

City of Lake Elmo

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3800 Laverne Avenue North / Lake Elmo, Minnesota 55042

The Lake Elmo Planning Commission will meet MONDAY, January 28, 2002, at 7:00 p.m. in the Council Chambers of City Hall, 3800 Laverne Avenue North, Lake Elmo, Minnesota.

AGENDA

- 1. Introduction of Planning Commission
- 2. Agenda
- 3. Minutes January 14, 2002
- 4. Public Hearing:

Comprehensive Plan Amendment,

Zoning Text Amendment,

Minor Subdivision

Mulligan Masters Golf Facility Keats Avenue & Hudson Boulevard

Hiner Development

- 5. BREAK
- 6. Interviews with Community Development Block Grant Proposals for Old Village Neighborhood Design
 - a. 8:00 p.m. Sanders, Wacker, Bergly, Inc.
 - b. 8:30 p.m. Thorbeck Architects
 - c. 9:00 p.m. TKDA
- 7. Other
- 8. Adjourn

Lake Elmo Planning Commission



Monday, January 14, 2002 Meeting Minutes

Chairman Armstrong called the meeting to order at 7:03 p.m. in the Council Chambers of City Hall, 3800 Laverne Avenue North, Lake Elmo, Minnesota. Present: Commissioners Deziel, Taylor, Ptacek, Sessing, Mandel and Helwig. Absent: Commissioner Sedro. Also present: Planner Dillerud.

1. Agenda

Add:

- 2.A Planning Commission Roster Discussion Mandel
- 6.A Portable Buildings Mandel

M/S/P Helwig/Armstrong - to approve the agenda, as amended. (Motion Passed 6-0).

2. Minutes Regular Section

M/S/P Sessing/Helwig – to approve the December 10, 2001 (regular) Minutes, as presented. (Motion Passed 6-0).

2.A Commissioner Mandel explained that due to some family issues, he would be willing to step down as a Planning Commissioner, and in light of the recent applications received, and that he was excited several residents had shown an interest in volunteering.

3. Organizational

(Deziel arrived 7:15 p.m.)

Election of 2002 Officers:

Chair: Armstrong 6-1 Abstain: Deziel Vice Chair: Bob Helwig 6-1 Abstain: Deziel

Secretary: Jeff Berg 7-0

M/S/P Armstrong Helwig - to approve the 2002 Planning Commission meeting schedule, as presented.

4. PUBLIC HEARING: Business District Exterior Architectural Performance Standards

Planner Dillerud explained that staff adjusted the draft amendments and restructured them into ordinance format. He reported that the City Administrator added identical terms to each of the five business district sections of the Municipal Code.

Chairman Armstrong opened the comment portion of the Public Hearing at 7:25 p.m.

Gloria Knoblauch Resident

Ms. Knoblauch asked if the Planning Commission was deciding on a color code for historic buildings, and another color code for new construction. She said, in other words, she wanted to make sure the public knew they could pick any exterior color they wanted.

Chairman Armstrong said the ordinance allowed more flexibility.

Planner Dillerud explained that no reference to the color of exterior surfaces is made in the proposed Ordinances; the amendments are primarily intended for the I-94 area of the City and new construction.

Chairman Armstrong closed the comment portion of the Public Hearing 7:27 p.m.

Commissioner Deziel said he thought the amendments were unnecessary, and that he had not heard enough to convince him to vote for recommendation of the Ordinances.

M/S/P Helwig/Taylor –to recommend the City Council adopt Ordinances 97-__, 97-__, 97-__, 97-__ and 97- __, relating to Architectural Performance Standards in the General Business, Highway Business, Convenience Business, Limited Business, and Business Park Zoning Districts.

(Motion Passed 6-1). Opposed: Deziel.

5. 2002 Work Plan

Planner Dillerud noted that much of the 2001 Work Plan was completed by the Planning Commission, or was in progress. He reviewed issues of the 2001-2006 Capital Improvement Plan and other Comprehensive Plan Policy issues. He noted the remaining 2001 Work Plan items as follows:

- 1. Zoning Code Update (CDBG in progress)
- 2. Community Facilities and Staffing Forecast (CDBG in progress)
- 3. Old Village Neighborhood Design Study (CDBG in progress)
- 4. Cimarron Neighborhood Study (Study Design in progress)
- 5. 2003 2007 Capital Improvement Plan
- 6. Review/amend Sign Code
- 7. Review/amend street design standards (Council/PC committee appointed)

Commissioner Helwig asked if the Lighting Code should be addressed

Planner Dillerud said the current committee discussing this issue was himself and Council Member DeLapp.

