

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
General Fund Revenues:									
								(0.00)	Surplus/(Deficit) in Rev over Expenditures
Taxes									
101-410-1320-31010	Current Ad Valorem Taxes	\$ 1,643,358	\$ 2,216,047	\$ 2,963,905	\$ 1,456,329	\$ 2,963,905	\$ 3,537,317	19.35%	
101-410-1320-31020	Delinquent Ad Valorem Taxes	18,313	15,785	15,000	13,543	15,000	15,000	0.00%	
101-410-1320-31030	Mobile Home Tax	17,547	16,079	15,000	3,584	15,000	15,000	0.00%	
101-410-1320-31030	Delinquent Mobile Home Tax							#DIV/0!	
101-410-1320-31040	Fiscal Disparities	159,325	148,090	199,221	121,319	199,221	249,327	25.15%	
101-410-1320-31045	Delinquent Fiscal Disparities							#DIV/0!	
101-410-1320-31050	Tax Abatement							#DIV/0!	
101-410-1320-31520	30% Rental - County				2,551	2,551		#DIV/0!	
101-410-1320-31910	Penalty & Interest on Taxes	2,400	719	500	1,076	1,076	500	0.00%	
101-410-1320-31920	Forfeited Tax Sale Apportionment	269	-	-	-	-	-	#DIV/0!	
Total Taxes		\$ 1,841,212	\$ 2,396,720	\$ 3,193,626	\$ 1,598,403	\$ 3,196,753	\$ 3,817,144	19.52%	
Licenses and Permits									
101-410-1320-32110	Liquor License	8,300	17,000	8,300	6,150	8,300	8,300	0.00%	
101-410-1320-32180	Wastehauler License			1,000	600		625	-37.50%	
101-410-1320-32181	General Contractor License		50	-	300	150	150	#DIV/0!	
101-410-1320-32183	Heating Contractor License	900		-				#DIV/0!	
101-410-1320-32184	Blacktopping Contractor License		300					#DIV/0!	
101-420-2400-32210	Building Permits	1,146,350	1,044,126	800,000	648,662	800,000	800,000	0.00%	
101-430-3100-32211	Driveway Permits	19,390	17,570	15,000	11,345	11,500	10,000	-33.33%	
101-420-2400-32212	Fireplace Permits		5,580	16,000	12,840	16,000	16,000	0.00%	
101-420-2400-32220	Heating Permits	135,814	79,657	60,000	63,172	64,000	60,000	0.00%	
101-420-2400-32230	Plumbing Permits	107,948	82,254	60,000	78,673	79,000	60,000	0.00%	
101-420-2400-32232	Pool Permits		150	1,000	1,050	1,050	1,000	0.00%	
101-420-2400-32213	Siding Permits			12,500	4,159	12,500	12,500	0.00%	
101-420-2400-32214	Roof Permits			50,000	11,865	25,000	50,000	0.00%	
101-410-1320-32240	Animal License	1,875	1,325	-				#DIV/0!	Discontinued in 2019
101-430-3100-32250	Utility Permits	43,393	61,620	27,000	31,247	31,500	27,000	0.00%	
101-420-2220-32260	Burning Permit	1,575	2,050	2,000	1,370	2,000	1,700	-15.00%	
101-410-1320-32270	Massage Therapy Licenses	100	300	100	275	100	100	0.00%	
101-420-2400-32275	Fire Suppression Permits		700	2,500	6,980	7,000	2,500	0.00%	
101-420-2400-32278	Fire Permit Plan Check Fee	12,273	1,151	1,500	1,300	1,500	1,500	0.00%	Fire Alarm Systems
101-410-1320-32281	Golf Cart Operation Permit				30	30		#DIV/0!	
101-410-1320-32282	Miscellaneous Permits		25		100	100		#DIV/0!	
101-410-1910-32282	Miscellaneous Permits				355	355		#DIV/0!	
101-420-2400-32282	Miscellaneous Permits	-	3,790	-	3	3	-	#DIV/0!	
Total Licenses and Permits		\$ 1,477,918	\$ 1,317,647	\$ 1,056,900	\$ 880,475	\$ 1,060,088	\$ 1,051,375	-0.52%	
Intergovernmental									
101-430-3100-33418	MSA - Maintenance	122,883	144,502	151,727	153,963	153,963	158,582	4.52%	From City Engineer used 3% over 2019 amount
101-410-1320-33402	Market Value Credit-Ag		3,968		2,015	2,015		#DIV/0!	
101-410-1320-33403	Ag Reserve Credit		151					#DIV/0!	
101-420-2220-33420	State Fire Aid	61,147	64,533	60,000	68,975	68,975	64,000	6.67%	Sept - Nov receipt for Relief Association
101-410-1320-33422	PERA Aid	2,749	2,749	2,749	1,375	2,749	-	-100.00%	Ends in 2019
101-410-1930-33426	Miscellaneous State Grants							#DIV/0!	
101-430-3100-33630	Miscellaneous State Grants						5,000	#DIV/0!	S Washing Cty Watershed grant agreement
101-420-2220-33426	Miscellaneous State Grants		7,128		6,323	6,323		#DIV/0!	
101-450-5200-33426	Miscellaneous State Grants	19,406	5,664	4,820	840	840	4,820	0.00%	DNR/Sunfish Lake Trail Grooming
101-410-1320-33623	Payment in Lieu of Taxes		31,500	32,773		32,773	33,428	2.00%	ISD 916 Service Fee Due in Dec. - 2% incr./yr. End in 2026
101-430-3100-33630	Grant Revnue				4,327	4,327		#DIV/0!	
101-420-2220-33525	Other County Grants and Aids		4,190		2,889	2,889		#DIV/0!	
101-410-1320-33521	Recycling Grant	-	-	15,766	16,534	16,534	16,000	1.48%	

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		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description	Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Percent Change	Comments
Total Intergovernmental		\$ 206,185	\$ 264,384	\$ 267,835	\$ 257,240	\$ 291,388	\$ 281,830	5.23%	
Charges for Services									
101-410-1910-34103	Zoning & Subdivision Fees	54,956	93,710	45,000	70,125	70,125	45,000	0.00%	
101-420-2400-34104	Plan Check Fees	580,817	566,532	525,000	380,634	525,000	525,000	0.00%	
101-410-1320-34105	Sale of Copies, Books, Maps	27	40	200		50	50	-75.00%	
101-410-1520-34107	Assessment Searches	1,140	1,170	1,400	690	1,400	1,400	0.00%	
101-420-2400-34207	Building Code Surcharges	12						#DIV/0!	Pass Thru - not budgeted
101-450-5200-34710	Rent	12	12		12	12		#DIV/0!	
101-410-1450-34111	Cable Operation Reimbursement	2,104	5,000	5,000	1,015	5,000	5,000	0.00%	Offset with Cable Operators charge in Communications
101-420-2400-34112	Planning & Zoning Review Fee	69,524	29,300	25,000	21,900	25,000	25,000	0.00%	\$100 every new review charged
101-430-3100-34114	Street Light Fee		4,902		1,161	1,500	1,500	#DIV/0!	Developer Agreements
101-410-1910-34115	Base Map Upgrading Fee		8,200		3,050	3,000	3,000	#DIV/0!	\$25/lot created
101-420-2400-34203	Day Care Inspections		50						
101-410-1910-36206	Escrow Administration Fee	30,000	27,300	25,000	122,800	122,800	25,000	0.00%	\$100 every new escrow is charged
Total Charges for Services		\$ 738,592	\$ 736,216	\$ 626,600	\$ 601,387	\$ 753,887	\$ 630,950	0.69%	
Fines and Forfeits									
101-420-2100-35100	Fines	41,418	48,253	49,000	28,216	49,000	50,000	2.04%	Based on averages
101-420-2100-35130	Forfeitures		950						
Total Fines and Forfeits		\$ 41,418	\$ 49,202	\$ 49,000	\$ 28,216	\$ 49,000	\$ 50,000	2.04%	
Investment Earnings									
101-410-1320-36210	Interest Earnings	27,665	78,634	40,000	-	80,000	80,000	100.00%	Projected same as 2019 projected as market is falling
Total Investment Earnings		\$ 27,665	\$ 78,634	\$ 40,000	\$ -	\$ 80,000	\$ 80,000	100.00%	
Miscellaneous									
101-410-1320-31811	Cable Franchise Revenue	67,178	81,581	85,000	103,692	103,000	100,000	17.65%	
101-410-1320-36100	Special Assesments		21,116					#DIV/0!	
101-410-1320-36200	Miscellaneous Revenue	78,241	1,806	29,900	11,388	13,000	3,000	-89.97%	misc. accts. Receivable, LMCIT dividend, misc. one-tieme revenues
101-420-2220-36200	Miscellaneous Revenue				4,543	4,543		#DIV/0!	LMC Ins Claim on Sewer Backup FD Station #2
101-430-3100-36200	Miscellaneous Revenue				795	795		#DIV/0!	Public Surplus Auction Rev
101-410-1910-36200	Miscellaneous Revenue						28,000	#DIV/0!	AUAR
101-420-2400-36202	Central MN Jobs Grant				1,553	1,553		#DIV/0!	
101-410-1320-36207	MCMA Grant						3,500	#DIV/0!	Intern for Admin
101-410-1910-36236	Conservation Easement Fee		20,000				-	#DIV/0!	
101-420-2220-36204	Reimbursements - Fire	9,940	20			4,543	4,920	#DIV/0!	Training reimbursement from MBFTE
101-420-2220-36230	Donations-Fire				1,500	1,500			AED Donation
101-410-1320-36230	Donations	17,837	14,036	10,000	15,000	15,000	10,000	0.00%	
101-410-1320-34120	Tower Rent	47,084	53,531	108,148	117,289	117,289	110,311	2.00%	Based on contracts.
Total Miscellaneous		\$ 220,280	\$ 192,091	\$ 233,048	\$ 255,760	\$ 261,223	\$ 259,731	11.45%	
Prior Period Adjustments			32,332						
Total General Fund Revenues:		\$ 4,553,270	\$ 5,067,227	\$ 5,467,009	\$ 3,621,481	\$ 5,692,339	\$ 6,171,030	12.88%	
General Fund Expenditures:									
1110 Mayor & Council									
Personnel									
101-410-1110-41030	Part-time Salaries	25,690	25,690	25,690	12,845	25,690	25,690	0.00%	
101-410-1110-41220	FICA Contributions	1,593	1,593	1,593	796	1,593	1,593	0.00%	
101-410-1110-41230	Medicare Contributions	373	373	373	186	373	373	0.00%	
101-410-1110-41510	Workers Compensation	67	237	237	57	119	130	-45.15%	2019 Prem \$119, Refund from 2018 \$62
Total Personnel		\$ 27,723	\$ 27,892	\$ 27,893	\$ 13,885	\$ 27,775	\$ 27,786	-0.38%	
Materials and Supplies									

