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Your Weekly Source for City News and Information

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## Public Meetings Next Week:

- City Council Meeting Tuesday, May 7th, 7:00 p.m.



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Join us on Nextdoor

Visit our Website





## NOTICE OF MEETING

City Council Meeting

Tuesday, May 7, 2024 7:00 P.M.

City of Lake Elmo | 3880 Laverne Avenue North

### AGENDA

**A. Call to Order/Pledge of Allegiance**

**B. Approval of Agenda**

**C. Approval of Minutes**

1. April 6, 2024 Workshop and Special Meetings; April 16, 2024

**D. Public Comments/Inquiries**

**E. Presentations**

- a. Jim Sachs Retirement
- b. Donation from Lake Elmo Rotary & St. John's Masonic Lodge
- c. Nicole Miller Introduction

**F. Consent Agenda**

2. Approve Payment of Disbursements
3. Approve Pay Request No. 15 for Water Tower No. 3
4. Approve Royal Golf 6<sup>th</sup> Addition Development Agreement; *Resolution 2024-048*
5. Approve Facility Use Agreement with Focus Engineering
6. Approve Public Facilities Zoning District Text Amendment; *Ord 2024-08; Resolution 2024-049*
7. Accept Bids and Award Contract for the 30<sup>th</sup> St. North Gap Segment Improvements – *Resolution 2024-050*
8. Approve Demontreville Park Playground Upgrades
9. Accept Donation of Fire Suppression Equipment from Lake Elmo Rotary and St. John's Masonic Lodge – *Resolution 2024-047*
10. Approve Purchase of Vac Truck
11. Approve Interim Administrator Contract Extension
12. Approve Reimbursement Resolution – *Resolution 2024-056*
13. Approve Cable Caster Pay Rate
- ▲ 14. Approve Updated Annual Leave Policy
- ▲ 15. Approve ARPA Resolution – *Resolution 2024-057*

**G. Regular Agenda**

16. Approve Resolution of Municipal Support for the TH36 and Lake Elmo Avenue (CSAH 17) Interchange Project – *Resolution 2024-051*
17. 2024 Bonding – *Resolution 2024-061*
18. Birth and Haven Zoning Text Amendment and Comprehensive Plan Amendment – *Ordinance 2024-09; Resolution 2024-054, Resolution 2024-055*
19. Public Improvement Hearing: Order the Improvements, and Accept Bids and Award Contract for the 15<sup>th</sup> Street North Improvements – *Resolution 2024-052*
20. Chavez Property Comprehensive Plan Amendment and Zoning Map Amendment – *Ordinance 2024-10; Resolution 2024-058, Resolution 2024-059*
21. Kramer Lake Overlook Comprehensive Plan Amendment; *Resolution 2024-060*
22. Accept Feasibility Report and Call for Improvement Hearing, and Approve Plans and Specifications and Order Advertisement for Bids for the Hudson Blvd Segment A Improvements – *Resolution 2024-053*

**H. Council Reports**

**I. Staff Reports**

**J. Adjourn**

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Full meeting packets and meeting minutes can be accessed here:  
[Agendas and Minutes](#)

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## LAKE ELMO FARMER'S MARKET

Market runs 9am to 1 pm on Saturdays.

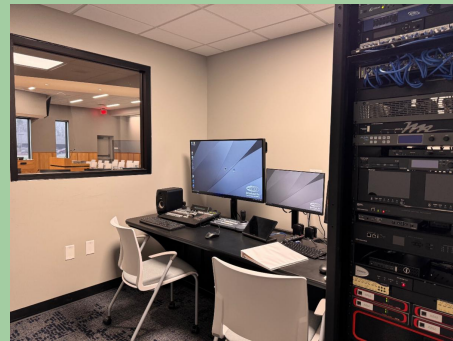
- Market will be open rain or shine unless inclement weather of high winds or lightning. *Market starts June 15 to August 31<sup>st</sup>.*
- Staff will be present on all Market days. Any concerns or questions please seek staff out. We will be in center of Market at a table.
- We will have two food trucks this year.
- Parking on West side of L.E. School only due to increase number of vendors.
- We will be selling our Lake Elmo Farmer's Market Cook Book that has Hand written recipe's from vendors and visitors.
- Last year we had 7,190 Visitors to the Market!! The previous year was 5811, we are growing.

As we grow as a community, and a Market, we are seeking volunteers to be an active part in our Market. Please give us a call at 651-261-4493.