M/S/P Deziel/Helwig - to add to the 2002 Work Plan: Continue to make progress regarding discussion of common Wetland Treatment Systems in the Old Village area. (Motion Passed 7-0).

Helwig requested reviewing street standards before sign code. M/S/P Armstrong/Sessing to approve the 2002 Planning Commission Work Plan, as follows:

- 1. Zoning Code Update (CDBG in progress)
- 2. Community Facilities and Staffing Forecast (CDBG in progress)
- 3. Old Village Neighborhood Design Study (CDBG in progress)
- 4. Cimarron Neighborhood Study (Study Design in progress)
- 5. 2003 2007 Capital Improvement Plan
- **6.** Review/amend street design standards (Council/PC committee appointed)
- 7. Review/amend Sign Code

(Motion Passed 7-0).

6. a Other: Portable Buildings

Commissioner Mandel reported that he received a call from a resident inquiring about the legality of portable buildings such as carports and storage structures made of aluminum framing and covered with canvas or plastic.

Planner Dillerud reminded the Commissioners that all such inquiries should be directed to City Staff, and assured the Commissioners that he would check into this matter.

Chairman Armstrong Adjourned the meeting at 7:55 p.m.

Respectfully submitted, Cynthia Young – Planning Secretary

Lake Elmo Planning Commission

2002 Work Plan

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- **6.** Review/amend street design standards (Council/PC committee appointed)
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Lake Elmo Planning Commission 2002 Meeting Schedule

January 28	Monday	
February 11 February 25	Monday Monday	
March 11 March 25	Monday Monday	
April 8 April 22	Monday Monday	
May 13 May 29	Monday Wednesday	(Monday is Memorial Day)
June 10 June 24	Monday Monday	
July 8 July 22	Monday Monday	
August 12 August 26	Monday Monday	
September 9 September 23	Monday Monday	
October 16 October 28	Wednesday Monday	(Monday is Columbus Day)
November 13 November 25	Wednesday Monday	(Monday is Veteran's Day)
December 9 December 23	Monday CANCEL	

1/16/02

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LAKE ELMO PLANNING COMMISSION STAFF REPORT

Date: January 23, 2002 for the Meeting of January 28, 2002

Applicant: Hiner Development/MFC Properties

Location: West Side of Keats Avenue, North of the Hudson Blvd./Keats Avenue Intersection

Requested Action: Comp Plan Amendment/Rezoning/CUP/Minor Subdivision

Land Use Plan Guiding: RAD(Part)/LB(Part)

Existing Zoning: RR (All)

Site History and Existing Conditions:

Even though the site has never been developed and is vacant today, there is an extensive history, and resulting City records regarding the site. The most recent City action regarding the site was to approve a Minor Subdivision to legally detach the portion of the original site south of Hudson Blvd. (Approx. 6 acres) from the balance of the site (approx. 45 acres) north of Hudson Blvd.

There have been several proposals for commercial development of the site, with at least one involving a proposed truck stop. That proposal required Comp Plan and zoning amendments, which were denied by the City Council. Later, those denial actions were upheld in court proceedings that were initiated by the land owner.

The site covered by the <u>Minor Subdivision</u> application is the entire 45 acres north of Hudson Blvd. The applicant proposes dividing the south 5 acres (the Limited Business guided portion) from the north 40 acres (now guided RED). The site covered by the balance of the application under consideration (Plan Amend/Rezone/CUP) is the 40 acre north parcel that would result from the Minor Subdivision

Discussion and Analysis:

The multiplicity of applications presented are all focused on the applicant's desire to locate a golf practice facility on the 40 acre site. The facility is proposed to be similar in nature to the one proposed in 2001 (by the same applicant) across Keats Avenue to the east. The applicant has provided detailed documentation describing the proposed use, which is enclosed for the Commission's review. Staff will reference portions of that use description here, as those portions warrant comment.

