



CITY COUNCIL AGENDA

Updated 7/19/24

Monday, July 22, 2024

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

***City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton***

CITY COUNCIL WORK SESSION, 6:00 P.M.

Community Room (not televised)

No Public Comment Allowed at Work Sessions per the Rules of Decorum

1. Call to Order and Roll Call
2. Setting the Agenda: Addition or Deletion of Agenda Items
3. BS&A Software Conversion Update, Hannah Lynch
4. Review Regular Agenda
5. Adjournment

CITY COUNCIL MEETING, 6:30 P.M.

Council Chambers (televised)

- Call to Order and Roll Call
- Pledge of Allegiance
- Public Comment (*sign-in prior to start of meeting per Rules of Decorum*)
- Setting the Agenda: Addition or Deletion of Agenda Items

SPECIAL PRESENTATION

- A. Lino Lakes Ambassadors and Candidates, Presented by Kaiya Nelson & Emily Nadeau
- B. American Legion Post 566, Presentation of Awards:
 - i. Lino Lakes Police Officer of the Year – Presented to Shelby Bonczek
 - ii. Lino Lakes Firefighter of the Year – Presented to Brian Gustafson

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for July 22, 2024 (Check #121040 through #121139) in the Amount of \$1,263,437.81
- B. Consider Approval of May 28, 2024 Work Session Minutes

- C. Consider Approval of May 28, 2024 Council Meeting Minutes
- D. Consider Approval of June 3, 2024 Work Session Minutes
- E. Consider Approval of June 10, 2024 Work Session Minutes
- F. Consider Approval of June 10, 2024 Council Meeting Minutes
- G. Consider Resolution No. 24-101, Authorizing the Issuance of a Solicitor Permit to Sunburn Construction (DBA Everlight Solar)
- H. Consider Approval of Night to Unite Road Closures

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

- A. Consider Appointment of Investigative Assistant, Meg Sawyer
- B. Consider Appointment of Public Works Maintenance Worker, Meg Sawyer
- C. Consider Promotion of Paid-On Call District Chief Firefighter, John Swenson
- D. City Attorney Opinion Related to Petitions, Jay Squires
- E. Consider Appointment of Government Buildings Custodial Worker, Meg Sawyer

4. PUBLIC SAFETY DEPARTMENT REPORT

No Report

5. PUBLIC SERVICES DEPARTMENT REPORT

No Report

6. COMMUNITY DEVELOPMENT REPORT

- A. Public Hearing - 2024/2025 Street Reconstruction and Municipal Sewer and Water Extension Project, Pine Haven, Diane Hankee
- B. Ordinance No. 10-24, Vacating Drainage & Utility Easement, Outlot C, Watermark 5th Addition, Diane Hankee
 - i. Consider 2nd Reading of Ordinance No. 10-24
 - *Council may vote to dispense with the full reading of the ordinance*
 - *Roll call vote is required for adoption of the ordinance*
 - ii. Consider Resolution No. 24-93, Approving Summary Publication of Ordinance No. 10-24
 - iii. Consider Resolution No. 24-94, Approving 2nd Amendment to Open Space Easement for Watermark

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

A. Community Calendar: A Look Ahead July 23, 2024 – August 5, 2024

- i. July 31, 2024, 6:30 PM: Environmental Board Meeting
- ii. August 1, 2024, 8:00 AM: Economic Development Advisory Committee Meeting
- iii. August 5, 2024, 6:00 PM: City Council Work Session

ADJOURNMENT

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 3**

STAFF ORIGINATOR: Hannah Lynch, Finance Director

WORK SESSION DATE: July 22, 2024

TOPIC: BS&A Software Conversion Update

BACKGROUND

The City Council reviewed ERP Software quotes at the April 1, 2024 Work Session and approved BS&A Software on April 8, 2024. BS&A Software will serve the Finance, Community Development, and Human Resources departments. Originally the timing of the software conversion was projected to be in Fall 2025, although BS&A had an opening in their schedule for December 2024.

Staff has started working with BS&A staff to communicate current processes and procedures so it can be determined how to be implement them in the new software. One process that will need to change is the practice of credit card processing fees. Currently, with two different software's for the building department and utility billing, credit card fees are passed on to the customer for building, but paid for by the City for utility billing. With the new software, all fees need to be treated the same. Staff is proposing all fees be passed on to the customer which would be a change for utility billing that would be communicated in advance. Utility billing customers would still have the ability to avoid credit card fees by signing up for auto pay or by mailing in a check.

Finally, as communicated previously, Springbrook requires a 60 day written notice for termination and renews annually on September 1st, although termination is not possibly in the middle of a contract. Springbrook annual maintenance will be incurred until August 31, 2025. This factor will be included in the annual budgeting process for 2025.

REQUESTED COUNCIL DIRECTION

Staff recommends passing on all credit card fees to the customer with the BS&A software conversion.

ATTACHMENTS

None



Expenditures

July 22, 2024

Check #121040 to #121139

\$1,263,437.81

Accounts Payable

Check Detail

User: jessica.eller
Printed: 07/17/2024 - 9:08AM



| Check Number | Check Date | | | | Amount |
|---|---|--------------------------|--|--|--------|
| 967 - AARP Line Item Account | | | | | |
| 121043 | 07/22/2024 | | | | |
| Inv | 7/9/2024 | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | | |
| 07/09/2024 | AARP Driver Safety Course | 202-451-4412-000 | | | 20.00 |
| Inv 7/9/2024 Total | | | | | 20.00 |
| | | | | | |
| 121043 Total: | | | | | 20.00 |
| | | | | | |
| 967 - AARP Total: | | | | | 20.00 |
| | | | | | |
| 800 - Advanced Graphix Inc. Line Item Account | | | | | |
| 121044 | 07/22/2024 | | | | |
| Inv | 214365 | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | | |
| 07/11/2024 | Custom Graphics #609 | 101-421-4240-000 | | | 460.00 |
| Inv 214365 Total | | | | | 460.00 |
| Inv | 214397 | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | | |
| 07/14/2024 | Claim #CA350148 Squad #316 Struck Deer 4-9-2024 | 101-431-4363-000 | | | 160.80 |
| Inv 214397 Total | | | | | 160.80 |
| | | | | | |
| 121044 Total: | | | | | 620.80 |
| | | | | | |
| 800 - Advanced Graphix Inc. Total: | | | | | 620.80 |
| | | | | | |
| 14 - AFSCME Council #5 Line Item Account 101-000-2040-000 | | | | | |
| 121040 | 07/05/2024 | | | | |
| Inv | | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | | |
| 07/03/2024 | PR Batch 00002.07.2024 Union Dues AFSCME | 101-000-2040-000 | | | 412.51 |
| Inv Total | | | | | 412.51 |
| | | | | | |
| 121040 Total: | | | | | 412.51 |

| Check Number | Check Date | | Amount |
|--|--|--------------------------|-----------|
| 14 - AFSCME Council #5 Total: | | | 412.51 |
| 2043 - American Red Cross Line Item Account | | | |
| 121045 | 07/22/2024 | | |
| Inv | 22706564 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Babysitter's Training (6) & Lifeguard Certifications (3) | 202-451-4330-000 | 366.00 |
| Inv 22706564 Total | | | 366.00 |
| 121045 Total: | | | 366.00 |
| 2043 - American Red Cross Total: | | | 366.00 |
| 54 - Aspen Mills, Inc. Line Item Account | | | |
| 121046 | 07/22/2024 | | |
| Inv | 335486 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | Dept Exp - M. Carlson | 101-421-4370-000 | 304.50 |
| Inv 335486 Total | | | 304.50 |
| Inv | 335540 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/02/2024 | Dept Exp - A. Heckmann | 101-420-4370-000 | 1,591.29 |
| Inv 335540 Total | | | 1,591.29 |
| Inv | 335703 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | Dept Exp - J. Martelli | 101-420-4386-000 | 69.90 |
| Inv 335703 Total | | | 69.90 |
| 121046 Total: | | | 1,965.69 |
| 54 - Aspen Mills, Inc. Total: | | | 1,965.69 |
| 2143 - BL Holdings LLC Line Item Account | | | |
| 121047 | 07/22/2024 | | |
| Inv | 6/26/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/26/2024 | Long Term Escrow Closure - Nadeau Acres 1st Addition | 801-000-2338-102 | 5,323.25 |
| 06/26/2024 | Long Term Escrow Closure - Nadeau Acres 1st Addition | 801-000-2338-106 | 5,754.00 |
| 06/26/2024 | Long Term Escrow Closure - Nadeau Acres 1st Addition | 801-000-2338-101 | -9,654.01 |
| 06/26/2024 | Long Term Escrow Closure - Nadeau Acres 1st Addition | 801-000-2338-103 | 51,686.13 |
| Inv 6/26/2024 Total | | | 53,109.37 |

| Check Number | Check Date | Amount | | |
|---|------------------------------|--------------------------|----------|-----------|
| <hr/> | | | | |
| 121047 Total: | | | | 53,109.37 |
| <hr/> | | | | |
| 2143 - BL Holdings LLC Total: | | | | 53,109.37 |
| <hr/> | | | | |
| 1163 - Cargill, Inc. Line Item Account | | | | |
| 121048 | 07/22/2024 | | | |
| Inv | 2909676574 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/24/2024 | Warehouse Storage Charge | 101-430-4228-000 | 756.00 | |
| Inv 2909676574 Total | | | | 756.00 |
| | | | | |
| Inv | 2909734125 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Warehouse Storage Charge | 101-430-4228-000 | 756.00 | |
| Inv 2909734125 Total | | | | 756.00 |
| | | | | |
| 121048 Total: | | | | 1,512.00 |
| <hr/> | | | | |
| 1163 - Cargill, Inc. Total: | | | | 1,512.00 |
| <hr/> | | | | |
| 110 - Carroll Construction Supply Line Item Account | | | | |
| 121049 | 07/22/2024 | | | |
| Inv | LL074957 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/02/2024 | Nail Stakes (50) | 101-450-4211-000 | 112.50 | |
| Inv LL074957 Total | | | | 112.50 |
| | | | | |
| 121049 Total: | | | | 112.50 |
| <hr/> | | | | |
| 110 - Carroll Construction Supply Total: | | | | 112.50 |
| <hr/> | | | | |
| 111 - Cartegraph Systems, Inc. Line Item Account | | | | |
| 121050 | 07/22/2024 | | | |
| Inv | INV14242 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | OMS Platform | 101-430-4300-000 | 5,019.17 | |
| 06/30/2024 | OMS Platform | 602-495-4300-000 | 3,340.00 | |
| 06/30/2024 | OMS Platform | 601-494-4300-000 | 3,340.00 | |
| 06/30/2024 | OMS Platform | 101-431-4300-000 | 3,340.00 | |
| 06/30/2024 | OMS Platform | 101-450-4300-000 | 1,670.00 | |
| Inv INV14242 Total | | | | 16,709.17 |
| <hr/> | | | | |

AP-Check Detail (7/17/2024 - 9:08 AM)

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| Check Number | Check Date | Amount | |
|--|------------------------------|--------------------------|-----------|
| 121050 Total: | | | 16,709.17 |
| 111 - Cartegraph Systems, Inc. Total: | | | 16,709.17 |
| 115 - Centennial Utilities Line Item Account | | | |
| 121051 | 07/22/2024 | | |
| Inv | June 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/30/2024 | Natural Gas | 602-495-4383-000 | 23.40 |
| 06/30/2024 | Natural Gas | 101-450-4383-000 | 24.04 |
| 06/30/2024 | Natural Gas | 101-450-4383-000 | 29.23 |
| 06/30/2024 | Natural Gas | 101-432-4383-503 | 1,089.99 |
| 06/30/2024 | Natural Gas | 202-451-4383-000 | 1,863.97 |
| 06/30/2024 | Natural Gas | 602-495-4383-000 | 20.80 |
| Inv June 2024 Total | | | 3,051.43 |
| 121051 Total: | | | 3,051.43 |
| 115 - Centennial Utilities Total: | | | 3,051.43 |
| 116 - CenterPoint Energy Line Item Account | | | |
| 121052 | 07/22/2024 | | |
| Inv | June 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/30/2024 | Natural Gas | 601-494-4383-000 | 164.13 |
| 06/30/2024 | Natural Gas | 101-450-4383-000 | 54.65 |
| 06/30/2024 | Natural Gas | 101-432-4383-501 | 49.16 |
| 06/30/2024 | Natural Gas | 602-495-4383-000 | 136.62 |
| 06/30/2024 | Natural Gas | 101-432-4383-502 | 178.48 |
| 06/30/2024 | Natural Gas | 101-432-4383-500 | 105.54 |
| Inv June 2024 Total | | | 688.58 |
| 121052 Total: | | | 688.58 |
| 116 - CenterPoint Energy Total: | | | 688.58 |
| 120 - Century Fence Company, Inc. Line Item Account | | | |
| 121053 | 07/22/2024 | | |
| Inv | 249798101 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/28/2024 | Fence Materials | 101-450-4211-000 | 1,435.00 |
| Inv 249798101 Total | | | 1,435.00 |
| 121053 Total: | | | 1,435.00 |

| Check Number | Check Date | | Amount |
|---|---|--------------------------|-----------|
| 120 - Century Fence Company, Inc. Total: | | | 1,435.00 |
| 121 - CenturyLink Line Item Account 101-432-4321-503 | | | |
| 121054 | 07/22/2024 | | |
| Inv | 333266979 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Phone & Internet Services | 202-451-4321-000 | 64.54 |
| Inv 333266979 Total | | | 64.54 |
| Inv | 333786176 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Pool Emergency Phone Services | 202-451-4321-000 | 136.69 |
| Inv 333786176 Total | | | 136.69 |
| Inv | 334027044 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Phone & Internet Services | 101-432-4321-503 | 66.00 |
| Inv 334027044 Total | | | 66.00 |
| 121054 Total: | | | 267.23 |
| 121 - CenturyLink Total: | | | 267.23 |
| 773 - City of Circle Pines Line Item Account | | | |
| 121055 | 07/22/2024 | | |
| Inv | 743 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Capital Notes, Series 2016A 5% Coverage | 340-470-6030-000 | 1,809.23 |
| 07/10/2024 | Capital Notes, Series 2016 A 8/1/2025 Interest | 340-470-6020-000 | 354.75 |
| 07/10/2024 | Capital Notes, Series 2016 A 2/1/2026 Principal | 340-470-6010-000 | 35,475.00 |
| 07/10/2024 | Capital Notes, Series 2016 A 2/1/2026 Interest | 340-470-6020-000 | 354.75 |
| Inv 743 Total | | | 37,993.73 |
| 121055 Total: | | | 37,993.73 |
| 773 - City of Circle Pines Total: | | | 37,993.73 |
| 137 - City of Shoreview Line Item Account | | | |
| 121056 | 07/22/2024 | | |
| Inv | Q2 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/30/2024 | 2nd Qtr 2024 Utilities | 601-494-4382-000 | 1,931.43 |
| 06/30/2024 | 2nd Qtr 2024 Utilities | 602-495-4382-000 | 130.65 |
| 06/30/2024 | 2nd Qtr 2024 Utilities | 601-000-2140-000 | 17.01 |

| Check Number | Check Date | | Amount |
|--|---------------------------------|--------------------------|----------|
| Inv Q2 2024 Total | | | 2,079.09 |
| 121056 Total: | | | 2,079.09 |
| 137 - City of Shoreview Total: | | | 2,079.09 |
| 2142 - Colotti, Roberta Line Item Account | | | |
| 121057 | 07/22/2024 | | |
| Inv | 6/25/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/25/2024 | Mileage & Parking Reimbursement | 101-403-4330-000 | 32.13 |
| Inv 6/25/2024 Total | | | 32.13 |
| 121057 Total: | | | 32.13 |
| 2142 - Colotti, Roberta Total: | | | 32.13 |
| 761 - Comcast Line Item Account 101-432-4321-502 | | | |
| 121058 | 07/22/2024 | | |
| Inv | 0131882 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/24/2024 | Phone & Internet Services | 101-432-4321-502 | 378.73 |
| Inv 0131882 Total | | | 378.73 |
| Inv | 0163083 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/05/2024 | Phone & Internet Services | 601-494-4321-000 | 166.75 |
| Inv 0163083 Total | | | 166.75 |
| 121058 Total: | | | 545.48 |
| 761 - Comcast Total: | | | 545.48 |
| 148 - Concrete Pressure Lifting, Inc Line Item Account | | | |
| 121059 | 07/22/2024 | | |
| Inv | WO7102024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Catch Basin Repair | 603-496-4410-000 | 1,000.00 |
| Inv WO7102024 Total | | | 1,000.00 |
| 121059 Total: | | | 1,000.00 |

| Check Number | Check Date | Amount | | |
|--|------------------------------|--------------------------|----------|--|
| 148 - Concrete Pressure Lifting, Inc Total: | | 1,000.00 | | |
| 149 - Connexus Energy Line Item Account | | | | |
| 121060 | 07/22/2024 | | | |
| Inv | June 2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/27/2024 | Electric | 602-495-4381-000 | 943.76 | |
| 06/27/2024 | Electric | 101-420-4381-000 | 31.50 | |
| 06/27/2024 | Electric | 601-494-4381-000 | 2,157.04 | |
| 06/27/2024 | Electric | 101-450-4381-000 | 71.29 | |
| 06/27/2024 | Electric | 101-430-4385-000 | 1,833.29 | |
| 06/27/2024 | Electric | 101-432-4381-500 | 962.03 | |
| Inv June 2024 Total | | 5,998.91 | | |
| 121060 Total: | | 5,998.91 | | |
| 149 - Connexus Energy Total: | | 5,998.91 | | |
| 157 - Crown Marking, Inc. Line Item Account | | | | |
| 121061 | 07/22/2024 | | | |
| Inv | OE-89330 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/04/2024 | Name Plates (4) | 101-432-4200-000 | 134.66 | |
| Inv OE-89330 Total | | 134.66 | | |
| 121061 Total: | | 134.66 | | |
| 157 - Crown Marking, Inc. Total: | | 134.66 | | |
| 1261 - Dell Marketing LP Line Item Account | | | | |
| 121062 | 07/22/2024 | | | |
| Inv | 10758516522 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/05/2024 | Computer - Elections | 403-403-4240-000 | 1,167.50 | |
| Inv 10758516522 Total | | 1,167.50 | | |
| 121062 Total: | | 1,167.50 | | |
| 1261 - Dell Marketing LP Total: | | 1,167.50 | | |
| 1637 - Ehlers and Associates Line Item Account | | | | |
| 121063 | 07/22/2024 | | | |
| Inv | 98221 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |

| Check Number | Check Date | | Amount |
|---|--|--------------------------|-----------|
| 07/09/2024 | 2024 Continuing Disclosure Services | 346-470-4300-000 | 664.28 |
| 07/09/2024 | 2024 Continuing Disclosure Services | 344-470-4300-000 | 664.28 |
| 07/09/2024 | 2024 Continuing Disclosure Services | 337-470-4300-000 | 664.29 |
| 07/09/2024 | 2024 Continuing Disclosure Services | 339-470-4300-000 | 664.29 |
| 07/09/2024 | 2024 Continuing Disclosure Services | 345-470-4300-000 | 664.28 |
| 07/09/2024 | 2024 Continuing Disclosure Services | 338-470-4300-000 | 664.29 |
| 07/09/2024 | 2024 Continuing Disclosure Services | 341-470-4300-000 | 664.29 |
| Inv 98221 Total | | | 4,650.00 |
| Inv 98222 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | TIF Reporting - 2023 Report Preparation TIF 1-11 | 418-499-4300-000 | 1,804.69 |
| 07/09/2024 | TIF Reporting - 2023 Report Preparation TIF 1-10 | 417-499-4300-000 | 1,708.44 |
| 07/09/2024 | TIF Reporting - 2023 Report Preparation TIF 1-12 | 419-499-4300-000 | 1,708.44 |
| 07/09/2024 | TIF Reporting - 2023 Report Preparation TIF 1-13 | 430-499-4300-000 | 1,708.43 |
| Inv 98222 Total | | | 6,930.00 |
| 121063 Total: | | | 11,580.00 |
| 1637 - Ehlers and Associates Total: | | | 11,580.00 |
| 192 - Emergency Apparatus Maintenance Line Item Account | | | |
| 121064 | 07/22/2024 | | |
| Inv 131005 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/18/2024 | Replaced New Waterway #622 | 101-431-4410-000 | 59,500.00 |
| Inv 131005 Total | | | 59,500.00 |
| Inv 131545-3 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/18/2024 | Vehicle Repairs #625 | 101-431-4410-000 | 9,776.83 |
| Inv 131545-3 Total | | | 9,776.83 |
| Inv 132573 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/24/2024 | Repaired Jib Boom #622 | 101-431-4410-000 | 1,368.88 |
| Inv 132573 Total | | | 1,368.88 |
| 121064 Total: | | | 70,645.71 |
| 192 - Emergency Apparatus Maintenance Total: | | | 70,645.71 |
| 193 - Emergency Automotive Technologies Line Item Account | | | |
| 121065 | 07/22/2024 | | |

| Check Number | Check Date | | | Amount |
|--|---|--------------------------|--|-----------|
| Inv | OAK24015A | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/14/2024 | Build-Out #331 | 402-420-5000-000 | | 4,635.04 |
| Inv OAK24015A Total | | | | 4,635.04 |
| Inv | OAK24016A | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/20/2024 | Build-Out #332 | 402-420-5000-000 | | 4,644.93 |
| Inv OAK24016A Total | | | | 4,644.93 |
| Inv | OAK24017A | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | Build-Out #327 | 402-420-5000-000 | | 4,581.18 |
| Inv OAK24017A Total | | | | 4,581.18 |
| Inv | RP070124-02 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/01/2024 | Shipping Light to Manufacturer for Repair | 101-421-4322-000 | | 18.44 |
| Inv RP070124-02 Total | | | | 18.44 |
| 121065 Total: | | | | 13,879.59 |
| 193 - Emergency Automotive Technologies Total: | | | | 13,879.59 |
| 1826 - Endurance Fitness of MN, LLC Line Item Account | | | | |
| 121066 | 07/22/2024 | | | |
| Inv | Q2 2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | Q2 2024 Program Revenue Share | 202-451-4411-000 | | 3,355.00 |
| Inv Q2 2024 Total | | | | 3,355.00 |
| 121066 Total: | | | | 3,355.00 |
| 1826 - Endurance Fitness of MN, LLC Total: | | | | 3,355.00 |
| 204 - Factory Motor Parts Company Line Item Account | | | | |
| 121067 | 07/22/2024 | | | |
| Inv | 159-113473 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/01/2024 | Stock Brake Clean (12) | 101-431-4211-000 | | 45.24 |
| Inv 159-113473 Total | | | | 45.24 |

| Check Number | Check Date | | Amount |
|---|-------------------------------|--------------------------|--------|
| Inv | 159-113924 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | A/C Condensor O-Ring Kit #304 | 101-431-4221-000 | 4.33 |
| Inv 159-113924 Total | | | 4.33 |
| Inv | 17-890108 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/11/2024 | Stock Grease (10) | 101-431-4211-000 | 44.90 |
| Inv 17-890108 Total | | | 44.90 |
| 121067 Total: | | | 94.47 |
| 204 - Factory Motor Parts Company Total: | | | 94.47 |
| 210 - Ferguson Waterworks #2518 Line Item Account | | | |
| 121068 | 07/22/2024 | | |
| Inv | 0532891 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | Locating/Marking Supplies | 601-494-4211-000 | 264.70 |
| Inv 0532891 Total | | | 264.70 |
| 121068 Total: | | | 264.70 |
| 210 - Ferguson Waterworks #2518 Total: | | | 264.70 |
| 1458 - Fidelity Security Life Insurance Co. Line Item Account 101-000-2048-000 | | | |
| 121069 | 07/22/2024 | | |
| Inv | 166366455 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/22/2024 | July Vision Insurance | 101-000-2048-000 | 211.50 |
| Inv 166366455 Total | | | 211.50 |
| 121069 Total: | | | 211.50 |
| 1458 - Fidelity Security Life Insurance Co. Total: | | | 211.50 |
| 1014 - Finke, Brian Line Item Account | | | |
| 121070 | 07/22/2024 | | |
| Inv | 6/24/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/24/2024 | Tuition Reimbursement | 101-421-4330-000 | 382.00 |
| Inv 6/24/2024 Total | | | 382.00 |

| Check Number | Check Date | | | Amount |
|--|--|--------------------------|--|--------|
| <hr/> | | | | |
| 121070 Total: | | | | 382.00 |
| <hr/> | | | | |
| 1014 - Finke, Brian Total: | | | | 382.00 |
| <hr/> | | | | |
| 1301 - Fire Safety Education Line Item Account | | | | |
| 121071 | 07/22/2024 | | | |
| Inv | INV001243 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/11/2024 | Junior Firefighter Sticker Badges (3000) | 101-421-4214-000 | | 480.00 |
| Inv INV001243 Total | | | | 480.00 |
| <hr/> | | | | |
| 121071 Total: | | | | 480.00 |
| <hr/> | | | | |
| 1301 - Fire Safety Education Total: | | | | 480.00 |
| <hr/> | | | | |
| 216 - First Advantage Occ. Line Item Account | | | | |
| 121072 | 07/22/2024 | | | |
| Inv | 2504352406 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | Annual Enrollment | 101-402-4300-000 | | 110.13 |
| Inv 2504352406 Total | | | | 110.13 |
| <hr/> | | | | |
| 121072 Total: | | | | 110.13 |
| <hr/> | | | | |
| 216 - First Advantage Occ. Total: | | | | 110.13 |
| <hr/> | | | | |
| 220 - Ford Construction Co. Inc. Line Item Account | | | | |
| 121073 | 07/22/2024 | | | |
| Inv | 1927 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | Lantern Lane Manhole Drop | 602-495-4300-000 | | 400.00 |
| Inv 1927 Total | | | | 400.00 |
| <hr/> | | | | |
| 121073 Total: | | | | 400.00 |
| <hr/> | | | | |
| 220 - Ford Construction Co. Inc. Total: | | | | 400.00 |
| <hr/> | | | | |
| 227 - Freimuth Enterprises, LLC Line Item Account | | | | |
| 121074 | 07/22/2024 | | | |
| Inv | April 2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/10/2024 | April 2024 Recycling Saturday - 19,679 Lbs | 101-462-4410-000 | | 550.00 |

| Check Number | Check Date | Amount |
|---|---|--------------------------|
| Inv April 2024 Total | | 550.00 |
| Inv February 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/10/2024 | February 2024 Recycling Saturday - 13,832 Lbs | 101-462-4410-000 |
| | | 550.00 |
| Inv February 2024 Total | | 550.00 |
| Inv January 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/10/2024 | January 2024 Recycling Saturday - 25,328 Lbs | 101-462-4410-000 |
| | | 550.00 |
| Inv January 2024 Total | | 550.00 |
| Inv June 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 07/08/2024 | June 2024 Recycling Saturday - 19,436 Lbs | 101-462-4410-000 |
| | | 550.00 |
| Inv June 2024 Total | | 550.00 |
| Inv March 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/10/2024 | March 2024 Recycling Saturday - 14,048 Lbs | 101-462-4410-000 |
| | | 550.00 |
| Inv March 2024 Total | | 550.00 |
| Inv May 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/12/2024 | May 2024 Recycling Saturday - 37,502 Lbs | 101-462-4410-000 |
| | | 550.00 |
| Inv May 2024 Total | | 550.00 |
| 121074 Total: | | 3,300.00 |
| 227 - Freimuth Enterprises, LLC Total: | | 3,300.00 |
| 242 - Goodin Company Wholesalers Line Item Account | | |
| 121075 | 07/22/2024 | |
| Inv 1318064-00 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/28/2024 | HVAC Supplies | 101-432-4211-501 |
| | | 537.50 |
| Inv 1318064-00 Total | | 537.50 |
| 121075 Total: | | 537.50 |
| 242 - Goodin Company Wholesalers Total: | | 537.50 |

| Check Number | Check Date | | | Amount |
|---|------------------------------|--------------------------|----------|----------|
| 244 - Gopher State One-Call Line Item Account | | | | |
| 121076 | 07/22/2024 | | | |
| Inv | 4060546 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | June Tickets | 602-495-4410-000 | 330.75 | |
| 06/30/2024 | June Tickets | 601-494-4410-000 | 330.75 | |
| Inv 4060546 Total | | | | 661.50 |
| | | | | <hr/> |
| 121076 Total: | | | | 661.50 |
| | | | | <hr/> |
| 244 - Gopher State One-Call Total: | | | | 661.50 |
| 1659 - Haugo Geo Technical Services, LLC Line Item Account | | | | |
| 121077 | 07/22/2024 | | | |
| Inv | 14008 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/10/2024 | 2024 Street Material Testing | 421-499-4300-154 | 1,876.00 | |
| Inv 14008 Total | | | | 1,876.00 |
| | | | | <hr/> |
| 121077 Total: | | | | 1,876.00 |
| | | | | <hr/> |
| 1659 - Haugo Geo Technical Services, LLC Total: | | | | 1,876.00 |
| 271 - Hawkins, Inc. Line Item Account | | | | |
| 121078 | 07/22/2024 | | | |
| Inv | 6793624 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/25/2024 | Chlorine & LPC-5 | 601-494-4222-000 | 9,108.87 | |
| Inv 6793624 Total | | | | 9,108.87 |
| Inv | 6804186 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/10/2024 | Pool Chemical Supplies | 202-451-4222-000 | 536.89 | |
| Inv 6804186 Total | | | | 536.89 |
| | | | | <hr/> |
| 121078 Total: | | | | 9,645.76 |
| | | | | <hr/> |
| 271 - Hawkins, Inc. Total: | | | | 9,645.76 |
| 1749 - Huebsch Services Line Item Account | | | | |
| 121079 | 07/22/2024 | | | |
| Inv | 20107568 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |

| Check Number | Check Date | | Amount |
|--|--|--------------------------|--------|
| 06/30/2024 | Mats | 101-432-4410-503 | 299.95 |
| 06/30/2024 | Shop Towels | 101-431-4211-000 | 137.34 |
| 06/30/2024 | Mats | 101-432-4410-502 | 66.88 |
| 06/30/2024 | Mats | 101-432-4410-501 | 181.16 |
| Inv 20107568 Total | | | 685.33 |
| 121079 Total: | | | 685.33 |
| 1749 - Huebsch Services Total: | | | 685.33 |
| 306 - Image Printing & Graphics, Inc Line Item Account | | | |
| 121080 | 07/22/2024 | | |
| Inv | 167561 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | Elder Fraud Brochure | 101-420-4214-000 | 148.60 |
| Inv 167561 Total | | | 148.60 |
| Inv | 167583 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/12/2024 | Business Cards - M. Vang & J. San Nicolas | 101-422-4200-000 | 40.00 |
| Inv 167583 Total | | | 40.00 |
| 121080 Total: | | | 188.60 |
| 306 - Image Printing & Graphics, Inc Total: | | | 188.60 |
| 167 - Imperial Dade Line Item Account | | | |
| 121081 | 07/22/2024 | | |
| Inv | 4251305 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Restroom Cleaner | 101-432-4211-000 | 38.89 |
| Inv 4251305 Total | | | 38.89 |
| Inv | 4252440 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | Paper Towel & Hand Sanitizer | 202-451-4211-000 | 252.18 |
| Inv 4252440 Total | | | 252.18 |
| Inv | 4255926 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Hand Wash, Paper Towels & Restroom Cleaner | 101-432-4211-000 | 516.57 |
| Inv 4255926 Total | | | 516.57 |