*Business and Community Working Together/ Lake Elmo Farmer's Market is a 501c3*

### Now Hiring Videographer/Cablecaster

The City of Lake Elmo is seeking a talented Videographer/Cable Caster to assist in broadcasting City meetings. The cable caster is responsible for managing cameras during live broadcasts, ensuring seamless production and high-quality content.



#### Responsibilities:

- Set up and operate video recording equipment
- Work closely with the Suburban Cable Company (SCC) to ensure successful



- broadcasts during live events
- Troubleshoot technical issues related to video equipment and recording
- Be available to work evenings

Please contact Karissa Goers, [kgoers@lakeelmo.org](mailto:kgoers@lakeelmo.org) for more information.

## LAKE ELMO ROTARY DONATES THREE FIRE SUPPRESSION TOOLS TO LAKE ELMO

In April the Lake Elmo Rotary Club donated three fire suppression tools (FST) to Lake Elmo, two for the fire department's commander vehicles and one for the sheriff deputy's car who is stationed in Lake Elmo.

The donation of \$900 was in partnership with Grand Lodge of Minnesota, Minnesota Masonic Charities, and Fire Suppression Solutions LLC, to purchase three FST units. The City Council will formally accept this donation at the May 7th meeting.

We are proud to support our first responders with tools that may help keep our community safer.



*Pictured: Sheriff Starry, Lake Elmo Rotary President Tammy Malmquist, Mayor Charles Cadenhead, and Fire Chief Kalis*



*Pictured: Matthew Stepaniak, representative from St. John's Masonic Lodge #1 and Lake Elmo Rotary President Tammy Malmquist*

# Metro - I-94 Oakdale to St. Croix: 2022-2024 construction

## Traffic impacts

I-94 Oakdale to Lakeland project area map: [View full-size map](#)

All traffic impacts are tentative and weather-dependent.

## Current

### Lane closures

Through mid-July

- EB I-94 is reduced to two lanes between Century Ave. and Woodbury Dr.
- WB I-94 is reduced to two lanes between Woodbury Dr. and Century Ave.

### Ramp closures

Through October

- The ramp from 10th St. N. to NB I-694 is closed
  - Detour: 10th St. N., Inwood Ave. N., Stillwater Blvd., Ideal Ave. N., 34th St. N. and NB I-694 (PNG)
- The ramp from Century Ave. to EB I-94 is closed
  - Detour: Century Ave., Hudson Rd., McKnight Rd., Burns Ave. and EB I-94 (PNG)

Through mid-July

- The following ramps are closed:
  - WB I-94 to SB I-494
    - Detour: WB I-94, NB I-694, 10th St. N. and SB I-494 (PNG)
  - NB I-494 to WB I-94
    - Detour: NB I-494, 10th St. N., SB I-694 and WB I-94 (PNG)

## Upcoming

Information about upcoming traffic impacts will be posted as details become available.

7 p.m. Fri, May 3 through 5 a.m. Sat, May 4

- Both directions of I-94 are reduced to one lane between Hwy 95/St. Croix Trail and the River Bridge

5 a.m. Sat, May 4 through late June

- EB I-94 is reduced to two lanes between Hwy 95/St. Croix Trail and the River Bridge

Ramp closures



7 p.m. Fri, May 3 through early June

- The ramp from SB Hwy 35 to WB I-94 is closed
  - Detour: SB Hwy 35, EB I-94, Carmichael Rd. and WB I-94

## More about this project

We will be resurfacing the pavement and making other improvements to I-94 between Hwy 120/Century Ave. and the St. Croix River through fall 2024. The work will improve safety, traffic flow and ride smoothness.

For more information, including construction schedule and upcoming traffic impacts, visit the [I-94 Oakdale to St. Croix project webpage](#). If you have questions, please [contact the project team](#).

 <p><b>Payment Portal</b> Make a Payment, enroll in Auto-Pay &amp; e-Billing, view your payment and bill history, and more!</p> <p><a href="#">Go to Payment Portal</a></p>	 <p><b>One-Time Payment</b> No time to login? Make a quick, one-time payment here.</p> <p><a href="#">One-Time Payment</a></p>
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## Quarter 1 utility bills have been mailed out

Please sign up soon on our new payment portal at <https://lakeelmo.payacp.com/portal/signup!> The old system will be deactivated prior to the next billing cycle.

If you have an autopay set up on the old system, PSN, you can find instructions for deactivating that at [www.LakeElmo.org/UB](http://www.LakeElmo.org/UB). For assistance, feel free to email [RNess@LakeElmo.org](mailto:RNess@LakeElmo.org) or call 651-747-3906.



