



CITY COUNCIL AGENDA

Monday, January 24, 2022

City Council Meeting

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

*City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton*

COUNCIL WORK SESSION, 5:30 P.M.

Council Chambers (not televised)

1. Preliminary Design for the Hodgson/CR J Improvements, Michael Grochala
2. Redistricting and Voting Precincts, Julie Bartell
3. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call - **Ruhland, Stoesz, Cavegn, Rafferty present; Lyden absent**
- Pledge of Allegiance
- Open Mike / Public Comment (*in person or received in writing prior to meeting*)
There were no comments
- Setting the Agenda: Addition or Deletion of Agenda Items
The agenda was accepted as presented

SPECIAL PRESENTATION

Presentation of Plaque to Richard Jensen for 14 years of service on the Park Board

1. CONSENT AGENDA

- A) Consideration of Expenditures:
 - i) January 24, 2022 (Check No. 115718 through 115812) in the Amount of \$619,666.06.
- B) Consider Approval of January 3, 2022 Work Session Minutes
- C) Consider Approval of January 10, 2022 City Council Minutes
- D) Consider Approval January 10, 2022 Work Session Minutes

Action Taken: Motion by Stoesz, seconded by Ruhland, to approve Consent Agenda Items 1A through 1D, as presented, was adopted

2. FINANCE DEPARTMENT

None

3. ADMINISTRATION DEPARTMENT

- A) Consider Appointment of Fire Lieutenant/Fire Inspector, Meg Sawyer
Action Taken: Motion by Cavegn, seconded by Ruhland, to approve the appointment of Brian Finke as recommended, was adopted
- B) Consider Approval of Employee Fitness Membership Policy, Meg Sawyer
Action Taken: Motion by Cavegn, seconded by Ruhland, to approve the policy as presented, was adopted
- C) Consider Appointment of Police Officer, Meg Sawyer
Action Taken: Motion by Cavegn, seconded by Ruhland, to approve the appointment of Kevin Tracy as recommended, was adopted

4. PUBLIC SAFETY DEPARTMENT

None

5. PUBLIC SERVICES DEPARTMENT

- A) Consider Resolution No. 22-15, Accepting Quotes and Awarding a Contract for Rookery Flooring and Tiling Improvements, Rick DeGardner
Action Taken: Motion by Stoesz, seconded by Ruhland, to approve Resolution No. 22-15 as presented, was adopted

6. COMMUNITY DEVELOPMENT DEPARTMENT

- A) Natures Refuge, Katie Larsen
- i.) Consider Resolution No. 22-13 approving PUD Final Plan/Final Plat
Action Taken: Motion by Stoesz, seconded by Ruhland, to approve Resolution No. 22-13 as presented, was adopted
- ii) Consider Resolution No. 22-14 approving Development Agreement
Action Taken: Motion by Stoesz, seconded by Ruhland, to approve Resolution No. 22-14 as presented, was adopted

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

Adjournment

Motion to adjourn at 7:00 p.m. by Ruhland, seconded by Cavegn, was adopted

*Economic Development Authority Meeting to following the regular city council meeting
(See separate agenda.)*

<i>Community Calendar – A Look Ahead</i>		
January 24, 2022 through February 14, 2022		
✚	Wednesday, January 26	6:30 pm, Council Chambers Environmental Board
✚	Wednesday, February 2	6:30 pm, Council Chambers Park Board
✚	Thursday, February 3	8:00 am, Community Room EDAC
✚	Monday, February 7	6:00 pm, Community Room Council Work Session
✚	Monday, February 14	6:00 pm, Community Room Council Work Session
✚	Monday, February 14	6:30 pm, Council Chambers City Council Meeting

WORK SESSION STAFF REPORT
Work Session Item No. 1

Date: January 24, 2022
To: City Council
From: Michael Grochala, Community Development Director
Re: Hodgson Road/County Road J Intersection Improvements

Background

Redevelopment of the northwest quadrant of the Hodgson Road/County Road J intersection, by Lyngblomsten, required certain improvements to the adjacent county roads. These improvements included turn lanes at all new intersections and the Hodgson Road/CRJ intersection along with modifications to the existing signal system. These proposed improvements led to a broader discussion with Anoka and Ramsey Counties, Shoreview and Lino Lakes on a more comprehensive solution to the areas transportation needs.

In 2021, Anoka County agreed to take over the project lead and retained WSB and Associates to investigate intersection design options and facilitate a public engagement process. A detailed traffic modeling analysis was completed as part of the initial design study. Preliminary layouts for the intersection include both signalized and roundabout options. Pros and cons have been identified for each option and assembled into the attached review matrix.

The County is preparing to begin public engagement on these concepts in February. Following determination of a preferred alternative preparation of final plans and cost sharing, agreements would be completed. At the City’s request “gateway” improvements, including signage and/or streetscaping improvements can be incorporated into the final design. Construction is planned for 2023.

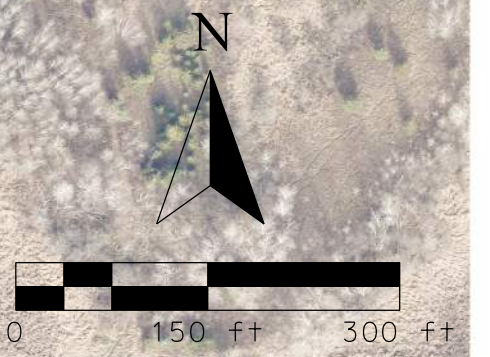
Representatives from Anoka County and WSB will be present at the work session to review the project concepts.

Requested Council Direction

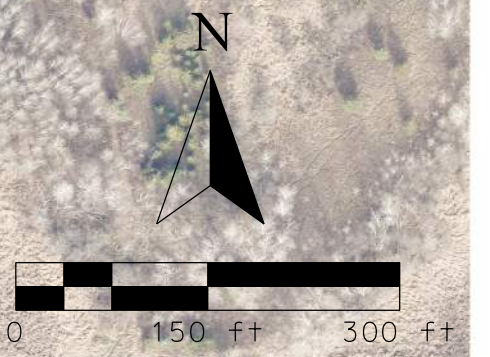
Discussion only

Attachments

1. Signal Layout dated January 2022
2. Roundabout Layout dated January 2022
3. Intersection Design Comparison, dated January 2022



Date: Pr:In:Red: 1/5/2022
WSB Filename: K:\09054-000\Cad\Exhibits\9054-000 Project Layout-7.dgn



Date: Pr:In:Red: 1/5/2022
WSB Filename: K:\09054-000\Cad\Exhibits\9054-000 Project Layout-6.dgn

COMPARISON OF ALTERNATIVES

		Traffic Signal	Roundabout
Right-of-Way Analysis limited to 4 parcels at intersection and Permanent acquisitions	NW QUADRANT	No new right-of-way.	No new right-of-way.
	NE QUADRANT	Acquire 6,923 SQ FT of new right-of-way from 1 parcel. Impact is also to the Metropolitan Council easement.	Acquire 2,785 SQ FT of new right-of-way from 1 parcel. Remove Sadder's Automotive sign. Likely total take.
	SW QUADRANT	Acquire 1,336 SQ FT of new right-of-way from 2 parcels.	No new right-of-way.
	SE QUADRANT	Acquire 159 SQ FT of new right-of-way from 1 parcel.	Acquire 513 SQ FT of new right-of-way from 1 parcel. Relocation of business sign required.
	TOTAL ACQUISITION	3 of 4 parcels need acquisition of new right-of-way. Total area to be acquired from the above 4 parcels is 8,418 SQ FT.	2 of 4 parcels need acquisition of new right-of-way. Total area to be acquired from the above 4 parcels is 3,298 SQ FT
	METROPOLITAN COUNCIL EASEMENT	WB County Road J right turn lane is located within the easement and the northwest radius, this includes bituminous pavement, curb and gutter, trail and signal pole located in the easement. Proposed right-of-way encumbers 7,193 SQ FT of the easement.	A portion of the roundabout is located within the easement, this includes bituminous pavement, curb and gutter, and trail. Proposed right-of-way encumbers 929 SQ FT of the easement.
Property Accessibility	SW QUADRANT	Access to southwest quadrant severely limited based on the introduction of raised medians on both County Road J and Hodgson Road creating right-in-right-out driveways.	Access to southwest quadrant severely limited based on the introduction of raised medians on both County Road J and Hodgson Road creating right-in-right-out driveways. Due to the ability to make U-turns at the roundabout, the parcel is fully accessible.
	SE QUADRANT	Access to southeast quadrant severely limited based on the introduction of raised medians on both County Road J and Hodgson Road creating right-in-right-out driveways.	Access to southwest quadrant severely limited based on the introduction of raised medians on both County Road J and Hodgson Road creating right-in-right-out driveways. Due to the ability to make U-turns at the roundabout, the parcel is fully accessible.
Increase in Impervious and Ponding Areas Analysis of impervious area limited to the differing intersection geometry.		1.17 acres of increased impervious. Due to the expansion of the roadway for the signalized option within the existing right-of-way, there are limited opportunities for pond locations within the existing right-of-way. Additional acquisitions would need to occur for any pond.	0.60 acres of increased impervious. The alignment of the approaches to the roundabout creates areas within the existing right-of-way that could be used for ponding.
Wetland Impact		3 wetlands on the east side of Hodgson Road on the south leg will likely be impacted with permanent fill. No other impacts are anticipated.	2 wetlands on the east side of Hodgson Road on the south leg will likely be impacted with permanent fill. No other impacts are anticipated.
Traffic		Signal will be full build and will operate effectively for 20 years.	Roundabout may need a second NB through lane in the future and may require expansion of the roundabout footprint in the NE quadrant.
Construction Cost Estimate		Signal option is estimated to be approximately \$140,000 more expensive than the roundabout, due to an increased amount of pavement and signal system.	Baseline estimate is cheaper than the signal option.

WORK SESSION STAFF REPORT
Work Session Item No. 2

Date: January 24, 2022
To: City Council
From: Julie Bartell
Re: Redistricting and Voting Precincts

Redistricting Update

Redistricting is the process of redrawing the boundaries of election districts after completion of the decennial Census. The purpose of redistricting is to ensure that people are equally represented.

Municipalities can be impacted by the redrawing of lines because legislative boundaries (state and federal) can change and municipal voting precincts boundaries must coincide with those lines.

The schedule for redistricting as it impacts municipalities is as follows:

- February 17th – Cities receive a final redistricting map (indicating state and federal legislative districts);
- By March 28th – Cities must pass a resolution establishing precinct lines and polling locations for 2022 elections. There is a penalty for noncompliance.

Precinct caucuses will be held on February 1st utilizing current legislative districts.

Voting Precincts

Redistricting season is a logical time for cities to review their voting precincts because there is public awareness and opportunity to inform residents of changes to their polling location. Reasons to consider change are population differences due to development, identification of better polling facilities or making locations more convenient for voters.

Staff has reviewed the City's current Voting Precinct Map and investigated possible changes. The lack of available and appropriate new polling locations is impacting the possibility for certain changes. A suggestion for a precinct line change was received from a council member in 2021 and is presented as an option below.

Staff is presenting the following options:

- Option 1 – Expand Precinct No. 5 (the smallest in the City) to include an adjacent area that includes St. Clair Estates, Shenandoah 3rd Addn and Spirit Hills subdivisions;
- Option 2 – No change to current precinct lines. This is a viable option because, even with growth in certain areas of the City, the popularity of absentee voting is keeping down the number of voters who chose to vote at a polling location on Election Day.

Items of note are:

- the Council has already decided to change the polling location of Precinct 6 to Fire Station #2;
- any change called for by redistricting will not be optional;
- Following redistricting, Anoka County will be sending a postcard to every voter in the county verifying their precinct and polling location;

Requested Council Direction

This is an informational report and a request for direction; official action designating precincts and polling places for 2022 will be requested at the March 14th council meeting.

Attachments

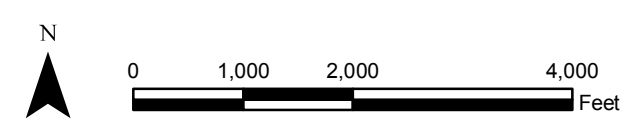
Option 1, Map indicating a possible change

Option 2, Map of current precincts and polling locations

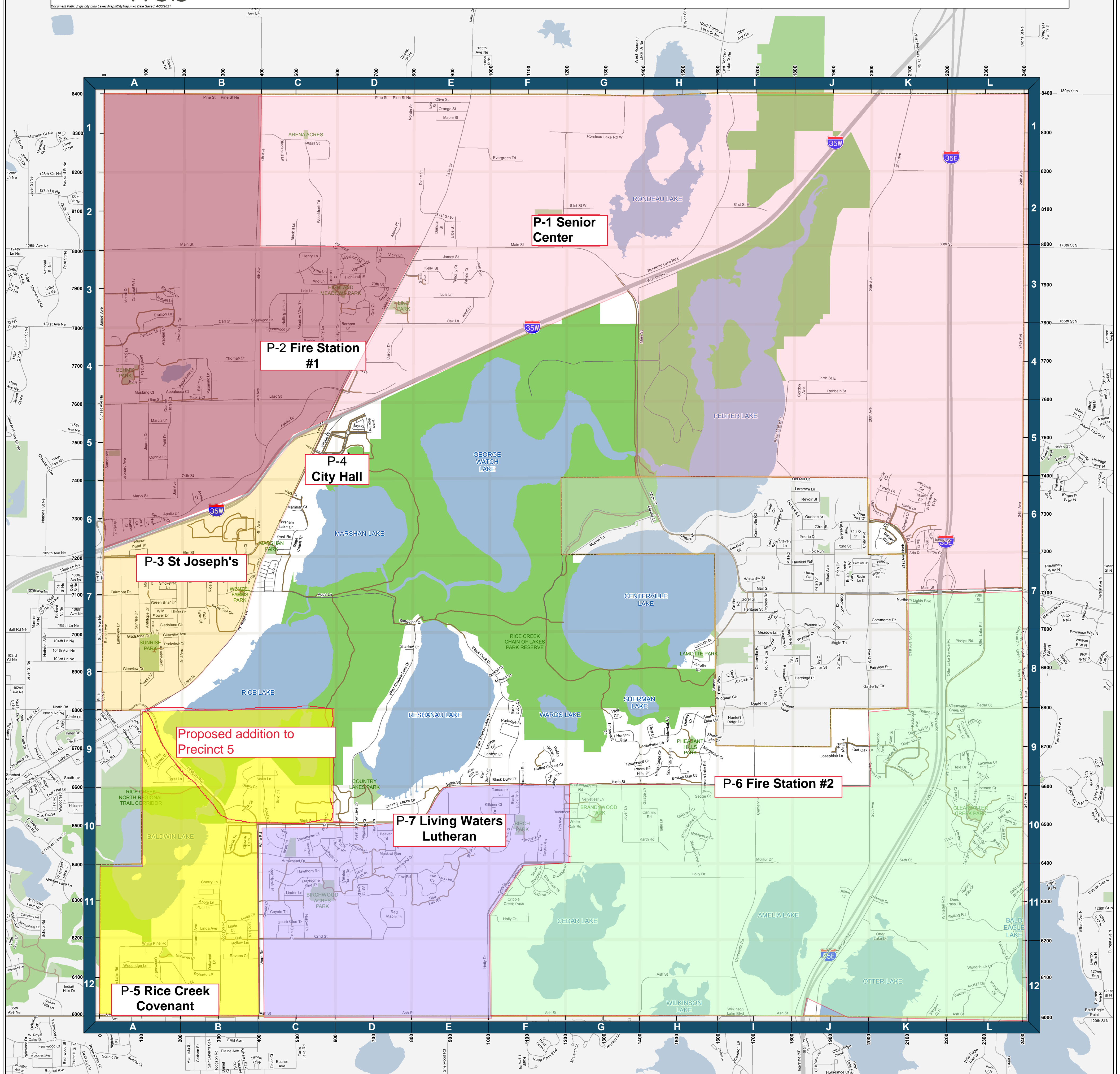


City of Lino Lakes City Street Map

- ★ City Hall
- City Boundary
- Trails
- Lakes
- Major Roads
- City Parks
- Local Roads
- County Parks



Last Updated: April 2021



- B
 22TH AVE S: F9, F10
 20TH AVE N: J2, J3, J4, J5, J6, J7, K1, K2
 21ST AVE S: J7, J8, J9, J10, J11, J12, K10
 21ST AVE S: K7, K8, K9
 21ST AVE S: A6, A8, A8B
 4TH AVE: B1, B2, B3, B4, B5, B6, C1, C5
 62ND ST: B12, C12, D12
 64TH ST: J10, K10, K1, K11, J12, K10
 65TH ST: L10
 67TH ST: L10
 72 1/2 ST: J6
 73RD ST: J6
 74TH ST: A5, A5B
 77TH ST: E, A4, D4
 77TH ST: W: E2, F2, G2
 81ST ST: E: J3, K3, L3
 81ST ST: W: E2, F2, G2
 82ND ST: E: K1
 82ND ST: W: E2, F2, G2
 ADA DR: K6
 ALBERT CT: L10
 ANDAL ST: B1, C1
 ANTELOPE DR: A7
 APOLLO CT: B6
 APOLLO DR: A6, B5, B6, C4, C5, D4
 APALLOOSA CT: A4
 APALLOOSA LN: A4, B4
 APPLE LN: B11
 AQUA LN: C6, C7
 AQUA LN: B7, C7, D7
 ARABIAN CIR: A3, A4
 ARCADIA LN: C10
 ARROWHEAD CT: C10
 ARROWHEAD LN: F10, G10, H10, I10, J10, K10, L10
 ARTHUR CT: L9
 ASH ST: A12, B12, C12, D12, E12, F12, G12, H12, I12, J12, K12, L12
 ASPEN LN: E10, F10
 AUGUST CIR: L10
 BALDWIN CIR: D10
 BALDWIN LN: F10, G10, H10, I10, J10, K10, L10
 BALDWIN RD: A12
 BALDWIN WAY: K6
 BARBARA LN: D4
 BAY DR: K6
 BEAVER CIR: D10
 BEAVER POND WAY: I8, I9
 BEAVER TRL: D10
 BEHIN LN: B4
 BIRCH CT: D10
 BIRCH LN: C10, D10, E10, F10, G10, H10, I10, J10, K10, L10
 BLACK BERRY CT: E10
 BLACK DUCK CIR: F8, F9
 BLACK DUCK CT: F9
 BLACK DUCK DR S: F8, F9
 BLACK DUCK DR: E8, F8, F9
 BLACKBIRD LN: C1
 BLOOM CT: J11
 BLUE HERON DR: A9
 BLUEBELL LN: C2
 BRAUN CT: A5
 BRIAN CT: J7
 BRIAN DR: J6, J7, J8
 BRIAN WAY: J7
 BROKEN OAK CT: H6
 BUCKTHORN LN: F10, G10
 BUTTERNUT ST: K9

C - E
 CANFIELD RD: H10
 CARDINAL WAY: A3
 CARROLL CIR: A7
 CARL ST: A3, B3
 CAROLE DR: D3, D4
 CASS DR: K9
 CASSIOPEA CT: F10
 CEDAR ST: E: K8, L8, L9
 CENTER ST: I8, I9
 CENTREVILLE RD: H10, I11, H12, I6, I7, I8, I9
 CENTURY TRL: A3, A4
 CHANNEL DR: K11
 CHEROKEE TRL: F11
 CHERRY LN: B11
 CHESTNUT ST: K6
 CHIFFENIA TRL: C10, D10
 CHOKECHERRY RD: G10
 CINNAMON TEAL CT: B6, B7
 CLEAR RD: I6, I7
 CLEARWATER CREEK CIR: L9
 CLEARWATER CREEK CT: L9
 CLEARWATER CREEK DR: L10, L9, L8
 CLEARWATER DR: I8
 CLOVERDALE CT: A3, A4
 CONNE LN: A5
 COTTONWOOD AVE: K9
 COTTONWOOD CT: J7
 COUNTRY LAKES DR: D10, E10
 COUNTY ROAD: A12, B12, C12, D12, E12, F12, G12, H12, I12, J12, K12, L12
 COUNTY PKWY: F6, F7, G6, H6
 COUNTY PKWY: F4, G4
 COUNTY PKWY: H4, H3, H4, H5
 COUNTRY LN: C3, C4
 COYOTE CT: C11
 COYOTE TR: B11, C11
 CRANE DR: K6
 CRIPPLE CREEK CT: F11
 CRIPPLE CREEK PASS: F11
 CRYSTAL CT: F8
 CYPRESS ST: K9
 DANKE DR: K6
 DEER PASS DR: J6
 DEER PASS TRL: K11, L11
 DEERWOOD CIR: D10
 DEERWOOD LN: D10, D11, E10
 DELIA LN: C3
 DELINA CIR: L10
 DIANE ST: E1, E2
 DIAMOND LN: K6
 DOGWOOD CT: K9
 DOGWOOD TR: K9
 DORR DR: K6
 DORR LN: D3, E3, F3
 DUPRE RD: I7, I8, I9, J7, J8
 DURANGO PT: F11
 EAGLE CT: D5
 EAGLE TR: I7, J7, J8
 EDEN DR: K6
 EGRET LN: A9, B9
 ELBE ST: NE: E2
 ELLEN CT: L9
 ELM CT: A6, B6, C6
 ELM CT: K6
 ELMCREST AVE: N1, L10, L2, L3, L4, L5, L6, L7, L9
 EMILY CIR: K6
 ENID TR: C9, C10
 EVA ST: E1
 EVERGREEN LN: A9
 EVERGREEN TRL: E1, F1

F - I
 F ST: E7, F7
 FAIRMONT DR: A7
 FALL DR: K6
 FAWN LN: D10, D11
 FLORA CT: L10
 FOREST LN: D3
 FORSHAM LAKE DR: C6
 FOX CIR: D11
 FOX COVE: E11
 FOX HOLLOW: E11
 FOX RD: D11, E10, E11
 FOX RUN: J6, J7
 FOXTAIL DR: L12
 FREEWAY W: W: K1
 G ST: F4, G4
 GAGE LN: H10, H9
 GATEWAY CIR: J6, K6
 GENEVA CT: K6
 GLADSTONE CIR: A7
 GLADSTONE DR: A7
 GLEN CIR: C11
 GLEN TR: C11, C12
 GLENVIEW AVE: A8
 GLENVIEW DR: A8
 GLENVIEW LN: A8
 GOIFFON RD: I7
 GOLDENROD CIR: H10
 GORDON AVE: N: J4
 GORTLAND LN: A3
 GRAY HERON DR: B6, B7
 GREEN BRAR DR: A7
 GREENWOOD LN: C4
 GREY SQUIRREL DR: A7
 GULL DR: K6
 HAWK RIDGE CIR: L10
 HARRIET LN: K6
 HAWK RIDGE CIR: H9
 HAWTHORN RD: B11, C11, D11
 HICKORY PL: D10
 HEATHER CT: N: A6
 HENRY LN: C3
 HERITAGE AVE: J9
 HERITAGE ST: I7
 HICKORY PL: D10
 HIGHLAND DR: D3
 HIGHLAND CT: D3
 HIGHLAND LN: D3
 HIGHLAND TR: D3
 HODGSON RD: A6, A8, B10, B11, B12, B9
 HOKAN DR: C10, C9
 HOLLOW LN: C11, C12
 HOLLY CT: E11, F11
 HOLLY DR: E: F10, G10, H11, H11
 HOLLY DR: N: E11, E12, F11, F11
 HOULE CIR: J7
 HUNTERS RIDGE: G9
 HUNTERS RIDGE CT: H10
 HUNTERS RIDGE LN: I9
 HUNTERS TR: I8
 INTERSTATE 39E: J11, J12, K10, K11, K8, K7, K9, L1, L2, L3, L4, L5, L6
 INTERSTATE 39W: A6, B6, B6, C6, C6, D4, D5, E4, F4, G4, H3, I2, I3, J1, J2, K1
 IRONWOOD CIR: D10
 IRVING CT: A4
 IVERSON CT: L10
 IVY CT: J8
 IVY RIDGE CT: B7
 IVY RIDGE LN: B7

J - M
 JAMES ST: D3, E2, E3
 JANE AVE: E3
 JEANNE DR: A4, A5
 JOHANNA CIR: K6
 JON AVE: A5, A6
 JOSEPH CT: C3
 JOSEPHINE LN: J9
 MALLARD LN: F8
 MALLARD WAY: I8
 MAPLE ST: E1
 MARCA LN: A5
 MARLYN DR: D3, D4
 MARKET PLACE DR: D4
 MARSHAN CT: C8
 MARSHAN LN: C5
 MARY ST: A6
 MEADOW CIR: I8
 MEADOW CT: A6, I8
 MEADOW LN: I7, I8
 MEADOW VIEW TR: C3, C4
 MEADOWVIEW CT: H9
 MEADOWVIEW CT: H10
 MERGANSER CT: H9
 MILL RD: I6, I7
 MINERAL PT: F11
 MOLITOR DR: I10
 MERRILL DR: A3
 MORGAN LN: A3
 MOUND CT: H6
 MOUND TR: G6, G7, H6
 MOURNING DOVE RD: A6, A7
 MUSKRAT TRN: D10
 MUSTANG CT: A4
 MUSTANG LN: A4
 MYRTLE LN: C3

N - Q
 NANCY CT: D3
 NANCY DR: D2, D3
 NB 159E TO MAIN ST: K7, K8, L7
 NB 159W TO LAKE DR: C3
 NORDIN ST: D1
 NORTH RD: A5, A9
 NORTHERN LIGHTS BLVD: K7
 NOTTINGHAM LN: C3, C4
 OAK CIR: J6
 OAK CT: D3
 OAK HOLLOW LN: B12
 OAK LN: D3, E3, F3
 OAK VIEW CT: H10
 OAKWOOD DR: B12
 OAKWOOD LN: A12
 OAKWAY DR: I7
 OJIBWAY PATH: B10
 OLD BIRCH ST: E10
 OTTER LAKE DR: J11, K11, K12
 OTTER LAKE RD: W: F1, F2, F3, H1, I2
 OTTER LAKE SERVICE RD: K8, L8
 PAINTED TURTLE RD: D10, D11
 PALM ST: K9
 PALOMINO LN: A4, B4
 PARK CT: C6
 PARKVIEW DR: A8
 PARTRIDGE CT: L12
 PARTRIDGE LN: I8, J8
 PARTRIDGE PL: F9
 PAVANNA CT: A6
 PELICAN PL: A6, B9
 PELTIER CIR: I6
 PELTIER LAKE DR: H6, I4, I5, I6
 PERRIERE CIR: F10, G10
 PETERSON TRL: J6, J7
 PHEASANT HILLS CIR: H9
 PHEASANT HILLS DR: G9, H10, H9
 PHEASANT LN: I8, I9
 PINE ST: A1, B1, C1, D1, E1
 PINTO LN: A7
 PIONEER LN: J7
 PLUM LN: B11
 PONDEVIEW CIR: I8
 PONY CT: A4
 PORTAGE WAY: I7
 POST RD: K9
 PRAIRIE DR: I6, J6
 PRAIRIE FLOWER RD: D10
 PRAIRIE VIEW PL: C4
 PROGRESS RD: I7
 QUARTER HORSE CT: A4
 QUEBEC ST: J6

R - S
 RAVENS CT: B12
 RED BIRCH CT: F9
 RED CLOVER LN: A7
 RED FOX LN: E11
 RED HAWK TRL: C11
 RED MARLE LN: D11, D12
 RED OAK LN: K9, J9
 REDWOOD CT: K9
 REHBEHN CT: A4
 REILING RD: K11, L11
 REVOR ST: J6
 RICE CT: C10
 RICE LAKE CT: B7
 RICE LAKE LN: B6, B7
 RICE LN: J7
 ROBIN LN: J7
 ROBIN LN: W: J7
 ROBINSON DR: A3
 ROBINSON LN: B12
 ROLLING HILLS DR: L11
 RONDAU LAKE DR: E: C3, H2, H3, I1, I2
 RONDAU LAKE RD: W: F1, F2, F3, H1
 ROSEWOOD ST: K9
 ROYAL PINES PL: F10
 RUFFED GROUSE CT: F9
 RUFFED GROUSE TR: F9
 RUSTIC LN: A8
 SADDLE CLUB CT: F9
 SANDHILL DR: A9
 SANDPiper DR: D7, E7
 SARGENT CT: N12
 SAVANNA CT: A6
 SHELBY LN: B6, K7
 SHENANDOAH LN: A7
 SHILAVIN CT: A5, D4, D5
 SHADOW LAKE DR: E: E9
 SHADOW LAKE DR: E: F8, F9
 SHADOW LAKE DR: W: D10, D11, D12, D8, D9, E7, E8
 SHELIA AVE: E3
 SHERMAN LAKE CIR: H9
 SHERMAN LAKE CT: H9
 SHERMAN LAKE DR: G9, H9, H9
 SHERWOOD LN: B3, C3
 SHETLAND LN: A3
 SIOUX LN: B10, B9, C9
 SIOUX LOOKOUT: B9
 SMOCKETS LN: A7
 SNOW GOOSE TRL: H9
 SNOW OWL CIR: B7
 SNOW OWL LN: B6, B7
 SORLEY ST: I7
 SOUTH GLEN TR: C11, C12
 STAGECOACH TRL: C8
 STALLION LN: A3, A4
 STELLA CT: L10
 STELLA LN: D10
 STEVEN LN: B9
 STONEYBROOK DR: H10
 STONEYBROOK LN: A7
 SUNFISH CT: A7
 SUNFLOWER LN: A7
 SUNSHINE DR: A6, A7, A8
 SUNSET AVE: A2, A3, A4, A5, A6, A7, A8, A9

Precinct Eligible Voters
 Anoka: LINO LAKES P-1 1,642
 Anoka: LINO LAKES P-2 2,178
 Anoka: LINO LAKES P-3 1,592
 Anoka: LINO LAKES P-4 2,665
 Anoka: LINO LAKES P-5 1,291
 Anoka: LINO LAKES P-6 2,633
 Anoka: LINO LAKES P-7 2,380

Precinct Total 14,381



OVERVIEW

- Reapportionment assigns the 435 U.S. House seats to states based on population following census
 - 2020 Census Data – delays
 - Minnesota was “on the chopping block” to lose one of its seats
 - MN State Demographer:
 - "We found that had Minnesota counted 26 fewer residents that we would have lost that eighth congressional district"
 - Keeping 8 Congressional seats should result in less drastic changes



OVERVIEW

- Updated population totals
 - Minnesota
 - 2010: 5,303,925
 - 2020: 5,706,494 (increase of 7.5%)
 - Anoka County
 - 2010: 330,844
 - 2020: 363,887 (increase of 10%)
 - Lino Lakes
 - 2010: 20,216
 - 2020: 21,399 (increase of 5.8%)



OVERVIEW

- State legislature uses census data to redraw lines and passes bills to set boundaries for:
 - US Congressional districts
 - MN Legislative districts (Senate & House)
 - Metropolitan Council districts
- Since 1960 courts have helped draw plans
 - Minnesota Judicial Branch Special Redistricting Panel 2021
 - Appointed 2021 to hear and decide challenges to the validity of state legislative and congressional districts based on the 2020 Census.