| Check Number | Check Date | Amount | | |
|--|---|--------------------------|--------|--------|
| 121081 Total: | | | | 807.64 |
| 167 - Imperial Dade Total: | | | | 807.64 |
| 1177 - Innovative Office Solutions LLC Line Item Account | | | | |
| 121082 | 07/22/2024 | | | |
| Inv | SUM-079161 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | Paper & Rubberbands | 202-451-4200-000 | 152.17 | |
| 06/30/2024 | Paper, Laminating Pouches & Toner | 101-432-4200-000 | 350.81 | |
| Inv SUM-079161 Total | | | 502.98 | |
| 121082 Total: | | | | 502.98 |
| 1177 - Innovative Office Solutions LLC Total: | | | | 502.98 |
| 312 - International Union Line Item Account 101-000-2040-000 | | | | |
| 121041 | 07/05/2024 | | | |
| Inv | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/03/2024 | PR Batch 00002.07.2024 Union Dues 49ers | 101-000-2040-000 | 630.00 | |
| Inv Total | | | 630.00 | |
| 121041 Total: | | | | 630.00 |
| 312 - International Union Total: | | | | 630.00 |
| 313 - Interstate Power Systems, Inc. Line Item Account | | | | |
| 121083 | 07/22/2024 | | | |
| Inv | R001210417:01 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/10/2024 | Semi-Annual Inspection - 1189 Main St | 602-495-4300-000 | 395.00 | |
| Inv R001210417:01 Total | | | 395.00 | |
| 121083 Total: | | | | 395.00 |
| 313 - Interstate Power Systems, Inc. Total: | | | | 395.00 |
| 2042 - J. Becher & Associates, Inc. Line Item Account | | | | |
| 121084 | 07/22/2024 | | | |
| Inv | 2413112-F | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/27/2024 | Replace GFI's at Lino Park & Sunrise Park | 101-450-4300-000 | 618.30 | |

| Check Number | Check Date | | Amount |
|--|----------------------------------|--------------------------|--------|
| Inv 2413112-F Total | | | 618.30 |
| Inv 2413113-F | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Troubleshoot Air Compressor | 101-432-4300-502 | 142.00 |
| Inv 2413113-F Total | | | 142.00 |
| Inv 2413114-F | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Troubleshoot Lights in Tool Room | 101-432-4300-500 | 239.29 |
| Inv 2413114-F Total | | | 239.29 |
| 121084 Total: | | | 999.59 |
| 2042 - J. Becher & Associates, Inc. Total: | | | 999.59 |
| 2115 - Janas, Lorita Line Item Account | | | |
| 121085 | 07/22/2024 | | |
| Inv 6/25/2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/25/2024 | Mileage & Parking Reimbursement | 101-403-4330-000 | 34.13 |
| Inv 6/25/2024 Total | | | 34.13 |
| 121085 Total: | | | 34.13 |
| 2115 - Janas, Lorita Total: | | | 34.13 |
| 782 - L.T.G. Power Equipment Line Item Account | | | |
| 121086 | 07/22/2024 | | |
| Inv 286997 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | PTO Switch #405 | 101-431-4221-000 | 39.88 |
| Inv 286997 Total | | | 39.88 |
| 121086 Total: | | | 39.88 |
| 782 - L.T.G. Power Equipment Total: | | | 39.88 |
| 1974 - Language Line Services Line Item Account | | | |
| 121087 | 07/22/2024 | | |
| Inv 11331248 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |

| Check Number | Check Date | | Amount |
|--|--|--------------------------|----------|
| 06/30/2024 | June Language Line Services | 101-420-4300-000 | 47.38 |
| Inv 11331248 Total | | | 47.38 |
| 121087 Total: | | | 47.38 |
| 1974 - Language Line Services Total: | | | 47.38 |
| 365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000 | | | |
| 121042 | 07/05/2024 | | |
| Inv | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/03/2024 | PR Batch 00002.07.2024 Union Dues LELS | 101-000-2040-000 | 1,480.50 |
| Inv Total | | | 1,480.50 |
| 121042 Total: | | | 1,480.50 |
| 365 - Law Enforcement Labor Services Total: | | | 1,480.50 |
| 757 - LRS Line Item Account 101-450-4410-000 | | | |
| 121088 | 07/22/2024 | | |
| Inv MP252233 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - City Hall Park | 101-450-4410-000 | 65.00 |
| Inv MP252233 Total | | | 65.00 |
| Inv MP252234 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Marshan Park | 101-450-4410-000 | 65.00 |
| Inv MP252234 Total | | | 65.00 |
| Inv MP252235 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Sunrise Park | 101-450-4410-000 | 195.00 |
| Inv MP252235 Total | | | 195.00 |
| Inv MP252236 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Birch Park | 101-450-4410-000 | 65.00 |
| Inv MP252236 Total | | | 65.00 |
| Inv MP252237 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Clearwater Creek Park | 101-450-4410-000 | 85.00 |

| Check Number | Check Date | | Amount |
|--|--|--------------------------|------------|
| Inv MP252237 Total | | | 85.00 |
| Inv MP252238 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Lino Park | 101-450-4410-000 | 65.00 |
| Inv MP252238 Total | | | 65.00 |
| Inv MP252239 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Highland Meadows Park | 101-450-4410-000 | 65.00 |
| Inv MP252239 Total | | | 65.00 |
| Inv MP252240 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Toilet Rental - Tower Park | 101-450-4410-000 | 85.00 |
| Inv MP252240 Total | | | 85.00 |
| 121088 Total: | | | 690.00 |
| 757 - LRS Total: | | | 690.00 |
| 2148 - Lyngblomsten at Lino Lakes Line Item Account | | | |
| 121089 | 07/22/2024 | | |
| Inv 7/15/2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/15/2024 | TIF Pay-As-You-Go 1st Half Settlement 2024 | 430-499-4404-000 | 159,511.19 |
| Inv 7/15/2024 Total | | | 159,511.19 |
| 121089 Total: | | | 159,511.19 |
| 2148 - Lyngblomsten at Lino Lakes Total: | | | 159,511.19 |
| 2044 - M/I Homes Line Item Account | | | |
| 121090 | 07/22/2024 | | |
| Inv 2023-01419 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/24/2024 | Escrow Release - 8059 Ellwood Ct | 801-000-2318-000 | 5,400.00 |
| Inv 2023-01419 Total | | | 5,400.00 |
| 121090 Total: | | | 5,400.00 |

| Check Number | Check Date | | | Amount |
|---|------------------------------|--------------------------|-----------|----------|
| 2044 - M/I Homes Total: | | | | 5,400.00 |
| 394 - Macqueen Equipment, Inc. Line Item Account | | | | |
| 121091 | 07/22/2024 | | | |
| Inv | P32075 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/02/2024 | Halligan Bar | 101-421-4240-000 | 541.23 | |
| Inv P32075 Total | | | 541.23 | |
| Inv | P32394 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/11/2024 | Gear Repair - L. Evens | 101-421-4370-000 | 1,677.00 | |
| Inv P32394 Total | | | 1,677.00 | |
| 121091 Total: | | | | 2,218.23 |
| 394 - Macqueen Equipment, Inc. Total: | | | | 2,218.23 |
| 399 - Mansfield Oil Company Line Item Account 101-431-4212-000 | | | | |
| 121092 | 07/22/2024 | | | |
| Inv | 25488012 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/28/2024 | Diesel - 900 Gallons | 101-431-4212-000 | 2,501.15 | |
| Inv 25488012 Total | | | 2,501.15 | |
| Inv | 25490974 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | Gasoline - 1,600 Gallons | 101-431-4212-000 | 4,651.32 | |
| Inv 25490974 Total | | | 4,651.32 | |
| 121092 Total: | | | | 7,152.47 |
| 399 - Mansfield Oil Company Total: | | | | 7,152.47 |
| 416 - Medica Line Item Account | | | | |
| 121093 | 07/22/2024 | | | |
| Inv | August 2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/12/2024 | Health Insurance Premiums | 602-495-4131-000 | 1,362.72 | |
| 07/12/2024 | Health Insurance Premiums | 101-420-4131-000 | 19,728.24 | |
| 07/12/2024 | Health Insurance Premiums | 101-000-2041-000 | 11,633.88 | |
| 07/12/2024 | Health Insurance Premiums | 101-402-4131-000 | 2,428.68 | |
| 07/12/2024 | Health Insurance Premiums | 202-451-4131-000 | 1,879.57 | |
| 07/12/2024 | Health Insurance Premiums | 601-494-4131-000 | 1,362.72 | |
| 07/12/2024 | Health Insurance Premiums | 101-463-4131-000 | 155.27 | |

| Check Number | Check Date | | | Amount |
|--|----------------------------------|--------------------------|--|-----------|
| 07/12/2024 | Health Insurance Premiums | 101-450-4131-000 | | 2,326.73 |
| 07/12/2024 | Health Insurance Premiums | 101-462-4131-000 | | 124.21 |
| 07/12/2024 | Health Insurance Premiums | 101-000-2040-000 | | 2,297.99 |
| 07/12/2024 | Health Insurance Premiums | 101-407-4131-000 | | 1,564.21 |
| 07/12/2024 | Health Insurance Premiums | 603-496-4131-000 | | 807.39 |
| 07/12/2024 | Health Insurance Premiums | 101-461-4131-000 | | 186.32 |
| 07/12/2024 | Health Insurance Premiums | 101-430-4131-000 | | 2,820.34 |
| 07/12/2024 | Health Insurance Premiums | 101-416-4131-000 | | 621.07 |
| 07/12/2024 | Health Insurance Premiums | 101-432-4131-000 | | 93.16 |
| 07/12/2024 | Health Insurance Premiums | 101-431-4131-000 | | 957.11 |
| 07/12/2024 | Health Insurance Premiums | 101-422-4131-000 | | 3,731.35 |
| 07/12/2024 | Health Insurance Premiums | 101-418-4131-000 | | 621.07 |
| 07/12/2024 | Health Insurance Premiums | 101-421-4131-000 | | 1,540.45 |
| Inv August 2024 Total | | | | 56,242.48 |
| 121093 Total: | | | | 56,242.48 |
| 416 - Medica Total: | | | | 56,242.48 |
| 1463 - Menards - Blaine Line Item Account | | | | |
| 121094 | 07/22/2024 | | | |
| Inv | 70152 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/06/2024 | Sump Pump & Air Filters (4) | 202-451-4211-000 | | 219.31 |
| Inv 70152 Total | | | | 219.31 |
| 121094 Total: | | | | 219.31 |
| 1463 - Menards - Blaine Total: | | | | 219.31 |
| 418 - Menards - Forest Lake Line Item Account | | | | |
| 121095 | 07/22/2024 | | | |
| Inv | 37306 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/02/2024 | Wood Stakes (5) | 101-450-4211-000 | | 34.90 |
| Inv 37306 Total | | | | 34.90 |
| Inv | 37852 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Curb Stop Repair Supplies | 601-494-4211-000 | | 2.58 |
| Inv 37852 Total | | | | 2.58 |
| Inv | 37909 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/10/2024 | Hardboard Panel (2) & Rebar (20) | 101-450-4211-000 | | 173.56 |

| Check Number | Check Date | | Amount |
|--|---|--------------------------|------------|
| Inv 37909 Total | | | 173.56 |
| Inv 37994 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/11/2024 | Batteries for Welding Helmet | 101-431-4211-000 | 10.78 |
| Inv 37994 Total | | | 10.78 |
| 121095 Total: | | | 221.82 |
| 418 - Menards - Forest Lake Total: | | | 221.82 |
| 423 - Met Council Environmental Services Line Item Account 602-495-4405-000 | | | |
| 121096 | 07/22/2024 | | |
| Inv 0001175411 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | August Waste Water Services | 602-495-4405-000 | 107,598.21 |
| Inv 0001175411 Total | | | 107,598.21 |
| 121096 Total: | | | 107,598.21 |
| 423 - Met Council Environmental Services Total: | | | 107,598.21 |
| 420 - Met Council Environmental Services (SAC) Line Item Account | | | |
| 121097 | 07/22/2024 | | |
| Inv June 2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/30/2024 | June 2024 SAC | 101-000-2120-000 | 74,550.00 |
| 06/30/2024 | June 2024 SAC | 101-000-3414-000 | -745.50 |
| Inv June 2024 Total | | | 73,804.50 |
| 121097 Total: | | | 73,804.50 |
| 420 - Met Council Environmental Services (SAC) Total: | | | 73,804.50 |
| 421 - Metro Sales Incorporated Line Item Account | | | |
| 121098 | 07/22/2024 | | |
| Inv INV2537837 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/03/2024 | Replace Ck #120956 Copier Maintenance Contract Ricoh/MP 4055S | 101-420-4410-000 | 36.00 |
| Inv INV2537837 Total | | | 36.00 |
| Inv INV2544620 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |

| Check Number | Check Date | | Amount |
|--|---|--------------------------|-----------|
| 06/13/2024 | Replace Ck# 120956 Copier Maintenance Ricoh/IM CW2200 | 101-432-4410-503 | 39.12 |
| Inv INV2544620 Total | | | 39.12 |
| Inv INV2557362 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/03/2024 | Copier Maintenance Contract Ricoh/MP 4055SP Copier | 101-420-4410-000 | 36.00 |
| Inv INV2557362 Total | | | 36.00 |
| Inv INV2557363 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/03/2024 | Copier Maintenance Contract Ricoh/IM C2500 Color Copier | 101-432-4410-503 | 203.06 |
| Inv INV2557363 Total | | | 203.06 |
| Inv INV2557364 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/03/2024 | Copier Maintenance Contract Ricoh/IM C6000 Color Copier | 101-432-4410-503 | 515.16 |
| Inv INV2557364 Total | | | 515.16 |
| Inv INV2563190 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/15/2024 | Copier Maintenance Contract Ricoh/IM CW2200 Wide Format | 101-432-4410-503 | 33.31 |
| Inv INV2563190 Total | | | 33.31 |
| 121098 Total: | | | 862.65 |
| 421 - Metro Sales Incorporated Total: | | | 862.65 |
| 1969 - Metro-INET Line Item Account | | | |
| 121099 | 07/22/2024 | | |
| Inv 2053 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | July IT Services | 202-451-4310-000 | 2,663.60 |
| 07/01/2024 | July IT Services | 101-407-4310-000 | 21,308.80 |
| 07/01/2024 | July IT Services | 602-495-4310-000 | 1,331.80 |
| 07/01/2024 | July IT Services | 601-494-4310-000 | 1,331.80 |
| Inv 2053 Total | | | 26,636.00 |
| 121099 Total: | | | 26,636.00 |
| 1969 - Metro-INET Total: | | | 26,636.00 |
| 427 - Midway Ford Company Line Item Account | | | |
| 121100 | 07/22/2024 | | |

| Check Number | Check Date | | Amount |
|---|-------------------------------------|--------------------------|-----------|
| Inv | 6/25/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/25/2024 | 2024 Ford F550 #515 - Replaced #525 | 602-495-5000-000 | 31,384.33 |
| 06/25/2024 | 2024 Ford F550 #515 - Replaced #525 | 601-494-5000-000 | 31,384.32 |
| Inv 6/25/2024 Total | | | 62,768.65 |
| 121100 Total: | | | 62,768.65 |
| 427 - Midway Ford Company Total: | | | 62,768.65 |
| 2147 - Mills Aftermarket Accessories, Inc. Line Item Account | | | |
| 121101 | 07/22/2024 | | |
| Inv | BLN-73960-01 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/11/2024 | Backrack #514 | 601-494-5000-000 | 201.34 |
| 07/11/2024 | Backrack #514 | 602-495-5000-000 | 201.34 |
| Inv BLN-73960-01 Total | | | 402.68 |
| 121101 Total: | | | 402.68 |
| 2147 - Mills Aftermarket Accessories, Inc. Total: | | | 402.68 |
| 450 - MN Department of Health Line Item Account | | | |
| 121102 | 07/22/2024 | | |
| Inv | Q2 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/30/2024 | 2nd Qtr 2024 Water Connection Fee | 601-000-3855-000 | -0.12 |
| 06/30/2024 | 2nd Qtr 2024 Water Connection Fee | 601-000-2140-000 | 13,827.12 |
| Inv Q2 2024 Total | | | 13,827.00 |
| 121102 Total: | | | 13,827.00 |
| 450 - MN Department of Health Total: | | | 13,827.00 |
| 1677 - MNSPECT, LLC Line Item Account | | | |
| 121103 | 07/22/2024 | | |
| Inv | 498360 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/30/2024 | Field Inspections | 101-422-4410-000 | 1,360.00 |
| Inv 498360 Total | | | 1,360.00 |
| 121103 Total: | | | 1,360.00 |

| Check Number | Check Date | | Amount |
|--|--|--------------------------|------------|
| 1677 - MNSPECT, LLC Total: | | | 1,360.00 |
| 2106 - Nelson Sanitation & Rental, Inc. Line Item Account | | | |
| 121104 | 07/22/2024 | | |
| Inv | INV/2024/8292 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | 2024 Televising | 602-495-4300-000 | 2,867.12 |
| Inv INV/2024/8292 Total | | | 2,867.12 |
| Inv | INV/2024/8293 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | 2024 Televising | 602-495-4300-000 | 3,055.85 |
| Inv INV/2024/8293 Total | | | 3,055.85 |
| 121104 Total: | | | 5,922.97 |
| 2106 - Nelson Sanitation & Rental, Inc. Total: | | | 5,922.97 |
| 2144 - New Horizon Academy Line Item Account | | | |
| 121105 | 07/22/2024 | | |
| Inv | 7/3/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/03/2024 | Long Term Escrow Closure - New Horizon Academy | 801-000-2313-103 | 5,208.50 |
| 07/03/2024 | Long Term Escrow Closure - New Horizon Academy | 801-000-2313-101 | -183.05 |
| 07/03/2024 | Long Term Escrow Closure - New Horizon Academy | 801-000-2313-106 | 170,800.00 |
| Inv 7/3/2024 Total | | | 175,825.45 |
| 121105 Total: | | | 175,825.45 |
| 2144 - New Horizon Academy Total: | | | 175,825.45 |
| 2025 - OIVF III Clearwater, LLC Line Item Account | | | |
| 121106 | 07/22/2024 | | |
| Inv | 7/11/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/11/2024 | TIF Pay-As-You-Go 1st Half Settlement 2024 - Final Payment | 419-531-4404-000 | 94,040.00 |
| Inv 7/11/2024 Total | | | 94,040.00 |
| 121106 Total: | | | 94,040.00 |
| 2025 - OIVF III Clearwater, LLC Total: | | | 94,040.00 |
| 1875 - Omann Brothers, Inc. Line Item Account | | | |

| Check Number | Check Date | | Amount |
|---|------------------------------|--------------------------|----------|
| 121107 | 07/22/2024 | | |
| Inv | 17943* | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/25/2024 | Tack Oil | 101-430-4224-000 | 750.00 |
| Inv 17943* Total | | | 750.00 |
| Inv | 18015* | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/08/2024 | Tack Oil | 101-430-4224-000 | 1,000.00 |
| Inv 18015* Total | | | 1,000.00 |
| | | | |
| 121107 Total: | | | 1,750.00 |
| | | | |
| 1875 - Omann Brothers, Inc. Total: | | | 1,750.00 |
| | | | |
| 509 - O'Reilly Automotive Stores Line Item Account | | | |
| 121108 | 07/22/2024 | | |
| Inv | 3472-341447 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Marker Light Lens Cover #509 | 101-431-4221-000 | 1.19 |
| Inv 3472-341447 Total | | | 1.19 |
| Inv | 3472-343725 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | Purge Solenoid #304 | 101-431-4221-000 | 19.32 |
| Inv 3472-343725 Total | | | 19.32 |
| Inv | 3472-343849 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Battery #316 | 101-431-4221-000 | 163.95 |
| Inv 3472-343849 Total | | | 163.95 |
| | | | |
| 121108 Total: | | | 184.46 |
| | | | |
| 509 - O'Reilly Automotive Stores Total: | | | 184.46 |
| | | | |
| 511 - Otter Lake Animal Care Center Line Item Account | | | |
| 121109 | 07/22/2024 | | |
| Inv | 247294 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/03/2024 | K9 Argos Services | 211-420-4300-000 | 185.98 |
| Inv 247294 Total | | | 185.98 |

| Check Number | Check Date | | Amount |
|---|--|--------------------------|-----------|
| Inv | 248073 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | K9 Argos Services | 211-420-4300-000 | 422.09 |
| Inv 248073 Total | | | 422.09 |
| Inv | 248124 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | Rescue Boarding | 101-420-4410-000 | 145.00 |
| Inv 248124 Total | | | 145.00 |
| Inv | 249080 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/09/2024 | Rescue Boarding | 101-420-4410-000 | 107.00 |
| Inv 249080 Total | | | 107.00 |
| 121109 Total: | | | 860.07 |
| 511 - Otter Lake Animal Care Center Total: | | | 860.07 |
| 516 - Patchin Messner Valuation Counselors Line Item Account | | | |
| 121110 | 07/22/2024 | | |
| Inv | 22438 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Market Value Appraisal for Otter Lake Road Extension Project | 420-499-4300-156 | 5,000.00 |
| 06/27/2024 | Market Value Appraisal for 7473 24th Ave (Winter Property) | 422-499-4300-000 | 7,500.00 |
| Inv 22438 Total | | | 12,500.00 |
| 121110 Total: | | | 12,500.00 |
| 516 - Patchin Messner Valuation Counselors Total: | | | 12,500.00 |
| 539 - Playpower LT Farmington, Inc. Line Item Account | | | |
| 121111 | 07/22/2024 | | |
| Inv | 1400284895 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/17/2024 | Replacement Springs | 101-450-4211-000 | 2,270.00 |
| Inv 1400284895 Total | | | 2,270.00 |
| 121111 Total: | | | 2,270.00 |
| 539 - Playpower LT Farmington, Inc. Total: | | | 2,270.00 |

| Check Number | Check Date | | | Amount |
|--|---|--------------------------|--|----------|
| 546 - Pomp's Tire Service, Inc. Line Item Account | | | | |
| 121112 | 07/22/2024 | | | |
| Inv | 150181975 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 05/31/2024 | Bead Repair w/Retread | 101-431-4410-000 | | -88.00 |
| Inv 150181975 Total | | | | -88.00 |
| Inv | 150182976 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/03/2024 | Stock Police Tires (10) | 101-431-4221-000 | | 1,460.00 |
| Inv 150182976 Total | | | | 1,460.00 |
| | | | | <hr/> |
| 121112 Total: | | | | 1,372.00 |
| | | | | <hr/> |
| 546 - Pomp's Tire Service, Inc. Total: | | | | 1,372.00 |
| <hr/> | | | | |
| 2087 - PreCise MRM LLC Line Item Account | | | | |
| 121113 | 07/22/2024 | | | |
| Inv | IN200-1049815 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/28/2024 | Precise GPS Analytic Hardware | 101-431-4321-000 | | 160.00 |
| Inv IN200-1049815 Total | | | | 160.00 |
| | | | | <hr/> |
| 121113 Total: | | | | 160.00 |
| | | | | <hr/> |
| 2087 - PreCise MRM LLC Total: | | | | 160.00 |
| <hr/> | | | | |
| 552 - Press Publications, Inc. Line Item Account | | | | |
| 121114 | 07/22/2024 | | | |
| Inv | 809798 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/27/2024 | PHN Drainage & Utility Easement Vacation Outlot C, Watermark St | 801-000-2300-000 | | 47.36 |
| Inv 809798 Total | | | | 47.36 |
| Inv | 809799 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/27/2024 | PHN Consider Street Improvements for Colonial Woods Project | 488-499-4340-000 | | 71.04 |
| Inv 809799 Total | | | | 71.04 |
| Inv | 810503 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/04/2024 | Summary Financial Report | 101-407-4340-000 | | 213.12 |
| Inv 810503 Total | | | | 213.12 |

| Check Number | Check Date | | Amount |
|---|--|--------------------------|----------|
| Inv 810505 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/04/2024 | Statement of Net Position | 101-407-4340-000 | 230.88 |
| Inv 810505 Total | | | 230.88 |
| Inv 810506 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/04/2024 | Statement of Revenues, Expenses & Changes in Fund Net Position | 101-407-4340-000 | 248.64 |
| Inv 810506 Total | | | 248.64 |
| Inv 810507 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/04/2024 | Statement of Cash Flows | 101-407-4340-000 | 248.64 |
| Inv 810507 Total | | | 248.64 |
| 121114 Total: | | | 1,059.68 |
| 552 - Press Publications, Inc. Total: | | | 1,059.68 |
| 1092 - Quadient Finance USA, Inc. Line Item Account 101-432-4322-000 | | | |
| 121115 | 07/22/2024 | | |
| Inv 7/15/2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/15/2024 | Postage Machine Postage | 101-432-4322-000 | 500.00 |
| Inv 7/15/2024 Total | | | 500.00 |
| 121115 Total: | | | 500.00 |
| 1092 - Quadient Finance USA, Inc. Total: | | | 500.00 |
| 1914 - Quadient Leasing USA, Inc. Line Item Account | | | |
| 121116 | 07/22/2024 | | |
| Inv Q1419078 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/10/2024 | Postage Machine Lease | 101-432-4410-503 | 527.04 |
| Inv Q1419078 Total | | | 527.04 |
| 121116 Total: | | | 527.04 |
| 1914 - Quadient Leasing USA, Inc. Total: | | | 527.04 |

| Check Number | Check Date | | Amount |
|---|-------------------------------------|--------------------------|----------|
| 2031 - Rehbein Transit Co, Inc. Line Item Account | | | |
| 121117 | 07/22/2024 | | |
| Inv | 99402 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/27/2024 | Summer Day Camp Trip Transportation | 202-451-4412-000 | 564.96 |
| Inv 99402 Total | | | 564.96 |
| Inv | 99423 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/01/2024 | Summer Day Camp Trip Transportation | 202-451-4412-000 | 564.96 |
| Inv 99423 Total | | | 564.96 |
| 121117 Total: | | | 1,129.92 |
| 2031 - Rehbein Transit Co, Inc. Total: | | | 1,129.92 |
| 1337 - Roadkill Animal Control Line Item Account | | | |
| 121118 | 07/22/2024 | | |
| Inv | June 2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/18/2024 | June Animal Pick-Up/Disposal | 101-430-4410-000 | 103.00 |
| Inv June 2024 Total | | | 103.00 |
| 121118 Total: | | | 103.00 |
| 1337 - Roadkill Animal Control Total: | | | 103.00 |
| 2018 - Roknic, Goran Line Item Account | | | |
| 121119 | 07/22/2024 | | |
| Inv | 7/12/2024 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/12/2024 | Gym Programs Pickleball Instructor | 202-451-4412-000 | 240.00 |
| Inv 7/12/2024 Total | | | 240.00 |
| 121119 Total: | | | 240.00 |
| 2018 - Roknic, Goran Total: | | | 240.00 |
| 588 - Safety-Kleen Systems, Inc. Line Item Account | | | |
| 121120 | 07/22/2024 | | |
| Inv | R003193085 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/20/2024 | Solvent | 101-431-4211-000 | 50.42 |

| Check Number | Check Date | | | Amount |
|---|---------------------------------|--------------------------|--------|----------|
| Inv R003193085 Total | | | | 50.42 |
| | | | | |
| 121120 Total: | | | | 50.42 |
| | | | | |
| 588 - Safety-Kleen Systems, Inc. Total: | | | | 50.42 |
| | | | | |
| 1593 - Shred-it, c/o Stericycle, Inc. Line Item Account | | | | |
| 121121 | 07/22/2024 | | | |
| Inv | 1000472442 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/03/2024 | Document Destruction | 101-420-4410-000 | 76.35 | |
| 07/03/2024 | Document Destruction | 101-402-4410-000 | 38.17 | |
| Inv 1000472442 Total | | | | 114.52 |
| | | | | |
| 121121 Total: | | | | 114.52 |
| | | | | |
| 1593 - Shred-it, c/o Stericycle, Inc. Total: | | | | 114.52 |
| | | | | |
| 854 - Spartan Promotional Group, Inc Line Item Account | | | | |
| 121122 | 07/22/2024 | | | |
| Inv | INV07504825 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/01/2024 | Stickers | 101-420-4214-000 | 446.89 | |
| Inv INV07504825 Total | | | | 446.89 |
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| Inv | INV07528451 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/11/2024 | Sunglasses | 101-420-4214-000 | 547.84 | |
| Inv INV07528451 Total | | | | 547.84 |
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| 121122 Total: | | | | 994.73 |
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| 854 - Spartan Promotional Group, Inc Total: | | | | 994.73 |
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| 1578 - Springbrook Holding Company, LLC Line Item Account | | | | |
| 121123 | 07/22/2024 | | | |
| Inv | INV-017608 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/30/2024 | June Civic Pay Credit Card Fees | 602-495-4345-000 | 509.50 | |
| 06/30/2024 | June Civic Pay Credit Card Fees | 101-407-4345-000 | 10.50 | |
| 06/30/2024 | June Civic Pay Credit Card Fees | 601-494-4345-000 | 509.50 | |
| Inv INV-017608 Total | | | | 1,029.50 |

AP-Check Detail (7/17/2024 - 9:08 AM)