As noted, the 40 acre site is presently land use guided by the City (1997 Plan) as RED. The 2000 Land Use Plan (approved by the City, and under review by the Metropolitan Council) reguides the 40 acres – and several other RED guided areas of the City – to RAD. The applicant is requesting what amounts to a City affirmation of that RAD guiding – separately from the 2000-2020 Comp Plan. In essence, this apparently-redundant action by the City becomes something of an insurance policy for the applicant. Should the overall Comp Plan actions by the Met Council drag on – as they may – the reguiding of this 40 acres could be separately submitted to Met Council as a Minor Plan Amendment, disengaged from the issues of the city-wide plan. On the other hand, the Met

Council may act on Lake Elmo's Plan in a timely fashion – negating the need to move forward with this part of the application package. Both the existing RR and the proposed AG zoning are responsive to the RAD land use guiding. The site is presently zoned inconsistent with the old RED guiding – and has been for years. The applicant proposes rezoning of the north 40 acres to AG for one specific reason – to attain eligibility for a Conditional Use Permit for "Commercial Recreation". This type of CUP is not available in any other zoning district.

It appears that, if the City determines the Minor Subdivision should be approved, a <u>second</u> zoning action should be considered by the Commission. The division would result in a parcel of approximately 5 acres (south parcel) guided (by both the 1997 and the 2000 Land Use Plans) as Limited Business, but still zoned RR. <u>Zoned RR</u>, the parcel becomes non-conforming as to area (10 acre minimum in RR) with recording of the proposed division. Zoned LB (3.5 acre minimum area) however, the 5 acre south parcel remains conforming. This becomes a problem of timing as much as purpose. The Commission could either initiate the rezoning of the 5 acre parcel to LB now, or allow the non-conformity to exist pending the general city-wide rezoning to match the 2000 Land Use Plan.

The Conditional Use Permit application refers to "Site Plan" in several locations (both in text and graphics). There has been no application for formal Section 520 Site Plan approval; and, the documentation provided is of insufficient detail to qualify for Site Plan review. We are, at this time, addressing only the Conditional Use Permit – uses and general site layout – not the details of site/structure/infrastructure design.

Within the application documentation the applicants refer to several "accessory" uses that go beyond the basic golf practice facility. Those accessory uses include retail golf pro shop, food service, golf school, and "future" mini golf. Each of these uses, proposed as accessory, create the potential of becoming additional primary uses over time. At some point the potential exists for customers to visit this site exclusively for those accessory goods and services, rather than to simply avail themselves of those goods and services while they are there to primarily use the golf practice facility. Indeed, with respect to mini golf the use related to the stated primary use of the site in name only – not accessory in any manner. At that point the "accessory" uses become primary (mini golf from Day 1), and are more appropriate in the GB zoning district. The risk is that the City would be defacto zoning this site GB, once those uses proposed as accessory in fact become additional primary uses.

Page 8 of the applicants' booklet references potential lighting of the golf practice facility. While the applicants state that such lighting would comply with City exterior lighting standards, there remains a question whether that is even feasible — will 1 foot candle or even 3 foot candles (alternative City illumination maximums, depending on fixture design) provide enough illumination to make a difference for golfers?

All Conditional Use Permit applications must be reviewed in the context of the standards provided by Section 300.06 Subd. 4A (page 300-10, copy enclosed)

Findings and Recommendations:

Staff finds and recommends as follows:

1. Minor Subdivision – The division proposed would appear to be consistent with the land use guiding of the site. The area non-conformity that would result with the 5 acre

RR parcel can be overcome with rezoning of that parcel to LB – whether now, or as a function of the city-wide rezoning actions in the near future. Staff recommends approval.