OVERVIEW

- Following legislative redistricting, the council/board of each sub-district is responsible for adopting boundaries
 - A. Municipal redistricting – first to go
 - City Wards & Precincts
 - B. Then all other election districts
 - School Districts
 - Soil & Water Conservation Districts
 - County Commissioner Districts



OVERVIEW

- Election districts are represented by elected official
- Wards are election districts
- Precincts are NOT– population balance not required



TIMELINE

Date	Item
February 15	Deadline for adoption of the new legislative plan
March 29	Deadline for establishment of precinct boundaries and wards
March 29	Deadline to establish new polling place locations
April 5	Deadline to file legal challenge to ward boundaries
April 26	Deadline for county/school/SWCD redistricting
August 9	State Primary Election (New boundaries become effective on this date)



CITY TIMELINE

Date	Item
January 24	Council discusses possible precinct changes
February 17	Staff receives redistricting data
February 24	Council receives redistricting update (impact on City)
March 14	Council considers adoption of resolution
March 29	Deadline for establishment of precinct boundaries and polling locations



Expenditures

January 24, 2022

Check #115718 to #115812

\$619,666.06

Accounts Payable

Check Detail

User: katie.christofferson
Printed: 01/19/2022 - 2:13PM



Check Number	Check Date	Check Description	Amount
1595 - Allied Oil & Supply, Inc.			
115720	01/24/2022		
Inv 583149-00		50kg drum of grease for equipment	553.19
115720 Total:			553.19
1595 - Allied Oil & Supply, Inc. Total:			553.19
42 - Anoka County Property Records & Taxation			
115721	01/24/2022		
Inv 21-83630		Easement Encroachment Agreement	46.00
Inv 21-86017		Easement Encroachment Agreement	92.00
115721 Total:			138.00
42 - Anoka County Property Records & Taxation Total:			138.00
755 - Applied Concepts, Inc.			
115722	01/24/2022		
Inv S266569		Squad mounted radar unit	3,154.00
115722 Total:			3,154.00
755 - Applied Concepts, Inc. Total:			3,154.00
1819 - Aqua Logic, Inc			
115723	01/24/2022		
Inv 1/4/2022		Refurbish waterslide	21,945.00
115723 Total:			21,945.00
1819 - Aqua Logic, Inc Total:			21,945.00
54 - Aspen Mills, Inc.			
115724	01/24/2022		
Inv 286346		Uniform Allowance - New Hire - S. Boncze	219.00
Inv 286347		Uniform Allowance - New Hire - E. Hue	231.85
Inv 286348		Uniform Allowance - New Hire - S. Berger	219.00
Inv 286444		Uniform Allowance - A. Ng	164.40
Inv 286445		Uniform Allowance - Reserve -A. Bennett	179.70
Inv 286707		Uniform Allowance - New Hire - S. Boncze	928.95

Check Number	Check Date	Check Description	Amount
115724 Total:			1,942.90
54 - Aspen Mills, Inc. Total:			1,942.90
1820 - Atlantis Distribution & Logistics			
115725	01/24/2022		
		Inv 11273 E-Citation paper	190.80
115725 Total:			190.80
1820 - Atlantis Distribution & Logistics Total:			190.80
1129 - Blaine Brothers			
115726	01/24/2022		
		Inv 010004325420 Turn signal switch #215	370.28
115726 Total:			370.28
1129 - Blaine Brothers Total:			370.28
85 - Bluetarp Financial, Inc.			
115727	01/24/2022		
		Inv 214714 Tool chest & kit, wrench, compact, blade	742.77
		Inv 214715 Towels and friction ring	484.76
115727 Total:			1,227.53
85 - Bluetarp Financial, Inc. Total:			1,227.53
1290 - Boonstra, Jason			
115728	01/24/2022		
		Inv 1/10/2022 Mileage reimbursement	21.06
115728 Total:			21.06
1290 - Boonstra, Jason Total:			21.06
1790 - Buchmeier, Lindsay			
115729	01/24/2022		
		Inv Q42021 4th Qtr 2021 Stipend	75.00
115729 Total:			75.00
1790 - Buchmeier, Lindsay Total:			75.00
100 - Bureau of Criminal Apprehension			
115718	01/12/2022		
		Inv 1/12/2022 Background Check - Activity Center Manag	33.25

Check Number	Check Date	Check Description	Amount
115718 Total:			33.25
115730	01/24/2022		
		Inv 00000685372 CJDN Access Fee (State and BCA)	390.00
		Inv 1/6/2022 Firefighter Background Check	33.25
115730 Total:			423.25
100 - Bureau of Criminal Apprehension Total:			456.50
111 - Cartegraph Systems, Inc.			
115731	01/24/2022		
		Inv INV231 Annual subscription	15,750.00
115731 Total:			15,750.00
111 - Cartegraph Systems, Inc. Total:			15,750.00
1751 - Cavegn, Cassandra			
115732	01/24/2022		
		Inv Q42021 4th Qtr 2021 Stipend	150.00
115732 Total:			150.00
1751 - Cavegn, Cassandra Total:			150.00
115 - Centennial Utilities			
115733	01/24/2022	120 - 6918 Sunrise	
		Inv December 2021 110 - Sunrise Natural Gas	7,972.09
115733 Total:			7,972.09
115 - Centennial Utilities Total:			7,972.09
119 - Century College			
115734	01/24/2022		
		Inv 00748166 Performance Plus Learning Partners	1,699.00
		Inv 00748196 Law Enforcement Training	999.00
115734 Total:			2,698.00
119 - Century College Total:			2,698.00
121 - CenturyLink 101-432-4321-503			
115735	01/24/2022		
		Inv 6517843659805 Phone & Internet Services	60.65
		Inv 7637869015785 Phone & Internet Services	64.03
115735 Total:			124.68

Check Number	Check Date	Check Description	Amount
121 - CenturyLink Total:			124.68
136 - City of Roseville			
115736	01/24/2022	Inv 0230628 January IT Services	18,306.38
115736 Total:			18,306.38
136 - City of Roseville Total:			18,306.38
137 - City of Shoreview			
115737	01/24/2022	Inv 12/31/2021 4th Qtr 2021 Utilities	1,823.19
115737 Total:			1,823.19
137 - City of Shoreview Total:			1,823.19
761 - Comcast 101-432-4321-502			
115738	01/24/2022	Inv 0131882 Telephone Services	361.63
115738 Total:			361.63
761 - Comcast Total:			361.63
149 - Connexus Energy			
115739	01/24/2022	02 Inv December 2021 01 Electric	5,524.83
115739 Total:			5,524.83
149 - Connexus Energy Total:			5,524.83
1278 - Core & Main LP			
115740	01/24/2022	Inv Q168636 Meters	6,243.72
115740 Total:			6,243.72
1278 - Core & Main LP Total:			6,243.72
1821 - Craig Rapp, LLC			
115741	01/24/2022	Inv 2022 2022 Leadership Development Program	1,600.00
115741 Total:			1,600.00
1821 - Craig Rapp, LLC Total:			1,600.00

Check Number	Check Date	Check Description	Amount
1261 - Dell Marketing LP			
115742	01/24/2022		
		Inv 10547861850 Computer and monitor - Building Inspecto	1,466.44
		Inv 10548050748 Computer monitor	124.54
115742 Total:			1,590.98
1261 - Dell Marketing LP Total:			1,590.98
1822 - Don's Circle Service			
115743	01/24/2022		
		Inv 222765 Alignment #398	143.00
115743 Total:			143.00
1822 - Don's Circle Service Total:			143.00
1783 - Edina Painting Company			
115744	01/24/2022		
		Inv 1875 Painting & materials - Pool area and cei	64,900.00
115744 Total:			64,900.00
1783 - Edina Painting Company Total:			64,900.00
193 - Emergency Automotive Technologies			
115745	01/24/2022		
		Inv OAK21144A Fire Tahoe Build-out #623	3,317.54
115745 Total:			3,317.54
193 - Emergency Automotive Technologies Total:			3,317.54
1388 - Eternity Homes LLC 801-000-2318-000			
115746	01/24/2022		
		Inv 2020-00722 Escrow Release - 6779 21st Ave S	3,400.00
115746 Total:			3,400.00
1388 - Eternity Homes LLC Total:			3,400.00
202 - Evenson, Neil 101-416-4331-000			
115747	01/24/2022		
		Inv Q42021 4th Qtr 2021 Stipend	225.00
115747 Total:			225.00
202 - Evenson, Neil Total:			225.00

Check Number	Check Date	Check Description	Amount
209 - Fastenal Company			
115748	01/24/2022	Inv MNTC3209984 Hardware for street signs	52.78
115748 Total:			52.78
209 - Fastenal Company Total:			52.78
1302 - Fire Instruction Rescue Education			
115749	01/24/2022	Inv 5339 2022 Training and Training Simulators	14,200.00
115749 Total:			14,200.00
1302 - Fire Instruction Rescue Education Total:			14,200.00
220 - Ford Construction Co. Inc.			
115750	01/24/2022	Inv 1902 Repair at Lift Station #2	7,575.18
115750 Total:			7,575.18
220 - Ford Construction Co. Inc. Total:			7,575.18
233 - GDO Law 101-414-4303-000			
115751	01/24/2022	Inv 7897 December Forfeitures	136.50
		Inv 7898 January Prosecutor Contract	8,500.00
115751 Total:			8,636.50
233 - GDO Law Total:			8,636.50
902 - Gooder, Clark J. 101-450-4331-000			
115752	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	75.00
115752 Total:			75.00
902 - Gooder, Clark J. Total:			75.00
244 - Gopher State One-Call			
115753	01/24/2022	Inv 1120539 December Tickets	151.20
115753 Total:			151.20
244 - Gopher State One-Call Total:			151.20
762 - Grochala, Michael			

Check Number	Check Date	Check Description	Amount
115754	01/24/2022		
	Inv 1/6/2022	Coffee for EDAC meeting	14.99
115754 Total:			14.99
762 - Grochala, Michael Total:			14.99
1189 - Holmes, Shawn C. 101-461-4331-000			
115755	01/24/2022		
	Inv Q42021	4th Qtr 2021 Stipend	150.00
115755 Total:			150.00
1189 - Holmes, Shawn C. Total:			150.00
297 - Huelman, Patrick H. 101-450-4331-000			
115756	01/24/2022		
	Inv Q42021	4th Qtr 2021 Stipend	100.00
115756 Total:			100.00
297 - Huelman, Patrick H. Total:			100.00
298 - Hugo Equipment Company			
115757	01/24/2022		
	Inv 176362	Chainsaw, case, chains	1,131.48
115757 Total:			1,131.48
298 - Hugo Equipment Company Total:			1,131.48
304 - Hydraulics Plus & Consulting			
115758	01/24/2022		
	Inv 14989	2 Replacement hydraulic hosesfor underb	159.81
115758 Total:			159.81
304 - Hydraulics Plus & Consulting Total:			159.81
1177 - Innovative Office Solutions LLC			
115759	01/24/2022		
	Inv IN3613449	Toner, mouse pad, clip board	418.25
115759 Total:			418.25
1177 - Innovative Office Solutions LLC Total:			418.25
311 - Instrumental Research, Inc.			
115760	01/24/2022		
	Inv 3858	December Water Testing	864.00

Check Number	Check Date	Check Description	Amount
115760 Total:			864.00
311 - Instrumental Research, Inc. Total:			864.00
1004 - Ivy Ridge Home Builders, Inc.			
115761	01/24/2022		
	Inv 2021-00712	Escrow Release - 6758 IvywoodAve	3,400.00
	Inv 2021-00714	Escrow Release - 6739 IvywoodAve	3,400.00
115761 Total:			6,800.00
1004 - Ivy Ridge Home Builders, Inc. Total:			6,800.00
1717 - Jacon, LLC			
115762	01/24/2022		
	Inv 017458-000-4	Tower Park Improvement Project	38,241.54
115762 Total:			38,241.54
1717 - Jacon, LLC Total:			38,241.54
326 - Jensen, Richard 101-450-4331-000			
115763	01/24/2022		
	Inv Q42021	4th Qtr 2021 Stipend	75.00
115763 Total:			75.00
326 - Jensen, Richard Total:			75.00
338 - Kennedy & Graven, Chartered			
115764	01/24/2022		
	Inv 165305	General Legal	357.30
115764 Total:			357.30
338 - Kennedy & Graven, Chartered Total:			357.30
1745 - Kusterman, William			
115765	01/24/2022		
	Inv Q42021	4th Qtr 2021 Stipend	75.00
115765 Total:			75.00
1745 - Kusterman, William Total:			75.00
1818 - L J Level Construction, Inc			
115766	01/24/2022		
	Inv 1/7/2022	RAC Renovations	47,043.00

Check Number	Check Date	Check Description	Amount
115766 Total:			47,043.00
1818 - L J Level Construction, Inc Total:			47,043.00
356 - Laden, Perry 101-416-4331-000			
115767	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	225.00
115767 Total:			225.00
356 - Laden, Perry Total:			225.00
359 - Landform			
115768	01/24/2022	Inv 32466 Zoning Ordinance and Map Update	7,644.75
115768 Total:			7,644.75
359 - Landform Total:			7,644.75
1224 - Lano Equipment			
115769	01/24/2022	Inv 02-887094 Seal kit and hydraulic fluid	154.28
115769 Total:			154.28
1224 - Lano Equipment Total:			154.28
1615 - Lennar MN Division			
115770	01/24/2022	Inv 2020-00005 Escrow Release - 2059 Balsam Way	5,400.00
115770 Total:			5,400.00
1615 - Lennar MN Division Total:			5,400.00
375 - Lexipol LLC			
115771	01/24/2022	Inv INLEX7177 Annual Fire Policy Manual & Training Bul	2,604.68
		Inv INLEX7563 Annual Law Enforcement PolicyManual & T	7,824.66
115771 Total:			10,429.34
375 - Lexipol LLC Total:			10,429.34
404 - Martin-McAllister			
115772	01/24/2022	Inv 14309 Public Safety Assessment	550.00

Check Number	Check Date	Check Description	Amount
115772 Total:			550.00
404 - Martin-McAllister Total:			550.00
1672 - McNulty, Ella M.			
115773	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	150.00
115773 Total:			150.00
1672 - McNulty, Ella M. Total:			150.00
418 - Menards - Forest Lake			
115774	01/24/2022	Inv 75988 25lb bag-oil dri	422.73
		Inv 77132 All-weather cord, Flexzilla cord, Wire l	175.36
115774 Total:			598.09
418 - Menards - Forest Lake Total:			598.09
423 - Met Council Environmental Services 602-495-4405-000			
115775	01/24/2022	Inv 0001134804 February Waste Water Services	90,644.91
115775 Total:			90,644.91
423 - Met Council Environmental Services Total:			90,644.91
420 - Met Council Environmental Services (SAC)			
115776	01/24/2022	Inv 12/31/2021 December SAC	2,460.15
115776 Total:			2,460.15
420 - Met Council Environmental Services (SAC) Total:			2,460.15
419 - Metro Chief Fire Officers Association			
115777	01/24/2022	Inv 2022 2022 Annual Dues - D. L'Allier	300.00
115777 Total:			300.00
419 - Metro Chief Fire Officers Association Total:			300.00
422 - Metropolitan Area Management Association			
115778	01/24/2022	Inv 2022 2022 Membership Dues - S. Cotton	45.00

Check Number	Check Date	Check Description	Amount
115778 Total:			45.00
422 - Metropolitan Area Management Association Total:			45.00
427 - Midway Ford Company			
115779	01/24/2022		
	Inv 578256	Wheel alignment and replace wheel bearin	956.45
115779 Total:			956.45
427 - Midway Ford Company Total:			956.45
450 - MN Department of Health			
115780	01/24/2022		
	Inv 12/31/2021	4th Qtr 2021 Water ConnectionFee	12,590.00
115780 Total:			12,590.00
450 - MN Department of Health Total:			12,590.00
477 - NAC Mechanical & Electrical			
115781	01/24/2022		
	Inv 192670	Repair exhaust fan and check boiler for	1,108.00
115781 Total:			1,108.00
477 - NAC Mechanical & Electrical Total:			1,108.00
490 - Nordlund, John 101-450-4331-000			
115782	01/24/2022		
	Inv Q42021	4th Qtr 2021 Stipend	75.00
115782 Total:			75.00
490 - Nordlund, John Total:			75.00
500 - Nystrom Publishing Company			
115783	01/24/2022		
	Inv 45028	2022 Recycling Saturday Postcards and Po	2,327.34
115783 Total:			2,327.34
500 - Nystrom Publishing Company Total:			2,327.34
1450 - Occupational Health Centers of MN, P.C.			
115784	01/24/2022		
	Inv 103485244	New Hire Background Testing	197.50
	Inv 103492566	New Hire Background Testing	31.50

Check Number	Check Date	Check Description	Amount
115784 Total:			229.00
1450 - Occupational Health Centers of MN, P.C. Total:			229.00
508 - Optum			
115785	01/24/2022	Inv 10199066164 December Retiree & Cobra Fees	85.00
115785 Total:			85.00
508 - Optum Total:			85.00
509 - O'Reilly Automotive Stores			
115786	01/24/2022	Inv 5914-184268 Wiper blades	121.20
		Inv 5914-184269 Muffler seal	5.39
		Inv 5914-184270 Fluid pump for shop	11.49
		Inv 5914-184271 Oil filter	5.97
		Inv 5914-184449 Wheel weights	9.83
		Inv 5914-185473 Manifold set and spark plug #392	40.14
		Inv 5914-187542 Wiper blades	185.90
		Inv 5914-187893 Tread gauge and air filter	13.95
115786 Total:			393.87
509 - O'Reilly Automotive Stores Total:			393.87
1803 - Parsons, Jonathan			
115787	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	150.00
115787 Total:			150.00
1803 - Parsons, Jonathan Total:			150.00
522 - Performance Plus LLC			
115788	01/24/2022	Inv 122396 New Hire Testing	295.00
115788 Total:			295.00
522 - Performance Plus LLC Total:			295.00
531 - Petty Cash - LLPD			
115789	01/24/2022	Inv 12/20/2021 Frame for M. DuBois Family	10.70
		Inv 3/7/2021 Oath of Office supplies	19.99
		Inv 7/25/2021 Life Saving Award Ceremony	19.99
		Inv 8/9/2021 American Legion Award supplies	19.99

Check Number	Check Date	Check Description	Amount
115789 Total:			70.67
531 - Petty Cash - LLPD Total:			70.67
546 - Pomp's Tire Service, Inc.			
115790	01/24/2022		
		Inv 4645562 Service charges	324.26
115790 Total:			324.26
546 - Pomp's Tire Service, Inc. Total:			324.26
552 - Press Publications, Inc.			
115791	01/24/2022		
		Inv 725509 Summary Budget	185.44
115791 Total:			185.44
552 - Press Publications, Inc. Total:			185.44
1092 - Quadient Finance USA, Inc.			
115792	01/24/2022		
		Inv 1/16/2022 Postage Machine Postage	500.00
		Inv 40182633 Supplies for postage machine	52.00
115792 Total:			552.00
1092 - Quadient Finance USA, Inc. Total:			552.00
1044 - Reinert, Jeffrey A.			
115793	01/24/2022		
		Inv Q42021 4th Qtr 2021 Stipend	225.00
115793 Total:			225.00
1044 - Reinert, Jeffrey A. Total:			225.00
1337 - Roadkill Animal Control			
115794	01/24/2022		
		Inv 12/31/2021 December Animal Pick-up/Disposal	93.00
115794 Total:			93.00
1337 - Roadkill Animal Control Total:			93.00
582 - Root, Michael 101-416-4331-000			
115795	01/24/2022		
		Inv Q42021 4th Qtr 2021 Stipend	150.00

Check Number	Check Date	Check Description	Amount
115795 Total:			150.00
582 - Root, Michael Total:			150.00
1578 - SBRK Finance Holdings, Inc			
115796	01/24/2022	Inv INV-008217 December Civic Pay Credit Card Fees	793.00
115796 Total:			793.00
1578 - SBRK Finance Holdings, Inc Total:			793.00
750 - Schwartz, Alexander P. 101-461-4331-000			
115797	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	75.00
115797 Total:			75.00
750 - Schwartz, Alexander P. Total:			75.00
751 - Sullivan, John E. 101-461-4331-000			
115798	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	200.00
115798 Total:			200.00
751 - Sullivan, John E. Total:			200.00
1022 - Target Solutions Learning LLC Dept 2071			
115799	01/24/2022	Inv INV36598 Vector LMS, TargetSolutions Membership a	6,885.80
115799 Total:			6,885.80
1022 - Target Solutions Learning LLC Dept 2071 Total:			6,885.80
655 - TASC - Client Invoices			
115800	01/24/2022	Inv IN2257621 December Admin Fees	120.60
115800 Total:			120.60
655 - TASC - Client Invoices Total:			120.60
1824 - TMS Johnson, Inc			
115719	01/18/2022	Inv 019615 50% Deposit to order Dectron Condenser U	35,225.00
115719 Total:			35,225.00

Check Number	Check Date	Check Description	Amount
1824 - TMS Johnson, Inc Total:			35,225.00
670 - Tralle, Paul 101-416-4331-000			
115801	01/24/2022		
	Inv Q42021	4th Qtr 2021 Stipend	200.00
115801 Total:			200.00
670 - Tralle, Paul Total:			200.00
671 - Trans Union LLC			
115802	01/24/2022		
	Inv 12105879	New Hire Background Checks	32.90
115802 Total:			32.90
671 - Trans Union LLC Total:			32.90
674 - Tri-Co. Law Enforcement Assoc.			
115803	01/24/2022		
	Inv 1/1/2022	Annual Dues	75.00
115803 Total:			75.00
674 - Tri-Co. Law Enforcement Assoc. Total:			75.00
686 - U.S. Bank			
115804	01/24/2022		
	Inv 6365632	2016A Paying Agent Fee	450.00
	Inv 6365635	2016C Paying Agent Fee	450.00
	Inv 6365795	2018A Paying Agent Fee	500.00
115804 Total:			1,400.00
686 - U.S. Bank Total:			1,400.00
687 - U.S. Bank Visa			
115805	01/24/2022		
	Inv 1/6/2022	Dog Waste Depot/Animal waste bags	29,070.82
115805 Total:			29,070.82
687 - U.S. Bank Visa Total:			29,070.82
695 - UPS/United Parcel Service			
115806	01/24/2022		
	Inv 0000A91R28022	Shipping Charge	44.19
115806 Total:			44.19

