



STAFF REPORT

DATE: April, 4 2023

CONSENT

AGENDA ITEM: Old City Hall Sewer Connection Donation

TO: Mayor and City Council

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

BACKGROUND:

State statute requires that cities accept donations via resolution. Capra Utilities is offering to donate services to the City of Lake Elmo in 2023.

ISSUE BEFORE COUNCIL:

Should Council accept the donation of service to abandoned the existing 3800 Laverne Ave, N City Hall septic system and connect the building to city sewer valued at \$6,969.00 from Capra Utilities?

PROPOSAL:

Capra Utilities is offering to donate services to abandoned the existing septic system and connecting the building to city sanitary. Met Council Fees will be paid, but City fees related to permitting will be waived. Included in your packet for acceptance as part of the Consent Agenda is a resolution for the Council to officially accept the donation. Public Works will restore the area with black dirt and seed after a driveway for old city hall is installed.

FISCAL IMPACT:

The cost savings OF \$6,969.00 to the City Hall Operating Budget. Public works will have \$50 in lawn seed and some time and fuel to finish landscape.

OPTIONS:

- 1) Approve Resolution No 2023-033
- 2) Amend and then Approve Resolution No 2023-033
- 3) Do not accept the donation of services from Capra Utilities

RECOMMENDATION:

Motion to approve Resolution 2023-033

ATTACHMENTS: Resolution 2023-033, Donation form

DONATION FORM FOR LAKE ELMO CITY PARKS PUBLIC IMPROVEMENT PROJECTS,
MEMORIALS, TRIBUTES, WORKS OF ART
(Including funding proposals for the above purposes)

DONOR INFORMATION

Name: _____

Address: _____

Phone: _____

Email: _____

Hereby makes a proposal to fund and/or construct a Public Improvement Project, memorial, tribute, or
work of art consisting of :

The intended purpose of this donation is:

Proposed location:

Donation subject to the following restriction (if any):

Condition, Conservation and Maintenance Requirements:

What type of materials will be used in the proposed Project?

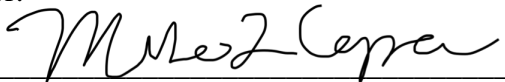
What is the intended life span of the Project?

What short and long-term maintenance may be required and what is the anticipated cost of such maintenance?

The City of Lake Elmo will make reasonable efforts to accommodate the intended purpose of the donation but reserves the right to utilize, relocate and/or dispose of any item through donated funds as the City of Lake Elmo may deem fit.

This agreement shall not take effect until the City Council of the City of Lake Elmo has specifically accepted this donation.

Donor:



Date:

Recommended:

Department Head

Date

Accepted:

City Administrator

Date

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2023-033

**A RESOLUTION ACCEPTING DONATED SERVICES FROM CAPRA
UTILITIES**

WHEREAS, Minnesota Statutes Section 465.03 provides that donations to the City be accepted by resolution of the City Council; and

WHEREAS, Capra Utilities has proposed contributing services to the City of Lake Elmo; and

WHEREAS, the City Council of the City of Lake Elmo agrees that said contribution would be of benefit to the citizens of Lake Elmo; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lake Elmo, Minnesota, does hereby acknowledge and agrees to accept said donation of services from Capra Utilities on behalf of the citizens of Lake Elmo.

APPROVED by the Lake Elmo City Council on this 4^h day of April, 2023.

By: _____
Charles Cadenhead
Mayor

ATTEST:

Julie Johnson
City Clerk