

WORK SESSION STAFF REPORT
Work Session Item 1

Date: June 26, 2023
To: City Council
From: John Swenson, Public Safety Director
Re: Temporary Addition of Part-Time Community Service Officer

Background

The Public Safety Department is authorized to have three (3) part-time Community Service Officers (CSO) as approved in the 2023 budget. Due to unique staffing challenges, staff is requesting that we temporarily increase our CSO staffing to four (4) part-time CSOs through October 7, 2023.

This increase to 4 CSOs will ensure that we have experienced CSOs on staff to train our newest CSO, which we anticipate seeking Council approval to hire at the July 10th Council Meeting.

There will not be additional funding requested for this temporary increase to 4 CSOs. Staff proposes that available funds in 2023 Police Personnel budget be used for temporary CSO addition.

Staff is seeking Council direction.

Attachments

None



CITY COUNCIL AGENDA

Monday, June 26, 2023

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton

COUNCIL WORK SESSION, 6:00 P.M.

Community Room (not televised)

WS opened at 6:01 PM

1. Consider Temporary Addition Part-Time CSO, John Swenson
2. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call: The Regular Meeting was called to order at 6:30 PM.

Councilmembers Lyden, Stoesz, Cavegn and Mayor Rafferty present.

Councilmember Ruhland absent.

- Pledge of Allegiance
- Open Mike / Public Comment *(in person or received in writing prior to meeting)*

Public Comment at 6:33 PM.

Mr. Tim Henderson provided comments to Council on his appreciation for the work of Council in getting the Rookery up and functioning.

1) **Motion To: Close Public Comment**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	All
ABSENT:	Ruhland

Public Comment was closed at 6:36 PM.

- Setting the Agenda: Addition or deletion of agenda items: No changes or additions.

SPECIAL PRESENTATION

Legislative Update, Senator Heather Gustafson

SPECIAL PRESENTATION

American Legion Post 566, Presentation of Awards:

- Lino Lakes Police Officer of the Year: Samantha Bergeron
- Lino Lakes Firefighter of the Year: Luke Evens

1. CONSENT AGENDA

- A) Consider Approval of Expenditures for June 26, 2023 (Check No. 118783 through 118875) in the Amount of \$323,814.13
- B) Consider Approval of June 5, 2023 Council Work Session Minutes
- C) Consider Approval of June 12, 2023 Council Work Session Minutes
- D) Consider Approval of June 12, 2023 Council Meeting Minutes
 - i) **Motion To:** Approve Consent Agenda Items 1(A) -(D) as presented

RESULT: CARRIED [UNANIMOUS]
MOVER: Lyden
SECONDER: Stoesz
AYES: All
ABSENT: Ruhland

2. FINANCE DEPARTMENT REPORT

No report

3. ADMINISTRATION DEPARTMENT REPORT

- A) Consider 2nd Reading of Ordinance No. 03-23, Adjusting the Salaries of the Mayor and Councilmembers, Sarah Cotton
 - i) **Motion To: Dispense of Full Reading of Ordinance 03-23.**

RESULT: CARRIED [UNANIMOUS]
MOVER: Lyden
SECONDER: Stoesz
AYES: All
ABSENT: Ruhland

- ii) **Motion To: Approve Ordinance 03-23**

RESULT: CARRIED [4 TO 0]
MOVER: Stoesz
SECONDER: Lyden
AYES: Lyden, Stoesz, Cavegn, Rafferty
ABSENT: Ruhland

**Council may vote to dispense with the full reading of the ordinance
 Roll call vote is required for adoption of the ordinance

B) Consider Appointment for Part-Time Firefighter, Meg Sawyer

i) Motion To: Approve appointment of Eric Curtis as Part-Time Firefighter

RESULT:	CARRIED [4 TO 0]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	All in favor.
ABSENT:	Ruhland

4. PUBLIC SAFETY DEPARTMENT REPORT

A) Consider Acceptance of Donated Gift Cards, John Swenson

i) Motion To: Approve Acceptance of Gift Cards

RESULT:	CARRIED [4 to 0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	All
ABSENT:	Ruhland

5. PUBLIC SERVICES DEPARTMENT REPORT

No report

6. COMMUNITY DEVELOPMENT REPORT

A) Public Hearing. Consideration of Resolution No. 23-58, Adopting Five Year Street Reconstruction Plan and Authorizing Issue of Bonds, Michael Grochala.

Public Hearing was opened at 7:02 PM: No comments received.

i) Motion To: Close Public Hearing

RESULT:	CARRIED [4 to 0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	All
ABSENT:	Ruhland

Public Hearing closed at 7:03 PM.

ii) Motion To: Approve Resolution 23-58

RESULT:	CARRIED [4 to 0]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	All
ABSENT:	Ruhland

B) Consider Resolution 23-59, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid 2023, Lake Drive Trunk Water Main Improvements, Diane Hankee

i) Motion to: Approve Resolution 23-59

RESULT:	CARRIED [4 to 0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	all
ABSENT:	Ruhland

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

A) Closed Session: Preliminary Consideration of Allegations Against an Employee
 Pursuant to Minn. Stat. §13D.05, Subd. 2D Council shall close the meeting when an allegation of misconduct against an employee is brought forward.

i) Motion To: Close Meeting

RESULT:	CARRIED [4 to 0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	All
ABSENT:	Ruhland

Meeting closed at 7:07 PM.

B) Open Session: Possible Action Related to Closed Session

i) Motion To: Reopen Meeting

RESULT:	CARRIED [5 to 0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	All

Meeting reopened at 9:43 PM.

City Administrator Sarah Cotton recommended discharge of Employee A based on the findings of the investigation, effective June 26, 2023.

i) Motion To: Approve Discharge of Employee A

RESULT:	CARRIED [4 to 1]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Stoesz, Ruhland, Lyden, Rafferty
NAYS:	Cavegn

City Administrator Sarah Cotton recommended discharge of Employee B based on the findings of the investigation, effective June 26, 2023.

i) Motion To: Approve Discharge of Employee B

RESULT:	CARRIED [4 to 1]
MOVER:	Stoesz
SECONDER:	Lyden
AYES:	Stoesz, Lyden, Ruhland, Rafferty
NAYS:	Cavegn

Adjournment**i) Motion To: Adjourn**

RESULT:	CARRIED [5 to 0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	All
ABSENT:	Ruhland

The meeting was adjourned at 9:47 PM.

Following adjournment of the regular meeting, the City Council will reconvene for a closed meeting for the purpose of completing the City Administrator's performance evaluation.

Community Calendar – A Look Ahead
June 26, 2023 through July 10, 2023

✚ Wednesday, June 28	6:30 pm, Council Chambers	Environmental Board
✚ Tuesday, July 4	CITY HALL CLOSED	Independence Day Holiday
✚ Thursday, July 6	8:00 am, Community Room	EDAC
✚ Monday, July 10	6:00 pm, Community Room	Council Work Session
✚ Monday, July 10	6:30 pm, Council Chambers	City Council Meeting



Expenditures

June 26, 2023

Check #118783 to #118875

\$323,814.13

Accounts Payable

Check Detail

User: jessica.eller
Printed: 06/22/2023 - 9:28AM



Check Number	Check Date		Amount
4 - A&L Superior Quality Sod, Inc. Line Item Account			
118786	06/26/2023		
Inv	9881		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	15 Rolls Turfgrass Sod	601-494-4211-000	45.75
Inv 9881 Total			45.75
118786 Total:			45.75
4 - A&L Superior Quality Sod, Inc. Total:			
			45.75
967 - AARP Line Item Account			
118787	06/26/2023		
Inv	6/6/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2023	AARP Driver Safety Course	202-451-4410-607	110.00
Inv 6/6/2023 Total			110.00
118787 Total:			110.00
967 - AARP Total:			
			110.00
9 - Able Hose & Rubber LLC Line Item Account			
118788	06/26/2023		
Inv	230944-001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/26/2023	Hose #252	101-431-4221-000	148.95
Inv 230944-001 Total			148.95
118788 Total:			148.95
9 - Able Hose & Rubber LLC Total:			
			148.95
13 - AFLAC Line Item Account 101-000-2040-000			
118789	06/26/2023		

Check Number	Check Date		Amount
Inv	174704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	June Insurance Premiums	101-000-2040-000	261.48
Inv 174704 Total			261.48
			<hr/>
118789 Total:			261.48
			<hr/>
13 - AFLAC Total:			261.48
14 - AFSCME Council #5 Line Item Account 101-000-2040-000			
118783	06/09/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	PR Batch 00002.06.2023 Union Dues AFSCME	101-000-2040-000	391.30
Inv Total			391.30
			<hr/>
118783 Total:			391.30
			<hr/>
14 - AFSCME Council #5 Total:			391.30
44 - Anoka County Treasury Office Line Item Account			
118790	06/26/2023		
Inv	B230614L		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2023	Site 117 June 2023 CAC Fiber	101-432-4300-503	75.00
06/14/2023	Site 115 June 2023 CAC Fiber	101-432-4300-500	75.00
06/14/2023	Site 116 June 2023 CAC Fiber	101-432-4300-501	75.00
Inv B230614L Total			225.00
			<hr/>
118790 Total:			225.00
			<hr/>
44 - Anoka County Treasury Office Total:			225.00
54 - Aspen Mills, Inc. Line Item Account			
118791	06/26/2023		
Inv	314503		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Dept Exp - A. Crowl	101-420-4370-000	1,244.44
Inv 314503 Total			1,244.44
			<hr/>
118791 Total:			1,244.44

Check Number	Check Date		Amount
54 - Aspen Mills, Inc. Total:			1,244.44
60 - Avon Business Forms & Promotions Line Item Account			
118792	06/26/2023		
Inv	3701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/05/2023	Correction Notice, Septic Tank Pumping & Inspection Forms	101-422-4200-000	653.69
Inv 3701 Total			653.69
118792 Total:			653.69
60 - Avon Business Forms & Promotions Total:			653.69
1983 - Ballering, Kathy Line Item Account 101-450-4331-000			
118793	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	2nd Qtr 2023 Stipend	101-450-4331-000	75.00
Inv Q22023 Total			75.00
118793 Total:			75.00
1983 - Ballering, Kathy Total:			75.00
1999 - Batteries Plus Bulbs #784 Line Item Account			
118794	06/26/2023		
Inv	P63003290		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2023	Rear Police Battery #304	101-431-4221-000	213.65
Inv P63003290 Total			213.65
118794 Total:			213.65
1999 - Batteries Plus Bulbs #784 Total:			213.65
85 - Bluetarp Financial, Inc. Line Item Account			
118795	06/26/2023		
Inv	0361126520		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Trailer Axle Hub Wheel Seal #707	101-431-4221-000	9.99
Inv 0361126520 Total			9.99

Check Number	Check Date		Amount
118795 Total:			9.99
85 - Bluetarp Financial, Inc. Total:			9.99
2021 - Bredahl Plumbing Inc Line Item Account			
118796	06/26/2023		
Inv	2023-00342		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	Permit Voided	101-000-3253-000	55.20
Inv 2023-00342 Total			55.20
118796 Total:			55.20
2021 - Bredahl Plumbing Inc Total:			55.20
110 - Carroll Construction Supply Line Item Account			
118797	06/26/2023		
Inv	LL066788		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2023	Diesel Sprayer Nozzle	101-430-4211-000	19.75
Inv LL066788 Total			19.75
118797 Total:			19.75
110 - Carroll Construction Supply Total:			19.75
115 - Centennial Utilities Line Item Account			
118798	06/26/2023		
Inv	May 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Natural Gas	101-450-4383-000	20.80
05/31/2023	Natural Gas	602-495-4383-000	20.80
05/31/2023	Natural Gas	101-450-4383-000	35.58
05/31/2023	Natural Gas	101-450-4383-000	42.68
05/31/2023	Natural Gas	202-451-4383-000	1,718.15
05/31/2023	Natural Gas	101-432-4383-503	919.95
Inv May 2023 Total			2,757.96
118798 Total:			2,757.96
115 - Centennial Utilities Total:			2,757.96
121 - CenturyLink Line Item Account 101-432-4321-503			
118799	06/26/2023		

Check Number	Check Date		Amount
Inv	333266979		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2023	Phone & Internet Services	202-451-4321-000	63.29
Inv 333266979 Total			63.29
Inv	6517843659805		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2023	Phone & Internet Services	101-432-4321-503	64.25
Inv 6517843659805 Total			64.25
Inv	7637846219687		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2023	Pool Emergency Phone Services	202-451-4321-000	204.83
Inv 7637846219687 Total			204.83
118799 Total:			332.37
121 - CenturyLink Total:			332.37
2019 - Chaika, Jolleen Line Item Account			
118800	06/26/2023		
Inv	6/16/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2023	Mileage Reimbursement	101-402-4330-000	54.37
06/16/2023	Notary Fee	101-402-4452-000	20.00
Inv 6/16/2023 Total			74.37
118800 Total:			74.37
2019 - Chaika, Jolleen Total:			74.37
761 - Comcast Line Item Account 101-432-4321-502			
118801	06/26/2023		
Inv	0163083		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2023	Phone & Internet Services	601-494-4321-000	164.91
Inv 0163083 Total			164.91
118801 Total:			164.91
761 - Comcast Total:			164.91