Check Number	Check Date	Check Description	Amount
695 - UPS/United Parcel Service Total:			44.19
1633 - Vojtech, Nathan 101-416-4331-000			
115807	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	225.00
115807 Total:			225.00
1633 - Vojtech, Nathan Total:			225.00
729 - Winnick Supply, Inc.			
115808	01/24/2022	Inv 445130 Welding wire for the welder in the shop	130.62
115808 Total:			130.62
729 - Winnick Supply, Inc. Total:			130.62
1718 - Wipperfurth, Isaac			
115809	01/24/2022	Inv Q42021 4th Qtr 2021 Stipend	225.00
115809 Total:			225.00
1718 - Wipperfurth, Isaac Total:			225.00
733 - WSB & Associates, Inc.			
115810	01/24/2022	Inv 0-002988-520-17 November Woods Edge 2nd Addition	647.00
		Inv 0-002988-560-41 November Saddle Club 4th Addition	138.00
		Inv R-011406-000-21 November Natures Refuge	164.00
		Inv R-012065-000-26 November 49 & J Lift Station,Sewer and	2,847.25
		Inv R-012365-000-34 November Lyngblomsten	2,455.50
		Inv R-012443-000-38 November Watermark 1st Addition	276.00
		Inv R-012468-000-29 November Lino Lakes Storage	82.00
		Inv R-012469-000-37 November Eastside Villas	138.00
		Inv R-013091-000-37 November Water Tower No. 3	2,448.75
		Inv R-013578-000-7 November Traffic Safety Committee	122.00
		Inv R-014757-000-24 November Watermark 2nd Addition	164.00
		Inv R-015306-000-24 November Nadeau Acres	861.00
		Inv R-015628-000-22 November Watermark 3rd Addition	1,605.50
		Inv R-016587-000-12 November Lino-B Otter Crossing	363.00
		Inv R-016591-000-14 November 2021 Birch Street Watermain Imp	604.50
		Inv R-017006-000-14 November 2021 Street Improvement Project	4,896.25
		Inv R-017210-000-10 November Market Place Dr. Realignment	15,229.25
		Inv R-017363-000-12 November Watermark 4th Addition	18,824.50
		Inv R-017371-000-11 November 2021 General Engineering Servic	7,400.00
		Inv R-017372-000-11 November 2021 Miscellaneous Escrow Accou	688.00
		Inv R-017373-000-11 November 2021 Private UtilityPermits	492.00
		Inv R-017374-000-11 November 2021 GPS/GIS Miscellaneous Assi	623.00
		Inv R-017458-000-11 November 2021 Tower Park SiteImprovemen	2,246.75

Check Number	Check Date	Check Description	Amount
Inv R-017505-000-9	November 2021	Surface Water Maintenance	1,146.50
Inv R-017517-000-10	November	Risk Assessment and Emergency R	5,468.00
Inv R-017705-000-3	November 2021	East Shadow Lake Dr I&I Pr	326.00
Inv R-018131-000-8	November	Nadeau Acres 2nd Addition	927.50
Inv R-018272-000-6	November	East Region Plan - NE Drainage	6,211.50
Inv R-018390-000-4	November	Bald Eage Addition	222.50
Inv R-018524-000-6	November	Winters Wetland Bank	115.50
Inv R-018601-000-4	November	Water Treatment Plant Pilot Stu	3,597.00
Inv R-018678-000-5	November 2021	Water Service Condition Re	1,303.00
Inv R-018762-000-4	November	East Region NE Drainage Area We	4,264.75
Inv R-018854-000-2	November	Pavement Coring	1,039.50
Inv R-018901-000-3	November	Shenandoah Park Wetland BMP	170.00
Inv R-018966-000-3	November	Belland Farms	2,690.00
Inv R-019038-000-3	November	Associated Eye Care Partners	1,126.00
Inv R-019135-000-2	November 2022	Street Rehabilitation Proj	10,863.25
Inv R-019261-000-2	November	Stormwater OrdinanceUpdate	3,373.00
Inv R-019262-000-1	November 2022	Standard Specification Upd	1,586.00
Inv R-019406-000-1	November	MTO Properties - Thrivent Finan	1,474.00
Inv R-019407-000-1	November	Precision Tune	1,509.00
Inv R-019497-000-1	November	Stormwater Management Utility C	497.00
Inv R-019566-000-1	November	Robinson Property Concept Plan	244.00
115810 Total:			111,470.25
733 - WSB & Associates, Inc. Total:			111,470.25
743 - Ziegler, Inc.			
115811	01/24/2022		
Inv IN000374131		Annual Trade-in 2021 #408	4,680.00
115811 Total:			4,680.00
743 - Ziegler, Inc. Total:			4,680.00
1747 - Zilka, James			
115812	01/24/2022		
Inv Q42021		4th Qtr 2021 Stipend	75.00
115812 Total:			75.00
1747 - Zilka, James Total:			75.00
Total:			619,666.06

City of Lino Lakes
Activity Codes

<u>Code</u>	<u>Description</u>	<u>Code</u>	<u>Description</u>
401	Mayor/Council	817	Spring Fling
402	Administration	818	Winter Festival
403	Elections	819	Community Gardens
404	Cable TV	822	Family Corn Roast
405	Charter Administration	827	Gobbler Games
407	Finance	830	Adult Golf Lessons
414	Legal Consultants	835	Youth Skating Class
415	Economic Development	850	Golf Academy
416	Planning & Zoning	856	Youth Soccer
417	Engineering	857	Soccer Fundamentals
418	Community Development	860	Secret Shop
420	Police Protection	864	Preschool Playtime
421	Fire Protection	868	Little Goblins Party
422	Building Inspections	871	Flag Football
430	Streets	875	Snow Day
431	Fleet Management	876	Kite Day
432	Government Buildings	877	Rockin' in the Park
450	Parks	879	Movies in the Park
451	Recreation	890	Senior Programs
461	Environmental		
462	Solid Waste Abatement		
463	Forestry		
494	Water		
495	Sanitary Sewer		
499	Other		
802	Dodgeball Camp		
806	Youth T-Ball		
808	Youth Baseball Camp		
810	Youth Playground		
811	Youth Safety Camp		
812	Youth Art Camps		
814	Senior Programs/Book Club		



**AP Checks by Account Number
1/24/2022 City Council Meeting**

Vendor	Fund/Dept	Account	Amount	Check #	Description
Anoka County Property Records & Taxation	101-000	101-000-2081-000	92.00	115721	Easement Encroachment Agreement
Anoka County Property Records & Taxation	101-000	101-000-2081-000	46.00	115721	Easement Encroachment Agreement
Met Council Environmental Services (SAC)	101-000	101-000-2120-000	2,485.00	115776	December SAC
Met Council Environmental Services (SAC)	101-000	101-000-3414-000	-24.85	115776	December SAC
	101-000 Total		2,598.15		
U.S. Bank Visa	101-401	101-401-4900-000	8.97	115805	Target/Water for employee event
U.S. Bank Visa	101-401	101-401-4900-000	118.74	115805	Hometown Hero Outdoors/Donation behalf of A. Halverson's Father
U.S. Bank Visa	101-401	101-401-4900-000	109.90	115805	Holtz Floral/Sympathy flowers for K. Christofferson's Father
U.S. Bank Visa	101-401	101-401-4900-000	75.00	115805	Target/Employee recognition gift cards
U.S. Bank Visa	101-401	101-401-4900-000	1.00	115805	Facebook/Facebook ad campaign charge
U.S. Bank Visa	101-401	101-401-4900-000	15.00	115805	Dairy Queen/Gift card for Volunteer Matt Perrault
U.S. Bank Visa	101-401	101-401-4900-000	117.84	115805	Floral Etc/Flowers for Officer Matthew Dubois
U.S. Bank Visa	101-401	101-401-4900-000	646.87	115805	Potbelly/Employee appreciation for City Staff
	101-401 Total		1,093.32		
Bureau of Criminal Apprehension	101-402	101-402-4300-000	33.25	115718	Background Check - Activity Center Manager
Martin-McAllister	101-402	101-402-4300-000	550.00	115772	Public Safety Assessment
Occupational Health Centers of MN P.C.	101-402	101-402-4300-000	197.50	115784	New Hire Background Testing
Occupational Health Centers of MN P.C.	101-402	101-402-4300-000	31.50	115784	New Hire Background Testing
Performance Plus LLC	101-402	101-402-4300-000	295.00	115788	New Hire Testing
Optum	101-402	101-402-4310-000	85.00	115785	December Retiree & Cobra Fees
Century College	101-402	101-402-4330-000	1,699.00	115734	Performance Plus Learning Partners
Craig Rapp LLC	101-402	101-402-4330-000	1,600.00	115741	2022 Leadership Development Program
U.S. Bank Visa	101-402	101-402-4330-000	15.00	115805	League of MN Cities/Data Practices Course - L. Hogstad-Osterhues
U.S. Bank Visa	101-402	101-402-4330-000	125.00	115805	League of MN Cities/MCMA 2022 Winter Workshop - S. Cotton
U.S. Bank Visa	101-402	101-402-4340-000	130.00	115805	NeoGov/Indeed job posting for RAC Manager position
TASC - Client Invoices	101-402	101-402-4410-000	120.60	115800	December Admin Fees
Metropolitan Area Management Association	101-402	101-402-4452-000	45.00	115778	2022 Membership Dues - S. Cotton
	101-402 Total		4,926.85		
SBRK Finance Holdings Inc	101-407	101-407-4300-000	1.00	115796	December Civic Pay Credit Card Fees
City of Roseville	101-407	101-407-4310-000	14,030.73	115736	January IT Services
Press Publications Inc.	101-407	101-407-4340-000	185.44	115791	Summary Budget
	101-407 Total		14,217.17		
GDO Law	101-414	101-414-4303-000	136.50	115751	December Forfeitures
GDO Law	101-414	101-414-4303-000	8,500.00	115751	January Prosecutor Contract
	101-414 Total		8,636.50		
U.S. Bank Visa	101-415	101-415-4452-000	250.00	115805	Sensible Land Use Coalition/Membership Dues -Grochala Larsen
U.S. Bank Visa	101-415	101-415-4452-000	295.00	115805	Economic Dev Assoc of MN/2022 Membership Dues - M. Grochala
	101-415 Total		545.00		
Evenson Neil	101-416	101-416-4331-000	225.00	115747	4th Qtr 2021 Stipend
Laden Perry	101-416	101-416-4331-000	225.00	115767	4th Qtr 2021 Stipend
Reinert Jeffrey A.	101-416	101-416-4331-000	225.00	115793	4th Qtr 2021 Stipend
Root Michael	101-416	101-416-4331-000	150.00	115795	4th Qtr 2021 Stipend
Tralle Paul	101-416	101-416-4331-000	200.00	115801	4th Qtr 2021 Stipend
Vojtech Nathan	101-416	101-416-4331-000	225.00	115807	4th Qtr 2021 Stipend
Wipperfurth Isaac	101-416	101-416-4331-000	225.00	115809	4th Qtr 2021 Stipend
	101-416 Total		1,475.00		
WSB & Associates Inc.	101-417	101-417-4300-000	122.00	115810	November Traffic Safety Committee
WSB & Associates Inc.	101-417	101-417-4300-000	1,586.00	115810	November 2022 Standard Specification Update
WSB & Associates Inc.	101-417	101-417-4300-000	550.00	115810	November 2021 Miscellaneous Escrow Account
WSB & Associates Inc.	101-417	101-417-4300-000	623.00	115810	November 2021 GPS/GIS Miscellaneous Assistance
WSB & Associates Inc.	101-417	101-417-4300-000	492.00	115810	November 2021 Private Utility Permits
WSB & Associates Inc.	101-417	101-417-4410-000	5,180.00	115810	November 2021 General Engineering Services
	101-417 Total		8,553.00		
Grochala Michael	101-418	101-418-4200-000	14.99	115754	Coffee for EDAC meeting
	101-418 Total		14.99		
Innovative Office Solutions LLC	101-420	101-420-4200-000	145.68	115759	Toner mouse pad clip board
Petty Cash - LLPD	101-420	101-420-4200-000	10.70	115789	Frame for M. DuBois Family
U.S. Bank Visa	101-420	101-420-4200-000	15.89	115805	Amazon/USB Computer microphone
U.S. Bank Visa	101-420	101-420-4200-000	44.50	115805	VistaPrint/Business cards P. Bartz & M. DuBois
U.S. Bank Visa	101-420	101-420-4200-000	62.59	115805	VistaPrint/Business Cards - B. Strub M. Paulson
Atlantis Distribution & Logistics	101-420	101-420-4211-000	190.80	115725	E-Citation paper
Petty Cash - LLPD	101-420	101-420-4211-000	19.99	115789	American Legion Award supplies
Petty Cash - LLPD	101-420	101-420-4211-000	19.99	115789	Oath of Office supplies
Petty Cash - LLPD	101-420	101-420-4211-000	19.99	115789	Life Saving Award Ceremony
U.S. Bank Visa	101-420	101-420-4211-000	31.00	115805	Lynn Peavey Company/100 evidence bags
U.S. Bank Visa	101-420	101-420-4211-000	67.35	115805	Amazon/Medical supplies
U.S. Bank Visa	101-420	101-420-4211-000	34.40	115805	Amazon/Medical supplies
U.S. Bank Visa	101-420	101-420-4211-000	216.30	115805	Amazon/Medical supplies
U.S. Bank Visa	101-420	101-420-4211-000	25.14	115805	Subway/Interview supplies
U.S. Bank Visa	101-420	101-420-4211-000	118.90	115805	Lynn Peavey Company/Evidence supplies

U.S. Bank Visa	101-420	101-420-4240-000	25.95	115805	Amazon/Car phone mount for UVV
U.S. Bank Visa	101-420	101-420-4240-000	31.00	115805	Amazon/Replace broken mic for K. Kraemer
U.S. Bank Visa	101-420	101-420-4321-000	1,826.64	115805	Verizon Wireless/Phone & Internet
UPS/United Parcel Service	101-420	101-420-4322-000	44.19	115806	Shipping Charge
Century College	101-420	101-420-4330-000	999.00	115734	Law Enforcement Training
U.S. Bank Visa	101-420	101-420-4330-000	125.00	115805	USPCA/Tuition - K. Mabraten
U.S. Bank Visa	101-420	101-420-4330-000	1,000.00	115805	Forest Lake Sportsmen's Club/Range fee FLSC Inv #000058
U.S. Bank Visa	101-420	101-420-4330-000	1,887.90	115805	STORM Consulting/Tuition - C. Schirmers & N. Hamann
U.S. Bank Visa	101-420	101-420-4330-000	275.00	115805	On-Target Training/Tuition - C. Boehme
U.S. Bank Visa	101-420	101-420-4330-000	750.00	115805	Police Records Mgmt/Tuition - W. Owens J. Crowe L. Hawkinson
U.S. Bank Visa	101-420	101-420-4330-000	250.00	115805	Police Records Mgmt/Tuition - W. Owens
U.S. Bank Visa	101-420	101-420-4330-000	10.00	115805	Lakes Trading Co/Range time to zero the SRO's temp rifle
Aspen Mills Inc.	101-420	101-420-4370-000	928.95	115724	Uniform Allowance - New Hire - S. Bonczek
Aspen Mills Inc.	101-420	101-420-4370-000	219.00	115724	Uniform Allowance - New Hire - S. Bonczek
Aspen Mills Inc.	101-420	101-420-4370-000	164.40	115724	Uniform Allowance - A. Ng
Aspen Mills Inc.	101-420	101-420-4370-000	219.00	115724	Uniform Allowance - New Hire - S. Bergeron
Aspen Mills Inc.	101-420	101-420-4370-000	231.85	115724	Uniform Allowance - New Hire - E. Hue
U.S. Bank Visa	101-420	101-420-4370-000	284.49	115805	511 Tactical/Uniform Allowance - J. Swenson
U.S. Bank Visa	101-420	101-420-4370-000	90.00	115805	HERO 247/Uniform Allowance - A. Riehm
U.S. Bank Visa	101-420	101-420-4370-000	31.00	115805	Danner/Uniform Allowance - M. DeMars
U.S. Bank Visa	101-420	101-420-4370-000	128.00	115805	HERO 247/Uniform Allowance - M. Paulson
U.S. Bank Visa	101-420	101-420-4370-000	113.00	115805	HERO 247/Uniform Allowance - W. Owens
U.S. Bank Visa	101-420	101-420-4370-000	75.00	115805	HERO 247/Uniform Allowance - G. Carlson
U.S. Bank Visa	101-420	101-420-4370-000	130.95	115805	Amazon/Uniform Allowance - M. DeMars
U.S. Bank Visa	101-420	101-420-4370-000	113.00	115805	HERO 247/Uniform Allowance - A. Ng
U.S. Bank Visa	101-420	101-420-4370-000	164.75	115805	Amazon/Uniform Allowance - B. Strub
U.S. Bank Visa	101-420	101-420-4370-000	17.09	115805	Amazon/Uniform Allowance - M. DeMars
Connexus Energy	101-420	101-420-4381-000	30.35	115739	Electric
Aspen Mills Inc.	101-420	101-420-4386-000	179.70	115724	Uniform Allowance - Reserve - A. Bennett
Bureau of Criminal Apprehension	101-420	101-420-4410-000	390.00	115730	CJDN Access Fee (State and BCA)
Lexipol LLC	101-420	101-420-4410-000	7,824.66	115771	Annual Law Enforcement Policy Manual & Training Bulletins
Target Solutions Learning LLC Dept 2071	101-420	101-420-4410-000	2,885.80	115799	Vector LMS TargetSolutions Membership and Maintenance
Trans Union LLC	101-420	101-420-4410-000	16.45	115802	New Hire Background Checks
Tri-Co. Law Enforcement Assoc.	101-420	101-420-4452-000	75.00	115803	Annual Dues
U.S. Bank Visa	101-420	101-420-4452-000	406.00	115805	MCPA/2022 Membership Dues - MN Chief of Police Assoc
U.S. Bank Visa	101-420	101-420-4452-000	190.00	115805	IACP/2022 Membership Int'l Assoc of Chiefs of Police
U.S. Bank Visa	101-420	101-420-4452-000	230.00	115805	Police Executive Research Forum/2022 Membership Renewal
		101-420 Total	23,386.34		
Innovative Office Solutions LLC	101-421	101-421-4200-000	272.57	115759	Toner mouse pad clip board
U.S. Bank Visa	101-421	101-421-4200-000	11.00	115805	VistaPrint/Business cards P. Bartz & M. DuBois
Menards - Forest Lake	101-421	101-421-4211-000	422.73	115774	25lb bag-oil dri
U.S. Bank Visa	101-421	101-421-4211-000	52.00	115805	Lynn Peavey Company/Card wired tag
U.S. Bank Visa	101-421	101-421-4211-000	199.24	115805	AED Superstore/Lifepack Cuffs
U.S. Bank Visa	101-421	101-421-4211-000	11.88	115805	Amazon/Batteries
U.S. Bank Visa	101-421	101-421-4211-000	126.35	115805	Dive Rescue Int'l/3 Ice rescue king snaps carabiners
U.S. Bank Visa	101-421	101-421-4240-000	595.32	115805	Amazon/Gas leak detectors and cases
U.S. Bank Visa	101-421	101-421-4240-000	171.00	115805	Amazon/Omega Pacific Steel Carabiner
U.S. Bank Visa	101-421	101-421-4240-000	1,751.97	115805	MES/3-Fire Pro X TIC and Gear Keeper carabiner
U.S. Bank Visa	101-421	101-421-4300-000	25.00	115805	MN Fire Cert Board/Recertification D. Riley
U.S. Bank Visa	101-421	101-421-4321-000	146.28	115805	Verizon Wireless/Phone & Internet
Fire Instruction Rescue Education	101-421	101-421-4330-000	14,200.00	115749	2022 Training and Training Simulators
U.S. Bank Visa	101-421	101-421-4330-000	425.00	115805	Century College/Tuition - B. Byrnes
U.S. Bank Visa	101-421	101-421-4330-000	425.00	115805	Century College/Tuition - L. Evens
U.S. Bank Visa	101-421	101-421-4330-000	425.00	115805	Century College/Tuition - J. Fronck
U.S. Bank Visa	101-421	101-421-4330-000	495.00	115805	Century College/Tuition - D. Riley
U.S. Bank Visa	101-421	101-421-4330-000	425.00	115805	Century College/Tuition - C. Menne
U.S. Bank Visa	101-421	101-421-4330-000	424.00	115805	Jones & Bartlett/Textbooks for Fronck Menne Evens Byrnes
Bureau of Criminal Apprehension	101-421	101-421-4410-000	33.25	115730	Firefighter Background Check
Lexipol LLC	101-421	101-421-4410-000	2,604.68	115771	Annual Fire Policy Manual & Training Bulletins
Target Solutions Learning LLC Dept 2071	101-421	101-421-4410-000	4,000.00	115799	Vector LMS TargetSolutions Membership and Maintenance
Trans Union LLC	101-421	101-421-4410-000	16.45	115802	New Hire Background Checks
Metro Chief Fire Officers Association	101-421	101-421-4452-000	100.00	115777	2022 Annual Dues - B. Finke
Metro Chief Fire Officers Association	101-421	101-421-4452-000	100.00	115777	2022 Annual Dues - D. L'Allier
Metro Chief Fire Officers Association	101-421	101-421-4452-000	100.00	115777	2022 Annual Dues - J. Swenson
U.S. Bank Visa	101-421	101-421-4452-000	25.00	115805	MNIAA/Annual Membership - B. Finke
		101-421 Total	27,583.72		
U.S. Bank Visa	101-422	101-422-4240-000	133.65	115805	Amazon/Cleats and hard hat liners for Building Inspectors
U.S. Bank Visa	101-422	101-422-4321-000	-5.35	115805	Apple/Credit for renewal subscription
U.S. Bank Visa	101-422	101-422-4321-000	35.01	115805	Verizon Wireless/Phone & Internet
Boonstra Jason	101-422	101-422-4330-000	21.06	115728	Mileage reimbursement
U.S. Bank Visa	101-422	101-422-4330-000	540.00	115805	U of M/Annual Institute of Building Official
		101-422 Total	724.37		
U.S. Bank Visa	101-430	101-430-4211-000	46.69	115805	The Home Depot/Plow damage mailbox repair supplies
Fastenal Company	101-430	101-430-4223-000	52.78	115748	Hardware for street signs
Cartegraph Systems Inc.	101-430	101-430-4300-000	6,300.00	115731	Annual subscription
Connexus Energy	101-430	101-430-4385-000	1,711.76	115739	Electric
Roadkill Animal Control	101-430	101-430-4410-000	93.00	115794	December Animal Pick-up/Disposal

	101-430 Total		8,204.23	
U.S. Bank Visa	101-431	101-431-4211-000	149.70	115805 Amazon/Garage door openers
U.S. Bank Visa	101-431	101-431-4212-000	26.98	115805 Cenex One Stop/Diesel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	28.10	115805 Cenex One Stop/Diesel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	45.18	115805 Cenex One Stop/Diesel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	20.67	115805 Cenex One Stop/Diesel for toolcat
Allied Oil & Supply Inc.	101-431	101-431-4221-000	553.19	115720 50kg drum of grease for equipment
Blaine Brothers	101-431	101-431-4221-000	370.28	115726 Turn signal switch #215
Hydraulics Plus & Consulting	101-431	101-431-4221-000	159.81	115758 2 Replacement hydraulic hoses for underbody scraper
Lano Equipment	101-431	101-431-4221-000	154.28	115769 Seal kit and hydraulic fluid
O'Reilly Automotive Stores	101-431	101-431-4221-000	5.39	115786 Muffler seal
O'Reilly Automotive Stores	101-431	101-431-4221-000	9.83	115786 Wheel weights
O'Reilly Automotive Stores	101-431	101-431-4221-000	185.90	115786 Wiper blades
O'Reilly Automotive Stores	101-431	101-431-4221-000	5.97	115786 Oil filer
O'Reilly Automotive Stores	101-431	101-431-4221-000	40.14	115786 Manifold set and spark plug #392
O'Reilly Automotive Stores	101-431	101-431-4221-000	13.95	115786 Tread gauge and air filter
O'Reilly Automotive Stores	101-431	101-431-4221-000	121.20	115786 Wiper blades
Pomp's Tire Service Inc.	101-431	101-431-4221-000	324.26	115790 Service charges
U.S. Bank Visa	101-431	101-431-4221-000	174.25	115805 Allied Electronics/Replacement thermal printer for fuel tank
Winnick Supply Inc.	101-431	101-431-4221-000	130.62	115808 Welding wire for the welder in the shop
O'Reilly Automotive Stores	101-431	101-431-4240-000	11.49	115786 Fluid pump for shop
Cartegraph Systems Inc.	101-431	101-431-4300-000	2,100.00	115731 Annual subscription
Don's Circle Service	101-431	101-431-4300-000	143.00	115743 Alignment #398
Midway Ford Company	101-431	101-431-4300-000	956.45	115779 Wheel alignment and replace wheel bearings #399
U.S. Bank Visa	101-431	101-431-4300-000	275.00	115805 Holiday Station Stores/December Car Washes
	101-431 Total		6,005.64	
Quadient Finance USA Inc.	101-432	101-432-4200-000	52.00	115792 Supplies for postage machine
U.S. Bank Visa	101-432	101-432-4200-000	6.99	115805 Amazon/Plastic key tags
U.S. Bank Visa	101-432	101-432-4200-000	4.26	115805 Amazon/3-ring binder dividers
U.S. Bank Visa	101-432	101-432-4200-000	40.00	115805 Broadway Awards/Engraved name plate City Council
U.S. Bank Visa	101-432	101-432-4200-000	158.54	115805 Amazon/White board for community room
U.S. Bank Visa	101-432	101-432-4200-000	30.25	115805 Broadway Awards/Plaque for City Council photo
Comcast	101-432	101-432-4321-502	361.63	115738 Telephone Services
CenturyLink	101-432	101-432-4321-503	60.65	115735 Phone & Internet Services
Quadient Finance USA Inc.	101-432	101-432-4322-000	500.00	115792 Postage Machine Postage
Connexus Energy	101-432	101-432-4381-500	1,184.16	115739 Electric
Centennial Utilities	101-432	101-432-4383-503	3,671.71	115733 Natural Gas
	101-432 Total		6,070.19	
U.S. Bank Visa	101-450	101-450-4211-000	773.03	115805 Dog Waste Depot/Animal waste bags
U.S. Bank Visa	101-450	101-450-4211-000	360.97	115805 Janeice Products/12 grain hog scoops
U.S. Bank Visa	101-450	101-450-4211-000	35.62	115805 The Home Depot/Anchors for benches and picnic tables
Hugo Equipment Company	101-450	101-450-4240-000	1,131.48	115757 Chainsaw case chains
Cartegraph Systems Inc.	101-450	101-450-4300-000	1,050.00	115731 Annual subscription
Gooder Clark J.	101-450	101-450-4331-000	75.00	115752 4th Qtr 2021 Stipend
Huelman Patrick H.	101-450	101-450-4331-000	100.00	115756 4th Qtr 2021 Stipend
Jensen Richard	101-450	101-450-4331-000	75.00	115763 4th Qtr 2021 Stipend
Kusterman William	101-450	101-450-4331-000	75.00	115765 4th Qtr 2021 Stipend
Nordlund John	101-450	101-450-4331-000	75.00	115782 4th Qtr 2021 Stipend
Zilka James	101-450	101-450-4331-000	75.00	115812 4th Qtr 2021 Stipend
Connexus Energy	101-450	101-450-4381-000	70.15	115739 Electric
Centennial Utilities	101-450	101-450-4383-000	20.01	115733 Natural Gas
Centennial Utilities	101-450	101-450-4383-000	198.75	115733 Natural Gas
Centennial Utilities	101-450	101-450-4383-000	239.65	115733 Natural Gas
U.S. Bank Visa	101-450	101-450-4452-000	30.67	115805 Minnesota Dept of Ag/License Renewal - Hoffman Ulrich Nelson
Jacon LLC	101-450	101-450-5000-000	38,241.54	115762 Tower Park Improvement Project
WSB & Associates Inc.	101-450	101-450-5000-000	2,246.75	115810 November 2021 Tower Park Site Improvements
	101-450 Total		44,873.62	
U.S. Bank Visa	101-461	101-461-4330-000	30.00	115805 Best Practices for Pollinators/Tuition - A. Nelson
Buchmeier Lindsay	101-461	101-461-4331-000	75.00	115729 4th Qtr 2021 Stipend
Cavegn Cassandra	101-461	101-461-4331-000	150.00	115732 4th Qtr 2021 Stipend
Holmes Shawn C.	101-461	101-461-4331-000	150.00	115755 4th Qtr 2021 Stipend
McNulty Ella M.	101-461	101-461-4331-000	150.00	115773 4th Qtr 2021 Stipend
Parsons Jonathan	101-461	101-461-4331-000	150.00	115787 4th Qtr 2021 Stipend
Schwartz Alexander P.	101-461	101-461-4331-000	75.00	115797 4th Qtr 2021 Stipend
Sullivan John E.	101-461	101-461-4331-000	200.00	115798 4th Qtr 2021 Stipend
	101-461 Total		980.00	
Nystrom Publishing Company	101-462	101-462-4340-000	2,327.34	115783 2022 Recycling Saturday Postcards and Postage
	101-462 Total		2,327.34	
U.S. Bank Visa	101-463	101-463-4240-000	98.28	115805 Forestry Suppliers Inc/Tree marking paint
	101-463 Total		98.28	
U.S. Bank Visa	202-451	202-451-4211-301	1,311.73	115805 Sherwin-Williams/Paint
U.S. Bank Visa	202-451	202-451-4211-301	1,346.40	115805 Golden Valley Supply/Ceiling tiles
U.S. Bank Visa	202-451	202-451-4211-301	113.83	115805 The Home Depot/Painting & drywall tools
U.S. Bank Visa	202-451	202-451-4211-301	33.06	115805 The Home Depot/Construction materials
U.S. Bank Visa	202-451	202-451-4211-301	706.27	115805 The Home Depot/Step ladder sawhorse pipe wrench garden hose
U.S. Bank Visa	202-451	202-451-4211-301	70.74	115805 The Home Depot/Bit holder wrench nut driver
U.S. Bank Visa	202-451	202-451-4240-000	17.71	115805 Amazon/3-fold punch