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101-410-1110-42000	Office Supplies	114		125	78	125	125	0.00%	business cards, name tags, etc
101-410-1110-42001	Computer Reimbursement	1,911	1,000	2,000	1,000	1,000	-	-100.00%	
101-410-1110-43310	Mileage	-		300		300	300	0.00%	
101-410-1110-43185	IT Support			1,101	1,040	1,101	1,211	9.99%	Council Email Support (Roseville)
101-410-1110-42002	IT Hardware							#DIV/0!	
101-410-1110-43190	Software Programs	-	-	-	-	-	-	#DIV/0!	
Total Materials and Supplies		\$ 2,025	\$ 1,000	\$ 3,526	\$ 2,118	\$ 2,526	\$ 1,636	-53.60%	
Charges and Services									
101-410-1110-44300	Miscellaneous	6,568	5,414	7,000	6,904	7,000	7,140	2.00%	YSB, misc
101-410-1110-44330	Dues & Subscriptions	16,045	12,850	12,800	14,019	14,019	15,000	17.19%	LMC, MC, MA
101-410-1110-44370	Conferences & Training	180	-	1,000	480	500	1,000	0.00%	
Total Charges and Services		\$ 22,793	\$ 18,264	\$ 20,800	\$ 21,403	\$ 21,519	\$ 23,140	11.25%	
1110	Total Mayor & Council	\$ 52,540	\$ 47,156	\$ 52,219	\$ 37,406	\$ 51,820	\$ 52,562	0.66%	
1320 Administration									
Personnel									
101-410-1320-41010	Full-time Salaries	240,650	214,777	222,374	216,598	222,374	169,642	-23.71%	Allocation Change (Deputy Clerk and City Clerk) and allocation to Building Inspection Dept
101-410-1320-41030	Part-time Salaries							#DIV/0!	
101-410-1320-41020	Overtime							#DIV/0!	
101-410-1320-41040	Temporary Employees	17,733					7,000	#DIV/0!	Intern - offset with Grant from MCMA
101-410-1320-41210	PERA Contributions	18,049	16,114	16,678	16,088	16,678	14,324	-14.11%	Allocation Change (Deputy Clerk and City Clerk) and allocation to Building Inspection Dept
101-410-1320-41216	MSRS Contributions -City Admin						1,601	#DIV/0!	City Administrator Deferred Comp per contract
101-410-1320-41220	FICA Contributions	18,694	15,458	17,012	15,338	20,923	12,978	-23.71%	Allocation Change (Deputy Clerk and City Clerk) and allocation to Building Inspection Dept
101-410-1320-41230	Medicare Contributions							#DIV/0!	
101-410-1320-41300	Insurance	39,840	48,241	39,114	31,097	344	29,723	-24.01%	Allocation Change (Deputy Clerk and City Clerk) and allocation to Building Inspection Dept
101-410-1320-41325	Life Insurance		381	344	152	1,198	354	3.00%	
101-410-1320-41330	STD/LTD		1,654	1,198	1,085		1,234	3.00%	
101-410-1320-41420	Unemployment Benefits		461					#DIV/0!	
101-410-1320-41510	Workers Compensation	818	2,005	2,005	758	758	1,846	-7.93%	2019 Prem \$2149, Refund from 2018 \$1391
Total Personnel		\$ 335,784	\$ 299,091	\$ 298,725	\$ 281,118	\$ 262,275	\$ 238,702	-20.09%	
Materials and Supplies									
101-410-1320-42000	Office Supplies	4,683	3,211	4,250	2,406	4,250	4,250	0.00%	
101-410-1320-42030	Printed Forms	84		100		100	100	0.00%	
101-410-1320-43090	Newsletter/Website	2,091	-	-	-	-	-	#DIV/0!	Move all to Communications in 2019
Total Materials and Supplies		\$ 6,858	\$ 3,211	\$ 4,350	\$ 2,406	\$ 4,350	\$ 4,350	0.00%	
Charges and Services									
101-410-1320-43100	Assessing Services	51,646	7,983	81,500	85,831	81,762	88,750	8.90%	Wash Co bills June for previous year
101-410-1320-43040	Legal Services	140,883	136,215	90,000	60,960	90,000	87,500	-2.78%	
101-410-1320-43150	Contract Services	15,921	3,109	3,100	2,018	3,100	3,193	3.00%	Shred it, misc
101-410-1320-43180	Information Technology/Web	909	3,831					#DIV/0!	
101-410-1320-43185	IT Support			6,682	6,363	6,682	6,682	0.01%	Roseville
101-410-1320-42002	IT Hardware			1,500	34	1,500	1,500	0.00%	One computer (laptop)
101-410-1320-43190	Software Programs	2,601	2,011	1,309	2,732	1,309	2,309	76.39%	laser fiche, adobe, etc (Roseville), 1 additional license \$1000
101-410-1320-43210	Telephone	1,585	1,852	2,511	1,915	2,511	2,586	2.99%	Roseville, Sprint
101-410-1320-43220	Postage	(87)	1,157	3,000	1,283	2,000	2,000	-33.33%	
101-410-1320-43310	Mileage	832	772	1,100	332	1,100	1,100	0.00%	
101-410-1320-43510	Legal Publishing	2,655	1,608	10,000	4,662	2,000	10,200	2.00%	Recodification
101-410-1320-43610	Insurance	27,130	25,565	35,649	32,212	32,212	39,214	10.00%	

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101-410-1320-43152	Cable Operation Expense							#DIV/0!	
101-410-1320-44330	Dues & Subscriptions	1,227	1,919	2,000	1,746	2,045	2,060	3.00%	
101-410-1320-44370	Conferences & Training	1,453	2,637	3,000	1,108	1,500	5,000	66.67%	City Administrator ICMA conference added
101-410-1320-44371	Allocation to Building Inspections	-	-	-	-	-	(2,715)	#REF!	Allocation of overhead charges to Bulding Dept
Total Charges and Services		\$ 246,755	\$ 188,658	\$ 241,351	\$ 201,197	\$ 227,721	\$ 249,379	3.33%	
Miscellaneous									
101-410-1320-44300	Miscellaneous	534	1,156	1,791	1,210	1,500	1,500	-16.23%	
Total Miscellaneous		\$ 534	\$ 1,156	\$ 1,791	\$ 1,210	\$ 1,500	\$ 1,500	-16.23%	
1320	Total Administration	\$ 589,931	\$ 492,116	\$ 546,217	\$ 485,931	\$ 495,846	\$ 493,931	-9.57%	
1410	Elections								
Personnel									
101-410-1410-41030	Part-time Salaries		6,397	-	795	795	7,250	#DIV/0!	
101-410-1410-41510	Workers Compensation	-	-	-	-	-	-	#DIV/0!	
Total Personnel		\$ -	\$ 6,397	\$ -	\$ 795	\$ 795	\$ 7,250	#DIV/0!	
Charges and Services									
101-410-1410-43310	Travel Expense		44		25	25	50		
101-410-1410-43510	Legal Notices Publishing		20						
101-410-1410-43150	Contract Services	1,660	1,660	1,660	1,660	1,660	2,000	20.48%	Wash. Cty. charges for elections
Total Charges and Services		\$ 1,660	\$ 1,724	\$ 1,660	\$ 1,685	\$ 1,685	\$ 2,050	23.49%	
Capital Outlay									
101-480-8000-45800	Other Equipment		-	-	-	-	-	#DIV/0!	
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Miscellaneous									
101-410-1410-44300	Miscellaneous	-	630	-	159	159	700	#DIV/0!	
Total Miscellaneous		\$ -	\$ 630	\$ -	\$ 159	\$ 159	\$ 700	#DIV/0!	
1410	Total Elections	\$ 1,660	\$ 8,751	\$ 1,660	\$ 2,639	\$ 2,639	\$ 10,000	502.41%	
1450	Communications								
Personnel									
101-410-1450-41010	Full-time Salaries	7,759	29,159	30,800	22,429	30,800	25,775	-16.31%	
101-410-1450-41030	Part-time Salaries							#DIV/0!	
101-410-1450-41020	Overtime							#DIV/0!	
101-410-1450-41040	Temporary Employees							#DIV/0!	
101-410-1450-41210	PERA Contributions	582	2,187	2,310	1,654	2,310	1,933	-16.32%	
101-410-1450-41220	FICA Contributions	589	2,211	2,356	1,641	2,708	1,972	-16.30%	
101-410-1450-41230	Medicare Contributions							#DIV/0!	
101-410-1450-41300	Insurance	933	5,101	7,243	4,513	7,243	6,287	-13.20%	
101-410-1450-41325	Life Insurance		60	63	19	63	65	3.00%	
101-410-1450-41330	STD/LTD		146	157	105	157	162	3.00%	
								#DIV/0!	
101-410-1450-41510	Workers Compensation	-	262	262	116	116	306	16.87%	2019 Prem \$298, Refund from 2018 \$182
Total Personnel		\$ 9,863	\$ 39,125	\$ 43,191	\$ 30,476	\$ 43,397	\$ 36,500	-15.49%	
Charges and Services									
101-410-1450-43090	Newsletter		2,870	3,000	1,552	3,000	1,100	-63.33%	printing only (Split with Water and Sewer)
101-410-1450-43180	Information Technology/Web	58,147	40,061	1,800	2,018	2,422	2,000	11.11%	Website,Constant Contact, Not Form
101-410-1450-43185	IT Support			535	505	535	535	0.00%	Roseville

