



NOTICE OF MEETING

City of Lake Elmo Parks Commission 3880 Laverne Avenue North March 18, 2024 6:30 p.m.

AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Approve Agenda
- 4. Approve Minutes
 - a) February 21, 2023
- 5. Public Comment
- 6. Sunfish Star Gazing Event
- 7. Greenway Trail Connor Schaefer
- 8. Pebble Park Playground Replacement
- 9. Tablyn Park Parking
- 10. Tablyn Park Amenities
- 11. Communications
 - a) Future Agenda Items
 - b) Ridge Park
- 12. Adjourn



NOTICE OF MEETING City Council Meeting Tuesday, March 19, 2024 7:00 P.M. City of Lake Elmo | 3880 Laverne Avenue North <u>AGENDA</u>

- A. Call to Order/Pledge of Allegiance
- B. Approval of Agenda
- C. Approval of Minutes
 - March 6, 2024 & March 12, 2024
- D. Public Comments/Inquiries
- E. Presentations
- F. Consent Agenda
 - 2. Approve Payment of Disbursements
 - 3. Accept Donation from Lake Elmo Jaycees Resolution 2024-032
 - 4. Approve Union Contract Tentative Agreement
 - 5. Approve Easton Village 6th and 7th Development Agreement Resolution 2024-033
 - 6. Approve Northstar 1st Addition Development Agreement Resolution 2024-034
 - Approve Plans and Specs and Order Advertisement for Bids for the 30th Street North Gap Segment Improvements
 - 8. Approve Engineering Task Order for MDH Lead Service Line Inventory
 - 9. Approve Senior Planner Job Description and Job Posting

G. Regular Agenda

- Accept Feasibility Report and Call for Improvement Hearing; and Approve Plans and Specifications and Order Advertisement for Bids for the 15th Street North Improvements
- 11. Conduit Bonding Discussion
- 12. Review Mini Resumes and Select Semi-Finalists for City Administrator Position
- 13. Appoint Commissioner

H. Council Reports

- I. Staff Reports
- J. Adjourn

Full meeting packets and meeting minutes can be accessed here: Agendas and Minutes

Paper Shredding Events

Washington County offers free paper shredding events for confidential papers at the Environmental Center. Documents will be shredded on-site by Shred Right and recycled.

These events are free and open to residents and businesses. Limit: 6 boxes (weighing no more than 30lbs each) per person.

Events are on Wednesdays at the Washington County Environmental Center from 8am-4:30pm



2024 Dates:

- April 17
- May 22
- June 26
- August 14
- September 25
- November 13



NEW Online Utility Payment System

The City has implemented a new and exciting online utility account management and payment system, called PAYA. It offers a more userfriendly, intuitive way to manage your accounts, schedule payments, and reach out to your favorite city utility employee.

Sign up today at www.LakeElmo.org/UB!

Public Works will begin spring street sweeping Tuesday March 19th and continuing through Friday March <u>22nd</u>

Please minimize street parking and keep garbage containers behind the curb in your driveway.

Thank you for your cooperation and stay safe!!



Lake Elmo Public Works



Lions Park nets are up!

Pickle ball and Volleyball nets have been installed and are ready to use.







Lake Elmo Fire Department Annual Report

The Lake Elmo Fire Department Annual Report is available online! The report has great information and statistics on the Fire Department's performance and programs. Check it out here: <u>Annual Report</u> or follow the QR code on the right.





Summer Opportunity: Join our Public Works Team!

We are looking for enthusiastic individuals to join our seasonal team and become an integral part of our city's Public Works crew. This position will complete maintenance and repair of our city streets and parks.

Position Title: Public Works Seasonal, Part-Time Hours: Up to 40 hours per week Shift: Mon-Thu 7:00am – 4:30pm; Fridays 7:00am – 11:00am Pay: \$17.50 per hour Duration: May to August

Why choose the City of Lake Elmo? Hands-On Learning: Receive training in various aspects of parks and street maintenance. From green spaces to bustling streets, you'll gain hands-on experience in the heart of Lake Elmo.

Team Spirit: Work alongside our dedicated full-time Public Works staff who are passionate about making our city shine. You'll be part of a supportive team where your efforts directly contribute to the community's well-being.

Summer Vibes: Enjoy the great outdoors as you soak up the summer sun while making a positive impact on the city's infrastructure.

Ready to embark on a summer journey filled with learning, growth, and new experiences? Don't miss out on this opportunity! Apply now to be part of our dynamic Public Works team. Your adventure awaits!

To apply, please visit https://www.lakeelmo.org

DEPARTMENT OF TRANSPORTATION

SEASONAL LOAD LIMIT NOTIFICATION

Subject: Spring load restrictions end in metro frost zone

Date: March 14, 2024

The Minnesota Department of Transportation will end spring load restrictions (SLR) in the METRO frost zone on Monday, March 18, 2024 at 12:01 AM.