Bluetarp Financial Inc.	202-451	202-451-4240-301	742.77	115727	Tool chest & kit wrench compact blade set diamond disc cut
U.S. Bank Visa	202-451	202-451-4240-301	149.00	115805	The Home Depot/Hand tools and sawzall
U.S. Bank Visa	202-451	202-451-4240-301	797.17	115805	POSGuys/Front desk cash drawers connection hardware printers
U.S. Bank Visa	202-451	202-451-4240-301	799.38	115805	Amazon/Bar code scanners
Aqua Logic Inc	202-451	202-451-4300-301	21,945.00	115723	Refurbish waterslide
Edina Painting Company	202-451	202-451-4300-301	64,900.00	115744	Painting & materials - Pool area and ceilings
NAC Mechanical & Electrical	202-451	202-451-4300-301	1,108.00	115781	Repair exhaust fan and check boiler for pool unit
U.S. Bank Visa	202-451	202-451-4300-301	2,761.00	115805	Dave's Floor Sanding/Flooring maintenance
CenturyLink	202-451	202-451-4321-000	64.03	115735	Phone & Internet Services
Centennial Utilities	202-451	202-451-4383-000	3,821.96	115733	Natural Gas
L J Level Construction Inc	202-451	202-451-5000-301	47,043.00	115766	RAC Renovations
TMS Johnson Inc	202-451	202-451-5000-301	35,225.00	115719	50% Deposit to order Dectron Condenser Unit
		202-451 Total	182,956.05		
U.S. Bank Visa	204-499	204-499-4452-000	29.00	115805	Shutterstock/Monthly photo charge
		204-499 Total	29.00		
Applied Concepts Inc.	208-420	208-420-4240-000	3,154.00	115722	Squad mounted radar unit
		208-420 Total	3,154.00		
U.S. Bank	341-470	341-470-6030-000	450.00	115804	2016A Paying Agent Fee
		341-470 Total	450.00		
U.S. Bank	343-470	343-470-6030-000	450.00	115804	2016C Paying Agent Fee
		343-470 Total	450.00		
U.S. Bank	344-470	344-470-6030-000	500.00	115804	2018A Paying Agent Fee
		344-470 Total	500.00		
Emergency Automotive Technologies	402-421	402-421-5000-000	3,317.54	115745	Fire Tahoe Build-out #623
		402-421 Total	3,317.54		
Ziegler Inc.	402-431	402-431-5000-000	4,680.00	115811	Annual Trade-in 2021 #408
		402-431 Total	4,680.00		
Dell Marketing LP	403-422	403-422-4240-000	1,466.44	115742	Computer and monitor - Building Inspector
U.S. Bank Visa	403-422	403-422-4240-000	369.99	115805	Amazon/Computer monitor for new Building Inspector
		403-422 Total	1,836.43		
WSB & Associates Inc.	406-499	406-499-4304-000	3,597.00	115810	November Water Treatment Plant Pilot Study
WSB & Associates Inc.	406-499	406-499-4304-123	2,847.25	115810	November 49 & J Lift Station Sewer and Water Extension
WSB & Associates Inc.	406-499	406-499-4304-127	2,448.75	115810	November Water Tower No. 3
WSB & Associates Inc.	406-499	406-499-4304-136	604.50	115810	November 2021 Birch Street Watermain Improvements
		406-499 Total	9,497.50		
Kennedy & Graven Chartered	417-499	417-499-4301-000	10.25	115764	General Legal
		417-499 Total	10.25		
Kennedy & Graven Chartered	418-499	418-499-4301-000	10.25	115764	General Legal
		418-499 Total	10.25		
WSB & Associates Inc.	420-499	420-499-4304-141	15,229.25	115810	November Market Place Dr. Realignment
		420-499 Total	15,229.25		
WSB & Associates Inc.	421-499	421-499-4304-137	4,896.25	115810	November 2021 Street Improvement Projects
WSB & Associates Inc.	421-499	421-499-4304-142	10,863.25	115810	November 2022 Street Rehabilitation Project
WSB & Associates Inc.	421-499	421-499-4304-142	1,039.50	115810	November Pavement Coring
		421-499 Total	16,799.00		
WSB & Associates Inc.	422-499	422-499-4304-000	115.50	115810	November Winters Wetland Bank
WSB & Associates Inc.	422-499	422-499-4304-000	497.00	115810	November Stormwater Management Utility Credits
WSB & Associates Inc.	422-499	422-499-4304-000	6,211.50	115810	November East Region Plan - NE Drainage Area
WSB & Associates Inc.	422-499	422-499-4304-000	170.00	115810	November Shenandoah Park Wetland BMP
WSB & Associates Inc.	422-499	422-499-4304-000	4,264.75	115810	November East Region NE Drainage Area Wetland Delineation
WSB & Associates Inc.	422-499	422-499-4304-000	3,373.00	115810	November Stormwater Ordinance Update
		422-499 Total	14,631.75		
WSB & Associates Inc.	424-499	424-499-4304-000	1,146.50	115810	November 2021 Surface Water Maintenance Project
		424-499 Total	1,146.50		
Landform	484-499	484-499-4300-000	7,644.75	115768	Zoning Ordinance and Map Update
		484-499 Total	7,644.75		
City of Shoreview	601-000	601-000-2140-000	17.01	115737	4th Qtr 2021 Utilities
MN Department of Health	601-000	601-000-2140-000	12,590.00	115780	4th Qtr 2021 Water Connection Fee
		601-000 Total	12,607.01		
Dell Marketing LP	601-494	601-494-4200-000	62.27	115742	Computer monitor
Menards - Forest Lake	601-494	601-494-4211-000	175.36	115774	All-weather cord Flexzilla cord Wire lever Nuts
Core & Main LP	601-494	601-494-4215-000	6,243.72	115740	Meters
Cartegraph Systems Inc.	601-494	601-494-4300-000	3,150.00	115731	Annual subscription
WSB & Associates Inc.	601-494	601-494-4300-000	5,468.00	115810	November Risk Assessment and Emergency Response Plan
WSB & Associates Inc.	601-494	601-494-4300-000	1,303.00	115810	November 2021 Water Service Condition Review (Hawthorn & WSL)
WSB & Associates Inc.	601-494	601-494-4304-000	1,110.00	115810	November 2021 General Engineering Services
WSB & Associates Inc.	601-494	601-494-4304-000	138.00	115810	November 2021 Miscellaneous Escrow Account
City of Roseville	601-494	601-494-4310-000	1,781.52	115736	January IT Services
U.S. Bank Visa	601-494	601-494-4322-000	329.68	115805	ImagePrinting/UB Postage
Connexus Energy	601-494	601-494-4381-000	1,599.92	115739	Electric
City of Shoreview	601-494	601-494-4382-000	413.97	115737	4th Qtr 2021 Utilities
Gopher State One-Call	601-494	601-494-4410-000	75.60	115753	December Tickets
Instrumental Research Inc.	601-494	601-494-4410-000	864.00	115760	December Water Testing
SBRK Finance Holdings Inc	601-494	601-494-4410-000	396.00	115796	December Civic Pay Credit Card Fees
U.S. Bank Visa	601-494	601-494-4410-000	122.38	115805	ImagePrinting/Statements & mail prep
		601-494 Total	23,233.42		
Dell Marketing LP	602-495	602-495-4200-000	62.27	115742	Computer monitor

Ford Construction Co. Inc.	602-495	602-495-4211-000	5,775.18	115750	Repair at Lift Station #2
Bluetarp Financial Inc.	602-495	602-495-4240-000	484.76	115727	Towels and friction ring
U.S. Bank Visa	602-495	602-495-4240-000	209.73	115805	The Home Depot/Hand tools and sawzall
Cartegraph Systems Inc.	602-495	602-495-4300-000	3,150.00	115731	Annual subscription
Ford Construction Co. Inc.	602-495	602-495-4300-000	1,800.00	115750	Repair at Lift Station #2
WSB & Associates Inc.	602-495	602-495-4304-000	1,110.00	115810	November 2021 General Engineering Services
WSB & Associates Inc.	602-495	602-495-4304-000	326.00	115810	November 2021 East Shadow Lake Dr I&I Project
City of Roseville	602-495	602-495-4310-000	1,781.52	115736	January IT Services
U.S. Bank Visa	602-495	602-495-4322-000	329.69	115805	ImagePrinting/UB Postage
Connexus Energy	602-495	602-495-4381-000	928.49	115739	Electric
City of Shoreview	602-495	602-495-4382-000	1,392.21	115737	4th Qtr 2021 Utilities
Centennial Utilities	602-495	602-495-4383-000	20.01	115733	Natural Gas
Met Council Environmental Services	602-495	602-495-4405-000	90,644.91	115775	February Waste Water Services
Gopher State One-Call	602-495	602-495-4410-000	75.60	115753	December Tickets
SBRK Finance Holdings Inc	602-495	602-495-4410-000	396.00	115796	December Civic Pay Credit Card Fees
U.S. Bank Visa	602-495	602-495-4410-000	122.37	115805	ImagePrinting/Statements & mail prep
		602-495 Total	108,608.74		
City of Roseville	603-496	603-496-4310-000	712.61	115736	January IT Services
		603-496 Total	712.61		
WSB & Associates Inc.	801-000	801-000-2300-000	2,499.75	115810	November Belland Farms
WSB & Associates Inc.	801-000	801-000-2300-000	1,126.00	115810	November Associated Eye Care Partners
WSB & Associates Inc.	801-000	801-000-2300-000	244.00	115810	November Robinson Property Concept Plan
WSB & Associates Inc.	801-000	801-000-2300-000	164.00	115810	November Natures Refuge
WSB & Associates Inc.	801-000	801-000-2300-000	1,509.00	115810	November Precision Tune
WSB & Associates Inc.	801-000	801-000-2300-000	1,474.00	115810	November MTO Properties - Thrivent Financial
WSB & Associates Inc.	801-000	801-000-2302-102	138.00	115810	November Eastside Villas
WSB & Associates Inc.	801-000	801-000-2311-102	647.00	115810	November Woods Edge 2nd Addition
WSB & Associates Inc.	801-000	801-000-2315-102	927.50	115810	November Nadeau Acres 2nd Addition
Eternity Homes LLC	801-000	801-000-2318-000	3,400.00	115746	Escrow Release - 6779 21st Ave S
Ivy Ridge Home Builders Inc.	801-000	801-000-2318-000	3,400.00	115761	Escrow Release - 6758 Ivywood Ave
Ivy Ridge Home Builders Inc.	801-000	801-000-2318-000	3,400.00	115761	Escrow Release - 6739 Ivywood Ave
Lennar MN Division	801-000	801-000-2318-000	5,400.00	115770	Escrow Release - 2059 Balsam Way
WSB & Associates Inc.	801-000	801-000-2321-102	363.00	115810	November Lino-B Otter Crossing
WSB & Associates Inc.	801-000	801-000-2327-102	18,824.50	115810	November Watermark 4th Addition
WSB & Associates Inc.	801-000	801-000-2331-102	222.50	115810	November Bald Eage Addition
WSB & Associates Inc.	801-000	801-000-2336-102	276.00	115810	November Watermark 1st Addition
WSB & Associates Inc.	801-000	801-000-2338-102	861.00	115810	November Nadeau Acres
WSB & Associates Inc.	801-000	801-000-2344-103	82.00	115810	November Lino Lakes Storage
WSB & Associates Inc.	801-000	801-000-2354-102	190.25	115810	November Belland Farms
WSB & Associates Inc.	801-000	801-000-2355-102	1,605.50	115810	November Watermark 3rd Addition
WSB & Associates Inc.	801-000	801-000-2359-102	138.00	115810	November Saddle Club 4th Addition
WSB & Associates Inc.	801-000	801-000-2363-102	2,455.50	115810	November Lyngblomsten
Kennedy & Graven Chartered	801-000	801-000-2363-103	336.80	115764	General Legal
WSB & Associates Inc.	801-000	801-000-2388-102	164.00	115810	November Watermark 2nd Addition
		801-000 Total	49,848.30		
		Grand Total	619,666.06		



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting January 24, 2022

Transfer In/(Out)

1/14/2022 Building Permit Surcharge	(1,117.78)
1/12/2022 Debt Service Wire - 2021A	(18,889.51)
1/13/2022 Transfer from Money Market	2,200,000.00
1/13/2022 Debt Service Wire - Remaining Issuances	(2,133,424.38)
1/20/2022 Sales & Use Tax	(456.00)

CITY COUNCIL WORK SESSION

DRAFT

**CITY OF LINO LAKES
MINUTES**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

DATE : **January 3, 2022**
TIME STARTED : **6:00 p.m.**
TIME ENDED : **7:10 p.m.**
MEMBERS PRESENT : **Council Member Stoesz, Lyden, Ruhland,
Cavegn and Mayor Rafferty**
MEMBERS ABSENT : **None**

Staff members present: City Administrator Sarah Cotton, Public Safety Director John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen; Public Services Director Rick DeGardner; City Clerk Julie Bartell

Oath of Office – The Oath of Office was accepted by Rob Rafferty, Dale Stoesz and Tony Cavegn.

1. MTO Properties Addition Final Plat/Thrivent Financial Building – City Planner Larsen reviewed a PowerPoint presentation that included information on the following:

- Land use application for final plat and plan review for commercial office building;
- History of the site (platted in 1985; 1996 dentist office approved but not built; parcel available for sale since 1996);
- Zoning and land use;
- Final plat (map) with outlot highlighted;
- Site plan (screening from residential, parking, etc);
- Architectural design (exterior views);
- Landscape plan (couple revisions on screening);
- Land dedication fees; stormwater maintenance agreement;
- Findings of fact;
- Planning and Zoning Board comments and approval;
- Council consideration (final plat and development agreement).

Councilmember Lyden asked about language in the report that indicates some legalities must be dealt with. City Planner Larsen noted that the former proposal for a dental office resulted in some language on the deed and the City Attorney will be looking and confirming that there is no problem with that.

Mayor Rafferty noted his discussions with the developer(s) and their appreciation of staff’s involvement.

Councilmember Stoesz asked about the monument in place in that area. He feels it would distract from the project and he wonders if that could be removed (with support from the neighborhood). Staff indicated that action on the monument would require

CITY COUNCIL WORK SESSION

DRAFT

46 some research since it goes back to the original development.

47

48 The council discussed the matter of traffic and it was acknowledged that the trips
49 generated by this business will be minimal.

50

51 The mayor said he thinks this will be a nice project.

52

53 Councilmember Lyden asked if there are ever conversations with existing businesses
54 about opportunities to expand/move. Staff explained that the conversations do occur but
55 it comes down to dollars and what makes the most sense for the business.

56

57 **2. Annual Appointments** - City Administrator Cotton noted that the council is
58 expected to establish its list of appointments at the next council meeting. In preparation
59 staff has provided a list of the 2021 appointments.

60

61 Council comments:

62

- 63 • At what size (population) does it make sense for the City to have in-house
64 assessor services;
- 65 • Councilmember Ruhland would like to understand how many homes are actually
66 visited for assessment purposes each year;
- 67 • Staff confirmed that Redpath & Company remains the staff recommendation for
68 auditing services;
- 69 • Councilmember Lyden asks for a conversation about fire services (metrics
70 review); what are the City costs and projected costs for fire services and some
71 type of comparison (other communities, per resident); are there viable
72 collaboration options; Administrator Cotton suggested that there are standards in
73 place to review fire services and costs so staff can put together some information;
- 74 • What does the Anoka County Fire Protection Council do; Public Safety Director
75 Swenson explained that it's existed for some time but was formalized through a
76 joint powers agreement in order to meet developing needs in the area of fire
77 protection, i.e. fire records management responsibility and provide fire training
78 oversight;

78

79 The following designations were made in regard to the Annual Appointments.

80

	2021	2022
1. Acting Mayor	Dale Stoesz	Dale Stoesz
2. Legal Newspaper	Quad Community Press	Quad Community Press
3. Legal Services	Barna, Guzy & Steffen Kennedy & Graven Rupp, Anderson, Squires, & Waldspurger Geck, Duea & Olson	Barna, Guzy & Steffen Kennedy & Graven Rupp, Anderson, Squires, & Waldspurger Geck, Duea & Olson

CITY COUNCIL WORK SESSION

DRAFT

4. Labor Services	Barna, Guzy & Steffen Riley, Dettman & Kelsy BakerTilly	Barna, Guzy & Steffen Riley, Dettman & Kelsy Baker Tilly
5. Fiscal Agent	Baker Tilly	Baker Tilly
6. Assessor	Anoka County	Anoka County
7. North Metro Telecommunications Committee	Dale Stoesz Tony Cavegn (Alternate)	Dale Stoesz Tony Cavegn (Alternate)
8. Vadnais Lake Watershed District	Rob Rafferty	Rob Rafferty
9. County Corrections Program	Chris Lyden John Swenson	Chris Lyden John Swenson
10. Joint Law Enforcement Council	Tony Cavegn John Swenson	Tony Cavegn John Swenson
11. Anoka County Fire Protection	Mike Ruhland Rob Rafferty (alternate)	Mike Ruhland Rob Rafferty (alternate)
12. City Depositories	First Resource Bank LMC 4M Fund Wells Fargo Securities Wells Fargo Advisors US Bank RBC Capital Markets Morgan Stanley F&M Bank Others as needed	First Resource Bank LMC 4M Fund PMA Financial Network PMA Securities Moreton Capital Markets US Bank
13. City Treasurer ¹	Hannah Lynch	Hannah Lynch
14. City Engineer	WSB & Associates	WSB & Associates
15. Data Practices Officer	Julie Bartell	Julie Bartell
16. City Auditor	Redpath & Company	Redpath & Company
17. Twin Cities Gateway	Sarah Cotton Dale Stoesz (alternate)	Sarah Cotton Dale Stoesz (alternate)
18. Anoka Co./Blaine Airport Advisory Council	Dean Quimby	Dean Quimby
19. Hearing Officer	John Swenson Rick DeGardner (alternate)	John Swenson Rick DeGardner (alternate)
20. Local Board of Appeal & Equalization Training	Mike Ruhland Chris Lyden	Mike Ruhland Chris Lyden Rob Rafferty

CITY COUNCIL WORK SESSION

DRAFT

21. Secretarial Services	TimeSaver, Inc.	TimeSaver, Inc.
--------------------------	-----------------	-----------------

81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121

3. Council Updates on Boards/Commissions, City Council -

North Metro – Moving to quarterly meetings.

The Rookery Activity Center Update – Public Services Director DeGardner noted a recent meeting with CivicRec regarding software; efforts are on an accelerated schedule. Fitness equipment that was sold was picked up by last Thursday. The flooring demo has begun and Dave’s Floor Sanding is starting now on other flooring. Painting is underway. Interviews for a center manager (final) will occur this week and staff is hoping to have that individual in place perhaps as soon as February 1.

Councilmember Stoesz asked if there’s been progress on outdoor signage and Mr. DeGardner explained that he’s communicating with a vendor(s) on that. Councilmember Stoesz asked if Metro iNet is able to work on security camera (system) set up and if the fiber is up and running; Mr. DeGardner explained that both items are underway.

Mayor Rafferty remarked that the council sees a lot of the paperwork about the project but he thinks it’s important to hear these more detailed updates from staff and perhaps to see the facility as well. The council indicated that they will visit the center prior to the next council meeting (5:30 pm, Monday, January 10th).

Administrator Cotton remarked that the State had promised to end their advertising of available testing at the building but that hasn’t fully occurred; she’s expressed concern but it is up to the state to follow through.

Staff will also be having a conversation about the opening date of April 1st and what elements are possible.

4. Adjourn

The meeting was adjourned at 7:10 p.m.

These minutes were considered, corrected and approved at the regular Council meeting held on January 24, 2022.

Julianne Bartell, City Clerk

Rob Rafferty, Mayor

COUNCIL MINUTES

DRAFT

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

DATE : **January 10, 2022**
TIME STARTED : **6:30 p.m.**
TIME ENDED : **7:15 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Ruhland, Cavegn and Mayor Rafferty**
MEMBERS ABSENT : **Councilmember Lyden**

Staff members present: City Administrator Sarah Cotton; Community Development Director Michael Grochala; Public Safety Director John Swenson; Finance Director Hannah Lynch; Communications Specialist Andrea Turner; City Planner Katie Larsen; Human Resources and Communications Manager Meg Sawyer; Public Services Director Rick DeGardner; City Engineer Diane Hankee; City Clerk Julie Bartell

OATH OF OFFICE

Based on the results of the 2021 Municipal Election, Mayor Rafferty and Councilmembers Cavegn and Stoesz took the *Oath of Office*.

PUBLIC COMMENT

There were no public comments.

SETTING THE AGENDA

The agenda was approved as presented.

OATH OF POLICE SERVICE

Police Officer Samantha Bergeron took the *Oath of Police Service*.

CONSENT AGENDA

Councilmember Ruhland moved to approve the Consent Agenda, Items 1A through 1F as presented. Councilmember Cavegn seconded the motion. Motion carried on a voice vote.

ITEM **ACTION**

- A) Consideration of Expenditures:**
 - i. January 10, 2022 (Check No. 115655 through 115717) in the Amount of \$273,630.05** Approved
- B) Consider Approval of December 27, 2021 Council Meeting Minutes** Approved
- C) Consider Approval of Rookery Activity Center Expenditures** Approved

COUNCIL MINUTES

DRAFT

- 40 **D) Consider Approval of Advisory Board Appointments** Approved
- 41 **E) Consider Approval of Resolution 22-09, Centerville Lions**
42 **Ice Fishing Contest, Exempt Raffle and Temporary On-Sale**
43 **Liquor License Permit** Approved
- 44 **F) Consider Approval of Resolution 22-12, Approving On-Sale**
45 **Wine, 3.2 On-Sale and Sunday Sales Liquor License for**
46 **Mama Mia Mexican Grill** Approved

FINANCE DEPARTMENT REPORT

48 **2A) Consider Approval of Resolution No. 22-10, Amending the 2021 General Fund**
49 **Operating Budget** – Finance Director Lynch explained that it's good practice and the City's
50 standard to amend the General Fund Operating Budget to reflect actual expenditures and revenue.
51 The staff report outlines some specific impacts on the 2021 budget.

52 Councilmember Stoesz asked if there are any adjustments to the Water Fund. Ms. Lynch said this
53 resolution is exclusive to the General Fund, adding that she doesn't anticipate any changes to that
54 fund.

55 Councilmember Cavegn moved to approve Resolution No. 22-10 as presented. Councilmember
56 Ruhland seconded the motion. Motion carried on a voice vote.

ADMINISTRATION DEPARTMENT REPORT

58 **3A) Consider Appointment of Paid On Call Firefighter** – Human Resources and
59 Communications Manager Sawyer reviewed her written report outlining the current staffing level at
60 the City's two fire stations, a hiring process for additional firefighters and the staff recommendation
61 to hire Kevin Kisch based on his qualifications and experience.

62 Councilmember Cavegn moved to approve the appointment of Kevin Kisch as recommended.
63 Councilmember Ruhland seconded the motion. Motion carried on a voice vote.

64 **3B) Consider Approval of Annual Appointments for 2022** – City Administrator Cotton noted
65 the list included in the written staff report. The council had reviewed the list at the January work
66 session. Staff is requesting formal approval.

67 Councilmember Ruhland moved to approve the list of annual appointments as presented.
68 Councilmember Stoesz seconded the motion. Motion carried on a voice vote.

69 **3C) Consider Appointment of Activity Center Manager-** Human Resources and
70 Communications Manager Sawyer reviewed her written report outling the process and results of
71 filling the the Activity Center Manager position. She reviewed the qualifications, background and
72 experience of the recommended candidate. Staff is recommending that the council authorize the
73 hiring of Ms. Hanson Lamey.

74 Mayor Rafferty noted the importance of this position in the success of the activity center.

COUNCIL MINUTES

DRAFT

75 Councilmember Cavegn moved to approve the appointment of Lisa Hanson Lamey as
76 recommended. Councilmember Ruhland seconded the motion. Motion carried on a voice vote.

PUBLIC SAFETY DEPARTMENT REPORT

78 **4A) Consider acceptance of Monetary Donation for Fire Division** – Public Safety Director
79 Swenson explained that staff is seeking council approval to accept a monetary donation from an
80 anonymous donor (who received services from the public safety department). Director Swenson
81 noted plans to purchase certain equipment with the donation. The equipment would specifically
82 assist the fire division in certain fire suppression activities.

83
84 Mayor Rafferty remarked that it's a hard position to not be able to shine credit on the family who
85 donated these funds. The City is very thankful for the donation. Mayor Rafferty asked that the
86 council move forward with acceptance of the funds and have a discussion at an upcoming work
87 session about the purchase of equipment.

88 Councilmember Ruhland moved to accept the donation and use as recommended. Councilmember
89 Cavegn seconded the motion. Motion carried on a voice vote.

PUBLIC SERVICES DEPARTMENT REPORT

91 **5A) Consider Approval of Resolution 22-11, Order Project, Approve the Plans and**
92 **Specifications and Authorize the Ad for Bid, Water Tower No. 2 Reconditioning Project** – City
93 Engineer Hankee reviewed her written staff report. Information was obtained that indicates the
94 need for reconditioning this water tower, as staff has previously reported to the council. Staff would
95 like to go forward with a process to obtain bids.