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101-410-1450-42002	IT Hardware							#DIV/0!	
101-410-1450-43190	Software Programs		2,550					#DIV/0!	
101-410-1450-43210	Telephone							#DIV/0!	
101-410-1450-43220	Postage		1,330	1,450	1,461	1,461	1,500	3.45%	newsletter postage
101-410-1450-43310	Mileage							#DIV/0!	
101-410-1450-43510	Public Notices							#DIV/0!	
101-410-1450-43152	Cable Operations	6,035	5,050	5,000	4,070	5,000	5,000	0.00%	
101-410-1450-44370	Conferences and Training	1,314	-	-	-	-	500	#DIV/0!	
Total Charges and Services		\$ 65,496	\$ 51,860	\$ 11,785	\$ 9,606	\$ 12,418	\$ 10,635	-9.76%	
1450	Total Communications	\$ 75,359	\$ 90,986	\$ 54,976	\$ 40,082	\$ 55,815	\$ 47,135	-14.26%	
1520	Finance								
Personnel									
101-410-1520-41010	Full-time Salaries	68,372	69,526	97,334	80,158	97,334	71,821	-26.21%	Allocation change for Building Dept
101-410-1520-41030	Part-time Salaries							#DIV/0!	
101-410-1520-41020	Overtime							#DIV/0!	
101-410-1520-41040	Temporary Employees	5,874	5,636	6,760	5,568	6,760	6,963	3.00%	Intern
101-410-1520-41210	PERA Contributions	1,833	5,215	7,300	6,012	7,300	5,387	-26.21%	Allocation change for Building Dept
101-410-1520-41220	FICA Contributions	5,504	5,425	7,963	6,232	7,963	6,027	-24.31%	FT \$5494, Intern \$533, allocation change for Building Dept
101-410-1520-41230	Medicare Contributions							#DIV/0!	
101-410-1520-41300	Insurance	7,572	7,586	15,211	6,386	15,211	10,863	-28.58%	Allocation change for Building Dept
101-410-1520-41325	Life Insurance		86	125	56	125	129	3.00%	
101-410-1520-41330	STD/LTD		89	638	450	638	657	3.00%	
101-410-1520-41420	Unemployment Benefits	3,220	5,537					#DIV/0!	
101-410-1520-41510	Workers Compensation	440	244	440	869	869	864	96.29%	2019 Prem \$1006, Refund from 2018 \$137
Total Personnel		\$ 92,814	\$ 99,344	\$ 135,771	\$ 105,731	\$ 136,200	\$ 102,710	-24.35%	
Materials and Supplies									
101-410-1520-42000	Office Supplies	621	1,299	800	171	800	800	0.00%	
101-410-1520-42030	Printed Forms	-	1,039	375	1,301	1,301	1,000	166.67%	Check and deposit book costs
Total Materials and Supplies		\$ 621	\$ 2,338	\$ 1,175	\$ 1,472	\$ 2,101	\$ 1,800	53.19%	
Charges and Services									
101-410-1520-43010	Audit Services	26,575	29,820	7,987	7,913	7,913	7,987	0.01%	split GF, Water, Sewer, SW
101-410-1520-43150	Contract Services	187,453	79,620	3,000	3,000	3,000	3,060	2.00%	Finance Consultant
101-410-1520-43185	IT Support		2,120	3,779	3,569	3,779	3,779	0.01%	Roseville
101-410-1520-42002	IT Hardware		718	1,200	505	700	-	-100.00%	
101-410-1520-43190	Software Programs	6,400	18,973	2,752	3,419	3,419	2,834	3.00%	Accela support (slit with W, S, SW \$9226)/Banyon/Credit Card Services, Roseville
101-410-1520-43210	Telephone	881	580	585	484	585	595	1.71%	Roseville IT Phone
101-410-1520-43310	Mileage	-	168	500		50	500	0.00%	Mileage for training and conferences.
101-410-1520-44330	Dues & Subscriptions	330	2,071	2,000	1,044	2,100	2,100	5.00%	GFOA, MNGFOA, GFOA Program Fees, Select Acct, Ins Prog Fees
101-410-1520-44370	Conferences & Training	34	642	3,000	455	500	3,000	0.00%	MNGFOA Confr (2 people) and Govt. Acctg. Courses, OSA Training, Public Finance Training, Monthly MnGFOA Mtgs
101-410-1520-44371	Allocation to Building Inspections	-	-	-	-	-	(1,959)	#REF!	Allocation charge for Building Dept.
Total Charges and Services		\$ 221,673	\$ 134,713	\$ 24,802	\$ 17,388	\$ 22,046	\$ 21,896	-11.71%	
Miscellaneous									
101-410-1520-44300	Miscellaneous	46,172	2,141	5,000	1,055	5,000	4,750	-4.99%	Bank Fees, Wire Transfer Fees, Excise Tax, Penalties, County charges, Health Partners, Ind Health Svs Network
Total Miscellaneous		\$ 46,172	\$ 2,141	\$ 5,000	\$ 1,055	\$ 5,000	\$ 4,750	-4.99%	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description	Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Percent Change	Comments
1520	Total Finance	\$ 361,279	\$ 238,536	\$ 166,748	\$ 125,646	\$ 165,347	\$ 131,157	-21.34%	
1910	Planning & Zoning								
	Personnel								
101-410-1910-41010	Full-time Salaries	168,582	148,529	148,632	136,836	148,632	160,011	7.66%	Salary Allocation Permit Technician/Deputy Clerk
101-410-1910-41030	Part-time Salaries		4,626					#DIV/0!	
101-410-1910-41020	Overtime							#DIV/0!	
101-410-1910-41040	Temporary Employees			6,760	4,096	6,760	6,963	3.00%	Intern
101-410-1910-41210	PERA Contributions	12,612	10,784	11,147	10,156	11,147	12,001	7.66%	FT \$12001, Intern \$0
101-410-1910-41220	FICA Contributions	12,319	11,628	11,887	10,724	11,887	12,774	7.46%	FT \$12241, Intern \$533
101-410-1910-41230	Medicare Contributions							#DIV/0!	
101-410-1910-41300	Insurance	30,840	6,684	30,422	8,316	28,000	29,322	-3.62%	Salary Allocation Permit Technician/Deputy Clerk
101-410-1910-41325	Life Insurance		294	288	61	28	297	3.00%	
101-410-1910-41330	STD/LTD		1,015	805	304	805	829	3.00%	
101-410-1910-41510	Workers Compensation	783	1,424	1,424	585	585	1,308	-8.15%	2019 Prem \$1273, Refund from 2018 \$688
Total Personnel		\$ 225,136	\$ 184,984	\$ 211,365	\$ 171,077	\$ 207,844	\$ 223,505	5.74%	
	Materials and Supplies								
101-410-1910-42000	Office Supplies	336	752	500	53	53	200	-60.00%	
101-410-1910-42030	Printed Forms	-	-	-	-	-	-	#DIV/0!	
Total Materials and Supplies		\$ 336	\$ 752	\$ 500	\$ 53	\$ 53	\$ 200	-60.00%	
	Charges and Services								
101-410-1910-43020	Comprehensive Planning	44,058	50,885	5,000	7,796	7,796		-100.00%	Comp Plan: \$5000 in 2019 left over to use for any last minute changes to Comp Plan from adjacent jurisdictional review for SHC and /or Engr
101-410-1910-43030	Engineering Services	6,608	11,170	15,000	15,367	15,500	15,000	0.00%	
101-410-1910-43150	Contract Services	5,964	2,249	5,500	7,118	7,500	6,000	9.09%	Codification 2020
101-410-1910-43180	Information Technology/Web	406						#DIV/0!	
101-410-1910-43185	IT Support			5,505	5,199	5,500	5,600	1.73%	Roseville
101-410-1910-42002	IT Hardware			2,000	505	600		-100.00%	
101-410-1910-43190	Software Programs	407	623	1,383	973	1,000	1,376	-0.51%	Roseville, Comp Plan Software
101-410-1910-43210	Telephone	738	724	678	484	680	600	-11.44%	Roseville
101-410-1910-43220	Postage	220	79	100		100	150	50.00%	
101-410-1910-43310	Mileage	344	158	350	248	300	350	0.00%	
101-410-1910-43510	Legal Publishing	1,410	2,185	1,400	720	1,400	1,500	7.14%	
101-410-1910-44330	Dues & Subscriptions		170	800	354	400	650	-18.75%	ULI, AICP
101-410-1910-44350	Books			-				#DIV/0!	
101-410-1910-44370	Conferences & Training	405	273	1,500	20	1,000	1,000	-33.33%	APA Confr
Total Charges and Services		\$ 60,559	\$ 68,515	\$ 39,215	\$ 38,784	\$ 41,776	\$ 32,226	-17.82%	
	Miscellaneous								
101-410-1910-44300	Miscellaneous	10	76	200	-	-	200	0.00%	
Total Miscellaneous		\$ 10	\$ 76	\$ 200	\$ -	\$ -	\$ 200	0.00%	
1910	Total Planning & Zoning	\$ 286,042	\$ 254,327	\$ 251,280	\$ 209,914	\$ 249,673	\$ 256,131	1.93%	
1930	Engineering Services								
	Charges and Services								
101-410-1930-43030	Engineering Services	44,332	31,770	39,000	25,365	35,000	40,000	2.56%	
101-410-1930-43210	Telephone	178	-	-	-	-	-	#DIV/0!	
Total Charges and Services		\$ 44,510	\$ 31,770	\$ 39,000	\$ 25,365	\$ 35,000	\$ 40,000	2.56%	
	Capital Outlay								
101-480-8000-45900	Construction Projects	-	-	35,000	49,620	49,620	-	-100.00%	Keats Ave turn lane 2019

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
Total Capital Outlay		\$ -	\$ -	\$ 35,000	\$ 49,620	\$ 49,620	\$ -	-100.00%	
1930	Total Engineering Services	\$ 44,510	\$ 31,770	\$ 74,000	\$ 74,985	\$ 84,620	\$ 40,000	-45.95%	
1940	City Hall								
	Materials and Supplies								
101-410-1940-42110	Cleaning Supplies				97	100		#DIV/0!	
101-410-1940-42230	Building Repair Supplies	550	801	800	124	500	800	0.00%	
Total Materials and Supplies		\$ 550	\$ 801	\$ 800	\$ 124	\$ 500	\$ 800	0.00%	
	Charges and Services								
101-410-1940-43180	Information Technology/Web	185		400		400	400	0.00%	
101-410-1940-43185	IT Support			5,462	4,807	5,245	5,090	-6.81%	Roseville
101-410-1940-42002	IT Hardware				505	505		#DIV/0!	
101-410-1940-43190	Software Programs							#DIV/0!	
101-410-1940-43210	Telephone	691	870	877	827	865	877	0.03%	Roseville
101-410-1940-43810	Utilities	3,840	3,686	4,500	2,989	4,020	4,422	-1.73%	xcel, water, sewer
101-410-1940-43840	Refuse	1,561	1,402	1,600	1,329	1,600	1,600	0.00%	
101-410-1940-44010	Repairs/Maint Contractual Bldg	9,735	11,353	6,000	3,864	6,000	6,000	0.00%	cintas and cleaning
101-410-1940-44040	Repairs/Maint Contractual Eqpt	12,346	14,434	16,000	10,758	15,000	15,000	-6.25%	copier leases
101-900-9000-47205	Rentals - Building	31,992	10,664	-	-	-	-	#DIV/0!	city lease space 2019 and 2020 transfer to Brookfield - Budget here but JE will be a transfer See below
101-410-1940-44371	Allocation to Building Inspections	-	-	-	-	-	(14,493)	#REF!	Allocation to Building Inspection department
Total Charges and Services		\$ 60,348	\$ 42,411	\$ 34,839	\$ 25,079	\$ 33,635	\$ 18,896	-45.76%	
	Miscellaneous								
101-410-1940-44300	Miscellaneous	568	1,286	1,800	1,043	1,800	1,800	0.00%	
Total Miscellaneous		\$ 568	\$ 1,286	\$ 1,800	\$ 1,043	\$ 1,800	\$ 1,800	0.00%	
1940	Total City Hall	\$ 61,466	\$ 44,498	\$ 37,439	\$ 26,246	\$ 35,935	\$ 21,496	-42.58%	
2100	Police								
	Charges and Services								
101-420-2100-43150	Law Enforcement Contract	615,054	665,309	701,768	351,518	701,768	773,255	10.19%	Additional officer for part of the year
101-420-2100-44301	Misc. - Community Event	1,800	1,800	1,000	-	-	1,800	80.00%	
Total Charges and Services		\$ 616,854	\$ 667,109	\$ 702,768	\$ 351,518	\$ 701,768	\$ 775,055	10.29%	
2100	Total Police	\$ 616,854	\$ 667,109	\$ 702,768	\$ 351,518	\$ 701,768	\$ 775,055	10.29%	
2150	Prosecution								
	Charges and Services								
101-420-2150-43045	Attorney Criminal	42,874	42,164	45,792	38,802	45,792	49,000	7.01%	2020 rate is \$3995/mth
Total Charges and Services		\$ 42,874	\$ 42,164	\$ 45,792	\$ 38,802	\$ 45,792	\$ 49,000	7.01%	
2150	Total Prosecution	\$ 42,874	\$ 42,164	\$ 45,792	\$ 38,802	\$ 45,792	\$ 49,000	7.01%	
2220	Fire								
	Personnel								
101-420-2220-41010	Full-time Salaries	82,258	85,800	90,636	74,624	90,636	88,274	-2.61%	Allocation change for Building Dept
101-420-2220-41030	Part-time Salaries	124,580	114,980	172,649	145,188	172,649	178,636	3.47%	Witter \$26052 plus 152,584 for Part-time Fire Fighters
101-420-2220-41035	Paid On Call Salaries		73,656	71,400	44,682	71,400	73,364	2.75%	
101-420-2220-41210	PERA Contributions	20,713	31,340	30,594	33,291	30,594	32,236	5.37%	GM/NW \$20236 Police/Fire rate incr for 2020, Part-time \$12000