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| Check Number | Check Date | Amount | |
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| 121123 Total: | | | 1,029.50 |
| 1578 - Springbrook Holding Company, LLC Total: | | | 1,029.50 |
| 1410 - Squires, Waldspurger & Mace P.A. Line Item Account | | | |
| 121124 | 07/22/2024 | | |
| Inv | 00172 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/26/2024 | May Legal DNR Water Appropriation Permit Contested | 601-494-4301-000 | 924.50 |
| 06/26/2024 | May Legal Water Treatment Plant | 406-499-4301-147 | 420.00 |
| 06/26/2024 | May Legal Special Assessment Issue | 488-499-4301-000 | 105.00 |
| 06/26/2024 | May Legal 455 Park Ct Fiji Cube | 801-000-2326-103 | 105.00 |
| 06/26/2024 | May Legal Miscellaneous | 101-414-4301-000 | 3,605.00 |
| 06/26/2024 | May Legal Watermark Subdivision 7th | 801-000-2378-103 | 72.00 |
| Inv 00172 Total | | | 5,231.50 |
| 121124 Total: | | | 5,231.50 |
| 1410 - Squires, Waldspurger & Mace P.A. Total: | | | 5,231.50 |
| 2119 - Staples Inc. Line Item Account | | | |
| 121125 | 07/22/2024 | | |
| Inv | 7001159949 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 06/25/2024 | Folders, Ink, Rubber Bands, Manila Envelopes, Toner & Tape | 101-420-4200-000 | 350.41 |
| 06/25/2024 | Paper & Toner | 101-421-4200-000 | 200.19 |
| Inv 7001159949 Total | | | 550.60 |
| 121125 Total: | | | 550.60 |
| 2119 - Staples Inc. Total: | | | 550.60 |
| 643 - Storey Kenworthy/Matt Parrott Line Item Account | | | |
| 121126 | 07/22/2024 | | |
| Inv | PINV1186506 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | |
| 07/03/2024 | Accounts Payable Checks | 101-407-4200-000 | 534.65 |
| Inv PINV1186506 Total | | | 534.65 |
| 121126 Total: | | | 534.65 |
| 643 - Storey Kenworthy/Matt Parrott Total: | | | 534.65 |
| 645 - Streicher's, Inc. Line Item Account | | | |

| Check Number | Check Date | | | Amount |
|---|------------------------------|--------------------------|--|--------|
| 121127 | 07/22/2024 | | | |
| Inv | I1707910 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Simunition | 101-420-4211-000 | | 307.86 |
| Inv I1707910 Total | | | | 307.86 |
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| 121127 Total: | | | | 307.86 |
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| 645 - Streicher's, Inc. Total: | | | | 307.86 |
| 655 - TASC - Client Invoices Line Item Account | | | | |
| 121128 | 07/22/2024 | | | |
| Inv | IN3150588 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/29/2024 | June Admin Fees | 101-402-4410-000 | | 80.40 |
| Inv IN3150588 Total | | | | 80.40 |
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| 121128 Total: | | | | 80.40 |
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| 655 - TASC - Client Invoices Total: | | | | 80.40 |
| 659 - Tessman Company Line Item Account | | | | |
| 121129 | 07/22/2024 | | | |
| Inv | S398379-IN | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/27/2024 | Pellet Mulch | 101-450-4211-000 | | 102.00 |
| Inv S398379-IN Total | | | | 102.00 |
| | | | | <hr/> |
| 121129 Total: | | | | 102.00 |
| | | | | <hr/> |
| 659 - Tessman Company Total: | | | | 102.00 |
| 1761 - T-Mobile USA Inc Line Item Account | | | | |
| 121130 | 07/22/2024 | | | |
| Inv | June 2024 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 601-494-4321-000 | | 129.96 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 202-451-4321-000 | | 25.59 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 602-495-4200-000 | | 609.85 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 101-450-4321-000 | | 59.54 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 602-495-4321-000 | | 129.97 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 101-461-4321-000 | | 55.34 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 101-450-4200-000 | | 200.00 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 101-430-4321-000 | | 129.23 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 101-430-4200-000 | | 200.00 |

| Check Number | Check Date | | | Amount |
|---|------------------------------|--------------------------|--|----------|
| 06/21/2024 | Cell Phone/Wi-Fi Service | 601-494-4200-000 | | 609.85 |
| 06/21/2024 | Cell Phone/Wi-Fi Service | 101-422-4321-000 | | 166.02 |
| Inv June 2024 Total | | | | 2,315.35 |
| 121130 Total: | | | | 2,315.35 |
| 1761 - T-Mobile USA Inc Total: | | | | 2,315.35 |
| 2146 - T-Mobile USA Inc. Line Item Account | | | | |
| 121131 | 07/22/2024 | | | |
| Inv | 9572285353 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/28/2024 | Tower Dump | 101-420-4410-000 | | 50.00 |
| Inv 9572285353 Total | | | | 50.00 |
| 121131 Total: | | | | 50.00 |
| 2146 - T-Mobile USA Inc. Total: | | | | 50.00 |
| 671 - Trans Union LLC Line Item Account | | | | |
| 121132 | 07/22/2024 | | | |
| Inv | 06404472 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/25/2024 | Background Checks (2) | 101-421-4410-000 | | 32.90 |
| Inv 06404472 Total | | | | 32.90 |
| 121132 Total: | | | | 32.90 |
| 671 - Trans Union LLC Total: | | | | 32.90 |
| 679 - Turfwerks/Davis Equipment Corp Line Item Account | | | | |
| 121133 | 07/22/2024 | | | |
| Inv | EI19493 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Lawn Mower Blades (10) #409 | 101-431-4221-000 | | 488.30 |
| Inv EI19493 Total | | | | 488.30 |
| 121133 Total: | | | | 488.30 |
| 679 - Turfwerks/Davis Equipment Corp Total: | | | | 488.30 |
| 687 - U.S. Bank Visa Line Item Account | | | | |

| Check Number | Check Date | Amount | |
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| 121134 | 07/22/2024 | | |
| Inv | 7/8/2024 | | |
| Line Item Date | Line Item Description | Line Item Account | |
| 07/08/2024 | FirstNet/Fire June Cell Phone Bill | 101-421-4321-000 | 341.39 |
| 07/08/2024 | Shutterstock/Stock Photos Monthly License Fee | 204-499-4452-000 | 29.00 |
| 07/08/2024 | Amazon/Hand Towels (4), Toilet Paper (4) & Thermometer Gun | 202-451-4211-000 | 436.33 |
| 07/08/2024 | Pioneer Athletics/Line Striper & Paint | 101-450-4211-000 | 1,043.95 |
| 07/08/2024 | 88 Tactical/Tuition - M. Reineke | 101-420-4330-000 | 795.00 |
| 07/08/2024 | Amazon/Dept Exp - L. Clayton | 101-420-4370-000 | 71.99 |
| 07/08/2024 | Amazon/Returned Memory Ram for Records Tech Computer | 101-420-4240-000 | -50.38 |
| 07/08/2024 | Ebay/Milwaukee M18 Batteries (2) | 101-431-4240-000 | 139.00 |
| 07/08/2024 | Amazon/Travel Car Charger | 101-422-4200-000 | 38.50 |
| 07/08/2024 | Lyric Kitchen/Meal - A. Ng | 101-420-4330-000 | 19.73 |
| 07/08/2024 | Amazon/Summer Day Camp Hanging File Folder | 202-451-4205-000 | 10.99 |
| 07/08/2024 | Ebay/Mini Lightbar #514 | 601-494-5000-000 | 132.51 |
| 07/08/2024 | Chewy/Canine Food | 211-420-4211-000 | 124.44 |
| 07/08/2024 | When I Work/Monthly Subscription Fee | 202-451-4310-000 | 460.00 |
| 07/08/2024 | Home Depot/Hose, Landscape Block & Adhesive | 101-450-4211-000 | 72.28 |
| 07/08/2024 | Bill's Superette/Non-Oxy Fuel | 101-431-4212-000 | 46.04 |
| 07/08/2024 | Amazon/Post-it Notes (3) & Notepads (12) | 101-432-4200-000 | 28.85 |
| 07/08/2024 | Data Practices Office/Tuition - J. Boyd | 101-420-4330-000 | 255.38 |
| 07/08/2024 | Amazon/Floor Mats #514 | 602-495-5000-000 | 44.99 |
| 07/08/2024 | Office Depot/Returned Binders (2) | 101-420-4200-000 | -38.69 |
| 07/08/2024 | Positive Promotions/Night to Unite Supplies | 101-420-4214-000 | 942.18 |
| 07/08/2024 | 4imprint/Tumblers for Membership Promotion (100) | 202-451-4900-000 | 2,169.18 |
| 07/08/2024 | Pioneer Athletics/Paint Sticks (3) | 101-450-4211-000 | 149.85 |
| 07/08/2024 | VariDesk/Standing Desk | 101-420-4240-000 | 382.50 |
| 07/08/2024 | Holiday/May Car Washes | 101-431-4211-000 | 390.50 |
| 07/08/2024 | Education & Training Services, LLC/Tuition - R. Boldt | 101-430-4300-000 | 549.00 |
| 07/08/2024 | Amazon/Swimming Pool Basketball Hoop, Alcohol Pads & Vinyl R | 202-451-4200-000 | 126.24 |
| 07/08/2024 | Amazon/Pool Reagent | 202-451-4222-000 | 10.84 |
| 07/08/2024 | Amazon/Marking Tape | 101-421-4211-000 | 7.69 |
| 07/08/2024 | Amazon/Ant Bait (6) | 101-432-4211-000 | 68.16 |
| 07/08/2024 | Webstaurant Store/Popcorn Supplies | 205-497-4211-000 | 49.98 |
| 07/08/2024 | Home Depot/Lumber for Players Bench Enclosures at Sunrise Park | 101-450-4211-000 | 227.44 |
| 07/08/2024 | GFOA/Certificate of Achievement Review Fee FY2023 | 101-407-4452-000 | 530.00 |
| 07/08/2024 | Walgreens/Summer Day Camp Pools (2) | 202-451-4200-805 | 20.00 |
| 07/08/2024 | Oakley/Uniform Allowance - A. Halverson | 101-420-4370-000 | 165.43 |
| 07/08/2024 | Home Depot/Lumber for Players Bench Enclosures at Sunrise Park | 101-450-4211-000 | 195.16 |
| 07/08/2024 | Lyric Kitchen/Meal - A. Ng | 101-420-4330-000 | 25.56 |
| 07/08/2024 | Zoro/Running Boards #514 & #515 | 601-494-5000-000 | 370.36 |
| 07/08/2024 | Bill's Superette/Non-Oxy Fuel | 101-431-4212-000 | 81.09 |
| 07/08/2024 | Amazon/Fanny Packs (6) & Whistles (200) | 202-451-4200-000 | 57.98 |
| 07/08/2024 | Amazon/CPR Mask | 202-451-4200-000 | 18.90 |
| 07/08/2024 | City of Eagan/Summer Day Camp Field Trip | 202-451-4412-000 | 260.00 |
| 07/08/2024 | Amazon/Car Aux Cable (2) | 202-451-4200-000 | 18.18 |
| 07/08/2024 | Walmart/Summer Day Camp Snacks & Craft Supplies | 202-451-4205-000 | 189.51 |
| 07/08/2024 | Amazon/Floor Mats #423 | 402-431-5000-000 | 139.99 |
| 07/08/2024 | Webstaurant Store/Coffee Supplies | 202-451-4200-000 | 255.52 |
| 07/08/2024 | 5.11 Tactical/Uniform Allowance - K. Kraemer | 101-420-4370-000 | 324.00 |
| 07/08/2024 | Amazon/Decontamination Wipes | 101-421-4211-000 | 22.25 |
| 07/08/2024 | Amazon/ToeSafe Protector | 202-451-4211-000 | 39.49 |
| 07/08/2024 | STORM Training Group/Tuition - S. Bonczek | 101-420-4330-000 | 299.00 |
| 07/08/2024 | Amazon/Streamlight Rechargeable LED | 601-494-4200-000 | 69.99 |
| 07/08/2024 | ProCare Software, LLC/Child Watch Check In Software Monthly Fe | 202-451-4200-000 | 59.00 |
| 07/08/2024 | Madden's on Gull Lake/Lodging - J. Crowe | 101-420-4330-000 | 332.42 |
| 07/08/2024 | Target/Swim Diapers | 202-451-4235-000 | 19.98 |

| Check Number | Check Date | | Amount |
|--------------|--|------------------|----------|
| 07/08/2024 | Amazon/Can Liners | 101-432-4211-000 | 31.59 |
| 07/08/2024 | Amazon/Descaler for Coffee Machine (2) | 202-451-4200-000 | 27.42 |
| 07/08/2024 | Amazon/Toilet Cleaner & Trash Bags (2) | 101-432-4211-000 | 81.16 |
| 07/08/2024 | Amazon/Floor Mats #514 | 601-494-5000-000 | 45.00 |
| 07/08/2024 | Zoro/Running Boards #514 & #515 | 602-495-5000-000 | 370.36 |
| 07/08/2024 | MACIA/Tuition - J. Crowe | 101-420-4330-000 | 350.00 |
| 07/08/2024 | Data Practices Office/Tuition - J. Crowe | 101-420-4330-000 | 255.38 |
| 07/08/2024 | Minnesota Chiefs of Police Association/Gun Permit Cards (200) | 101-420-4200-000 | 137.00 |
| 07/08/2024 | Twins Ballpark LLC/Summer Day Camp Field Trip | 202-451-4412-000 | 1,780.00 |
| 07/08/2024 | Bruce's Foods/Employee Appreciation - National Donut Day | 101-401-4900-000 | 43.94 |
| 07/08/2024 | Amazon/Streamlight Rechargeable LED | 602-495-4200-000 | 70.00 |
| 07/08/2024 | Hugo Feed Mill/Straw Bales | 101-421-4330-000 | 322.50 |
| 07/08/2024 | Amazon/Swim Lessons Plastic Cones | 202-451-4205-000 | 24.28 |
| 07/08/2024 | MN Zoo/Summer Day Camp Field Trip | 202-451-4412-000 | 552.00 |
| 07/08/2024 | Walmart/Bandages | 202-451-4200-000 | 51.65 |
| 07/08/2024 | White Cap/Aqua Block (12) | 603-496-4211-000 | 382.24 |
| 07/08/2024 | Amazon/USB Flash Drives | 101-420-4200-000 | 24.93 |
| 07/08/2024 | SWANK Motion Pictures/Movie License | 205-497-4211-000 | 500.00 |
| 07/08/2024 | Law Enforcement Seminars/Tuition - R. Strub & N. Hamann | 101-420-4330-000 | 850.00 |
| 07/08/2024 | Amazon/Pulse Oximeter (2) | 101-420-4240-000 | 44.76 |
| 07/08/2024 | Walmart/Summer Day Camp Wagon | 202-451-4200-805 | 49.98 |
| 07/08/2024 | Sam's Club/Summer Day Camp Snacks & Craft Supplies | 202-451-4205-000 | 60.55 |
| 07/08/2024 | Amazon/Cold Packs (2) | 202-451-4200-000 | 127.70 |
| 07/08/2024 | Walmart/Summer Day Camp Milk | 202-451-4205-000 | 5.14 |
| 07/08/2024 | Costco/Retirement Supplies - M. DeMars | 101-420-4211-000 | 93.43 |
| 07/08/2024 | Amazon/Epoxybond Pool Putty | 202-451-4211-000 | 18.75 |
| 07/08/2024 | Home Depot/Simple Green Cleaner | 101-431-4211-000 | 24.56 |
| 07/08/2024 | IMS Alliance/PAR Tags - P. Dowd | 101-421-4370-000 | 20.35 |
| 07/08/2024 | Holiday/June Car Washes | 101-431-4211-000 | 462.00 |
| 07/08/2024 | Amazon/Can Liners | 202-451-4211-000 | 43.99 |
| 07/08/2024 | Ebay/Mini Lightbar #514 | 602-495-5000-000 | 132.52 |
| 07/08/2024 | Amazon/Bluetooth Speaker (2) | 204-499-4240-000 | 279.90 |
| 07/08/2024 | Walmart/Live Burn Training Supplies | 101-421-4211-000 | 225.92 |
| 07/08/2024 | Pizza T/Live Burn Training Supplies | 101-421-4211-000 | 192.00 |
| 07/08/2024 | Mall of America/Summer Day Camp Field Trip | 202-451-4412-000 | 423.00 |
| 07/08/2024 | Blue Card/Instructor Recertifications | 101-421-4330-000 | 1,712.71 |
| 07/08/2024 | Amazon/Returned Marking Tape | 101-421-4211-000 | -9.45 |
| 07/08/2024 | MN Pollution Control Agency/Tuition - W. Peterson & A. Mooney | 602-495-4330-000 | 398.39 |
| 07/08/2024 | FirstNet/Police June Cell Phone Bill | 101-420-4321-000 | 1,884.02 |
| 07/08/2024 | Home Depot/Lumber for Players Bench Enclosures at Sunrise Park | 101-450-4211-000 | 100.12 |
| 07/08/2024 | Amazon/Returned Bluetooth Computer Speakers (2) | 204-499-4240-000 | -131.98 |
| 07/08/2024 | FirstNet/City Council June Cell Phone Bill | 101-401-4321-000 | 198.96 |
| 07/08/2024 | Firehouse Technology/Tactical Light | 402-420-4240-420 | 149.99 |
| 07/08/2024 | Amazon/Pool Chemical Supplies | 202-451-4222-000 | 9.98 |
| 07/08/2024 | Amazon/Address Labels | 101-432-4200-000 | 46.74 |
| 07/08/2024 | ClimbZone MOA/Summer Day Camp Field Trip | 202-451-4412-000 | 336.08 |
| 07/08/2024 | Amazon/Pens | 602-495-4200-000 | 7.08 |
| 07/08/2024 | Caribou Coffee/Coffee for EDAC Meeting | 101-415-4200-000 | 19.45 |
| 07/08/2024 | Walgreens/Summer Day Camp Cotton Balls | 202-451-4205-000 | 27.00 |
| 07/08/2024 | Blinds.com/Blinds for Birch Room | 202-451-4200-000 | 611.77 |
| 07/08/2024 | Amazon/Pens | 601-494-4200-000 | 7.08 |
| 07/08/2024 | Deputy Registrar 150/Vehicle Tabs #307 & #306 | 101-431-4300-000 | 64.87 |
| 07/08/2024 | Northern Tool + Equipment/Oil Dry | 202-451-4211-000 | 7.59 |
| 07/08/2024 | Amazon/Waterproof iPad Case | 202-451-4200-000 | 32.99 |
| 07/08/2024 | Home Depot/Graffiti Remover | 101-450-4211-000 | 12.97 |
| 07/08/2024 | Amazon/Bluetooth Computer Speakers (2) | 204-499-4240-000 | 131.98 |
| 07/08/2024 | Home Depot/Lumber for Players Bench Enclosures at Sunrise Park | 101-450-4211-000 | 362.24 |
| 07/08/2024 | Office Depot/Binders (2) | 101-420-4200-000 | 38.69 |

| Check Number | Check Date | | Amount |
|--------------|---|------------------|--------|
| 07/08/2024 | Home Depot/Deck Screws | 101-450-4211-000 | 38.94 |
| 07/08/2024 | Amazon/Ultrasonic Cleaner | 101-431-4240-000 | 304.94 |
| 07/08/2024 | Home Depot/Washer & Wire Connector | 202-451-4211-000 | 7.03 |
| 07/08/2024 | Home Depot/Milwaukee Drill & Batteries | 101-431-4240-000 | 299.00 |
| 07/08/2024 | Northway Irrigation/Replaced Master Valve Solenoid | 101-450-4410-000 | 159.00 |
| 07/08/2024 | Amazon/Front & Rear Mud Guards #327 | 402-420-5000-000 | 111.58 |
| 07/08/2024 | Amazon/Batteries | 101-432-4200-000 | 42.33 |
| 07/08/2024 | My Plumbing Training/Tuition - J. Boonstra | 101-422-4330-000 | 60.00 |
| 07/08/2024 | ProCare Software, LLC/Summer Day Camp Check In Software | 202-451-4205-000 | 59.00 |
| 07/08/2024 | Amazon/Glass Fuses & Can Liners | 202-451-4211-000 | 50.98 |
| 07/08/2024 | Data Practices Office/Tuition - C. Boehme | 101-420-4330-000 | 255.38 |
| 07/08/2024 | Zero9 Holsters/Uniform Allowance - W. Owens | 101-420-4370-000 | 39.99 |
| 07/08/2024 | Data Practices Office/Tuition - L. Hawkinson | 101-420-4330-000 | 255.38 |
| 07/08/2024 | Amazon/Binder Dividers & File Pocket | 101-420-4200-000 | 36.75 |
| 07/08/2024 | Dropbox/Large File Sharing Subscription | 101-402-4452-000 | 540.00 |
| 07/08/2024 | Walmart/Summer Day Camp Snacks & Craft Supplies | 202-451-4205-000 | 124.70 |
| 07/08/2024 | Holiday Inn/Lodging - A. Ng | 101-420-4330-000 | 686.25 |
| 07/08/2024 | FirstNet/City Administrator June Cell Phone Bill | 101-402-4321-000 | 49.74 |
| 07/08/2024 | Amazon/Replacement Furnace Control Board | 101-432-4211-501 | 179.45 |
| 07/08/2024 | FirstNet/Community Development June Cell Phone Bill | 101-418-4321-000 | 49.74 |
| 07/08/2024 | 10K Lakes Chapter/2024 Membership Dues | 101-422-4452-000 | 180.00 |
| 07/08/2024 | Twins Ballpark LLC/Summer Day Camp Field Trip | 202-451-4412-000 | 30.00 |
| 07/08/2024 | Wristband.com/Summer Day Camp Field Trip Wrist Bands | 202-451-4205-000 | 157.90 |
| 07/08/2024 | Amazon/Raid Wasp & Hornet Killer | 101-432-4211-000 | 18.72 |
| 07/08/2024 | Zoro/Turn Signal Flasher #414 | 101-431-4221-000 | 21.23 |
| 07/08/2024 | MNGFOA/Day to Unite - H. Lynch | 101-407-4330-000 | 8.00 |
| 07/08/2024 | Amazon/Air Filters | 202-451-4211-000 | 55.11 |
| 07/08/2024 | Amazon/Marking Tape | 101-421-4211-000 | 9.99 |
| 07/08/2024 | Fleet Farm/Batteries | 202-451-4211-000 | 9.98 |
| 07/08/2024 | BCA/Tuition - C. Schirmers | 101-420-4330-000 | 75.00 |
| 07/08/2024 | Amazon/Summer Day Camp Supplies | 202-451-4205-000 | 52.96 |
| 07/08/2024 | Gertens/Tree Treatment Chemicals & Equipment | 101-463-4211-000 | 355.15 |
| 07/08/2024 | Amazon/Pool Reagent (2) | 202-451-4222-000 | 44.98 |
| 07/08/2024 | Amazon/SSD Storage & Memory Ram for Records Tech Computer | 101-420-4240-000 | 105.03 |
| 07/08/2024 | Home Depot/Command Hooks, Batteries & Tape | 202-451-4211-000 | 42.67 |
| 07/08/2024 | MN Department of Labor & Industry/Tuition - P. Moonen | 101-422-4330-000 | 45.00 |

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| Inv 7/8/2024 Total | 31,253.84 |
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| 121134 Total: | 31,253.84 |
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| 687 - U.S. Bank Visa Total: | 31,253.84 |
|------------------------------------|-----------|

545 - Walser Polar Chevrolet Line Item Account

| | |
|--------|------------|
| 121135 | 07/22/2024 |
|--------|------------|

| | |
|-----|----------|
| Inv | 96122P22 |
|-----|----------|

| Line Item Date | Line Item Description | Line Item Account | |
|----------------|-----------------------------|-------------------|-------|
| 07/11/2024 | Windshield Washer Pump #318 | 101-431-4221-000 | 21.00 |

| | |
|--------------------|-------|
| Inv 96122P22 Total | 21.00 |
|--------------------|-------|

| | |
|---------------|-------|
| 121135 Total: | 21.00 |
|---------------|-------|

| Check Number | Check Date | | | Amount |
|---|------------------------------|--------------------------|--|----------|
| 545 - Walser Polar Chevrolet Total: | | | | 21.00 |
| 1104 - Walters Recycling & Refuse Line Item Account | | | | |
| 121136 | 07/22/2024 | | | |
| Inv | 8041610 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/10/2024 | Trash & Recycling | 202-451-4384-000 | | 291.29 |
| Inv 8041610 Total | | | | 291.29 |
| Inv | 8041677 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/10/2024 | Organic Recycling | 101-462-4410-000 | | 100.11 |
| 07/10/2024 | Trash & Recycling | 101-432-4384-501 | | 49.10 |
| 07/10/2024 | Trash & Recycling | 101-450-4384-000 | | 202.61 |
| 07/10/2024 | Trash & Recycling | 101-432-4384-503 | | 441.57 |
| 07/10/2024 | Organic Recycling | 101-462-4410-000 | | 80.08 |
| 07/10/2024 | Trash & Recycling | 101-432-4384-500 | | 353.53 |
| 07/10/2024 | Organic Recycling | 101-462-4410-000 | | 84.70 |
| 07/10/2024 | Trash & Recycling | 101-432-4384-502 | | 141.48 |
| 07/10/2024 | Organic Recycling | 101-462-4410-000 | | 187.49 |
| Inv 8041677 Total | | | | 1,640.67 |
| 121136 Total: | | | | 1,931.96 |
| 1104 - Walters Recycling & Refuse Total: | | | | 1,931.96 |
| 2145 - White Cap, LP Line Item Account | | | | |
| 121137 | 07/22/2024 | | | |
| Inv | 50027385645 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Squeegee (2) | 101-430-4211-000 | | 265.98 |
| Inv 50027385645 Total | | | | 265.98 |
| Inv | 50027390128 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Crack Fill Material | 101-430-4224-000 | | 3,393.00 |
| Inv 50027390128 Total | | | | 3,393.00 |
| Inv | 50027395131 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 07/09/2024 | Detack | 101-430-4224-000 | | 309.68 |
| Inv 50027395131 Total | | | | 309.68 |
| 121137 Total: | | | | 3,968.66 |

| Check Number | Check Date | | | Amount |
|--|-------------------------------|--------------------------|--|----------|
| 2145 - White Cap, LP Total: | | | | 3,968.66 |
| 733 - WSB & Associates, Inc. Line Item Account | | | | |
| 121138 | 07/22/2024 | | | |
| Inv | R-011406-000-49 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Natures Refuge | 801-000-2314-102 | | 1,045.00 |
| Inv R-011406-000-49 Total | | | | 1,045.00 |
| Inv | R-012469-000-62 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Eastside Villas | 801-000-2302-102 | | 170.00 |
| Inv R-012469-000-62 Total | | | | 170.00 |
| Inv | R-014757-000-52 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Watermark 2nd Addition | 801-000-2388-102 | | 425.00 |
| Inv R-014757-000-52 Total | | | | 425.00 |
| Inv | R-015628-000-47 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Watermark 3rd Addition | 801-000-2355-102 | | 220.00 |
| Inv R-015628-000-47 Total | | | | 220.00 |
| Inv | R-018131-000-29 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Nadeau Acres 2nd Addition | 801-000-2315-102 | | 170.00 |
| Inv R-018131-000-29 Total | | | | 170.00 |
| Inv | R-018524-000-26 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Winters Wetland Bank | 422-499-4304-000 | | 1,213.50 |
| Inv R-018524-000-26 Total | | | | 1,213.50 |
| Inv | R-018966-000-26 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Belland Farms | 801-000-2354-102 | | 110.00 |
| Inv R-018966-000-26 Total | | | | 110.00 |
| Inv | R-019496-000-27 | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | |
| 06/26/2024 | May Watermark Park | 405-499-5000-143 | | 658.75 |
| Inv R-019496-000-27 Total | | | | 658.75 |

| Check Number | Check Date | Amount |
|---------------------------|---|--------------------------|
| Inv R-019565-000-28 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May NorthPointe Gardens Estates | 801-000-2361-102 |
| | | 535.00 |
| Inv R-019565-000-28 Total | | 535.00 |
| Inv R-020640-000-23 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Watermark 5th Addition | 801-000-2376-102 |
| | | 1,185.00 |
| Inv R-020640-000-23 Total | | 1,185.00 |
| Inv R-020894-000-22 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Kwik Trip | 801-000-2343-103 |
| | | 85.00 |
| Inv R-020894-000-22 Total | | 85.00 |
| Inv R-020899-000-18 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Belland Farms 2nd Addition | 801-000-2307-102 |
| | | 85.00 |
| Inv R-020899-000-18 Total | | 85.00 |
| Inv R-021336-000-21 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Water Treatment Plant | 406-499-4304-147 |
| | | 15,017.50 |
| Inv R-021336-000-21 Total | | 15,017.50 |
| Inv R-021397-000-21 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2022 Gateway Planning | 301-499-4300-000 |
| | | 1,125.50 |
| 06/26/2024 | May 2022 Gateway Planning | 420-499-4304-157 |
| | | 1,764.00 |
| 06/26/2024 | May 2022 Gateway Planning | 420-499-4304-151 |
| | | 4,721.25 |
| Inv R-021397-000-21 Total | | 7,610.75 |
| Inv R-021412-000-20 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Pheasant Run Reconstruction Project | 487-499-4304-000 |
| | | 88.00 |
| Inv R-021412-000-20 Total | | 88.00 |
| Inv R-021892-000-16 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2023 Lake Drive Trunk Water Main Improvements | 406-499-4304-150 |
| | | 110.00 |
| Inv R-021892-000-16 Total | | 110.00 |

| Check Number | Check Date | Amount |
|---------------------------|---|--------------------------|
| Inv R-021970-000-14 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Watermark 6th Addition | 801-000-2377-102 |
| | | 556.00 |
| Inv R-021970-000-14 Total | | 556.00 |
| Inv R-022001-000-6 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Connexus Substation | 801-000-2300-000 |
| | | 110.00 |
| Inv R-022001-000-6 Total | | 110.00 |
| Inv R-022290-000-9 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Centennial Middle School | 801-000-2341-103 |
| | | 220.00 |
| Inv R-022290-000-9 Total | | 220.00 |
| Inv R-022658-000-14 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Lil Explorers Childcare Center | 801-000-2394-102 |
| | | 758.00 |
| Inv R-022658-000-14 Total | | 758.00 |
| Inv R-023534-000-8 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2300 Main St - Glamos Wire Storage | 801-000-2383-103 |
| | | 645.00 |
| Inv R-023534-000-8 Total | | 645.00 |
| Inv R-023584-000-10 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Otter Lake Road Extension Design & Construction | 420-499-4304-156 |
| | | 25,764.75 |
| Inv R-023584-000-10 Total | | 25,764.75 |
| Inv R-023620-000-10 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 Street Reconstruction Project | 488-499-4304-000 |
| | | 9,349.50 |
| Inv R-023620-000-10 Total | | 9,349.50 |
| Inv R-023778-000-5 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 General Engineering Services | 601-494-4304-000 |
| | | 1,144.50 |
| 06/26/2024 | May 2024 General Engineering Services | 101-417-4410-000 |
| | | 4,196.17 |
| 06/26/2024 | May 2024 General Engineering Services | 603-496-4304-000 |
| | | 1,144.50 |
| 06/26/2024 | May 2024 General Engineering Services | 602-495-4304-000 |
| | | 1,144.50 |
| Inv R-023778-000-5 Total | | 7,629.67 |

| Check Number | Check Date | Amount |
|--------------------------|--|--------------------------|
| Inv R-023780-000-5 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 GPS/GIS Miscellaneous Assistance | 101-417-4300-000 |
| | | 1,185.00 |
| Inv R-023780-000-5 Total | | 1,185.00 |
| Inv R-023781-000-5 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 Private Utility Permits | 101-417-4300-000 |
| | | 1,100.00 |
| Inv R-023781-000-5 Total | | 1,100.00 |
| Inv R-023839-000-8 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 Street Rehab & Trunk Water Main Project | 421-499-4304-154 |
| | | 40,313.50 |
| Inv R-023839-000-8 Total | | 40,313.50 |
| Inv R-023899-000-6 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Lino Lakes Culver's | 801-000-2312-103 |
| | | 990.00 |
| Inv R-023899-000-6 Total | | 990.00 |
| Inv R-023947-000-6 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 Surface Water Management Project | 603-496-4304-000 |
| | | 3,121.00 |
| Inv R-023947-000-6 Total | | 3,121.00 |
| Inv R-024081-000-6 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Lead Service Line Inventory Support | 406-499-4304-000 |
| | | 2,923.00 |
| Inv R-024081-000-6 Total | | 2,923.00 |
| Inv R-024233-000-6 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Jansen Addition | 801-000-2335-102 |
| | | 883.75 |
| Inv R-024233-000-6 Total | | 883.75 |
| Inv R-024407-000-5 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 375 Apollo Dr - Sterling Plastics | 801-000-2300-000 |
| | | 220.00 |
| Inv R-024407-000-5 Total | | 220.00 |
| Inv R-024693-000-4 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Watermark 7th Addition | 801-000-2378-102 |
| | | 2,951.50 |

| Check Number | Check Date | Amount |
|--------------------------|---------------------------------------|--------------------------|
| Inv R-024693-000-4 Total | | 2,951.50 |
| Inv R-024708-000-4 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 2024 Trail Maintenance Project | 101-450-4300-000 |
| | | 2,577.00 |
| Inv R-024708-000-4 Total | | 2,577.00 |
| Inv R-025013-000-3 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 455 Park Ct - Fiji Cube | 801-000-2326-103 |
| | | 1,637.00 |
| Inv R-025013-000-3 Total | | 1,637.00 |
| Inv R-025109-000-1 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Driling Estates | 801-000-2300-000 |
| | | 521.50 |
| Inv R-025109-000-1 Total | | 521.50 |
| Inv R-025258-000-2 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Linda Avenue Addition | 801-000-2300-000 |
| | | 1,588.50 |
| Inv R-025258-000-2 Total | | 1,588.50 |
| Inv R-025370-000-2 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 49 & CR J Roundabout Construction | 420-499-4304-151 |
| | | 1,100.00 |
| Inv R-025370-000-2 Total | | 1,100.00 |
| Inv R-025371-000-2 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Marshan Easement Vacate | 101-450-4300-000 |
| | | 552.00 |
| Inv R-025371-000-2 Total | | 552.00 |
| Inv R-025372-000-2 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May 202 Elm Easement Vacate | 801-000-2300-000 |
| | | 1,540.00 |
| Inv R-025372-000-2 Total | | 1,540.00 |
| Inv R-025482-000-1 | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 06/26/2024 | May Madinah Lakes | 801-000-2300-000 |
| | | 2,556.25 |
| Inv R-025482-000-1 Total | | 2,556.25 |

| Check Number | Check Date | Amount |
|-------------------------------------|------------------------------|--------------------------|
| 121138 Total: | | 139,521.42 |
| 733 - WSB & Associates, Inc. Total: | | 139,521.42 |
| 734 - Xcel Energy Line Item Account | | |
| 121139 | 07/22/2024 | |
| Inv | July 2024-1 | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 07/15/2024 | Electric | 101-430-4385-000 |
| | | |
| Inv July 2024-1 Total | | 5,041.75 |
| 121139 Total: | | 5,041.75 |
| 734 - Xcel Energy Total: | | 5,041.75 |
| Total: | | 1,263,437.81 |



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting July 22, 2024

Transfer In/(Out)

| | |
|---|----------------|
| 7/3/2024 H.S.A. Employer Contribution | (6,249.85) |
| 7/5/2024 Payroll #14 | (228,601.21) |
| 7/5/2024 Payroll #14 Federal Deposit | (65,156.41) |
| 7/5/2024 Payroll #14 PERA | (58,882.79) |
| 7/5/2024 Payroll #14 State | (14,660.37) |
| 7/5/2024 Payroll #14 Child Support | (321.48) |
| 7/5/2024 Payroll #14 H.S.A. Bank Pretax | (3,817.35) |
| 7/5/2024 Payroll #14 TASC Pretax | (867.27) |
| 7/5/2024 Payroll #14 Mission Sq 457 Def. Comp #301596 | (2,645.00) |
| 7/5/2024 Payroll #14 Mission Sq Roth IRA #706155 | (939.23) |
| 7/5/2024 Payroll #14 MSRS HCSP #98946-01 | (31,183.12) |
| 7/5/2024 Payroll #14 MSRS Def. Comp #98945-01 | (3,410.00) |
| 7/5/2024 Payroll #14 MSRS Roth IRA #98945-01 | (624.00) |
| 7/3/2024 Anoka County Tax Settlement | 3,369,433.88 |
| 7/8/2024 Transfer to FRB Money Market | (3,000,000.00) |
| 7/15/2024 Bldg Permit Surcharge | (3,999.12) |
| 7/20/2024 Sales & Use Tax | (7,138.00) |

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: May 28, 2024
TIME STARTED: 6:02 PM
TIME ENDED: 6:29 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Cavegn, Ruhland, Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Public Safety Director John Swenson; Human Resources and Communications Manager Meg Sawyer; Community Development Director Michael Grochala; City Planner Katie Larsen, Public Services Director Rick DeGardner; WSB Project Engineer Diane Hankee, City Attorney Jay Squires.