Please check with local agencies prior to increasing any weights on their routes. The sign erected on the roadway governs the load limit in effect.

Seasonal load limit (frost) zones and restricted routes can be found on the <u>MnDOT load</u> <u>limits map</u>.

Start and end dates and other load limit information are shown atmndot.gov/loadlimits.



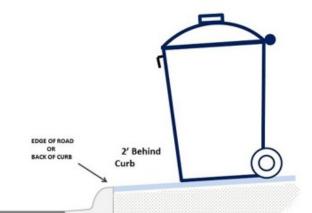
Garbage/Recycling Containers



Please Do Not place garbage cans

in the street. We realize this cleared area is an enticing location to place garbage cans, but they create hazards as they narrow the driving lanes, restrict visibility of pets, children, pedestrians and cars backing out of driveways. Most garbage trucks are equipped with a hydraulic extending arm that grasps garbage cans. It is recommended that garbage cans be placed at least 3 to 5 feet off the edge of pavement, into your driveway, so they are out of the way of the snowplow or snow being pushed aside while the snowplow

These tips can make garbage collection day safer for everyone. The City of Lake Elmo Thanks you for taking time to read this message!





Market: Purchase Minnesota native plants from a variety of local growers. No cultivars or systemic insecticides.

Cash or Check Preferred



Exterior storage, parking and maintenance

As part of our ongoing efforts to maintain the appeal and safety of the City of Lake Elmo, city staff would like to remind residents about regulations pertaining to exterior storage, parking, and upkeep of properties. The way we manage our spaces is important for maintaining our city's quintessential character.



Exterior Storage: All refuse, rubbish, or garbage (as defined in LEC 1.08) shall be kept in an enclosed building or properly contained in a closed container designed for the purposes. The accumulation, storing, or keeping of old machinery, wrecked or inoperable vehicles or household appliances, and unlicensed vehicles and other junk or debris is prohibited.

Parking: Unlicensed passenger vehicles and trucks shall not be parked in residential districts for a period exceeding seven days.

Parking Design and Maintenance: Surfacing and drainage. All off-street parking areas shall be surfaced as follows: Single-family and two-family dwellings shall provide a durable surface with suitable drainage. In all residential, commercial, and mixed-use districts, all areas intended to be utilized for parking space for five or more vehicles and associated driveways shall be paved with a durable surface, including, but not limited to, hot asphalt, bituminous or concrete.

> The City of Lake Elmo has been working with Washington County and their environmental specialist to incorporate recycling efforts in our downtown area and at the new City



Center. A grant provided by Washington County offered the city an opportunity to place bins throughout downtown, Lions Park and VFW Field, and at City Hall. These bins will help promote recycling throughout the area and can help reduce waste up to 60% in common areas.

A few words Carbon Monoxide

Carbon Monoxide:

- is a deadly gas created by incomplete combustion and is found in vehicle exhaust.
- Has no color, odor, or taste which makes it impossible to recognize without detection equipment.
- Is often found in homes with faulty gas fired appliances.



We recommend that:

- You never run a vehicle inside a garage, even with the garage door open.
- Have Carbon Monoxide detectors on every level of your home, within ten feet of sleeping areas.
- You purchase a stand alone Carbon Monoxide / Combustible Gas detector that plugs into the wall, has a digital display, and battery backup for installation in mechanical rooms.

Carbon Monoxide poisoning is dangerous. Symptoms include:

- Weakness.
- Drowsiness.
- Headaches.
- Confusion.
- Shortness of Breath.

If you experience these symptoms or your Carbon Monoxide alarm sounds, call 911 immediately.





Emerald Ash Borer

Washington County will remove ash trees from Lake Elmo Park Reserve

Washington County is continuing ash tree removal within Lake Elmo Park Reserve in response to the emerald ash borer. Starting Nov. 15 through March 31, 2024, ash trees will be removed near trails and in natural areas of the park. These removals will help minimize risk to the public from falling trees and will also reduce fuel loads that can increase fire risk within the park.

To complete the work, a contractor will be using equipment to cut and haul the trees to staging areas, before chipping and removing debris from the site. Once work commences, ski trails on the south side of Lake Elmo and the snowmobile trail will be closed. Only ash trees will be removed, and new bareroot trees will be planted in suitable areas in the spring of 2024.

See the county website at to view a map of ash trees. Green dots are trees to be removed, and purple dots are ash trees surveyed in summer of 2023. If time and weather conditions allow, staff will also remove dead or dying ash trees along the property boundaries.

The Minnesota Department of Agriculture website has more information about the emerald ash borer at www.mda.state.mn.us/eab

The Sally Manzara Interpretive Nature Center is open every day Visit <u>https://sminc-lake-elmo.org/</u> for details.