96 Councilmember Cavegn asked if any water facilities come off line while work is being done. Ms.
97 Hankee thought not.

98 Mayor Rafferty remarked that a project like this involves a lot of work. He'd like the council to
99 review the project on site in order to be educated.

100 Councilmember Stoesz asked if staff anticipates competitive bids. Ms. Hankee said it's hard to
101 guess how many bids will come forward especially because there are limited contractors that do that
102 work.

103 Councilmember Cavegn moved to approve Resolution No. 22-11 as presented. Councilmember
104 Stoesz seconded the motion. Motion carried on a voice vote.

COMMUNITY DEVELOPMENT REPORT

106 **6A) Consider Approval of Belland Farms and Associate Eye Care Partners: i. Consider**
107 **Resolution No. 22-03 Approving Final Plat; ii. Consider Resolution No. 22-04 Approving**
108 **Development Agreement; iii. Consider Resolution No. 22-05 Approving Site Performance**
109 **Agreement** – City Planner Larsen reviewed a PowerPoint presentation that included information on
110 the following:

- 111 - The land use applications to develop two lots and including two outlots; preliminary plat
112 already approved;

COUNCIL MINUTES

DRAFT

- 113 - Aerial map of site;
- 114 - Revisions to preliminary plat;
- 115 - Final plat (Plats 1 and 2 now; Plat 3 coming in the future);
- 116 - Wetland mitigation;
- 117 - Findings of fact;
- 118 - Planning and Zoning approval.

119 Councilmember Stoesz moved to approve Resolution No. 22-03, Resolution No. 22-04 and
120 Resolution No. 22-05 as presented. Councilmember Ruhland seconded the motion. Motion
121 carried on a voice vote.

122 **6B) Consider Approval of MTO Properties Addition: i. Resolution No. 22-06 Approving**
123 **Final Plat; ii. Resolution No. 22-07 Approving Development Agreement** – City Planner Larsen
124 reviewed a PowerPoint presentation that included information on the following:

- 125 - Land use application for commercial building;
- 126 - Site location map;
- 127 - History of site; planned and zoned for commercial development in the past; past proposal for
128 dental office did not go forward;
- 129 - Final plat and site plan review;
- 130 - Monument discussion;
- 131 - View of proposed architecture (renderings);
- 132 - Landscape plan;
- 133 - Planning and Zoning consideration; one neighborhood resident spoke about traffic concerns
134 but review indicates that traffic increase would be minimal; board voted for approval.

135 Councilmember Cavegn asked about the park dedication fee. Planner Larsen explained why the fee
136 was not collected previously (this was an outlot).

137 Councilmember Stoesz moved to approve Resolution No. 22-06 and Resolution No. 22-07 as
138 presented. Councilmember Cavegn seconded the motion. Motion carried on a voice vote.

139 **6C) Consider Approval of Resolution No. 22-08, Authorizing Northeast 35E Master Plan**
140 **Study** – Community Development Director Grochala reviewed his written staff report. With
141 several improvements needed in the same area, staff has determined that a master plan study is
142 appropriate. He reviewed what would be included in the study as well as the proposed cost and
143 funding source.

144 Mayor Rafferty noted that this is exciting proposal in an area where land is available. He feels that
145 having this work done will make the property more valuable to prospective developers.

COUNCIL MINUTES

DRAFT

146 Councilmember Ruhland moved to approve Resolution No. 22-08 as presented. Councilmember
147 Stoesz seconded the motion. Motion carried on a voice vote.

148 **UNFINISHED BUSINESS**

149 There was no Unfinished Business.

150

151 **NEW BUSINESS**

152 There was no New Business.

153

154 **COMMUNITY EVENTS**

155 There were no events announced.

156 **COMMUNITY CALENDAR**

<i>Community Calendar – A Look Ahead</i>		
January 10, 2022 through January 24, 2022		
157		
158		
159		
160	✚ Wednesday, January 12	6:30 pm, Council Chambers Planning & Zoning Board
161	✚ Monday, January 17	CITY HALL CLOSED Martin Luther King
162	✚ Monday, January 24	6:00 pm, Community Room Council Work Session
163	✚ Monday, January 24	6:30 pm, Council Chambers City Council Meeting

164

165 **ADJOURN**

166

167 There being no further business, Councilmember Cavegn moved to adjourn at 7:15 p.m.
168 Councilmember Stoesz seconded the motion. Motion carried on a voice vote.

169

170 These minutes were considered and approved at the regular Council Meeting on January 24, 2022.

171

172

173

174

175

Julianne Bartell, City Clerk

Rob Rafferty, Mayor

176

CITY COUNCIL WORK SESSION

DRAFT

**CITY OF LINO LAKES
MINUTES**

1
2
3
4
5
6
7
8
9

10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

DATE : **January 10, 2022**
TIME STARTED : **6:10 p.m.**
TIME ENDED : **6:25 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Ruhland,
Cavegn and Mayor Rafferty**
MEMBERS ABSENT : **Councilmember Lyden**

Staff members present: City Administrator Sarah Cotton; Finance Director Hannah Lynch; Human Resources and Communications Coordinator Meg Sawyer; Communications Specialist Andrea Turner; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; Director of Public Safety John Swenson; City Clerk Julie Bartell

1. Review Regular Agenda of January 10, 2022 –

Item 4A – Acceptance of Donation to Public Safety (Fire) Department – Mayor Rafferty suggested that the council authorize acceptance of the funds and plan to have a discussion later on the details of their use, with the understanding that the funds are earmarked for certain use designated by the donator. The mayor would like clarification.

Item 5A – Water Tower No. 2, Plans and Specifications for Refurbish – Mayor Rafferty suggested that the council would benefit from more information and perhaps a view of the project plans. City Engineer Hankee told the council that the project will be bid out and the council will see those results in about a month.

Item 6C – Northeast 35E Master Plan Study - Community Development Director Grochala noted work ongoing in the northeast vicinity of the City. A master plan for the area would be helpful and is being recommended. Federal grant opportunities will be investigated. He noted the cost and funding source. The mayor remarked that he thinks that having building pads ready to go will be much more interesting to prospective buyers. Mr. Grochala noted that work on the road going further north will continue and this is a start.

The meeting was adjourned at 6:25 p.m.

These minutes were considered, corrected and approved at the regular Council meeting held on January 24, 2022.

Julianne Bartell, City Clerk

Rob Rafferty, Mayor

**CITY COUNCIL
AGENDA ITEM 3A**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: January 24, 2022

TOPIC: Appointment of Fire Lieutenant/Fire Inspector

VOTE REQUIRED: 3/5

INTRODUCTION

The Council is being asked to approve the appointment of Brian Finke for the Fire Lieutenant/Fire Inspector position in the Public Safety Department.

BACKGROUND

Finke has worked for the City since June of 2015. He brings with him over seven years of firefighting experience, over six years of building inspector experience and six years of fire inspector experience.

Finke has an Associate's degree in Public Safety from Century College. He is currently enrolled at Columbia Southern University in the Fire Administration program working towards a Bachelor's degree.

Finke has proven his ability to perform for the City and comes highly recommended.

The hourly rate of pay would be \$43.48, which is Step 6 of a 9 step wage scale. With the Council's approval, Finke would start in the position on Tuesday, March 1, 2022.

RECOMMENDATION

Approve the appointment of Brian Finke for the Fire Lieutenant/Fire Inspector position.

**CITY COUNCIL
AGENDA ITEM 3B**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: January 24, 2022

TOPIC: Consider Approval of Employee Fitness Membership Policy

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting approval of the Employee Fitness Membership Policy for the Rookery Activity Center.

BACKGROUND

The City of Lino Lakes recognizes the importance of health and wellness. Staff believes the Employee Fitness Membership policy will assist with recruitment and retention for positions at the Rookery Activity Center, as well as positions within the City. Staff has prepared the attached Employee Fitness Membership policy for council approval.

The Employee Fitness Membership policy was reviewed by the Activity Center Advisory Committee Meeting on January 10, 2022.

Staff researched other local community centers' employee fitness policies and took that into consideration when developing our policy to ensure we stay competitive in this labor market.

If approved, this would allow all employees of the City a single membership to the Rookery Activity Center. Membership will be effective for one year and would be renewed on an annual basis.

RECOMMENDATION

Staff is recommending approval of the Employee Fitness Membership Policy.

ATTACHMENTS

Employee Fitness Membership Policy



Employee Fitness Membership Policy

The City of Lino Lakes recognizes the importance of health and wellness. The City will provide a single annual membership to The Rookery Activity Center to all city employees, including full-time, regular part-time, paid-on-call firefighters, and elected officials.

This benefit is considered a non-taxable fringe benefit under Internal Revenue Code Section 132.2 (No-additional-cost services).

Employees are not eligible for a discount on premium fitness classes, personal training, child watch, merchandise, recreation programs, or other premium services.

All memberships will be effective for one year from the date of enrollment. Employees will be required to renew their membership on annual basis.

In the event an employee resigns or is terminated, the employee's membership will be discontinued as of the employee's resignation/termination date.

**CITY COUNCIL
AGENDA ITEM 3C**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: January 24, 2022

TOPIC: Consider Appointment of Police Officer

VOTE REQUIRED: 3/5

INTRODUCTION

The Council is being asked to approve the appointment of Kevin Tracy to a vacant Police Officer position in the Public Safety Department.

BACKGROUND

There is currently one vacant Police Officer position within the Public Safety Department. At this time, staff has completed the recruitment process and is recommending the approval of Kevin Tracy for the position contingent upon passing the pre-employment assessments.

Tracy has an AAS in Law Enforcement from Century College. He has three years of law enforcement experience from Grant County and is currently employed with Ramsey County. He has met all POST mandates.

The hourly rate of pay would be \$37.67, which is Step 1 of the union wage schedule. The wage schedule has 6 steps.

With the Council's approval, Tracy would start in the position of Police Officer on February 7, 2022.

RECOMMENDATION

Request for approval of the appointment of Kevin Tracy for the Police Officer position.

**CITY COUNCIL
AGENDA ITEM 5A**

STAFF ORIGINATOR: Rick DeGardner, Public Services Director

MEETING DATE: January 24, 2022

TOPIC: Consider Resolution No. 22-15, Accepting Quotes and Awarding a Contract for the Rookery Flooring and Tiling Improvements, Rick DeGardner

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting authorization to accept quotes and award a contract for the Rookery Flooring and Tiling Improvements.

BACKGROUND

During the December 20, 2021 City Council meeting, the City Council authorized staff to solicit sealed bids for the installation of flooring and wall tile at the Rookery.

The project scope includes ceramic tile being installed in the entrance lobby, main hallway, men's locker room, women's locker room, and family locker room. Carpet will be installed in the main vestibule, lobby sitting area, behind the service counter, birthday party room, and childcare vestibule. In addition, all wall tile will be replaced in the men's locker room, women's locker room, and family locker room. Removal and disposal of the existing flooring and wall tile is also included.

There were seven bid holders. Two bids were received for the bid opening on January 13, 2022. Hauglies Flooring, Inc. submitted the low bid of \$186,022.45.

Funding for the project is through ARPA funds.

RECOMMENDATION

Staff recommends adoption of Resolution No. 22-05.

ATTACHMENTS

1. Resolution No. 22-15
2. Summary Letter, dated January 13, 2022
3. Bid Tabulation

**CITY OF LINO LAKES
RESOLUTION NO. 22-15**

**RESOLUTION ACCEPTING QUOTES AND AWARDING A
CONTRACT FOR THE ROOKERY FLOORING AND TILING IMPROVEMENTS**

WHEREAS, during the December 20, 2021 City Council meeting, the City Council authorized staff to solicit sealed bids for the installation of flooring and wall tile at the Rookery; and

WHEREAS, the project scope includes ceramic tile being installed in the entrance lobby, main hallway, men's locker room, women's locker room, and family locker room. Carpet will be installed in the main vestibule, lobby sitting area, behind the service counter, birthday party room, and childcare vestibule. In addition, all wall tile will be replaced in the men's locker room, women's locker room, and family locker room. Removal and disposal of the existing flooring and wall tile is also included; and

WHEREAS, there were seven bid holders. Two bids were received for the bid opening on January 13, 2022. Hauglies Flooring, Inc. submitted the low bid of \$186,022.45; and

WHEREAS, funding for the project is through ARPA funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, Minnesota:

The Public Services Director is directed to execute the Contract Agreement between Hauglies Flooring, Inc. and the City of Lino Lakes for The Rookery Activity Center Flooring and Tiling Improvements.

Adopted by the Council of the City of Lino Lakes this 24th day of January, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk



January 13, 2022

Honorable Mayor and City Council
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55

Re: 2022 Lino Lakes Rookery Improvement Project (Former YMCA Facility)
City of Lino Lakes
WSB Project No. 019523-000

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Thursday, January 13, 2022, and were opened and read aloud. Two bids were received. The bids were checked for mathematical accuracy. Please find enclosed the bid summary indicating the low bid as submitted by Hauglie's Flooring, Blaine, MN in the amount of \$186,022.45.

We recommend that the City Council consider these bids and award a contract to Hauglie's Flooring in the amount of \$186,022.45 based on the results of the bids received.

Sincerely,

WSB

Ed Youngquist
Project Manager

Cc: Brian Bourassa, WSB
Diane Hankee, WSB

Attachments

kkp

Bid Tabulation

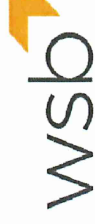
2022 Lino Lakes Rookery Improvement Project (#8097058)

City of Lino Lakes, MN

WSB Project No. 019523-000

Bid Opening 01/13/2022 10:00 AM CST

DENOTES CORRECTED FIGURE



Line Item Base Bid	Item Description	Units	Quantity	Hauglie's Flooring		Versacon, Inc.	
				Unit Price	Extension	Unit Price	Extension
1	WALK OFF CARPET	LS	1	\$8,002.08	\$8,002.08	\$10,023.00	\$10,023.00
2	SITTING AREA & CONFERENCE ROOM	LS	1	\$4,139.10	\$4,139.10	\$4,206.00	\$4,206.00
3	LOBBY RECEPTION AND KID'S STUFF ENTRANCE	LS	1	\$1,308.45	\$1,308.45	\$2,903.00	\$2,903.00
4	7-INCH TILE BASE	LS	1	\$767.00	\$767.00	\$2,238.00	\$2,238.00
5	MEN, WOMEN AND FAMILY LOCKER ROOM FLOORS	LS	1	\$38,144.52	\$38,144.52	\$89,568.00	\$89,568.00
6	MEN, WOMEN & FAMILY LOCKER ROOM BASE	LS	1	\$9,247.20	\$9,247.20	\$23,096.00	\$23,096.00
7	MEN, WOMEN & FAMILY LOCKER ROOM WET WALLS AND SHOWER WALLS	LS	1	\$28,874.45	\$28,874.45	\$45,491.00	\$45,491.00
8	MAIN & GYM HALLWAYS TILE	LS	1	\$30,096.78	\$30,096.78	\$43,381.00	\$43,381.00
9	MAIN & GYM HALLWAY BASE	LS	1	\$4,392.80	\$4,392.80	\$9,319.00	\$9,319.00
10	SCHLUTER RENO RAMP AT THE DOORWAYS THAT THE TILE TERMINATES TO CONCRETE	LS	1	\$280.00	\$280.00	\$561.00	\$561.00
11	ANTI-FRACTURE MEMBRANE	LS	1	\$19,253.76	\$19,253.76	\$24,791.00	\$24,791.00
12	ARDEX SK MESH TAPE	LS	1	\$266.00	\$266.00	\$716.00	\$716.00
13	SETTING MATERIALS	LS	1	\$0.00	\$0.00	\$12,424.00	\$12,424.00
14	PRIME THE EPOXY BASE	LS	1	\$929.00	\$929.00	\$488.00	\$488.00
15	SUPPLY ROLL OFF DUMPSTERS	LS	1	\$2,000.00	\$2,000.00	\$464.00	\$464.00
16	DEMO THE EXISTING EPOXY FLOORING	LS	1	\$4,522.76	\$4,522.76	\$3,482.00	\$3,482.00
17	DEMO THE EXISTING TILE & MORTAR	LS	1	\$31,762.55	\$31,762.55	\$16,945.00	\$16,945.00
18	DEMO THE EXISTING CARPET AND ADHESIVE	LS	1	\$236.00	\$236.00	\$2,321.00	\$2,321.00
19	FLOOR PREP BUDGET	Hourly	20	\$90.00	\$1,800.00	\$120.00	\$2,400.00
Base Bid Total:					\$186,022.45		\$294,817.00

I hereby certify that this is an exact reproduction of bids received.

Certified by:

Date: January 13, 2022

**CITY COUNCIL
AGENDA ITEM 6A**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: January 24, 2022

TOPIC: Natures Refuge

- i. Consider Resolution No. 22-13 approving PUD Final Plan/Final Plat
- ii. Consider Resolution No. 22-14 approving Development Agreement

VOTE REQUIRED: 3/5

INTRODUCTION

City Council approved the PUD Final Plan/Final Plat for Natures Refuge on September 14, 2020. Since then, the original developer, Preferred Builders, Inc., received Council approval on several final plat extensions as they tried to find another developer for the property. Preferred Builders, Inc. has tentatively worked out a deal with M/I Homes of Minneapolis/St. Paul, LLC.

M/I Homes of Minneapolis/St. Paul, LLC submitted a land use application to revise the PUD Final Plan/Final Plat for Natures Refuge. The revision to the final plat is a minor lot line adjustment between Outlot A and Outlot B. All lot widths, depths and sizes stay the same. The Development Agreement has been updated to reflect current 2022 fees and the new name of M/I Homes. All other facets of the development remain the same.

The residential development is a 61 lot single family conservation subdivision located north of Main Street and west of Lino Lakes Elementary School. The development contains 3 parcels totaling approximately 95 gross acres.

This plan review is based on the following revised plan sets received on December 22, 2021:

- Sanitary Sewer, Watermain, Storm Sewer and Street Construction Plans prepared by Carlson McCain revision date December 13, 2021
- Grading, Development & Erosion Control Plans prepared by Carlson McCain revision date December 13, 2021
- PUD Development Stage Plan/Preliminary Plat prepared by Carlson McCain revision date January 16, 2020
- Stormwater Management Plan prepared by Carlson McCain revision date December 13, 2021
- Net Area Exhibit prepared by Carlson McCain revision date December 13, 2021
- Site Landscape Plan prepared by Carlson McCain dated December 3, 2020
- Final plat prepared by Carlson McCain received December 22, 2021

Previous Council Actions:

- June 25, 2018: Ordinance No. 05-18 approving the rezoning of property from R-1, Single Family Residential to PUD, Planned Unit Development
- June 25, 2018: Resolution No. 18-70 approving PUD Development Stage Plan/Preliminary Plat
- September 14, 2020: Resolution No. 20-81 approving PUD Final Plan/Final Plat
- September 14, 2020: Resolution No. 20-82 approving Development Agreement

This staff report provides a comparison of the approved PUD Final Plan/Final Plat and the revised PUD Final Plan/Final Plat. Changes in the report are either narratively described or shown as ~~striketrough~~ (deletions) or underline (additions). Overall, the revised PUD Final Plan/Final Plat are consistent with the original approved PUD Final Plan/Final Plat and PUD Development Stage Plan.

BACKGROUND

Zoning

On June 25, 2018, Council adopted Ordinance No. 05-18 approving the rezoning of the property from R-1, Single Family Residential to PUD, Planned Unit Development to provide the following flexibilities:

1. Reduced minor collector road right-of-way width from 80 feet to 60 feet on Street A (Glenwood Drive) and Street C (Haywood Drive)
2. Reduced front setback from 40 feet to 30 feet on Street A (Glenwood Drive) and Street C (Haywood Drive)
3. Reduced paved road surface width from 32 feet to 30 feet (back to back) on cul de sac Street D (Hazelwood Court) and cul de sac Street E (Elmwood Court)

Street A is Glenwood Drive. Street B is Basswood Drive. Street C is Haywood Drive. Street D is Hazelwood Court. Street E is Elmwood Court.

Density

The site is guided for low density residential development which requires a density of 1.6 to 3.9 units per net acre. The net density is 1.68 units per acre which is consistent with the Comprehensive Plan's guided land use and density. Wetlands and wetland buffers make up 57 acres (60%) of protected open space.

The following chart implements Met Council's formula for calculating net density.

	Preliminary Plat (6-15-18)	Revised Preliminary Plat (6-12-19)	<u>Revised Preliminary Plat (12-13-21)</u>
Gross Area (acres)	95.05	95.05	94.70
Wetlands & Water Bodies	(42.33)	(42.33)	(42.33)
Public Parks & Open Space	0.00	0.00	0.00
Arterial ROW	(1.33)	(1.33)	(0.98)
Other (Utility Transmission Easement)	(0.40)	(0.40)	(0.40)
Other (Wetland Buffer Area)	(15.10)	(14.73)	(14.73)
Net Area (acres)	35.89	36.26	36.26
# of Units	61	61	61
Gross Density (units/acre)	0.64	0.64	0.64
Net Density (units/acre)	1.70	1.68	1.68

The total Gross Area and Arterial ROW was reduced 0.35 acres due to CSAH 14 right-of-way thought to be an easement is actually owned by Anoka County and is not part of the site's gross area. The net density did not change.

Zoning Requirements

The site was rezoned to PUD, Planned Unit Development with Ordinance No. 05-18 to allow flexibility in right-of-way width and setback from minor collector road. The regulations and performance standards of the R-1, Single Family Residential zoning district will be in effect unless otherwise stated in Council resolution or Development Agreement.

Lot Comparison R-1 vs. Natures Refuge		
	Standard R-1 Requirements	Proposed Natures Refuge
Min. Lot Size¹	10,800 sf	Min. = 10,800 sf Ave. = 13,164 sf
Min. Lot Width	80 ft	Min. = 80 ft
Min. Lot Depth	135 ft	Min. = 135 ft

Building Setback (feet)		
-From Local Streets	30 ft	30 ft
-From Collector or Arterial Streets	40 ft	30 ft (Street A-E) ² 40 ft (Main Street)
-Rear		
--Principal	30 ft	30 ft
-Accessory	5 ft	5 ft
-Side		
--Principal	10 ft	10 ft
--Accessory	5 ft	5 ft
Buffer Adjacent to Collector	15 foot	Provided
Impervious Surface	40%	Verified with Building Permits

¹Net area required is 10,800 sf of contiguous buildable land

²PUD flexibility approved by Council

A 15 foot wide landscape buffer has been provided along CSAH 14 (Main Street) outside of the existing 100 foot wide private utility easement and is contained in an outlot that will be owned and maintained by a homeowner's association (HOA). A 6 foot high privacy fence is proposed along Lot 1, Block 7 that will provide screening along CSAH 14. Shrubs and plantings are provided along the exterior side of the fence.

Building Type and Construction

At the time of building permit, each individual single family dwelling unit will be reviewed for compliance with Section 1007.043(2)(a) General Building Provisions and the R-1, Single Family Residential requirements regarding floor area, garage and design, and construction standards.

Subdivision Ordinance

Conformity with the Comprehensive Plan and Zoning Code

Resolution No. 18-70 approving the PUD Development Stage Plan/Preliminary Plat details in the findings conformity with the comprehensive plan and zoning code. The revised PUD Final Plan/Final Plat is consistent with the PUD Development Stage Plan/Preliminary Plat.

Blocks and Lots

The original preliminary plat has 61 single family lots and 6 outlots. The revised preliminary plat and final plat has 61 single family lots, but 7 outlots. Outlot G has been added. It contains an existing detached structure belonging to 801 Main Street. This outlot will be deeded to 801 Main Street and combined. The detached structure will then be legally located on their

property. The remaining outlots are for stormwater management facilities, wetland areas, open space, and trail corridors.

Ownership of each outlot (City, HOA, developer etc.) shall be as follows and detailed in the Homeowner’s Association (HOA) documents.

Outlot	Purpose	Ownership
A	Wetlands	HOA Preferred Properties and Management, LLC
B	Lake 300, wetland, open space and trail corridor	HOA
C	Trail Corridor	HOA
D	Lake 200, Pond 100, Pond 400, wetland, open space & trail	HOA
E	Trail & Utility Corridor	HOA
F	Landscape Buffer & fence	HOA
G	801 Main Street-Detached Shed	Deed to 801 Main St and combine

Outlot A will now be owned by the original developer, Preferred Properties and Management, LLC with the intent to create a wetland bank. Conservation Easements and Wetland Buffer Declaration will be recorded over Outlot A to protect the natural resource.

Streets and Alleys

CSAH 14 (Main Street) is a Principal Arterial road. Street A (Glenwood Drive) and Street C (Haywood Drive north of Glenwood Drive) are identified as minor collector roads in the Transportation Plan and provide a north-south corridor. The 1999 Anoka County TH 242/CSAH 14 Access Management Plan identifies at-grade full access at Wood Duck Trail and CSAH 23 (Lake Drive) and restricted movements along the site’s corridor. The site plan and final plat has been reviewed by Anoka County Highway Department. They have identified the need for additional right-of-way (70-75 feet) and right and left turn lanes on CSAH 14 (Main Street). Right of Access dedicated to Anoka County along CSAH 14 is also required. Twelve foot wide east bound and west bound turn lanes have been shown on the site plan. Detailed construction plans have been submitted with the PUD Final Plan/Final Plat and ~~are being~~ have been reviewed by Anoka County.

The internal road system, Streets A thru C (Glenwood Drive, Basswood Drive and Haywood Drive), has 60 foot wide right-of-ways and 32 foot wide (back to back) paved road surface. Street D (Hazelwood Court) and Street E (Elmwood Court) are cul de sacs with 60 foot wide right-of-way and 30 foot wide (back to back) paved road surface. The intersection of Street A and CSAH 14 (Main Street) has an 80 foot wide right-of-way and 42 foot wide (back to back) paved road surface. Sidewalks are ~~proposed~~ included along the east side of both Glenwood Drive and Haywood Drive.

Haywood Drive terminates in a temporary dead-end to the west, abutting 8024 Wood Duck Trail. This stub provides opportunity for future extension and residential development to Wood Duck Trail. This is consistent with the County Access Management Plan. Haywood Drive also terminates in a temporary cul de sac to the north and provides opportunity for future extension to the north.

Street B (Basswood Drive) provides future access to Lino Lakes Elementary School to the east. In 2017, the school began a building remodeling and parking lot reconstruction project. An opportunity to eliminate the school's west driveway and connect with Natures Refuge was identified as a safety benefit. The City and Anoka County ~~are working~~ will continue to work with the school district to complete this connection. Ultimately, it is the school districts decision when to make this connection.

Easements

Standard drainage and utility easements at least 10 feet wide are provided along all lot lines. Easements at least 20 feet wide are provided over utility pipes.

Drainage and utility easements are required 10 feet above the high water level of stormwater drainage ponds and 10 feet outward from the delineated wetland boundary. This requirement is satisfied because easements have been dedicated over the entire outlots. Rear lot lines also have a minimum 10 foot wide easement.

A 100 foot wide private utility easement in favor of Great River Energy exists along the southern boundary of the development.

Landscaping shall be allowed in the drainage and utility easements covering the 15 foot wide landscape buffer area in Outlot E and Outlot F.