Check Number	Check Date		Amount
1278 - Core & Main LP Line Item Account			
118802	06/26/2023		
Inv	S619290		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Meters	601-494-4215-000	11,355.51
Inv S619290 Total			11,355.51
118802 Total:			11,355.51
1278 - Core & Main LP Total:			11,355.51
1866 - Cutts, Julie Line Item Account 101-450-4331-000			
118803	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	2nd Qtr 2023 Stipend	101-450-4331-000	75.00
Inv Q22023 Total			75.00
118803 Total:			75.00
1866 - Cutts, Julie Total:			75.00
167 - Dalco, Inc. Line Item Account			
118804	06/26/2023		
Inv	4093107		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	Bleach, Paper Towel & Can Liners	101-432-4211-000	335.93
Inv 4093107 Total			335.93
Inv 4094933			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Toilet Tissue, Paper Towel, Restroom Cleaner, Hair & Body Wash	202-451-4211-000	526.66
Inv 4094933 Total			526.66
118804 Total:			862.59
167 - Dalco, Inc. Total:			862.59
187 - Earl F. Andersen Line Item Account			
118805	06/26/2023		
Inv	0132520-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/10/2023	Street Signs (8)	101-430-4223-000	315.70

Check Number	Check Date		Amount
Inv 0132520-IN Total			315.70
Inv 0132945-IN			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2023	Traffic Signs (2)	101-430-4223-000	83.95
Inv 0132945-IN Total			83.95
118805 Total:			399.65
187 - Earl F. Andersen Total:			399.65
192 - Emergency Apparatus Maintenance Line Item Account			
118806	06/26/2023		
Inv 127064			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2023	Vehicle Repairs #622	101-431-4410-000	22,568.03
Inv 127064 Total			22,568.03
118806 Total:			22,568.03
192 - Emergency Apparatus Maintenance Total:			22,568.03
202 - Evenson, Neil Line Item Account 101-416-4331-000			
118807	06/26/2023		
Inv Q22023			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	225.00
Inv Q22023 Total			225.00
118807 Total:			225.00
202 - Evenson, Neil Total:			225.00
204 - Factory Motor Parts Company Line Item Account			
118808	06/26/2023		
Inv 159-086284			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2023	Air Filter #262	101-431-4221-000	35.20
Inv 159-086284 Total			35.20
Inv 159-086312			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2023	Outer Tie Rod End #262	101-431-4221-000	159.08

Check Number	Check Date		Amount
Inv 159-086312		Total	159.08
Inv 159-086999			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Stock Filters, Nitrile Gloves, Brake Cleaner & Coolant	101-431-4221-000	200.58
Inv 159-086999		Total	200.58
Inv 159-Z11998			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2023	Battery Core Return	101-431-4221-000	-9.00
Inv 159-Z11998		Total	-9.00
Inv 1-8739778			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Stock Hydraulic Filter	101-431-4221-000	9.12
Inv 1-8739778		Total	9.12
Inv 1-8743592			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Stock Oil Filters	101-431-4221-000	22.73
Inv 1-8743592		Total	22.73
Inv 6-1650120			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Stock Filters	101-431-4221-000	29.71
Inv 6-1650120		Total	29.71
118808	Total:		447.42
204 - Factory Motor Parts Company	Total:		447.42
210 - Ferguson Waterworks #2518	Line Item Account		
118809	06/26/2023		
Inv 0513554			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Stock Gate Valve Parts	601-494-4211-000	704.99
Inv 0513554		Total	704.99
118809	Total:		704.99
210 - Ferguson Waterworks #2518	Total:		704.99

Check Number	Check Date		Amount
211 - Filtration Systems, Inc. Line Item Account			
118810	06/26/2023		
Inv	30389554		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2023	HVAC Filters	202-451-4211-000	742.01
Inv 30389554 Total			742.01
Inv	30389883		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	HVAC Filters	202-451-4211-000	66.12
Inv 30389883 Total			66.12
118810 Total:			808.13
211 - Filtration Systems, Inc. Total:			808.13
1014 - Finke, Brian Line Item Account			
118811	06/26/2023		
Inv	5/30/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2023	Tuition Reimbursement - B. Finke	101-421-4330-000	343.25
Inv 5/30/2023 Total			343.25
118811 Total:			343.25
1014 - Finke, Brian Total:			343.25
1301 - Fire Safety Education Line Item Account			
118812	06/26/2023		
Inv	68739		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2023	Junior Firefighter Sticker Badges	101-421-4214-000	390.00
Inv 68739 Total			390.00
118812 Total:			390.00
1301 - Fire Safety Education Total:			390.00
216 - First Advantage Occ. Line Item Account			
118813	06/26/2023		
Inv	2505562305		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Annual Enrollment & Employee Drug Testing	101-402-4300-000	344.09

Check Number	Check Date		Amount
Inv 2505562305	Total		344.09
118813 Total:			344.09
216 - First Advantage Occ. Total:			344.09
227 - Freimuth Enterprises, LLC Line Item Account			
118814	06/26/2023		
Inv	April 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2023	April 2023 Recycling Saturday - 28,544 Lbs	101-462-4410-000	550.00
Inv April 2023 Total			550.00
Inv	Feb 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2023	Feb 2023 Recycling Saturday - 5,796 Lbs	101-462-4410-000	550.00
Inv Feb 2023 Total			550.00
Inv	Jan 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2023	Jan 2023 Recycling Saturday - 4,763 Lbs	101-462-4410-000	550.00
Inv Jan 2023 Total			550.00
Inv	March 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2023	March 2023 Recycling Saturday - 5,388 Lbs	101-462-4410-000	550.00
Inv March 2023 Total			550.00
118814 Total:			2,200.00
227 - Freimuth Enterprises, LLC Total:			2,200.00
1938 - G. L. Contracting, Inc. Line Item Account			
118815	06/26/2023		
Inv	019286-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2023	Woods of Baldwin Lake Park Improvement Project - Final	405-499-4300-132	6,437.04
06/19/2023	Woods of Baldwin Lake Park Improvement Project - Final	405-499-5000-144	7,983.63
Inv 019286-000-3 Total			14,420.67
118815 Total:			14,420.67

Check Number	Check Date		Amount
1938 - G. L. Contracting, Inc. Total:			14,420.67
2000 - Goldstreet Design Agency, Inc Line Item Account			
118816	06/26/2023		
Inv	2964		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2023	Annual Water Quality Report	601-494-4340-000	1,977.52
Inv 2964 Total			1,977.52
118816 Total:			1,977.52
2000 - Goldstreet Design Agency, Inc Total:			1,977.52
902 - Gooder, Clark J. Line Item Account 101-450-4331-000			
118817	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	2nd Qtr 2023 Stipend	101-450-4331-000	75.00
Inv Q22023 Total			75.00
118817 Total:			75.00
902 - Gooder, Clark J. Total:			75.00
1264 - Hach Company Line Item Account			
118818	06/26/2023		
Inv	13611442		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	Water Sampling Supplies	601-494-4222-000	31.00
Inv 13611442 Total			31.00
118818 Total:			31.00
1264 - Hach Company Total:			31.00
297 - Huelman, Patrick H. Line Item Account 101-450-4331-000			
118819	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	2nd Qtr 2023 Stipend	101-450-4331-000	100.00
Inv Q22023 Total			100.00

Check Number	Check Date		Amount
118819 Total:			100.00
297 - Huelman, Patrick H. Total:			100.00
298 - Hugo Equipment Company Line Item Account			
118820	06/26/2023		
Inv	190578		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2023	Rubber Oil Hose for Chainsaw	101-431-4221-000	24.99
Inv 190578 Total			24.99
118820 Total:			24.99
298 - Hugo Equipment Company Total:			24.99
306 - Image Printing & Graphics, Inc Line Item Account			
118821	06/26/2023		
Inv	164341		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Envelopes	101-420-4200-000	176.10
Inv 164341 Total			176.10
118821 Total:			176.10
306 - Image Printing & Graphics, Inc Total:			176.10
1955 - Infinite Health Collaborative, PA Line Item Account			
118822	06/26/2023		
Inv	TCOINV06672		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Wellness Team Education	207-420-4300-000	462.22
05/31/2023	Wellness Team Education	206-420-4300-000	1,737.78
Inv TCOINV06672 Total			2,200.00
118822 Total:			2,200.00
1955 - Infinite Health Collaborative, PA Total:			2,200.00
311 - Instrumental Research, Inc. Line Item Account			
118823	06/26/2023		
Inv	4862		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2023	May Water Testing	601-494-4410-000	237.00

Check Number	Check Date		Amount
		Inv 4862 Total	237.00
		118823 Total:	237.00
		311 - Instrumental Research, Inc. Total:	237.00
		312 - International Union Line Item Account 101-000-2040-000	
118784	06/09/2023	Inv	
		Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	PR Batch 00002.06.2023 Union Dues 49ers	101-000-2040-000	490.00
		Inv Total	490.00
		118784 Total:	490.00
		312 - International Union Total:	490.00
		1889 - Jeff Ellis & Associates, Inc. Line Item Account	
118824	06/26/2023	Inv 20113786	
		Inv 20113786	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/09/2023	Pool Certificates	202-451-4330-000	710.00
		Inv 20113786 Total	710.00
		Inv 20114170	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	Pool Certificates	202-451-4330-000	135.00
		Inv 20114170 Total	135.00
		118824 Total:	845.00
		1889 - Jeff Ellis & Associates, Inc. Total:	845.00
		2020 - Keller Fence, Inc. Line Item Account	
118825	06/26/2023	Inv 21567	
		Inv 21567	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/09/2023	Furnish & Install Organics Enclosure Fence	101-462-4410-000	21,998.00
		Inv 21567 Total	21,998.00
		118825 Total:	21,998.00

Check Number	Check Date		Amount
2020 - Keller Fence, Inc. Total:			21,998.00
338 - Kennedy & Graven, Chartered Line Item Account			
118826	06/26/2023		
Inv	174908		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	May Legal Industrial Building TIF District	801-000-2300-000	1,306.50
Inv 174908 Total			1,306.50
118826 Total:			1,306.50
338 - Kennedy & Graven, Chartered Total:			1,306.50
1978 - Kohler, Patrick Line Item Account 101-416-4331-000			
118827	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	225.00
Inv Q22023 Total			225.00
118827 Total:			225.00
1978 - Kohler, Patrick Total:			225.00
356 - Laden, Perry Line Item Account 101-416-4331-000			
118828	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	225.00
Inv Q22023 Total			225.00
118828 Total:			225.00
356 - Laden, Perry Total:			225.00
1974 - Language Line Services Line Item Account			
118829	06/26/2023		
Inv	11014019		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	May Language Line Services	101-420-4300-000	148.32
Inv 11014019 Total			148.32

Check Number	Check Date		Amount
118829 Total:			148.32
1974 - Language Line Services Total:			148.32
365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000			
118785	06/09/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	PR Batch 00002.06.2023 Union Dues LELS	101-000-2040-000	1,485.00
Inv Total			1,485.00
118785 Total:			1,485.00
365 - Law Enforcement Labor Services Total:			1,485.00
1615 - Lennar MN Division Line Item Account			
118830	06/26/2023		
Inv	2021-01721		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2133 Johanna Cir	801-000-2318-000	2,900.00
Inv 2021-01721 Total			2,900.00
Inv	2021-01737		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2137 Johanna Cir	801-000-2318-000	2,900.00
Inv 2021-01737 Total			2,900.00
Inv	2021-02190		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2141 Johanna Cir	801-000-2318-000	4,900.00
Inv 2021-02190 Total			4,900.00
Inv	2021-02191		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2138 Johanna Cir	801-000-2318-000	2,900.00
Inv 2021-02191 Total			2,900.00
Inv	2021-02554		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2146 Johanna Cir	801-000-2318-000	3,900.00
Inv 2021-02554 Total			3,900.00

Check Number	Check Date		Amount
Inv	2022-00001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2142 Johanna Cir	801-000-2318-000	3,800.00
Inv 2022-00001 Total			3,800.00
Inv	2022-00532		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Escrow Release - 2145 Johanna Cir	801-000-2318-000	4,900.00
Inv 2022-00532 Total			4,900.00
118830 Total:			26,200.00
1615 - Lennar MN Division Total:			26,200.00
2017 - Local 49 Training Center Line Item Account			
118831	06/26/2023		
Inv	5/23/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2023	Tuition - W. Peterson	601-494-4330-000	1,500.00
05/23/2023	Tuition - W. Peterson	602-495-4330-000	1,500.00
Inv 5/23/2023 Total			3,000.00
118831 Total:			3,000.00
2017 - Local 49 Training Center Total:			3,000.00
2013 - LRE Water Line Item Account			
118832	06/26/2023		
Inv	23320		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Water Permit Appeal Modeling	601-494-4304-000	4,365.75
Inv 23320 Total			4,365.75
118832 Total:			4,365.75
2013 - LRE Water Total:			4,365.75
757 - LRS Line Item Account 101-450-4410-000			
118833	06/26/2023		
Inv	MP224298		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - City Hall Park	101-450-4410-000	65.00
Inv MP224298 Total			65.00