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description	Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Percent Change	Comments
101-420-2220-41220	FICA Contributions	10,782	14,654	18,669	16,335	18,669	19,308	3.42%	GM/NW \$1993, other \$17,315
101-420-2220-41230	Medicare Contributions							#DIV/0!	
101-420-2220-41300	Insurance	14,619	16,072	14,487	11,945	14,487	13,834	-4.51%	Allocation change for Building Dept
101-420-2220-41325	Life Insurance		120	500	55	500	515	3.00%	
101-420-2220-41330	STD/LTD		572	1,715	440	1,715	1,766	3.00%	
101-420-2220-41420	Unemployment Benefits		20		2,431	2,431			
101-420-2220-41510	Workers Compensation	19,249	31,635	31,635	23,910	23,910	32,505	2.75%	2019 Prem \$41977, Refund from 2018 \$18067
Total Personnel		\$ 272,201	\$ 368,851	\$ 432,285	\$ 352,902	\$ 426,991	\$ 440,438	1.89%	
Materials and Supplies									
101-420-2220-42000	Office Supplies	1,494	1,136	500	1,076	1,076	500	0.00%	
101-420-2220-42080	EMS Supplies	4,074	236	3,750	2,143	3,750	2,800	-25.33%	Replace Medical and Trauma Bags
101-420-2220-42090	Fire Prevention	2,741	332	3,000	651	3,000	2,000	-33.33%	
101-420-2220-42120	Fuel, Oil and Fluids	8,804	13,252	8,000	9,579	10,000	9,400	17.50%	Increased call volume and PT FF's out more.
101-420-2220-42400	Small Tools & Equipment	5,280	27,785	22,675	15,465	17,000	30,175	33.08%	3 hires and purchase gear dryer to replace 2 failed units
Total Materials and Supplies		\$ 22,394	\$ 42,741	\$ 37,925	\$ 28,914	\$ 34,826	\$ 44,875	18.33%	
Charges and Services									
101-420-2220-43050	Physicals	5,186	8,796	8,198	7,762	8,198	8,296	1.20%	3 hires, FIT test cost up.
101-420-2220-43150	Contract Services		1,000		11,115	11,500	18,085	#DIV/0!	Actuarial Fees for Relief Association \$1000, \$17,085 Fire Dept Audit 1/3 cost 2019 and 2/3 of cost in 2020
101-420-2220-43180	Information Technology/Web	(440)	880					#DIV/0!	
101-420-2220-43185	IT Support			18,130	17,123	18,130	17,130	-5.51%	Roseville
101-420-2220-42002	IT Hardware			7,000	2,554	7,000		-100.00%	
101-420-2220-43190	Software Programs			341	341	341	341	0.00%	Roseville
101-420-2220-43210	Telephone	4,435	3,798	4,063	2,814	4,063	4,000	-1.55%	Sprint, TDS, Verizon, Roseville
101-420-2220-43230	Radio	20,676	18,928	25,636	14,389	20,000	25,636	0.00%	Replace 2 portables
101-420-2220-43310	Mileage	220	370	500	142	500	500	0.00%	
101-420-2220-43630	Insurance	7,571	7,195	8,274	7,825	8,274	9,101	10.00%	
101-420-2220-43810	Utility	13,231	12,756	16,000	10,893	16,000	15,000	-6.25%	
101-420-2220-43840	Refuse	3,890	586	4,000	557	4,000	1,000	-75.00%	
101-420-2220-44010	Repairs/Maint Bldg	11,134	14,543	7,000	9,693	7,000	8,440	20.57%	Station #2 tank pumping.
101-420-2220-44040	Repairs/Maint Eqpt	43,613	48,372	30,896	38,157	38,157	33,920	9.79%	Even year ladder maint., Increase in inspection costs.
101-420-2220-44170	Uniforms	4,550	8,615	9,821	3,944	4,000	10,321	5.09%	3 hires, replace stat. coats and polo's.
101-420-2220-44330	Dues & Subscriptions	3,044	4,935	5,980	3,998	5,980	6,330	5.85%	
101-420-2220-44350	Books	180		440		440	440	0.00%	
101-420-2220-44370	Conferences & Training	14,110	17,743	22,944	11,164	22,944	20,580	-10.30%	Switched from Century to Make the Move.
Total Charges and Services		\$ 131,401	\$ 148,518	\$ 169,222	\$ 142,470	\$ 176,527	\$ 179,120	5.85%	
Capital Outlay									
101-480-8000-45500	Vehicle	64						#DIV/0!	
101-480-8000-45800	Equipment	2,538						#DIV/0!	
101-900-9000-47200	Transfer to Vehicle Replacement Fund	-	-	-	-	-	-	#DIV/0!	Transfer to Vehicle Replacement Fund - See below
Total Capital Outlay		\$ 2,602	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Miscellaneous									
101-420-2220-44300	Miscellaneous	1,391	1,524	2,000	1,288	2,000	2,000	0.00%	
Total Miscellaneous		\$ 1,391	\$ 1,524	\$ 2,000	\$ 1,288	\$ 2,000	\$ 2,000	0.00%	
2220	Total Fire	\$ 429,990	\$ 561,634	\$ 641,432	\$ 525,573	\$ 640,344	\$ 666,433	3.90%	
2220	Fire Relief								
Charges and Services									
101-420-2220-44920	Fire State Aid	61,147	64,533	60,000	68,975	68,975	64,000	6.67%	Relief Assoc. pass through

