

CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA

ORDINANCE 97-97

AN ORDINANCE ADDING SECTION 800.01 ENVIRONMENTAL MANAGEMENT
COMMISSION TO THE LAKE ELMO MUNICIPAL CODE

Section 1. Amendment: Section 801.01 and its subdivisions are hereby added to the Lake Elmo Municipal Code; to wit:

Section 801.01 Environmental Management Commission

Subd. 1. Commission Established

An Environmental Management Commission for the City is hereby established.

Subd. 2. Purpose of the Commission

The general purpose of the Commission is to assist the City Council in establishing plans, policies, and procedures in matters affecting the environment. This will include, but not be limited to: the orderly disposal of solid waste, recycling, composting, storm water run off, water quality improvements, wetland conservation and management, air quality, ground water (drinking), tree preservation, and quality of the environment and natural resources. Additionally, the Commission may assist in educational tasks and other environmental interests and concerns that Council deems appropriate. All conclusions reached by the Commission shall serve as recommendations and powers of execution shall be vested in the Council.

Subd. 3. Composition of Commission; Appointment and Terms of Members

The Environmental Management Commission shall consist of nine five (5) regular members, appointed by the Council for three year (3) terms. The initial term for appointments to the Commission shall be staggered so that only one (1) new appointment or re-appointment need to be made in any one year. Commission members must be voting age residents of the City. Vacancies during a term due to resignation or removal from the Commission shall be filled by a Council appointment for the remainder of the unexpired term. Resignation of Environmental Management Commission members shall be submitted in writing to the Council. A majority of the serving members shall constitute a quorum.

At their discretion, the Council may appoint up to two (2) ex officio members and up to two (2) student representatives to serve on the Commission. Such individuals shall serve in an advisory role without voting privileges and do not need to meet the age or residency requirements for a commissioner.

Subd. 4. Residency Requirement

No person appointed to represent the residents shall continue to serve on the Commission once that member has taken residence outside of the corporate limits of the City. A resignation shall be submitted to the Council in this instance.

Subd. 5. Organization of the Commission

Officers of the Environmental Commission shall be the Chair and Vice-Chair. These Officers shall be elected annually by the members of the commission at the first meeting in January. The Environmental Management Commission may elect such other officers as may be necessary and may give the Chair the authority to appoint and change committees if such appointments might become necessary. The Environmental Management Commission shall provide for the date, time and location for meeting.

Subd. 6. Commission Meetings and Records

The Environmental Commission shall hold regular meetings as established by the Commission and approved by the Council. These meetings shall be open to the public. The Environmental Management Commission shall submit to the Council written minutes of its meetings and actions.

Subd. 7. Commissioner to Attend Council Meetings

The Environmental Commission shall have one or more of its members present at all pertinent Council meetings.

Subd. 8. Duties of Commission

It shall be the duty of the Environmental Commission:

1. To assist the Council in developing and reviewing policies, plans, reports, regulations, and other matters affecting solid waste disposal, recycling, composting, storm water run off, water quality improvements, or other areas affecting the environment that may be assigned by the Council.
2. To advise the Council and residents on solid waste disposal, recycling, composting, storm water run off, water quality improvements, or other issues affecting the environment.
3. To assist in the collection of background data to determine goals, policies, and programs that will maintain or improve the environment in the City.
4. To assist in preparing public education materials and methods on solid waste disposal, recycling, composting, storm water run off, water quality improvements, and other issues affecting the environment.
5. To recommend additional methods, policies, or procedures that will reduce the solid waste stream; expand recycling; and/or improve the orderly disposal of solid waste.
6. To hold public meetings.
7. To cooperate with other agencies, Commissions, and volunteer organizations to achieve common goals related to solid waste and the environment.

Subd. 9. Commission Expenditures

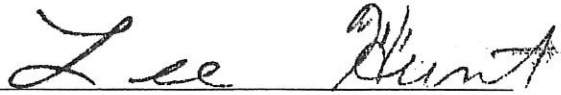
The expenditures of the Environmental Commission shall be within amounts appropriated for the purpose by the Council, provided, however, that all expenditures are duly authorized through normal administrative purchasing policies.

Subd. 10. Removal of Commission Members for Nonattendance

Given that the Council expects diligence in attendance by the members of the Environmental Management Commission at Commission meetings, excessive absences will be considered as grounds for removal from the Commission.

Excessive absences may be considered as absence from more than one-third (1/3) of the meetings, or absence from three (3) or more consecutive meetings.

Section 2. Effective Date: This ordinance shall become effective upon its passage and publication according to law.



Lee Hunt, Mayor

Attest


Mary Kueffner, City Clerk/Administrator

Adopted by the Lake Elmo City Council the 15th day of January, 2002

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