Photo by Karen Eckman  
American Goldfinch on Meadow Blazingstar

**Free and Open To All  
Rain or Shine**

**Landscape Revival:  
Lake Elmo**

**ONE EVENT & NEW LOCATION**

Saturday, June 1, 2024  
9 AM to 1 PM + Food truck!

**Rockpoint Church**  
5825 Kelvin Ave N, Lake Elmo, MN 55042  
See reverse for map; for more info go online to [tiny.cc/LR24](http://tiny.cc/LR24)

**Join Us For Our 13<sup>th</sup> Annual  
More-Than-A-Plant Sale!**

**Expo:** Visit with local conservation and restoration groups to learn how to select and grow native plants to benefit pollinators, other wildlife, and water quality.

**Market:** Purchase Minnesota native plants from a variety of local growers. No cultivars or systemic insecticides.

Cash or Check Preferred

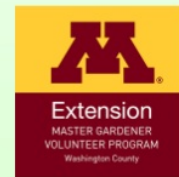
**Landscape Revival**  
Native Plant Expo & Market



Saturday, May 18  
10 am - 3 pm  
Bldg. A, Washington  
County Fairgrounds

Native perennials | Pollinator favorites  
Heirloom tomatoes | Peppers & Herbs  
Shade plants | Indoor plants | Shrubs

Bring a wagon for shopping  
Cash, check & credit cards accepted  
Info: [washingtoncountymg.org](http://washingtoncountymg.org)



UMN EXTENSION WASHINGTON COUNTY MASTER GARDENER VOLUNTEER PROGRAM

## City park reservations are now listed on our website

Please visit [www.lakeelmo.org](http://www.lakeelmo.org). City Parks that hold rentals for amenities may be found on the home page of the website. Once on the home page, click on VIEW ALL EVENTS above the calendar. City Meetings is the default calendar listed. Toggle between parks with the drop down box on the top right corner of the calendar. Please see screenshot below for details.

*Lake Elmo Park Reserve is a County Park. Please contact the county at 651.430.8370 for reservation information.*

HOME > CALENDAR

### Calendar

Currently Viewing: City Meetings for Monday March 18, 2024 (Month View)

March 2024

City Meetings

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	March, 1	2
3	4	5 Presidential Nomination Primary	6 7:00 am City Council Meeting	7	8	9
10	11 7:00 am Planning Commission Meeting	12 6:00 pm Special City Council Meeting 6:30 pm City Council Workshop	13	14	15	16



## Help support Lions Park for the 2024 Season

We hope you will consider helping Lions Park ball field by advertising your business and/or cause with a vintage sign.

In addition to helping create a vintage feel at the ball field, your advertising funds are used solely for improvements to the Lions Park Ballfield area. None of the funds are used for general city expenses.

We hope that you will consider a sign subscription at Lions Park for the 2024 season. Your \$500 for a 4x8 sign or \$900 for a 4x16 sign contribution will help make improvements to the field and ensure the sign stays up for another year.

To participate, all you need to do is send your contact information and a check payable to the City of Lake Elmo-Lions Park Sign 2024, 3880 Laverne Ave N, Lake Elmo, MN 55042 by May 1st, 2024. We are not able to take payment by credit card at this time. After it is received, staff will contact you and support you through the process of making the sign and getting it placed next season.

Again, thank you for your support of this community asset.

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## Paper Shredding Events

Washington County offers free paper shredding events for confidential papers at the Environmental Center. Documents will be shredded on-site by Shred Right and recycled.



These events are free and open to residents and businesses. Limit: 6 boxes (weighing no more than 30lbs each) per person.

Events are on Wednesdays at the Washington County Environmental Center from 8am-4:30pm

2024 Dates:

- April 17
- May 22
- June 26
- August 14
- September 25
- November 13

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**Exterior storage,  
parking and  
maintenance**



As part of our ongoing efforts to maintain the appeal and safety of the City of Lake Elmo, city staff would like to remind residents about regulations pertaining to exterior storage, parking, and upkeep of properties. The way we manage our spaces is important for maintaining our city's quintessential character.



**Exterior Storage:** All refuse, rubbish, or garbage (as defined in LEC 1.08) shall be kept in an enclosed building or properly contained in a closed container designed for the purposes. The accumulation, storing, or keeping of old machinery, wrecked or inoperable vehicles or household appliances, and unlicensed vehicles and other junk or debris is prohibited.

**Parking:** Unlicensed passenger vehicles and trucks shall not be parked in residential districts for a period exceeding seven days.

**Parking Design and Maintenance:** Surfacing and drainage. All off-street parking areas shall be surfaced as follows: Single-family and two-family dwellings shall provide a durable surface with suitable drainage. In all residential, commercial, and mixed-use districts, all areas intended to be utilized for parking space for five or more vehicles and associated driveways shall be paved with a durable surface, including, but not limited to, hot asphalt, bituminous or concrete.



