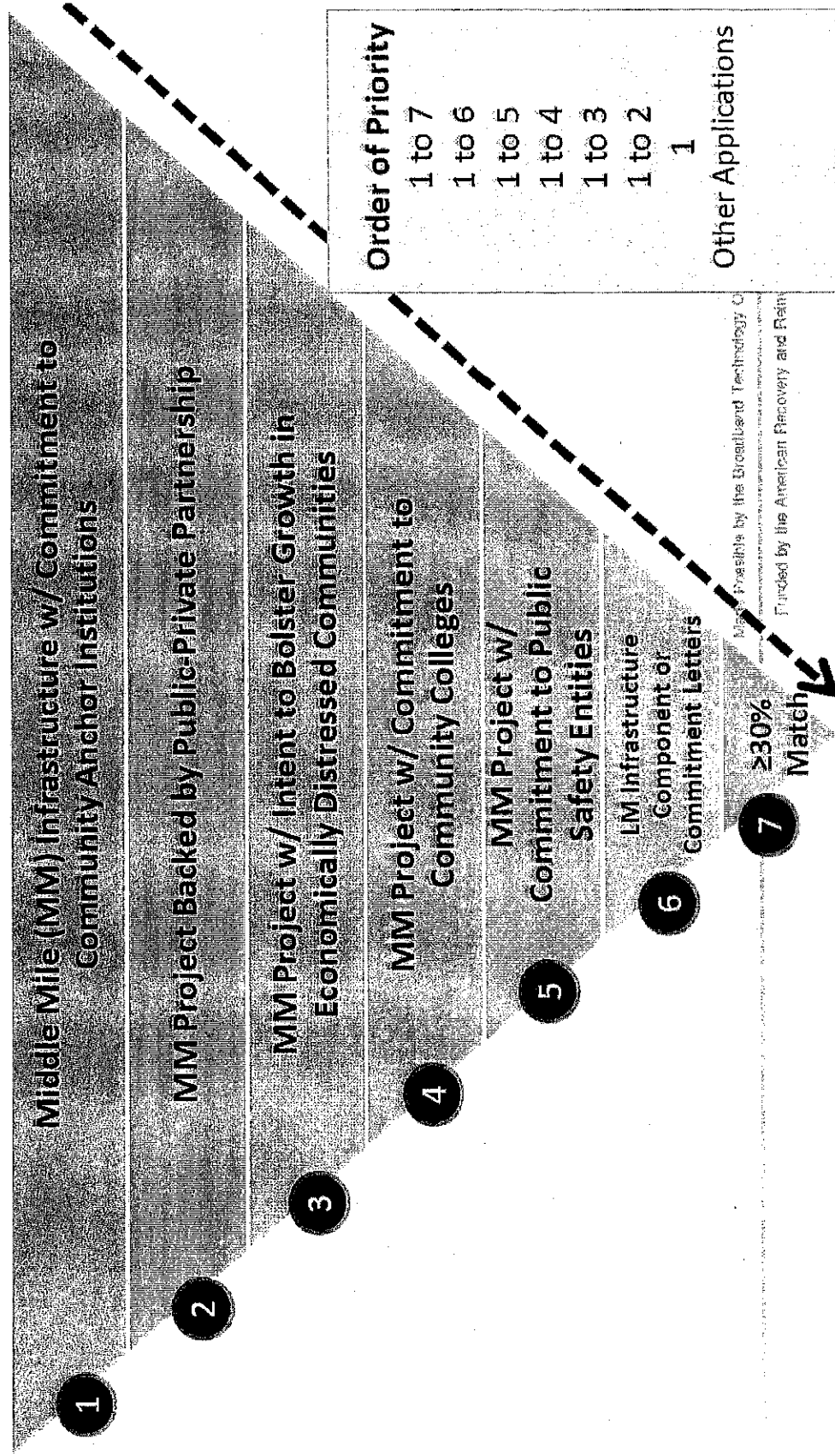
BTOP Round 2 Emphasis

7

- ★ **Prioritizes “Comprehensive Community Infrastructure” (CCI) Middle Mile Projects**
- ★ **More emphasis on Public-Private Partnerships**
 - Community Partner, provides written Problem/Solution/Benefits in Endorsement Letters
- ★ **Middle Mile focus (unlikely to fund standalone Last Mile)**
- ★ **Offer new or upgraded connectivity to anchor institutions including:**
 - community colleges, public safety, municipal, health care
- ★ **Higher priority for urban and metropolitan projects**
- ★ **Match of $\geq 30\%$ - given higher weight**
- ★ **Open Access Commitment**