1. Setting the Agenda

The agenda was accepted as presented.

2. Discussion Regarding Potential Interim Ordinance on Residential Development

Community Development Director Michael Grochala, stated the northwest quadrant of the City has received significant development interest over the past two years. Staff recommends that the proposed moratorium study scope a master plan for the northwest quadrant and include an Alternative Urban Areawide Review (AUAR), which would be an environmental document that would take the place of the Environmental Assessment Worksheet (EAW). The study area would be between Fourth Avenue on the east, Sunset on the west, Pine Street on the north end, and Carl Street and Century Trail on the south end. Director Grochala also provided the tentative schedule for the proposed moratorium.

Councilmember Cavegn asked why the proposed moratorium does not include water supply usage and just a master plan. Councilmember Ruhland stated he did bring up the master plan back in the April work session. Director Grochala replied the water issue is a part of the study.

Councilmember Lyden inquired about a traffic study. Director Grochala replied transportation is going to be a big component of the master plan.

Councilmember Ruhland inquired how long an EAW is relevant. Director Grochala stated that an AUAR is revised every five years while an EAW is normally project based.

The Council members agreed to move forward with the residential moratorium on the northwest quadrant of the City with the schedule provided.

3. Review Regular Agenda

Mayor Rafferty reviewed the meeting agenda. Staff provided an overview of the staff reports for each agenda item.

The work session concluded at 6:29 PM.

These minutes were considered and approved at the regular Council Meeting on July 22, 2024.

Roberta Colotti, CMC, City Clerk

Rob Rafferty, Mayor

DRAFT

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: May 28, 2024
TIME STARTED: 6:32 PM
TIME ENDED: 8:29 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Cavegn, Ruhland, Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Public Safety Director John Swenson; Human Resources and Communications Manager Meg Sawyer; Community Development Director Michael Grochala; City Planner Katie Larsen, Public Services Director Rick DeGardner; WSB Project Engineer Diane Hankee.

The meeting was called to order by Mayor Rafferty at 6:32 PM.

SETTING THE AGENDA

The agenda was accepted as presented.

PUBLIC COMMENT

Paul Moore, 2650 125th Ave NE, Blaine. Said he believes in growth and is a member of the Chain of Lakes Church in Blaine. He stated what a great opportunity it is for Lino Lakes to have an Islam Center. He spoke about his wonderful experience working with the Blaine Islam Center.

Mike Anderson, 171 Elm Street, pastor of Lino Lakes' Saint Joseph's church. Supports the building of the Mosque. Stated holding back on the development of the Mosque will affect all the other religious communities. Every religion has a specific form of worship.

Farazz Yussuf, 12724 Leyte Street, Blaine. As the Madinah Lakes developer, they are against the moratorium. Expressed gratitude to the police and city employees for their efforts. As the lone developer in the Northwest Quadrant, he expressed his belief that the moratorium is extremely targeted.

Dean Dovolis, 333 Washington Ave, Minneapolis. As the Architect of the Madinah Lakes project, he has asked the Council to let them present the project, do not rush to judgment. Believes that the moratorium is unnecessary.

Christina Turner, 945 81 Street West, discussed how Lino Lakes residents witnessed the opposing side threatening legal action and telling the Council what flag should be shown during the May 13, 2024, Council meeting. She addressed the media by quoting Malcolm X. Discussed how the developer has no experience with sod farms. She expressed her worries about water runoff, and traffic in relation to the sod farm.

Jeremy Rector, 6522 East Viking Blvd., talked about family history, the population of Lino Lakes, and the water flow from the sod fields. Requested that the Council consider the bigger picture. Doesn't want any more developments in the City. Asks the Council to listen to the residents.

Dr. Abo Rashid Shire, 2150 Watermark Way, stated he has not heard of a masterplan for the Watermark Development which is larger than the Madinah Lakes Project. Believes the Madinah Lakes project should be handled the same as past developments.

Jaylani Hussein, 2511 East Franklin, Minneapolis. As an Urban Planner, he is unable to justify the need for a moratorium. The concerns discussed would be addressed by an EAW. He discussed his prior experience with past City Councils. Asks the Council to follow the process.

Luke Walter, 7800 Marilyn Drive, expressed gratitude to the police and city employees for their efforts in crowd control. Shared his background and how he grew up with other cultures. Wants to challenge the allegations of Islamophobia. Not opposed to the Mosque's construction. Read the definition of segregation.

Randy Rennaker, 379 Carl Street, read a letter his father received regarding water-related concerns from the City of Blaine. Stated that the water issues are real and require attention.

Tracie Shroyer, 580 Marshan Lane, talked about the problems with traffic on Lake Drive. What happens with the traffic when we add hundreds of new homes? Lino Lakes is a great place to live. It has long been known that the City Council takes its time before taking any action.

Angela Coil, 7672 Sunset, is extremely concerned about the two proposed large-scale projects since the City's infrastructure cannot support such significant growth. Also concerned with the video that was created by the developer. Does not want the Council bullied by the developer.

Jason Sonnet, 189 Appaloosa Court, speaks in opposition to high-density development on the corner of Main Street and Sunset Avenue. The current development plan proposes to add 15% to 25% to the City's population on less than 1% of the land. This is beyond the capacity of the local infrastructure. He discussed the water issues, the road adjoining the development, and class sizes. Supports the building of the Mosque. Welcomes low-density developments.

Justin Reynolds, 7328 Stagecoach Trail, discussed the slow the grow signs, and it's not just a catchy phrase. According to the Metropolitan Council, a total of 783 homes were added to the city from 2010 to 2020, and 285 households were added between 2020 and 2024. In a visioning survey conducted in 2017, residents were asked for the top three things they would change about Lino Lakes; one of the top answers was slower development. Another question on the survey was what Lino Lakes should focus on in the next 20 years; the answers were improving roads, developing more parks and trails, and maintaining infrastructure.

Asad Zaman, 1608 Como Avenue, Saint Paul, told the City Council a story regarding a Christian group that brought evidence to Congress for religious land use applications.

Suleiman Ada, 2511 East Franklin Avenue, Minneapolis, is very familiar with Lino Lakes due to his tutoring business. He talked about the comments he had heard and seen on social media. It was asked if online groups were created when past developments were discussed.

Peggy Miller, 476 Lois Lane, has lived in Lino Lakes for 45 years and has seen a lot of growth. She discussed the slow growth in Lino Lakes and traffic issues. Addressing why the community did not come forward on previous developments, she stated, her concerns are the background of the developer and losing the water table. Asked if the cost burden would fall on the residents with private wells if the water were depleted. She would like to see a peaceful resolution. Would like a stop sign on the corner of Lois Lane and Nottingham Lane and Lois Lane and Country Lane.

Beth Gendler, 2324 University Avenue, Saint Paul, is the Executive Director of Jewish Community Action. She attended the meeting as a member of a religious minority. She is in support of the development. Treat this project the same as others.

Chris Stowe, 426 Pine Street, stated that he attended the meeting to discuss fiscal responsibility, including the cost of the new roundabout on Main Street and Sunset Avenue, light poles near 49 and County Road J, the irrigation system, and the Water Treatment Plant.

Mahomond Hasser, 1571 124th Ave. NE, a Blaine resident, does not support the moratorium. Discussed how the City of Blaine voted to rezone a former college for a Muslim school. Asked the Council to communicate with the City of Blaine.

1. Motion to: Close Public Comment at 7:54 PM.

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Stoesz |
| SECONDER: | Ruhland |
| AYES: | Lyden, Stoesz, Cavegn, Ruhland, Rafferty |

1. CONSENT AGENDA

- A.** Consider Approval of Expenditures for May 28, 2024 (Check No. 120749 through 120823) in the Amount of \$602,186.99
- B.** Consider Approval of April 22, 2024 City Council Work Session Minutes
- C.** Consider Approval of April 22, 2024 City Council Meeting Minutes
- D.** Consider Approval of Hiring Part-Time Rookery Activity Center Staff
- E.** Consider Resolution No. 24-62, Authorizing the Issuance of a Special Event Permit for the MN Wheels of Honor Fallen Hero Visit
- F.** Consider Approval of 1st Quarter 2024 Financial Report
- G.** Consider Approval of Not Waiving Monetary Limits on Municipal Tort Liability

- H. Consider Resolution No. 24-63, Authorizing the Issuance of a Special Event Permit, On-Sale Temporary Liquor License, and Cabaret License for St. Joseph’s Catholic Church
- I. Consider Resolution No. 24-67, Approving Site Performance Agreement, 455 Park Court (Fiji Cube)
 - i. **Motion to: Approve Consent Agenda Items 1A-1I**

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Cavegn |
| AYES: | Lyden, Stoesz, Cavegn, Ruhland, Rafferty |

2. FINANCE DEPARTMENT

No report was presented.

3. ADMINISTRATION DEPARTMENT

A. Consider Appointment of a Building Permit Technician

Human Resources and Communications Manager Meg Sawyer presented a recommendation to appoint May Vang as a Building Permit Technician.

- i. **Motion to: Approve Appointment of May Vang as Building Permit Technician**

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Cavegn |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

B. Consider Appointment of Government Buildings Custodial Worker

Human Resources and Communications Manager Meg Sawyer presented a recommendation to appoint Alison Gronning as Government Buildings Custodial Worker.

- i. **Motion to: Approve Appointment of Alison Gronning as Government Buildings Custodial Worker**

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

4. PUBLIC SAFETY DEPARTMENT

No report was presented.

5. PUBLIC SERVICES DEPARTMENT

A. Ordinance No. 09-24, Vacating Trail Easement on Shores of Marshan Lake Plat

Public Service Director Rick DeGardner requests Council consideration of Ordinance 01-24 to vacate the trail easement located on Lots 1-14, Block 5, Shores of Marshan Lake. The property addresses range from 7200 to 7290 Stage Coach Trail. Director DeGardner noted that the Park Board reviewed the Easement Vacation on June 7, 2024, and recommended the trail easement be vacated with a 6-0 vote.

i. Public Hearing

The Public Hearing was opened at 8:04 PM.

Bret Shroyer, 580 Marshan Lane, stated the broadwalk is awkward and dangerous.

a. Motion to: Close Public Hearing at 8:05 PM.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

ii. Consider 1st Reading of Ordinance No. 09-24

a. Motion to: Dispense of Full Reading of Ordinance 09-24.

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Cavegn |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve First Reading of Ordinance 09-24

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|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Cavegn |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

6. COMMUNITY DEVELOPMENT DEPARTMENT

A. Ordinance No. 06-24, Vacating Drainage & Utility Easement, 202 Elm Street

WSB Project Engineer Diane Hankee requested approval of the second reading of Ordinance 06-24 to vacate Drainage & Utility Easement, 202 Elm Street and Resolution

24-54 approving summary publication of Ordinance 06-24. The first reading was approved at the May 13, 2024 City Council meeting.

i. Consider 2nd Reading of Ordinance No. 06-24

a. Motion to: Dispense of Full Reading of Ordinance No. 06-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Second Reading of Ordinance 06-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

c. Motion to: Approve Resolution No. 24-54, Approving Summary Publication of Ordinance No. 06-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

B. Ordinance No. 08-24, Vacating Drainage & Utility Easement, 6590 12th Avenue

WSB Project Engineer Diane Hankee requested approval of the second reading of Ordinance 08-24 to Vacate Drainage & Utility Easement, 6590 12th Avenue and Resolution 24-55 approving the summary publication of Ordinance 08-24. The first reading was approved at the May 13, 2024 City Council meeting.

i. Consider 2nd Reading of Ordinance No. 08-24

a. Motion to: Dispense of Full Reading of Ordinance No. 08-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Second Reading of Ordinance 08-24

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

c. Motion to: Approve Resolution No. 24-55, Approving Summary Publication of Ordinance No. 08-24

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

C. 2024 Rejuvenator Project

WSB Project Engineer Diane Hankee requested approval to rescind the acceptance of bids and construction contract award for the 2024 Rejuvenator Project. She is also requesting that the Council reject bids and authorize re-bidding. Two bids were received, and the low bid in the amount of \$110,464.00, was planned and awarded. After bids were accepted and the construction contract was awarded, it was determined that the low-bid materials did not meet the specifications. The project is within the 60-day holding period and the contracts have not been executed.

- i. Consider Resolution No. 24-57, Rescinding Resolution No. 24-37, Accepting Bids, Awarding a Construction Contract
- ii. Consider Resolution No. 24-58, Rejecting Bids and Authorizing Re-Bidding

a. Motion to: Approve Rescinding Resolution No. 24-37, Accepting Bids, Awarding a Construction Contract

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Resolution No. 24-58, Rejecting Bids and Authorizing Re-Bidding

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

D. Decorative Lighting for the CSAH 49/CRJ Roundabout Project

WSB Project Engineer Diane Hankee requested approval of Resolution 24-56 to accept quotes and to award a contract for the Decorative Lighting for the CSAH 49/CRJ Roundabout Project. Four quotes were received, and staff recommended acceptance of the lowest quote from Killmer Electric Company, which came in at \$127,776.00. The project is funded through a combination of developer contributions and municipal state-aid street funds. WSB LLC has submitted a proposal to complete the construction services in the amount of \$12,660.00.

- i. Consider Resolution No. 24-56, Accepting Bids, Awarding a Construction Contract
- ii. Consider Resolution No. 24-68, Approving Construction Services Contract with WSB LLC

a. Motion to: Approve Resolution No. 24-56, Accepting Bids, Awarding a Construction Contract

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Resolution No. 24-68, Approving Construction Services Contract with WSB LLC

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

E. Ordinance No. 04-24, Zoning Ordinance Text Amendment-Sacred Communities and Micro-Unit Dwellings

City Planner Katie Larsen requested approval of the second reading zoning ordinance test amendment related to Sacred Communities and Micro-Unit dwellings and Resolution 24-55 approving the summary publication of Ordinance 04-24. The first reading of the ordinance was approved by the Council on May 13, 2024.

i. Consider 2nd Reading of Ordinance No. 04-24

a. Motion to: Dispense of Full Reading of Ordinance No. 04-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Second Reading of Ordinance 04-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

c. Motion to: Approve Resolution No. 24-46, Approving Summary Publication of Ordinance No. 04-24

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

F. Ordinance No. 05-24, Zoning Ordinance Text Amendment-Building Type and Construction

City Planner Katie Larsen requested approval of the second reading zoning ordinance test amendment related to Building Type and Construction and Resolution 24-55 approving the summary publication of Ordinance 05-24. The first reading of the ordinance was approved by the Council on May 13, 2024.

i. Consider 2nd Reading of Ordinance No. 05-24

a. Motion to: Dispense of Full Reading of Ordinance No. 05-24

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Second Reading of Ordinance 05-24

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

c. Motion to: Approve Resolution No. 24-61, Approving Summary Publication of Ordinance No. 05-24

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

G. Grant of Easements, Water Treatment Plant

Community Development Director Michael Grochala requested consideration and approval of Resolutions 24-64, 24-65, and 24-66 related to grant easements to Anoka County, the Public, and the RiceCreek Watershed District as part of the Water Treatment Plant project.

- i. Consider Resolution No. 24-64, Approving Grant of Right-of-Way Easement to Anoka County (Birch Street)
- ii. Consider Resolution No. 24-65, Approving Grant of Right-of-Way Easement to the Public (12th Avenue)
- iii. Consider Resolution No. 24-66, Approving Buffer Declaration and Grant of Wetland Easement to the RiceCreek Watershed District

a. Motion to: Approve Resolution No. 24-64, Approving Grant of Right-of-Way Easement to Anoka County (Birch Street)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. Motion to: Approve Resolution No. 24-65, Approving Grant of Right-of-Way Easement to the Public (12th Avenue)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

c. Motion to: Approve Resolution No. 24-66, Approving Buffer Declaration and Grant of Wetland Easement to the RiceCreek Watershed District

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

ADJOURNMENT

Mayor Rafferty reviewed the Community Calendar as presented on the Agenda. With no further business before the Council, the meeting was adjourned by Mayor Rafferty at 8:29 PM.

These minutes were considered and approved at the regular Council Meeting on July 22, 2024.

Roberta Colotti, CMC, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
SPECIAL WORK SESSION
MEETING MINUTES**

DATE: June 3, 2024
TIME STARTED: 6:00 PM
TIME ENDED: 8:40 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Cavegn, Ruhland, Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Finance Director Hannah Lynch; Public Safety Director John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen; Public Services Director Rick DeGardner; WSB Project Engineer Diane Hankee

1. Setting the Agenda

The agenda was accepted as presented. Move item 4, Park Dedication Study and Park Board Discussion after item 5, Drilling Estates Preliminary Plat and Final Plat, and item 6, Linda Avenue Addition Preliminary Plat.

2. 2023 Audit Report, Andy Hering, Redpath & Company.

Finance Director Hannah Lynch introduced Andy Hering, Auditor with Redpath and Company, who presented an overview of the 2023 Comprehensive Audit. Mr. Hering highlighted the audit processes and results of the audit. He also noted the following results:

- Opinion on the Fair Presentation of the Financial Statements: No findings
- Report on Internal Controls Over Financial Reporting: No findings
- Report on Federal Compliance: No findings
- Communication with those Charged with Governance: No findings

Mayor Rafferty expressed gratitude to Andy Hering and Redpath & Company for all the completed work.

Council further discussed the findings of the audit and complimented the finance staff for their hard work.

3. Drilling Estates Preliminary Plat and Final Plat.

City Planner Katie Larsen stated Lloyd & Linda Drilling are proposing to adjust the lot line between 7185 Mound Trail and 7193 Mound Trail. No new lots are being created. Portions of both lots are located in the City of Lino Lakes and the City of Centerville. The lot line is shifting about 36 feet to the east. The Planning & Zoning Board held a public hearing on May 8, 2024. There were no public comments. The Board recommended approval with a 7-0 vote.

Mayor Rafferty inquired if the property line is a minimum of five feet. Planner Larsen replied yes; it meets all the setback requirements.

4. Linda Avenue Addition Preliminary.

City Planner Katie Larsen stated the applicant, James Christiansen, is proposing to subdivide the existing lot located at 6217 Hodgson Road into two lots to construct two new single-family houses. The parcel is 1.37 gross acres. The existing house was demolished in January 2024. An additional 27 feet of right of way will be added to Lot 2 on Hodgson Road. The city will receive \$3,300 in park dedication fees for the one new house. The Environmental Board reviewed the preliminary plat on April 24, 2024. They recommended approval with conditions and minor revisions. The Planning & Zoning Board held a public hearing on May 8, 2024. There were no public comments. The Board recommended approval with a 7-0 vote, with conditions as listed in the resolution.

Councilmember Lyden inquired if the additional easement along Hodgson is for a road or a trail. Planner Larsen replied could be either.

5. Park Dedication Study and Park Board Discussion.

Community Development Director Michael Grochala reviewed the Park Dedication Fee study. The base cost of a park is \$1.43 million; land costs \$50,000 an acre. Arterial trails cost \$350,000 per mile.

Recommendations:

- Increase the park dedication fee to \$3,860 per unit for residential development from the current \$3,300 fee.
- Increase commercial and residential fees annually according to Engineering News Record (ENR) Index.
- Allocate park dedication fees by function ratio, i.e., park development (73%), arterial trail (17%), and recreation complex (10%)
- Establish a policy for interfund loans between neighborhood service areas and functional categories.

Councilmember Cavegn asked how long it has been since the park dedication fee has been increased. Director Lynch announced it was increased in 2023 from \$3,160 to \$3,300. Councilmember Ruhland inquired: How much is the city of Blaine's park dedication fee? Director Grochala stated a little over \$5,000 for residential and commercial.

Councilmember Lyden stated he is in support of increasing the park dedication fee. Inquired if the City has heard back from the legislator regarding the inclusive playground. Director Grochala stated that no bonds were passed this year. Councilmember Lyden likes the idea of purchasing the tools/equipment to create the trail segments and renting the tools/equipment to other communities.

Park Board member Pat Huelman introduced the Park Board members and shared his State of the Lino Lakes Parks and Trail System presentation. Currently, we have nine playgrounds between 21 to 31 years old, six hard courts 20 years old, along with aged shelters and hockey rinks. The City has 22 parks with current hard assets worth more than \$5,000,000 and almost 27 miles of community trails that are worth more than \$9,000,000.

Needs:

- Catching up (\$275,000/year):
 - A. Replacement of past due assets
 - B. Completion of existing Park Master Plans
 - C. Completion of identified community trail segments
- Maintaining of existing assets (\$180,000/year):
 - A. Annual replacement
 - B. Replacement of trail assets
- Providing funds for vibrant parks & trails (\$75,000/year):
 - A. Enhancement funds

Mr. Huelman has asked the Council to consider designating 1/3 of any general fund surplus dollars to the Park and Trail Improvement Fund. \$90,000 replaces one park each year. Park Board priorities are new shelters at Lino Park and Marshan Park; new playground equipment at Behm's, Highland Meadows, and Marshan; and a destination park at Tower Park.

Councilmember Ruhland asked if the warming house at Sunrise Park could be upgraded to a concession stand.

Council discussed a bond referendum. Mayor Rafferty inquired about what to do for future funding.

6. Municipal Sewer and Water Extension Draft Feasibility Reports.

WSB Project Engineer Diane Hankee is requesting staff municipal sewer and water extension draft feasibility reports for Colonial Woods and Pine Haven. On June 26, 2023, the City Council adopted a five-year Street Reconstruction Plan that identified roadways that would be funded through Street Reconstruction Bonds. On August 28, 2023, the City Council authorized a Feasibility Report for the 2024 Street Reconstruction and Municipal Sewer and Water Extension Project in the Colonial Woods and Pine Haven neighborhoods. Both neighborhoods were platted in the late 1970s and need street reconstruction. Both neighborhoods currently use onsite private wells and septic systems, and the City is evaluating the extension of municipal water and sanitary sewer.

Residents of Colonial Woods will pay a \$18,000 assessment per lot or unit. For residents of Colonial Woods, the cost of connecting to water and sewer is \$15,337 per unit or lot. A \$16,000 assessment will be made to each unit or lot in Pine Haven. The cost of connecting a unit or lot in Pine Haven Woods to the water and sewer systems is \$13,356.

Public informational meetings were held for both neighborhoods on September 28, 2023, to introduce the proposed project. Residents in the Colonial Woods neighborhood were generally supportive of the project. Residents in the Pine Haven neighborhood were concerned with the potential for being assessed. A petition was submitted by Pine Haven residents, but it was denied for scheduling reasons. After the public hearing, a neighborhood has 60 days to file a petition against the project. The Colonial Woods public hearing will be held on July 8, 2024, and the Pine Haven public hearing will be held on July 22, 2024.

Councilmember Ruhland asked if the petition for the project was completed, would the City still be repaving? Engineer Hankee replied yes. Councilmember Ruhland questioned if the homeowners could complete the project with the same contractor. Engineer Hankee stated that they must employ their own contractor.

Councilmember Lyden asked what was the message from the Pine Haven petition. Engineer Hankee stated that the Pine Haven neighborhood objected to be assessed.

7. Notices and Communications

Public Safety Director John Swenson provided an update for the Request for Proposals (RFP). Mayor Rafferty suggested creating a committee. Councilmember Ruhland and Cavegn have agreed to be on the RFP committee.

9. Adjourn

The Work Session concluded at 8:40pm

These minutes were considered and approved at the regular Council Meeting on July 22, 2024.

Roberta Colotti, CMC, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: June 10, 2024
TIME STARTED: 6:00 PM
TIME ENDED: 6:20 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Cavegn, Ruhland
MEMBERS LATE: Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Deputy Public Safety Director Kyle Leibel; Human Resources and Communication Manager Meg Sawyer; Public Services Director Rick DeGardner; Community Development Director Michael Grochala; City Planner Katie Larsen, WSB Project Engineer Diane Hankee.

1. Setting the Agenda

The agenda was accepted as presented.

2. Review Regular Agenda

Councilmember Stoesz reviewed the meeting agenda. Staff provided an overview of the staff reports for each agenda item.

Mayor Rafferty arrived at 6:11 PM

3. Adjourn

The Work Session concluded at 6:20pm

These minutes were considered and approved at the regular Council Meeting on July 22, 2024.

Roberta Colotti, CMC, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: June 10, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 8:48 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Cavegn, Ruhland, Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Deputy Public Safety Director Kyle Leibel; Human Resources and Communications Manager Meg Sawyer; Public Services Director Rick DeGardner; Community Development Director Michael Grochala; City Planner Katie Larsen, WSB Project Engineer Diane Hankee.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

SETTING THE AGENDA

The agenda was accepted as presented.

PUBLIC COMMENT 6:32pm

Luke Walter, 7800 Marilyn Drive, stated his concerns regarding the Madinah Lakes developer. He could not locate any projects Faraaz Yussuf has completed. The images used on the promotional images and the documents provided to the Advisory Boards and City Council have been used without consent. Discussed the inclusivity of the project.

Brian Robinson, 310 Main Street, does not understand the timeline of the City Council's visit to the Del Webb project in February. There was no mention of water issues at that point. Has the city received other applications yet? He stated that the LoveLinoLakes.com group is filled with lies and hate.

Bridget Robinson, 5031 226th Avenue NE., stated at a prior City Council meeting that comments were made that the developer Faraaz Yussuf and his CAIR activists have insulted the residents of Lino Lakes by their labels. The Love the Lino Lakes group has insulted the Muslim group. Previous developers have not received this type of treatment. Robinson read a few comments she found on social media.

Janed Mohammad, 4631 131st Ave., claimed there is a great deal of misinformation about the Madinah project. Discussed why the prior developments did not happen. Upon meeting a person who was against the project, he discovered two things. The man declared that no one else could live in this development and that the project would fail. Asked Council and residents to have an open mind.

Jameel Ahmed, 12142 Bataan Street NE, Blaine, expressed gratitude for the professionalism of the city employees and the police. Madinah Lakes will be developed in the next three to seven years. He talked about the hateful and inaccurate statements made by the Love Lino Lakes group. Asked the City Council members to remember their oath.

Abdul Aleem, 4780 128th Circle Northeast, He is against the moratorium and in favor of the Madinah Lakes project. He talked about the advantages the mosque will bring to the neighborhood.

Justin Reynolds, 7328 Stagecoach Trail, discussed moving to Lino Lakes and building a house. Would prefer Lino Lakes to slow down the construction of new homes. He talked about how much traffic there is on Lake Drive.

Samia Ali, 139 Morgan Lane, she expressed her strong support for the Madinah Lakes project as a Muslim American. Regardless of whether the Madinah Lakes project is completed, Lino Lakes will see growth. Asked the Council to vote no to the moratorium.

Jaylani Hussein, 2511 East Franklin, Minneapolis, discussed personal insults, misunderstandings, and the fact that two additional developers visited the same location without discussing a moratorium. Hate has serious consequences. He stated this process is discriminatory.

Angela Coil, 7672 Sunset Avenue, read the meaning and definitions of a moratorium and discrimination. Discussed the developer of the project, Faraaz Yussuf.

Jeff Johnson, 6965 Sunrise Drive, would like the focus to be on the proposed 450 housing units, not the Mosque.

Jon Hermann, 7859 Lois Lane, discussed going to Faraaz Yussuf's corporate office for a meeting. They talked about Faraaz Yussuf's past development expertise, whether he has taken deposits on the lots, and the source of funding for the Madinah Lakes project. He also revealed the criminal history of Faraaz Yussuf.

Faraaz Yussuf 12724 Leyte St NE, Blaine, discussed the personal attacks against him from the opposition to the project. Asked the Council members to meet with their constituents. Asked, why are you now proposing a moratorium? Treat this development the same as past development projects.

Elizabeth Royal, 1026 Prior Avenue South, Saint Paul, she is concerned that a moratorium may be placed on this project when, for past projects, no moratorium was proposed. She has heard and seen a lot of hate speech and is concerned. She has worked with Dean Dovolis the Madinah Lakes project architect, and he has only conducted himself in the most honorable way.

Dean Dovolis, 333 Washington Ave, Minneapolis, stated let's focus on the project, as of now they are presenting a high-level concept plan. Asked the Council to let the process move forward.

Darren Zabinski, 6711 Pine Street, stated he has not seen any merits for this development. This development is different from past developments. The developer needs to prove they are good for Lino Lakes.

Asad Zaman, 1608 Como Avenue, Saint Paul, discussed the code of conduct and that personal attacks should not be made. Discussed the personal attacks against Faraaz Yussuf, his attorney, architect, and the Muslim community.

Salat Tuke, 14171 Drake St, NW, Andover, in support of the Madinah Lakes project. Discussed his daily life and his prayer schedule.

Dr. Abo Rashid Shire, 2150 Watermark Way, wants a place to worship. He would want to invite people to the Watermark development so they can see the traffic as he doesn't think there are any issues with it. Asked the Council to follow the process.

Guled Kassim, 133 7th Street East, Saint Paul, supports the City of Lino Lakes, first he is a Muslim and a US marine. All types of people are Muslim and not all people will look the same. The Mosque in a sense is a community center. There is a benefit of these businesses and events. The Mosque's users will draw guests and generate revenue for Lino Lakes.

Jawad Islam, 2815 117th Lane NE, discussed the importance of diversity. Urge the Mayor and every member of the City Council to review the project.

With no further comments before the Council, Public Comment was closed at 7:51 PM.