Inv MP224299

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Marshan Park	101-450-4410-000	53.39

Inv MP224299 Total 53.39

Inv MP224300

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Sunrise Park	101-450-4410-000	67.32

Inv MP224300 Total 67.32

Inv MP224301

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Birch Park	101-450-4410-000	65.00

Inv MP224301 Total 65.00

Inv MP224302

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Clearwater Creek Park	101-450-4410-000	53.39

Inv MP224302 Total 53.39

Inv MP224303

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Lino Park	101-450-4410-000	65.00

Inv MP224303 Total 65.00

Inv MP224304

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Highland Meadows Park	101-450-4410-000	53.39

Inv MP224304 Total 53.39

Inv MP224305

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Toilet Rental - Tower Park	101-450-4410-000	53.39

Inv MP224305 Total 53.39

118833 Total: 475.88

757 - LRS Total: 475.88

394 - Macqueen Equipment, Inc. Line Item Account

118834 06/26/2023

Check Number	Check Date		Amount
Inv	P16210		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2023	SCBA Parts	101-421-4211-000	20.60
Inv P16210 Total			20.60
Inv	P50318		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2023	Side Brooms #252	101-431-4221-000	2,654.08
Inv P50318 Total			2,654.08
118834 Total:			2,674.68
394 - Macqueen Equipment, Inc. Total:			2,674.68
1463 - Menards - Blaine Line Item Account			
118835	06/26/2023		
Inv	52903		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Stock Washer Fluid	101-431-4221-000	149.40
Inv 52903 Total			149.40
118835 Total:			149.40
1463 - Menards - Blaine Total:			149.40
418 - Menards - Forest Lake Line Item Account			
118836	06/26/2023		
Inv	10929		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	PVC Cement	602-495-4211-000	15.95
Inv 10929 Total			15.95
118836 Total:			15.95
418 - Menards - Forest Lake Total:			15.95
420 - Met Council Environmental Services (SAC) Line Item Account			
118837	06/26/2023		
Inv	May 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	May 2023 SAC	101-000-3414-000	-298.20
05/31/2023	May 2023 SAC	101-000-2120-000	29,820.00
Inv May 2023 Total			29,521.80

Check Number	Check Date		Amount
118837 Total:			29,521.80
420 - Met Council Environmental Services (SAC) Total:			29,521.80
1969 - Metro-INET Line Item Account			
118838	06/26/2023		
Inv	1318		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Wi-Fi Cisco	202-451-4240-000	1,822.24
Inv 1318 Total			1,822.24
118838 Total:			1,822.24
1969 - Metro-INET Total:			1,822.24
427 - Midway Ford Company Line Item Account			
118839	06/26/2023		
Inv	603702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Replace PTU #302	101-431-4300-000	2,626.65
Inv 603702 Total			2,626.65
118839 Total:			2,626.65
427 - Midway Ford Company Total:			2,626.65
433 - Minnesota City/County Mgmt Association Line Item Account			
118840	06/26/2023		
Inv	6/8/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2023	MCMA Membership - S. Cotton	101-402-4452-000	191.01
Inv 6/8/2023 Total			191.01
118840 Total:			191.01
433 - Minnesota City/County Mgmt Association Total:			191.01
1722 - Minnesota Fire Service Certification Board Line Item Account			
118841	06/26/2023		
Inv	11343		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2023	Tuition - P. Kartman	101-421-4330-000	126.00

Check Number	Check Date		Amount
Inv 11343 Total			126.00
118841 Total:			126.00
1722 - Minnesota Fire Service Certification Board Total:			126.00
455 - MN Metro North Tourism Board Line Item Account 101-415-4900-000			
118842	06/26/2023		
Inv	May 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	May 2023 Tourism Tax	101-415-4900-000	6,726.00
Inv May 2023 Total			6,726.00
118842 Total:			6,726.00
455 - MN Metro North Tourism Board Total:			6,726.00
2022 - Nesco LLC Line Item Account			
118843	06/26/2023		
Inv	C009022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2022	Emergency Stop Switch #525	101-431-4221-000	39.36
Inv C009022 Total			39.36
118843 Total:			39.36
2022 - Nesco LLC Total:			39.36
1450 - Occupational Health Centers of MN, P.C. Line Item Account			
118844	06/26/2023		
Inv	103776523		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/19/2023	New Hire Testing	101-402-4300-000	363.00
Inv 103776523 Total			363.00
Inv	103779516		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/26/2023	New Hire Testing	101-402-4300-000	363.00
Inv 103779516 Total			363.00
118844 Total:			726.00

1450 - Occupational Health Centers of MN, P.C. Total: 726.00

509 - O'Reilly Automotive Stores Line Item Account

118845 06/26/2023

Inv 5914-244493

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/18/2023	Credit for Part	101-431-4221-000	-22.99

Inv 5914-244493 Total -22.99

Inv 5914-247328

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2023	Sway Bar End Links (2) #399	101-431-4221-000	69.84

Inv 5914-247328 Total 69.84

Inv 5914-247673

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/08/2023	Stock Fuel Filter	101-431-4221-000	34.00

Inv 5914-247673 Total 34.00

Inv 5914-248203

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Hydraulic Filter #262	101-431-4221-000	9.12

Inv 5914-248203 Total 9.12

Inv 5914-248684

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Stock Oil Filters	101-431-4221-000	10.56

Inv 5914-248684 Total 10.56

Inv 5914-248708

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Air Filter #806	101-431-4221-000	14.51

Inv 5914-248708 Total 14.51

118845 Total: 115.04

509 - O'Reilly Automotive Stores Total: 115.04

511 - Otter Lake Animal Care Center Line Item Account

118846 06/26/2023

Inv 230706

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2022	Boarding	101-420-4410-000	885.00

Check Number	Check Date		Amount
Inv 230706	Total		885.00
Inv 235617			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2023	Boarding	101-420-4410-000	135.00
Inv 235617	Total		135.00
118846 Total:			1,020.00
511 - Otter Lake Animal Care Center Total:			1,020.00
522 - Performance Plus LLC Line Item Account			
118847	06/26/2023		
Inv 123509			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/09/2023	New Hire Testing	101-402-4300-000	345.00
Inv 123509	Total		345.00
118847 Total:			345.00
522 - Performance Plus LLC Total:			345.00
546 - Pomp's Tire Service, Inc. Line Item Account			
118848	06/26/2023		
Inv 150171181			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	Trailer Tires (2) #707	101-431-4221-000	193.12
Inv 150171181	Total		193.12
118848 Total:			193.12
546 - Pomp's Tire Service, Inc. Total:			193.12
551 - Premium Waters, Inc. Line Item Account 101-432-4410-500			
118849	06/26/2023		
Inv 608417-05-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Kandiyohi Water	101-432-4410-500	87.04
Inv 608417-05-23	Total		87.04
118849 Total:			87.04

Check Number	Check Date		Amount
551 - Premium Waters, Inc. Total:			87.04
1092 - Quadient Finance USA, Inc. Line Item Account			
118850	06/26/2023		
Inv	6/14/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2023	Postage Machine Postage	101-432-4322-000	500.00
Inv 6/14/2023 Total			500.00
118850 Total:			500.00
1092 - Quadient Finance USA, Inc. Total:			500.00
1884 - Rehbeins Black Dirt Line Item Account			
118851	06/26/2023		
Inv	13116		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2023	Black Dirt	101-430-4229-000	192.00
Inv 13116 Total			192.00
118851 Total:			192.00
1884 - Rehbeins Black Dirt Total:			192.00
2018 - Roknic, Goran Line Item Account			
118852	06/26/2023		
Inv	6/3/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/03/2023	Pickleball Instructor	202-451-4410-605	160.00
Inv 6/3/2023 Total			160.00
118852 Total:			160.00
2018 - Roknic, Goran Total:			160.00
582 - Root, Michael Line Item Account 101-416-4331-000			
118853	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	300.00
Inv Q22023 Total			300.00

Check Number	Check Date		Amount
118853 Total:			300.00
582 - Root, Michael Total:			300.00
588 - Safety-Kleen Systems, Inc. Line Item Account			
118854	06/26/2023		
Inv	CN16896614		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2023	Solvent	101-431-4211-000	50.42
Inv CN16896614 Total			50.42
118854 Total:			50.42
588 - Safety-Kleen Systems, Inc. Total:			50.42
1982 - Schmidt, Kellie Line Item Account 101-450-4331-000			
118855	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	2nd Qtr 2023 Stipend	101-450-4331-000	75.00
Inv Q22023 Total			75.00
118855 Total:			75.00
1982 - Schmidt, Kellie Total:			75.00
1593 - Shred-it, c/o Stericycle, Inc. Line Item Account			
118856	06/26/2023		
Inv	8004089014		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/03/2023	Document Destruction	101-402-4410-000	34.61
06/03/2023	Document Destruction	101-420-4410-000	69.23
Inv 8004089014 Total			103.84
118856 Total:			103.84
1593 - Shred-it, c/o Stericycle, Inc. Total:			103.84
1578 - Springbrook Holding Company, LLC Line Item Account			
118857	06/26/2023		
Inv	INV-012866		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/08/2023	April Civic Pay Credit Card Fees	602-495-4345-000	387.25

Check Number	Check Date		Amount
05/08/2023	April Civic Pay Credit Card Fees	601-494-4345-000	387.25
05/08/2023	April Civic Pay Credit Card Fees	101-407-4345-000	14.00
Inv INV-012866 Total			788.50
Inv	INV-013462		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	May Civic Pay Credit Card Fees	602-495-4345-000	490.50
06/13/2023	May Civic Pay Credit Card Fees	101-407-4345-000	4.50
06/13/2023	May Civic Pay Credit Card Fees	601-494-4345-000	490.50
Inv INV-013462 Total			985.50
118857 Total:			1,774.00
1578 - Springbrook Holding Company, LLC Total:			1,774.00
634 - Staples Business Credit Line Item Account			
118858	06/26/2023		
Inv	1648999349		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	Pens, Memo Pads, Post-it Notes, Toner & Paper	101-420-4200-000	209.28
Inv 1648999349 Total			209.28
118858 Total:			209.28
634 - Staples Business Credit Total:			209.28
1984 - Stewart, SaraJo Line Item Account 101-416-4331-000			
118859	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	225.00
Inv Q22023 Total			225.00
118859 Total:			225.00
1984 - Stewart, SaraJo Total:			225.00
655 - TASC - Client Invoices Line Item Account			
118860	06/26/2023		
Inv	IN2762429		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/29/2023	May Admin Fee	101-402-4410-000	107.20
Inv IN2762429 Total			107.20

118860 Total:	107.20
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655 - TASC - Client Invoices Total:	107.20
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658 - Termont, David Line Item Account 101-450-4331-000

118861 06/26/2023

Inv Q22023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	2nd Qtr 2023 Stipend	101-450-4331-000	75.00

Inv Q22023 Total	75.00
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118861 Total:	75.00
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658 - Termont, David Total:	75.00
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659 - Tessman Company Line Item Account

118862 06/26/2023

Inv S377861-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Field Chalk & Straw	101-450-4211-000	446.00

Inv S377861-IN Total	446.00
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Inv S378075-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Straw	101-450-4211-000	68.00

Inv S378075-IN Total	68.00
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118862 Total:	514.00
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659 - Tessman Company Total:	514.00
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1897 - The Davey Tree Expert Company Line Item Account

118863 06/26/2023

Inv 917660100

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/02/2023	Mulch	101-450-4211-000	650.00

Inv 917660100 Total	650.00
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118863 Total:	650.00
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1897 - The Davey Tree Expert Company Total:	650.00
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679 - Turfwerks/Davis Equipment Corp Line Item Account

118864 06/26/2023

Inv EI17583

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Stock PTO Shafts, Spindle & Spindle Rebuild Kits #409	101-431-4221-000	1,210.70
Inv EI17583 Total			1,210.70

118864 Total:	1,210.70
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679 - Turfwerks/Davis Equipment Corp Total:	1,210.70
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687 - U.S. Bank Visa Line Item Account

