

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
MARCH 7, 2023**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Matt Hirn and Jeff Holtz. **ABSENT:** Councilmember Lisa McGinn.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Public Works Director Powers, Assistant Public Works Director Swanepoel, Fire Chief Kalis and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 4 – 0.

PUBLIC COMMENTS/INQUIRIES

John Murphy, 659 Cimarron, commented on behalf of the Cimarron resident board. Mr. Murphy stated that there are ongoing issues in the neighborhood related to rent increases, reduction in services and infrastructure issues. Mr. Murphy asked the Council to look at the city ordinance pertaining to manufactured home parks and enforcement.

PRESENTATIONS

None

CONSENT AGENDA

1. Approve Payment Disbursements
2. Approve Abatement for 3806 Kindred Way and 3756 Kindred Ct.-Resolution 2023-017
3. Approved Updated Job Description for Building Official and Approve Ordinance 2023-05
4. Authorize Issuance of Request for Proposals for Purchase of City Land
5. Planning Commission 2023 Work Plan
6. Accept Sanitary Sewer and Watermain Improvements and Approve Security Reduction for Royal Golf Club 3rd Addition.
7. Call for Final Assessment Hearing for Old Village Phase 7 Street and Utility Improvements -Resolution 2023-019

8. Approve Purchase of Rescue Boat Replacement
9. Approve Request for Cost Analysis of Statewide Volunteer Firefighter Plan

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.

ITEM 10: Accept Donation for Tablyn Park

Assistant Public Works Director Swanepoel presented a donation of \$1,000 from Lake Elmo Residents Jeffrey Corajod and Kalli Shades to be used toward updating park equipment in Tablyn Park.

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO ADOPT RESOLUTION 2023-015 ACCEPTING A DONATION FROM JEFFREY CORAJOD AND KALLI SHADES AND TO PURCHASE A COMBINATION OF BENCH, PLAQUE AND TREES NOT TO EXCEED \$1,000 TO BE PLACED IN TABLYN PARK. Motion passed 4 – 0.

ITEM 11: Crossroads PUD Amendment

City Planner Jensen reviewed the request for a PUD amendment to allow flexibility from the City’s sign regulations to allow for larger wall sign surface area allowances for one building on the site.

Councilmember Hirn, seconded by Councilmember Holtz, moved TO ADOPT RESOLUTION 2023-016 APPROVING A PUD AMENDMENT TO THE CROSSROADS EAST PUD WITH CONDITIONS LISTED IN THE STAFF REPORT. Motion passed 4 – 0.

ITEM 12: Authorize Advertisement for Bids for Pebble Park and Tablyn Park Courts

Assistant Public Works Director Swanepoel reviewed proposed plans for tennis court improvements at Tablyn Park and Pebble Park to resurface the court area and convert a portion of the tennis courts to pickleball courts. Discussion was held concerning lighting, hours of operation and potential noise impacts from pickleball games.

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO APPROVE RESOLUTION NO. 2023-018 APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR TABLYN AND PEBBLE PARK COURTS. Motion passed 4 – 0.

ITEM 13: Approve Plans and Specifications and Order Advertisement for Bids for 2023 Street Improvements

City Engineer Griffin reviewed the proposed project schedule for the 2023 Street Improvements project, full depth reclamation process and curb types. Engineer Griffin also reviewed post construction no parking designation areas.

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO APPROVE RESOLUTION NO. 2023-020, APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR THE 2023 STREET IMPROVEMENTS. Motion passed 4 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Attended the Senate hearing regarding the city's need for additional water appropriation.

Councilmember Hirn: Attended the newly elected leaders conference

Councilmember Holtz: Reported on the Airport Zoning Committee meeting.

STAFF REPORTS AND ANNOUNCEMENTS

Fire Chief Kalis: Noted the 2022 Fire Department Annual Report will be available soon.

Public Works Director Powers: Reported on the status of the ice rinks, park trail grooming and buckthorn removal project in Sunfish Lake Park.

City Engineer Griffin: Reported on the MPCA Grant Amendment status and noted a neighborhood meeting will be held with the Cardinal Ridge neighborhood later in the week.

CLOSED SESSION

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO GO INTO CLOSED SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBDIVISION 3(B), ATTORNEY CLIENT PRIVILEGE TO REVIEW LITIGATION WITH CEF LAKE ELMO COMMUNITY SOLAR LLC. Motion passed 4 – 0.

Closed session held.

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO REENTER OPEN SESSION. Motion passed 4 – 0.

Meeting adjourned at 8:09 pm.

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ATTEST:

Julie Johnson, City Clerk

Charles Cadenhead, Mayor