1. CONSENT AGENDA

- A.** Consider Approval of Expenditures for June 10, 2024 (Check No. 120824 through 120895) in the Amount of \$1,692,872.71
- B.** Consider Approval of April 29, 2024 City Council Special Work Session Minutes
- C.** Consider Approval of Application for Exempt Gambling Permit for Declan Raverty Memorial Scholarship
- D.** Consider Approval of Hiring Part-Time Rookery Activity Center Staff
- E.** Consider Resolution No. 24-71, Authorizing the Issuance of a Special Event Permit for Eagle Brook Church Student Rally Nights
- F.** Consider Resolution No. 24-72, Authorizing the Issuance of a Special Event Permit for Believet™ Canine Service Partners Annual Fundraising Ride
- G.** Consider Resolution No. 24-73, Approving Liquor License Renewal Applications
- H.** Consider Resolution No. 24-74, Approving Tobacco License Renewal Applications
- I.** Consider Resolution No. 24-75, Approving Cannabinoid License Renewal Applications
- J.** Consider Resolution No. 24-76, Approving Massage License Renewal Applications
- K.** Consider Approval of May 6, 2024 Local Board of Appeal and Equalization Meeting Minutes

i. Motion to: Approve Consent Agenda Items 1A-1K

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Lyden |
| AYES: | Lyden, Stoesz, Cavegn, Ruhland, Rafferty |

2. FINANCE DEPARTMENT

A. Consider Acceptance of the 2023 Audit Report

Finance Director Hannah Lynch presented the 2023 Annual Audit Report. At the June 3, 2024, work session Andy Hering of Redpath and Company provided an overview of the City's 2023 Annual Comprehensive Financial Report.

i. Motion to: Approve 2023 Annual Audit Report

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Cavegn |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

3. ADMINISTRATION DEPARTMENT

A. Consider Appointment of City Clerk

Human Resources and Communications Manager Meg Sawyer presented a recommendation to appoint Roberta Colotti as City Clerk.

i. Motion to: Approve Appointment of Roberta Colotti as City Clerk

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

B. Consider Appointment of Community Service Officer

Human Resources and Communications Manager Meg Sawyer presented a recommendation to appoint Aaron Heckmann as Community Service Officer.

i. Motion to: Approve Appointment of Aaron Heckmann as Community Service Officer

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

C. Consider Appointment of Part-Time Firefighter

Human Resources and Communications Manager Meg Sawyer presented a recommendation to appoint Ryan Dowd as Part-Time Firefighter.

i. Motion to: Approve Appointment of Ryan Dowd as Part-Time Firefighter

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

4. PUBLIC SAFETY DEPARTMENT

A. Consider Approval of Donation of Bicycles

Deputy Public Safety Director Kyle Leibel requested the approval of the donation of bicycles that have not been properly claimed. The units would be donated to the nonprofit organization Bikes for Kids.

i. Motion to: Approve the Donation of Bicycles

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

B. Consider Approval of Cooperative Agreement with City of Blaine for Additional Law Enforcement Personnel for 2024 3M PGA Open

Deputy Public Safety Director Kyle Leibel requested approval of cooperative agreement with the City of Blaine, starting on July 22, 2024, and ending on July 28, 2024. The Blaine Police Department has requested assistance from all Anoka County public safety agencies for staffing this PGA event.

- i. **Motion to: Approve Cooperative Agreement with City of Blaine for Additional Law Enforcement Personnel for 2024 3M PGA Open**

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Cavegn |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

5. PUBLIC SERVICES DEPARTMENT

A. Ordinance No. 09-24, Vacating Trail Easement on Shores of Marshan Lake Plat

Public Services Director Rick DeGardner requested the approval of the second reading of Ordinance 09-24 to vacate Trail Easement on Shores of Marshan Lake Plate and Resolution 24-81 approving summary publication of Ordinance 09-24. The first reading was approved at the May 28, 2024 City Council meeting.

i. **Consider 2nd Reading of Ordinance No. 09-24**

a. **Motion to: Dispense of Full Reading of Ordinance No. 09-24**

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

b. **Motion to: Approve Second Reading of Ordinance 09-24**

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

c. **Motion to: Approve Resolution No. 24-81, Approving Summary Publication of Ordinance No. 09-24**

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

6. COMMUNITY DEVELOPMENT DEPARTMENT

A. Consider Resolution No. 24-82, Concurring with County State Aid Highway Designation of Apollo Drive

Community Development Director Michael Grochala is requesting City Council to concur with Anoka County's proposed designation of Apollo Drive, from Lilac to Lake Drive, as a County State Aid Highway. Anoka County is proposing to convert the county road section to CSAH. The designation does not change the function of the road or have any impact on the City.

i. Motion to: Approve Resolution No. 24-82, Cocurring with County State Aid Highway Designation of Apollo Drive

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

B. Drilling Estates

City Planner Katie Larsen requested approval of Resolutions 24-59 and 24-60 to adjust the minor subdivision Lot lines at 7185 and 7193 Mound Trail. Properties are located in Lino Lakes and Centerville. The Planning & Zoning Board held public hearing on May 8, 2024. There were no public comments. The Board recommended approval with a 7-0 vote.

i. Motion to: Approve Resolution No. 24-59, Approving Preliminary Plat

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Stoesz |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

ii. Motion to: Approve Resolution No. 24-60, Approving Final Plat

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Cavegn |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

C. Consider Resolution No. 24-69, Approving Linda Avenue Addition Preliminary Plat

City Planner Katie Larsen requested approval of Resolutions 24-69 approving Linda Avenue Addition Preliminary Plat. The applicant is proposing to subdivide the existing lot located at 6217 Hodgson Road into two lots for the purpose of constructing two

new single-family houses. The City will require cash in lieu of land dedication for one new lot. The Planning & Zoning Board held public hearing on May 8, 2024. There were no public comments. The Board recommended approval with a 7-0 vote with conditions as listed on the resolution.

i. Motion to: Approve Resolution No. 24-69, Approving Linda Avenue Addiitonal Preliminary Plat

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Stoesz |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

D. Consider Resolution No. 24-77, Accepting Feasibility Report and Calling Hearing on Improvement, Colonial Woods

WSB Project Engineer Diane Hankee is requesting Council consideration to accept the feasibility report and calling for a hearing on improvements for the 2024/2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Colonial Woods. The funding for the extension of municipal watermain and sanitary sewer would be through the City's Area & Unit Trunk Fund and special assessments.

i. Motion to: Approve Resolution No. 24-77, Accepting Feasibilyt Report and Calling Hearing on Improvement, Colonial Woods

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

E. Consider Resolution No. 24-78, Accepting Feasibility Report and Calling Hearing on Improvement, Pine Haven

WSB Project Engineer Diane Hankee is requesting Council consideration to accept the feasibility report and calling for hearing on improvements for the 2024/2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Pine Haven. The funding for the extension of municipal watermain and sanitary sewer would be through the City's Area & Unit Trunk Fund and special assessments.

i. Motion to: Approve Resolution No. 24-78, Accepting Feasibility Report and Calling Hearing on Improvement, Pine Haven

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

F. Consider Resolution No. 24-70, Accepting Quotes and Awarding a Construction Contract for the 2024 Surface Water Management Project

WSB Project Engineer Diane Hankee requested approval of Resolution 24-70 to accept quotes and to award a contract for the 2024 Surface Water Management Project. Funding for the project is through state aid funds in the amount of \$50,000, and the remainder of the project cost is to be funded through the Surface Water Utility Fund. Two quotes were received, and staff recommended acceptance of the lowest quote from Parkstone Contracting, LLC, which came in at \$109,859.00.

i. Motion to: Approve Resolution No. 24-70, Accepting Quotes and Awarding Construction Contract for the 2024 Surface Water Management Project

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Lyden |
| SECONDER: | Ruhland |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

G. Consider Resolution No. 24-79, Approving the Joint Powers Agreement with Ramsey County for Street Lighting Electric Service at CSAH 49/CSAH 32 Roundabout

WSB Project Engineer Diane Hankee requested approval of the Joint Powers Agreement with Ramsey County for Street Lighting Electric Service at CSAH 49/CSAH 32 Roundabout. The City of Lino Lakes is also installing decorative lighting along the north side of CR J and north along Hodgson Road.

i. Motion to: Approve Resolution No. 24-79, Approving the Joint Powers Agreement with Ramsey County for Street Lighting Electric Services at CSAH 49/CASH 32 Roundabout

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Lyden |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

H. Consider Resolution No. 24-80, Approving the Joint Powers Agreement with the City of Blaine for the Street Lighting Power and Maintenance for the Main Street (CSAH 14) and Sunset Avenue (CR 53) Reconstruction Project

WSB Project Engineer Diane Hankee requested approval of the Joint Powers Agreement with the City of Blaine for Street Lighting Service and Maintenance at the CSAH 14 and CR 53 Intersection. The construction, engineering, and lighting costs after bidding are \$1,921,190. Anoka County received \$1,370,000 in federal funding for the project, The City's share, which is State Aid eligible, is \$51,000.

- i. **Motion to: Approve Resolution No. 24-80, Approving the Joint Powers Agreement with the City of Blaine for the Street Lighting Power and Maintenance for the Main Street (CSAH) 14) and Sunset Avenue (CR 53) Reconstruction Project.**

| | |
|------------------|---|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ruhland |
| SECONDER: | Stoesz |
| AYES: | Lyden, Ruhland, Stoesz, Cavegn, Rafferty |

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

ADJOURNMENT

Mayor Rafferty reviewed the Community Calendar as presented on the Agenda. With no further business before the Council, the meeting was adjourned by Mayor Rafferty at 8:48 PM.

These minutes were considered and approved at the regular Council Meeting on July 22, 2024.

Roberta Colotti, CMC, City Clerk

Rob Rafferty, Mayor

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1G**

STAFF ORIGINATOR: Roberta Colotti, CMC, City Clerk

MEETING DATE: July 22, 2024

TOPIC: Resolution No. 24-101 Authorizing the Issuance of a Solicitor Permit to Sunburn Construction (DBA Everlight Solar)

VOTE REQUIRED: Simple Majority

INTRODUCTION

The Council is being asked to Consider Resolution No. 24-101 Authorizing the Issuance of a Solicitor Permit to Sunburn Construction (DBA Everlight Solar)

BACKGROUND

Everlight Solar located at 10501 Winnetka Ave. N., Suite 170, Brooklyn Park, MN, has submitted a Solicitor's License application to the City Clerk's office.

The City has received all the necessary forms required to issue a Solicitor License. The Lino Lakes Public Safety Department has performed the background check and indicated no reason to deny the business license or approvals for the salespeople listed on the attached resolution. The application is on file in the City Clerk's office for review.

RECOMMENDATION

Consider Resolution No. 24-101 Authorizing the Issuance of a Solicitor Permit to Sunburn Construction (DBA Everlight Solar) for a period of six (6) months.

ATTACHMENTS

Resolution No. 24-101

**CITY OF LINO LAKES
RESOLUTION NO. 24-101**

**AUTHORIZING THE ISSUANCE OF A SOLICITOR PERMIT TO SUNBURN
CONSTRUCTION (DBA EVERLIGHT SOLAR)**

WHEREAS, Sunburn Construction (DBA Everlight Solar), located at 10501 Winnetka Ave. N., Suite 170, Brooklyn Park, MN, has applied for a solicitor license to allow the following salespeople to solicit within the City of Lino Lakes:

- Blake Tinsley – No disqualifying factors
- Grady Geishirt – No disqualifying factors
- Hayden Lacy – No disqualifying factors
- Brandon Hillman – No disqualifying factors
- Joseph Nordquist – No disqualifying factors
- Jake Bragg – No disqualifying factors
- Derek Brellenthin – No disqualifying factors
- Connor Imholte – No disqualifying factors
- Mateo Renta – No disqualifying factors
- Josue Gonzales – No disqualifying factors
- Jady Littlefield – No disqualifying factors
- Nicholas Carnagey – No disqualifying factors
- Brady Glause – No disqualifying factors
- Brian Halvorsen – No disqualifying factors
- James Pfarr – No disqualifying factors
- Kena Littlefield – No disqualifying factors
- Drew Rynolds – No disqualifying factors
- Adam Hernandez – No disqualifying factors
- Sam Snitker – No disqualifying factors
- Liam McCully – No disqualifying factors
- Josue Her – No disqualifying factors
- Ryland Johnson – No disqualifying factors
- Wolfgang Bellanger – No disqualifying factors
- Wade Shepherd – No disqualifying factors
- Roy Majors – No disqualifying factors
- Jacob Baker – No disqualifying factors
- Keven Kvern – No disqualifying factors
- Logan Collien – No disqualifying factors
- Evan Murphy – No disqualifying factors
- Graham Gunderson – No disqualifying factors
- Marshaun Campbell – no disqualifying factors

and,

WHEREAS, Everlight Solar has complied with all provisions of Chapter 613 - Transient Merchant, Peddler, Canvasser and Solicitor, of the Lino Lakes City Code for obtaining the necessary license; and,

WHEREAS, the Lino Lakes Public Safety Department has conducted a background check on the representatives who will be working in Lino Lakes and no reason was found to deny the license application as presented here.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Lino Lakes, Minnesota hereby approves the request of Everlight Solar to solicit throughout Lino Lakes for a period of six (6) months.

Adopted by the City Council of the City of Lino Lakes this 22nd day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1H**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: July 22, 2024

TOPIC: Night to Unite Road Closures

VOTE REQUIRED: Simple Majority

INTRODUCTION

The Lino Lakes Public Safety Department has partnered with community members to improve police community relationship for many years through Night to Unite (formally National Night Out) events. The Night to Unite (NTU) takes place annually on the first Tuesday in August which is August 6th this year.

BACKGROUND

Staff from the Public Safety Department worked with neighborhood organizers to plan NTU events, ensuring there is logistical support, and scheduling Public Safety resources across our entire City.

There are a few neighborhood organizers that are requesting to close a road in their neighborhood to facilitate neighbors gathering for their NTU event. Neighborhood organizers who have requested road closures have received written approval from all residents impacted by the road closures. Below is a list of locations that have requested to close their streets from 6 PM to 9 PM to host a NTU event on Tuesday, August 6, 2024.

- 1.) Andall St will be closed east of the intersection of Blackbird Ln/Andall St to 471 Andall St.
- 2.) Gladstone Dr will be closed between Lakeview Dr and Sunrise Dr.
- 3.) Oakwood Ln will be closed between White Pine Rd and Woodridge Ln.

Staff from the Public Safety Department will work with members of Public Works to accommodate signage and barricades requests when appropriate.

RECOMMENDATION

Staff recommends a motion to approve the night to unite road closures as presented.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3A**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: July 22, 2024

TOPIC: Consider Appointment of Investigative Assistant

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Jessica Crowe to the full-time Investigative Assistant position within the Public Safety Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Crowe for the full-time position.

Crowe has been working in the Public Safety department since February 1, 2021, she is currently the Administrative Assistant and before that as the Police Records Technician. She has a Bachelor's degree and brings with her over 8 years of office experience, data entry and records management systems.

The starting wage for Crowe will be \$31.22 per hour, which is Step 5 in a 6 step wage scale for the Investigative Assistant position.

With the Council's approval, Crowe would start in the Investigative Assistant position on July 28, 2024.

The hiring of Crowe will backfill the Investigative Assistant vacancy that was created due to a resignation on May 3, 2024. The 2024 Adopted Budget includes one full-time Investigative Assistant position.

RECOMMENDATION

Please approve the appointment of Jessica Crowe to the Investigative Assistant position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3B**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: July 22, 2024

TOPIC: Consider Appointment of Public Works Utilities Maintenance Worker

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Riley Meyer to the full-time Utilities Maintenance Worker position within the Public Works Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Meyer for the full-time position.

Meyer is currently working as a Laborer at David's Hydrovac in Columbus.

The starting wage for Meyer will be \$32.43 per hour, which is Step 3 in a 6 step wage scale for the Maintenance Worker position.

With the Council's approval, Meyer would start in the Utilities Maintenance Worker position on July 23, 2024.

The hiring of Meyer will backfill the Utilities Maintenance Worker vacancy that was created due to a resignation on July 8, 2022. The 2024 Adopted Budget includes five full-time Utilities Maintenance Worker positions.

RECOMMENDATION

Please approve the appointment of Riley Meyer to the Utilities Maintenance Worker position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3C**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: July 22, 2024

TOPIC: Paid On-Call Fire District Chief Promotion

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Brian Gustafson for the Paid On-Call District Chief position at Fire Station #1.

BACKGROUND

Staff has completed an internal recruitment process, provided a conditional offer, and is recommending the approval of Brian Gustafson for the Paid On-Call District Chief position.

Gustafson has been a member of the Lino Lakes' Public Safety Fire team since December, 2017 and was promoted to Fire Lieutenant in August, 2022. Gustafson has over ten years of experience.

The hourly rate of pay would remain the same for Gustafson. However, he would now receive a monthly stipend of \$300 as a District Chief. With the Council's approval, Gustafson would start in the position of Paid On-Call District Chief on August 1, 2024.

RECOMMENDATION

Approve the appointment of Brian Gustafson for the Paid On-Call District Chief position at Fire Station #1.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3D**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: July 22, 2024

TOPIC: City Attorney Opinion Related to Petitions

VOTE REQUIRED: Simple Majority

BACKGROUND

On Monday, July 1, three petitions were received by the City in the Office of the City Clerk. Two of the petitions received propose charter amendments and the third proposes the adoption of an ordinance.

As required by State Law and the City Charter, the City Clerk examined the three petitions for technical sufficiency in terms of form and the required number of signatures and reported to the Council on Monday, July 8. Upon receiving the report, the Council adopted Resolution No. 24-95, No. 24-96, and No. 24-97 certifying the technical sufficiency of the three petitions received.

At the July 8 City Council meeting, City Attorney Jay Squires briefed the Council, noting that he would be reviewing the petitions for legal validity and would report to the Council at a future meeting date.

City Attorney Jay Squires will be present at the July 22, 2024, City Council meeting to review his legal opinion related to the petitions.

RECOMMENDATION

None

ATTACHMENTS

Petition Descriptions
Resolution No. 24-95
Resolution No. 24-96
Resolution No. 24-97

**CITY OF LINO LAKES
RESOLUTION NO. 24-95**

**REGARDING TECHNICAL SUFFICIENCY OF A PETITION UNDER CITY
CHARTER, CHAPTER 5. INITIATIVE, REFERENDUM AND RECALL, SECTION 5.03.
DETERMINATION OF SUFFICIENCY, FOR AN ORDINANCE REQUIRING
DEVELOPERS TO PROVIDE DOCUMENTATION OF PROVEN EXPERIENCE,
FINANCIAL HEALTH, LICENSING, CRIMINAL BACKGROUND, AND REPUTATION
SUBJECT TO APPROVAL**

WHEREAS, the City of Lino Lakes is in receipt of a petition requesting an ordinance amendment; and,

WHEREAS, the City is required to review the petition for technical sufficiency against City Charter, Chapter 5. Initiative, Referendum and Recall, Section 5.03. Determination of Sufficiency, which sets forth the format required of the petition and the number of signatures; and

WHEREAS, the number of signatures required is at least five percent (5%) of registered voters at the time of the last regular municipal election; and

WHEREAS, the number of required signatures exceeded the 5% required and the format of the petition was determined to be sufficient upon review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the petition for an Ordinance Requiring Developers to Provide Documentation of Proven Experience, Financial Health, Licensing, Criminal Background, and Reputation Subject to Approval is hereby determined to be technically sufficient.

BE IT FURTHER RESOLVED that the City Attorney is directed to prepare a review of the legal validity of the proposed ordinance for future consideration by the City Council.

Adopted by the City Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

CITY OF LINO LAKES

ORDINANCE NO. ____ - 24

ORDINANCE REQUIRING DEVELOPERS TO PROVIDE DOCUMENTATION OF PROVEN EXPERIENCE, FINANCIAL HEALTH, LICENSING, CRIMINAL BACKGROUND, AND REPUTATION SUBJECT TO APPROVAL

The City Council of Lino Lakes ordains:

Section 1. Purpose and Application

This ordinance is to ensure that developers undertaking projects within the City of Lino Lakes demonstrate adequate experience, financial stability, proper licensing, a clear criminal record, and maintain a good reputation in the industry so as to protect the interests and welfare of the community. This ordinance shall apply to developments whenever the affected land area is greater than ten (10) acres in aggregate, proposes a potential number of new residential units greater than fifteen (15), or any non-residential development regardless of size or number.

Section 2. Definitions

For the purpose of this ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

APPLICANT. The person(s) whose name(s) are on an application as owner, their agent, person, or entity having legal control, ownership and/or interest in land for which the provisions of this ordinance are being considered or reviewed.

DEVELOPER. Any individual, corporation, partnership, or entity that submits an application for the purpose of land subdivision as defined herein and/or proposes to engage in development activities within the City limits, including their agent, person, or entity having legal control over or ownership of the entity who applies or proposes such project(s) to the City. An Owner-resident who does not engage in development activities beyond their own residence is not a developer for the purposes of this ordinance.

DEVELOPMENT. Any project that involves construction, modification, or renovation of infrastructure or land.

OWNER-RESIDENT. Current owner(s) of record of the land proposed to be subdivided or developed who have owned and resided on that land for at least five (5) years, or owned it for ten (10) years, or their legal heir(s).

SUBDIVISION. The creation of one or more lots or any division of an existing lot.

Section 3. Requirements

All developers shall submit the following required documentation to the City of Lino Lakes at the time of the initial application for subdivision or development within the City as described herein. Owner-resident(s) who are not developers are exempt from this section and sections 4 and 5, but may be required to provide proof of their status as defined in Section 2 such as property deeds, tax records, and proof of residency. Exemptions apply only to personal residence development activities and do not repeal any license requirements that would otherwise apply.

1. Proven Experience:

Developers shall submit a detailed portfolio of previously completed projects of a similar nature and scope, including project descriptions, timelines and duration of activity, budgets, and outcomes. References from at least three previous projects completed within the last five years from municipalities or clients where such projects were undertaken are required. A summary of the developer's experience in the industry highlighting key achievements is recommended.

2. Financial Health:

Developers shall provide audited financial statements for the past three years, including balance sheets, income statements, and cash flow statements. Developers shall provide proof of funding, project funding sources, and other evidence of financial health and capability to ensure the completion of the proposed development. The City may require a credit check, a letter of credit, a performance bond, and/or a financial guarantee from a recognized financial institution to aid in demonstrating the developer's ability to finance the proposed project.

3. Licensing:

Developers may be required to present copies of all relevant licenses and certifications required by federal, state, and local

laws for the proposed development activities including business licenses and contractor licenses required for the scope of work to be performed.

4. Criminal Background:

A comprehensive criminal background check shall be undertaken for all principals, partners, officers, and major stakeholders of the developer entity. This shall be conducted in accordance with the Fair Credit Reporting Act (FCRA) and Minnesota state laws. All individuals subject to a background check shall provide explicit, written consent and receive a clear disclosure outlining their rights under the FCRA. All individuals subject to a background check shall present themselves to the Bureau of Criminal Apprehension CHA Unit (BCA), 1430 Maryland Ave. E., St. Paul, MN to request a criminal background check and submit to the BCA 10-print finger printing process. The scope of the background check will be limited to relevant criminal activities such as financial crimes, theft, or fraud. Any and all forms and fees required by the BCA for this purpose shall be completed and paid by each individual, who shall provide a postage-paid envelope addressed to the City of Lino Lakes, 600 Town Center Parkway, Lino Lakes, MN 55014 such that the BCA can transmit the results directly to the City by U.S. Mail, where they will be securely stored by the City of Lino Lakes, with access restricted to authorized personnel only. Developers may request the secure destruction of criminal background check records at any time after project completion, the complete withdrawal from the project, or other final disposition of the matter.

5. Reputation:

Developers shall provide a summary of any past or ongoing litigation, arbitration, or mediation involving the developer related to construction or development projects, and at least three professional references attesting to the developer's reliability, quality of work, and adherence to deadlines.

Section 4. Review and Approval

The City of Lino Lakes Community Development Department (CDD) shall review all submitted documentation to verify completeness and compliance with the requirements outlined in Section 3. If the documentation is found lacking, the developer will be notified within 30 days and given an opportunity to correct deficiencies. The City may conduct inquiries and searches to verify the accuracy thereof. The verification process may include a name search conducted through Minnesota Court Records Online (MCRO) and other states or countries as might be warranted. The results of these reviews and verifications, along with any summaries or assessments thereof that the CDD may make, shall be referred to the City Council for final disposition in accordance with Federal and State data privacy and protection laws.

The City reserves the right to request at any time additional information or clarification from the developer as necessary.

Approval of developments shall be contingent upon satisfactory completeness and compliance of all required documentation and verification thereof. The City Council may deny applications based separately or in aggregate on finding(s) that the documentation and/or review depict a significant lack of proven experience or licensing, a materially uncertain financial health, a problematic reputation, or significant criminal history. A history of successful projects demonstrating relevant experience and capability to complete the proposed development project is required.

Section 5. Compliance and Enforcement

Failure to comply with these requirements or submission of falsified information will result in disqualification from the project and potential legal action. Any developer found to have provided false or misleading information in their documentation may be subject to penalties, including but not limited to revocation of any issued permits, fines as determined by the City Council, and/or disqualification from future development opportunities within the City of Lino Lakes. The City reserves the right to revoke project approval if non-compliance is discovered post-approval.

Section 6. Implementation

If any provision contained in this ordinance overlaps or affects any preexisting City ordinance, regulation, or control, the provision of this ordinance shall take precedence, and may overrule any such provision of the preexisting City ordinance, regulation, or control.

Section 7. Severability

Every section, provision, or part of this Ordinance is declared separable from every other section, provision, or part thereof to the extent that if any section, provision, or part of this Ordinance shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision, or part thereof. If any court of competent jurisdiction shall judge invalid the application of any provision of this Ordinance to a particular property, building, or structure, such judgment shall not affect other properties, buildings, or structures.

Section 8. Effective Date

This ordinance shall be in force and effect upon adoption and publication according to the Lino Lakes City Charter.

**CITY OF LINO LAKES
RESOLUTION NO. 24-96**

**REGARDING TECHNICAL SUFFICIENCY OF A PETITION UNDER MINNESOTA
STATE STATUTE 410.12 FOR A CHARTER AMENDMENT, ADDING A NEW SECTION
1.04 TO CHARTER CHAPTER I, "SEGREGATION PROHIBITED"**

WHEREAS, the City of Lino Lakes is in receipt of a petition requesting Charter amendment; and

WHEREAS, the City is required to review the petition for technical sufficiency against Minnesota State Statute 410.12, Subd. 2. Petitions, which sets forth the format required of the petition and the number of signatures; and

WHEREAS, the number of signatures required is at least five percent (5%) of the total votes cast at the last previous state general election in the city; and

WHEREAS, the number of required signatures exceeded the 5% required and the format of the petition was determined to be sufficient upon review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the petition for a Charter Amendment, Adding a New Section 1.04 to Charter Chapter I, "Segregation Prohibited", is hereby determined to be technically sufficient.

BE IT FURTHER RESOLVED that the City Attorney is directed to prepare a review of the legal validity of the proposed Charter Amendment for future consideration by the City Council.

Adopted by the City Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

Lino Lakes Citizen Petition Regarding Segregation and Inclusivity

All information on this petition is subject to public inspection.

We, the undersigned residents of the City of Lino Lakes who are registered voters, hereby petition to amend the Lino Lakes City Charter by adding a new Section 1.04 to Charter Chapter I as follows:

Section 1.04. Segregation Prohibited. The City shall not engage in, or permit any form of segregation of, its citizens based on race, color, sex, religious creed, or national origin. No neighborhood, section of the City, or subdivision, whether existing, proposed, or contemplated, may be marketed, designated, assigned, promoted, or described by any individual, group, property owner, developer, or associated entity as being intended for, based on, designed for, centered about, favoring of, or in any way against or exclusive of any person or people based on race, color, sex, religious creed, or national origin. This prohibition applies to all forms of communication, including written, spoken, visual, and electronic formats.

Nothing in this Charter section shall be interpreted in a way that infringes upon the civil rights of citizens as guaranteed by Federal and State Constitutions and Laws.

I swear (or affirm) that I know the contents and purpose of this petition and that I signed this petition only once and of my own free will.

**CITY OF LINO LAKES
RESOLUTION NO. 24-97**

**REGARDING TECHNICAL SUFFICIENCY OF A PETITION UNDER MINNESOTA
STATE STATUTE 410.12 FOR A CHARTER AMENDMENT, ADDING A NEW SECTION
12.15 TO CHARTER CHAPTER XII, "LIMITATION OF PACE OF RESIDENTIAL
DEVELOPMENT"**

WHEREAS, the City of Lino Lakes is in receipt of a petition requesting Charter amendment; and

WHEREAS, the City is required to review the petition for technical sufficiency against Minnesota State Statute 410.12, Subd. 2. Petitions, which sets forth the format required of the petition and the number of signatures; and

WHEREAS, the number of signatures required is at least five percent (5%) of the total votes cast at the last previous state general election in the city; and

WHEREAS, the number of required signatures exceeded the 5% required and the format of the petition was determined to be sufficient upon review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the petition for a Charter Amendment, Adding a New Section 12.15 to Charter Chapter XII, "Limitation of Pace of Residential Development" is hereby determined to be technically sufficient.

BE IT FURTHER RESOLVED that the City Attorney is directed to prepare a review of the legal validity of the proposed Charter Amendment for future consideration by the City Council.

Adopted by the City Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

Lino Lakes Citizen Petition to Limit Residential Growth

All information on this petition is subject to public inspection.

We, the undersigned residents of the City of Lino Lakes who are registered voters, hereby petition to amend the Lino Lakes City Charter by adding a new Section 12.15 to Charter Chapter XII as follows:

Section 12.15. Limitation of Pace of Residential Development. Beginning on January 1, 2025, the City Council shall allow no more than 80 additional residential units in any calendar year by subdivision or other change in land use regulation. Whenever multiple residential proposals are brought forth and the total of such units suggested exceeds 80 units in any given year, the City Council may determine which proposals best serve the interests of the City, and may assign the order or staging of subdivision or development based on this determination, but no single development project should be awarded an entire year's number of new housing units. If the City Council finds it in the best interests of the City to go beyond 80 such units in any year, it may submit the matter to the voters in a general or special election. This Charter Section shall take effect immediately and the City Council shall bring all City land use regulations into accordance with this Section. If the number of such new residential units allowed by the City Council prior to this effective date is in excess of 80 units for 2025 or any subsequent year, those allowances remain unaffected, but no such additional residential units may be allowed for that year.

I swear (or affirm) that I know the contents and purpose of this petition and that I signed this petition only once and of my own free will.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3E**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: July 22, 2024

TOPIC: Appointment of Government Buildings Custodial Worker

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Joe Petrucci to the part-time Custodial Worker position for Government Buildings within the Public Services Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Petrucci for the part-time position.

The wage for Petrucci will be at \$20.00 per hour, which is the starting rate for the Custodial Worker position.

With the Council's approval, Petrucci would start in the part-time position on July 23, 2024.

RECOMMENDATION

Please approve the appointment of Joe Petrucci to the Government Buildings Custodial Worker position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6A**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 22, 2024

TOPIC: Public Hearing: 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project, Pine Haven

VOTE REQUIRED: None

INTRODUCTION

The City Council is holding the Public Hearing on Improvements for the 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Pine Haven.

Background

On June 10, 2024 the City Council accepted the Feasibility Report and called the Public Hearing for the 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Pine Haven. The Feasibility Report includes the scope of proposed improvements, a unit price cost estimate, a preliminary assessment roll, and assessment analysis.

Staff will present the proposed 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Pine Haven. Council will then open the Public Hearing on Improvements and receive comments from the public. After the Public Hearing there is a 60 day period where the Council may take no action on the project. The 60 day period ends on September 20, 2024.

RECOMMENDATION

Open the Public Hearing on Improvements for the 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Pine Haven.

ATTACHMENTS

1. Feasibility Report for Pine Haven



FEASIBILITY REPORT

2024 / 2025 STREET RECONSTRUCTION AND MUNICIPAL SEWER AND WATER EXTENSION PROJECT PINE HAVEN

CITY OF LINO LAKES | ANOKA COUNTY | MINNESOTA

June 10, 2024

Prepared for:

City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014

WSB PROJECT NO. 023620-000



June 10, 2024

Honorable Mayor and City Council
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014

Re: 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project
Pine Haven
Feasibility Report
City of Lino Lakes, MN
WSB Project No. 023620-000

Dear Honorable Mayor and City Council Members:

The City of Lino Lakes is evaluating the extension of municipal sewer and water to the Pine Haven neighborhood which is located on: 81st Street, Danube Street, and Elbe Street. Transmitted herewith for your review is the Feasibility Study.