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
Total Charges and Services		\$ 61,147	\$ 64,533	\$ 60,000	\$ 68,975	\$ 68,975	\$ 64,000	6.67%	
2250 Total Fire Relief		\$ 61,147	\$ 64,533	\$ 60,000	\$ 68,975	\$ 68,975	\$ 64,000	6.67%	
2400 Building Inspection									
Personnel									
101-420-2400-41010	Full-time Salaries	217,052	210,186	219,756	170,083	219,756	369,167	67.99%	1 additional Bldg Insp in 2020, moved costs from Admin & Finance to more accurately reflect costs
101-420-2400-41030	Part-time Salaries			30,690		-		-100.00%	added Part-time for 2019 Bldg Insp not filled
101-420-2400-41020	Overtime				2,996	3,000		#DIV/0!	authorized as position not filled in 2018
101-420-2400-41040	Temporary Employees							#DIV/0!	
101-420-2400-41210	PERA Contributions	16,241	15,769	21,085	12,435	21,085	28,960	37.35%	
101-420-2400-41220	MSRS Contributions -City Admin						489	#DIV/0!	City Administrator Deferred Comp included here
101-420-2400-41220	FICA Contributions	12,881	15,570	21,507	12,975	21,507	27,654	28.58%	
101-420-2400-41230	Medicare Contributions	3,012						#DIV/0!	
101-420-2400-41300	Insurance	49,757	31,118	46,357	18,103	25,000	73,872	59.35%	Salary Allocation Permit Technician/Deputy Clerk, added additional Bldg Insp
101-420-2400-41325	Life Insurance		297	500	112	500	600	20.00%	
101-420-2400-41330	STD/LTD		1,230	1,500	614	1,500	2,000	33.33%	
101-420-2400-41510	Workers Compensation	919	2,567	2,567	898	898	3,532	37.59%	2019 Prem \$2071, Refund from 2018 \$1172, added additional person
Total Personnel		\$ 299,862	\$ 276,738	\$ 343,962	\$ 218,217	\$ 293,246	\$ 506,274	47.19%	
Materials and Supplies									
101-420-2400-42000	Office Supplies	1,722	865	1,750	480	1,000	1,750	0.00%	
101-420-2400-42030	Printed Forms			350		350	350	0.00%	
101-420-2400-42120	Fuel, Oil and Fluids	198	2,841	3,600	1,411	3,600	3,600	0.00%	
Total Materials and Supplies		\$ 1,920	\$ 3,706	\$ 5,700	\$ 1,890	\$ 4,950	\$ 5,700	0.00%	
Charges and Services									
101-420-2400-43030	Engineering	248		1,000	3,525	3,525	3,000	200.00%	
101-420-2400-43150	Inspector Contract Services				126,322	126,322	5,000	#DIV/0!	MnSPECT
101-420-2400-43180	Information Technology/Web	6,114	4,552					#DIV/0!	See below separated out for 2019
101-420-2400-43185	IT Support			5,654	5,340	5,654	6,200	9.67%	Roseville, added costs for additional Insp
101-420-2400-42002	IT Hardware			1,800	1,480	1,500	600	-66.67%	Computer Desktops 1
101-420-2400-43190	Software Programs			8,126	718	8,126	8,900	9.52%	i-pads and PermitWorks,Roseville, costs for addln Insp
101-420-2400-43210	Telephone	3,208	3,579	3,325	2,994	3,325	3,650	9.78%	Roseville , Sprint, verizon card costs
101-420-2400-43510	Legal Publishing	141						#DIV/0!	
101-420-2400-43630	Insurance	185	3,566	4,101	2,790	3,000	4,511	10.00%	
101-420-2400-44040	Repairs/Maint Eqpt	786	1,012	1,000	1,311	1,311	1,500	50.00%	
101-420-2400-44170	Uniforms	986	560	800	260	500	800	0.00%	Jackets, shirts, ID's
101-420-2400-44330	Dues & Subscriptions	310	65	740	260	740	500	-32.43%	
101-420-2400-44350	Books	345	231	500	1,168	500	500	0.00%	
101-420-2400-44370	Conferences & Training	1,066	2,885	3,200	1,085	3,200	3,200	0.00%	
101-420-2400-44380	Building Code Surcharges	-		-			-	#DIV/0!	Not budgeted as pass thru
Total Charges and Services		\$ 13,389	\$ 16,449	\$ 30,245	\$ 147,253	\$ 157,703	\$ 38,361	26.83%	
Capital Outlay									
101-480-2400-45500	Vehicle	-	-	24,000	24,000	24,000	-	-100.00%	Vehicle for new inspector
Total Capital Outlay		\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	-100.00%	
Miscellaneous									
101-420-2400-44371	Allocations from Admin, Finance, City Hall						19,167	#DIV/0!	
101-420-2400-44300	Miscellaneous	3,833	-	1,000	266	1,000	1,000	0.00%	
Total Miscellaneous		\$ 3,833	\$ -	\$ 1,000	\$ 266	\$ 1,000	\$ 20,167	1916.69%	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
2400	Total Building Inspection	\$ 319,004	\$ 296,893	\$ 404,907	\$ 391,626	\$ 480,899	\$ 570,502	40.90%	
2500	Emergency Communications								
	Charges and Services								
101-420-2500-43150	Contract Services	2,729	900	1,780	1,933	2,000	3,350	88.20%	Increase due to repair/replace siren pole.
Total Charges and Services		\$ 2,729	\$ 900	\$ 1,780	\$ 1,933	\$ 2,000	\$ 3,350	88.20%	
2500	Total Emergency Communications	\$ 2,729	\$ 900	\$ 1,780	\$ 1,933	\$ 2,000	\$ 3,350	88.20%	
2700	Animal Control								
	Charges and Services								
101-420-2700-43150	Contract Services	11,448	10,930	9,000	13,997	14,000	11,000	22.22%	
Total Charges and Services		\$ 11,448	\$ 10,930	\$ 9,000	\$ 13,997	\$ 14,000	\$ 11,000	22.22%	
2700	Total Animal Control	\$ 11,448	\$ 10,930	\$ 9,000	\$ 13,997	\$ 14,000	\$ 11,000	22.22%	
3100	Streets								
	Personnel								
101-430-3100-41010	Full-time Salaries	317,102	357,436	290,012	321,383	290,012	307,899	6.17%	
101-430-3100-41030	Part-time Salaries							#DIV/0!	
101-430-3100-41020	Overtime		4,676	6,000	9,330	11,000	9,000	50.00%	On call and overtime
101-430-3100-41040	Temporary Employees	5,240	2,550	9,360	4,527	9,360	10,764	15.00%	Seasonals (\$13-\$14/hr)
101-430-3100-41210	PERA Contributions	23,647	26,793	21,751	25,138	21,751	23,542	8.23%	Full time \$23092, OT \$450
101-430-3100-41220	FICA Contributions	23,964	26,977	22,186	25,222	22,186	24,836	11.94%	Full time \$23554, OT & Seasonals\$1282
101-430-3100-41230	Medicare Contributions							#DIV/0!	
101-430-3100-41300	Insurance	46,887	70,328	75,728	63,093	75,728	77,834	2.78%	
101-430-3100-41325	Life Insurance		536	819	299	819	844	3.00%	
101-430-3100-41330	STD/LTD		1,951	2,049	1,372	2,049	2,110	3.00%	
101-430-3100-41600	Safety Clothing Allowance		160	744	515	600	600	-19.35%	Boots (\$200 per person allocated by Salary Allocation)
101-430-3100-41420	Unemployment Benefits		3,636						
101-430-3100-41510	Workers Compensation	17,290	23,593	23,593	6,794	6,794	32,266	36.76%	2019 Prem \$31402, Refund from 2018 \$24608
Total Personnel		\$ 434,130	\$ 518,635	\$ 452,242	\$ 457,673	\$ 440,299	\$ 489,695	8.28%	
	Materials and Supplies								
101-430-3100-42000	Office Supplies	658	443	800	1,316	1,350	650	-18.75%	
101-430-3100-42120	Fuel, Oil and Fluids	33,536	41,006	15,000	14,324	17,000	17,000	13.33%	Split all PW departments
101-430-3100-42150	Operating Supplies	3,009	5,606	2,500	13,829	14,000	4,400	76.00%	
	Contract Service ROW							#DIV/0!	
101-430-3100-42210	Repair/Maint. Supplies	4,250	28,270	10,000	12,345	13,000	10,000	0.00%	
101-430-3100-42212	Repair/Maint. Supplies S&I	5,448	228	10,000	8,338	9,500	10,000	0.00%	
101-430-3100-42240	Street Maintenance & Landscaping - Materials	17,453	37,568	20,000	50,267	50,267	39,864	99.32%	Sealcoat and Crackseal materials - potholes, landscape fixes, etc
101-430-3100-42250	Street Maintenance							#DIV/0!	
101-430-3100-42260	Street Signs	5,631	8,944	5,000	3,287	3,300	4,500	-10.00%	
101-430-3100-42290	Sand/Salt S&I	74,202	125,999	80,000	96,111	107,000	153,363	91.70%	400(times \$76) tons untreated 1400 *x\$91) unteated
101-430-3100-42400	Small Tools & Minor Equipment	3,777	6,166	20,500	14,926	15,000	4,500	-78.05%	small aluminum trailer \$1500
101-430-3100-44375	Personal Protection Equipment	1,828	1,188	2,800	854	900	1,400	-50.00%	
Total Materials and Supplies		\$ 149,793	\$ 255,419	\$ 166,600	\$ 215,598	\$ 231,317	\$ 245,677	47.47%	
	Charges and Services								
101-430-3100-43030	Engineering Services	6,311	12,289	4,800	11,720	12,000	6,000	25.00%	Misc
101-430-3100-43090	Sealcoating & Crack Sealing	411,254	120,732	590,000	826,192	826,192	565,000	-4.24%	Sealcoat, crackseal, mill/overlay
101-430-3100-43150	Contract Services	32,636	25,501	24,500	14,101	24,000	24,000	-2.04%	Striping, guard rail repair, tree trimming, mowing, etc.
101-430-3100-43180	Information Technology/Web	3,601	4,441		250			#DIV/0!	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
101-430-3100-43185	IT Support		1,750	7,482	9,306	11,782	11,782	57.48%	Roseville/Comcast
101-430-3100-42002	IT Hardware		37	1,200	513	1,200	1,200	0.00%	2 computers
101-430-3100-43190	Software Programs			1,604	1,540	1,604	1,700	5.99%	Roseville, BeHive Asset Mgmt
101-430-3100-43151	Snow Removal Contract Services							#DIV/0!	
101-430-3100-44050	Tree Program							#DIV/0!	
101-430-3100-43210	Telephone	7,278	6,156	5,930	3,327	5,930	6,200	4.56%	Roseville, Sprint, TDS, Verizon
101-430-3100-43230	Radio	1,200	24,117	7,000	3,091	7,000	5,000	-28.57%	Wash Co. fees
101-430-3100-43310	Mileage				280	245	250	#DIV/0!	
101-430-3100-43510	Public Notices	152			212	212	212	#DIV/0!	
101-430-3100-43630	Insurance	15,688	17,740	20,401	19,293	19,293	22,441	10.00%	
101-430-3100-43810	Utilities	18,427	22,111	19,698	22,458	24,000	24,000	21.84%	US Solar Subscription/Traffic Signals/PW Electric
101-430-3100-43811	Street Lights	31,677	43,826	33,000	32,710	33,000	36,000	9.09%	
101-430-3100-43840	Refuse	2,343	5,998	3,000	5,997	6,300	4,500	50.00%	
101-430-3100-44010	Repairs/Maint Bldg.	11,438	35,637	21,000	21,011	21,011	15,000	-28.57%	new garage doors/openers at PW
101-430-3100-44030	Repairs/Maint Imp Other Than Bldg.	1,203	2,955	1,500	9	25	500	-66.67%	
101-430-3100-44040	Repairs/Maint Equip	36,570	27,429	20,000	26,612	27,000	25,000	25.00%	
101-430-3100-44041	Repairs/Maint Equip S&I	4,928	1,182	14,000	15,553	16,000	14,000	0.00%	
101-430-3100-44130	Equipment Rental		2,500	2,000	73	150	2,000	0.00%	
101-430-3100-44170	Uniforms	7,118	8,047	5,578	4,486	5,578	5,625	0.84%	Allocate to all dept
101-430-3100-44330	Dues & Subscriptions	531	661	800	606	750	700	-12.50%	
101-430-3100-44370	Conferences & Training	2,242	2,956	4,800	6,043	6,043	3,000	-37.50%	
101-430-3100-44380	Clean-up Days	14,256	-	-	-	-	-	#DIV/0!	
Total Charges and Services		\$ 608,853	\$ 366,067	\$ 788,292	\$ 1,025,381	\$ 1,049,315	\$ 774,110	-1.80%	
Capital Outlay									
101-900-9000-47200	Transfer to Vehicle Replacement Fund							#DIV/0!	Transfer to Vehicle Replacement Fund - See below
101-480-3100-45500	Capital Purchases	-	57,443	-	-	-	-	#DIV/0!	
Total Capital Outlay		\$ -	\$ 57,443	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Miscellaneous									
101-430-3100-44300	Miscellaneous	631	559	1,000	1,846	1,900	1,000	0.00%	
Total Miscellaneous		\$ 631	\$ 559	\$ 1,000	\$ 1,846	\$ 1,900	\$ 1,000	0.00%	
3100	Total Streets	\$ 1,193,407	\$ 1,198,122	\$ 1,408,134	\$ 1,700,498	\$ 1,722,831	\$ 1,510,482	7.27%	
5200	Parks & Recreation								
Personnel									
101-450-5200-41010	Full-time Salaries	56,356	64,831	132,127	66,242	75,000	141,559	7.14%	
101-450-5200-41030	Part-time Salaries							#DIV/0!	
101-450-5200-41020	Overtime				97	97		#DIV/0!	On call pay
101-450-5200-41040	Temporary Employees	24,543	9,311	14,000	4,582	8,000	10,000	-28.57%	Seasonal Workers/Park Summer-Ice Rink Winter
101-450-5200-41210	PERA Contributions	4,583	4,977	9,910	4,941	9,910	10,617	7.13%	Full time \$10617
101-450-5200-41220	FICA Contributions	5,979	5,544	10,108	5,329	10,108	11,900	17.73%	Full time \$10829, Seasonals \$1071
101-450-5200-41230	Medicare Contributions							#DIV/0!	
101-450-5200-41300	Insurance	19,091	6,248	34,493	8,928	34,493	36,229	5.03%	
101-450-5200-41325	Life Insurance		57	200	56	200	206	3.00%	
101-450-5200-41330	STD/LTD		202	544	215	544	560	3.00%	
101-450-5200-41600	Safety Clothing Allowance			315		315	350	11.11%	Boots (\$200 per person allocated by Salary Allocation)
101-450-5200-41420	Unemployment Benefits	1,367						#DIV/0!	
101-450-5200-41510	Workers Compensation	4,206	22,078	22,078	7,354	7,354	9,013	-59.18%	2019 Prem \$8772, Refund from 2018 \$1418
Total Personnel		\$ 116,124	\$ 113,248	\$ 223,775	\$ 97,744	\$ 146,021	\$ 220,435	-1.49%	
Materials and Supplies									
101-450-5200-42000	Office Supplies	611	394	800	368	400	650	-18.75%	
101-450-5200-42120	Fuel, Oil and Fluids			2,000	6,792	7,500	6,250	212.50%	Allocated to all PW departments
101-450-5200-42150	Operating Supplies	182	989	1,000	617	750	750	-25.00%	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description							Percent Change	Comments
101-450-5200-42160	Chemicals	577	579	2,000	201	300	1,000	-50.00%	
101-450-5200-42210	Repair/Maint. Supplies	1,153	5,107	7,000	5,838	6,000	5,500	-21.43%	Combined with Landscaping materials
101-450-5200-42230	Building Repair Supplies	100	63	500		-	500	0.00%	
101-450-5200-42250	Landscaping Materials	2,593			135			#DIV/0!	
101-450-5200-42400	Small Tools & Minor Equipment	2,548	1,570	5,000	709	1,000	4,550	-9.00%	small aluminum trailer \$1500
Total Materials and Supplies		\$ 7,762	\$ 8,701	\$ 18,300	\$ 14,659	\$ 15,950	\$ 19,200	4.92%	
Charges and Services									
101-450-5200-43030	Engineering Services		123					#DIV/0!	
101-450-5200-43150	Contracted Services	7,592	63,562	80,000	48,535	50,000	64,500	-19.38%	Sunfish MgmtK, Mowing \$45k, \$13k Fertilizer, \$9k misc (2 additional parks)
101-450-5200-43185	IT Support		2,620	4,636	4,523	4,636	4,636	0.01%	Roseville
101-450-5200-42002	IT Hardware				505	505	250	#DIV/0!	
101-450-5200-43190	Software Programs			340	340	340	340	0.00%	Roseville
101-450-5200-43210	Telephone	948	1,085	993	1,533	1,600	1,750	76.29%	Roseville, Sprint
101-450-5200-43510	Public Notices	66						#DIV/0!	
101-450-5200-43630	Insurance	3,198	5,404	6,214	5,876	5,876	6,835	10.00%	
101-450-5200-43810	Utilities	10,641	7,314	10,500	6,964	10,500	10,500	0.00%	Water costs added in. US Solar
101-450-5200-43840	Refuse	1,991	2,609	1,000	3,732	4,000	4,000	300.00%	
101-450-5200-44010	Repairs/Maint Bldg	130	2,074	5,000	5,619	5,619	2,500	-50.00%	
101-450-5200-44030	Repairs/Maint Imp Not Bldgs	9,113	5,434	3,200	3,063	3,200	3,200	0.00%	
101-450-5200-44040	Repairs/Maint Eqpt	1,170	5,200	3,200	15,239	16,000	14,975	367.97%	
101-450-5200-44120	Rentals - Buildings	7,627	6,294	8,000	4,379	6,250	7,000	-12.50%	porta-potties at new parks
101-450-5200-44130	Equipment Rental				797			#DIV/0!	
101-450-5200-44170	Uniforms	58		1,078	620	1,078	1,078	0.00%	Allocated from Streets
101-450-5200-44301	Events	450	482	500	524	524	550	10.00%	Tree Give Away
101-450-5200-44302	Lakes	7,499	9,934	15,000	12,570	15,000	15,000	0.00%	Grant to treat Invasive Species
101-450-5200-44370	Conferences & Training		1,495	1,200	2,137	2,137	800	-33.33%	
101-450-5200-44130	Equipment Rental		650	1,200		450	1,000	-16.67%	
101-450-5200-44375	Personal Protection Equipment	1,521	1,262	800	229	350	400	-50.00%	
Total Charges and Services		\$ 52,003	\$ 115,540	\$ 142,860	\$ 117,186	\$ 128,065	\$ 139,314	-2.48%	
Capital Outlay									
101-900-9000-47200	Transfer to Vehicle Replacement Fund							#DIV/0!	Transfer to Vehicle Replacement Fund-See below
101-900-5200-45500	Capital Purchases	-	21,003	-	-	-	-	#DIV/0!	
Total Capital Outlay		\$ -	\$ 21,003	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Miscellaneous									
101-450-5200-44300	Miscellaneous	(1,434)	958	1,000	1,535	1,459	1,000	0.00%	
Total Miscellaneous		\$ (1,434)	\$ 958	\$ 1,000	\$ 1,535	\$ 1,459	\$ 1,000	0.00%	
5200	Total Parks & Recreation	\$ 174,455	\$ 259,450	\$ 385,935	\$ 231,124	\$ 291,495	\$ 379,949	-1.55%	
9000	Transfers								
Transfers									
101-900-9000-47200	Transfer to Washington County (Library)	7,966						#DIV/0!	
101-900-9000-47205	Operating Transfer to EDA		25,225	30,000	30,000	30,000	30,000	0.00%	Transfer for City Hall to EDA
101-900-9000-47201	Transfer to Project Fund						25,000	#DIV/0!	Transfer to Lake Elmo Ave Phase 3 Project Fund
101-900-9000-47201	Transfer to Project Fund						30,000	#DIV/0!	Transfer to Project Fund Kwik Trip Stoplight
101-900-9000-47201	Transfer to Project Fund		117,820					#DIV/0!	
101-900-9000-47285	Transfer to Debt Service			67,859	67,859	67,859		-100.00%	
101-900-9000-47200	Transfer to Vehicle Replacement Fund			470,076	470,076	470,076	903,847	92.28%	Additional available for transfer to Equipment Replacement Fund
101-900-9000-47200	Transfer to Vehicle Replacement Fund			75,000	75,000	75,000	100,000	33.33%	Budgeted Transfer for Fire, Streets, Parks Equipment
101-900-9000-47200	Transfer to Vehicle Replacement Fund	-	-	100,000	100,000	100,000	-	-100.00%	Fund Balance transfer for Equipment
Total Transfers		\$ 7,966	\$ 143,045	\$ 742,935	\$ 742,935	\$ 742,935	\$ 1,088,847	46.56%	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