Storm Water Management and Erosion and Sediment Control

Per the revised Stormwater Management Plan prepared by Carlson McCain dated ~~June 7, 2019~~ December 13, 2021 all of the site's stormwater eventually flows to ACD 32 and to the west. Stormwater leaves the project boundary at two locations: via ACD 32 and a small portion of the property discharges to a ditch along Main Street. The total proposed post-development impervious surface area is approximately 10.4 acres.

Soils on the site are classified as Hydrologic Soil Group A/D. Groundwater elevations ranged from 898 feet to 904 feet.

The revised Stormwater Management Plan and plan sheets identify four (4) stormwater ponds/lakes, two (2) infiltration basins and Wetland C on site. Wetland C will be enhanced and excavated to provide extended storage of treated stormwater. Pond 100 and Pond 400 are required for stormwater management. ~~Pond Lake~~ 200 and ~~Pond Lake~~ 300 are material excavation ponds. The storm water ponds and trails are located near the wetlands and upland buffers. This strategic design is the basis of the City's greenway system by creating a multi-functional greenway corridor intended to provide areas for stormwater management, upland

buffers for wetland protection and natural resource conservation, and open space and trails for people.

A maintenance access trail is provided around ~~Pond~~ Lake 200. This access trail will be graded, but will not require gravel or paved improvements.

The site will be mass graded in one (1) phase. Residential home development will occur over several years.

Utilities

Public water, sanitary and storm sewer utilities will be installed within the development.

Sanitary Sewer

A 21” trunk sanitary sewer main located along CSAH 14 (Main Street) serves the site. An 8” and 10” sanitary sewer pipe serves the site internally. Future development to the north will potentially require a lift station. Sanitary sewer will also be stubbed to the west to accommodate future development.

Watermain

A 12” trunk watermain located along CSAH 14 (Main Street) serves the site. An 8” and 16” watermain serve the site internally and loops the system to CSAH 14 (Main Street). Watermain will be stubbed to the west and north property boundaries for future development.

Public Land Dedication

The City will require cash in lieu of land dedication. Per the City’s Park, Greenway & Trail System Plan, a neighborhood park is not programmed for this area. Lino Lakes Elementary School is immediately adjacent to the development.

Natures Refuge	
61 lots x \$3,150 \$3,160 ^a =	\$192,150 \$192,760
Trail Construction Costs Credit =	(\$55,000) (\$77,000)
TOTAL =	\$137,150 \$115,760

^a2022 City Fee Schedule Applies

The Park, Greenway & Trail System Plan identifies the need for a future city trail running north-south through the development along greenway corridor. Due to concerns regarding potential impacts to the rare plant species behind Lots 1-4, Block 5, an 8.5 foot wide paved trail will be constructed on the west side of the development along Pond 100 and Lake 200 utilizing the maintenance access path.

Outlot C of the revised plans accommodates a 25 foot wide trail corridor as required in the original review comments.

Plans have been revised to show a future 10 foot wide trail along CSAH 14 (Main Street). The timing of this trail construction is based on availability of funds and acquisition of additional right-of-way along those parcels not part of the plat (e.g. 625 and 635 Main Street). The section of sidewalk extending along Street A (Glenwood Drive) from Main Street to Street B (Basswood Lane) has been revised to an 8 foot wide concrete sidewalk.

Credit has been given for trail construction costs.

The Park Board reviewed the plans on February 5, 2018. The Board recommends collecting park fees to potentially fund enhancements at Lino Lakes Elementary School.

Tree Preservation

The goal of tree preservation is to minimize unnecessary loss of habitat, biodiversity and forest resource and to replace removed trees in areas where tree cover is most critical. The revised Tree Inventory Report prepared by Carlson McCain dated ~~June 15, 2018~~ December 13, 2021 identifies 1,151 significant trees on site and per Sheet L1, ~~415~~ 921 existing trees will remain. The difference is because the previous plan did include trees counts on Outlot A. The Tree Preservation Plan identifies the basic use area and environmentally sensitive areas. There are ~~201~~ 216 trees within these areas proposed for removal. This requires ~~138~~ 150 replacement trees for mitigation. The developer and Environmental Coordinator determined the best location for replacement trees along trail corridors and open space areas.

The Environmental Coordinator also reviewed the Tree Preservation Plan and made suggestions for removal of hazardous or unhealthy trees. There are 14 non-significant trees proposed for removal. No mitigation is required for these trees.

Landscaping

The revised Site Landscape Plan, Sheets L1-L3, prepared by Carlson McCain dated 12/03/20 (revision date shall be included) details the following information. The Environmental Coordinator reviewed the revised plans and notes required revisions in the attached memo dated January 14, 2022. Most noteworthy is the need to add 59 more trees along the west perimeter near the open space areas.

Boulevard trees are required at the rate of one (1) tree per lot frontage for single family. There are 61 single family lots requiring ~~66~~ 68 boulevard trees. There are ~~84~~ 81 boulevard trees proposed which is compliant with the ordinance.

Open area landscaping standards required 1 large tree and 3 large shrubs per 2,000 sf. Per the Landscape Plan, there is ~~432,506~~ 496,494 sf of open area requiring ~~216~~ 250 overstory trees and ~~661~~ 750 large shrubs. Sheet L1 indicates ~~415~~ 921 existing trees plus an additional ~~216~~ 241 open area trees and ~~661~~ 750 shrubs which is compliant with the ordinance. However, special attention has been made to create a landscape buffer along the northwest side of the development abutting the residential properties along Wood Duck Trail is required as part of

the PUD. Fifty-nine (59) trees have been omitted along this northwest side/open space areas and shall be included back into the landscape plan.

A 15 foot wide landscape buffer has been provided along CSAH 14 (Main Street) outside of the existing 100 foot wide private utility easement and is contained in an outlot that will be owned and maintained by a homeowner's association (HOA). A 6 foot high privacy fence is proposed along Lot 1, Block 7 that will provide screening along CSAH 14. Shrubs and plantings are provided along the exterior side of the fence.

Landscaping shall be allowed in the drainage and utility easements covering the 15 foot wide landscape buffer area in Outlot E and Outlot F.

Environmental Assessment Worksheet (EAW)

In 2006 a mandatory Environmental Assessment Worksheet (EAW) was prepared for the original Natures Refuge concept because the proposed 278 housing units exceeded the 250 housing unit threshold. The EAW thoroughly analyzed potential impacts to wetlands, rare plant and animal species, floodplain, water quality, noise, traffic and archeology. It was determined the project did not have the potential for significant environmental effects and the Council passed Resolution No. 07-06 making a Negative Declaration on the Need for an EIS.

The scope and size of the current proposed Natures Refuge (61 housing units on 95 gross acres) is much smaller than the original 2006 proposal (278 housing units on 232 gross acres). An EAW is not required for the current proposed Natures Refuge because the 62 housing units do not exceed the 250 housing unit threshold.

Traffic Study

The Traffic Study prepared by Spack Consulting on June 4, 2018 was reviewed during the PUD Development Stage Plan/Preliminary Plat process. The development is forecasted to generate approximately 565 new trips per day with 45 new trips in the a.m. peak hour and 60 trips in the p.m. peak hour. Per the traffic study, the existing LOS is C and the 2021 Build LOS is C. The proposed development meets the subdivision ordinance requirements.

Wetlands

A WCA Notice of Decision for the wetland boundary delineation was approved by RCWD on June 16, 2016. Seven (7) wetlands were delineated on site totaling 41.66 acres. ACD 32 is not classified as a wetland.

A revised WCA Permit Application for wetland sequencing and mitigation was prepared by Kjolhaug Environmental Services on April 5, 2019. The project area is located within in the RCWD Lino Lakes Comprehensive Wetland Protection and Management Plan (CWPMP) area. The intent of the CWPMP is to preserve/enhance high-priority wetlands/wetland corridors. Six (6) of the 7 wetlands are in the Wetland Management Corridor (WMC). The exception is Wetland 1. Wetland buffer easements covering 14.73 upland acres will protect the WMC. Wetland impacts will be mitigated through the purchase of wetland bank credits.

In summary, post-development wetland hydrological regime is equal to predevelopment conditions, wetland water quality is higher overall than pre-development conditions, and wildlife habitat structure improves overall post-development likely due to removal/conversion of cropland to permanent upland buffer.

Per Sheet W1, Wetland Buffer Exhibit prepared by Carlson McCain revision dated ~~June 15, 2018~~ December 13, 2021 and the Kjolhaug Wetland Application revision dated April 5, 2019:

Wetland Summary	
Total Delineated Wetlands	41.66 acres
Permanent Wetland Impact	1.7041 acres
Temporary Wetland Impact	1.3148 acres
WMC Buffer Area	14.73 acres
Wetland Bank Credit	2.8408 credit from Brad Moen bank

The applicant has submitted draft conservation easements over the applicable wetlands.

RCWD issued a CAPROC on May 22, 2019.

Rare & Endangered Species

Minnesota endangered and threatened species must be considered when submitting a wetland replacement plan. A rare plant survey identified portions of three populations of state-threatened plant species that would be impacted by the development. A Takings Permit Application has been submitted to the MNDNR for their review and approval. Impacts to this habitat have been minimized by reducing the road right-of-way width and setback and relocating the trail to the west side of the development.

Federal endangered species of concern in the region include the northern long-eared bat (NLEB). Based on the tree species present onsite and the fact that there are no known NLEB hibernacula or roosting colonies in the project vicinity, negative effects to the NLEB or its habitat are not expected.

Floodplain

The 2015 DFIRM indicates Zone A floodplain on site, mainly over the easterly wetland complex and along ACD 32. Per RCWD modeling data, the east floodplain base flood elevation is 904.5 and the west floodplain elevation is 904.2. Per ~~March 14, 2019~~ December 13, 2021 revised Sheet FP, Floodplain Exhibit, 215 cy of floodplain fill is required related to the Street C/ACD 32 ditch crossing. Proposed floodplain mitigation is 47,700 cy.

A FEMA Conditional Letter of Map Revision (CLOMR) or Letter of Map Revision (LOMR) is not required because floodplain impacts do not encroach into any single family lots.

Growth Management Policy

Per the Comprehensive Plan (page 3-27), an annual average of 230 units per year over each 5 year phasing period not to exceed 345 units in any 1 year is allowed. At the end of the 5 year phasing period, unallocated units will be averaged out over the next 5 years.

Natures Refuge is proposed to be graded and developed in one (1) phase.

Homeowner's Association (HOA)

A homeowner's association (HOA) shall be responsible for the ownership and long term maintenance of the items detailed in Resolution No. 20-81, Resolution No. 22-13, HOA Declaration and/or Development Agreement.

HOA documents have been submitted and reviewed by the City Attorney.

Development Agreement

A Development Agreement ~~shall be~~ has been drafted by the City and shall be executed by the City and the developer and recorded by the developer.

Title Commitment

The City Attorney reviewed the title commitment and final plat and has the following comments:

1. The title commitment shall be updated.
2. The title work shall show the plat signatory, M/I Homes of Minneapolis/St. Paul, LLC as the fee owner prior to release of the plat.

Stormwater Maintenance Agreement

Under the City's and RCWD Programmatic Stormwater Management Facility Maintenance Agreement, the City will be responsible for maintenance of the stormwater management facilities related to Pond 100, Pond 400, Infiltration Basin 10, Infiltration Basin 20, ACD 10-22-32 ditch crossing culvert and outlet structure. RCWD is responsible for maintenance of ACD 10-22-32 per a recorded Easement for ditch maintenance. RCWD is requiring a declaration of stormwater maintenance for Lake 200 and Lake 300 in which the HOA is responsible for maintenance.

Rice Creek Watershed District (RCWD)

RCWD issued a CAPROC for Permit #17-122 on May 22, 2019.

Findings of Fact

The Findings of Fact for the Rezoning and PUD Development Stage Plan/Preliminary Plat are detailed in Ordinance No. 05-18 and Resolution No. 18-70, respectively. The Findings of Fact for the revised PUD Final Plan/Final Plat are detailed in Resolution No. 22-13.

RECOMMENDATION

Staff recommends approval of the revised PUD Final Plan/Final Plat and Development Agreement for Natures Refuge.

ATTACHMENTS

1. City Engineer Memo dated January 14, 2022
2. Environmental Coordinator Memo dated January 14, 2022
3. Original Final Plat
4. Resolution No. 22-13
5. Revised Final Plat
6. Resolution No. 22-14
7. Development Agreement

Memorandum

To: Katie Larsen, City Planner, City of Lino Lakes
From: Diane Hankee, City Engineer, City of Lino Lakes
Date: January 14, 2022
Re: Natures Refuge Final Plat Submittal Review - M/I Homes

WSB has reviewed the Natures Refuge Final Plat Submittal from M/I Homes Minneapolis/St Paul submitted on December 22, 2021:

- Sanitary Sewer, Watermain, Storm Sewer, and Street Construction Plans
- Grading, Development, and Erosion Control Plans
- Final Plat

Engineering

The Natures Refuge original review comments can be found in the engineering letter dated July 22, 2020 and have been addressed.

- **Stormwater Management**

There is no known change to the proposed stormwater management plan. RCWD will need amend their permit for the changed ownership of outlots.

- **Water Supply**

The applicant should reference the City of Lino Lakes 2022 Specifications on the cover page or layout page. Note that anode bags are required.

- **Sanitary Sewer**

The applicant should reference the City of Lino Lakes 2022 Specifications on the cover page or layout page. Note that curb box specs have been update to include a tracer wire connection.

The existing sewer line on Main St flow arrows should be reversed.

- **Transportation**

The applicant shall provide notice to property owners impacted by the turn construction prior to construction. T2 grading existing wetland should be screened so that contours are shown.

- **Wetlands**

No further comments.

- **Landscaping**

The applicant shall note the City of Lino Lakes 2022 Specifications for native plant establishment and 3 year maintenance requirements. The seed mix for the infiltration basins should be identified on the landscape plan in addition to referencing to the wetland

management report. Road side sod shall be salt tolerant.

- **Floodplain**

Floodplain exists on this site, however there are no proposed impacts.

- **Drainage and Utility Easements**

No further comments.

- **Development Agreement**

An updated Development Agreement has been drafted and provided to M/I Homes.

- **Stormwater Maintenance Agreement**

A Stormwater Maintenance Declaration will be required with the final plat. A draft has been provided.

- **Permits Required**

1. NPDES General Construction Permit
2. City of Lino Lakes Zoning Permit for Construction
3. Minnesota Pollution Control Agency Sanitary Sewer Extension Permit
4. Minnesota Department of Health
5. Rice Creek Watershed Permit
6. Anoka County Right-of-Way and Access Permit

If you or the applicant has any questions regarding these comments, please contact Diane Hankee at (651) 982-2430 or dhankee@linolakes.us.



Memo

To: Katie Larsen

From: Andy Nelson

Date: January 14, 2022

Re: Environmental Coordinator Comments/Natures Refuge Final Plat Version 7

Environmental has the following comments about Nature's Refuge landscape plan that was dated 12/03/20:

- There are differences in plant quantities between the 6/27/19 approved overall plans and the resubmitted landscape plan dated 12/03/20. The plant quantities on the 6/27/19 plan must be adhered to, as this was the plan set that received the original PUD approval.

To match the plant quantities between the two plans, 59 trees must be added. The trees should be added primarily to the west perimeter, just west of Lake 200 and Pond 100. Additional trees could also be added in the vicinity of lake 300.

Also to match the approved plant quantities, 89 fewer shrubs could be planted.

- Landscape plan calculations on the Site Landscape Plan sheet 1 are unclear. The number of plants removed and plants provided should be clearly stated, with each category of the landscape ordinance addressed. If the total number of trees required to be planted in these calculations does not equal 300, which is the required amount, a note should be added to the calculations that additional trees are required per PUD approval. In short, adding 59 trees (in areas recommended above) to the current plans will satisfy requirements.

- Tree protection fence shall be installed then approved by the City Forester prior to any construction activities occurring on the site.

~~Tree protection fence should appear on the Tree Preservation Plan; Grading, Development, and Erosion Control Plans at the correct dimensions (one foot radius from trunk per inch diameter at breast height) as called for in the Details Plate.~~

Ok. Tree protection fence dimension of 1' radius per inch diameter has been updated in the plans.

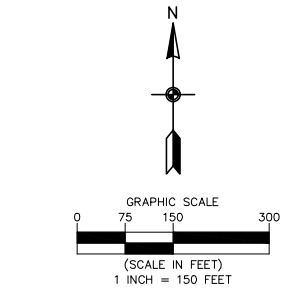
- ~~Update Planting Notes on Site Landscape Plan to match Details Plate on tree protection fence specifications. Tree protection fence should be installed at one foot radius from trunk per inch diameter at breast height (DBH) for all existing trees to be saved.~~

Ok.

- ~~Trees in Open Space areas and around storm water ponds should be fire-resistant species, such as oaks, to allow for future maintenance with prescribed fire. Replace trees that are not fire tolerant with oaks.~~

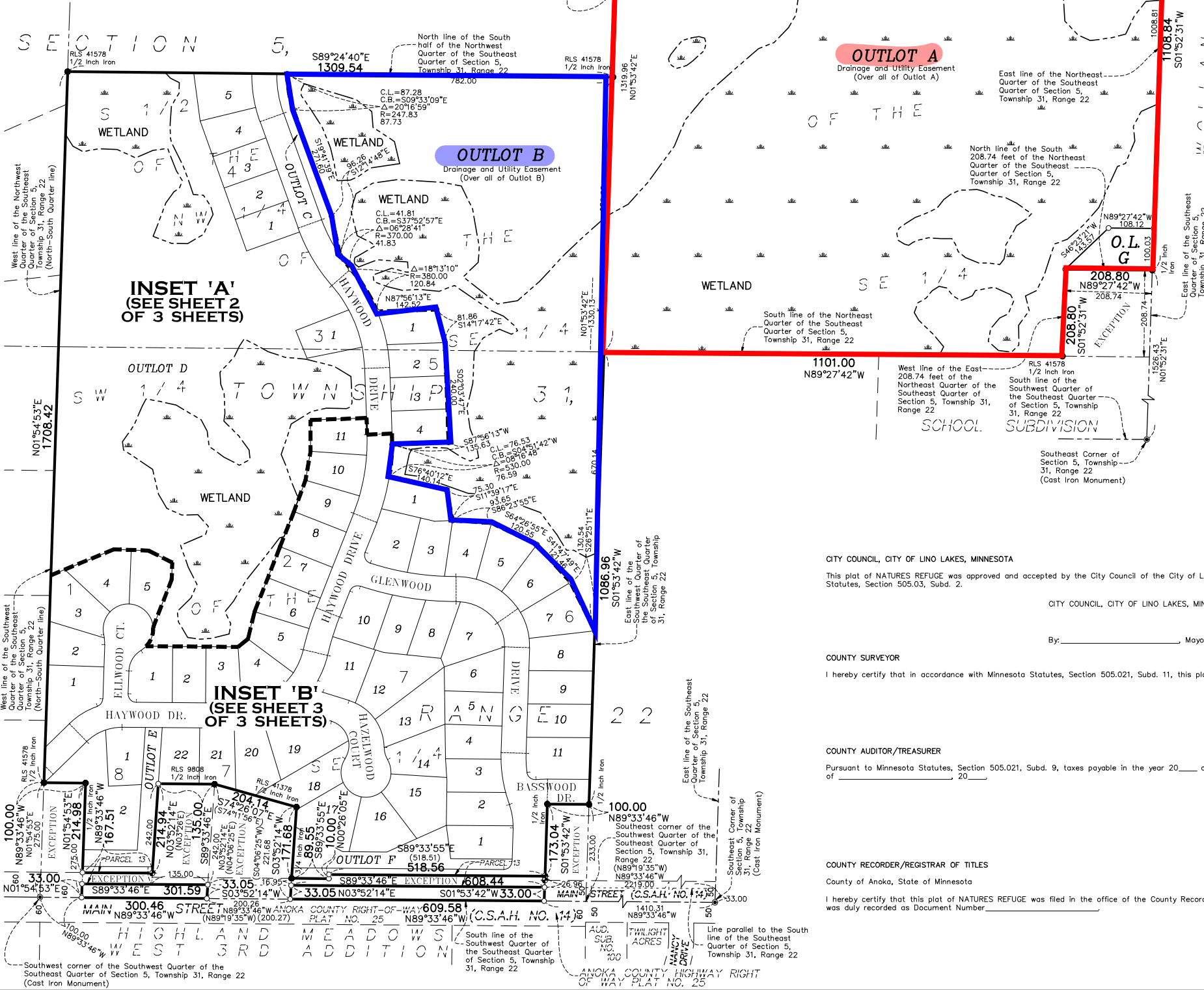
Ok.

NATURES REFUGE



- ◆ Denotes Found Cast Iron Right of Way Monument
- Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
- Denotes Found Iron Pipe, as noted
- Denotes Found Anoka County Section Monument, as noted
- (200.27) Denotes Record Dimension
- ▭ Denotes Existing Wetland, Delineated by Kjolhaug Environmental Services Company in 2016

For the purposes of this plat, the South line of the Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22 is assumed to have a bearing of North 89 degrees 33 minutes 46 seconds West.



KNOW ALL PERSONS BY THESE PRESENTS: That Preferred Builders, Inc., a Minnesota corporation, owner of the following described property:
The Northeast Quarter of the Southeast Quarter (NE 1/4 of SE 1/4) of Section 5, Township 31, Range 22, except the South 208.74 feet of the East 208.74 feet thereof, Anoka County, Minnesota.

- And
- The Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota. Except the following described tracts:
- Beginning at the Southeast corner of the said Section 5, thence North along East line thereof for 33 feet, thence on an assumed bearing of West, parallel with South line thereof for 2,219 feet to the actual point of beginning; thence continuing westerly on same course for 135 feet; thence North 3 degrees 26 minutes East for 242 feet; thence East parallel to described 1st course for 135 feet; thence South parallel to described 2nd course for 242 feet and to the actual point of beginning.
 - Beginning at the Southwest corner of said Southwest Quarter of Southeast Quarter; thence North along West line thereof a distance of 275 feet; thence East parallel with South line thereof a distance of 100 feet; thence South parallel with said West line a distance of 275 feet to said South line; thence West along said South line for a distance of 100 feet to the actual point of beginning.
 - Commencing at Southeast corner of said Southwest Quarter of Southeast Quarter; thence North along the East line thereof for a distance of 233 feet; thence West parallel to the South line thereof for a distance of 100 feet; thence South parallel to described 1st course 233 feet and to the South line of said Southwest Quarter of Southeast Quarter; thence East along said South line to the point of beginning.
 - That part of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota, described as commencing at the Southeast corner thereof; thence Northerly along the East line thereof for 33.00 feet; thence on an assumed bearing of North 89 degrees 19 minutes 35 seconds West and parallel with the South line of said Southeast Quarter for 2219.00 feet to the actual point of beginning; thence North 4 degrees 06 minutes 25 seconds East 242.00 feet; thence South 74 degrees 11 minutes 56 seconds East 204.14 feet; thence South 4 degrees 06 minutes 25 seconds West a distance of 221.68 feet to the South line of said Southeast Quarter; thence North 89 degrees 19 minutes 35 seconds West along said South line a distance of 200.27 feet to its intersection with a line that bears South 4 degrees 06 minutes 25 seconds West from the point of beginning; thence North 4 degrees 06 minutes 25 seconds East a distance of 33.05 feet to the point of beginning.
 - Parcel 13, Anoka County Highway Right of Way Plat No. 25 according to the map or plat thereof on file and of record in the office of the Anoka County Recorder.

And
The South half of the Northwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota.
Has caused the same to be surveyed and platted as NATURES REFUGE and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.
In witness whereof said Preferred Builders, Inc., a Minnesota corporation, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

PREFERRED BUILDERS, INC.

Keith Duffee, Vice President

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Keith Duffee, Vice President of Preferred Builders, Inc., a Minnesota corporation, on behalf of the corporation.

Notary Public, _____
My commission expires _____

I, Thomas R. Balluff do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Thomas R. Balluff.

Notary Public, _____
My commission expires _____

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

This plat of NATURES REFUGE was approved and accepted by the City Council of the City of Lino Lakes, Minnesota at a regular meeting thereof held this ____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

By: _____ Mayor By: _____ Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20__.

By: _____
Charles F. Gitzen
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.

Property Tax Administrator

By: _____ Deputy

COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

I hereby certify that this plat of NATURES REFUGE was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20__, at ____ o'clock ____ M., and was duly recorded as Document Number _____.

County Recorder/Registrar of Titles

By: _____ Deputy



**CITY OF LINO LAKES
RESOLUTION NO. 22-13**

**RESOLUTION APPROVING REVISED
PUD FINAL PLAN/FINAL PLAT FOR NATURES REFUGE**

WHEREAS, the original developer, Preferred Builders, Inc. received the following City Council approvals related to Natures Refuge:

- PUD Development Stage Plan/Preliminary Plat with Resolution No. 18-70 on June 25, 2018
- PUD Final Plan/Final Plat with Resolution No. 20-81 on September 14, 2020; and

WHEREAS, Preferred Builders, Inc. has found another developer, M/I Homes of Minneapolis/St. Paul, LLC for the property; and

WHEREAS, the City received an application from M/I Homes of Minneapolis/St. Paul, LLC to revise the Natures Refuge PUD Final Plan/Final Plat hereafter referred to as Development; and

WHEREAS, City staff has completed a review of the proposed Development based on the following plans and information:

- Sanitary Sewer, Watermain, Storm Sewer and Street Construction Plans prepared by Carlson McCain revision date December 13, 2021
- Grading, Development & Erosion Control Plans prepared by Carlson McCain revision date December 13, 2021
- PUD Development Stage Plan/Preliminary Plat prepared by Carlson McCain revision date January 16, 2020
- Stormwater Management Plan prepared by Carlson McCain revision date December 13, 2021
- Net Area Exhibit prepared by Carlson McCain revision date December 13, 2021
- Site Landscape Plan prepared by Carlson McCain dated December 3, 2020
- Final plat prepared by Carlson McCain received December 22, 2021; and

WHEREAS, the proposed Development is not considered premature and meets the performance standards of the subdivision and zoning ordinance; and

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes hereby makes the following:

FINDINGS OF FACT

1. The final plat substantially conforms to the approved preliminary plat subject to the conditions listed below.

2. The City Attorney has approved the status of title/property ownership related to the final plat.
3. A Development Agreement has been drafted and shall be executed.
4. Conditions attached to approval of the preliminary plat have been fulfilled or secured by the Development Agreement.
5. All fees, charges and escrow related to the preliminary or final plat have been paid in full.