- 2. Comp Plan Amendment The proposed amendment of the Land Use Plan for the north 40 acre parcel (RED to RAD) is consistent with the adopted 2000-2020 Comp Plan. Staff recommends approval.
- 3. Rezoning The proposed rezoning of the north 40 acres parcel from RR to AG would be consistent with the Land Use Plan RAD guiding of that area. The applicants' request to withhold the legal execution of the AG zoning until June 1 can be accomplished by simply not publishing the rezoning ordinance until after June 1. Staff recommends approval.
- **4.** Conditional Use Permit The primary use proposed a "commercial recreation" (Golf Practice Facility) appears to respond favorably to the CUP standards found in Section 300.06. Staff recommends approval of the Conditional Use Permit, subject to the following conditions:
 - **a.** Elimination of the "mini golf" use based on use characteristics unrelated to the primary golf practice facility use.
 - **b.** Limitation to the scale of the food service and golf pro shop accessory uses to that represented by the applicants' floor plans dated by Staff January 23, 2002.
 - c. All buildings, signage and parking areas shall be subject to review and approval by the City of a formal Section 520 Site Plan. Commercial zoning district performance standards shall apply to those improvements.
 - **d.** Any structure with a gross floor area exceeding 5,000 square feet shall have fire suppression sprinklers installed.
 - **e.** Exterior lighting of the golf practice facility shall be prohibited unless the CUP is specifically amended to include that feature.
 - f. Compliance with the review recommendations of the City Engineer.

Planning Commission Actions Requested:

Motion to recommend approval of a Minor Subdivision; Comp Plan Amendment; rezoning and Conditional Use Permit for Hiner/MFC Properties, per the plans staff dated January 23, 2002, and subject to the conditions recommended by staff in the Planning Staff Report dated January 23, 2002.

Should the Commission decide to deny any or all of the applications, Staff requests that action be accompanied with findings in support of the denial(s).

Charles E. Dillerud, City Planner

Attachments:

- 1. Location Map
- 2. Section 300.06 Subd. 4A
- 3. Applicants' Documentation

Subd. 4 Districts.

A. AG - Agricultural.

1. Permitted Uses and Structures.

- a. Commercial agriculture and horticulture
- b. Poultry facilities meeting state and federal regulations
- c. Farm buildings
- d. Farm drainage and irrigation systems
- e. Forestry meeting state and federal regulations
- f. One farm dwelling per farm (Also see Section 300.13, Subd. 2 and Subd. 16)
- g. One non-farm dwelling per each forty (40) acres, or part of a dwelling on a prorated basis, not already containing a farm or non-farm dwelling provided:
 - i. The dwelling unit is located on a separate parcel of record in the office of the county recorder and/or County Auditor, which shall be at least one and onehalf (1 1/2) acres in size.
 - ii. The parcel on which the dwelling unit is located must have at least one hundred twenty-five (125) feet of frontage along a public street, be rectangular in shape and no dimension to be greater than three times the other.
 - iii. The dwelling is separated by at least three hundred (300) feet from the nearest farm building.
- h. Seasonal open sales lots for agricultural and horticultural products produced on the premises.
- i. Pick-your-own or cut-your-own type sales operations for products grown on the premises.
- j. Joint ownership of property or ownership by association or rental for the purpose of providing private gardens or forest plots to its members or lessees.

2. Uses Permitted by Conditional Use Permit.

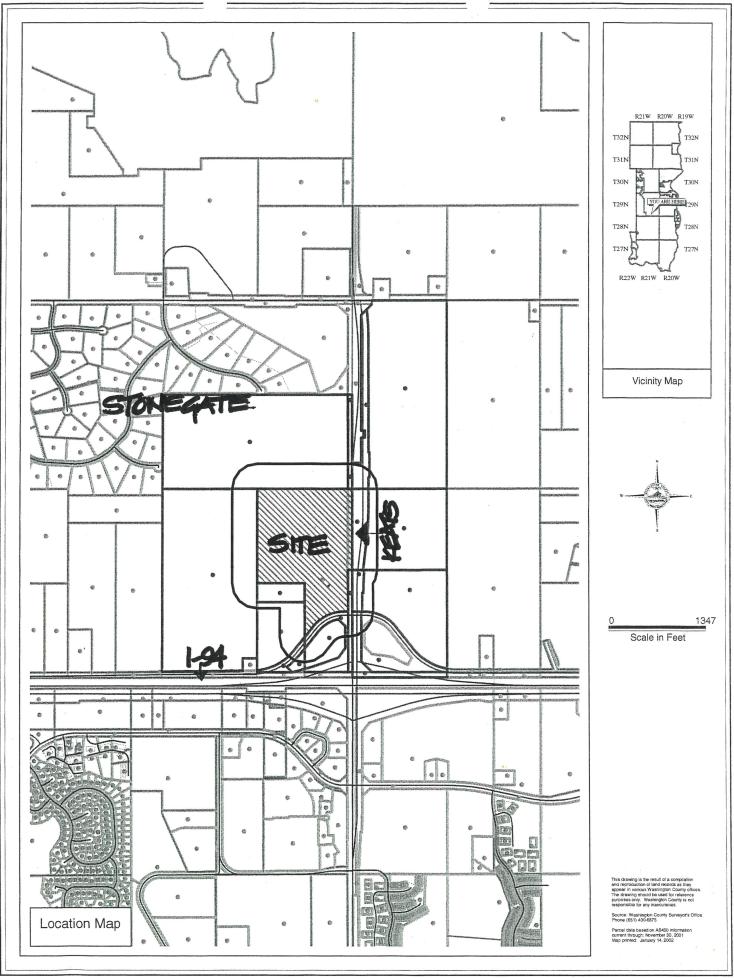
- a. Greenhouses:
- b. Kennels:
- c. Stables:
- d. Commercial recreation of a rural nature, including outdoor target ranges;
- e. Agricultural service establishments primarily engaged in performing agricultural animal husbandry or horticultural services on a fee or contract basis including sorting, grading and packing fruits and vegetables for the owner, lessee or sublessee; agricultural produce milling and processing for the owner, lessee, or sublessee; horticultural services; fruit picking, grain cleaning; veterinary services; boarding and training of horses;