Sequencing Framework for CCI Projects

8



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Metro-INET & AFS Project

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Metro-INET & AFS General Criteria

10

- ★ Leverage existing & planned Metro-INET Route and Laterals
- ★ AFS Metro-INET Routes to Provide connectivity to all locations
- ★ AFS Route to interconnect with existing Metro-INET route at a minimum of two points
- ★ AFS to be applicant to NTIA
- ★ Consider connecting University of Minnesota PCC locations to address distressed communities
- ★ Identify Community Colleges near routes

Metro-INET Public Safety Locations

11

Owner	Building Name	Owner	Building Name
City of Falcon Heights	Falcon Heights City Hall	Centennial Fire District	CFD Fire Station #1
City of Maplewood	Maplewood Fire Station #2	City of Maplewood	Maplewood Fire Station #7
City of Maplewood	Maplewood Fire Station #4	City of Vadnais Heights	Vadnais Heights City Hall and Fire Station
City of Maplewood	Maplewood Fire Station #1	City of Maplewood	Maplewood City Hall and Police Station
City of Oakdale	Oakdale Fire Station #2	City of North St. Paul	North St. Paul City Hall/Police/Fire
City of Oakdale	Oakdale City Hall and Police Station	City of Vadnais Heights	Vadnais Heights North Service Center
City of Saint Anthony	St. Anthony City Hall and Police Station	City of White Bear Lake	White Bear Lake City Hall and Public Safety
City of Saint Anthony	St. Anthony Fire Department	City of White Bear Lake	White Bear Lake Fire Station
City of Roseville	Roseville Fire Station #2	Centennial Fire District	CFD Fire Station #3
Lake Johanna Fire Dis Lake Johanna	Fire Station #1	City of Lino Lakes	Lino Lakes City Hall and Police Station
City of Mounds View	Mounds View City Hall and Police Station	Centennial Fire District	CFD Fire Station #2
City of Roseville	Roseville City Hall and Police Station	City of Oakdale	Oakdale Fire Station #1
City of Roseville	Roseville Fire Station #3	City of Lake Elmo	Lake Elmo Fire Station #2
Lake Johanna Fire Dis Lake Johanna	Fire Station #4	City of Lake Elmo	Lake Elmo Fire Station #1
City of Maplewood	Maplewood Fire Station #3	City of Arden Hills	Ramsey County Sheriff Station
City of Little Canada	Little Canada Fire Station	Ramsey County	Law Enforcement Center
Lake Johanna Fire Dis Lake Johanna	Fire Station #2	Centennial Lakes Police	Centennial Lakes Police
Lake Johanna Fire Dis Lake Johanna	Fire Station #3	City of Forest Lake	Forest Lake City Hall and Police Station



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Metro-INET Public Safety Locations

12

Owner	Building Name	Owner	Building Name
City of Falcon Heights	Falcon Heights City Hall	Centennial Fire District	CFD Fire Station #1
City of Maplewood	Maplewood Fire Station #2	City of Maplewood	Maplewood Fire Station #7
City of Maplewood	Maplewood Fire Station #4	City of Vadnais Heights	Vadnais Heights City Hall and Fire Station
City of Maplewood	Maplewood Fire Station #1	City of Maplewood	Maplewood City Hall and Police Station
City of Oakdale	Oakdale Fire Station #2	City of North St. Paul	North St. Paul City Hall/Police/Fire
City of Oakdale	Oakdale City Hall and Police Station	City of Vadnais Heights	Vadnais Heights North Service Center
City of Saint Anthony	St. Anthony City Hall and Police Station	City of White Bear Lake	White Bear Lake City Hall and Public Safety
City of Saint Anthony	St. Anthony Fire Department	City of White Bear Lake	White Bear Lake Fire Station
City of Roseville	Roseville Fire Station #2	Centennial Fire District	CFD Fire Station #3
Lake Johanna Fire Dis Lake Johanna	Fire Station #1	City of Lino Lakes	Lino Lakes City Hall and Police Station
City of Mounds View	Mounds View City Hall and Police Station	Centennial Fire District	CFD Fire Station #2
City of Roseville	Roseville City Hall and Police Station	City of Oakdale	Oakdale Fire Station #1
City of Roseville	Roseville Fire Station #3	City of Lake Elmo	Lake Elmo Fire Station #2
Lake Johanna Fire Dis Lake Johanna	Fire Station #4	City of Lake Elmo	Lake Elmo Fire Station #1
City of Maplewood	Maplewood Fire Station #3	City of Arden Hills	Ramsey County Sheriff Station
City of Little Canada	Little Canada Fire Station	Ramsey County	Law Enforcement Center
Lake Johanna Fire Dis Lake Johanna	Fire Station #2	Centennial Lakes Police	Centennial Lakes Police
Lake Johanna Fire Dis Lake Johanna	Fire Station #3	City of Forest Lake	Forest Lake City Hall and Police Station