BE IT FURTHER RESOLVED by the City Council of the City of Lino Lakes hereby approves Natures Refuge PUD Final Plan/Final Plat subject to the following conditions:

1. Outlot A shall be owned and maintained by Preferred Properties and Management, LLC.
2. Outlots B thru F shall be owned and maintained by the Natures Refuge Homeowners Association (HOA).
 - a. The developer is responsible for the installation and establishment of landscaping and fences.
 - b. The HOA is responsible for the long term maintenance of landscaping and fences except for boulevard trees.
 - c. The City shall install and maintain boulevard trees.
3. Outlot G shall be deeded to 801 Main Street and the two (2) parcels shall be combined.
4. Outlots A, B and D are protected by a recorded Conservation Easement and WMC Buffer Declaration.
 - a. The developer or property owner is responsible for the installation and establishment of landscaping and vegetation per Attachment B of the Declaration.
 - b. The City shall inspect and accept such landscaping and vegetation.
 - c. The HOA or property owner is responsible for the long term maintenance of the landscaping, vegetation and wetland monument signs.
5. Surface Water and Stormwater Management is as follows:
 - a. Pond 100, Pond 400, Infiltration Basin 10 and Infiltration Basin 20 will be maintained by the City per the City's Programmatic Stormwater Management Facility Maintenance Agreement with RCWD.
 - b. ACD 10-22-32 channel crossing/culvert will be maintained by the City per the Maintenance Agreement-Channel Crossing.
 - c. Lake 200 and Lake 300 will be maintained by the HOA per the Declaration for Maintenance of Stormwater Facilities.
 - d. RCWD will continue to maintain ACD 10-22-32.
6. A Permanent Trail Easement and exhibit shall be recorded over the trail corridor after the trail has been constructed.
 - a. The developer is responsible for the installation of the trail.
 - b. The City is responsible for long term maintenance of the trail.
 - c. The HOA shall allow for the construction of the trail on their property.
 - d. The HOA shall allow for the recording of the trail easement against their property.

7. The existing pole barn and garage near 635 Main Street shall be removed prior to issuance of a grading permit.
 - i. A demolition permit is required.
8. The existing gravel driveway access onto CSAH 14 (Main Street) shall be removed with the issuance of a grading permit.
9. Resolution No. 18-70 approving the PUD Development Stage Plan/Preliminary Plat provides the following flexibilities:
 - a. Reduced minor collector road right-of-way width from 80 feet to 60 feet on Glenwood Street and Haywood Drive.
 - b. Reduced front setback from 40 feet to 30 feet on Glenwood Street and Haywood Drive.
 - c. Reduced paved road surface width from 32 feet to 30 feet (back to back) on cul de sac Hazelwood Court and cul de sac Elwood Court.
10. The regulations and performance standards of the R-1, Single Family Residential zoning district will be in effect unless otherwise detailed in Council resolution or Development Agreement.

BE IT FURTHER RESOLVED by the City Council of the City of Lino Lakes hereby approves the Development subject to the following items being addressed prior to release of final plat mylars:

1. The Development Agreement shall be approved by the City Council, executed and recorded against the property.
2. Final Plat:
 - a. Right of Access shall be proved along CSAH 14.

BE IT FURTHER RESOLVED by the City Council of the City of Lino Lakes hereby approves the Development subject to the following items being addressed prior to issuance of grading permit:

1. All comments from the City Engineer Memo dated January 14, 2022 shall be addressed.
2. All comments from Environmental Coordinator Memo dated January 14, 2022 shall be addressed.
3. All comments from the City Attorney shall be addressed.
4. Natures Refuge PUD Development Stage Plan/Preliminary Plat plan set dated January 16, 2020:
 - a. Include revision date
 - b. Include revised Sheet 2, Preliminary Plat & Existing Conditions Index
 - c. Include any RCWD revisions such as wetland buffer areas.
 - d. Include any other revisions required per staff comments
5. A copy of the RCWD permit shall be provided to the City.

BE IT FURTHER RESOLVED by the City Council of the City of Lino Lakes hereby approves the Development subject to the following items being addressed prior to issuance of building permits:

1. A copy of the following recorded documents shall be submitted to the City:
 - a. Development Agreement
 - b. Homeowner's Association (HOA) documents
 - c. Deeds for Outlots A-G
 - d. Conservation Easement
 - e. Wetland Buffer Declaration
 - f. Stormwater Maintenance Agreement
2. Proof that Outlot G and 801 Main Street have been combined shall be submitted to the City.

Adopted by the Council of the City of Lino Lakes this 24th day of January, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____

_____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

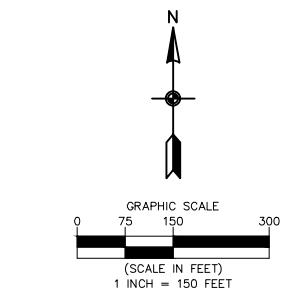
The following voted against same:

Rob Rafferty, Mayor

ATTEST:

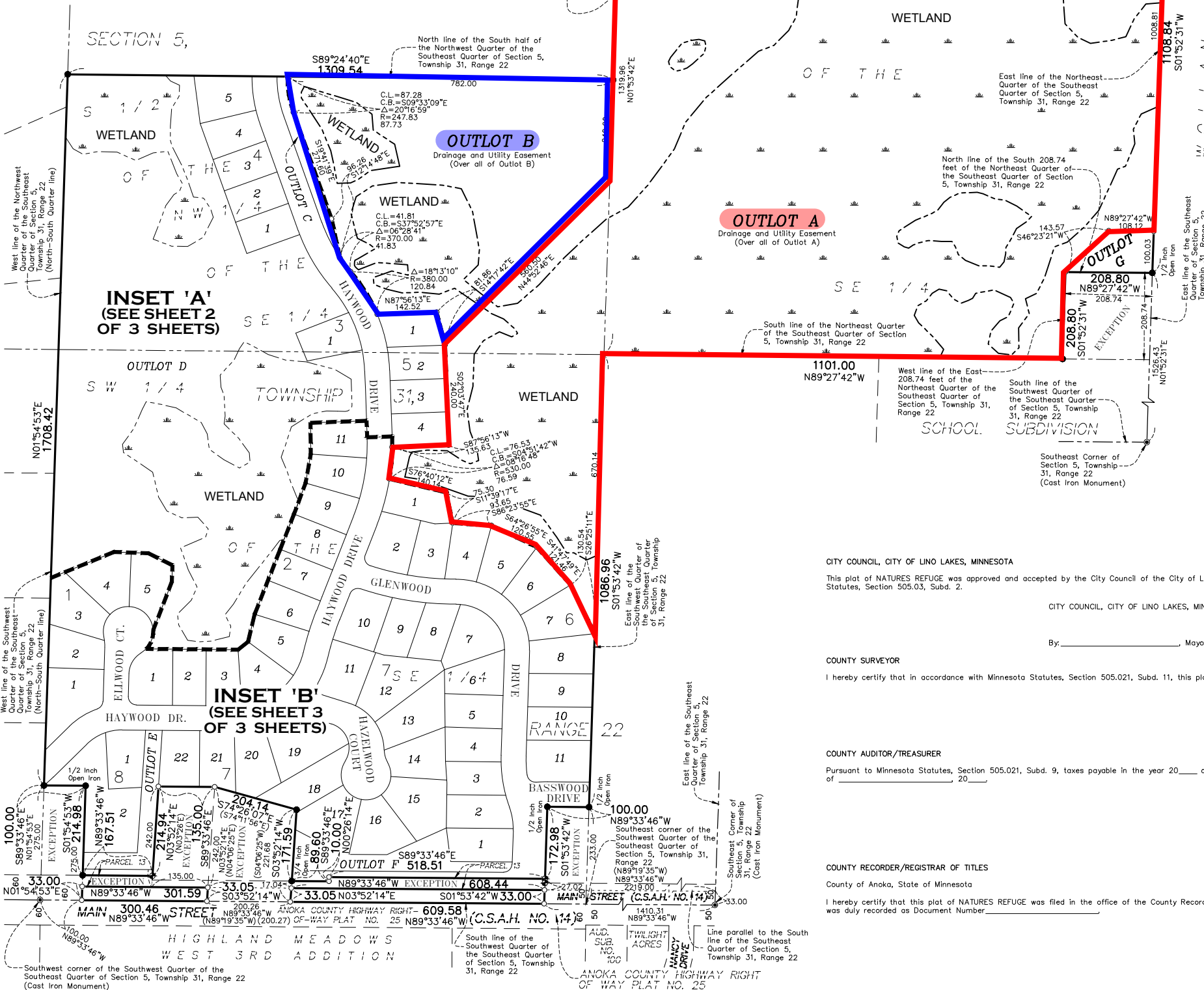
Julianne Bartell, City Clerk

NATURES REFUGE



- Denotes Found Cast Iron Right of Way Monument
- Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
- Denotes Found 1/2 inch Iron Pipe marked with License Number 41578, unless otherwise shown
- Denotes Found Anoka County Section Monument, as noted
- Denotes Record Dimension
- Denotes Existing Wetland, Delineated by Kjolhaug Environmental Services Company in 2016

For the purposes of this plat, the South line of the Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22 is assumed to have a bearing of North 89 degrees 33 minutes 46 seconds West.



KNOW ALL PERSONS BY THESE PRESENTS: That M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, owner of the following described property:

The Northeast Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, except the South 208.74 feet of the East 208.74 feet thereof, Anoka County, Minnesota.

And
The Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota. Except the following described tracts:

- Beginning at the Southeast corner of the said Section 5, thence North along East line thereof for 33 feet, thence on an assumed bearing of West, parallel to South line thereof for 2,219 feet to the actual point of beginning; thence continuing west on same course for 135 feet; thence North 3 degrees 26 minutes East for 242 feet; thence East parallel to described 1st course for 135 feet; thence South parallel to described 2nd course for 242 feet and to the actual point of beginning.
- Beginning at the Southwest corner of said Southwest Quarter of Southeast Quarter; thence North along West line thereof a distance of 275 feet; thence East parallel with South line thereof a distance of 100 feet; thence South parallel with said West line a distance of 275 feet to said South line; thence West along said South line for a distance of 100 feet to the actual point of beginning.
- Commencing at Southeast corner of said Southwest Quarter of Southeast Quarter; thence North along the East line thereof for a distance of 233 feet; thence West parallel to the South line thereof for a distance of 100 feet; thence South parallel to described 1st course 233 feet and to the South line of said Southwest Quarter of Southeast Quarter; thence East along said South line to the point of beginning.
- That part of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota, described as commencing at the Southeast corner thereof; thence Northerly along the East line thereof for 33.00 feet; thence on an assumed bearing of North 89 degrees 19 minutes 35 seconds West and parallel with the South line of said Southeast Quarter for 2,219.00 feet to the actual point of beginning; thence North 4 degrees 06 minutes 25 seconds East 242.00 feet; thence South 74 degrees 11 minutes 56 seconds East 204.14 feet; thence South 4 degrees 06 minutes 25 seconds West a distance of 221.68 feet to the South line of said Southeast Quarter; thence North 89 degrees 19 minutes 35 seconds West along said South line a distance of 200.27 feet to its intersection with a line that bears South 4 degrees 06 minutes 25 seconds West from the point of beginning; thence North 4 degrees 06 minutes 25 seconds East a distance of 33.05 feet to the point of beginning.
- Parcel 13, Anoka County Highway Right of Way Plat No. 25 according to the map or plat thereof on file and of record in the office of the Anoka County Recorder.

And
The South half of the Northwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as NATURES REFUGE and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

M/I HOMES OF MINNEAPOLIS/ST. PAUL, LLC

Gary M. White, Area President

STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me on _____ by Gary M. White, Area President of M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, on behalf of the company.

(Signed)

(Printed)
Notary Public, _____
My commission expires _____

I, Thomas R. Balluff, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wetlands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me on _____ by Thomas R. Balluff.

(Signed)

(Printed)
Notary Public, _____
My commission expires _____

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA
This plat of NATURES REFUGE was approved and accepted by the City Council of the City of Lino Lakes, Minnesota at a regular meeting thereof held this ____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA
By: _____ Mayor By: _____ Clerk

COUNTY SURVEYOR
I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20__.

By: _____
David M. Ziegemeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.

Property Tax Administrator
By: _____ Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
County of Anoka, State of Minnesota

I hereby certify that this plat of NATURES REFUGE was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20__, at ____ o'clock ____ M., and was duly recorded as Document Number _____

County Recorder/Registrar of Titles
By: _____ Deputy



**CITY OF LINO LAKES
RESOLUTION NO. 22-14**

**RESOLUTION APPROVING DEVELOPMENT AGREEMENT AND
PLANNED UNIT DEVELOPMENT AGREEMENT
FOR NATURES REFUGE**

WHEREAS, the City Council approved the Final Plat for Natures Refuge with Resolution No. 22-13 on January 24, 2022; and

WHEREAS, the City's subdivision ordinance and conditions of approval require the execution of a development agreement between the Developer and the City of Lino Lakes.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes hereby approves the Development Agreement and Planned Unit Development Agreement between M/I Homes of Minneapolis/St. Paul LLC and the City of Lino Lakes for Natures Refuge and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 24th day of January, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

DEVELOPMENT AGREEMENT

and

PLANNED UNIT DEVELOPMENT AGREEMENT

Natures Refuge

THIS AGREEMENT is made this ____ day of _____, 2022, by and between the **City of Lino Lakes**, a Minnesota municipal corporation, and M/I Homes of Minneapolis/St. Paul LLC. (“Developer”).

1. **Subdivision.** Developer received preliminary plat approval from the City by Resolution No. 18-70 for a plat known as Natures Refuge (“Subdivision”). Unless otherwise stated, all terms and conditions of this Agreement relate to work within the Subdivision.
2. **Final Plat Approval.** The City’s approval of the final plat of Natures Refuge, as legally described on Exhibit A attached hereto, is contingent upon execution and delivery of this agreement and all required petitions, bonds, security, and documents, and satisfaction of all conditions of approval required by Resolution No. 22-13. The Final Plat is attached hereto as Exhibit B.
3. **Phased Development.** The City may refuse to approve final plats of subsequent additions of the plat if the Developer has breached this Agreement and the breach has not been remedied. Development of subsequent phases may not proceed until Development Agreements for such phases are approved by the City.
4. **Developer Plans.**
 - a. The Subdivision shall be developed in accordance with the following Developer Plans, original copies of which are on file with the City Engineer. The Developer Plans may be prepared and revised after entering into this Agreement but must be approved by the City before commencement of any work. If the plans vary from the written terms of this Agreement, this Agreement shall control.
 - b. The Developer Plans as of the date of this Agreement are:
 - i. Natures Refuge Grading, Development, & Erosion Control Plans plan set containing 6 sheets, prepared by Carlson McCain, revision date December 13, 2021.
 - ii. Natures Refuge Sanitary Sewer, Watermain, Storm Sewer, Street Construction, and Turn Lane Plans containing 28 sheets prepared by Carlson McCain revision date December 13, 2021.

- iii. Natures Refuge Tree Preservation Plan containing 7 sheets prepared by Carlson McCain dated December 13, 2021
 - iv. Natures Refuge Site Landscape Plan containing 3 sheets prepared by Carlson McCain dated December 3, 2020.
5. **Permits.** The Developer shall be responsible for securing all site grading and development approvals and permits from all appropriate Federal, State, Regional and Local jurisdictions prior to the commencement of site grading or construction and prior to the City awarding construction contracts for public improvements.
6. **Developer Improvements.** The Developer shall secure a contractor to install these improvements, hereinafter referred to as the “Developer Improvements,” which contractor shall be approved by the City in its absolute discretion. The cost of Developer Improvements is as shown on Exhibit C attached hereto. All Developer Improvements shall require City inspection and approval and, where appropriate, the approval of any other governmental agency having jurisdiction. The Developer shall construct and install at the Developer's expense the following improvements according to the following terms and conditions:
- a. Site Grading
 - i. No grading shall commence until all requirements of the Rice Creek Watershed District (RCWD) have been satisfied.
 - ii. All site grading shall be conducted in accordance with the grading plan as approved by the City and in accordance with NPDES and RCWD requirements. The Developer shall perform the work in accordance with a Storm Water Pollution Prevention Plan (SWPPP) pursuant to Minnesota Pollution Control Agency (MPCA) requirements.
 - b. Grading and Erosion Control
 - i. The Developer shall grade the site to within 0.2 foot of the grades shown on the approved grading plan. No deviations will be allowed unless a revised plan is submitted and approved by the City and all other regulatory agencies.
 - ii. The street right-of-way, storm water storage ponds, and surface water drainage ways shall be graded prior to commencement of utility construction. Four inches of topsoil shall be installed within open space areas and seed mix information provided to the City.
 - iii. The Developer shall be responsible for ascertaining that site geotechnical and groundwater conditions are adequate and conforming with the

grading and site improvement as proposed. The developer shall provide testing from an approved testing company and include data on building pads and roadways as outlined in the City standard specifications for construction.

- iv. The Developer's engineer shall certify in writing, with an as-built survey, that all grading complies with the approved grading plan prior to issuance of any building permits.
- v. The Developer shall promptly clear dirt and debris within public right-of-ways and drainage and utility easements resulting from construction by the Developer, its purchasers, builders and contractors within five (5) days after notification by the City. The Developer shall be responsible for all necessary street and storm sewer maintenance, including street sweeping, until all home construction is completed, unless otherwise released by the City. Warning signs shall be placed when hazards develop in streets to prevent the public from traveling on them, including detour signs if necessary. If and when the streets become impassable, such streets shall be barricaded and closed. The Developer shall maintain a smooth, hard driving surface and adequate drainage on all temporary streets.
- c. Final street grading, subbase, gravel base, concrete curb and gutter, and bituminous base course and wear course shall be furnished and installed.
- d. Sidewalks, trails and street lighting shall be installed within 6 months of the bituminous base course. Extensions may be approved by the City Engineer, due to weather conditions, upon receipt of a written request in writing by the Developer to the City. In no case shall such extension extend beyond one year from the date of installation of bituminous base course.
- e. Storm sewers, when determined to be necessary by the City Engineer, including all necessary laterals, catch basins, inlets and other appurtenances, shall be furnished and installed.
- f. Sanitary sewer mains, laterals or extensions, including all necessary building services and other appurtenances, shall be furnished and installed.
- g. Water mains, laterals or extensions, including all necessary building services, hydrants, valves and other appurtenances, shall be furnished and installed.
- h. The Developer shall place iron monuments at all lot, block, and outlot corners and at all other angle points on boundary lines consistent with the final plat. Iron monuments shall be placed after all street and lawn grading has been

completed in order to preserve the lot markers for future property owners. Lot corner irons on the back property line shall be installed so that the top of the iron corresponds to the finished ground elevation in accordance with the approved grading plan. Guard stakes shall be appropriately installed to mark these irons.

- i. Landscaping shall be furnished and installed in accordance with the approved plans. The landscaping shall be maintained by the Developer until accepted by the City's Environmental Coordinator.

Developer shall be responsible for vegetative restoration of ponding areas, outlots, wetland mitigation areas, and other native planting areas identified on the plans in accordance with City Standard Specifications for Construction. Developer shall provide a contract with a qualified firm for the establishment and maintenance of all open space / native plant areas. Said contract shall cover a minimum of the 3 year establishment period, from the date of planting.

- j. The Developer shall arrange for all gas, telecommunications, cable, internet, electric, and other necessary private utility services to the Subdivision in accordance with City Code and State law. The utilities are required to be located within a joint trench. Street light installations shall be initiated by the Developer with City Engineer approval. The Developer is solely responsible for the cost of private utility and internet installation.
 - k. The Developer shall install mailboxes in accordance with Federal and Postal Service regulations.
 - l. The Developer shall install wetland buffer signs per City standard detail plates prior to the issuance of building permits.
7. **Time of Performance.** The Developer shall install all required improvements enumerated in Paragraph 6 by June 30, 2023. The Developer may request a reasonable extension of time from the City. If the extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.
 8. **City Improvements.** No City improvements are proposed to be constructed for this subdivision.
 9. **Record Drawings.**
 - a. Upon project completion, Developer shall submit record drawings, in electronic format, of all public and private infrastructure improvements, including grading, sanitary sewer, watermain, storm sewer facilities, and roads, constructed by

Developer. The files shall be drawn in Anoka County NAD 83 Coordinate system and provided in both AutoCAD .dwg and Adobe .pdf file formats. The plans shall include accurate locations, dimensions, elevations, grades, slopes and all other pertinent information concerning the complete work.

- b. The Developer shall submit certified compaction testing results for the site grading operations.
- c. A summary of the record plan attribute data for the storm sewer, watermain, and sanitary sewer structures and pipes shall be submitted in the form of an Excel Spreadsheet as provided by the City Engineer.
- d. No securities will be fully released until all record drawings have been submitted and accepted by the City Engineer.

10. Faithful Performance of Construction Contracts and Security.

- a. The Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer for the installation and construction of all Developer Improvements. Concurrent with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, a cash deposit, certified check, or Irrevocable Letter of Credit, based on one hundred fifty (150%) percent of the total estimated cost of Developer's Improvements.
- b. Irrevocable Letter of Credit. If an Irrevocable Letter of Credit is utilized, it shall be for the exclusive use and benefit of the City of Lino Lakes and shall state that it is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Development Agreement and construction of all required improvements referenced therein in accordance with the ordinances and specifications of the City. The letter shall be in a form, and from a bank, as approved by the City. The City reserves the right to draw, in whole or in part, on any portion of the Irrevocable Letter of Credit for the purpose of guaranteeing the terms and conditions of this agreement. The Irrevocable Letter of Credit shall be automatically extended for additional periods of one year from present or future expiration dates on an annual basis, unless at least sixty (60) days prior to the expiration date, the Community Development Director and City Engineer, are notified by certified mail or overnight courier, that the Letter of Credit will not be extended.
- c. Alternatively, the Developer may enter into a Public Improvement Surety Agreement, subject to City approval.

- d. **Reduction of Security.** The Developer may request reduction of the Letter of Credit or cash deposit based on prepayment or the value of the completed improvements at the time of the requested reduction.

11. **Warranty.** The Developer warrants all utility work required to be performed by it against poor material and faulty workmanship for a period of two years after its completion and acceptance by the City. All new streets shall be warranted by the developer for a period of one year from the time the final inspection of the street is completed and accepted by the City. All trees, grass and sod shall be warranted to be alive, of good quality and disease free for 12 months after planting. Prior to final acceptance of the Developer Improvements the City shall require a Surety Bond or Cash Escrow to cover the warranty provisions of this Agreement. The amount shall be 20 % of the original cost of construction identify in Schedule C.

12. **Dedication.** The Developer shall dedicate to the City, at no cost to the City, any permanent or temporary easements that may be necessary for the construction and installation of the Developer Improvements. All such easements required by the City shall be in writing, in recordable form, containing such terms and conditions as the City shall determine.

13. **Ownership of Improvements.** Upon completion and City acceptance of the work and construction required by this Agreement, the public improvements lying within public right-of-way and easements shall become City property without further notice or action unless the improvements are to be deemed private infrastructure.

14. **Recording and Release.** The Developer agrees that the terms of this Development Agreement shall be a covenant on any and all property included in the Subdivision. The Developer agrees that the City shall have the right to record a copy of this Development Agreement with the Anoka County Recorder to give notice to future purchasers and owners. This shall be recorded against the Subdivision described on Page 1.

15. **Escrow for City's Costs.**
 - a. The Developer agrees to establish a non-interest bearing escrow account with the City in an amount determined by the City Administrator or his designee for the payment of all costs incurred by the City related to the development of the Subdivision including, but not limited to, the following (See Exhibit C for breakdown of costs):
 - i. Planning/ Review
 - ii. Administration and Legal- 3% of Developer Improvement Costs
 - iii. City Engineering

- iv. Street lighting installation (by utility company, developer to initiate)
 - v. Traffic signing improvements
 - vi. Boulevard tree planting
 - vii. Street, storm sewer and pond maintenance
 - viii. Property Taxes. Should the recording of the Final Plat occur after July 1st, any and all property taxes on any public property dedicated as a part of this plat shall be the responsibility of the Developer.
- b. If the above escrow amounts are insufficient, the Developer shall make such additional deposits as required by the City. The City shall have a right to reimburse itself from the Escrow with suitable documentation supporting the charges.

16. **Developer Fees.** At the time of execution of this Agreement, the Developer shall pay the following fees related to the development of the Subdivision (See Exhibit C for breakdown of costs):

a. Park Dedication

The Park Dedication Fee for this site is calculated as follows:

61 units x \$3,160 per unit = \$192,760

Trail Construction Credit = (\$77,000)

TOTAL PARK DEDICATION FEE = \$115,760

- b. The Developer shall pay 15 months of maintenance and energy costs for street lights installed within the Subject Property at the rate of \$8/month/light. After that the City will assume the costs.
- c. Sealcoating. Not Applicable.
- d. GIS Mapping Fees
- e. Trunk Sewer Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk sanitary sewer infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

- c. Developer, its heirs, successors or assigns, agrees that within 30 days after the date of sale of a lot, the Developer, its heirs, successors or assigns, at its own cost and expense, shall pay the entire unpaid charges assessed or to be assessed under this agreement against such property.
- d. If a certificate of occupancy is issued before the special assessments have been levied, the Developer, its heirs, successors or assigns shall pay the City the sum of cash equal to 120% of the Engineer's estimate of the special assessments for such Charges that would be levied against the property. Upon such payment the City shall issue a certificate showing the assessments are paid in full. Notwithstanding the issuance of said certificate, the Developer shall be liable to the City for any deficiency and the City shall pay the Developer any surplus arising from the payment based upon such estimate.
- e. Acceleration upon Default. In the event the Developer violates any of the covenants, conditions or agreements herein, violates any ordinance, rule or regulation of the City, County of Anoka, State of Minnesota or other governmental entity having jurisdiction over the plat or development, or fails to pay when due any installment of any special assessment levied pursuant to this agreement, or any interest thereon, the City at its option, in addition to its rights and remedies hereunder, after 10 days written notice to the Developer, may declare all of the unpaid special assessments which are then estimated or levied pursuant to this agreement due and payable in full, with interest. The City may seek recovery of such special assessments due and payable from the security provided herein. In the event that such security is insufficient to pay the outstanding amount of such special assessments plus accrued interest the City may certify such outstanding special assessments in full to the County Auditor pursuant to Minnesota Statutes section 429.061, subdivision 3, for collection the following year. The City, at its option, may commence legal action against the Developer to collect the entire unpaid balance of the special assessments then estimated or levied pursuant hereto, with interest, including reasonable attorney's fees, and Developer shall be liable for such special assessments and, if more than one, such liability shall be joint and several. In addition to any other rights and remedies upon Developer's default, the City may refuse to issue building permits and/or Certificates of Occupancy for any property within the Subdivision until such time as such default has been corrected to the satisfaction of the City. The Developer agrees to reimburse the City for all costs incurred by the City in the enforcement of this agreement, or any portion thereof, including court costs and reasonable engineering and attorneys' fees, if the City prevails in any enforcement action.

18. **Building Permits.** No building permits shall be issued until:

- a. Site grading, certified compaction testing, City sewer, water, storm sewer, and bituminous base construction of the streets, temporary street signs, gas, electric, and telephone are completed and approved by the City, except as provided below.
 - i. Model Homes: Structures may be installed as model homes consistent with City ordinance upon approval of the final plat. A record drawing of the site grading for the model home lots shall be submitted prior to issuance of building permits for the model homes.
 - ii. If any building permits for model homes are issued prior to the completion and acceptance of public improvements, the Developer assumes all liability and costs resulting in delays in completion of public improvements and damage to public improvements caused by the City, the Developer, its contractors, subcontractors, material men, employees, agents or third parties. Any such costs shall be reimbursed from Developer's escrow.