118865 06/26/2023

Inv 6/6/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/06/2023	All Season's Rental/Mixing Trailer Rental for Woods Edge	101-450-4415-000	609.62
06/06/2023	Fusion Learning Partners/P&Z Course - P. Kohler	101-416-4330-000	39.00
06/06/2023	Just Between Friends/Child Watch Supplies	202-451-4200-000	93.25
06/06/2023	Verizon/Monthly Cell Phone Services	101-420-4321-000	1,888.47
06/06/2023	Home Depot/Foam, Cleaner, Tape & Spray Adhesive	202-451-4211-000	75.09
06/06/2023	US Air Purifiers/Filters for Evidence Room Air Purifier	101-432-4211-503	305.00
06/06/2023	Bill's Superette/Vehicle Fuel	101-431-4212-000	34.42
06/06/2023	Amazon/Sign Holders	202-451-4200-000	72.46
06/06/2023	Amazon/Virta Simulator Supplies	101-420-4240-000	7.94
06/06/2023	Galls/Dept Exp - A. Crawl	101-420-4370-000	39.98
06/06/2023	Alien Gear/Uniform Allowance - E. Heu	101-420-4370-000	95.00
06/06/2023	BCA/Tuition - M. DeMars	208-420-4330-000	75.00
06/06/2023	Amazon/Uniform Allowance Refund - A. Hallin	101-420-4370-000	-17.15
06/06/2023	PACE/Subscription Fee for PACE Schedule Software	101-420-4410-000	2,400.00
06/06/2023	Tylohelo/Fuse, Switch & PCA Board for Sauna	202-451-4211-000	464.80
06/06/2023	WhenIWork/Added 5 Employees to Scheduling Software	202-451-4310-000	14.84
06/06/2023	Amazon/UTV Clutch Screw Set	101-431-4211-000	7.95
06/06/2023	Amazon/Exit Door Alarms (3)	202-451-4211-000	207.87
06/06/2023	LTG Power Equipment/Gas & Mixed Gas	101-431-4212-000	319.20
06/06/2023	Labor Arbitration Institute/Tuition - M. Sawyer	101-402-4330-000	450.00
06/06/2023	Amazon/Uniform Allowance - E. Heu	101-420-4370-000	13.99
06/06/2023	Equinox Industires Ltd/Hanging Baskets	101-450-4211-000	259.00
06/06/2023	Home Depot/Miscellaneous Supplies	101-450-4211-000	175.76
06/06/2023	Amazon/Uniform Allowance - A. Hallin	101-420-4370-000	17.15
06/06/2023	Shutterstock/Stock Photos Monthly License Fee	204-499-4452-000	29.00
06/06/2023	VistaPrint/Business Cards - A. Crawl	101-420-4200-000	28.35
06/06/2023	Amazon/Leadership Book	101-402-4330-000	20.00
06/06/2023	Simonson Station/Vehicle Fuel	101-431-4212-000	49.96
06/06/2023	Sensible Land Use Coalition/Tuition - M. Grochala	101-418-4330-000	48.00
06/06/2023	Deputy Registrar - Circle Pines/Vehicle Tabs	101-431-4300-000	29.21
06/06/2023	Site One/Irrigation Repair Parts	101-450-4211-000	158.75
06/06/2023	Dog Waste Depot/Pet Waste Bags & Can Liners	101-450-4211-000	874.32
06/06/2023	Fleet Farm/Ratchet Tie	101-430-4211-000	19.27
06/06/2023	Party City/Birthday Party Supplies	202-451-4200-609	35.70
06/06/2023	Sam's Club/Recruitment Supplies	202-451-4900-000	110.02
06/06/2023	Dollar Tree/Rice Lake Elementary Carnival Supplies	202-451-4900-000	15.00
06/06/2023	Kwik Trip/Vehicle Fuel	101-431-4212-000	57.85

Check Number	Check Date		Amount
06/06/2023	Sam's Club/Senior Expo Supplies	202-451-4200-607	50.92
06/06/2023	Airgas/Monthly Oxygen Tank Rental & Refill	202-451-4415-000	79.17
06/06/2023	Amazon/Uniform Allowance - A. Hallin	101-420-4370-000	17.15
06/06/2023	Fleet Farm/Hydraulic Fluid #252	101-431-4221-000	288.43
06/06/2023	Pier B Resort/Lodging Reservation - D. L'Allier	101-421-4330-000	460.49
06/06/2023	Fleet Farm/Uniform Allowance - B. Holmes	101-422-4370-000	160.00
06/06/2023	Lands' End/Uniform Allowance - K. Kraemer	101-420-4370-000	88.75
06/06/2023	NeoGov/Job Posting - Accounting Clerk II	101-402-4340-000	125.00
06/06/2023	Zoro/Stock Hydraulic Quick Connect Couplers	101-431-4221-000	58.30
06/06/2023	Walmart/Senior Trip Supplies	202-451-4200-607	46.80
06/06/2023	BCA/Tuition - A. Halverson	208-420-4330-000	75.00
06/06/2023	Oakley/Uniform Allowance - J. Swenson	101-420-4370-000	106.80
06/06/2023	Amazon/USB Flash Drives	101-420-4211-000	71.97
06/06/2023	Amazon/Vacuum	101-432-4240-000	219.99
06/06/2023	Walmart/Child Watch Supplies	202-451-4200-000	30.66
06/06/2023	WhenIWork/Monthly Subscription Fee	202-451-4310-000	380.00
06/06/2023	Home Depot/Potting Soil	101-432-4211-503	19.97
06/06/2023	Bill's Superette/Non-Oxy Fuel	101-431-4212-000	66.19
06/06/2023	Frattalone's/Fastner for UTV Track Brackets	101-420-4211-000	0.71
06/06/2023	USPCA/Membership - A. Hallin	101-420-4452-000	50.00
06/06/2023	MN POST Board/POST License Renewals	101-420-4300-000	360.00
06/06/2023	STORM Training Group/Tuition Refund	101-420-4330-000	-598.00
06/06/2023	Home Depot/Ant Poison & Spray Paint	101-420-4211-000	20.80
06/06/2023	Home Depot/Mailbox & Numbers	101-430-4211-000	49.70
06/06/2023	Fleet Farm/Welded Wire & Grass Seed	101-430-4224-000	157.44
06/06/2023	Sam's Club/Supplies for 1 Year Anniversary Recognition	202-451-4900-000	104.15
06/06/2023	Amazon/Pizza Cutter	101-432-4200-000	7.69
06/06/2023	Target/Night to Unite Meeting Supplies	101-420-4214-000	19.76
06/06/2023	U.S. Bank/Rebate	101-000-3730-000	-1,844.50
06/06/2023	Amazon/Socket	101-421-4240-000	9.37
06/06/2023	Discount Tire/Balance New Tires (4) #505	101-431-4300-000	30.00
06/06/2023	Kwik Trip/Vehicle Fuel	101-431-4212-000	32.90
06/06/2023	Fleet Farm/Dept Ammunition	101-420-4211-000	31.46
06/06/2023	MC's Tap House/HR Professional Meal - Reimbursed by M. Sawyer	101-000-3730-000	79.27
06/06/2023	Amazon/Medical Supplies	101-420-4211-000	13.78
06/06/2023	Party City/Birthday Party Supplies	202-451-4200-609	28.00
06/06/2023	Dolan Consulting/Tuition - K. Tracy	101-420-4330-000	125.00
06/06/2023	Snap-On/Snap Ring Plier Set	101-431-4240-000	329.19
06/06/2023	Walmart/Day Camp Supplies	202-451-4200-610	21.85
06/06/2023	Image Printing & Graphics/May UB Statements	602-495-4322-000	520.14
06/06/2023	Amazon/Taser Supplies	101-420-4211-000	12.58
06/06/2023	MPCA/Training Certification - L. Chapman	602-495-4452-000	45.97
06/06/2023	Image Printing & Graphics/May UB Statements	601-494-4322-000	520.13
06/06/2023	Sensible Land Use Coalition/Tuition - K. Larsen	101-416-4330-000	48.00
06/06/2023	WhenIWork/Added 5 Employees to Scheduling Software	202-451-4310-000	14.84
06/06/2023	CrossFit/Tuition - K. Sinna	101-420-4330-000	800.00
06/06/2023	Best Version Media/Monthly Ad in Lino Living Magazine	202-451-4900-000	238.15
06/06/2023	Walmart/Card	202-451-4200-000	0.98
06/06/2023	Caribou Coffee/Coffee for EDAC Meeting	101-415-4200-000	19.27
06/06/2023	Veritone/Subscription Fee for BWC Redaction Software	101-420-4410-000	2,400.00
06/06/2023	Dollar Tree/Recruitment Supplies	202-451-4900-000	18.75
06/06/2023	Home Depot/Saw Blades	101-450-4211-000	79.55
06/06/2023	Pier B Resort/Lodging Reservation - D. L'Allier	101-421-4330-000	460.49
06/06/2023	Image Printing & Graphics/May UB Statements	602-495-4410-000	170.71
06/06/2023	Amazon/Thermometer	202-451-4211-000	45.18
06/06/2023	Amazon/Trailer Leaf Spring Bushings	101-431-4221-000	29.99
06/06/2023	TruDoor/Evidence Room Door Stop	101-432-4211-503	81.08
06/06/2023	Walmart/Rice Lake Elementary Carnival Supplies	202-451-4900-000	33.36

Check Number	Check Date		Amount
06/06/2023		Subway/Night to Unite Meeting Supplies	114.39
06/06/2023		Image Printing & Graphics/May UB Statements	170.72
06/06/2023		Airgas/Oxygen Tank Rental	77.80
06/06/2023		Home Depot/Miscellaneous Supplies	99.70
06/06/2023		mypescpe.com/Tuition - S. Cotton	156.60
06/06/2023		MPCA/Training Certification - W. Peterson	45.97
06/06/2023		Granzow/Valves (2)	458.89
06/06/2023		Chewy/Canine Food	56.89
06/06/2023		Domain Listings/Website Domain Listing Refund	-288.00
06/06/2023		Peak Trading Corp/Tree Marking Paint	222.60
06/06/2023		Amazon/Chlorine Test Reagent	31.62
06/06/2023		Amazon/Uniform Allowance - A. Hallin	56.68
06/06/2023		Oakley/Uniform Allowance - C. Schirmers	300.74
06/06/2023		Holiday/May Car Washes	484.00
06/06/2023		Snap-On/Socket Set	336.65
06/06/2023		Anoka County/APX Battery	426.00
06/06/2023		Amazon/Uniform Allowance - K. Leibel	48.59
06/06/2023		Oakley/Uniform Allowance - A. Hallin	81.61
06/06/2023		Frattalone's/Fastner for UTV Track Brackets	0.71
06/06/2023		Snap-On/Ratchets (3)	204.36
06/06/2023		NASRO/Tuition - A. Ng	550.00
06/06/2023		Anoka County/Microphone	95.76
06/06/2023		Verizon/Monthly Cell Phone Services	341.19
06/06/2023		Home Depot/Wall Base Adhesive	10.77
06/06/2023		Pier B Resort/Lodging Reservation - D. L'Allier	242.26
Inv 6/6/2023 Total			20,363.90
118865 Total:			20,363.90
687 - U.S. Bank Visa Total:			20,363.90
693 - Upper Cut Tree Service Line Item Account			
118866	06/26/2023		
Inv	5546		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2023	Hazard Tree Removal	101-463-4410-000	1,250.00
Inv 5546 Total			1,250.00
118866 Total:			1,250.00
693 - Upper Cut Tree Service Total:			1,250.00
698 - Valley-Rich Co., Inc. Line Item Account			
118867	06/26/2023		
Inv	32096		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2023	Water Main Repair	601-494-4300-000	6,584.70
Inv 32096 Total			6,584.70

Check Number	Check Date		Amount
Inv	32103		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2023	Water Main Repair	601-494-4300-000	7,533.36
Inv 32103 Total			7,533.36
118867 Total:			14,118.06
698 - Valley-Rich Co., Inc. Total:			14,118.06
1633 - Vojtech, Nathan Line Item Account 101-416-4331-000			
118868	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	225.00
Inv Q22023 Total			225.00
118868 Total:			225.00
1633 - Vojtech, Nathan Total:			225.00
545 - Walser Polar Chevrolet Line Item Account			
118869	06/26/2023		
Inv	86328P22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Transmisson Filter #319	101-431-4221-000	69.25
Inv 86328P22 Total			69.25
118869 Total:			69.25
545 - Walser Polar Chevrolet Total:			69.25
1104 - Walters Recycling & Refuse Line Item Account			
118870	06/26/2023		
Inv	7075921		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2023	Trash & Recycling	202-451-4384-000	272.52
Inv 7075921 Total			272.52
Inv	7075997		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2023	Organic Recycling	101-462-4410-000	82.55
06/10/2023	Trash & Recycling	101-450-4384-000	161.53
06/10/2023	Organic Recycling	101-462-4410-000	104.14
06/10/2023	Trash & Recycling	101-432-4384-500	289.27

Check Number	Check Date		Amount
06/10/2023	Organic Recycling	101-462-4410-000	66.04
06/10/2023	Trash & Recycling	101-432-4384-502	115.60
06/10/2023	Trash & Recycling	101-432-4384-503	374.14
06/10/2023	Organic Recycling	101-462-4410-000	69.85
06/10/2023	Trash & Recycling	101-432-4384-501	40.17
Inv 7075997 Total			1,303.29
118870 Total:			1,575.81
1104 - Walters Recycling & Refuse Total:			1,575.81
1447 - Wheeler Hardware Company Line Item Account			
118871	06/26/2023		
Inv	SPI140196		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2023	ADA Repair	202-451-4300-000	530.00
Inv SPI140196 Total			530.00
Inv	SPI141423		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2023	Switch Replacement	202-451-4300-000	854.00
Inv SPI141423 Total			854.00
118871 Total:			1,384.00
1447 - Wheeler Hardware Company Total:			1,384.00
1718 - Wipperfurth, Isaac Line Item Account 101-416-4331-000			
118872	06/26/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Stipend	101-416-4331-000	225.00
Inv Q22023 Total			225.00
118872 Total:			225.00
1718 - Wipperfurth, Isaac Total:			225.00
733 - WSB & Associates, Inc. Line Item Account			
118873	06/26/2023		
Inv	R-011406-000-37		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Natures Refuge	801-000-2314-102	1,017.50