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Metro-INET Municipal Locations

13

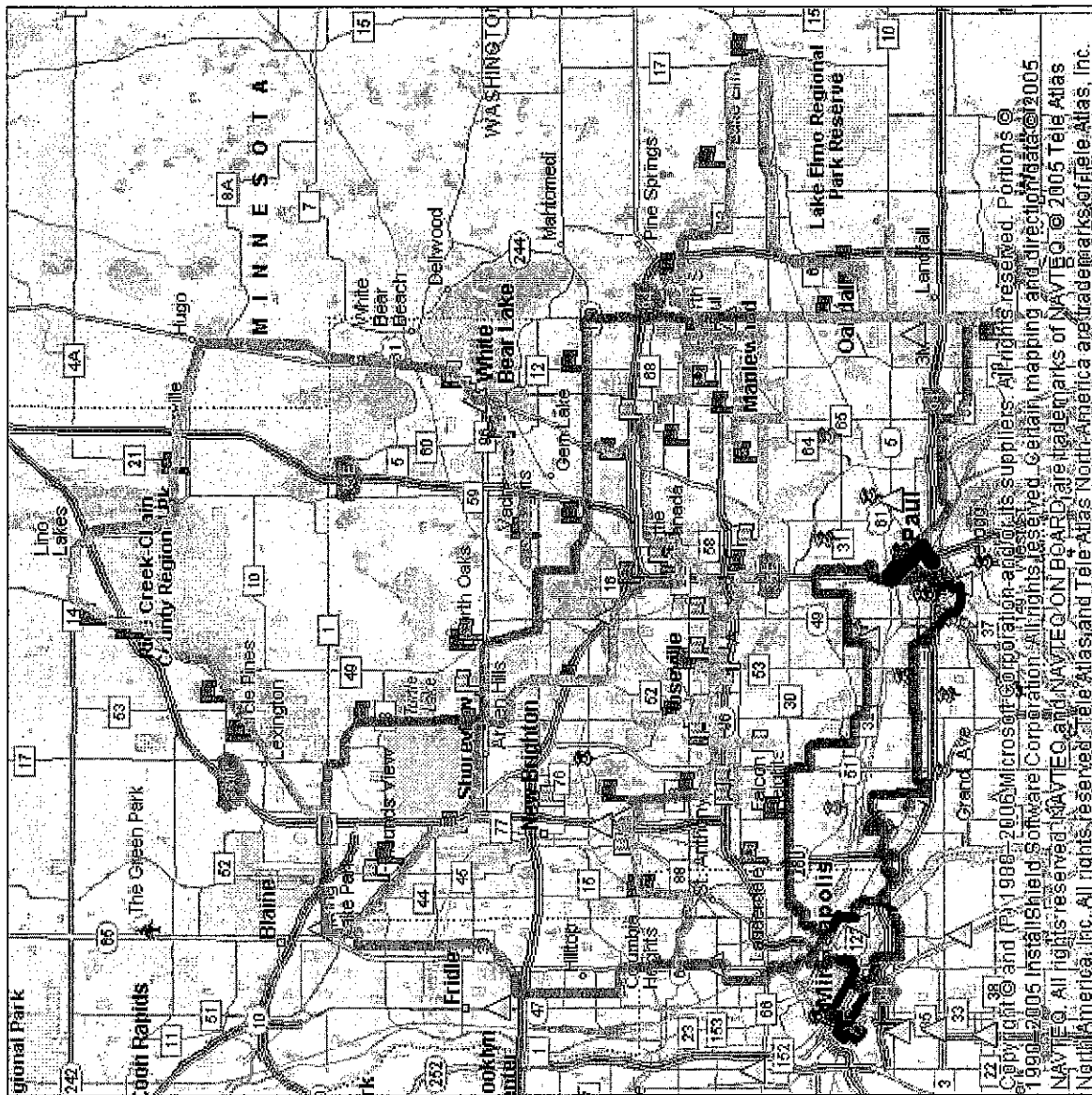
Owner	Building Name
City of Lauderdale	Lauderdale City Hall
City of Oakdale	Oakdale Public Works Garage
City of Lake Elmo	Lake Elmo Public Works Garage
City of Saint Anthony	St. Anthony Liquor Store #1
City of Saint Anthony	St. Anthony Liquor Store #2
City of Saint Anthony	St. Anthony Public Works
City of Arden Hills	Arden Hills City Hall
City of Roseville	Gedarholm Golf Course
City of Roseville	Harriet Alexander Nature Center
City of Arden Hills	City Operations/Maintenance
City of Little Canada	Little Canada Park Main. Facility
City of Little Canada	Little Canada City Hall
RWMWD	Ramsey Washington Watershed District
City of Little Canada	Little Canada Public Works
City of North Oaks	North Oaks City Hall
City of Maplewood	Maplewood Nature Center
City of Gem Lake	Heritage Hall and Sheriff Substation
White Bear Township	Township Administrative Offices
City of Lino Lakes	Lino Lakes Public Works
City of Oakdale	Oakdale Nature Center
City of Lake Elmo	Lake Elmo City Hall
City of North Oaks	North Oaks Community Room