<u>Account Number</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2019 YTD - Nov 15 2019</u>	<u>2019 Projected</u>	<u>2020 Proposed</u>	<u>Adopted 2019 to Proposed 2020 Percent Change</u>	<u>Comments</u>
9000	Total Transfers	\$ 7,966	\$ 143,045	\$ 742,935	\$ 742,935	\$ 742,935	\$ 1,088,847	46.56%	
9000	Contingency Reserve								
	Contingency Reserve								
	Reserve for possible Insurance Increase	-	-	3,788	-	-	-	-100.00%	
	Total Contingency Reserve	\$ -	\$ -	\$ 3,788	\$ -	\$ -	\$ -	-100.00%	
9000	Contingency Reserve	\$ -	\$ -	\$ 3,788	\$ -	\$ -	\$ -	-100.00%	
	Prior Period Adjustments		\$ (52,015)						
	Total General Fund Expenditures:	\$ 4,332,661	\$ 4,400,905	\$ 5,591,009	\$ 5,069,832	\$ 5,852,734	\$ 6,171,030	10.37%	
	Total Gen Fund Revs. Over/(Under) Expenditures:	\$ 220,609	\$ 666,321	\$ (124,000)	\$ (1,448,351)	\$ (160,395)	\$ (0)	-100.00%	Use of Fund Balance if negative
						(0.00)			

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
601	Water Fund								
Water Fund Revenues:									
601-000-0000-33422	PERA Pension Revenue	38	704					#DIV/0!	
601-000-0000-33426	Miscellaneous State Grants	67,698			124,191			#DIV/0!	
601-000-0000-36100	Special Assessments	21,137	34,837	108,550	32,549	21,776	21,776	-79.94%	Per Northland schedule
601-000-0000-36101	Delinquent Special Assessments				368			#DIV/0!	
601-000-0000-36102	Special Assessments Penalties & Interest		13,905		44			#DIV/0!	
601-000-0000-36103	Prepaid Special Assessments				5,220			#DIV/0!	
601-000-0000-36200	Miscellaneous		82					#DIV/0!	
601-000-0000-36206	Smart Controller Pilot Program				875			#DIV/0!	
601-000-0000-36205	Refunds and Reimbursements	1,902						#DIV/0!	
601-000-0000-36210	Interest on Investments	18,096	31,305	20,000		60,000	60,000	200.00%	
601-000-0000-36220	Rent				10,010			#DIV/0!	Rent on Land from 3M
601-000-0000-36267	Litigation Settlement				2,700,000			#DIV/0!	\$2,700,000 Cash, \$1,800,000 Land
601-000-0000-37100	Water Sales	883,610	834,042	937,421	757,209	937,421	1,149,997	22.68%	Faster build out than estimated, no rate increase for 2020
601-000-0000-37120	Bulk Water	3,184	1,122		106			#DIV/0!	
601-000-0000-37130	Water Lat Benefit Fee	25,100	26,100					#DIV/0!	
601-000-0000-39250	Contribution of Capital Assets	137						#DIV/0!	
601-000-0000-37140	Water Access Revenue	1,425,000	818,000	960,000	469,000	469,000	800,000	-16.67%	Per Northland schedule
601-000-0000-37150	Water Connections - Municipal	172,000	489,000	320,000	454,900	454,900	320,000	0.00%	Per Northland schedule
601-000-0000-37160	Penalties		1,703						
601-000-0000-37170	Meter Sales	118,052	115,036	90,000	81,480	90,000	95,000	5.56%	
601-000-0000-37180	Tower Rent	-						#DIV/0!	
601-000-0000-39200	Transfer In	-	840	-	-	-	-	#DIV/0!	
Total Water Fund Revenues:		\$ 2,735,954	\$ 2,366,676	\$ 2,435,971	\$ 4,635,952	\$ 2,033,097	\$ 2,446,773	0.44%	
Water Fund Expenses:									
Personnel									
601-494-9400-41010	Full-time Salaries	111,772	126,525	166,020	119,920	166,020	184,555	11.16%	
601-494-9400-41030	Part-time Salaries							#DIV/0!	
601-494-9400-41020	Overtime	-		6,000	2,931	4,500	6,000	0.00%	On call pay should go here
601-494-9400-41040	Temporary Employees							#DIV/0!	
601-494-9400-41210	PERA Contributions	15,925	1,131	12,452	8,988	12,452	14,740	18.37%	Full time \$14290, OT \$450
	MSRS Contributions -City Admin						448	#DIV/0!	City Administrator Deferred Comp included here
601-494-9400-41220	FICA Contributions	8,457	9,104	12,701	8,853	12,701	14,946	17.68%	Full time \$14487, OT \$459
601-494-9400-41230	Medicare Contributions							#DIV/0!	
601-494-9400-41300	Insurance	19,044	21,453	38,620	19,937	38,620	43,548	12.76%	Salary Allocation Chg City Clerk/Deputy Clerk
601-494-9400-41325	Life Insurance		236	237	112	237	244	3.00%	
601-494-9400-41330	STD/LTD		614	685	521	685	706	3.00%	
601-494-9400-41415	OPEB Expense		1,080						
601-494-9400-41301	Unemployment Insurance	-	897					#DIV/0!	
601-494-9400-41600	Safety Clothing Allowance			289	295	325	400	38.41%	Boots (\$200 per person allocated by Salary Allocation)
601-494-9400-41510	Workers Compensation	3,980	7,744	7,029	3,197	3,197	6,020	-14.35%	2019 Prem \$5859, Refund from 2018 \$2662
Total Personnel		\$ 159,177	\$ 168,784	\$ 244,033	\$ 164,753	\$ 238,737	\$ 271,607	11.30%	
Materials and Supplies									
601-494-9400-42000	Office Supplies	975	396	800	770	800	800	0.00%	
601-494-9400-42120	Fuel, Oil and Fluids			4,500	8,097	9,000	9,000	100.00%	Allocated to all PW Departments
601-494-9400-42030	Printed Forms	247	167	750	432	500	750	0.00%	
601-494-9400-42150	Operating Supplies	-	876	1,000	1,984	2,500	3,500	250.00%	Lab Tests Baterial
601-494-9400-42160	Chemicals	5,992	8,316	13,000	3,004	9,000	11,000	-15.38%	
601-494-9400-42210	Repair/Maint. Supplies	3,614	12,808	26,000	9,374	12,500	16,000	-38.46%	
601-494-9400-42270	Utility System Maintenance				564			#DIV/0!	
601-494-9400-42300	Water Meters & Supplies	124,127	138,652	135,000	83,099	90,000	145,000	7.41%	Water meters

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description	Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Percent Change	Comments
601-494-9400-44375	Personal Protective Equipment	262	866	800		500	800	0.00%	
601-494-9400-42400	Small Tools & Minor Equipment	2,218	6,924	10,800	1,918	2,500	9,800	-9.26%	
Total Materials and Supplies		\$ 137,435	\$ 169,005	\$ 192,650	\$ 109,242	\$ 127,300	\$ 196,650	2.08%	
Charges and Services									
601-494-9400-43030	Engineering Services	50,457	33,187	20,000	44,767	20,000	20,000	0.00%	
601-494-9400-43040	Legal Services	118,260	181,188	200,000	1,604,793	1,675,000	10,000	-95.00%	
601-494-9400-43010	Audit Services			7,987	7,913	7,987	7,987	0.01%	split GF, Water, Sewer, SW
601-494-9400-43090	Newsletter						1,100	#DIV/0!	printing only (split with Communications and sewer)
601-494-9400-43150	Contract Services	73,154	40,461	31,000	12,264	20,000	30,000	-3.23%	new SCADA agreement, Mowing
	Computers							#DIV/0!	
601-494-9400-43180	Software Support		31,126						
601-494-9400-43185	IT Support	6,289		7,297	7,037	7,297	7,297	0.01%	Roseville
601-494-9400-42002	IT Hardware			1,800	505	1,800	1,000	-44.44%	Computer Replacements PW + \$1200 Meter Reading
601-494-9400-43190	Software Programs			3,274	8,909	9,000	9,000	174.91%	Roseville, Banyon, Accela
601-494-9400-43210	Telephone	687	1,141	987	1,682	1,900	2,000	102.70%	Roseville, TDS
601-494-9400-44377	Credit Card Fees		382	1,972	4,333	4,500	5,000	153.55%	
601-494-9400-43220	Postage	2,178	3,509	2,000	2,580	2,850	3,500	75.00%	
601-494-9400-43310	Mileage		558	200	184	150	200	0.00%	
601-494-9400-43610	Insurance	9,322	7,981	9,178	8,680	8,680	10,096	10.00%	
601-494-9400-43810	Electric Utility	54,894	76,286	45,000	57,570	75,000	75,000	66.67%	Electric & US Solar
601-494-9400-43820	Water Utility	242,929	29,736		7,755	11,000	15,000	#DIV/0!	Water Connection Fees MDH
601-494-9400-44030	Repairs\Maint Imp Not Bldgs	17,363	94,233	20,000	45,363	47,000	45,000	125.00%	Prairie Ridge Water Break
601-494-9400-44040	Repairs\Maint. Equip.	-	10,222	12,000	10,098	12,000	7,500	-37.50%	Well 2 PLC & Screen
601-494-9400-44010	Repairs\Maint Imp Bldgs	-	48,535	2,000	3,313	3,500	4,000	100.00%	
601-494-9400-44150	Equipment Rental	-		1,000	807	900	1,000	0.00%	
601-494-9400-44170	Uniforms			984	767	1,000	1,000	1.63%	Allocated from Streets
601-494-9400-44330	Dues & Subscriptions	196			310	350	400	#DIV/0!	
601-494-9400-44370	Conferences & Training	1,880	1,178	2,000	1,510	1,510	1,600	-20.00%	
601-494-9400-44386	Real Estate Taxes	-	-	-	12,282	12,650	25,300	#DIV/0!	Taxes on 180 acres from 3M Settlement
Total Charges and Services		\$ 577,608	\$ 559,725	\$ 368,678	\$ 1,843,420	\$ 1,924,074	\$ 282,980	-23.24%	
Capital Outlay									
601-494-9400-45300	Improvements Other Than Bldgs	-	-	358,000	519,752	358,000	545,000	52.23%	CIP (Half of Utility Van 35,000, , E village truck line 132,000, well and pump house 240,000, Streety & Utility improvements 50,000 water meter change out 50,000, watermain oversizing 38,000)
Total Capital Outlay		\$ -	\$ -	\$ 358,000	\$ 519,752	\$ 358,000	\$ 545,000	52.23%	
Miscellaneous and Non-operating									
601-494-9400-43320	Depreciation Expense	808,865	902,049					#DIV/0!	
601-494-9400-44300	Miscellaneous	38,696	1,086	2,000		2,000	2,000	0.00%	
601-494-9400-46010	Bond Principal	-		810,000	590,427	820,000	820,000	1.23%	
601-494-9400-46110	Bond Interest	295,328	265,789	292,041	136,105	292,041	344,370	17.92%	Per Northland schedule
601-494-9400-46200	Fiscal Agent Fees - Bond Payments	675	1,740	11,000		2,000	2,000	-81.82%	
601-494-9400-46250	Fiscal Agent Fees - Bond Issuance							#DIV/0!	
601-494-9400-46220	Deferred Charges Amort	(6,599)						#DIV/0!	
601-494-9400-46350	Bond Issuance Costs	11,262		12,000		12,000	12,000	0.00%	
601-494-9400-47200	Transfer Out	-	-	-	-	-	-	#DIV/0!	
Total Misc. and Non-operating		\$ 1,148,226	\$ 1,170,664	\$ 1,127,041	\$ 726,532	\$ 1,128,041	\$ 1,180,370	4.73%	
	Prior Period Adjustments		271,735						
Total Water Fund Expenses:		\$ 2,022,445	\$ 2,339,912	\$ 2,290,402	\$ 3,363,699	\$ 3,776,152	\$ 2,476,607	8.13%	
Total Water Fund Revs. Over/(Under) Expenses:		\$ 713,509	\$ 26,764	\$ 145,569	\$ 1,272,253	\$ (1,743,055)	\$ (29,834)	-120.49%	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