Check Number	Check Date		Amount
Inv R-011406-000-37		Total	1,017.50
Inv R-012065-000-42			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 49 & J Lift Station, Water and Sewer Extension	406-499-4304-123	317.75
Inv R-012065-000-42		Total	317.75
Inv R-012365-000-51			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Lyngblomsten Site Study	801-000-2363-102	9,603.00
Inv R-012365-000-51		Total	9,603.00
Inv R-012443-000-45			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark 1st Addition	801-000-2336-102	140.00
Inv R-012443-000-45		Total	140.00
Inv R-012469-000-51			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Eastside Villas	801-000-2302-102	480.00
Inv R-012469-000-51		Total	480.00
Inv R-013578-000-15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Traffic Safety Committee	101-417-4300-000	703.25
Inv R-013578-000-15		Total	703.25
Inv R-014757-000-41			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark 2nd Addition	801-000-2388-102	182.25
Inv R-014757-000-41		Total	182.25
Inv R-015306-000-41			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Nadeau Acres	801-000-2338-102	460.00
Inv R-015306-000-41		Total	460.00
Inv R-015628-000-37			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark 3rd Addition	801-000-2355-102	1,457.00
Inv R-015628-000-37		Total	1,457.00

Check Number	Check Date		Amount
Inv	R-016587-000-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Otter Crossing	801-000-2321-102	929.00
Inv R-016587-000-22 Total			929.00
Inv	R-017363-000-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark 4th Addition	801-000-2327-102	4,006.25
Inv R-017363-000-28 Total			4,006.25
Inv	R-018131-000-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Nadeau Acres 2nd Addition	801-000-2315-102	478.50
Inv R-018131-000-19 Total			478.50
Inv	R-018524-000-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Winters Wetland Bank	422-499-4304-000	2,422.00
Inv R-018524-000-15 Total			2,422.00
Inv	R-018966-000-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Belland Farms	801-000-2354-102	472.00
Inv R-018966-000-20 Total			472.00
Inv	R-019135-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2022 Street Rehabilitation Project	421-499-4304-142	690.50
Inv R-019135-000-18 Total			690.50
Inv	R-019286-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Woods of Baldwin Lake Final Design	405-499-4300-132	1,343.75
Inv R-019286-000-18 Total			1,343.75
Inv	R-019485-000-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2022 I35E Pipe Crossing Project	422-499-4304-145	1,096.00
Inv R-019485-000-15 Total			1,096.00
Inv	R-019496-000-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark Park	405-499-5000-143	4,278.85

Check Number	Check Date		Amount
Inv R-019496-000-17		Total	4,278.85
Inv R-019565-000-15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April NorthPointe Gardens Estates	801-000-2361-102	848.50
Inv R-019565-000-15		Total	848.50
Inv R-019724-000-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2022 Surface Water Management Project	603-496-4304-000	3,099.00
Inv R-019724-000-12		Total	3,099.00
Inv R-020018-000-9			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Amelia Lake Feasibility Study	422-499-4304-000	2,032.00
Inv R-020018-000-9		Total	2,032.00
Inv R-020301-000-11			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Otter Crossing 2nd Addition	801-000-2366-102	210.00
Inv R-020301-000-11		Total	210.00
Inv R-020302-000-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Tidal Wave Auto Spa	801-000-2342-103	753.00
Inv R-020302-000-10		Total	753.00
Inv R-020640-000-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark 5th Addition	801-000-2376-102	604.00
Inv R-020640-000-10		Total	604.00
Inv R-020894-000-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Kwik Trip	801-000-2343-103	1,857.75
Inv R-020894-000-10		Total	1,857.75
Inv R-020900-000-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April New Horizon Academy	801-000-2313-103	1,277.25
Inv R-020900-000-10		Total	1,277.25

Check Number	Check Date		Amount
Inv	R-021123-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 601 Apollo Drive Retail	801-000-2379-101	858.75
Inv R-021123-000-8 Total			858.75
Inv	R-021124-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 Seal Coat & Crack Fill Project	421-499-4304-152	660.00
Inv R-021124-000-3 Total			660.00
Inv	R-021336-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Water Treatment Plant	406-499-4304-147	10,339.75
Inv R-021336-000-8 Total			10,339.75
Inv	R-021397-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2022 Gateway Planning	301-499-4300-000	2,285.75
Inv R-021397-000-8 Total			2,285.75
Inv	R-021398-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Acquisition Services - Water Treatment Plant	406-499-4304-147	1,839.75
Inv R-021398-000-6 Total			1,839.75
Inv	R-021412-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Pheasant Run Reconstruction Project	487-499-4304-000	5,541.00
Inv R-021412-000-8 Total			5,541.00
Inv	R-021676-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Ped-Bike, Speed-ADT Counts	101-417-4300-000	931.00
Inv R-021676-000-2 Total			931.00
Inv	R-021682-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 General Engineering Services	601-494-4304-000	1,144.50
05/25/2023	April 2023 General Engineering Services	101-417-4410-000	4,196.17
05/25/2023	April 2023 General Engineering Services	602-495-4304-000	1,144.50
05/25/2023	April 2023 General Engineering Services	603-496-4304-000	1,144.50
Inv R-021682-000-4 Total			7,629.67

Check Number	Check Date		Amount
Inv	R-021684-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 GPS/GIS Miscellaneous Assistance	101-418-4300-000	1,130.50
05/25/2023	April 2023 GPS/GIS Miscellaneous Assistance	101-461-4300-000	346.00
Inv R-021684-000-4 Total			1,476.50
Inv	R-021685-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 Private Utility Permits	101-417-4300-000	2,805.00
Inv R-021685-000-4 Total			2,805.00
Inv	R-021745-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 Street Rehabilitation Project	421-499-4304-149	5,742.25
Inv R-021745-000-7 Total			5,742.25
Inv	R-021759-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April MCES Meter Vault Belland Farms	406-499-4304-000	359.50
Inv R-021759-000-5 Total			359.50
Inv	R-021769-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Hodgson Road Trail Extension	420-499-4304-151	1,115.00
Inv R-021769-000-5 Total			1,115.00
Inv	R-021892-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 Lake Drive Trunk Water Main Improvements	406-499-4304-150	1,016.25
Inv R-021892-000-6 Total			1,016.25
Inv	R-021970-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Watermark 6th Addition	801-000-2300-000	2,127.00
Inv R-021970-000-1 Total			2,127.00
Inv	R-022154-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Lake Drive Watermain - ROW Acquisition	406-499-4304-150	3,569.00
Inv R-022154-000-2 Total			3,569.00
Inv	R-022229-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
05/25/2023	April 2023 Wetland Outlet Improvements	421-499-4304-137	1,277.50
Inv R-022229-000-3 Total			1,277.50
Inv R-022396-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 Trail Maintenance Project	101-450-4300-000	1,320.00
Inv R-022396-000-2 Total			1,320.00
Inv R-022457-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 CIP Roadways & Trails	421-499-4304-000	5,209.50
Inv R-022457-000-2 Total			5,209.50
Inv R-022580-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April 2023 Surface Water Management Project	603-496-4304-000	2,224.50
Inv R-022580-000-1 Total			2,224.50
Inv R-022658-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/25/2023	April Lil Explorers Childcare Center	801-000-2300-000	1,029.00
Inv R-022658-000-1 Total			1,029.00
118873 Total:			100,115.77
733 - WSB & Associates, Inc. Total:			100,115.77
734 - Xcel Energy Line Item Account			
118874	06/26/2023		
Inv June 2023-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Electric	101-430-4385-000	4,347.23
Inv June 2023-1 Total			4,347.23
118874 Total:			4,347.23
734 - Xcel Energy Total:			4,347.23
743 - Ziegler, Inc. Line Item Account			
118875	06/26/2023		
Inv IN001031727			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/07/2023	Hydraulic Hoses #262	101-431-4221-000	100.18

Check Number	Check Date	Amount
Inv IN001031727	Total	100.18
118875	Total:	100.18
743 - Ziegler, Inc.	Total:	100.18
Total:		323,814.13



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting June 26, 2023

Transfer In/(Out)

6/2/2023 H.S.A. Employer Contribution	(5,749.85)
6/9/2023 Payroll #12	(194,267.98)
6/9/2023 Payroll #12 Federal Deposit	(54,231.50)
6/9/2023 Payroll #12 PERA	(55,149.27)
6/9/2023 Payroll #12 State	(12,163.16)
6/9/2023 Payroll #12 Child Support	(923.22)
6/9/2023 Payroll #12 H.S.A. Bank Pretax	(2,491.58)
6/9/2023 Payroll #12 TASC Pretax	(1,154.45)
6/9/2023 Payroll #12 Mission Sq 457 Def. Comp #301596	(3,045.00)
6/9/2023 Payroll #12 Missin Sq Roth IRA #706155	(700.00)
6/9/2023 Payroll #12 MSRS HCSP #98946-01	(5,169.54)
6/9/2023 Payroll #12 MSRS Def. Comp #98945-01	(3,126.00)
6/9/2023 Payroll #12 MSRS Roth IRA #98945-01	(705.00)
6/15/2023 Building Permit Surcharge	(2,436.46)
6/16/2023 Anoka County Tax Settlement	4,393,484.38
6/20/2023 Sales & Use Tax	(5,091.00)
6/21/2023 Transfer to FRB Money Market	(4,000,000.00)

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: June 5, 2023
TIME STARTED: 6:00 PM
TIME ENDED: 8:17 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Ruhland,
Mayor Rafferty
LATE ARRIVAL: Councilmember Cavegn (6:05 PM)

Staff members present: City Administrator Sarah Cotton; Community Development Director Michael Grochala; Director of Public Services Rick DeGardner; Finance Director Hannah Lynch; City Planner Katie Larsen; City Clerk Jolleen Chaika.

1. 2022 Annual Audit Report

Finance Director Hannah Lynch introduced Andy Hering, Auditor with Redpath and Company, who presented an overview of the 2022 Comprehensive Audit. Mr. Hering highlighted the audit process and results of the audit. Mr. Hering noted one legal compliance finding: prompt payment of bills. One bill of a sample set of bills was paid 45 days after receipt of invoice; state statute requires payment within 35 days of receipt. He also noted the following results:

- Opinion on the Fair Presentation of the Financial Statements: Unmodified audit opinion
- Report on Internal Controls Over Financial Reporting: No findings
- Report on Federal Compliance: No findings
- Communication with those Charged with Governance: standard communications from auditor to governing body.

Council discussed the legal compliance finding; Councilmember Ruhland inquired of the limited sample period of 15 days and Mr. Hering explained that while their organization does institute data mining for some information, there are internal controls in places at the City which make the sample more reasonable for audit purposes. Finance Director Lynch also noted for Council that direction has been given to leadership staff about timely processing of invoices.

Council further discussed the findings of the audit and complimented finance staff for their hard work.

2. Milestones Addition Preliminary Plat and Lil' Explorers Childcare Center Conditional Use Permit

City Planner Katie Larsen presented on the preliminary plat and Conditional Use Permit (CUP) applications submitted by MEP Lino Lakes related to a new commercial daycare to be located at Apollo Drive and Lilac Avenue.

Councilmember Stoesz inquired if there is adequate space in the proposed parking lot for school buses to navigate. Planner Larsen advised that there are no anticipated concerns about school buses as the lot was designed to support fire trucks.

Councilmember Cavegn asked of soil issues due to the neighboring gas station and the holding ponds proposed next to the daycare and any safety concerns. Planner Larsen advised that the applicant has done its due diligence and no soil contamination was found; further, that the holding ponds will not have any standing water; rather the ponds will be infiltration areas. She also noted that the proposed outdoor proposed play areas are fully fenced. She does not have any concerns related to safety of the children at the daycare due to soil or the holding ponds.

Planner Larsen will bring these applications forward for Council approval at the June 12 regular meeting.

3. 2024 Capital Budget Request

Community Development Director Michael Grochala provided Council information on the City's opportunity to submit a funding request for inclusion in Governor Walz's 2024 budget. Based on the recent focus of funding distribution, he suggested to Council bringing forward a request to develop an inclusionary playground in the city; if the City's request is granted, the city would be required to provide a 50% local match. Director Grochala noted that the deadline for Capital Budget Request submissions is June 16, 2023 so time is of the essence if Council wishes to bring this request forward.

Council discussed the match obligation of the city and where those funds could come from. Director Grochala said that has not yet been determined and can be discussed over the coming months; options may include park dedication funds, an interfund loan, or levy. It was also discussed that an application/request for this funding can be withdrawn in the future if it is determined that the local match may be problematic.

Councilmember Ruhland inquired of using an existing park in need of updating rather than establishing a new park location. Director Grochala proposed singling out existing city land to create a destination, including land at Tower Park or Country Estates Park.