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Metro-INET with INET Backbone Network & Locations

16



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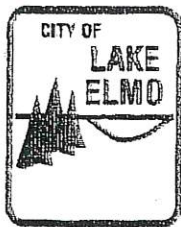


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NEXT STEPS

18

- ★ **Secure Metro-INET Public Partner endorsements of Project**
 - Including “Tell the Story” of the Problem, Solution is relevant and Benefits
- ★ **Metro-INET Partners and AFS need to be active politically**
- ★ **Identify Community College locations and costs near network**
- ★ **Determine willingness, benefit & costs of connectivity to University of Minnesota PCC Grant Award locations**
- ★ **Is there a Last Mile Provider willing to provide LOI, cable overbuilder, ISP, ILEC etc.**
- ★ **Are the Metro-INET communities willing to collectively provide 10% of match funding?**



City of Lake Elmo

3800 Laverne Avenue North • Lake Elmo, MN 55042 • www.lakeelmo.org
Phone: (651) 777-5510 • Fax: (651) 777-9615

February 12th, 2010

2010 Project Resident
2010 Street and Water Quality Improvements
Lake Elmo, Minnesota 55042

Re: 2010 Project Resident Survey: Bituminous Versus Concrete Curb

Dear 2010 Project Resident:

At its January 26th, 2010, City Council Meeting, a Public Hearing was held for the 2010 Street and Water Quality Improvements. The Council ordered the improvements and the preparation of plans and specifications for the project; pending a final decision on a preferred material for street curbs.

As a follow-up to this action, the Council directed Lake Elmo City Staff to complete a survey of affected residents to identify whether a clear preference exists regarding installation of new concrete curbs or new bituminous curbs. It should be noted that: (1) the City does not believe any existing curbs, if present at all, can be salvaged; and (2) that either curb material and design will follow the low, angular profile (similar to a driveway entrance) found throughout the City. Here is a brief summary of the identified advantages and disadvantages of both products:

Bituminous (i.e. asphalt) Curbs - New bituminous curb would generally match the existing curb currently in place in many areas of the City and would result in lower initial construction costs and assessments (see the attached cost breakdown). Bituminous curb does provide an acceptable product to minimize erosion of front yards and effectively drain surface water runoff. Bituminous curb allows for shorter construction duration, since it does not have a 5 to 7 day curing period as concrete does.

Concrete Curbs - New concrete curb provides superior strength and durability. Concrete lasts longer, resulting in lower future construction costs and assessments (when the curb can typically be left in place). Concrete provides better edge control to help protect the street. Concrete curb can be installed with finer construction tolerances, allowing for a better end product and less drainage imperfections. The City is also exploring coloring options for Concrete in hopes of identifying a more natural, less grey look.

In either instance, the City is anticipating covering 70% of installation costs and working with assessed property owners on payment options for the remaining 30%. To assist the City Council in making its final determination on a preferred material for street curbs, would you please indicate on the enclosed survey form whether you would prefer the street in front of your house to be improved with CONCRETE or BITUMINOUS curb? We are asking that each affected property return this survey to City Hall by **February 26th**. You may use the enclosed self-addressed envelope or elect to email your response to ryan.stempski@tkda.com. For additional information or questions, please contact me at (651) 292-4487.