The Sally Manzara Interpretive Nature Center is open every day  
Visit <https://sminc-lake-elmo.org/> for details.



The Sally Manzara Interpretive Nature Center in Lake Elmo's Sunfish Lake Park is operated by a non-profit organization for the benefit of the entire community. We offer programs and events for people of all ages and have "adopted" the Park in the City's program. This work is all funded by donations. Thank you for your support!

Here are some things happening at the SMINC:

- We're open late(er)! On May 1<sup>st</sup>, we switched over to our summer hours—okay, only one hour later. Until late fall we will be open Monday through Saturday, 9 a.m. to 4 p.m. and Sunday, 11 a.m. to 3 p.m. Stop in and see us!

- We need your help! We're trying to nip our garlic mustard problem in the bud. This invasive plant moves very quickly and is destructive to native plants. On May 11, from 9 a.m. to noon we'll be pulling as much of it out of the ground around Sunfish Lake Park as we can. Interested? Bring gardening gloves; no other tools, experience or skills needed. Garlic mustard is very easy to pull, and if you don't know what it looks like we will happily help you identify it.



- On Thursday May 16<sup>th</sup> at 7 p.m. we will be welcoming Master Naturalist Misi Stine back to the SMINC. This time, Misi will be delivering her presentation, "**Wolves: Myths and Misconceptions.**" Some time ago, wolf populations in Minnesota were limited to "up north," but that is changing. These charismatic predators elicit a range of responses from different people, and because they are often so elusive, a lot of misinformation has grown up around them. Join Misi to learn more about what is fact and what is fiction when it comes to these iconic animals. The cost of this event is \$10. You can sign up for any of the events in our Nature for Life educational series at: <https://www.eventbrite.com/cc/sminc-summer-camps-3007279?utm-campaign=social&utm-content=creatorshare&utm-medium=discovery&utm-term=odclsxcollection&utm-source=cp&aff=escb>
- May is here! Be sure to check out our summer camp offerings!

# Sally Manzara Interpretive Nature Center

# SUMMER CAMPS 2024



Sally Manzara Interpretive Nature Center is located next to Sunfish Lake Park in Lake Elmo, Minnesota. The park offers 284 acres of natural area and over 8 miles of trails through forest, wetlands, and prairie.

## GET YOUR KIDS OUTDOORS EXPLORING NATURE THIS SUMMER!

### Little Explorers

**Mondays from 9:30am-11:00am (Newborns to 5-year-olds)**  
Where families can come together and give the little ones their first experiences in nature. The first hour is structured activity based on the day's theme. The last 30 minutes we encourage open play, to give families an opportunity to explore on their own. **Adults must stay with their children at all times.**

**Camp Out** – June 10  
**Flower Power** – June 24  
**Into the Woods** – July 1  
**Pollinators** – July 15  
**Bird Mania** – July 29  
**Bugs!** – August 12

### Sunfish Explorers

**Monday - Thursday from 9am-12 noon**  
Our four-day camps will encourage and educate the youth of tomorrow about the beauty and importance of a healthy outdoors. Activities include hikes, crafts, games and of course a little education about the outdoors!

**Outdoor Adventures** - June 17-20  
**Bees & Butterflies** – July 8-11  
**Birds!** - July 22-25  
**Bugs!** – August 5-8  
**Nature's Kaleidoscope**– Aug. 19-22

### Wonder Wednesdays

**Wednesdays from 9am-2pm**  
Our one-day, fun-filled, Wonder Wednesdays let kids explore the beautiful outdoor setting and learn about their surrounding environment. It is run by experienced instructors and the days include interpretive education, games, crafts to bring home, free play and hikes.

**Earth Elements** – June 26  
**Nature Appreciation** – July 17  
**Nature Theater & Puppetry**– July 31  
**Prairie Explorers** – August 14

Camp information and registration: <https://sminc-lake-elmo.org/summer-camp-registration/>  
For more information email [camps@sminc-lake-elmo.org](mailto:camps@sminc-lake-elmo.org)



Sally Manzara Interpretive Nature Center is operated by Friends of Lake Elmo's Sunfish Lake Park, a 501(c)(3) nonprofit.  
**651-408-2838 | e-mail: [info@sminc-lake-elmo.org](mailto:info@sminc-lake-elmo.org) | [sminc-lake-elmo.org](http://sminc-lake-elmo.org)**



Do you love fresh, organic veggies? Do you want to support your local food system? [Cimarron Community Farm's](#) 2024 Summer CSA program is open now and a perfect way for your family to eat fresh

all season long!