Please feel free to contact me with any questions at 651-982-2430 or dhankee@linolakes.us.

Sincerely,

WSB

A handwritten signature in black ink that reads "Diane Hankee". The signature is written in a cursive, flowing style.

Diane Hankee, PE
City Engineer

Attachments

cc: Veronica Kubicek, WSB

kkp



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Letter of Introduction

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Preliminary Assessment Roll

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Appendix E

Design Phase Geotechnical Evaluation (November 2023)



Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

Veronica Kubicek, PE

Date: June 10, 2024 Lic. No. 57270

Quality Control Review Completed By:

Diane Hanke, PE

Date: Date: June 10, 2024 Lic. No. 43338



1. Executive Summary

The City's 2024-2027 Street Reconstruction Plan incorporates multiple roadway improvements, some of which include the Pine Haven neighborhood. The Pine Haven neighborhood for the purpose of this study includes 81st Street, Danube Street, and Elbe Street. The street reconstruction and drainage improvements are planned to be funded through Street Reconstruction Bonds. There are no proposed assessments associated with the roadway and drainage improvements. The City's pavement management plan identifies these roadways to be in poor condition and recommends reconstruction. The estimated cost of the street and drainage improvements in the Pine Haven neighborhood is \$1,767,338. An exhibit illustrating the Pine Haven project location is shown in **Appendix A**.

Considering the age of the neighborhood, platted in 1976, and the need for street reconstruction, the City is evaluating the extension of municipal water and sanitary sewer to serve the area. Currently this neighborhood is served by onsite septic systems and private wells. Funding for sanitary sewer and water extension to serve the neighborhood would be through assessments to the benefitting properties, and Area & Unit Trunk Funds. The estimated cost of sanitary sewer and water system improvements is \$1,568,855.

The cost opinion includes a 10% construction contingency and 20% for indirect costs. The project is proposed to be constructed in either 2024 or 2025 pending permitting timelines. This project is feasible, necessary, and cost effective from an engineering standpoint and should be constructed as proposed herein.



2. Introduction

The City of Lino Lakes is completing this Feasibility Study for the extension of municipal sewer and water to the Pine Haven neighborhood which is located on 81st Street, Danube Street, and Elbe Street.

2.1 Authorization

On August 28, 2023, the City Council of Lino Lakes approved Resolution 23-89 authorizing the preparation of a feasibility study for the extension of sanitary sewer and water systems to the Pine Haven neighborhood which includes 81st Street, Danube Street, and Elbe Street.

2.2 Scope

The City of Lino Lakes plans to reconstruct 81st Street, Danube Street, and Elbe Street as part of a larger roadway improvement project, the project location map can be found in **Appendix A**. The most cost-effective time to consider extending municipal utilities is in coordination with roadway reconstruction. Thus, the City is evaluating the feasibility of extending municipal sanitary sewer and water systems to the Pine Haven neighborhood. This includes the three addresses located on the easterly side of Lake Drive: 8060, 8066, and 8074 in addition to those with 81st Street, Danube Street, and Elbe Street addresses, 30 properties in total.

2.3 Data Available

Information and materials used in preparation of this report include the following:

- City of Lino Lakes Record Drawings
- City of Lino Lakes Property files
- City of Lino Lakes Charter, updated January 13, 2014
- Design Phase Geotechnical Evaluations, dated November 4, 2023
- Rice Creek Watershed District Rules
- Minnesota Department of Water Resources Well Index
- Anoka County Property Data
- Field Observations of the Area and Discussions with City Staff
- Public Input and Participation



3. Existing Conditions

3.1. Streets

The roadway condition of 81st Street, Danube Street, and Elbe Street includes various severities of distress including delamination and potholes, minor alligator, block, transverse, and longitudinal cracking, along with a few localized drainage issues. The roadway is approximately 47 years old is generally 30 feet wide and has rolled bituminous curb that has diminished over time. Danube Street is a cul-du-sac that has a 46 foot wide radius, which is the City's standard. 81st Street, Danube Street, and Elbe Street are within a 60-foot wide right of way. The total length of roadway improvements for the streets in the Pine Haven Neighborhood included with this project is approximately 0.42 miles.

| 2024 Street Reconstruction Project Existing Conditions | | | | |
|--|-------------|-------------|--------|----------------|
| Street Segment | From | To | Length | Existing Width |
| 81st Street | Lake Drive | Elbe Street | 700' | 30' |
| Danube Street | 81st Street | Cul-de-Sac | 500' | 30' |
| Elbe Street | Highway 14 | Dead End | 965' | 30' |

3.2. Drainage

There are 2 main drainage areas in the Pine Haven neighborhood and the project encompasses 19 acres of land. Street runoff flows along the sides of the pavement and into the grass and low areas or is collected by the existing storm sewer drains at the southerly end of Danube Street or Elbe Street. There is an existing 20 foot wide drainage and utility easement between 8016 and 8020 Danube Street and 897 and 915 Main Street. Within the easement is the existing storm sewer system. The storm system conveys water from the southerly end of Danube Street and outlets /connects to storm sewer system in Main Street. Similarly the existing storm sewer system conveys water to from Elbe Street into the Main Street system. The Main Street system is Anoka's system.

3.3. Utilities

3.3.1. Sanitary Sewer

The properties along 81st Street, Danube Street, and Elbe Street are served by onsite septic systems. Some of the septic systems are drain fields while others are mound systems. There is an existing 15-inch diameter PVC sanitary sewer mainline that runs along the easterly side of Lake Drive, from the intersection of Main Street to approximately 600-feet northeast, with the as-built dated 2013. There are 2 of the 30 onsite septic systems that have been replaced within the last 10 years. The majority of septic systems appear to be installed at the same time the home was constructed. Septic systems installed around this time typically have a 35 to 40 year lifespan.

3.3.2. Watermain

The 81st Street, Danube Street, and Elbe Street properties are served by private wells. There is an existing 12-inch diameter DIP watermain that is parallel to the existing sanitary sewer trunk line and runs along the easterly side of Lake Drive, from the intersection of Main Street to approximately 600-feet northeast, with the as-built dated 2013. Existing wells are typically



between 60 to 272 feet deep. Wells were installed at the time these houses were built. Wells have an average life span of 50 years.

4. Proposed Improvements

4.1 Streets

The City will reconstruct 81st Street and Elbe Street back to their existing width of 30 feet wide (front of curb to front of curb) and install concrete curb and gutter. Danube will be reconstructed to 28 feet wide (back of curb to back of curb). Due to the nature of the existing rolled bituminous curb, the new concrete curb and gutter will change the perception of the road width. The road section will consist of 4 ½ inches of bituminous on top of 8 inches of class 5 aggregate base. The subgrade will be evaluated through the design process. The City may incorporate reclamation into the project. Surmountable curb and gutter is proposed for the entire Pine Haven neighborhood, and will be lowered at the driveways. A proposed typical section can be found in Appendix A.

The City has had discussions with Anoka County and the property owner of 8174 Lake Drive regarding the possible re-alignment of 81st Street and Diane Street to be one intersection. The City will continue to evaluate this option.

4.2 Drainage

The City has completed a preliminary stormwater management design that will replace and expand the existing drainage systems. The design is in conformance with the City's Stormwater Management Ordinance and Rice Creek Watershed District (RCWD) Rules. The area planned for a new stormwater management facility is within the 81st Street right of way as it extends undeveloped to the east. There is a second area planned for a stormwater management facility, east of property address 8010 Elbe Street. The City has been coordinating this option with the property owner to consider a drainage and utility easement.

The preliminary storm sewer design is proposed to consist of typically 12 inch to 15 inch diameter Reinforced Concrete Pipe (RCP). At the time of this report, the storm system is planned to convey water to the pond on the easterly end of 81st Street as well as to the east of property address 8010 Elbe Street, both of which will outlet to the easterly wetland. The preliminary storm pipe locations and pond outline can be seen in **Appendix A**. The City will be required to obtain a permit from Rice Creek Watershed District and the Minnesota Pollution Control Agency (MPCA).

4.3 Utilities

4.3.1 Sanitary Sewer

An 15-inch diameter PVC sanitary sewer will be extended northeast along Lake Drive and east along 81st Street. The sanitary sewer along Lake Drive and 81st Street is trunk sanitary sewer and will serve additional properties in the future. The installation of the sewer line along Lake Drive may require the reconstruction of the shoulder. This will continue to be coordinated with Anoka County, cost for this has not been included at this time.

An 8-inch diameter PVC sanitary sewer will be extended south along Danube Street and Elbe Street to serve the Pine Haven neighborhood, as shown in **Appendix A**. Four-inch diameter PVC services would be extended from the 8-inch PVC mainline sewer to the property lines.



4.3.2 Water Service

Twelve-inch diameter DIP watermain will be extended northeast along Lake Drive and east along 81st Street. The watermain along Lake Drive and 81st Street is trunk watermain and will serve additional properties in the future.

An 8-inch diameter DIP municipal water will be extended south along Danube Street and Elbe Street to serve the Pine Haven neighborhood, as shown in **Appendix A**. The City will terminate the watermain at the cul-de-sac for Danube Street and at the south end of Elbe Street. Fire hydrants will be installed per City specifications. One inch diameter copper services would be extended to the property lines.

5. Financing

5.1 Opinion of Probable Cost

A detailed opinion of probable cost is included in **Appendix B** of this report. The opinion of probable cost is based on projected construction costs for 2024 through 2025 and includes a 10% construction contingency and 20% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project. The project costs are summarized as follows:

| 2024 / 2025 Street and Utility Improvement Project Opinion of Probable Cost | |
|---|--------------------|
| Breakout | Probable Cost |
| Street and Storm | \$1,767,338 |
| Sanitary Sewer | \$754,692 |
| Watermain | \$814,163 |
| Total Project | \$3,336,193 |

5.2 Funding

The street and storm water infrastructure improvements are proposed to be funded by the issuance of Street Reconstruction Bonds, repaid by a property tax levy. There are no proposed assessments associated with the roadway and drainage improvements.

Funding of the extension of municipal watermain and sanitary sewer improvements is proposed to be provided by the City's Area & Unit Trunk Fund and special assessments.

| 2024 / 2025 Street and Utility Improvement Project Funding Overview | | | | |
|---|----------------------------|------------------------|------------------|--------------------|
| Breakout | Street Reconstruction Bond | Area & Unit Trunk Fund | Assessment | Total |
| Street and Storm | \$1,767,338 | | | \$1,767,338 |
| Sanitary Sewer | | \$538,692 | \$216,000 | \$754,692 |
| Watermain | | \$550,163 | \$264,000 | \$814,163 |
| Totals | \$1,767,338 | \$1,088,855 | \$480,000 | \$3,336,193 |



In the table above, the total sewer and water infrastructure cost is \$1,568,855 of which \$510,365 is attributable to trunk oversizing. Generally, oversizing is calculated by the difference in cost between a regular main and an oversized main. There are other factors considered such as additional depth and difference in materials.

The remaining amount to be funded through special assessments is \$1,058,490. This equates to \$35,283 per unit/lot. The City consulted with an independent appraiser to conduct a special benefit analysis of the proposed sewer and water extensions. The analysis supported an assessment amount of \$16,000 per unit/lot. This would total \$480,000 from special assessments to benefiting properties. A Preliminary Assessment Role and corresponding map is include in **Appendix C**.

This would result in a funding gap of \$19,283 per unit/lot which totals \$578,490. The City could consider funding the gap through the Area & Unit Trunk Fund. The Area & Unit Trunk Fund would be reimbursed through a special project specific trunk connection fee.

All properties when connecting to municipal sewer and water services pay a standard trunk connection fee in the amount of \$7,429 per unit/lot (adjusted annually). The funding gap of \$19,283 per unit/lot minus the standard trunk connection fee in the amount of \$7,429 per unit/lot equals \$11,854 per unit/lot. A special project fee would be established to include the base fee plus 50% of the funding gap on a per lot basis. Based on this scenario property owners would pay an additional connection fee of \$5,927 upon hook up for a total connection fee of \$13,356. The City's Area & Unit Trunk Fund would fund the balance of the funding gap as outlined below:

| 2024 / 2025 Street and Utility Improvement Project Proposed Detailed Funding | | | | | |
|--|------------------------|------------------------|--------------------------------|-------------------------|-------------|
| | Area & Unit Trunk Fund | | | | Total |
| | City Funds | | Property Owner Connection Fees | | |
| | Oversizing | Additional Match Costs | Additional Match Connection | Standard Connection Fee | |
| Sanitary Sewer | \$278,982 | \$79,410 | \$79,410 | \$100,890 | \$538,692 |
| Watermain | \$231,383 | \$98,400 | \$98,400 | \$121,980 | \$550,163 |
| Total | \$510,365 | \$177,810 | \$177,810 | \$222,870 | \$1,088,855 |

Preliminary assessments are calculated on a per unit basis for benefitting parcels along the streets within the project area. Benefitting parcels would be assessed over a period of 15 years, collected with property taxes, at an interest rate set at 2% above the City's borrowing rate. Last year's interest rate was 5%. At a 5% rate over 15 years, the assessments would be \$1,542/year or \$129 per month.

The City also provides for the trunk connections fees to be specially assessed at the time of connection.

A compilation of connection cost and assessments per property is outlined in **Appendix D**.



6. Project Schedule

The proposed schedule for this improvement is as follows:

| Task Number | Task Description | Completion Date |
|-------------|---|--------------------|
| 1 | Accept Feasibility and Order Public Hearing | June 10, 2024 |
| 2 | Public Hearing | July 22, 2024 |
| 3 | 60 days of no action of the City Council Ends | September 20, 2024 |
| 4 | Authorize Preparation of the Plans and Specifications | October 14, 2024 |
| 5 | Authorize the Ad for Bid | December 9, 2024 |
| 6 | Award a Construction Contract | March / April 2025 |
| 7 | Start Construction | Spring 2025 |
| 8 | Complete Construction | Fall 2025 |

7. Feasibility and Recommendation

The 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project Pine Haven includes roadway, drainage, sanitary sewer and water system improvements and appurtenant work. The total project costs are estimated to be \$3,336,193.

Based on our analysis and data presented, the proposed project is feasible, necessary, and cost effective from an engineering standpoint. We recommend reconstruction/construction of the proposed improvements as detailed in this report and as determined financially feasible by the City Council.



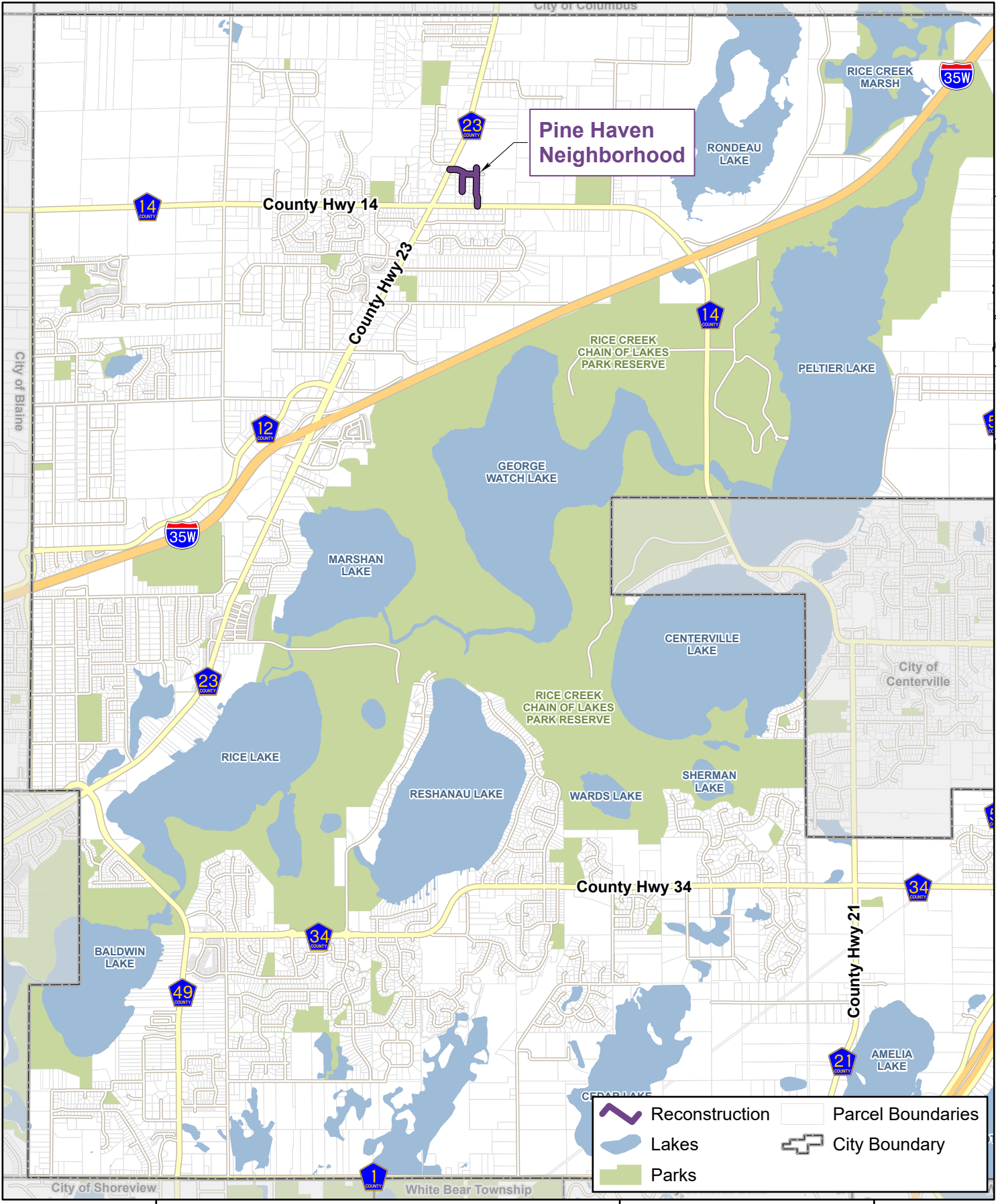
Appendix A

Pine Haven Project Location

Pine Haven Proposed Sanitary Sewer and Watermain Extension

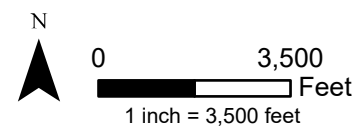
Pine Haven Proposed Storm Sewer and Pond Location

Pine Haven Street Typical Section



Project Location Map

City of Lino Lakes, Minnesota





Proposed Sanitary and Watermain Extension

Pine Haven Neighborhood
81st St, Danube St, Elbe St, Lino Lakes, MN



0 150
Feet
1 inch = 150 feet





Proposed Storm Sewer Extension

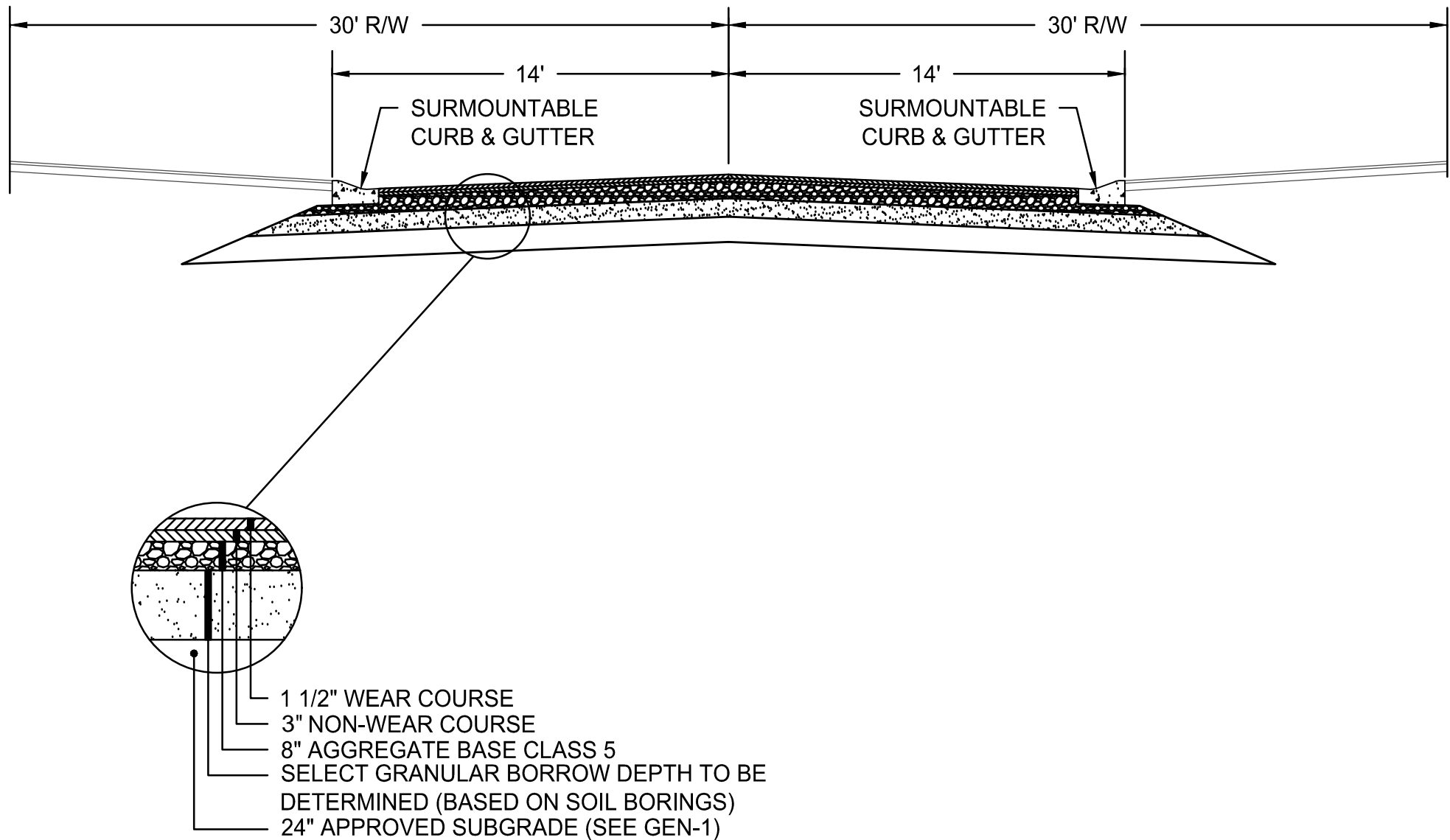
Pine Haven Neighborhood
81st St, Danube St, Elbe St, Lino Lakes, MN



0 150
Feet
1 inch = 150 feet



K:\023620-000\Cad\Exhibits\TYPICAL SECTION.dwg 11/9/2023 8:39:27 AM





Appendix B

Pine Haven Opinion of Probable Cost

| OPINION OF PROBABLE COST | | | | | | | Design By: EKM Checked By: VCK Date: 5/31/2024 | | | | | | | |
|---|-------------------------|--|------|--------------------------|----------------------|----------------------|--|-----------------|--------------------------|----------------|--------------------|----------------|--------------------|----------------|
| WSB Project: 2024 STREET IMPROVEMENT PROJECT Project Location: LINO LAKES, MN WSB Project No: | | | | | | | Design By: KJG Checked By: DLH Date: 5/31/2024 | | PAVEMENT MANAGEMENT FUND | | TRUNK WATER FUND | | TRUNK SEWER FUND | |
| | | | | | | | FUNDING SOURCE | | FUNDING SOURCE | | FUNDING SOURCE | | | |
| Item No. | MnDOT Specification No. | Description | Unit | Estimated Total Quantity | Estimated Unit Price | Estimated Total Cost | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST |
| A. SURFACE IMPROVEMENTS | | | | | | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | 1 | \$ 63,757.00 | \$ 63,757.00 | 1 | \$ 63,757.00 | | \$ - | | \$ - | | \$ - |
| 2 | 2101.501 | CLEARING & GRUBBING | LS | 1 | \$ 25,000.00 | \$ 25,000.00 | 1 | \$ 25,000.00 | | \$ - | | \$ - | | \$ - |
| 3 | 2104.502 | REMOVE SIGN | EACH | 10 | \$ 150.00 | \$ 1,500.00 | 10 | \$ 1,500.00 | | \$ - | | \$ - | | \$ - |
| 4 | 2104.502 | REMOVE MAIL BOX SUPPORT | EACH | 27 | \$ 100.00 | \$ 2,700.00 | 27 | \$ 2,700.00 | | \$ - | | \$ - | | \$ - |
| 5 | 2104.503 | SAWING CONCRETE PAVEMENT (FULL DEPTH) | L F | 110 | \$ 10.00 | \$ 1,100.00 | 110 | \$ 1,100.00 | | \$ - | | \$ - | | \$ - |
| 6 | 2104.503 | SAWING BIT PAVEMENT (FULL DEPTH) | L F | 492 | \$ 8.00 | \$ 3,936.00 | 492 | \$ 3,936.00 | | \$ - | | \$ - | | \$ - |
| 7 | 2104.503 | REMOVE CURB & GUTTER | L F | 220 | \$ 12.00 | \$ 2,640.00 | 220 | \$ 2,640.00 | | \$ - | | \$ - | | \$ - |
| 8 | 2104.503 | REMOVE BITUMINOUS CURB | L F | 3960 | \$ 5.00 | \$ 19,800.00 | 3960 | \$ 19,800.00 | | \$ - | | \$ - | | \$ - |
| 9 | 2104.503 | SALVAGE FENCE | L F | 100 | \$ 150.00 | \$ 15,000.00 | 100 | \$ 15,000.00 | | \$ - | | \$ - | | \$ - |
| 10 | 2104.504 | REMOVE CONCRETE DRIVEWAY PAVEMENT | S Y | 200 | \$ 11.00 | \$ 2,200.00 | 200 | \$ 2,200.00 | | \$ - | | \$ - | | \$ - |
| 11 | 2104.504 | REMOVE BITUMINOUS DRIVEWAY PAVEMENT | S Y | 670 | \$ 9.00 | \$ 6,030.00 | 670 | \$ 6,030.00 | | \$ - | | \$ - | | \$ - |
| 12 | 2104.504 | REMOVE BITUMINOUS PAVEMENT | S Y | 7500 | \$ 9.00 | \$ 67,500.00 | 7500 | \$ 67,500.00 | | \$ - | | \$ - | | \$ - |
| 13 | 2104.601 | SALVAGE AND REINSTALL LANDSCAPE STRUCTURES | LS | 1 | \$ 5,000.00 | \$ 5,000.00 | 1 | \$ 5,000.00 | | \$ - | | \$ - | | \$ - |
| 14 | 2105.504 | GEOTEXTILE FABRIC TYPE 5 | S Y | 9350 | \$ 3.00 | \$ 28,050.00 | 9350 | \$ 28,050.00 | | \$ - | | \$ - | | \$ - |
| 15 | 2105.601 | DEWATERING | LS | 1 | \$ 10,000.00 | \$ 10,000.00 | 1 | \$ 10,000.00 | | \$ - | | \$ - | | \$ - |
| 16 | 2105.601 | SITE GRADING | LS | 1 | \$ 7,500.00 | \$ 7,500.00 | 1 | \$ 7,500.00 | | \$ - | | \$ - | | \$ - |
| 17 | 2106.507 | EXCAVATION - COMMON | C Y | 2650 | \$ 15.00 | \$ 39,750.00 | 2650 | \$ 39,750.00 | | \$ - | | \$ - | | \$ - |
| 18 | 2106.507 | EXCAVATION - SUBGRADE | C Y | 5310 | \$ 24.00 | \$ 127,440.00 | 5310 | \$ 127,440.00 | | \$ - | | \$ - | | \$ - |
| 19 | 2106.507 | EXCAVATION - CHANNEL AND POND | C Y | 1500 | \$ 45.00 | \$ 67,500.00 | 1500 | \$ 67,500.00 | | \$ - | | \$ - | | \$ - |
| 20 | 2106.507 | SELECT GRANULAR EMBANKMENT (CV) | C Y | 5310 | \$ 24.00 | \$ 127,440.00 | 5310 | \$ 127,440.00 | | \$ - | | \$ - | | \$ - |
| 21 | 2106.507 | COMMON EMBANKMENT (CV) | C Y | 270 | \$ 22.00 | \$ 5,940.00 | 270 | \$ 5,940.00 | | \$ - | | \$ - | | \$ - |
| 22 | 2112.519 | SUBGRADE PREPARATION | RDST | 20 | \$ 250.00 | \$ 5,000.00 | 20 | \$ 5,000.00 | | \$ - | | \$ - | | \$ - |
| 23 | 2123.610 | STREET SWEEPER (WITH PICKUP BROOM) | HOUR | 75 | \$ 150.00 | \$ 11,250.00 | 75 | \$ 11,250.00 | | \$ - | | \$ - | | \$ - |
| 24 | 2130.523 | WATER | MGAL | 50 | \$ 100.00 | \$ 5,000.00 | 50 | \$ 5,000.00 | | \$ - | | \$ - | | \$ - |
| 25 | 2123.61 | UTILITY CREW | HOUR | 10 | \$ 500.00 | \$ 5,000.00 | 10 | \$ 5,000.00 | | \$ - | | \$ - | | \$ - |
| 26 | 2211.507 | AGGREGATE BASE (CV) CLASS 5 | C Y | 1770 | \$ 32.00 | \$ 56,640.00 | 1770 | \$ 56,640.00 | | \$ - | | \$ - | | \$ - |
| 27 | 2331.603 | JOINT ADHESIVE | L F | 4460 | \$ 1.00 | \$ 4,460.00 | 4460 | \$ 4,460.00 | | \$ - | | \$ - | | \$ - |
| 28 | 2357.506 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | 370 | \$ 3.50 | \$ 1,295.00 | 370 | \$ 1,295.00 | | \$ - | | \$ - | | \$ - |
| 29 | 2360.504 | TYPE SP 9.5 WEAR CRS MIX(2.C)3.0" THICK | S Y | 670 | \$ 37.00 | \$ 24,790.00 | 670 | \$ 24,790.00 | | \$ - | | \$ - | | \$ - |
| 30 | 2360.509 | TYPE SP 9.5 WEARING COURSE MIX (2.C) | TON | 640 | \$ 82.00 | \$ 52,480.00 | 640 | \$ 52,480.00 | | \$ - | | \$ - | | \$ - |
| 31 | 2360.509 | TYPE SP 12.5 NON WEAR COURSE MIX (2.C) | TON | 1270 | \$ 85.00 | \$ 107,950.00 | 1270 | \$ 107,950.00 | | \$ - | | \$ - | | \$ - |
| 32 | 2501.502 | 21" RC PIPE APRON | EACH | 1 | \$ 2,000.00 | \$ 2,000.00 | 1 | \$ 2,000.00 | | \$ - | | \$ - | | \$ - |
| 33 | 2503.503 | 15" RC PIPE SEWER DES 3006 CL V | L F | 1000 | \$ 75.00 | \$ 75,000.00 | 1000 | \$ 75,000.00 | | \$ - | | \$ - | | \$ - |
| 34 | 2503.503 | 18" RC PIPE SEWER DES 3006 CL V | L F | 610 | \$ 88.00 | \$ 53,680.00 | 610 | \$ 53,680.00 | | \$ - | | \$ - | | \$ - |
| 35 | 2503.503 | 21" RC PIPE SEWER DES 3006 CL III | L F | 120 | \$ 92.00 | \$ 11,040.00 | 120 | \$ 11,040.00 | | \$ - | | \$ - | | \$ - |
| 36 | 2504.602 | IRRIGATION SYSTEM REPAIR | EACH | 10 | \$ 500.00 | \$ 5,000.00 | 10 | \$ 5,000.00 | | \$ - | | \$ - | | \$ - |
| 37 | 2505.601 | UTILITY COORDINATION | LS | 1 | \$ 2,500.00 | \$ 2,500.00 | 1 | \$ 2,500.00 | | \$ - | | \$ - | | \$ - |
| 38 | 2506.502 | CONST DRAINAGE STRUCTURE DESIGN SPECIAL | EACH | 11 | \$ 2,100.00 | \$ 23,100.00 | 11 | \$ 23,100.00 | | \$ - | | \$ - | | \$ - |
| 39 | 2506.502 | CONST DRAINAGE STRUCTURE DES 48-4020 | EACH | 11 | \$ 2,100.00 | \$ 23,100.00 | 11 | \$ 23,100.00 | | \$ - | | \$ - | | \$ - |
| 40 | 2506.502 | ADJUST FRAME & RING CASTING | EACH | 3 | \$ 600.00 | \$ 1,800.00 | 3 | \$ 1,800.00 | | \$ - | | \$ - | | \$ - |
| 41 | 2511.507 | RANDOM RIPRAP CLASS III | C Y | 10 | \$ 80.00 | \$ 800.00 | 10 | \$ 800.00 | | \$ - | | \$ - | | \$ - |
| 42 | 2531.503 | CONCRETE CURB & GUTTER DESIGN B618 | L F | 4460 | \$ 28.00 | \$ 124,880.00 | 4460 | \$ 124,880.00 | | \$ - | | \$ - | | \$ - |
| 43 | 2531.504 | 6" CONCRETE DRIVEWAY PAVEMENT | S Y | 200 | \$ 90.00 | \$ 18,000.00 | 200 | \$ 18,000.00 | | \$ - | | \$ - | | \$ - |
| 44 | 2540.602 | MAIL BOX | EACH | 27 | \$ 100.00 | \$ 2,700.00 | 27 | \$ 2,700.00 | | \$ - | | \$ - | | \$ - |
| 45 | 2540.602 | MAIL BOX SUPPORT | EACH | 27 | \$ 150.00 | \$ 4,050.00 | 27 | \$ 4,050.00 | | \$ - | | \$ - | | \$ - |
| 46 | 2540.602 | TEMPORARY MAIL BOX | EACH | 27 | \$ 150.00 | \$ 4,050.00 | 27 | \$ 4,050.00 | | \$ - | | \$ - | | \$ - |
| 47 | 2557.602 | REPAIR DOG FENCE | EACH | 10 | \$ 500.00 | \$ 5,000.00 | 10 | \$ 5,000.00 | | \$ - | | \$ - | | \$ - |
| 48 | 2557.603 | INSTALL FENCE | L F | 100 | \$ 150.00 | \$ 15,000.00 | 100 | \$ 15,000.00 | | \$ - | | \$ - | | \$ - |
| 49 | 2563.601 | TRAFFIC CONTROL | LS | 1 | \$ 12,000.00 | \$ 12,000.00 | 1 | \$ 12,000.00 | | \$ - | | \$ - | | \$ - |
| 50 | 2564.602 | INSTALL SIGN | EACH | 10 | \$ 150.00 | \$ 1,500.00 | 10 | \$ 1,500.00 | | \$ - | | \$ - | | \$ - |
| 51 | 2573.501 | STABILIZED CONSTRUCTION EXIT | LS | 1 | \$ 1,500.00 | \$ 1,500.00 | 1 | \$ 1,500.00 | | \$ - | | \$ - | | \$ - |
| 52 | 2573.502 | STORM DRAIN INLET PROTECTION | EACH | 3 | \$ 150.00 | \$ 450.00 | 3 | \$ 450.00 | | \$ - | | \$ - | | \$ - |
| 53 | 2573.503 | SILT FENCE, TYPE MS | L F | 1050 | \$ 4.00 | \$ 4,200.00 | 1050 | \$ 4,200.00 | | \$ - | | \$ - | | \$ - |
| 54 | 2573.503 | SEDIMENT CONTROL LOG TYPE WOOD FIBER | L F | 1050 | \$ 3.00 | \$ 3,150.00 | 1050 | \$ 3,150.00 | | \$ - | | \$ - | | \$ - |
| 55 | 2574.507 | COMMON TOPSOIL BORROW | C Y | 720 | \$ 38.00 | \$ 27,360.00 | 720 | \$ 27,360.00 | | \$ - | | \$ - | | \$ - |
| 56 | 2574.508 | FERTILIZER TYPE 3 | L B | 160 | \$ 4.00 | \$ 640.00 | 160 | \$ 640.00 | | \$ - | | \$ - | | \$ - |
| 57 | 2574.508 | FERTILIZER TYPE 4 | L B | 3 | \$ 4.00 | \$ 30.00 | 3 | \$ 30.00 | | \$ - | | \$ - | | \$ - |
| 58 | 2575.504 | SODDING TYPE LAWN | S Y | 3960 | \$ 10.00 | \$ 11,880.00 | 3960 | \$ 11,880.00 | | \$ - | | \$ - | | \$ - |
| 59 | 2575.504 | ROLLED EROSION PREVENTION CATEGORY 25 | S Y | 130 | \$ 3.00 | \$ 390.00 | 130 | \$ 390.00 | | \$ - | | \$ - | | \$ - |
| 60 | 2575.505 | SEEDING | ACRE | 0.03 | \$ 2,000.00 | \$ 60.00 | 0.03 | \$ 60.00 | | \$ - | | \$ - | | \$ - |
| 61 | 2575.508 | SEED MIXTURE 33-261 | L B | 1 | \$ 25.00 | \$ 25.00 | 1 | \$ 25.00 | | \$ - | | \$ - | | \$ - |
| 62 | 2575.508 | HYDRAULIC MULCH MATRIX | L B | 60 | \$ 6.00 | \$ 360.00 | 60 | \$ 360.00 | | \$ - | | \$ - | | \$ - |
| CONSTRUCTION TOTAL | | | | | | | \$ 1,338,893.00 | \$ 1,338,893.00 | \$ - | \$ - | | \$ - | | \$ - |
| CONTINGENCY TOTAL (10%) | | | | | | | \$ 133,889.00 | \$ 133,889.00 | \$ - | \$ - | | \$ - | | \$ - |
| SUBTOTAL | | | | | | | \$ 1,472,782.00 | \$ 1,472,782.00 | \$ - | \$ - | | \$ - | | \$ - |
| INDIRECT COST TOTAL (20%) | | | | | | | \$ 294,556.00 | \$ 294,556.00 | \$ - | \$ - | | \$ - | | \$ - |
| TOTAL | | | | | | | \$ 1,767,338.00 | \$ 1,767,338.00 | \$ - | \$ - | | \$ - | | \$ - |