The Sally Manzara Interpretive Nature Center in Lake Elmo's Sunfish Lake Park is operated by a non-profit organization for the benefit of the entire community. We offer programs and events for people of all ages and have "adopted" the Park in the City's program. This work is all funded by donations. Thank you for your support!

Here are some things happening at the SMINC:



• Join us on March 19, from 5 to 7 p.m. for a live viewing of Robin Wall Kimmerer's webinar, "Indigenous Wisdom, Scientific Knowledge and the Teachings of Plants." This talk is sponsored by Wild Ones and UW-Oshkosh and will take place on the UW-Oshkosh campus. Since Oshkosh is a bit of a drive, we are showing it here! Registration for the event is \$15 (to cover the live viewing fee), and soup and bars will be served. To register, you can go to our website, or go directly to our Eventbrite page:

https://www.eventbrite.com/e/849424470457?aff=oddtdtcreator

- We are extremely happy to announce that tickets are now available for our spring fundraiser! This year's event will be at the Lake Elmo Inn Event Center on May 7th at 6 p.m., and will feature New York Times Bestselling author, and Minnesota favorite, William Kent Krueger. The event will also feature a live and silent auction. Individual tickets are \$125, or you can purchase tickets for a table of 8 for \$1,200, which includes two bottles of wine and a special gift from the SMINC. To purchase tickets, you can visit our website, or go directly to <u>https://square.link/u/z1jdpkoC</u>
- On the weekend of March 23rd-24th we will be making miniature Easter baskets for residents of local senior centers. Please bring your family to participate on Saturday 3/23 from 10 AM to Noon or Sunday 3/24 from Noon to 3 PM. This is a FREE opportunity for students or groups to make washcloth rabbits, contribute service hours, brighten someone's day, and have some fun. Questions? call Connie at 651-491-3853.



SALLY MANZARA INTERPRETIVE NATURE CENTER 2024 FUNDRAISER

KEEP US GROVVING A PLACE IN NATURE FOR ALL

WILLIAM

KRUEGE

FOX CREEK

KRUEGER

TUESDAY, MAY 7 AT 6:00 P.M.

LAKE ELMO INN EVENT CENTER

Special guest WILLIAM KENT KRUEGER AWARD WINNING MINNESOTA AUTHOR

\$125 per plate or a table of eight includes two bottles of wine, and a special gift from the SMINC for **\$1,200.**

Evening includes dinner from the Lake Elmo Inn and Silent & Live Auctions.

Purchase tickets online using Square at sminc-lake-elmo.org or call 651-408-2838





Get your kids outdoors exploring nature this summer!

2024 Camp Schedule

Sunfish Explorers

Monday - Thursday from 9am-12 noon Our weeklong camps will encourage and educate the youth of tomorrow about the beauty and importance of a healthy outdoors. Activities include hikes, crafts, games and of course a little education about the outdoors!

- Outdoor Adventures June 17-20
- Bees & Butterflies July 8-11
- Birds! July 22-25
- Bugs! August 5-8
- Nature's Kaleidoscope
 August 19-22

Little Explorers

Wonder Wednesdays

Wednesdays from 9am-2pm

Our one-day, fun-filled, Wonder Wednesday's let kids explore the beautiful outdoor setting and learn about their surrounding environment. It is run by experienced instructors and the days include interpretive education, games, crafts to bring home, free play and hikes.

- Earth Elements June 26
- Nature Appreciation July 17
- Prairie Explorers August 14

Mondays from 9:30am-11:00am (Newborns to 5-year-olds) Little Explorer sessions are set up for families to come together and give the little ones their first experiences exploring nature. The first hour will be a structured activity based on the day's theme. The last 30 minutes we encourage open play, to give families an opportunity to explore on their own. Adults must stay with their children at all times.

- Camp Out June 10
- Flower Power June 24
- Into the Woods July 1
- Pollinators July 15
- Bird Mania July 29
- Bugs! August 12

Saly Manzara Interpretive Nature Center is operated by Friends of Lake Elmo's Sunfish Lake Park, a 501(c)(3) nonprofit. 651-408-2838 | e-mail: info@sminc-lake-elmo.org | sminc-lake-elmo.org

The City of Lake Elmo has begun participation in the State of Minnesota's Performance Measurement Program. This program began in 2010 for cities and counties to report on at least 10 performance measures annually as a way to aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties and cities in providing services and measure residents' opinions of those services.

Click here to access reporting results



with protecting and managing local water resources within an area spanning 14 cities and townships in Washington and Ramsey Counties. The VBWD is seeking input from you as it begins updating its Watershed Management Plan which will guide VBWD actions for the next 10 years. Please take a brief (5-10 minute) survey to help the VBWD better understand your concerns and priorities regarding our local water resources.

Link to survey: Survey

City of Lake Elmo | 3880 Laverne Avenue North, Lake Elmo, MN 55042

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