Councilmember Lyden expressed excitement about the possibility of getting the plans underway for an inclusive park. He suggested that perhaps land at or near the Rookery is considered as well. Mayor Rafferty said he is not in favor of that plan but is supportive of moving forward with a request so that the planning can begin.

Councilmember Cavegn asked how long the City would have to use the funds if received and what would happen if the funding request was granted but local match funds were not available. Director Grochala explained that he believes a period of four (4) years is allowed for use of the funds if granted to the City. He also said that in order for the funding request to be granted, the City would need to prove that the match funds are available. Councilmember Cavegn also asked of annual park funding and whether match funds for an inclusionary park would impact the

funding for other parks. Finance Director Lynch stated that any match funds for an inclusionary park would be in addition to the \$90,000 allocated annual for park maintenance.

Councilmember Stoesz asked of partnering with Anoka County for a funding request. Director Grochala opined that a municipal request would be better received.

Public Service Director Rick DeGardner provided comments on potential costs.

Council concurred in moving forward with submission of a Capital Budget Request in the amount of \$1.5 million to fund an inclusionary park.

Director Grochala will bring forward a resolution of support for Council consideration at the June 12, 2023 regular meeting.

4. Water Appropriation Permit Update

Community Development Director Michael Grochala updated Council on the status of the pending civil case regarding the groundwater management of White Bear Lake and the Prairie du Chien-Jordan Aquifer. He provided background on the permit and noted that three of the four permit amendment requirements are being appealed by the City and other cities.

Director Grochala also mentioned recent state legislation passed in May which requires establishment of a workgroup of stakeholders, including the City, to assist in plan development of a comprehensive plan to ensure access to sufficient drinking water to communities in the White Bear Lake area.

Reduction of water use for irrigation was discussed by Council as it continues to be a major concern. Director Grochala noted that the appeal outcome could result in a full irrigation ban; currently the City is not bound to any irrigation bans due to the appeal status.

Council discussed issues related to irrigation bans, including use the current water restrictions in place, and noted that clarification needs to be made with regard to the restriction times so that information put out by the City is consistent with code. Staff provided updates on enforcement efforts and Public Services Director Rick DeGardner noted that while door hangers and informational warnings have been issued the past several years, the City will now be issuing citations.

5. Council Compensation

City Administrator Sarah Cotton proposed to Council an ordinance amendment to update Council compensation to be consistent with staff rate increases, to be effective in 2024.

Mayor Rafferty provided brief background information on previous Council positions related to compensation which brought forward a plan to make these compensation requests

The Council Work Session concluded at 8:17 PM.

These minutes were considered and approved at the regular Council Meeting on June 26, 2023.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

DRAFT

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: June 12, 2023
TIME STARTED: 6:01 PM
TIME ENDED: 6:27 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Cavegn, Mayor Rafferty
MEMBERS ABSENT: Councilmember Ruhland

Staff members present: City Administrator Sarah Cotton; Finance Director Hannah Lynch; Human Resources Director Meg Sawyer; Community Development Director Michael Grochala; Public Safety Director John Swenson; City Planner Katie Larsen, City Clerk Jolleen Chaika.

1. Review Regular Agenda

Mayor Rafferty reviewed the regular meeting agenda and staff members provided brief summaries of agenda items.

Staff and Council held a brief discussion of the upcoming Blue Heron Days and of future event planning.

The Council Work Session ended at 6:27 PM.

These minutes were considered and approved at the regular Council Meeting on June 12, 2023.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: June 12, 2023
TIME STARTED: 6:31 PM
TIME ENDED: 7:01 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Cavegn, Mayor Rafferty
MEMBERS ABSENT: Councilmember Ruhland

Staff members present: City Administrator Sarah Cotton; Finance Director Hannah Lynch; Human Resources Director Meg Sawyer; Community Development Director Michael Grochala; Director of Public Safety John Swenson; City Planner Katie Larsen; City Clerk Jolleen Chaika.

PUBLIC COMMENT

Public Comment was opened at 6:32 PM.

Mr. Christopher Stowe, 426 Pine Street, advised Council that he received a letter in the mail from the City Attorney requiring him to provide a response to some issues but the letter was received after the response date. He provided a copy of the letter to Council. Mr. Stowe advised that when he purchased his home in Lino Lakes at the old horse track, neighbors began complaining and the City became involved. He went through the process of obtaining a Conditional Use Permit (CUP) and was told by Katie Larsen that there was no enforcement on animal units and that the max number of animals he could house was 25, though there were 35 stalls in the barn where over 50 horses used to be housed by the prior owner. He said the city adopted an animal use chart after he was already living on the property and housing his horses there. He said he jumped through hoops to get his CUP, that the city changed it multiple times and wanted to add additional conditions after it was already issued. He voiced frustration with the letter he received which asked him to consent to an inspection by May 26, a week after he received the letter. He said he has been upfront and forthcoming with the City and he doesn't understand why has happened. He stated his CUP does not include any annual inspections and he also questioned if another horse facility was being subject to annual inspections. He wanted to know if others were grandfathered in to the animal unit chart and if he is being harassed.

Mayor Rafferty agreed that the letter appears to have a typo. He further stated that Community Development Director Michael Grochala would be in touch with Mr. Stowe; Director Grochala confirmed that the letter from the City Attorney did contain a typo and that a new letter is being submitted to Mr. Stowe. Mayor Rafferty reiterated that staff, specifically Director Grochala, will go through the status with him and will answer questions and concerns.

Mr. Stowe also wanted to receive information about the complaints that the city has received. Mayor Rafferty said that those questions can be handled by Director Grochala as well.

No further public comment was received.

1) Motion to: Close Public Comment at 6:41 PM.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	All in favor
ABSENT:	Ruhland

SETTING THE AGENDA

The agenda was approved as presented with no additions or changes.

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for June 12, 2023 (Check No. 118657 through 118782) in the Amount of \$1,360,237.05
- B. Consider Approval of May 22, 2023 Local Board of Appeal and Equalization Minutes
- C. Consider Approval of May 22, 2023 Work Session Minutes
- D. Consider Approval of May 22, 2023 Council Meeting Minutes
- E. Consider Approval of Resolution 23-48, Renewal of Liquor Licenses
- F. Consider Approval of Resolution 23-49, Renewal of Tobacco Licenses
- G. Consider Approval of Resolution 23-50, Renewal of Massage Enterprise and Therapist Licenses
- H. Consider Approval of Resolution 23-51, Renewal of Cannabinoid Licenses
- I. Consider Approval of Resolution 23-52, New On-Sale/Sunday Sale Liquor License for Lyngblomsten at Lino Lakes
- J. Consider Approval of Not Waiving Monetary Limits on Municipal Tort Liability Established by Minnesota Statute 466.04
- K. Consider Approval of Resolution 23-55, Approving Capital Budget Request, Lino Lakes Inclusionary Playground
- L. Consider Approval of the Hiring of Part-Time Staff for The Rookery Activity Center
- M. Consider Approval of Resolution 23-56, Special Event Permit for Eagle Brook Church
- N. Consider Approval of Resolution 23-57, Establishing Juneteenth as a Recognized City Holiday

i) Motion to: Approve the Consent Agenda Items 1A – 1N as presented

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	All in favor
ABSENT:	Ruhland

2. FINANCE DEPARTMENT REPORT

A) Consider Acceptance of the 2022 Annual Audit Report

Finance Director Hannah Lynch presented on 2022 Annual Audit Report and reviewed that the Auditor from Redpath and Company presented at the last work session and noted that the City’s financial position as of December, 2022 was found to be presenting fairly. She highlighted that the City had received the Certificate of Achievement for Excellence in Financial Reporting in 2021 and that the City anticipates receiving the same award for 2022.

Councilmember Lyden asked Director Lynch to provide a brief overview of the health of the financial situation and fund balance. Director Lynch confirmed that there is a healthy fund balance.

Mayor Rafferty commended finance staff for the hard work put in to achieve a successful audit.

i) Motion to: Approve 2022 Annual Audit Report

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stoesz
SECONDER:	Lyden
AYES:	All in favor
ABSENT:	Ruhland

3. ADMINISTRATION DEPARTMENT REPORT

A) Consider First Reading of Ordinance No. 03-23, Adjusting the Salaries of the Mayor and Councilmembers

City Administrator Sarah Cotton presented an ordinance amendment to adjust Council salaries, effective January 1, 2024; it was noted that the increase is consistent with city employee 2023-2024 increases.

i) Motion to: Approve First Reading of Ordinance Number 03-23

RESULT: CARRIED [UNANIMOUS]
MOVER: Lyden
SECONDER: Stoesz
AYES: All in favor
ABSENT: Ruhland

B) Consider Appointment of Streets Maintenance Worker

Human Resources and Communication Manager Meg Sawyer presented a recommendation to approve appointment of Michael Laske as streets maintenance worker.

i) Motion to: Approve the Appointment of Michael Laske to the Streets Maintenance Worker position

RESULT: CARRIED [UNANIMOUS]
MOVER: Cavegn
SECONDER: Stoesz
AYES: All in favor
ABSENT: Ruhland

C) Consider Appointment of Utilities Maintenance Worker, Meg Sawyer

Human Resources and Communication Manager Meg Sawyer presented a recommendation to approve appointment of Michael Lockman as utilities maintenance worker.

i) Motion to: Approve the Appointment of Michael Lockman to the Utilities Worker Position

RESULT: CARRIED [UNANIMOUS]
MOVER: Lyden
SECONDER: Stoesz
AYES: All in favor
ABSENT: Ruhland

D) Consider Appointment of Part-Time Fire Fighter, Meg Sawyer

Human Resources and Communication Manager Meg Sawyer presented a recommendation to approve appointment of Gabrielle Streater as a part time firefighter.

i) Motion to: Approve the Appointment of Gabrielle Streater to the Part-Time Firefighter Position

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	All in favor
ABSENT:	Ruhland

3. PUBLIC SAFETY DEPARTMENT REPORT

No report was presented.

5. PUBLIC SERVICES DEPARTMENT

No report was presented.

6. COMMUNITY DEVELOPMENT REPORT

A) Milestones Addition and Lil' Explorers Childcare Center

City Planner Katie Larson presented a recommendation to approve the Preliminary Plat and Conditional Use Permit (CUP) for the proposed Milestones Addition and new commercial daycare at that location. She noted that the plat is consistent with ordinance and planning; that the CUP meets performance standards, set backs, and other requirements. Planner Larson advised that a traffic study is pending; any recommendations from the study will be included in the CUP.

Councilmember Lyden asked of garbage enclosure and its location, noting that he feels it is unfortunate that the garbage truck needs to go past the entire building to get to the enclosure area. Planner Larsen said there are no requirements stating it needs to be in another area and that the designed called for that location..

Councilmember Stoesz asked of the day care center hours. Andrea Barnes, representative from Lil' Explorers Day Care was present and advised that, to begin, the operational hours will be from 6:30 AM – 6:00 PM. Councilmember Lyden raised his concerns with the garbage enclosure location with Ms. Barnes. She stated at other locations, the gabage enclosure is usually located in a similar area to allow for staff to get in and out quickly without dragging trash bags over the floors throughout the facility; and further that no issues have been raised in the other facilities.

i) Motion to: Approve Resolution 23-53, Approving Preliminary Plat

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	All in favor
ABSENT:	Ruhland

ii. **Motion to: Approve Resolution 23-54, Conditional Use Permit for Commercial Day Care Facility**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	All in favor
ABSENT:	Ruhland

B) **Consider Second Reading of Ordinance No. 02-23, Amending City Code Chapter 405 Regarding Bulk Deicing Material Storage**

Community Development Director Michael Grochala presented the second reading of an ordinance amendment proposal to include a provision related to bulk deicing material storage and the reason for the proposed amendment.

i) **Motion to: Approve Second Reading of Ordinance 02-23 Amending City Code Chapter 405**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Cavegn, Lyden, Stoesz, Rafferty
ABSENT:	Ruhland

7. **UNFINISHED BUSINESS**

There was no unfinished business.

8. **NEW BUSINESS**

There was no new business.

9. **COMMUNITY EVENTS**

Mayor Rafferty reviewed the upcoming Community Calendar.

ADJOURN

1) **Motion to: Adjourn**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Cavegn, Lyden, Stoesz, Rafferty

COUNCIL MINUTES

Meeting Adjourned at 7:01 PM.

These minutes were considered and approved at the regular Council Meeting on June 26, 2023.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

DRAFT

**CITY COUNCIL
AGENDA ITEM 3A**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: June 26,2023

TOPIC: 2nd Reading of Ordinance No. 03-23, Adjusting Council Salaries

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to consider the 2nd Reading of Ordinance No. 03-23, Adjusting the Salaries of the Mayor and Councilmembers.

BACKGROUND

Pursuant to M.S. § 415.11, the compensation of the Mayor and Councilmembers shall be set by ordinance and the change in salary shall take effect after the next succeeding municipal election.