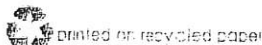
Your response is greatly appreciated. Thank You!

Sincerely,

Ryan Stempski

Ryan W. Stempski, P.E.
Assistant City Engineer

Enclosures



Assessment Policy when updated
Idea: pay for extra consistency

ADDRESS:

Please circle your curb replacement preference:

BITUMINOUS CURB

CONCRETE CURB

(Return to City Hall in self-addressed envelope provided)

Comments:

Alternate No. 1 Reclaim Street with Bituminous Curb

Street Name	Total Estimated Project Costs	City Cost Participation	Benefitting Properties	Estimated Unit Assessment	Annual Payment if Financed
Jane Road	\$ 98,000	\$ 68,600	12	\$ 2,450	\$ 214
Isle Avenue	\$ 160,000	\$ 112,000	18	\$ 2,700	\$ 235
53rd Street	\$ 262,000	\$ 183,400	20	\$ 3,950	\$ 344
57th Street	\$ 88,000	\$ 61,600	5	\$ 5,300	\$ 462
Project Totals	\$ 608,000	\$ 425,600	55		

Alternate No. 2 Reclaim Street with Concrete Curb

Street Name	Total Estimated Project Costs	City Cost Participation	Benefitting Properties	Estimated Unit Assessment	Annual Payment if Financed
Jane Road	\$ 115,000	\$ 80,500	12	\$ 2,900	\$ 253
Isle Avenue	\$ 189,000	\$ 132,300	18	\$ 3,150	\$ 275
53rd Street	\$ 312,000	\$ 218,400	20	\$ 4,700	\$ 410
57th Street	\$ 105,000	\$ 73,500	5	\$ 6,300	\$ 549
Project Totals	\$ 721,000	\$ 504,700	55		

Assumptions

30% Assessment Rate
20 Year Payment Period
6% Interest



City of Lake Elmo

3800 Laverne Avenue North • Lake Elmo, MN 55042 • www.lakeelmo.org
Phone: (651) 777-5510 • Fax: (651) 777-9615

February 12th, 2010

2010 Project *Adjacent* Resident
2010 Street and Water Quality Improvements
Lake Elmo, Minnesota 55042

Re: 2010 Project *Adjacent* Resident Survey: Bituminous Versus Concrete Curb

Dear 2010 *Adjacent* Project Resident:

At its January 26th, 2010, City Council Meeting, a Public Hearing was held for the 2010 Street and Water Quality Improvements. The Council ordered the improvements and the preparation of plans and specifications for the project, pending a final decision on a preferred material for street curbs.

As a follow-up to this action, the Council directed Lake Elmo City Staff to complete a survey of affected and *adjacent* residents to identify whether a clear preference exists regarding installation of new concrete curbs or new bituminous curbs. It should be noted that: (1) the City does not believe any existing curbs, if present at all, can be salvaged; and (2) that either curb material and design will follow the low, angular profile (similar to a driveway entrance) found throughout the City. *We are asking adjacent property owners to participate in this survey because it is very likely that the same material selected for 2010 projects will be utilized for future improvements along the same street/road segment.* Here is a brief summary of the identified advantages and disadvantages of both products:

Bituminous (i.e. asphalt) Curbs - New bituminous curb would generally match the existing curb currently in place in many areas of the City and would result in lower initial construction costs and assessments (see the attached cost breakdown). Bituminous curb does provide an acceptable product to minimize erosion of front yards and effectively drain surface water runoff. Bituminous curb allows for shorter construction duration, since it does not have a 5 to 7 day curing period as concrete does.

Concrete Curbs - New concrete curb provides superior strength and durability. Concrete lasts longer, resulting in lower future construction costs and assessments (when the curb can typically be left in place). Concrete provides better edge control to help protect the street. Concrete curb can be installed with finer construction tolerances, allowing for a better end product and less drainage imperfections. The City is also exploring coloring options for Concrete in hopes of identifying a more natural, less grey look.