Account Number	Description	2017 Actual	2018 Actual	2019 Adopted	2019 YTD - Nov 15 2019	2019 Projected	2020 Proposed	Adopted 2019 to Proposed 2020 Percent Change	Comments
602	Sewer Fund								
Sewer Fund Revenues:									
602-000-0000-33422	PERA Pension Revenue	9	168					#DIV/0!	
602-000-0000-36100	Special Assessments	1,229,699	1,331,400	141,799	145,320	137,250	137,250	-3.21%	Per Northland schedule
602-000-0000-36101	Delinquent Special Assessments								
602-000-0000-36102	Special Assessments Penalties & Interest		96,164						
602-000-0000-36103	Prepaid Special Assessments				123,268				
602-000-0000-36210	Interest on Investments	20,362	48,217	20,000	(5,100)	40,000	40,000	100.00%	
602-000-0000-37160	Penalties		428						
602-000-0000-37200	Sewer Sales	267,130	244,383	339,840	268,315	339,840	300,000	-11.72%	Per Northland schedule - 1% increase in fees
602-000-0000-37220	SAC Early Pay discount/revenue	8,474	7,803		4,672	7,000	7,500	#DIV/0!	Based on averages
602-000-0000-37230	Sewer Lat Benefit Fee	11,000		31,050	11,000			-100.00%	
602-000-0000-39250	Contribution of Capital Assets	71,269						#DIV/0!	
602-000-0000-37240	Sewer Connecton Fee Revenue (SAC)	1,450,165	767,500	901,500	470,192	470,192	900,000	-0.17%	Per Northland schedule
602-000-0000-37250	Sewer Connection Fees Regional	21,000						#DIV/0!	Pass-through of approx \$21K
602-000-0000-37260	Sewer Connection Fees Municipa	677,980	565,180	339,500	455,001	455,001	320,000	-5.74%	Per Northland schedule
Total Sewer Fund Revenues:		\$ 3,757,088	\$ 3,061,244	\$ 1,773,689	\$ 1,472,668	\$ 1,449,283	\$ 1,704,750	-3.89%	
Sewer Fund Expenses:									
Personnel									
602-495-9450-41010	Full-time Salaries	23,073	54,674	79,409	46,361	65,000	97,613	22.92%	
602-495-9450-41030	Part-time Salaries							#DIV/0!	
602-495-9450-41020	Overtime	-		6,000	2,978	4,000	6,200	3.33%	On call pay
602-495-9450-41040	Temporary Employees							#DIV/0!	
602-495-9450-41210	PERA Contributions	3,807	(11,709)	5,956	3,475	5,956	8,085	35.75%	Full time \$7620, OT \$465
	MSRS Contributions -City Admin						299	#DIV/0!	City Administrator Deferred Comp included here
602-495-9450-41220	FICA Contributions	1,985	3,993	6,075	3,441	6,075	7,942	30.73%	Full time \$7467, OT \$475
602-495-9450-41230	Medicare Contributions							#DIV/0!	
602-495-9450-41300	Insurance	8,429	5,434	17,825	8,271	17,825	22,116	24.07%	Salary Allocation Chg City Clerk/Deputy Clerk
602-495-9450-41325	Life Insurance		72	125	50	125	129	3.00%	
602-495-9450-41330	STD/LTD		194	491	218	491	506	3.00%	
602-495-9450-41415	OPEB Expense		572						
602-495-9450-41600	Safety Clothing Allowance			140	120	140	140	0.00%	Boots (\$200 per person allocated by Salary Allocation)
602-495-9450-41301	Unemployment Insurance	-	555					#DIV/0!	
602-495-9450-41510	Workers Compensation	2,004	4,626	3,911	2,488	2,488	3,537	-9.57%	2019 Prem \$3442, Refund from 2018 \$954
Total Personnel		\$ 39,299	\$ 58,411	\$ 119,932	\$ 67,402	\$ 102,100	\$ 146,566	22.21%	
Materials and Supplies									
602-495-9450-42210	Repair/Maint. Supplies	1,724	280	4,000	1,559	4,630	28,130	603.25%	\$25,000 Bioxide chemical at lisbon lift
602-495-9450-42000	Office Supplies	73	1,425	800	410	500	600	-25.00%	
602-495-9450-42030	Printed Forms		167		613	600	600	#DIV/0!	
602-495-9450-42120	Fuel, Oil and Fluids			4,500	6,900	8,000	8,000	77.78%	Allocated to all PW Departments
602-495-9450-42150	Operating Suppies	-	471	1,000	833	1,000	1,500	50.00%	
602-495-9450-42270	Repair/Maint. Supplies								
602-495-9450-44375	Personal Protective Equipment	262	1,157	800	716	716	350	-56.25%	
602-495-9450-42400	Small Tools & Minor Equipment	2,462	5,110	4,500	70	70	2,500	-44.44%	
Total Materials and Supplies		\$ 4,521	\$ 8,610	\$ 15,600	\$ 11,101	\$ 15,516	\$ 41,680	167.18%	
Charges and Services									
602-495-9450-43030	Engineering Services	5,310	4,605	20,000	6,683	20,000	15,000	-25.00%	
602-495-9450-43010	Audit Services			7,987	7,913	7,987	7,987	0.01%	split GF, Water, Sewer, SW
602-495-9450-43090	Newsletter						1,100	#DIV/0!	printing only (split with Comunnications and Water)
602-495-9450-43150	Contract Services	291,285	20,951	30,400	19,450	30,000	57,000	87.50%	new SCADA agreement \$6k/Mowing \$3000, \$20,000 tank pumping
602-495-9450-43185	IT Support	5,989		4,041	3,962	4,258	4,258	5.38%	Roseville

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description	Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Percent Change	Comments
602-495-9450-42002	IT Hardware			800	505	505		-100.00%	Computer Replacements
602-495-9450-43180	Software Support		31,306						
602-495-9450-43190	Software Programs			3,010	8,459	8,459	8,459	181.05%	Roseville, Banyon, Accela, Sensus
602-495-9450-43210	Telephone	1,146	1,726	1,707	2,080	2,500	2,500	46.48%	Roseville, TDS, T-Mobile
602-495-9450-44377	Credit Card Fees		382	1,972	2,599	2,800	3,000	52.13%	
602-495-9450-43220	Postage	2,500	3,500	1,175	2,569	2,569	3,500	197.87%	
602-495-9450-43310	Mileage	-			90	90	90	#DIV/0!	
602-495-9450-43610	Insurance	603	3,187	3,665	3,466	3,665	4,032	10.00%	
602-495-9450-43810	Electric Utility	5,739	11,782	9,000	12,528	13,000	15,000	66.67%	
602-495-9450-43820	Sewer Utility - Met Council	83,809	92,140	169,359	155,246	169,359	229,887	35.74%	Per Met Council 35.74% increase in 2020
602-495-9450-44010	Repairs/Maint Imp Bldgs				1,160	1,200	1,000	#DIV/0!	split building expenses between all depts
602-495-9450-44040	Repairs/Maint. Equip.	1,148	3,838	4,500	5,675	7,000	4,500	0.00%	
602-495-9450-44150	Equipment Rental	-		1,000	7	7	1,000	0.00%	
602-495-9450-44170	Uniforms			563	335	563	600	6.57%	Allocated from Streets
602-495-9450-44030	Repairs\Maint Imp Not Bldgs		1,683	15,000	13,998	15,000	2,000	-86.67%	Pave Lisbon Lift Station
602-495-9450-44370	Conferences & Training	3,718	1,163	2,000	3,447	3,447	2,500	25.00%	
Total Charges and Services		\$ 401,246	\$ 176,264	\$ 276,178	\$ 250,171	\$ 292,409	\$ 363,413	31.59%	
Capital Outlay									
602-495-9450-45300	Improvements Other Than Bldgs	-	20,634	345,000	83,950	345,000	210,000	-39.13%	CIP (Sewer Oversizing - \$35k, Hamlet-\$140k Half of Utility van \$35,000)
Total Capital Outlay		\$ -	\$ 20,634	\$ 345,000	\$ 83,950	\$ 345,000	\$ 210,000	-39.13%	
Miscellaneous and Non-operating									
602-495-9450-43320	Depreciation Expense	350,903	414,735	-				#DIV/0!	
602-495-9450-44300	Miscellaneous Expenses	50,873	300	300		300		-100.00%	
602-495-9450-46010	Bond Principal	-		470,000	335,358	470,000	435,000	-7.45%	Per Northland schedule
602-495-9450-46110	Bond Interest	168,587	167,079	208,454	88,500	208,454	198,516	-4.77%	Per Northland schedule
602-495-9450-46220	Deferred Charges Amort	(3,811)						#DIV/0!	
602-495-9450-46350	Bond Issuance Costs	18,437		20,000		20,000	20,000	0.00%	
602-495-9450-46200	Fiscal Agent Fees			16,000		2,000	2,000	-87.50%	
602-495-9450-47200	Transfer Out	-	-	-	-	-	-	#DIV/0!	
Total Misc. and Non-operating		\$ 584,989	\$ 582,114	\$ 714,754	\$ 423,858	\$ 700,754	\$ 655,516	-8.29%	
	Prior Period Adjustment		\$ 136,324						
Total Sewer Fund Expenses:		\$ 1,030,056	\$ 982,357	\$ 1,471,464	\$ 836,481	\$ 1,455,779	\$ 1,417,175	-3.69%	
Total Sewer Fund Revs. Over/(Under) Expenses:		\$ 2,727,033	\$ 2,078,887	\$ 302,225	\$ 636,187	\$ (6,496)	\$ 287,575	-4.85%	
603 Storm Water Fund									
Storm Water Fund Revenues:									
603-000-0000-33422	PERA Pension Revenue	5	84					#DIV/0!	
603-000-0000-36100	Special Assessments				21,451			#DIV/0!	Delinquent S/A's for '17 and estimate for '18
603-000-0000-36101	Delinquent Special Assessments				419				
603-000-0000-36102	Special Assessment Penalties/Interest		360		54				
603-000-0000-36210	Interest on Investment	8,247	16,902	7,000		25,000	25,000	257.14%	
603-000-0000-39250	Contribution of Capital Assets	(18)						#DIV/0!	
603-000-0000-36232	Developer Contributions	100,000						#DIV/0!	
603-000-0000-37300	Surface Water Utility Sales	251,025	285,775	337,303	221,238	337,303	361,793	7.26%	Per Northland schedule - (\$5 incr per Residential lot)
603-000-0000-34113	SW Review Fee Revenue	38,350	36,925	29,051	29,275	-	30,000	3.27%	
Total Storm Water Fund Revenues:		\$ 397,609	\$ 340,046	\$ 373,354	\$ 272,436	\$ 362,303	\$ 416,793	11.63%	
Storm Water Fund Expenses:									
Personnel									
603-496-9500-41010	Full-time Salaries	12,962	30,103	54,068	29,163	50,000	61,586	13.90%	
603-496-9500-41030	Part-time Salaries	-						#DIV/0!	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