During the June 5th work session, staff recommended the City Council adopt an ordinance that would increase council salaries. The Mayor and Councilmembers last received a raise on January 1, 2022. The salary of the Mayor is currently \$10,650 and the salary of each Councilmember is \$8,952.

Per City Code Chapter 203, the Council will consider whether a salary adjustment is warranted every two years.

Staff is recommending a 6.1% increase in the salary of the Mayor and Councilmembers. The salary of the Mayor would increase to \$11,298 and the salary of each Councilmember would increase to \$9,497. This increase is consistent with the total wage adjustment for City employees from 2022-2023.

The proposed ordinance would become effective January 1, 2024, and would continue to be reviewed every two years per City Code.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 03-23, Adjusting the Salaries of the Mayor and Councilmembers.

ATTACHMENTS

Ordinance No. 03-23

1 st Reading: June 12, 2023	Publication:
2 nd Reading: June 26, 2023	Effective: January 1, 2024

**CITY OF LINO LAKES
ORDINANCE NO. 03-23**

**AMENDING CHAPTER 203 OF THE LINO LAKES CITY CODE
BY ADJUSTING THE SALARIES OF THE MAYOR AND COUNCILMEMBERS**

The City Council of Lino Lakes ordains:

Section 1. That Chapter 203 of the Lino Lakes Code of Ordinances be amended to read as follows:

CHAPTER 203: COUNCIL COMPENSATION

§ 203.01 COMPENSATION OF MAYOR AND COUNCILMEMBERS.

(1) *Salaries.* The compensation of the Mayor and each Councilmember shall be established from time to time by City Council ordinance pursuant to M.S. § 415.11. Effective January 1, ~~2022~~2024, the salary of the Mayor shall be ~~\$10,650~~11,298, and the salary of each Councilmember shall be ~~\$8,952~~9,497. Thereafter, every two years the City Council will consider whether a salary adjustment is warranted. This salary is intended to cover all meetings that may be attended by the Mayor or Councilmembers except as expressly provided in this section.

(2) *Payment.* The salaries established hereby are to be paid monthly.

(3) *Economic Development Authority (EDA) meetings.* The City Council will be compensated for attendance at EDA meetings at the rate of \$40 per meeting.

§ 203.02 WORKER'S COMPENSATION.

Pursuant to M.S. § 176.011, Subd. 59, as it may be amended from time to time, all of the City Council members shall be covered by worker's compensation.

Section 2. Effective Date. This Ordinance shall be effective January 1, 2024.

Adopted by the Lino Lakes City Council this 26th day of June, 2023.

BY: _____

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

**CITY COUNCIL
AGENDA ITEM 3B**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: June 26, 2023

TOPIC: Consider Appointment of Part-Time Firefighter

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to approve the appointment of Eric Curtis to the Part-Time Firefighter position in the Public Safety Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Eric Curtis for the part-time position.

Curtis has completed Firefighter 1 & 2 as well as Hazardous Materials training and certification.

The starting wage for Curtis will be \$18.66 per hour which is the current starting rate for part-time firefighters.

With the Council's approval, Curtis would start in the position on July 10, 2023.

RECOMMENDATION

Please approve the appointment of Eric Curtis to the Part-Time Firefighter position.

**CITY COUNCIL
AGENDA ITEM 4A**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: June 26, 2023

TOPIC: Acceptance of Donated Gift Cards

VOTE REQUIRED: 3/5

INTRODUCTION

The Lino Lakes Public Safety Department is requesting council approval to accept gift cards as a donation from Lino Lakes' community members.

BACKGROUND

Over the last several months numerous community members have dropped off gift cards and food in appreciation of our police and fire staff. The gifts cards have a monetary value of more than \$5.00 and cannot be given to staff members directly.

If Council accepts the donation of these gift cards, staff will use the cards in accordance with approved Public Purpose Expenditure Policy:

Here is list of gift cards donated to date:

Card	Amount
Bricks	\$ 50.00
Bricks	\$ 50.00
Dairy Queen	\$ 5.00
Eagle Brook	\$ 5.00
Eagle Brook	\$ 5.00
Multiple Locations	\$ 100.00
Starbucks	\$ 5.00
Subway	\$ 5.00
Target	\$ 20.00
Wise Guys	\$ 50.00
Wise Guys	\$ 200.00
Kwik Trip	\$ 25.00

The total value of the gifts cards is \$520.

RECOMMENDATION

Staff recommends approval of the gifts cards as presented.

ATTACHMENTS

None

**CITY COUNCIL
AGENDA ITEM 6A**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: June 26, 2023

TOPIC: Public Hearing. Consider Resolution No. 23-58, Approving Five Year Street Reconstruction Plan and Issuance of Street Reconstruction Bonds

VOTE REQUIRED: 2/3

INTRODUCTION

Staff is requesting City Council approval of the 2024-2028 Five Year Street Reconstruction Plan and approval regarding the issuance of Street Reconstruction Bonds.

BACKGROUND

The City Council initiated a Street Reconstruction program in 2014 using Street Reconstruction Bonds as the primary funding source. The initial phase of street reconstruction was undertaken in 2015. The most recent phase of reconstruction included 4th Avenue (north of Main Street) and the Joyer/Karth area roads.

At this time, staff is proposing consideration of a street reconstruction plan that includes completing the next two program phases over the next five years as follows:

Phase	Streets	Estimated Cost
2024	Pine Haven Area: 81st St, Elbe St., Danube St. and Red Maple Lane. Diane Street, Evergreen Trail (bituminous overlays)	4,550,000
2027	Lakeview (Elm to Glenview), Fairmont (Sunrise to Sunset) and Gladstone (Sunrise to Sunset)	4,550,000

City Charter requirements are not applicable, provided no special assessments are proposed for the street reconstruction improvements under the street reconstruction project. However, the plan is subject to a reverse referendum.

Funding is only being considered for the 2024 project at this time. A 15 year payment schedule would result in annual average debt service of approximately \$377,000 based on a \$4,550,000 project.

Under state law, street reconstruction bonds can be issued without election provided the following requirements are met:

- a) The City must prepare a 5 year street reconstruction plan
- b) The City must hold a public hearing
- c) The City Council must approve the plan by 2/3 vote

- d) A 30 day period must elapse during which time a petition may be submitted requesting an election. The petition must be signed by voters equal to 5% of the votes cast in the last municipal general election.
- e) If no petition is received, the city may issue bonds without election.

The draft 2024-2028 Five Year Street Reconstruction Plan has been prepared. The public hearing has been set for the June 26, 2020 City Council meeting. This will allow for the reverse petition process and possible ballot question submittal to Anoka County, if necessary. If a petition is received, a ballot question will be prepared for consideration by the voters in the 2023 municipal election. If no petition is received, the council may authorize preparation of plans as specifications for the project.

City Council consideration following the public hearing will be to approve the 5 year Street Reconstruction Plan and authorize the issuance of Street Reconstruction Bonds for the 2024 improvements. Staff would like to emphasize the following points:

- The 2024 project will be subject to future council consideration and action including construction plan approval.
- Approval of the plan and bond authorization **does not** obligate the City to construct a project or issue bonds.
- The amount of bonds authorized under the plan represents a maximum amount.
- The actual amount of bonds issued will be subject to council approval once a final project cost is determined following plan design and bidding process.
- The plan allows for the bonding for the 2024 improvements to occur anytime during the 2024 – 2028 Five-Year Street Reconstruction Plan timeframe.

No authority is being provided to authorize the 2028 improvements. Those improvements will be subject to future revision of the 5 Year Street Reconstruction Plan.

RECOMMENDATION

Staff is recommending approval of Resolution No. 23-58.

ATTACHMENTS

1. Resolution No. 23-58
2. 2024 – 2028 Five Year Street Reconstruction Plan

**CITY OF LINO LAKES, MINNESOTA
RESOLUTION NO. 23-58**

**RESOLUTION ADOPTING A STREET
RECONSTRUCTION PLAN AND AUTHORIZING THE
ISSUANCE OF STREET RECONSTRUCTION BONDS
THEREUNDER**

WHEREAS, the City of Lino Lakes (the “City”) is authorized under Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the “Act”), to prepare a plan for street reconstruction in the City over the next five years that will be financed under the Act, including a description of the proposed work and estimated costs, and to issue general obligation bonds to finance the cost of street reconstruction activities described in the plan.

WHEREAS, before the issuance of any bonds under the Act, the City is required to hold a public hearing on the plan and issuance of the bonds.

WHEREAS, pursuant to the Act, the City, in consultation with its City engineer, has caused preparation of a five-year street reconstruction plan for the City (the “Plan”), which describes certain street reconstruction and bituminous overlay activities in the City for the period June 1, 2024 to June 1, 2028. The reconstruction activities described in the Plan include but are not limited to the (i) reconstruction of streets in the Pine Haven Area including 81st Street, Elbe Street, Danube Street and Red Maple Lane by required upgrades of the existing stormwater management system and curb replacement, and bituminous surfacing; and (ii) bituminous overlays for Diane Street and Evergreen Trail (collectively, the “Project”).

WHEREAS, the City has determined that it is in the best interests of the City to authorize the issuance and sale of one or more series of general obligation street reconstruction bonds (the “Street Reconstruction Bonds”) pursuant to the Act in the maximum principal amount of \$4,550,000, plus any premium received by the City. The purpose of the Street Reconstruction Bonds is to finance the costs of the Project as described in the Plan.

WHEREAS, on the date hereof, the City Council held a public hearing on the Plan and the issuance of the Street Reconstruction Bonds, after publication in the City’s official newspaper of a notice of public hearing at least 10 days but no more than 28 days before the date of the hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes as follows:

Section 1. Plan Approved.

1.01. The City Council finds that the Plan will improve the City’s street and utility

systems, which serves the interests of the City as a whole.

1.02. The Plan is approved in the form on file in City Hall.

Section 2. Street Reconstruction Bonds Authorized.

2.01. The City is authorized to issue the Street Reconstruction Bonds in a maximum principal amount of \$4,550,000, plus any premium received by the City, in order to finance the Project described in the Plan. City staff, its municipal advisor, and its legal counsel are authorized to take all actions needed to call for the sale of the Street Reconstruction Bonds, subject to the contingency described in Section 3.02 hereof.

2.02. If a petition requesting a vote on the issuance of the Street Reconstruction Bonds signed by voters equal to five percent (5%) of the votes cast in the last municipal general election is filed with the City Clerk within thirty (30) days after the date of the public hearing, the City may issue the Street Reconstruction Bonds only after obtaining approval of a majority of voters voting on the question at an election. The authorization to issue the Street Reconstruction Bonds is subject to expiration of the thirty (30) day period without the City's receipt of a qualified petition under the Act, or if a qualified petition is filed, upon the approving vote of a majority of the voters voting on the question of issuance of the Street Reconstruction Bonds.

2.03. City staff are authorized and directed to take all other actions necessary to carry out the intent of this resolution.

Adopted by the City Council of the City of Lino Lakes this 26th day of June, 2023.

Mayor, Rob Rafferty

ATTEST:

City Clerk, Jolleen Chaika

**2024 through 2028
Five-Year Street Reconstruction Plan for the
City of Lino Lakes, Minnesota**

June 26, 2023



City of Lino Lakes
Five-Year Street Reconstruction Plan
2024 through 2028

I. PURPOSE

Street reconstruction is a major expenditure of city funds for the reconstruction of streets. Street reconstruction may include bituminous overlays, utility replacement and relocation, public safety street modifications, and other incidental activities, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and local share of state and county road projects, street reconstruction does not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed. A Street Reconstruction Plan (“SRP”) is a document designed to anticipate street reconstruction expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. An SRP helps enable the matching of expenditures with anticipated income. As potential expenditures are reviewed, the city considers the benefits, costs, alternatives and impact on operating expenditures.

The City of Lino Lakes, Minnesota (the “City”) believes the street reconstruction process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical public assets, preservation of public assets and sound fiscal management. Good planning is essential for the wise and prudent use of limited financial resources.

The SRP is designed to be updated periodically. The Street Reconstruction Plan is a part of the City’s capital improvement plan. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

II. THE STREET RECONSTRUCTION PLANNING PROCESS

For the City to use its authority to finance expenditures under Chapter 475.58, Subdivision 3b, it must meet the requirements provided therein. The street reconstruction planning process is as follows:

The City staff prepares an SRP reflecting the street reconstruction projects anticipated to be undertaken within the next five years (based on their priority, fiscal impact, and available funding) and the estimated costs thereof. If general obligation bonding is deemed necessary, the City works with its financial advisor to prepare a bond sale and repayment schedule. A public hearing is held to solicit input from citizens on the SRP and the issuance of bonds. Notice of such hearing must be published in the official newspaper of the City at least 10, but not more than 28 days prior to the date of the public hearing. The City Council must approve the SRP and the sale of street reconstruction bonds by a unanimous vote of those members present at the meeting following the public hearing.

Voters may petition for a reverse referendum on the issuance of street reconstruction bonds. If a petition bearing the signatures of voters equal to at least 5% of the votes cast in the last general election requesting a vote on the issuance of street reconstruction bonds is received by the City Clerk within 30 days after the public hearing, the City may only issue general obligation street reconstruction bonds after approval by voters at an election. If no petition is submitted, general obligation street reconstruction bonds may be issued without an election.