To assist the City Council in making its final determination on a preferred material for curbs along your street, would you please indicate on the enclosed survey whether you would prefer improvements utilizing CONCRETE or BITUMINOUS curb? We are asking that each affected and *adjacent* property return this survey to City Hall by **February 26th**. You may use the enclosed self-addressed envelope or elect to email your response to ryan.stempski@tkda.com. For additional information or questions, please contact me at (651) 292-4487.

Your response is greatly appreciated. Thank You!

Sincerely,

Ryan Stempski
Ryan W. Stempski, P.E.
Assistant City Engineer

Enclosures



printed on recycled paper

ADDRESS:

Please circle your curb replacement preference:

BITUMINOUS CURB

CONCRETE CURB

(Return to City Hall in self-addressed envelope provided)

Comments:

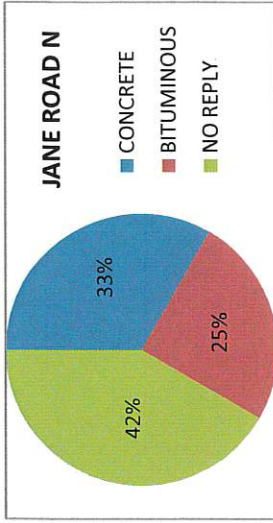
RESIDENT CURB SURVEY

2010 Street & Water Quality Improvement Project
City of Lake Elmo, Minnesota
TKDA Project No. 14504.001

3/12/2010

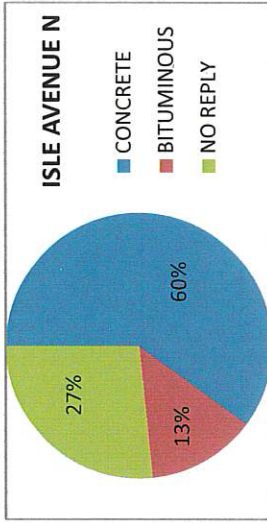
JANE ROAD NORTH - 58% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	12	0	12
CONCRETE	4	N/A	4
BITUMINOUS	3	N/A	3
NO REPLY	5	N/A	5



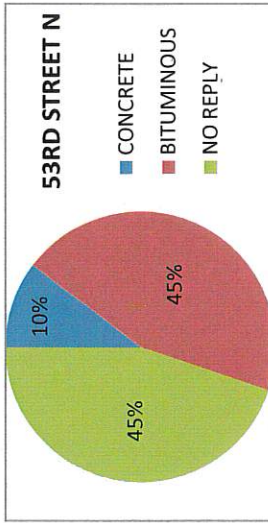
ISLE AVENUE NORTH - 73% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	15	0	15
CONCRETE	9	N/A	9
BITUMINOUS	2	N/A	2
NO REPLY	4	N/A	4



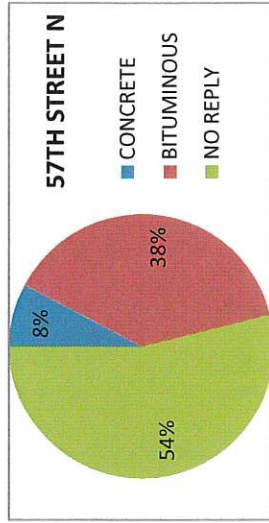
53RD STREET NORTH - 55% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	20	9	29
CONCRETE	2	1	3
BITUMINOUS	12	1	13
NO REPLY	6	7	13



57TH STREET NORTH - 46% RESPONSE

CURB TYPE	ABUTTING PROPERTIES	ADJACENT PROPERTIES	TOTAL
POSSIBLE SURVEYS	5	8	13
CONCRETE	0	1	1
BITUMINOUS	4	1	5
NO REPLY	1	6	7



Totals -
Concrete 17 + 17 = 34
Bituminous 23 + 4 = 27
No Reply 19 + 29 = 48



MAYOR & COUNCIL COMMUNICATION

DATE: 3/23/2010

REGULAR

ITEM #: 8

ACTION

AGENDA ITEM: Appointment to the Planning Commission

SUBMITTED BY: Sharon Lumby, City Clerk

THROUGH: Bruce A. Messelt, City Administrator *BAW*

REVIEWED BY: Kyle Klatt, Planning Director
Dave Snyder, City Attorney

SUMMARY AND ACTION REQUESTED: A vacancy has occurred on the Planning Commission and the City has advertised for residents interested in serving on the Planning Commission. The City Council is respectfully requested to hold an election between the two eligible applicants for the position of 2nd Alternate on the Planning Commission.