19. Special Provisions.

- a. Homeowners' Association Covenants and Restrictions
 - i. The Developer shall establish a Homeowners' Association (the "HOA") for all phases of the Development and shall submit a Master Homeowners' Association Covenants and Restrictions to the City Attorney for review. The Master Homeowners' Association Covenants and Restrictions shall, among other matters, provide for the collection of annual dues for the HOA's maintenance obligation for the Common Elements and Improvements as defined in the Covenants and Restrictions (e.g. fences, noise walls, and retaining walls) within each phase of the Development, together with reasonable reserves. The Covenants and Restrictions shall include a requirement that the HOA comply with the _____, 20__ Declaration in favor of the Rice Creek Watershed District and the City of Lino Lakes providing for wetland buffer and upland habitat vegetative maintenance. The Covenants and Restrictions shall provide that the City has the right to perform maintenance of the buffer and habitat areas as required by the Declaration if the HOA fails to do so in compliance with applicable rules and regulations, and allow for the City to assess a lien or a Minn. Stat. Ch. 429 special assessment against the homesites for work which was to be paid for by the HOA dues. Homeowners' Association Covenants and Restrictions applicable to each phase will be submitted at the time of final plat approval of each phase, and the City shall have the right to review and to approve those portions of the Covenants and Restrictions for each Community within the Development that are

required by the terms of this Agreement. Any amendments to the Homeowner's Association Covenants impairing the rights of the City shall be approved by the City Attorney. The Developer and Owner hereby waive, on their own behalves and on behalf of future owners, any procedural or substantive challenge to assessments under this section. All Covenants for the Project shall include language consistent with this section.

b. Restoration and Management Plan Requirements

- i. The Developer shall establish the vegetative wetland buffer and upland habitat as required by the _____, 20__ Declaration in favor of the Rice Creek Watershed District and the City of Lino Lakes. The City shall have the right to inspect and approve the work at the time of completion
- ii. The Developer, upon final plat approval, shall convey Outlots B thru F to the HOA, reserving to itself the right to establish the vegetative wetland buffer and upland habitat as described above, and reserving to the City the right to inspect and approve the same.

- c. The City of Lino Lakes will maintain the storm sewer system draining the public roads, Pond 100, Pond 400, Basin 10, Basin20, and the culvert under Haywood Drive where ACD 10-22-32 crosses. Lake 200, Lake 300 and other site water features will be maintained by the HOA.

20. Hours of Construction Activity.

All construction activity shall be limited to the hours as follows:

Monday through Friday	7:00 a.m. to 7:00 p.m.
Saturday	9:00 a.m. to 5:00 p.m.
Sunday and Holidays	No working hours allowed

21. **Insurance.** Developer or its general contractor shall take out and maintain until one year after the City accepted the Developer Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's or general contractor's work, as the case may be, or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for one person and One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; limits for property damage shall be not less than One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; or a combination single limit policy of Two Million and no/100 (\$2,000,000.00) Dollars or more. The City, its employees, its agents and assigns shall be named as an additional insured on the policy, and the Developer or its general contractor shall file with the City

a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given ten days advance written notice of the cancellation of the insurance. The certificate may not contain any disclaimer for failure to give the required notice.

22. **Developer's Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default, not less than 48 hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, levy the cost in whole or in part as a special assessment against the Subject Property. Developer waives its rights to notice of hearing and hearing on such assessments and its right to appeal such assessments pursuant to Minnesota Statutes, chapter 429.

23. **General.**

a. Binding Effect

The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Subdivision and shall be deemed covenants running with the land, unless otherwise released pursuant to section 14 of this Agreement.

b. Validity.

If a portion, section, subsection, sentence, clause, paragraph or phrase in this agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of the Development Agreement.

c. Notices

Whenever in this agreement it shall be required or permitted that notice or demand be given or served by either party to this agreement to or on the other party, such notice or demand shall be delivered personally or mailed by United States mail to the addresses below by certified mail (return receipt requested). Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail in accordance with the above. The addresses of the parties are as set forth until changed by notice given as above.

M/I Homes of Minneapolis/St. Paul, LLC
Attn: Gary M. White, President
5354 Parkdale Drive #100
St. Louis Park, MN 55416
gwhite@mihomes.com

Community Development Director
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014
mgrochala@linolakes.us

24. Land Use Controls - Planned Unit Development

- a. Natures Refuge is a Planned Unit Development (PUD) as approved by the City Council by Ordinance No. 05-18, Resolution No. 18-70, Resolution No. 20-81 and Resolution No. 22-13.
- b. Per Resolution No. 22-13 approving the PUD Final Plan/Final Plat, the following conditions apply:
 - i. Outlot A shall be owned and maintained by Preferred Properties and Management, LLC.
 - ii. Outlots B thru F shall be owned and maintained by the Natures Refuge Homeowners Association (HOA).
 - 1. The developer is responsible for the installation and establishment of landscaping and fences.
 - 2. The HOA is responsible for the long term maintenance of landscaping and fences except for boulevard trees.
 - 3. The City shall install and maintain boulevard trees.
 - iii. Outlot G shall be deeded to 801 Main Street and the two (2) parcels shall be combined.
 - iv. Outlots A, B and D are protected by a recorded Conservation Easement and WMC Buffer Declaration.
 - 1. The developer or property owner is responsible for the installation and establishment of landscaping and vegetation per Attachment B of the Declaration.
 - 2. The City shall inspect and accept such landscaping and vegetation.
 - 3. The HOA or property owner is responsible for the long term maintenance of the landscaping, vegetation and wetland monument signs.
 - v. Surface Water and Stormwater Management is as follows:
 - 1. Pond 100, Pond 400, Infiltration Basin 10 and Infiltration Basin 20 will be maintained by the City per the City's Programmatic Stormwater Management Facility Maintenance Agreement with RCWD.
 - 2. ACD 10-22-32 channel crossing/culvert will be maintained by the City per the Maintenance Agreement-Channel Crossing.
 - 3. Lake 200 and Lake 300 will be maintained by the HOA per the Declaration for Maintenance of Stormwater Facilities.
 - 4. RCWD will continue to maintain ACD 10-22-32
 - vi. A Permanent Trail Easement and exhibit shall be recorded over the trail corridor after the trail has been constructed.
 - 1. The developer is responsible for the installation of the trail.
 - 2. The City is responsible for long term maintenance of the trail.
 - 3. The HOA shall allow for the construction of the trail on their property.

4. The HOA shall allow for the recording of the trail easement against their property.
- vii. The existing pole barn and garage near 635 Main Street shall be removed prior to issuance of a grading permit.
 1. A demolition permit is required.
- viii. The existing gravel driveway access onto CSAH 14 (Main Street) shall be removed with the issuance of a grading permit.
- ix. Resolution No. 18-70 approving the PUD Development Stage Plan/Preliminary Plat provides the following flexibilities:
 1. Reduced minor collector road right-of-way width from 80 feet to 60 feet on Glenwood Street and Haywood Drive.
 2. Reduced front setback from 40 feet to 30 feet on Glenwood Street and Haywood Drive.
 3. Reduced paved road surface width from 32 feet to 30 feet (back to back) on cul de sac Hazelwood Court and cul de sac Elwood Court.
- x. The regulations and performance standards of the R-1, Single Family Residential zoning district will be in effect unless otherwise detailed in Council resolution or Development Agreement.

IN WITNESS WHEREOF, the City and the Developer have caused this Development Agreement to be executed in their respective corporate names by their duly authorized officers, all as of the date and year first written above.

CITY OF LINO LAKES

By _____
Mayor

ATTEST

By _____
City Clerk

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2022, by Rob Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2022, by Julianne Bartell as City Clerk of the City of Lino Lakes on behalf of said City.

Notary Public

THIS PAGE INTENTIONALLY LEFT BLANK

EXHIBIT A
Legal Description

The Northeast Quarter of the Southeast Quarter (NE 1/4 of SE 1/4) of Section 5, Township 31, Range 22, except the South 208.74 feet of the East 208.74 feet thereof, Anoka County, Minnesota.

And

The Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota. Except the following described tracts:

1. Beginning at the Southeast corner of the said Section 5, thence North along East line thereof for 33 feet, thence on an assumed bearing of West, parallel with South line thereof for 2,219 feet to the actual point of beginning; thence continuing westerly on same course for 135 feet; thence North 3 degrees 26 minutes East for 242 feet; thence East parallel to described 1st course for 135 feet; thence South parallel to described 2nd course for 242 feet and to the actual point of beginning.
2. Beginning at the Southwest corner of said Southwest Quarter of Southeast Quarter; thence North along West line thereof a distance of 275 feet; thence East parallel with South line thereof a distance of 100 feet; thence South parallel with said West line a distance of 275 feet to said South line; thence West along said South line for a distance of 100 feet to the actual point of beginning.
3. Commencing at Southeast corner of said Southwest Quarter of Southeast Quarter; thence North along the East line thereof for a distance of 233 feet; thence West parallel to the South line thereof for a distance of 100 feet; thence South parallel to described 1st course 233 feet and to the South line of said Southwest Quarter of Southeast Quarter; thence East along said South line to the point of beginning.
4. That part of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota, described as commencing at the Southeast corner thereof; thence Northerly along the East line thereof for 33.00 feet; thence on an assumed bearing of North 89 degrees 19 minutes 35 seconds West and parallel with the South line of said Southeast Quarter for 2219.00 feet to the actual point of beginning; thence North 4 degrees 06 minutes 25 seconds East 242.00 feet; thence South 74 degrees 11 minutes 56 seconds East 204.14 feet; thence South 4 degrees 06 minutes 25 seconds West a distance of 221.68 feet to the South line of said Southeast Quarter; thence North 89 degrees 19 minutes 35 seconds West along said South line a distance of 200.27 feet to its intersection with a line that bears South 4 degrees 06 minutes 25 seconds West from the point of beginning; thence North 4 degrees 06 minutes 25 seconds East a distance of 33.05 feet to the point of beginning.

5. Parcel 13, Anoka County Highway Right of Way Plat No. 25 according to the map or plat thereof on file and of record in the office of the Anoka County Recorder.

And

The South half of the Northwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota.

EXHIBIT B

Final Plat

NATURES REFUGE

KNOW ALL PERSONS BY THESE PRESENTS: That M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, owner of the following described property:

The Northeast Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, except the South 208.74 feet of the East 208.74 feet thereof, Anoka County, Minnesota.

- And
- The Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota. Except the following described tracts:
- Beginning at the Southeast corner of the said Section 5, thence North along East line thereof for 33 feet, thence on an assumed bearing of West, parallel to South line thereof for 2,219 feet to the actual point of beginning; thence continuing west on same course for 135 feet; thence North 3 degrees 26 minutes East for 242 feet; thence East parallel to described 1st course for 135 feet; thence South parallel to described 2nd course for 242 feet and to the actual point of beginning.
 - Beginning at the Southwest corner of said Southwest Quarter of Southeast Quarter; thence North along West line thereof a distance of 275 feet; thence East parallel with South line thereof a distance of 100 feet; thence South parallel with said West line a distance of 275 feet to said South line; thence West along said South line for a distance of 100 feet to the actual point of beginning.
 - Commencing at Southeast corner of said Southwest Quarter of Southeast Quarter; thence North along the East line thereof for a distance of 233 feet; thence West parallel to the South line thereof for a distance of 100 feet; thence South parallel to described 1st course 233 feet and to the South line of said Southwest Quarter of Southeast Quarter; thence East along said South line to the point of beginning.
 - That part of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota, described as commencing at the Southeast corner thereof; thence Northerly along the East line thereof for 33.00 feet; thence on an assumed bearing of North 89 degrees 19 minutes 35 seconds West and parallel with the South line of said Southeast Quarter for 2219.00 feet to the actual point of beginning; thence North 4 degrees 06 minutes 25 seconds East 242.00 feet; thence South 74 degrees 11 minutes 56 seconds East 204.14 feet; thence South 4 degrees 06 minutes 25 seconds West a distance of 221.68 feet to the South line of said Southeast Quarter; thence North 89 degrees 19 minutes 35 seconds West along said South line a distance of 200.27 feet to its intersection with a line that bears South 4 degrees 06 minutes 25 seconds West from the point of beginning; thence North 4 degrees 06 minutes 25 seconds East a distance of 33.05 feet to the point of beginning.
 - Parcel 13, Anoka County Highway Right of Way Plat No. 25 according to the map or plat thereof on file and of record in the office of the Anoka County Recorder.

And

The South half of the Northwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as NATURES REFUGE and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

M/I HOMES OF MINNEAPOLIS/ST. PAUL, LLC

Gary M. White, Area President

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Gary M. White, Area President of M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, on behalf of the company.

(Signed)

(Printed)
Notary Public, _____
My commission expires _____

I, Thomas R. Balluff, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Thomas R. Balluff.

(Signed)

(Printed)
Notary Public, _____
My commission expires _____

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

This plat of NATURES REFUGE was approved and accepted by the City Council of the City of Lino Lakes, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

By: _____ Mayor By: _____ Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

By: _____
David M. Ziegemeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

By: _____
Property Tax Administrator

COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

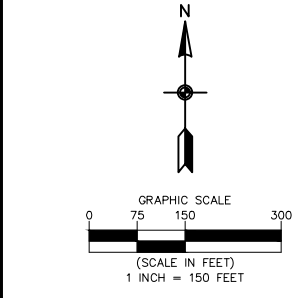
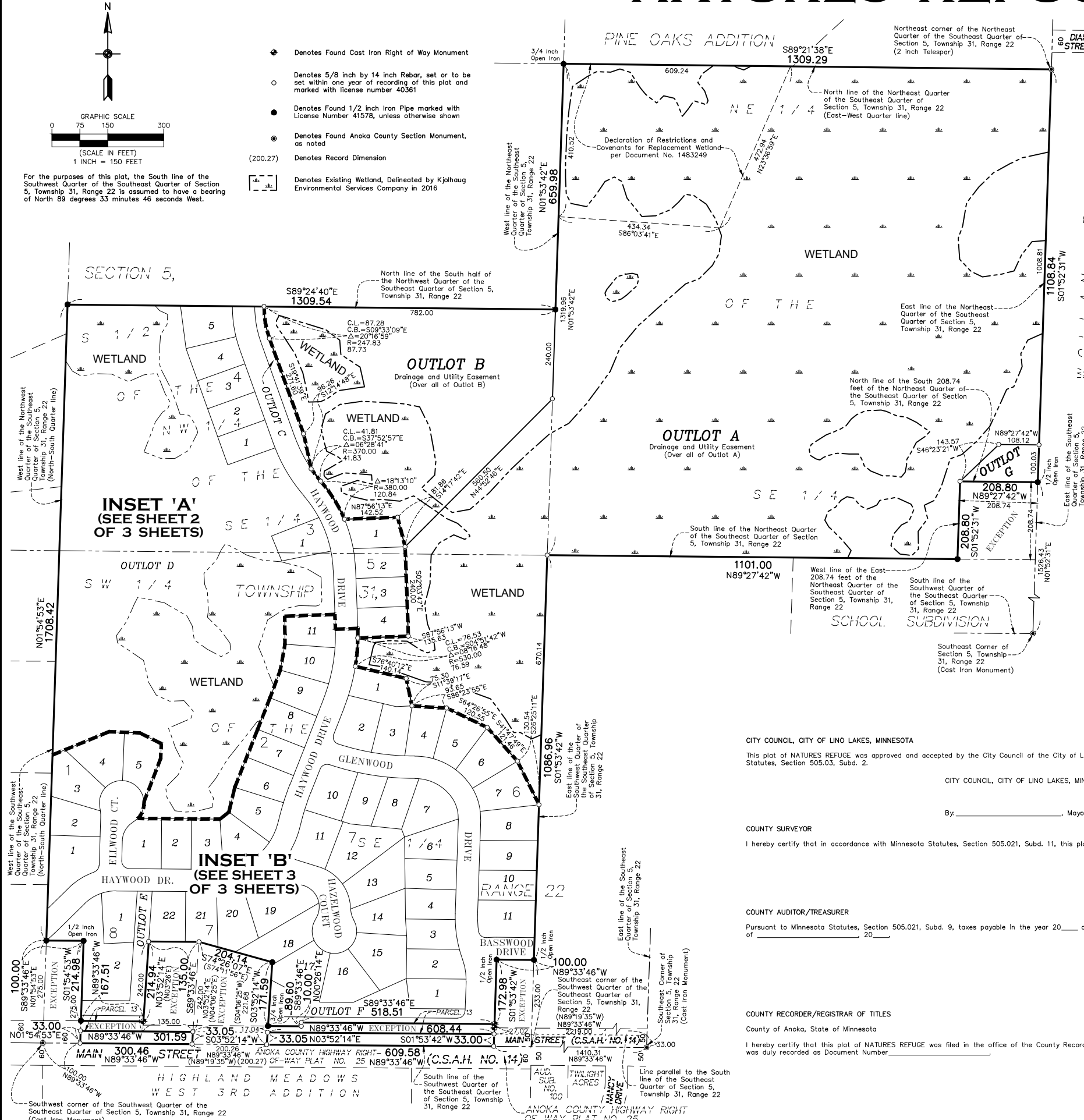
By: _____ Deputy

I hereby certify that this plat of NATURES REFUGE was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20____, at _____ o'clock _____ M., and was duly recorded as Document Number _____.

By: _____ Deputy

County Recorder/Registrar of Titles

By: _____ Deputy



- Denotes Found Cast Iron Right of Way Monument
- Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
- Denotes Found 1/2 inch Iron Pipe marked with License Number 41578, unless otherwise shown
- Denotes Found Anoka County Section Monument, as noted
- Denotes Record Dimension
- Denotes Existing Wetland, Delineated by Kjolhaug Environmental Services Company in 2016

For the purposes of this plat, the South line of the Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22 is assumed to have a bearing of North 89 degrees 33 minutes 46 seconds West.

SECTION 5,

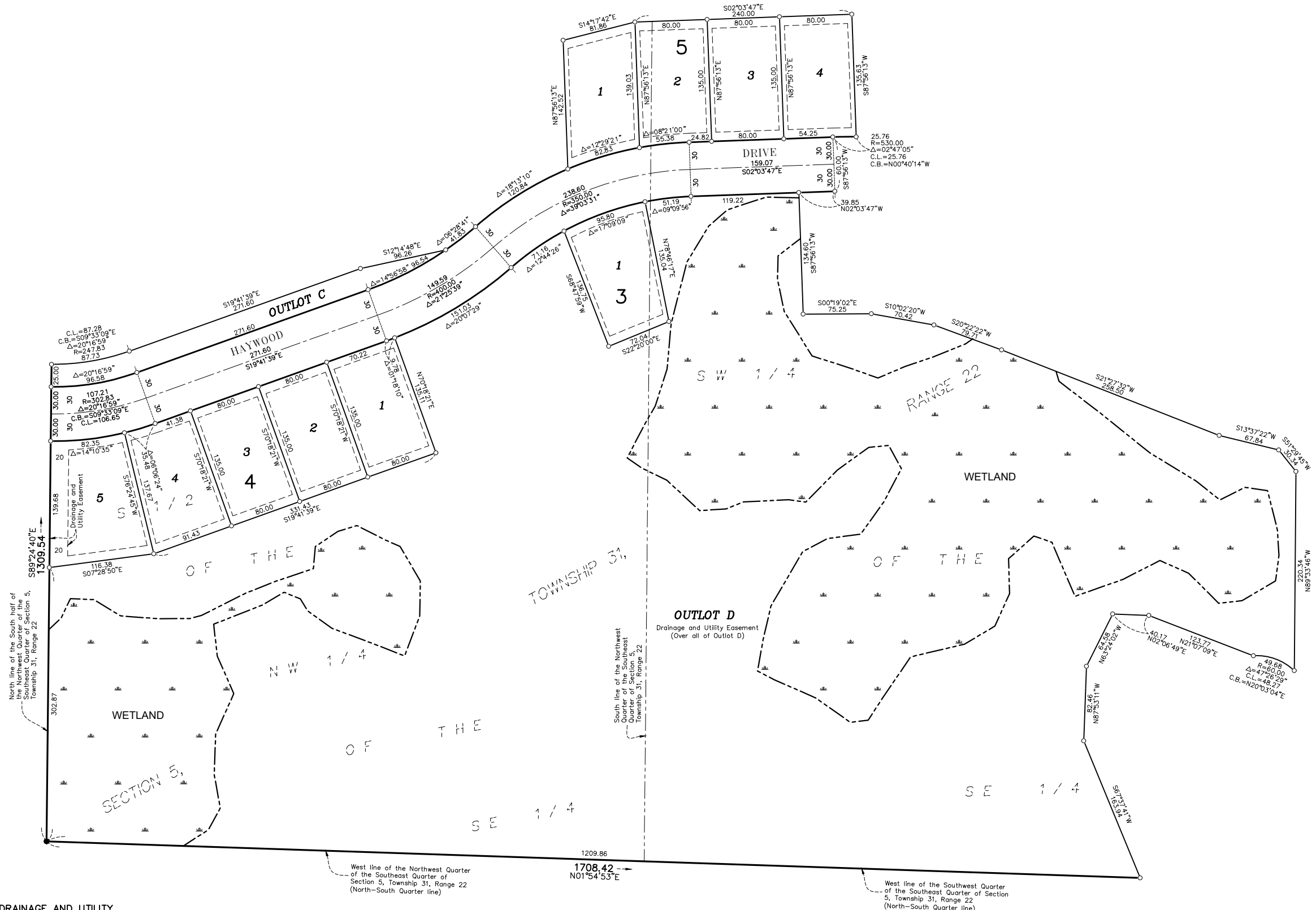
INSET 'A'
(SEE SHEET 2
OF 3 SHEETS)

INSET 'B'
(SEE SHEET 3
OF 3 SHEETS)

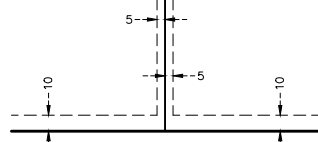
Southwest corner of the Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22 (Cast Iron Monument)

ANOKA COUNTY HIGHWAY RIGHT-OF-WAY PLAT NO. 25 N89°33'46"W (C.S.A.H. NO. 114) 609.581' (N89°19'35"W) (200.27) OF-WAY PLAT NO. 25 N89°33'46"W (C.S.A.H. NO. 114) 609.581'

NATURES REFUGE



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

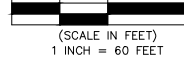


being 5 feet in width, and adjoining side lot lines, and 10 feet in width and adjoining right of way lines and rear lot lines unless otherwise shown on this plat.

For the purposes of this plat, the South line of the Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22 is assumed to have a bearing of North 89 degrees 33 minutes 49 seconds West.

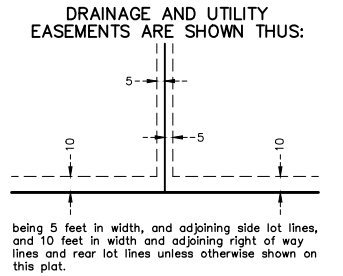
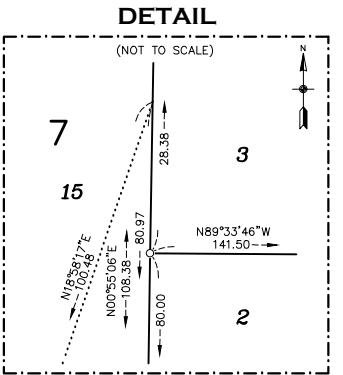


GRAPHIC SCALE



- Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
- Denotes Found 1/2 inch Iron Pipe marked with License Number 41578, unless otherwise shown
- Denotes Existing Wetland, Delineated by Kjolhaug Environmental Services Company in 2016

NATURES REFUGE



- ◆ Denotes Found Cast Iron Right of Way Monument
- Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
- Denotes Found 1/2 inch Iron Pipe marked with License Number 41578, unless otherwise shown
- (518.51) Denotes Record Dimension

For the purposes of this plat, the South line of the Southwest Quarter of the Southeast Quarter of Section 5, Township 31, Range 22 is assumed to have a bearing of North 89 degrees 33 minutes 46 seconds West.

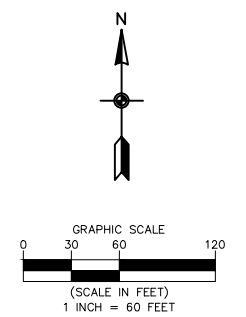


EXHIBIT C

Securities, Escrows & Fees

EXHIBIT C
Securities, Escrows & Fees

PROJECT: NATURE'S REFUGE	NUMBER OF REU's:	61
APPLICANT: M/I HOMES OF MINNEAPOLIS/ST. PAUL, LLC NO. OF LOT FRONTAGE:	AREA IN ACRES:	84
		37

IMPROVEMENTS	COST
<u>DEVELOPER IMPROVEMENT COSTS (Public)</u>	
SITE GRADING	\$817,950
EROSION CONTROL	\$80,000
LANDSCAPING	\$177,010
TRAIL	\$77,000
STREETS & TURN LANE	\$963,325
STORM SEWER CONST.	\$553,300
SANITARY SEWER CONST.	\$644,116
WATERMAIN CONST.	\$867,854
ENGINEERING & SURVEYING	\$83,611
	<u>Total</u> <u>\$4,264,166</u>
Letter of Credit Amount X 150%	\$6,396,249

<u>ESCROW for CITY'S COSTS</u>	
PLANNING/ REVIEW	\$2,500
ADMINISTRATION	\$127,930
ENGINEER PLAN REVIEW	\$2,200
ENGINEER CONSTRUCTION SERVICES	\$127,925
PROJECT FINAL DOCUMENTS & CITY ENGINEER	\$2,500
STREET LIGHT INSTALLATION	\$15,000
STREET & STORMWATER MAINTENANCE	\$2,500
PROPERTY TAXES	\$0
TRAFFIC AND SIGNING IMPROVEMENTS	\$5,400
BOULEVARD TREE PLANTING	\$40,740
	<u>Total</u> <u>\$326,695</u>

<u>DEVELOPMENT FEES</u>	
PARK DEDICATION	\$192,760
PARK DEDICATION CREDIT	(\$77,000)
Subtotal Park Dedication Fee	\$115,760
AUAR	\$0
SEAL COATING FEE	\$0
GIS MAPPING FEE	\$7,560
STREET LIGHTING OPERATION	\$720
	<u>Total</u> <u>\$124,040</u>

TRUNK SANITARY SEWER	
TRUNK CHARGE PER UNIT	\$99,430
AVAILABILITY CHARGE PER SAC UNIT	\$93,025
TRUNK SANITARY SEWER CREDIT	(\$156,922)
TRUNK WATERMAIN	
TRUNK CHARGE PER UNIT	\$142,801
AVAILABILITY CHARGE PER SAC UNIT	\$89,853
TRUNK WATERMAIN CREDIT	(\$204,400)
TOTAL TRUNK SEWER & WATER FEES	<u>\$63,787</u>

SURFACE WATER MANAGEMENT	
SURFACE WATER MANAGEMENT	\$275,058
SURFACE WATER MANAGEMENT CREDIT	\$0
TOTAL SURFACE WATER MANAGEMENT FEES	<u>\$275,058</u>
	<u>Total</u> <u>\$338,845</u>
Letter of Credit Amount X 35%	\$118,596

<u>SUMMARY OF SECURITIES, ESCROW & FEES</u>	
SECURITY: DEVELOPER IMP'MENT COSTS	\$6,396,249
ESCROW FOR CITY COSTS	\$326,695
DEVELOPMENT FEES	\$124,040
SECURITY: TRUNK FEES	\$338,845