In subsequent years, the process is repeated annually or as expenditures are completed and new needs arise.

III. PROJECT SUMMARY AND FINANCING

Street reconstruction projects anticipated to be undertaken within the next five years and the estimated costs thereof are set forth in Appendix A. A map of the proposed project streets is included in Appendix B. Those for which street reconstruction bonds are anticipated to be issued are marked with an asterisk in Appendix A and are currently anticipated to include the following:

2024 Street Reconstruction Bond Financed Expenditures –

The 2024 Street Reconstruction Project includes the reconstruction of the following streets in the Pine Haven Area including 81st Street, Elbe Street, Danube Street along with Red Maple Lane by required upgrades of the existing stormwater management system and curb replacement, and bituminous surfacing. Diane Street and Evergreen Trail will receive a bituminous overlay.

General obligation street reconstruction bonds are proposed to be issued in 2024 in an aggregate principal amount of approximately \$4,550,000.00 for the costs of the 81st Street, Elbe Street, Danube Street, Red Maple Lane, Diane and Evergreen Trail, and the costs of issuing the bonds. Such bonds may be combined with other financing tools, including general obligation improvement bonds, to finance other capital improvements in the City.

The bonding for the 81st Street, Elbe Street, Danube Street, Red Maple, Diane and Evergreen Trail Improvements is expected to occur in 2024 but could happen at any time during the 2024 through 2028 Five-Year Street Reconstruction Plan.

Pine Haven Area and Red Maple Lane Improvements

The streets in these two neighborhoods are over 40 years old and in very poor condition. Large potholes have occurred in many areas of the roadway. In order to reconstruct the road, the roadway will need drainage issues corrected. The road reconstruction project will include reconstructing the street to meet the City's standard road requirements, improvement of the drainage system to keep stormwater from compromising the new roadway, meeting the City and Rice Creek Watershed District's rate control and water quality treatment requirements related to the construction of the new roadway.

Diane Street and Evergreen Improvements

The pavement of streets within the Diane and Evergreen are also in very poor condition. The road reconstruction project will include a bituminous overlay of the existing roadbed.

Street reconstruction bonds are included in the amount of indebtedness of the City which cannot, under Minnesota Statutes, Section 475.53, exceed 3% of the assessor's taxable market value for the City ("TMV"). The proposed bonds will not exceed statutory limits.

All other foreseeable capital expenditures are expected to be financed through other revenue or financing sources.

2027 Street Reconstruction Project

The 2027 Street Reconstruction Project includes the reconstruction of the following streets; Lakeview Drive from Elm Street to Glenview Drive, Fairmont Drive (from Sunrise Ave. to Sunset Avenue and Gladstone Drive from Sunrise Ave. to Sunset Ave.), by required upgrades of the existing stormwater management system and bituminous surfacing.

No bonds are being contemplated for this project at the present time.

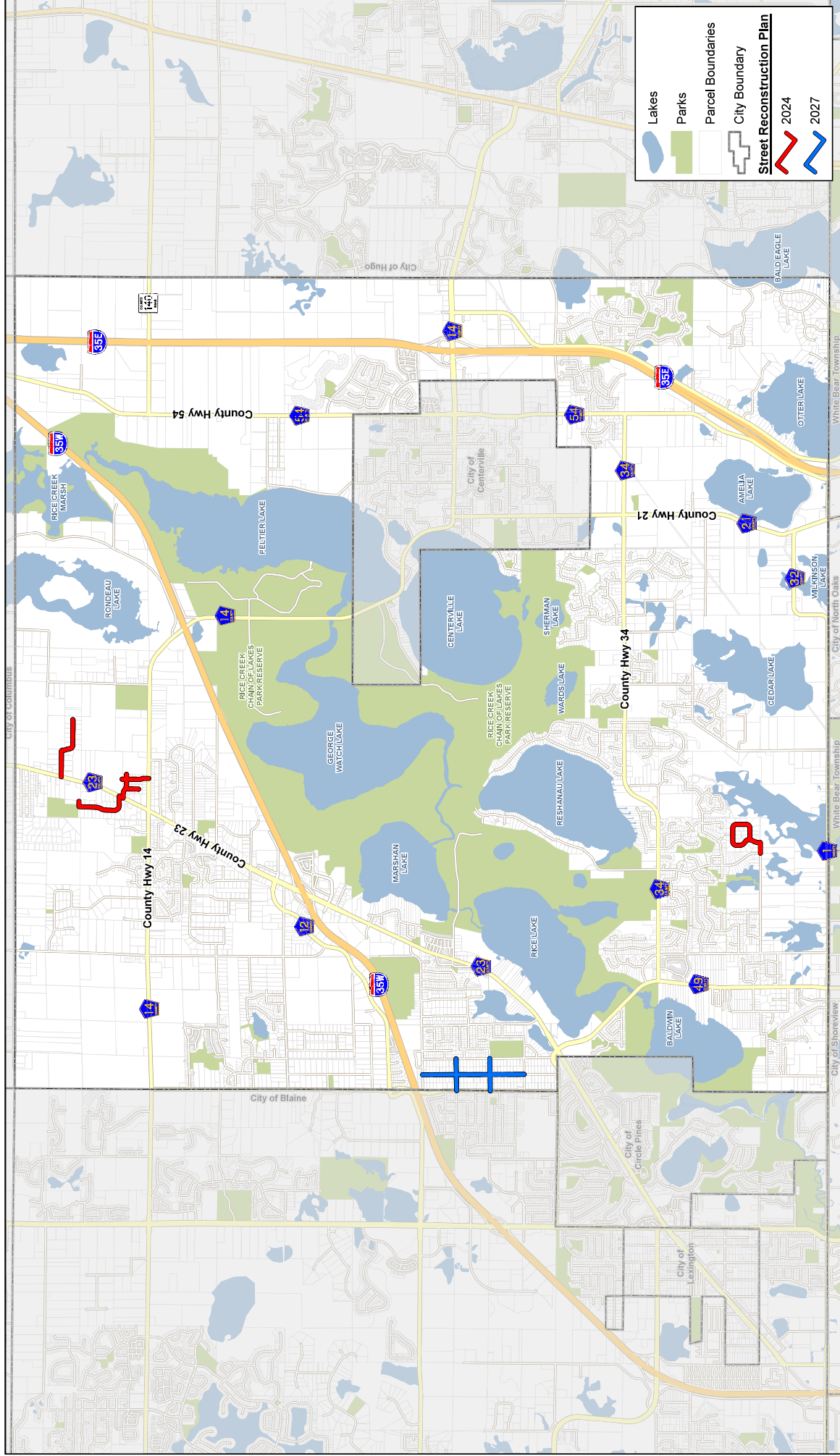
APPENDIX A

PROJECT COSTS

	2024	2025	2026	2027	2028
81 st Ave, Elbe St., Danube St., Red Maple LN., Diane Street and Evergreen Trail*	\$4,450,000				
Lakeview Dr., from Elm St. to Glenview, Fairmont Dr., from Sunrise Ave to Sunset Ave, and Gladstone Dr., from Sunrise Ave to Sunset Ave.				\$4,450,000	
<i>Totals by year</i>	<u>\$4,450,000</u>			<u>\$4,450,000</u>	

*Expenditures proposed to be financed by Street Reconstruction Bonds to be issued in an aggregate principal amount of approximately \$4,450,000 in 2024.

**APPENDIX B
PROJECT LOCATION MAP**



WSB

0 3,500 Feet
1 inch = 3,500 FT

N

5 Year Street Reconstruction Plan
Pavement Management
City of Lino Lakes, Minnesota



**CITY COUNCIL
AGENDA ITEM 6B**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

C. C. MEETING DATE: June 26, 2023

TOPIC: Consider Resolution 23-59, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid, 2023 Lake Drive Trunk Water Main Improvements

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting Council approval to authorize the ad for bid for the 2023 Lake Drive Trunk Water Main Improvements.

BACKGROUND

On November 28, 2022, the City Council approved the preparation of the plans and specifications for the 2023 Lake Drive Trunk Water Main Improvements project. The City is installing a 12-inch diameter trunk water loop along Lake Drive (CSAH 23) from Forsham Lake Drive north to Park Court. At the meeting, Council asked staff to evaluate an open cut option. We evaluated this option. Open cutting would require removal of trees that currently provide residential screening, it would require the reconstruction of the turn lane, dewatering, impacts to the existing ponds, and it would require additional traffic control. Staff completed a cost estimate for both options and due to the above mentioned items, the open cut option was a higher cost. The project plans have been prepared for the watermain being directionally drilled.

Staff has reached agreement with the property owner for a 20 foot wide easement acquisition along Lake Drive just north of Forsham Lake Drive.

The estimated total project cost, including land acquisition and overhead, is \$415,000.00. Funding for the project is expected to be from the Area and Unit Trunk Fund.

The estimated schedule for the project:

Authorize Preparation of Plans and Specifications	November 28, 2022
Order Improvement, Approve Plans and Specs, Authorize Ad for Bids	June 26, 2023
City Opens Bids	August 8, 2023
City Council Awards Contract	August 14, 2023
Construction Begins	August, 2023
Final Completion	November, 2023

RECOMMENDATION

Staff is recommending approval of Resolution No. 23-59, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid for the 2023 Lake Drive Trunk Water Main Improvements.

ATTACHMENTS

1. Resolution No. 23-59
2. Construction Plans

**CITY OF LINO LAKES
RESOLUTION NO. 23-59**

**RESOLUTION ORDER PROJECT, APPROVE PLANS AND SPECIFICATIONS, AND
AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE 2023 LAKE DRIVE TRUNK
WATER MAIN IMPROVEMENTS PROJECT**

WHEREAS, the City Engineer has prepared plans and specifications for the 2023 Lake Drive Water Main Improvements project. Project plans and specifications have been presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Clerk shall prepare and cause to be inserted in the official paper and in Finance and Commerce an advertisement for bids for the making of such improvement under such approved plans and specifications. The advertisement shall be published for two weeks, shall specify the work to be done, shall state that bids will be received by the Clerk, at which time they will be publicly opened at the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at 6:30 p.m. on August 14th, 2023, in the Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid.

Adopted by the Council of the City of Lino Lakes this 26th day of June, 2023.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

2023 LAKE DRIVE TRUNK WATER MAIN PROJECT

CITY OF LINO LAKES, MN

EXISTING PLAN SYMBOLS

PROPERTY LINES/RIGHT-OF-WAY	
UTILITY EASEMENT	
TREE LINE	
SIGN	
DECIDUOUS TREE	
SHRUB	
CONIFEROUS TREE	

EXISTING UTILITY SYMBOLS

FIBER OPTIC LINE	
GAS LINE	
COMMUNICATION LINE	
ELECTRIC POWER LINE	
WATER MAIN	
SANITARY SEWER	
STORM SEWER	
COMMUNICATIONS PEDESTAL	
POWER POLE	
ELECTRIC BOX	
CATCH BASIN	
STORM APRON	
STORM SEWER MANHOLE	
GATE VALVE	
HYDRANT	
SANITARY SEWER MANHOLE	

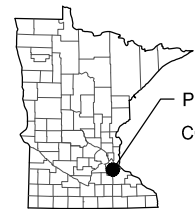
CONSTRUCTION PLAN FOR WATER MAIN IMPROVEMENTS
 LOCATED ON LAKE DRIVE (CSAH 23) FROM FORSHAM LAKE DRIVE TO PARK COURT



PROJECT LOCATION MAP

EXCAVATION NOTICE SYSTEM

A CALL TO GOPHER STATE ONE (651-454-0002) IS REQUIRED A MINIMUM OF 48 HOURS PRIOR TO PERFORMING ANY EXCAVATION.



PROJECT LOCATION
 COUNTY: ANOKA

SECT 17, TWP 31, RNG 22

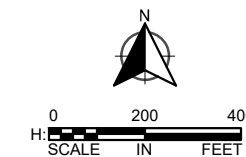
HORIZONTAL DATUM: NAD83(1996) GEOID
 VERTICAL DATUM: NAVD88

UTILITY INFORMATION

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOPHER ONE CALL TICKET NUMBER: 230100174

UTILITY COORDINATION MEETING HELD ON: 12/07/2022



PLAN REVISIONS		
DATE	SHEET NO.	APPROVED BY

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

PLAN SET INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	GENERAL LAYOUT
3	STATEMENT OF ESTIMATED QUANTITIES
4-5	MISCELLANEOUS DETAILS
6-7	TRAFFIC CONTROL PLAN
8-10	WATER MAIN PLANS
11-12	EROSION CONTROL PLANS

THIS PLAN SET CONTAINS 12 SHEETS

THIS PLAN SET HAS BEEN PREPARED FOR:

CITY OF LINO LAKES
 600 TOWN CENTER PARKWAY
 LINO LAKES, MN 55014
 (651) 982-2400

ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

VERONICA C. KUBICEK, P.E.

DATE: 06/15/2023

LICENSE NUMBER: 57270

WSB PROJ. NO. 021892-000

SHEET
 1
 OF
 12