BACKGROUND INFORMATION A vacancy has occurred on the Planning Commission. The 1st Alternate has been moved up to full voting member. The 2nd Alternate has moved up to 1st Alternate and a new 2nd Alternate must now be selected.

The City has advertised this vacancy and has solicited applications from two interested, qualified candidates.

STAFF REPORT: These two applications are attached for Council consideration. City staff offers no opinion or recommendation on appointments to Commissions made by the City Council.

RECOMMENDATION: Based upon the above background information, it is recommended that the City Council hold an election for the position of 2nd Alternate to the Planning Commission. The City Clerk will assist the City Council in undertaking this action by handing out and collecting paper ballots.

Alternatively, the City Council may elect to not hold this election and direct City staff to seek additional applicants through additional advertising and solicitation.

ATTACHMENTS:

1. Application for Planning Commission Appointment – Mr. Larry Green
2. Application for Planning Commission Appointment – Mrs. Jennifer Pelletier

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation..... City Clerk
- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Election by Ballot Mayor & City Council
- Results of Election City Clerk
- Announcement of Appointment..... Mayor Johnston

6:10 p.m.

RECEIVED

SEP - 8 2008

City of Lake Elmo
3800 Laverne Avenue North
Lake Elmo, Minnesota 55042
651.777.5510 Fax 777.9615

APPLICATION FOR PLANNING COMMISSION APPOINTMENTS

Date: September 8, 2008
Name: Larry Green
Address: 11686 58th Street N, Lake Elmo, MN 55042
Phone Numbers: (W) (651) 430-0030; (H) (651) 430-0030

1. *What do you consider to be the major planning and development issues confronting the City of Lake Elmo?*

Response #1. Preserving and enhancing the rural character of Lake Elmo. Wherever in conflict, balancing the best interests of Lake Elmo's residents with the developmental mandates of the Metropolitan Council. Maintaining the integrity of the Old Village and the rights of those who live between 10th Street N and I-94 as Lake Elmo's population grows.

2. *What do you see as the role and function of the Planning Commission?*

Response #2. Assisting the City Council with respect to the challenges presented by long and short range development plans and pending and proposed projects, and making recommendations regarding specific concerns raised by property owners.

3. *What experience and qualifications do you have that you feel will contribute to the Planning Commission's work and which will enable you to provide a service in this regard?*

Response #3. 25 years of practicing law (in Minnesota, Oregon and California), with primary emphasis on real estate acquisition, sale and ownership. Among my clients are several real estate developers for whom I have negotiated real estate transactions valued at more than \$150,000,000. In working with them and others, I have gained a practical understanding of the competing interests of environmental concerns, lenders, governmental agencies, landowners, real estate developers and the community as a whole.

4. *How much time do you have, or are you willing to devote to Planning Commission activities?*

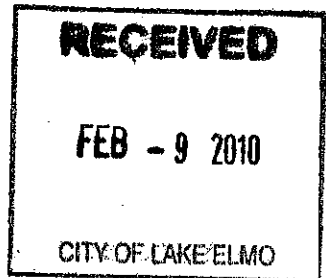
Response #4. That is which is necessary to do the job correctly.

5. *What property or development interest, either direct or indirect, do you have within Lake Elmo?*

Response #5. Family ownership of one single-family residence. Nothing else.

Please complete and return to the City Office

City of Lake Elmo
3800 Laverne Avenue North
Lake Elmo, Minnesota 55042
651.777.5510 Fax 777.9615



APPLICATION FOR PLANNING COMMISSION APPOINTMENTS

Date: 2/14/10

Name Jennifer Pelletier

Address 4884 Lily Ave N

Phone Number W) 651-253-1548 H) 651-275-1218

1. What do you consider to be the major planning and development issues confronting the City of Lake Elmo?

Met Council mandates on our city vs. reality of the economic climate we are all facing today.

2. What do you see as the role and function of the Planning Commission?

Provide advice on issues that come before the city relating to planning, zoning, and development.

3. What experience and qualifications do you have that you feel will contribute to the Planning Commission's work and which will enable you to provide a service in this regard?

Planning Commissioner from (approx.) 2003-2009.
old Village Commission 6 months prior to Planning Comm.

4. How much time do you have, or are you willing to devote to Planning Commission activities?

as much as possible, with more time devoted for larger issues.

5. What property or development interest, either direct or indirect, do you have within Lake Elmo?

None - genuine love of Lake Elmo, respect for history, desire to make roads safer.