- 16 weeks of fresh, local, organic produce (mid-June to September)
- \$530 for a summer share with flexible payment options
- On-farm pick-up, Wednesdays 4pm-7pm
- A typical box may include fresh herbs, tomatoes, zucchini, carrots, broccoli, lettuce, kale, eggplant, onions, and more

Sign up now to access the best produce in town!

[cimarroncommunityfarm.com](http://cimarroncommunityfarm.com) |

[cimarroncommunityfarmMN@gmail.com](mailto:cimarroncommunityfarmMN@gmail.com) | 952-607-0157



Bring your broken items to a Washington County Fix-It Clinic!  
Volunteers will help you troubleshoot and repair them for free.

## Environmental Center

4039 Cottage Grove Dr, Woodbury

June 1 | September 7

10 a.m. - 2 p.m.

*Last item accepted at 1:30 p.m.*

- First come, first serve.
- Three item limit.
- No oversized items.
- We can't guarantee an item will be fixed, but we'll try our best!



Scan to  
learn more!



[WashCoRecycles.com/FixIt](http://WashCoRecycles.com/FixIt)

651-275-7475

Washington  
County

# Emerald Ash Borer (EAB)



With Emerald Ash Borer moving heavily into the Lake Elmo area, Public Works is starting to remove dead and dying ash trees from public properties and road right of ways.

Public Works will be prioritizing the removal of trees that are determined to be higher hazards on city property. Pink paint will mark dead and dying Ash trees that will be removed by Public Works Staff. With the number of infected ash trees in the city, we are not able to give a schedule of when we may be in your neighborhood to remove ash trees in the road right of way. Public Works staff will return to grind the stumps below grade, black dirt and seed the areas of the removed ash trees. The city will not be replacing trees that are removed. Property owners are welcome to replace trees but should follow the landscape plan for their development and choose trees that are approved. New planted trees should stay out of the road right of way (15 feet from the curb) as not to obstruct traffic lanes and create road way damage.

Staff will start removing ash trees around public buildings, well houses, pavilions, near park amenities and trails. Next they will then start removing ash trees along the road ways and neighborhood streets. Typically the city's road right of way extends roughly 15 feet behind the curb or road edge. Ash trees in this area will be investigated and measured before marked for removal.

Ash tree removal on public property will likely extend over the next couple of years. The City is not responsible for removing trees on private property.

Two links below are good sources to learn more about EAB:

<https://mntca.umn.edu/resources>

<https://www.dnr.state.mn.us/.../terrestria.../eab/index.html>



*Emerald Ash Borer*

## Washington County will remove ash trees from Lake Elmo Park Reserve

Washington County is continuing ash tree removal within Lake Elmo Park Reserve in response to the emerald ash borer. Starting Nov. 15 through March 31, 2024, ash trees will be removed near trails and in natural areas of the park. These removals will help minimize risk to the public from falling trees and will also reduce fuel loads that can increase fire risk within the park.

To complete the work, a contractor will be using equipment to cut and haul the trees to staging areas, before chipping and removing debris from the site. Once work commences, ski trails on the south side of Lake Elmo and the snowmobile trail will be closed. Only ash trees will be removed, and new bareroot trees will be planted in suitable areas in the spring of 2024.

**See the county website at** to view a map of ash trees. Green dots are trees to be removed, and purple dots are ash trees surveyed in summer of 2023. If time and weather conditions allow, staff will also remove dead or dying ash trees along the property boundaries.

The Minnesota Department of Agriculture website has more information about the emerald ash borer at [www.mda.state.mn.us/eab](http://www.mda.state.mn.us/eab)

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# Recycling at Home

Empty and rinse all containers

**Glass**  
Bottles & Jars



**Metal**  
Food & Beverage Cans



**Plastic**  
Bottles & Containers  




**Cartons**



**Paper & Cardboard**



**When in doubt, keep it out.** Putting these items in your recycling cart does more harm than good.

**NO!**

**Do Not Bag  
Recyclables**



**No Plastic  
Bags or Wrap**



**No Tangles**  
(No hoses, wires,  
or string lights)



**No Shredded  
Paper**



[www.co.washington.mn.us/publichealth](http://www.co.washington.mn.us/publichealth) | 651-430-6655

**Washington  
County**

City of Lake Elmo | 3880 Laverne Avenue North, Lake Elmo, MN 55042

[Unsubscribe jjohnson@lakeelmo.org](mailto:unsubscribe_jjohnson@lakeelmo.org)

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