| | | | | | | | WATERMAIN ASSESSMENT | | TRUNK WATER FUND | | TRUNK SEWER FUND | |
|----------------------------------|-------------------------|-------------------------------------|-------|--------------------------|----------------------|----------------------|----------------------|----------------|--------------------|----------------|--------------------|----------------|
| | | | | | | | FUNDING SOURCE | | FUNDING SOURCE | | FUNDING SOURCE | |
| Item No. | MnDOT Specification No. | Description | Unit | Estimated Total Quantity | Estimated Unit Price | Estimated Total Cost | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST |
| C. WATERMAIN IMPROVEMENTS | | | | | | | | | | | | |
| 75 | 2123.610 | UTILITY CREW | HOURL | 12 | \$ 750.00 | \$ 9,000.00 | | \$ - | 12.0 | \$ 9,000.00 | | \$ - |
| 76 | 2104.502 | REMOVE GATE VALVE | EACH | 1 | \$ 75.00 | \$ 75.00 | | \$ - | 1.0 | \$ 75.00 | | \$ - |
| 77 | 2104.502 | REMOVE HYDRANT | EACH | 1 | \$ 125.00 | \$ 125.00 | | \$ - | 1.0 | \$ 125.00 | | \$ - |
| 78 | 2504.602 | CONNECT TO EXISTING WATER MAIN | EACH | 1 | \$ 2,500.00 | \$ 2,500.00 | | \$ - | 1.0 | \$ 2,500.00 | | \$ - |
| 79 | 2504.602 | HYDRANT ASSEMBLY | EACH | 13 | \$ 10,000.00 | \$ 130,000.00 | 6 | \$ 60,000.00 | 7.0 | \$ 70,000.00 | | \$ - |
| 80 | 2504.602 | 1" CORPORATION STOP | EACH | 30 | \$ 250.00 | \$ 7,500.00 | 30 | \$ 7,500.00 | | \$ - | | \$ - |
| 81 | 2504.602 | 8" GATE VALVE & BOX | EACH | 8 | \$ 2,250.00 | \$ 18,000.00 | 8 | \$ 18,000.00 | | \$ - | | \$ - |
| 82 | 2504.602 | 12" GATE VALVE & BOX ** | EACH | 2 | \$ 5,750.00 | \$ 11,500.00 | | \$ - | 2.0 | \$ 11,500.00 | | \$ - |
| 83 | 2504.602 | 1" CURB STOP & BOX | EACH | 30 | \$ 360.00 | \$ 10,800.00 | 30 | \$ 10,800.00 | | \$ - | | \$ - |
| 84 | 2504.603 | 1" TYPE K COPPER PIPE | L F | 1020 | \$ 50.00 | \$ 51,000.00 | 1020 | \$ 51,000.00 | | \$ - | | \$ - |
| 85 | 2504.603 | 8" WATERMAIN DUCTILE IRON CL 52 | L F | 2865 | \$ 95.00 | \$ 272,175.00 | 2865 | \$ 272,175.00 | | \$ - | | \$ - |
| 86 | 2504.603 | 12" WATERMAIN DUCTILE IRON CL 52 ** | L F | 1515 | \$ 50.00 | \$ 75,750.00 | | \$ - | 1515.0 | \$ 75,750.00 | | \$ - |
| 87 | 2504.603 | ANODE BAGS | EACH | 13 | \$ 120.00 | \$ 1,560.00 | 6 | \$ 720.00 | 7.0 | \$ 840.00 | | \$ - |
| 88 | 2504.604 | 4" POLYSTYRENE INSULATION | S Y | 25 | \$ 50.00 | \$ 1,250.00 | 15 | \$ 750.00 | 10.0 | \$ 500.00 | | \$ - |
| 89 | 2504.608 | DUCTILE IRON FITTINGS | LB | 1278 | \$ 20.00 | \$ 25,560.00 | 1028 | \$ 20,560.00 | 250.0 | \$ 5,000.00 | | \$ - |
| CONSTRUCTION TOTAL \$ | | | | | | | | \$ 441,505.00 | | \$ 175,290.00 | | \$ - |
| CONTINGENCY TOTAL (10%) \$ | | | | | | | | \$ 44,151.00 | | \$ 17,529.00 | | \$ - |
| SUBTOTAL \$ | | | | | | | | \$ 485,656.00 | | \$ 192,819.00 | | \$ - |
| INDIRECT COST TOTAL (20%) \$ | | | | | | | | \$ 97,131.00 | | \$ 38,564.00 | | \$ - |
| TOTAL \$ | | | | | | | | \$ 582,787.00 | | \$ 231,383.00 | | \$ - |

| | | | | | | | SANITARY SEWER ASSESSMENT | | TRUNK WATER FUND | | TRUNK SEWER FUND | |
|---------------------------------------|-------------------------|------------------------------------|-------|--------------------------|----------------------|----------------------|---------------------------|----------------|--------------------|----------------|--------------------|----------------|
| | | | | | | | FUNDING SOURCE | | FUNDING SOURCE | | FUNDING SOURCE | |
| Item No. | MnDOT Specification No. | Description | Unit | Estimated Total Quantity | Estimated Unit Price | Estimated Total Cost | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST | ESTIMATED QUANTITY | ESTIMATED COST |
| B. SANITARY SEWER IMPROVEMENTS | | | | | | | | | | | | |
| 63 | 2106.601 | DEWATERING | LS | 1 | \$ 45,000.00 | \$ 45,000.00 | 0.3 | \$ 13,500.00 | | \$ - | 0.7 | \$ 31,500.00 |
| 64 | 2123.610 | UTILITY CREW | HOURL | 12 | \$ 850.00 | \$ 10,200.00 | | \$ - | | \$ - | 12 | \$ 10,200.00 |
| 65 | 2503.602 | CONNECT TO EXISTING SANITARY SEWER | EACH | 1 | \$ 2,500.00 | \$ 2,500.00 | | \$ - | | \$ - | 1 | \$ 2,500.00 |
| 66 | 2503.602 | CONNECT TO EXISTING MANHOLES (SAN) | EACH | 1 | \$ 1,250.00 | \$ 1,250.00 | | \$ - | | \$ - | 1 | \$ 1,250.00 |
| 67 | 2503.602 | 8"x4" PVC WYE | EACH | 30 | \$ 250.00 | \$ 7,500.00 | 30 | \$ 7,500.00 | | \$ - | | \$ - |
| 68 | 2503.602 | 15"x4" PVC WYE ** | EACH | 9 | \$ 650.00 | \$ 5,850.00 | | \$ - | | \$ - | 9 | \$ 5,850.00 |
| 69 | 2503.603 | 8" PVC PIPE SEWER SDR 26 | LF | 2865 | \$ 75.00 | \$ 214,875.00 | 2865 | \$ 214,875.00 | | \$ - | | \$ - |
| 70 | 2503.603 | 15" PVC PIPE SEWER SDR 26 ** | LF | 1515 | \$ 95.00 | \$ 143,925.00 | | \$ - | | \$ - | 1515 | \$ 143,925.00 |
| 71 | 2503.603 | 4" PVC SANITARY SERVICE PIPE | L F | 900 | \$ 55.00 | \$ 49,500.00 | 900 | \$ 49,500.00 | | \$ - | | \$ - |
| 72 | 2506.602 | CHIMNEY SEAL | EACH | 13 | \$ 275.00 | \$ 3,575.00 | 10 | \$ 2,750.00 | | \$ - | 3 | \$ 825.00 |
| 73 | 2506.602 | CASTING ASSEMBLY (SANITARY SEWER) | EACH | 13 | \$ 850.00 | \$ 11,050.00 | 10 | \$ 8,500.00 | | \$ - | 3 | \$ 2,550.00 |
| 74 | 2506.603 | CONSTRUCT 48" DIA SANITARY MANHOLE | L F | 180 | \$ 425.00 | \$ 76,500.00 | 150 | \$ 63,750.00 | | \$ - | 30 | \$ 12,750.00 |
| CONSTRUCTION TOTAL \$ | | | | | | | | \$ 360,375.00 | | \$ - | | \$ 211,350.00 |
| CONTINGENCY TOTAL (10%) \$ | | | | | | | | \$ 36,038.00 | | \$ - | | \$ 21,135.00 |
| SUBTOTAL \$ | | | | | | | | \$ 396,413.00 | | \$ - | | \$ 232,485.00 |
| INDIRECT COST TOTAL (20%) \$ | | | | | | | | \$ 79,283.00 | | \$ - | | \$ 46,497.00 |
| TOTAL \$ | | | | | | | | \$ 475,696.00 | | \$ - | | \$ 278,982.00 |
| PINE HEAVEN PROJECT TOTAL COST \$ | | | | | | | | | | | | |
| | | | | | | | | 3,336,193.00 | | | | |



Appendix C

Preliminary Assessment Map

Preliminary Assessment Roll



Preliminary Assessment Roll

WSB Project:
Project Location:
WSB Project No.:
Date:

2024 / 2025 STREET RECONSTRUCTION AND MUNICIPAL SEWER AND WATER EXTENSION PROJECT (PINE HAVEN)
City of Lino Lakes
023620-000
6/10/2024

Residential per Unit
Cost
\$16,000.00

| MapID | PIN | PROPERTY ADDRESS | | | | OWNER | ASSESSMENT |
|-------|--------------|------------------|------------|----|-------|--------------------------------|--------------|
| 1 | 043122330014 | 8060 LAKE DR | LINO LAKES | MN | 55014 | BOHJANEN-HAMMITT, CANDICE A | \$16,000.00 |
| 2 | 043122330015 | 8066 LAKE DR | LINO LAKES | MN | 55014 | MCKENZIE ANDREW W & KITTY A | \$16,000.00 |
| 3 | 043122330016 | 8074 LAKE DR | LINO LAKES | MN | 55014 | KOHEL TRUSTEE, MARY A | \$16,000.00 |
| 4 | 043122330025 | 904 81ST ST W | LINO LAKES | MN | 55014 | GENOSKY, JOHN JOSEPH | \$16,000.00 |
| 5 | 043122330024 | 8031 DANUBE ST | LINO LAKES | MN | 55014 | BARBER GERALD G & DIANE L | \$16,000.00 |
| 6 | 043122330023 | 8027 DANUBE ST | LINO LAKES | MN | 55014 | SCHMIDT, GARY DANIEL | \$16,000.00 |
| 7 | 043122330022 | 8023 DANUBE ST | LINO LAKES | MN | 55014 | YORK, DANIEL BRUCE | \$16,000.00 |
| 8 | 043122330021 | 8021 DANUBE ST | LINO LAKES | MN | 55014 | RODRIGUEZ JESSE | \$16,000.00 |
| 9 | 043122330020 | 8015 DANUBE ST | LINO LAKES | MN | 55014 | APMAN JEFFREY J & MICHELLE R | \$16,000.00 |
| 10 | 043122330019 | 8016 DANUBE ST | LINO LAKES | MN | 55014 | TESTIN TRUSTEE NEAL | \$16,000.00 |
| 11 | 043122340021 | 8020 DANUBE ST | LINO LAKES | MN | 55014 | SCHALLY, JANELLE C | \$16,000.00 |
| 12 | 043122340020 | 8024 DANUBE ST | LINO LAKES | MN | 55014 | AGWA OBANG O | \$16,000.00 |
| 13 | 043122340019 | 8028 DANUBE ST | LINO LAKES | MN | 55014 | MASTRIAN, LYNDSSEE ANNA | \$16,000.00 |
| 14 | 043122340018 | 8032 DANUBE ST | LINO LAKES | MN | 55014 | MAMMENG A DEREK R | \$16,000.00 |
| 15 | 043122340017 | 954 81ST ST W | LINO LAKES | MN | 55014 | CARR TRUSTEE, JAMES | \$16,000.00 |
| 16 | 043122340016 | 8029 ELBE ST | LINO LAKES | MN | 55014 | MCCOY, JOHN E | \$16,000.00 |
| 17 | 043122340015 | 8025 ELBE ST | LINO LAKES | MN | 55014 | BARSKI NANCY L | \$16,000.00 |
| 18 | 043122340014 | 8021 ELBE ST | LINO LAKES | MN | 55014 | STAFKI ROBERT L & SHARON A | \$16,000.00 |
| 19 | 043122340013 | 8019 ELBE ST | LINO LAKES | MN | 55014 | METZGER DAVID A & BARRON AMY C | \$16,000.00 |
| 20 | 043122340012 | 8015 ELBE ST | LINO LAKES | MN | 55014 | BUSCH TRACI M | \$16,000.00 |
| 21 | 043122340010 | 8011 ELBE ST | LINO LAKES | MN | 55014 | MURPHY ROBERT | \$16,000.00 |
| 22 | 043122340004 | 8010 ELBE ST | LINO LAKES | MN | 55014 | THIGPEN RICKEY A & TAMARA L | \$16,000.00 |
| 23 | 043122340005 | 8016 ELBE ST | LINO LAKES | MN | 55014 | SCHULTZ CAROL M | \$16,000.00 |
| 24 | 043122340006 | 8020 ELBE ST | LINO LAKES | MN | 55014 | SCHMIDT ROBERT J & MARY P | \$16,000.00 |
| 25 | 043122340007 | 8024 ELBE ST | LINO LAKES | MN | 55014 | BERNFELD MICHAEL & CAROLYN | \$16,000.00 |
| 26 | 043122340008 | 8028 ELBE ST | LINO LAKES | MN | 55014 | FREDRICKSON, JERRINE | \$16,000.00 |
| 27 | 043122340009 | 8032 ELBE ST | LINO LAKES | MN | 55014 | HOOVESTOL CURTIS | \$16,000.00 |
| 28 | 043122340023 | 8038 ELBE ST | LINO LAKES | MN | 55014 | WHELAN, BRIAN | \$16,000.00 |
| 29 | 043122340022 | 953 81ST ST W | LINO LAKES | MN | 55014 | MOSER, STEVEN ROBERT | \$16,000.00 |
| 30 | 043122330026 | 945 81ST ST W | LINO LAKES | MN | 55014 | PEARSON, JULIE M | \$16,000.00 |
| | | | | | | | \$480,000.00 |



APPENDIX D

Municipal Utility Unit Cost Estimates

Municipal utility extension would be funded by assessments to the benefitting properties and trunk utility funds. The proposed assessment amount is \$16,000 per unit/lot.

The City has established connection fees to pay for the trunk facilities on each utility. The trunk utility connection fees would be due at the time of connection. The 2024 connection fees for watermain and sanitary sewer are \$4,066 per unit/lot and \$3,363 per unit/lot respectively, which combined are \$7,429 per unit/lot. There would also be project specific additional trunk connection fees for watermain and sanitary sewer \$5,927 per unit/lot respectively.

A summary of the connection fees on a per unit basis:

| Sanitary Sewer and Water Connection Fees per unit/lot | |
|--|-----------------|
| Trunk sanitary sewer and SAC | \$3,363 |
| Trunk watermain and WAC | \$4,066 |
| Additional Trunk Connection Fee | \$5,927 |
| MCES SAC | \$2,485 |
| Total | \$15,841 |

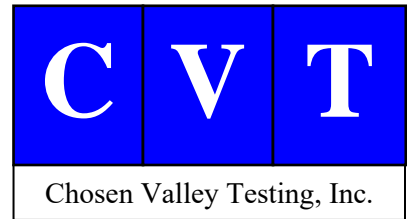
In addition to these costs, the individual property owners would need to hire a contractor to make the connection from the City's Right of Way to the house. The estimated cost of construction for installing both the sanitary sewer and watermain is \$10,000 per unit.

The City consulted with an independent appraiser to develop the proposed assessments. As part of the analysis, the appraiser determined a typical well replacement to cost typically \$15,000 - \$25,000 and a typical septic system replacement \$25,000 - \$30,000. The average overall full replacement well and septic is expected to cost \$40,000 - \$60,000 per unit.



APPENDIX E

Design Phase Geotechnical Evaluation (November 2023)



Design Phase Geotechnical Evaluation:

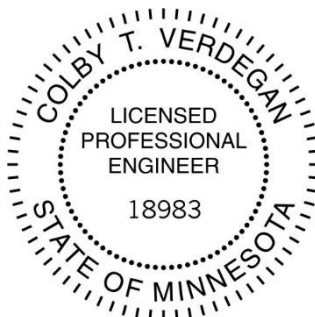
Proposed 81st Street to Elbe Street Infrastructure
Improvements
Lino Lakes, Minnesota

Prepared for:

City of Lino Lakes
c/o: Michael Grochala

November 4, 2023
CVT Project: 22538.23.MNS

Certification:



I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly licensed engineer under the laws of the State of Minnesota.

A handwritten signature in black ink that reads 'Colby T. Verdegan'.

Colby T. Verdegan, PE
Geotechnical Engineer
Registration Number 18983
Date: November 4, 2023

Chosen Valley Testing, Inc.

245 Roselawn Avenue East, Suite #29, St. Paul, MN 55117
Phone: 1-651-756-7384 Fax: 1-651-888-6121

City of Lino Lakes
c/o: Michael Grochala
600 Town Center Parkway
Lino Lakes, MN 55014
Email: Michael.Grochala@ci.lino-lakes.mn.us

November 4, 2023

cc. WSB
Veronica Abrams-Kubicek, PE
VKubicek@wsbeng.com

**Re: Design Phase Geotechnical Evaluation
Proposed 81st Street to Elbe Street Infrastructure Improvement
Lino Lakes, Minnesota
CVT Number: 22538.23.MNS**

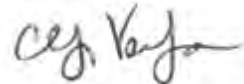
Dear Mr. Grochala,

As authorized, we have completed the geotechnical evaluation for the proposed infrastructure improvements in Lino Lakes, Minnesota. The attached report provides details of our findings and recommendations for the proposed project. CVT appreciates the opportunity to provide geotechnical services on this project. If you have any questions about our report, please feel free to contact us at (651) 756-7384.

Sincerely,
Chosen Valley Testing, Inc.



Hannah Fischer
Graduate Engineer



Colby T. Verdegan, PE
President/Chief Engineer

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BORING LOCATION SKETCH

LOG OF BORING # 1-4

LEGEND TO SOIL DESCRIPTION

**Design Phase Geotechnical Report
81st Street to Elbe Street Infrastructure Improvements
Lino Lakes, Minnesota**

CVT Project Number: 22538.23.MNS

Date: November 4, 2023

A. Introduction

The intent of this report is to present our findings and describe the means used to collect the data. The data was collected for a specific purpose and may not be suitable for other purposes. We should be consulted before attempting to use the data for other uses. A complete and thorough review of the entire document, including its assumptions and its appendices, should be undertaken immediately upon receipt.

A.1. Purpose

This geotechnical report was prepared to assist planning for proposed infrastructure improvements of the subdivision located northeast of 81st Street to Elbe Street in Lino Lakes, Minnesota. Our services were authorized by Mr. Michael Grochala from The City of Lino Lakes.

A.2. Scope

To obtain data for analysis, a total of four (4) penetration test borings were performed. The borings were drilled to depths of about 9 ½ to 14.9 feet. Our engineering scope consisted of providing this report of our procedures, findings and geotechnical recommendations for construction and design of potential utility replacements and paved areas.

A.3. Boring Locations and Elevations

The preferred boring locations were indicated to Chosen Valley Testing (CVT) on a site plan provided by the city. The Boring Location Sketch in the Appendix shows the approximate locations as drilled on aerial imagery using Google Earth software. Ground surface elevations were estimated using MnTOPO software from the Minnesota DNR and are indicated on the Log of Boring sheets in the Appendix. The elevations should be considered approximate.

A.4. Geologic Background

A geotechnical report is based on subsurface data collected for the specific structure or problem. Available geologic data from the region can help interpretation of the data and is briefly summarized in this section.

Geologic maps indicate the soils in the area are dominated by lacustrine deposited of sands. Bedrock is commonly more than 200 feet below the surface and is not a consideration for this project.

B. Subsurface Data

The borings were performed using penetration test procedures (Method of Test D1586 of the American Society for Testing and Materials). This procedure allows for the extraction of intact soil specimen from deep in the ground. With this method, a hollow-stem auger is drilled to the desired sampling depth. A 2-inch OD sampling tube is then screwed onto the end of a sampling rod, inserted through the hole in the auger's tip,

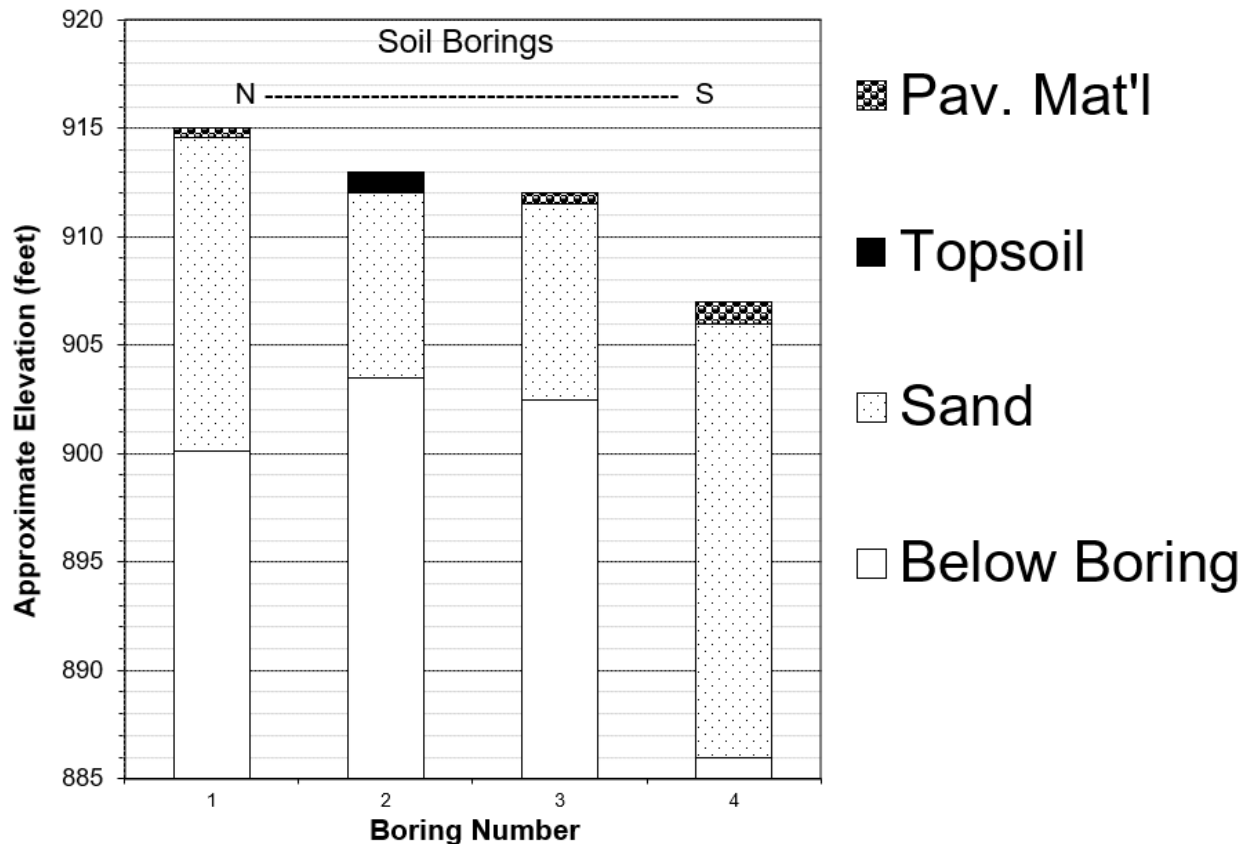
and then driven into the soil with a 140-pound hammer dropped repeatedly from a height of 30 inches above the sampling rod. The sampler is driven 18 inches into the soil unless the material is too hard. The samples are generally taken at 2½ to 5-foot intervals. The core of soil obtained was classified and logged by our drilling personnel at the site and a representative portion was then sealed and delivered to our laboratory for further review.

B.1. Strata

Three borings were drilled through existing roadways and encountered about 1 to 6 inches of asphalt over 4 to 6 inches of aggregate. The northeast boring was drilled in a green area for a possible roadway extension and met about 1 foot of topsoil at the surface.

Below the surface materials, the borings were dominated by clean sands natural sands (poorly graded sand and poorly graded sand with silt). All borings terminated in the sands.

For the reader's convenience, we have summarized the soil boring data in the following cross-section. The reader is referred to the boring logs in the Appendix for more detailed information.



B.2. Penetration Test Results

Penetration Test Results: The number of blows needed for the hammer to advance the penetration test sampler is an indicator of soil characteristics. The results tend to be more meaningful for natural mineral soils than for fill soils. In fill soils, density tests are more meaningful.

Penetration resistance values ("N" Value) of 4 to 10 blows per foot (BPF) were recorded in the sands

indicating they were very loose to loose but mostly loose.

A key to descriptors used to qualify the relative density of soil (such as *soft*, *stiff*, *loose*, and *dense*) can be found on the Legend to Soil Description in the Appendix.

B.3. Groundwater Data

During drilling, the drillers may note the presence of moisture on the sampler, in the cuttings, or in the borehole itself. These findings are reported on the Log of Boring sheets. Because water levels vary with weather, time of year, and other factors, the presence or lack of water during exploration is subject to interpretation and is not always conclusive.

Water was observed at a depth of 10 feet in the deepest boring, which was also the boring at the lowest ground surface elevation. This depth corresponds to the elevation of 897 feet on the datum used to locate the borings. Groundwater levels at the site are expected to fluctuate seasonally similar to levels in the nearby lake, as well as with local weather patterns.

