

City of Lake Elmo Parks Commission Minutes April 18, 2022

Members Present: Commissioners Hoelscher, Hodges, Nightingale, and Barrett

Staff Present: Public Works Director Powers, City Planner Hetzel

The meeting was called to order by Powers at 6:30 PM.

Introductions.

Welcome Pat Barrett as the new parks commission member and Ben Hetzel in planning.

Select Chair and Vice-Chair

Hoelscher motioned to nominate himself as Parks Commission Vice-Chair, Barrett second; motion passed 4-0.

Hoelscher motioned to nominate Ames as Parks Commission Chair, Hodges second; motion passed 4-0.

Approval of Agenda

Barrett motioned to approve the agenda, Hodges second; unanimously approved as presented 4-0.

Approval of Minutes

Hodges motioned to approve the June 21st, 2021 Parks Commission Minutes, Barrett provided a second; no discussion. Approved 4-0.

July 2021 through March 2022 Meetings were cancelled.

Public Comments

None

Schiltgen East Pre-App PUD and Plat

Hetzel provided background for the Schiltgen East plat and reviewed the parkland dedication options.

Steve Schwanke spoke on behalf of Inland Development Partners and associate partner Steven Eggert, along with Clark Wicklund with Alliant Engineering, proposing three options to the commission.

Commission discussed the presented options.

Hoelscher motioned to go ahead with taking the 3.2 acres, as outlined on the plan, for future park space to be decided on in the future; Barrett provided a second. No discussion, motion passed 4-0.

Knappogue Farm-Kaspterson Residential Concept PUD and Plat

Hetzel provided background for the Lennar plat and reviewed park land dedication requirements.

Commission discussed trail connectability, potential park locations, and the CIP.

Hoelscher motioned to have park presence and 5th Street trail connection with details to be worked out in the five-year plan, Nightingale provided a second; no discussion. Motion passed 4-0.

2022 Parks Work Plan

Powers explained why it is important to have yearly work plans.

Commission discussed needs assessments, resident surveys, maintenance, CIP / park dedication fund, and trail connectivity.

Barrett moved to accept the 2022 Parks Work Plan as written; Hodges provided a second. No discussion, approved 4-0.

Should Park Amenities be locked when closed

Commission discussion regarding Ivywood pickleball courts, park hours, lighting, and any vandalism. Consensus was that parks do not need to be locked at this time.

Portable Toilet at the Ivywood Park Pickle Ball Courts

Powers received requests and provided the quote to the commission. It is not budgeted for 2022. Discussion on granting possibilities, budget, maintenance, and amenities in other parks.

Hoelscher motioned to have staff complete a study and come back with a recommendation, starting with Ivywood, and include amenities that will go along with it; Nightingale provided a second. No discussion, approved 4-0.

Communications

- a) A resident donated time to set up a pocket prairie in Lions Park last year. It did not get put in and our investment will be refunded.
- b) Prairie grass maintenance at Sunfish Park will begin soon.
- c) Deer hunt was successful last year.
- d) Sunfish Park's new trail markers are much better.

Hoelscher adjourned the meeting at 7:56 PM

**Respectfully Submitted,
Rebecca McGuire, Deputy Clerk**