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		2017	2018	2019	2019	2019	2020	Adopted 2019 to	
		Actual	Actual	Adopted	YTD - Nov 15 2019	Projected	Proposed	Proposed 2020	
Account Number	Description							Percent Change	Comments
603-496-9500-41020	Overtime						1,500	#DIV/0!	Spring culvert drainage
603-496-9500-41040	Temporary Employees							#DIV/0!	
603-496-9500-41210	PERA Contributions	1,909	(10,147)	4,055	2,178	4,055	4,881	20.37%	Full time \$4768, OT \$113
	MSRS Contributions -City Admin						149	#DIV/0!	City Administrator Deferred Comp included here
603-496-9500-41220	FICA Contributions	975	2,113	4,136	2,146	4,136	4,826	16.68%	Full time \$4711, OT \$115
603-496-9500-41230	Medicare Contributions							#DIV/0!	
603-496-9500-41300	Insurance	5,276	5,175	12,318	3,260	12,318	14,199	15.27%	Salary Allocation Chg City Clerk/Deputy Clerk
603-496-9500-41325	Life Insurance		44	81	17	81	83	3.00%	
603-496-9500-41330	STD/LTD		97	263	79	263	271	3.00%	
603-496-9500-41415	OPEB Expense		318						
603-496-9500-41600	Safety Clothing Allowance			88		88	125	42.05%	Boots (\$200 per person allocated by Salary Allocation)
603-496-9500-41301	Unemployment Insurance	-	555					#DIV/0!	
603-496-9500-41510	Workers' Compensation	1,150	1,626	1,626	1,037	1,037	1,731	6.48%	2019 Prem \$1685, Refund from 2018 \$648
Total Personnel		\$ 22,272	\$ 29,883	\$ 76,635	\$ 37,880	\$ 71,978	\$ 89,352	16.59%	
Materials and Supplies									
603-496-9500-42000	Office Supplies	428	224	800	387	450	450	-43.75%	
603-496-9500-42120	Fuel, Oil and Fluids			400	2,651	3,000	3,000	650.00%	Allocated to all PW Departments
603-496-9500-42030	Printed Forms	247	167		177	177	185	#DIV/0!	
603-496-9500-42270	Repair/Maint. Maint Supplies	135	2,338	2,000	1,597	1,597	2,000	0.00%	
603-496-9500-42150	Operating Supplies	-	70	1,000	523	650	1,000	0.00%	
603-496-9500-44375	Personal Protective Equipment		866	800		-	500	-37.50%	
603-496-9500-42400	Small Tools & Minor Equipment	1,241	2,478	3,500	163	250	2,500	-28.57%	
Total Materials and Supplies		\$ 2,051	\$ 6,144	\$ 8,500	\$ 5,498	\$ 6,124	\$ 9,635	13.35%	
Charges and Services									
603-496-9500-43030	Engineering Services	6,311	2,563	20,000	17,624	20,000	10,000	-50.00%	
603-496-9500-43010	Audit Services			7,987	7,913	7,987	7,987	0.01%	split GF, Water, Sewer, SW
603-496-9500-43040	Legal Services				403	403			
603-496-9500-43150	Contract Services	18,116	10,259	6,000	4,633	4,633	5,000	-16.67%	
603-496-9500-43180	Software Support								
603-496-9500-43185	IT Support	3,558		3,668	3,609	3,609	3,778	3.01%	Roseville
603-496-9500-42002	IT Hardware			1,000	505	505	200	-80.00%	lpad for Pond Insp
603-496-9500-43190	Software Programs		9,825	3,010	7,484	7,484	7,484	148.65%	Roseville, Banyon Accela
603-496-9500-43210	Telephone		65	351	874	900	900	156.63%	Roseville
603-496-9500-44377	Credit Card Fees			360			400	11.11%	
603-496-9500-43220	Postage	-	1,000	2,000	1,267	2,000	1,500	-25.00%	
603-496-9500-43510	Legal Publishing				58	58	60		
603-496-9500-43610	Insurance	-	5,001	5,751	5,439	5,439	6,326	10.00%	
603-496-9500-43810	Utilities				8	8	18		
603-496-9500-44010	Street Sweeping	20,958	15,873	30,000	12,876	30,000	30,000	0.00%	more streets with development includes contracting hauling out sweepings
603-496-9500-44040	Repairs/Maint Equip	-	99	1,000	2,474	2,474	2,500	150.00%	
603-496-9500-44015	Repairs/Maint Bldg				27	27	100		
603-496-9500-44030	Repairs/Maint Not Bldg		32,790	33,500	250	500	25,473	-23.96%	
603-496-9500-44150	Equipment Rental	-	1,080	1,000	237	237	1,000	0.00%	
603-496-9500-44170	Uniforms			234	155	234	250	6.84%	Allocated from Streets
603-496-9500-44370	Conferences & Training	1,875	1,285	2,500	387	387	2,000	-20.00%	
Total Charges and Services		\$ 50,819	\$ 79,838	\$ 118,360	\$ 66,220	\$ 86,885	\$ 104,976	-11.31%	
Capital Outlay									
603-496-9500-45300	Improvements Other Than Bldgs	-	-	40,000	9,611	40,000	-	-100.00%	Storm Water Comp Plan Update
Total Capital Outlay		\$ -	\$ -	\$ 40,000	\$ 9,611	\$ 40,000	\$ -	-100.00%	
Miscellaneous and Non-operating									
603-496-9500-43320	Depreciation Expense	56,298	149,901					#DIV/0!	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

<u>Account Number</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2019 YTD - Nov 15 2019</u>	<u>2019 Projected</u>	<u>2020 Proposed</u>	<u>Adopted 2019 to Proposed 2020 Percent Change</u>	<u>Comments</u>
603-496-9500-44300	Miscellaneous Expenses	21,157	666	2,000	866			-100.00%	
603-496-9500-46010	Bond Principal	-		175,000	201,367	201,367	205,000	17.14%	Per Northland schedule
603-496-9500-46110	Bond Interest	62,781	49,537	54,500	27,827	54,500	58,750	7.80%	Per Northland schedule
603-496-9500-46220	Deferred Charges Amort	(3,193)						#DIV/0!	
603-496-9500-46200	Fiscal Agent Fees			900		900	900	0.00%	
603-496-9500-46300	Bond Issuance Costs	1,064	-	-		-	-	#DIV/0!	
Total Misc. and Non-operating		\$ 138,107	\$ 200,104	\$ 232,400	\$ 230,060	\$ 256,767	\$ 264,650	13.88%	
	Prior Period Adjustment		\$ (74,348)						
Total Storm Water Fund Expenses:		\$ 213,249	\$ 241,621	\$ 475,895	\$ 349,269	\$ 461,754	\$ 468,613	-1.53%	
Total Storm Water Fund Revs. Over/(Under) Expenses:		\$ 184,360	\$ 98,426	\$ (102,541)	\$ (76,833)	\$ (99,451)	\$ (51,820)	-49.46%	

**CITY OF LAKE ELMO
2020 PROPOSED BUDGET**

Master Worksheet - All Budgets - REVISED

<u>Account Number</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2019 YTD - Nov 15 2019</u>	<u>2019 Projected</u>	<u>2020 Proposed</u>	<u>Adopted 2019 to Proposed 2020 Percent Change</u>	<u>Comments</u>
221	EDA Brookfield Building Fund								
EDA Brookfield Bldg Fund Revenues:									
221-000-0000-34110	Tenant Rents		78,573	108,852	91,218	98,207	74,451	-31.60%	
221-000-0000-36210	Interest Income		419						
221-000-0000-39300	Bond Proceeds		926,000					#DIV/0!	
221-000-0000-39201	Transfer from City Hall Budget		25,225	30,000	30,000	30,000	30,000	0.00%	
		-	-	-	-	-	-	#DIV/0!	
Total EDA Brookfield Building Fund Revenues:		\$ -	\$ 1,030,217	\$ 138,852	\$ 121,218	\$ 128,207	\$ 104,451	-24.78%	
EDA Brookfield Bldg Fund Expenses:									
Materials and Supplies									
221-460-6301-42110	Repair/Maint. Maint Supplies		2,208	5,000	1,855	5,000	5,000	0.00%	
221-460-6301-42150	Operating Supplies		36	100	105	100	100	0.00%	
		-	-	-	-	-	-	#DIV/0!	
Total Materials and Supplies		\$ -	\$ 2,244	\$ 5,100	\$ 1,959	\$ 5,100	\$ 5,100	0.00%	
Charges and Services									
221-460-6301-43150	Contract Services		11,798	9,480	22,696	25,000	10,000	5.49%	HVAC, cleaning, pest control, misc
221-460-6301-44386	Real Estate Taxes		15,811	16,825	14,656	14,656	16,854	0.17%	
221-460-6301-43810	Utilities		13,027	21,000	15,942	20,000	21,000	0.00%	Xcel, w&s
221-460-6301-43840	Refuse		2,070	6,000	4,043	6,000	6,600	10.00%	
221-460-6301-43610	Insurance			1,500	1,500	1,500	1,500	0.00%	
221-460-6301-44040	Repairs/Maint Equip		2,754	1,500	2,371	3,500	7,500	400.00%	
221-460-6301-44030	Repairs/Maint Not Bldg				1,301	1,500		#DIV/0!	
		-	-	-	-	-	-	#DIV/0!	
Total Charges and Services		\$ -	\$ 45,460	\$ 56,305	\$ 62,508	\$ 72,156	\$ 63,454	12.70%	
Capital Outlay									
221-460-6301-45200	Buildings		901,670						
221-460-6301-45300	Improvements Other Than Bldgs							#DIV/0!	
		-	-	-	-	-	-	#DIV/0!	
Total Capital Outlay		\$ -	\$ 901,670	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Miscellaneous and Non-operating									
								#DIV/0!	
221-460-6301-44300	Miscellaneous Expenses			1,000		1,000	1,000	0.00%	
221-900-9000-47285	Transfer to Debt Service			44,038	45,338	44,038	86,058		Bond Principal, Interest and Fiscal Agent Fees
221-460-6301-46010	Bond Principal							#DIV/0!	Budget but will be a transfer
221-460-6301-46110	Bond Interest							#DIV/0!	Budget but will be a transfer
221-460-6301-46220	Deferred Charges Amort							#DIV/0!	
221-460-6301-46200	Fiscal Agent Fees							#DIV/0!	Budget but will be a transfer
221-460-6301-46300	Bond Issuance Costs		21,583					#DIV/0!	
		-	21,583	-	-	-	-	#DIV/0!	
Total Misc. and Non-operating		\$ -	\$ 21,583	\$ 45,038	\$ 45,338	\$ 45,038	\$ 87,058	93.30%	
Total EDA Brookfield Bldg Fund Expenses:		\$ -	\$ 970,956	\$ 106,443	\$ 109,805	\$ 122,294	\$ 155,612	46.19%	
Total EDA Brookfield Bldg Fund Revs. Over/(Under) Expenses:		\$ -	\$ 59,261	\$ 32,409	\$ 11,412	\$ 5,913	\$ (51,161)	-257.86%	