3. Accessory Uses and Structures. (See Section 300.13, Subd. 4)

 Uses and structures which are customarily accessory and clearly incidental and subordinate to permitted uses and structures as defined in Section 150;

NARRATIVE REGUARDING REQUEST FOR MINOR SUBDIVISION

The property requested for a minor subdivision consists of approximately 45 acres north of Hudson Boulevard and west of Keats Ave. The proposed Land Use Plan that is waiting for Metro Council approval shows the southern portion as Limited Business and the northern portion as RA zoning. We believe the property should be subdivided along that re-zoning line to match the new Land Use Plan. This would allow us to obtain separate tax identification numbers for the different parcels and the ability to transfer title.



EXPLANATION OF APPLICATION REQUESTS

MFC Properties 94 Limited Partnership ("MFC Properties") and Hiner Development, Inc. ("Hiner") have entered into a Purchase Agreement with respect to the property described in the attached Development Application Form. Hiner would like to develop a golf practice facility on the property. In order to do so, MFC Properties and Hiner are submitting to the City an Application for the following:

- 1. A change of the Lake Elmo Comprehensive Plan land use designation for the property from "RED" to "RAD" designation;
- 2. A change of the zoning designation of the property from "RR-Rural Residential" to "Agricultural";
- 3. A Conditional Use Permit allowing Hiner to develop a golf practice facility on the property; and
- 4. The subdivision of the property from the larger parcel which the property is currently a part.

The sale of the property by MFC Properties to Hiner is expressly contingent upon the foregoing approvals being granted by the City of Lake Elmo and upon the Metropolitan Council approving the change of the Lake Elmo Comprehensive Plan land use designation of the property from "RED" to "RAD" designation. The Metropolitan Council approval of the change of the Lake Elmo Comprehensive Plan land use designation for the property from "RED" to "RAD" designation is necessary because:

- 1. MFC Properties does not want the zoning designation of the property changed to "Agricultural" if the sale of the property to Hiner does not close; and
- 2. Minnesota law requires that zoning changes made by a City need to conform to its Comprehensive Plan. Since the "RED" Comprehensive Plan land use designation does not contain "Agricultural" zoning, the land use designation under the Lake Elmo Comprehensive Plan for the property must be changed by the City to "RAD" and approved by Metropolitan Council before the "Agricultural" zoning can become effective.

As a result of the foregoing facts, MFC Properties and Hiner are requesting that the change of the zoning designation of the property to "Agricultural" be expressly conditioned upon the Metropolitan Council approval (whether by administrative approval or by the Metropolitan Council itself) of the change of the Lake Elmo Comprehensive Plan land use designation of the property from "RED" to "RAD" designation on or before June 1, 2002. If such approval is given on or before June 1, 2002, then the change of the zoning designation to "Agricultural" will go into effect. If such approval is not given on or before June 1, 2002, then the change of the zoning designation to "Agricultural" will not go into effect.