C. Project Design Data

Each structure has a different loading configuration and intensity, different grades, and different structural and performance tolerances. Therefore, the geotechnical exploration will be construed differently from one structure to another. If the initial structure should change design, we should be engaged to review these conditions with respect to the prevailing soil conditions. Without the opportunity to review any such changes, the recommendations may no longer be valid or appropriate.

The project consists of complete reconstruction of pavements and the installation of watermain, storm sewer and sanitary sewer in the subdivision. CVT assumes the pipes will be installed at depths between 5 and 10 feet using open cut excavations or direction drilling.

We have assumed final grades will be at or close to the existing grades. The new pavement is expected to consist of asphalt over aggregate base.

D. Utility Recommendations

D.1. Groundwater/De-watering

As mentioned earlier, water was only observed in the boring with the lowest elevation, at a depth of 10 feet. If water is encountered during the excavation, well-points or dewatering wells will likely be required.

D.2. Trench Sidewalls

The contractor will be required to slope or shore the excavations as needed to meet OSHA requirements for safety. Most of the soils would be expected to classify as Type C soils as defined by OSHA. Trench boxes or other stabilization methods may be necessary if excavations encroach near existing utilities or structures.

D.3. Trench Bottom Stability

Depending upon location and depth, the utilities are expected to bear primarily on clean sands. These materials are considered suitable for support of pipes. If soft and unstable conditions are encountered, we recommend placing bedding of coarse sand or gravel at the base of the trenches to provide a more stable bottom for crews laying the pipes. Such conditions are not expected.

In order to reduce the potential for point loads on the pipes, we recommend removing any cobbles or boulders to a depth of at least 6 to 8 inches from around pipes and replacing those materials with clean sand or gravel that can more readily conform to the pipes. Again, cobbles and boulders were not observed during drilling.

D.4. Fill Placement and Compaction

The sands encountered are considered suitable for use as backfill above utilities and supporting the pavements. Soils placed as backfill below paved areas should be compacted to 100% of their maximum standard Proctor density (ASTM D 698) in the upper 3 feet, and to at least 95% below. In green areas, 90% compaction is normally adequate.

E. Pavement Recommendations

E.1. Stripping and Grading

We recommend removing the existing asphalt, aggregate base, and topsoil or other unsuitable soil from within 3 feet of the proposed pavement section subgrade before placing the new pavement material sections. It may be possible to reclaim and reuse the existing asphalt and aggregate for use as part of the new pavement's aggregate base, provided it meets MnDOT specifications.

After the removals, utility construction, and grading, the near-surface soils are expected to primarily consist of clean sands. We recommend scarifying and compacting all near-surface soils in order to even out any localized discontinuities in the subgrade materials and to provide a more gradational transition between differing materials. This action is intended to limit differential frost heave and provide more uniform pavement support.

Subgrades should be test rolled using a tandem axle truck. Any soft areas detected should be scarified, dried, and recompact. If time constraints prohibit drying, soil corrections, extra aggregate base, breaker run, sand subbase, and/or geotextiles may be necessary for stabilization.

E.2. Preliminary Pavement Design

As mentioned earlier, subgrade soils are expected to consist primarily of clean sands. The effective Hveem-stabilometer R-values for dominant sands would be expected to range from 50 to 70. We recommend using a value of 50 for pavement design.

In the absence of traffic loading, we recommend a pavement section consisting of at least 3 inches of asphalt and 6 inches of aggregate base. As noted before, the existing pavements could possibly be milled

and then reused as base material provided the reclaimed material meets Mn/DOT Specification 3138 for Class 5 Aggregate Base.

F. Construction Testing and Documentation

F.1. Excavation

A variety of equipment is expected to be capable of performing earthwork and grading. An excavator or backhoe with a smooth-lipped bucket is recommended for completing any excavations. This is intended to limit disturbance to the supporting soils being left in place, while also producing a smooth working surface.

F.2. Compaction

Fill should be placed in lifts adjusted to the compactor being used and the material being compacted. We recommend limiting lifts to no more than 1 foot, assuming large, self-propelled or tow-behind compactors are used. Thinner lifts should be used for lighter compaction equipment.

F.3. Cold Weather

If the earthwork occurs during freezing temperatures, good winter construction practices should be used. No frozen fill should be used nor should structural filling take place on frozen ground.

F.4. Construction Phase Testing and Documentation

The bottom of all excavations, grading, and roadway subgrade should be evaluated and documented by geotechnical personnel after the unsuitable materials are removed and before placement of any fill or pavement. Samples of any fill materials and/or alternative gradations of materials proposed for use should be submitted for approval before use. The City may wish to have, or may be obligated to have tests performed regarding the other various paving components. Specification of such requirements is normally the responsibility of the City and their design consultant.

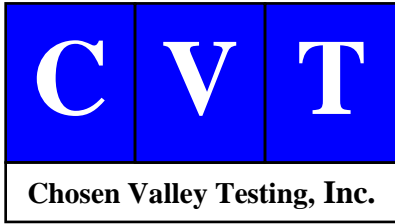
G. Level of Care

The services provided for this project have been conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in this area, under similar budget and time constraints. This is our professional responsibility. No other warranty, expressed or implied, is made.

Appendix

Boring Location Sketch

Log of Boring # 1-4



Legend
○ Boring Locations

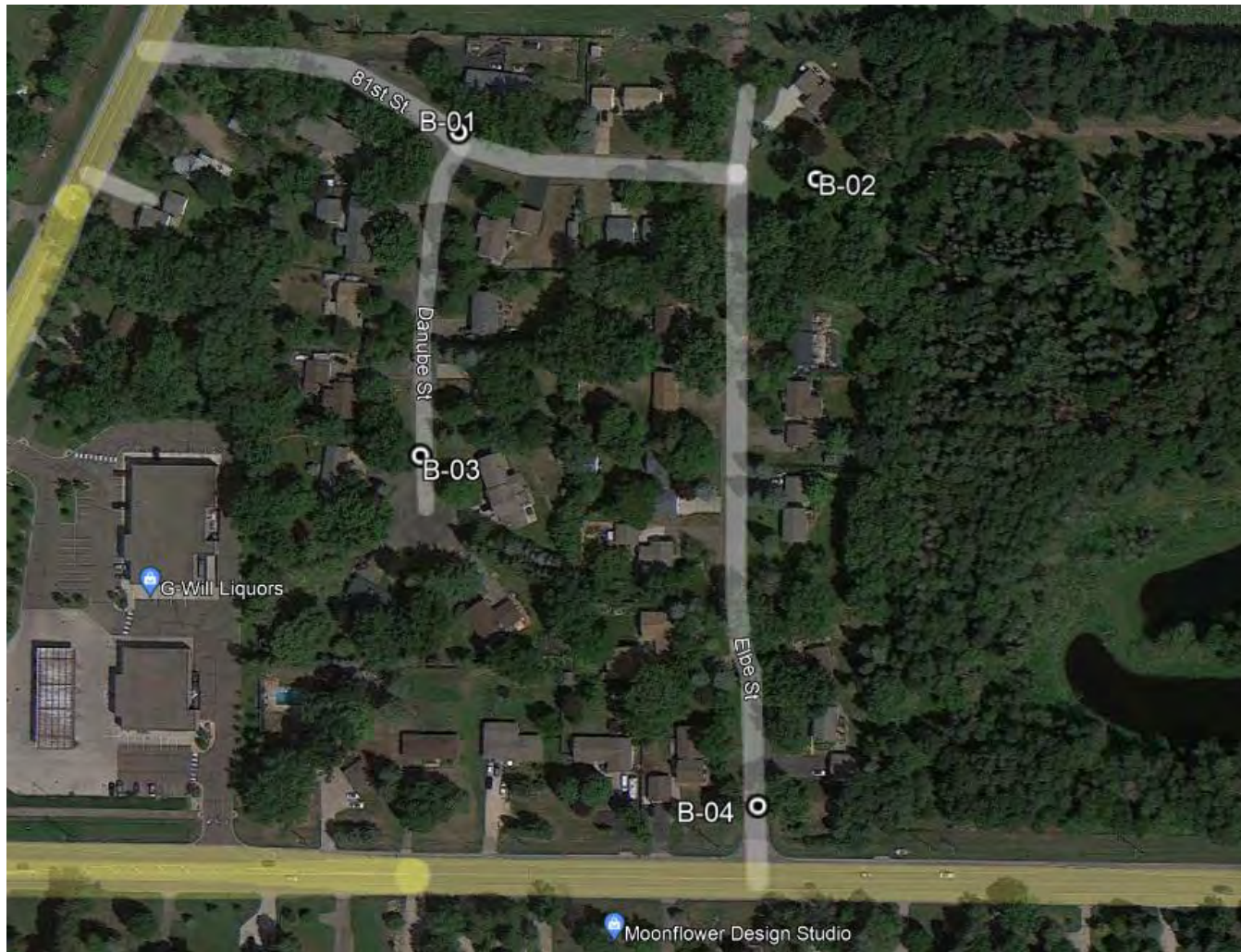
Boring Location Sketch

81st St. to Elbe Street Improvements

8032 Elbe St.

Lino Lakes, Minnesota

CVT Project 22538.23.MNT



LOG OF BORING

CHOSEN VALLEY TESTING



| PROJECT: 22538.23.MNT Design Phase Geotechnical Evaluation Lino Lakes 81st Street Improvements 8032 Elbe St. Lino Lakes, Minnesota | | | | BORING: B-01 | | |
|---|-------|----------------|---|--|-----------------------|--|
| | | | | LOCATION: See attached sketch. | | |
| | | | | DATE: 10/3/2023 | SCALE: 1" = 3' | |
| Elev. | Depth | USCS Symbol | Description of Materials (ASTM D 2487/2488) | BPF | WL | Tests and Notes |
| 915.0 | 0.0 | | | | | |
| 914.9 | 0.1 | | 1 INCH BITUMINOUS | | | Elevations were estimated using MnDNR's program MNTPO and should be considered approximate. MC= 3.1% |
| 914.6 | 0.4 | SP SM | 4 INCHES AGGREGATE | | | |
| | | | POORLY GRADED SAND WITH SILT fine grained, brown, moist, loose. (Glacial Outwash) | | | |
| | | | | 9 | | |
| | | | | 8 | | MC= 6.9% |
| | | | | 9 | | MC= 14% |
| | | | | 5 | | MC= 7.3% |
| | | | | 8 | | MC= 5.1% |
| | | | | 6 | | |
| 900.1 | 14.9 | | End of boring. Water was not observed during drilling. Boring was sealed upon completion. | | | MC= 14.5% |

CVT STANDARD 22538.23.MNT (LINO LAKES 81ST STREET).GPJ LOG A GNN06.GDT 10/24/23

LOG OF BORING

CHOSEN VALLEY TESTING



| PROJECT: 22538.23.MNT Design Phase Geotechnical Evaluation Lino Lakes 81st Street Improvements 8032 Elbe St. Lino Lakes, Minnesota | | | | BORING: B-02 | | |
|--|--------------|----------------|---|-----------------------------------|----------------|-----------------|
| | | | | LOCATION: See attached sketch. | | |
| | | | | DATE: 10/3/2023 | SCALE: 1" = 3' | |
| Elev. 913.0 | Depth 0.0 | USCS Symbol | Description of Materials (ASTM D 2487/2488) | BPF | WL | Tests and Notes |
| 912.0 | 1.0 | OL | TOPSOIL Silty Sand, fine grained, trace Roots, dark brown, moist. | | | |
| | | SP SM | POORLY GRADED SAND WITH SILT fine grained, brown, moist, loose. (Glacial Outwash) | | | |
| | | | | 8 | | MC= 8.9% |
| | | | | 9 | | MC= 11.7% |
| | | | | 9 | | MC= 7.3% |
| | | | | 8 | | MC= 9% |
| 903.5 | 9.5 | | End of boring. Water was not observed during drilling. Boring was sealed upon completion. | | | |

CVT STANDARD 22538.23.MNT (LINO LAKES 81ST STREET).GPJ LOG A GNN06.GDT 10/24/23

LOG OF BORING

CHOSEN VALLEY TESTING



| PROJECT: 22538.23.MNT Design Phase Geotechnical Evaluation Lino Lakes 81st Street Improvements 8032 Elbe St. Lino Lakes, Minnesota | | | | BORING: B-03 | | |
|---|--------------|----------------|---|--|-----------------------|-----------------|
| | | | | LOCATION: See attached sketch. | | |
| | | | | DATE: 10/3/2023 | SCALE: 1" = 3' | |
| Elev. 912.0 | Depth 0.0 | USCS Symbol | Description of Materials (ASTM D 2487/2488) | BPF | WL | Tests and Notes |
| 911.8 | 0.2 | SP SM | 2 INCHES BITUMINOUS | 10 | | MC= 6.7% |
| 911.5 | 0.5 | | 4 INCHES AGGREGATE | | | |
| | | | POORLY GRADED SAND WITH SILT fine grained, brown, moist, loose. (Glacial Outwash) | | | |
| | | | | | | |
| | | | | 7 | | MC= 5.8% |
| | | | | 10 | | MC= 7.3% |
| | | | | 9 | | MC= 6.9% |
| 902.5 | 9.5 | | End of boring. Water was not observed during drilling. Boring was sealed upon completion. | | | |

CVT STANDARD 22538.23.MNT (LINO LAKES 81ST STREET).GPJ LOG A GNN06.GDT 10/24/23

LOG OF BORING

CHOSEN VALLEY TESTING



| | | | | | | |
|--|--------------|----------------|---|-----------------------------------|----------------|-----------------|
| PROJECT: 22538.23.MNT Design Phase Geotechnical Evaluation Lino Lakes 81st Street Improvements 8032 Elbe St. Lino Lakes, Minnesota | | | | BORING: B-04 | | |
| | | | | LOCATION: See attached sketch. | | |
| | | | | DATE: 10/3/2023 | SCALE: 1" = 3' | |
| Elev. 907.0 | Depth 0.0 | USCS Symbol | Description of Materials (ASTM D 2487/2488) | BPF | WL | Tests and Notes |
| 906.5 | 0.5 | | 6 INCHES BITUMINOUS | | | |
| 906.0 | 1.0 | | 6 INCHES AGGREGATE | | | |
| | | SP SM | POORLY GRADED SAND WITH SILT fine grained, brown, moist to 10 feet then water bearing, loose. (Glacial Outwash) | | | |
| | | | | 7 | | MC= 9.6% |
| | | | | 7 | | |
| | | | | 9 | | MC= 4.9% |
| | | | | 9 | ▽ | MC= 26.4% |
| | | | | 4 | | MC= 24.6% |
| | | | | 5 | | MC= 25% |
| | | | | 7 | | MC= 25.6% |
| 886.0 | 21.0 | | End of boring. Water was observed at 10 feet during drilling. Boring was sealed upon completion. | | | |

CVT STANDARD 22538.23.MNT (LINO LAKES 81ST STREET).GPJ LOG A GNN06.GDT 10/24/23

UNIFIED SOIL CLASSIFICATION (ASTM D-2487/2488)

| MATERIAL TYPES | CRITERIA FOR ASSIGNING SOIL GROUP NAMES | | | GROUP SYMBOL | SOIL GROUP NAMES & LEGEND | |
|--|--|---|-------------------------------------|--------------|---------------------------|--|
| COARSE-GRAINED SOILS >50% RETAINED ON NO. 200 SIEVE | GRAVELS >50% OF COARSE FRACTION RETAINED ON NO 4. SIEVE | CLEAN GRAVELS <5% FINES | Cu>4 AND 1<Cc<3 | GW | WELL-GRADED GRAVEL | |
| | | | Cu>4 AND 1>Cc>3 | GP | POORLY-GRADED GRAVEL | |
| | | GRAVELS WITH FINES >12% FINES | FINES CLASSIFY AS ML OR CL | GM | SILTY GRAVEL | |
| | | | FINES CLASSIFY AS CL OR CH | GC | CLAYEY GRAVEL | |
| | SANDS >50% OF COARSE FRACTION PASSES ON NO 4. SIEVE | CLEAN SANDS <5% FINES | Cu>6 AND 1<Cc<3 | SW | WELL-GRADED SAND | |
| | | | Cu>6 AND 1>Cc>3 | SP | POORLY-GRADED SAND | |
| | | SANDS AND FINES >12% FINES | FINES CLASSIFY AS ML OR CL | SM | SILTY SAND | |
| | | | FINES CLASSIFY AS CL OR CH | SC | CLAYEY SAND | |
| FINE-GRAINED SOILS >50% PASSES NO. 200 SIEVE | SILTS AND CLAYS LIQUID LIMIT<50 | INORGANIC | PI>7 AND PLOTS>"A" LINE | CL | LEAN CLAY | |
| | | | PI>4 AND PLOTS<"A" LINE | ML | SILT | |
| | | ORGANIC | LL (oven dried)/LL (not dried)<0.75 | OL | ORGANIC CLAY OR SILT | |
| | SILTS AND CLAYS LIQUID LIMIT>50 | INORGANIC | PI PLOTS >"A" LINE | CH | FAT CLAY | |
| | | | PI PLOTS <"A" LINE | MH | ELASTIC SILT | |
| | | ORGANIC | LL (oven dried)/LL (not dried)<0.75 | OH | ORGANIC CLAY OR SILT | |
| HIGHLY ORGANIC SOILS | | PRIMARILY ORGANIC MATTER, DARK IN COLOR, AND ORGANIC ODOR | | PT | PEAT | |

| Relative Proportions of Sand and Gravel | |
|---|------------------------|
| TERM | PERCENT |
| Trace | < 15 |
| With | 15 - 29 |
| Modifier | > 30 |
| Relative Proportions of Fines | |
| TERM | PERCENT |
| Trace | < 5 |
| With | 5 - 12 |
| Modifier | > 12 |
| Grain Size Terminology | |
| TERM | SIZE |
| Boulder | < 12 in. |
| Cobble | 3 in. - 12 in. |
| Gravel | #4 sieve to 3 in. |
| Sand | #200 sieve to #4 sieve |
| Silt or Clay | Passing #200 sieve |

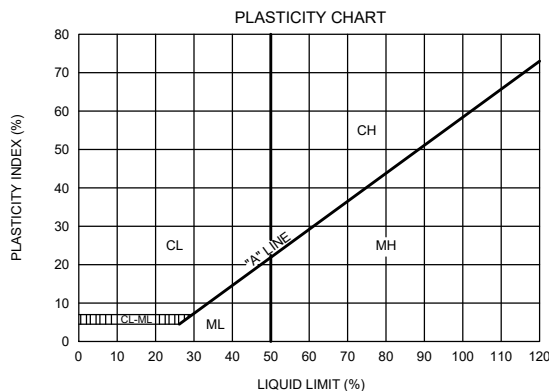
SAMPLE TYPES

- Hollow Stem
- Standard Penetration Test

TEST SYMBOLS

- | | |
|-----------------------------|--|
| MC - MOISTURE CONTENT | LL - LIQUID LIMIT |
| OC - ORGANIC CONTENT | PI - PLASTISITY INDEX |
| CN - CONSOLIDATION | SW - SWELL TEST |
| DD - DRY DENSITY | UU - Unconsolidated Undrained triaxial |
| PP - POCKET PENETROMETER | |
| RV - R-VALUE | |
| SA - SIEVE ANALYSIS | |
| P200 - % PASSING #200 SIEVE | |

- WATER LEVEL (WITH TIME OF MEASUREMENT)



| PENETRATION RESISTANCE (RECORDED AS BLOWS / 0.5 FT) | | | | |
|--|-------------|--------------|-------------|----------------------------|
| SAND & GRAVEL | | SILT & CLAY | | |
| RELATIVE DENSITY | BLOWS/FOOT* | CONSISTENCY | BLOWS/FOOT* | COMPRESSIVE STRENGTH (TSF) |
| VERY LOOSE | 0 - 4 | VERY SOFT | 0 - 1 | 0 - 0.25 |
| LOOSE | 4 - 10 | SOFT | 2 - 3 | 0.25 - 0.50 |
| MEDIUM DENSE | 10 - 30 | RATHER SOFT | 4 - 5 | 0.50 - 1.0 |
| DENSE | 30 - 50 | MEDIUM | 6 - 8 | |
| VERY DENSE | OVER 50 | RATHER STIFF | 9 - 12 | 1.0 - 2.0 |
| | | STIFF | 13 - 16 | |
| | | VERY STIFF | 17 - 30 | 2.0 - 4.0 |
| | | HARD | OVER 30 | OVER 4.0 |

* NUMBER OF BLOWS OF 140 LB HAMMER FALLING 30 INCHES TO DRIVE A 2 INCH O.D. (1-3/8 INCH I.D.) SPLIT-BARREL SAMPLER THE LAST 12 INCHES OF AN 18-INCH DRIVE (ASTM-1586 STANDARD PENETRATION TEST).

Chosen Valley Testing

Job No. 16678.20.MNT

**LEGEND TO SOIL
DESCRIPTIONS**



**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6B**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 22, 2024

TOPIC: Ordinance No. 10-24, Vacating Drainage & Utility Easement, Outlot C, Watermark 5th Addition, Diane Hankee

- i. Consider 2nd Reading of Ordinance No. 10-24
- ii. Consider Resolution No. 24-93, Approving Summary Publication of Ordinance No. 10-24
- iii. Consider Resolution No. 24-94, Approving 2nd Amendment to Open Space Easement for Watermark

VOTE REQUIRED: 4/5

INTRODUCTION

Staff is requesting City Council consideration of the 2nd Reading of Ordinance No. 10-24, vacating drainage and utility easement, Outlot C, Watermark 5th Addition, approving a summary publication of the ordinance, and amending the open space easement for Watermark.

BACKGROUND

Outlot C, Watermark 5th Addition has a drainage and utility easement over it which encompasses a wetland, stormwater management, and is part of the City's greenway system. The outlot is owned by US Home LLC (aka Lennar Corporation). With the platting of Watermark 7th Addition there was small portion of the drainage and utility easement that changed. The Watermark 7th Addition plat will dedicate a new drainage and utility easement over the outlot. This vacation will only be in place upon the platting of Watermark 7th addition.

The Drainage and Utility Easement Vacation Description Sketch prepared by Carlson McCain received on June 10, 2024 details the proposed drainage and utility area to be vacated.

Subsequent to the easement modification the open space easement shall be amended also.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 10-24 Vacating Drainage & Utility Easement Outlot C, Watermark 5th Addition, Resolution 24-93 Approving Summary Publication of Ordinance 10-24, and Resolution 24-94 Approving 2nd Amendment to Open Space Easement for Watermark.

ATTACHMENTS

1. Ordinance No. 10-24
2. Drainage and Utility Easement Vacation Description Sketch
3. Resolution 24-93 and 24-94
4. 2nd Amendment to Open Space Easement for Watermark

| | |
|---------------------------------------|--------------|
| 1 st Reading: July 8, 2024 | Publication: |
| 2 nd Reading: | Effective: |

**CITY OF LINO LAKES
ORDINANCE NO. 10-24**

**VACATING DRAINAGE AND UTILITY EASEMENT
(OUTLOT C, WATERMARK 5TH ADDITION, ANOKA COUNTY, MINNESOTA)**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate the drainage and utility easement (“Easement”) as shown in Attachment A and legally described as follows:

All of the drainage and utility easements, as created and dedicated over, under, and across Outlot C, in the plat WATERMARK 5TH ADDITION, according to the recorded plat thereof, Anoka County, Minnesota; and

2. A public hearing was held on July 8, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and
3. It appears to be in the best interest of the City to vacate such Easement; and
4. This ordinance shall be recorded with the Anoka County; and
5. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Easement Vacated

The Easement legally described herein is hereby vacated upon recording of Watermark 7th Addition final plat with Anoka County.

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Easement ordinance.

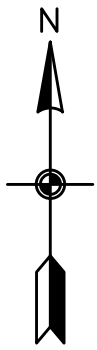
Adopted by the Lino Lakes City Council this 22nd day of July, 2024.

Rob Rafferty, Mayor

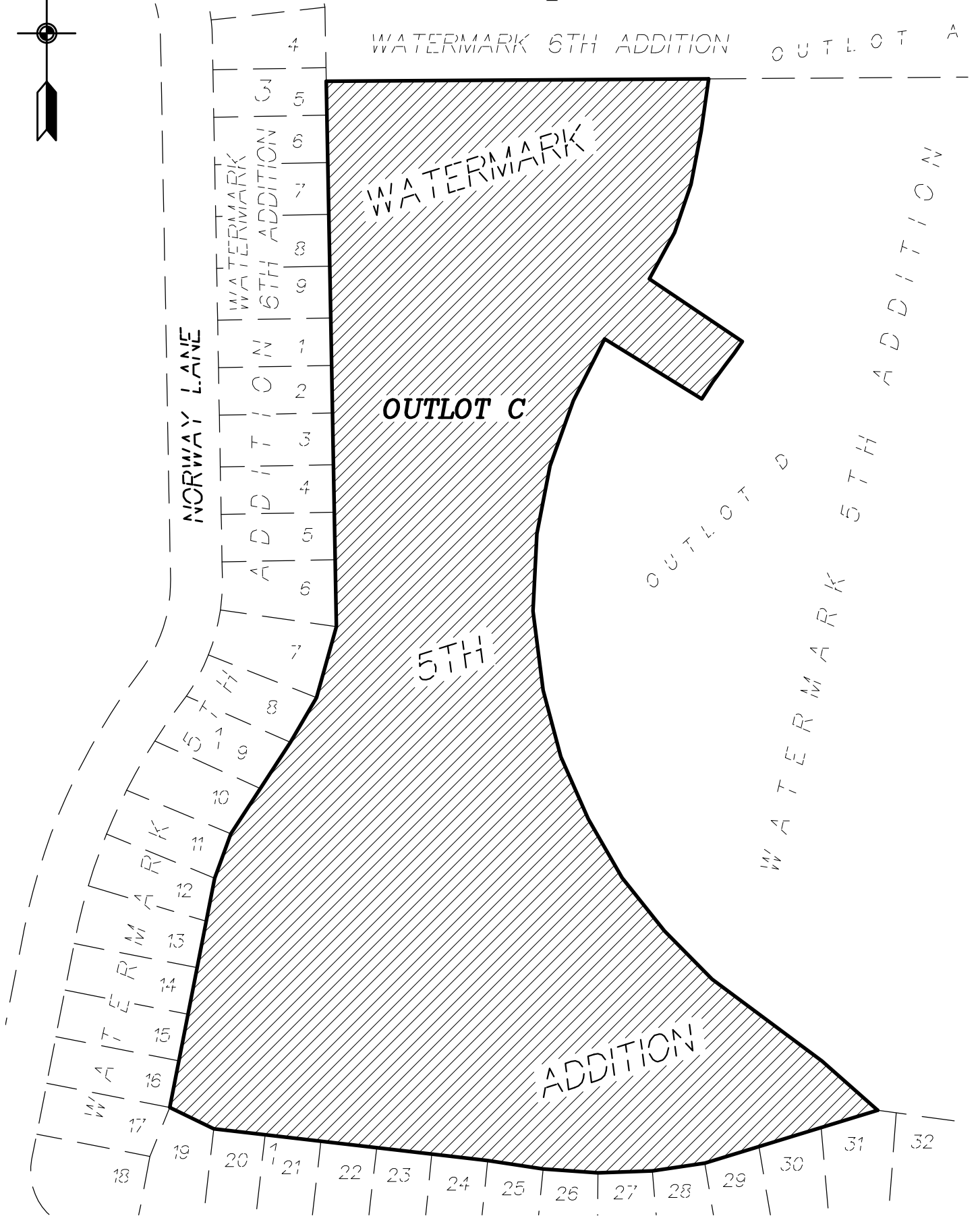
ATTEST:

Roberta Colotti, City Clerk

ATTACHMENT A

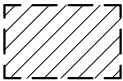


Drainage and Utility Easement Vacation Description Sketch



EASEMENT DESCRIPTION:

All of the easements lying over, under, and across Outlot C, as created and dedicated in the plat of WATERMARK 5TH ADDITION, Anoka County, Minnesota.



Denotes Drainage and Utility
Easement Vacation Area

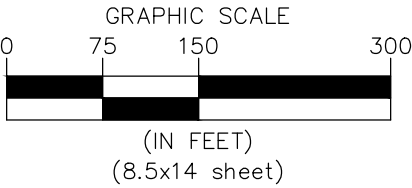


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**CITY OF LINO LAKES
RESOLUTION NO. 24-93**

APPROVING A SUMMARY OF ORDINANCE NO. 10-24 FOR PUBLICATION

WHEREAS, the City Council approved Ordinance No. 10-24, vacating a drainage & utility easement, Outlot C, Watermark 5th Addition; and

WHEREAS, the City Council approved the first reading on July 8, 2024, and the second reading and final passage on July 22, 2024; and

WHEREAS, Ordinance No. 10-24 is lengthy and MN statute 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall.

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota that the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the City Council of the City of Lino Lakes this 22nd day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

ATTACHMENT A

CITY OF LINO LAKES SUMMARY OF ORDINANCE NO. 10-24

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENT

Section 1: Findings

The City Council of Lino Lakes has determined to vacate a portion of the drainage and utility easement dedicated over, under, and across Outlot C, Watermark 5th Addition; and

A public hearing was held on July 8, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and a reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Drainage and Utility Easement Vacation.

Passed by the Lino Lakes City Council on July 22, 2024.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY OF LINO LAKES
RESOLUTION NO. 24-94**

**RESOLUTION APPROVING SECOND AMENDMENT TO OPEN SPACE EASEMENT
FOR WATERMARK**

WHEREAS, on December 10, 2018 the City Council passed Resolution No. 18-144 approving the Watermark Master Development Agreement; and

WHEREAS, on May 13, 2024 the City Council passed Resolution No. 24-47 approving the first amending to the open space easement for Watermark; and

WHEREAS, Section 7.2 of the Master Development Agreement requires an Open Space Easement; and

WHEREAS, this Second Amendment to Open Space Easement clarifies and confirms the open space easement areas cover the appropriate outlots.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the Second Amendment to Open Space Easement between U.S. Home, LLC is approved and the City of Lino Lakes and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City.

Adopted by the City Council of the City of Lino Lakes this 22nd day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

[Above space reserved for recording data]

SECOND AMENDMENT TO OPEN SPACE EASEMENT

THIS SECOND AMENDMENT TO OPEN SPACE EASEMENT (“Amendment”) is made as of July __, 2024, by and between U.S. Home, LLC, a Delaware limited liability company, as successor by conversion to U.S. Home Corporation, (“Grantor”) and the City of Lino Lakes, a municipal corporation under the laws of Minnesota (“Grantee”).

Recitals

A. Grantor previously conveyed open space easements to the City by virtue of the following Open Space Easement Agreements recorded in the office of the Anoka County Recorder (collectively, and together with the First Amendment noted below, the "Open Space Easements"):

Open Space Easement Agreement recorded as Document No. 2222874.006;
Open Space Easement Agreement recorded as Document No. 2340590.007;
Open Space Easement Agreement recorded as Document No. 2390651.001; and
Open Space Easement Agreement recorded as Document No. 2401558.006.

B. Grantor and Grantee amended the Open Space Easements pursuant to that certain Amendment to Open Space Easement recorded in the office of the Anoka County Recorder on May 29, 2024 as Document No. 2414612.001 (the “First Amendment”) to clarify the “Easement Area” intended to be conveyed by the Open Space Easements.

C. Grantor and Grantee now desire to further clarify the “Easement Area” intended to be conveyed by the Open Space Easements and therefore, for good and valuable consideration, Grantor and Grantee hereby agree on the terms and conditions set forth herein.

Terms of Amendment

1. Release of Outlot C, WATERMARK 5TH ADDITION. Tract 3 of Section 1 of the First Amendment described, in part, that Outlot C, WATERMARK 5TH ADDITION, according to the recorded plat thereof, was encumbered by the Easement Area. Grantor and Grantee hereby acknowledge that Outlot C, WATERMARK 5TH ADDITION is being or has been replatted pursuant to the Plat of WATERMARK 7TH ADDITION, and in connection therewith Grantor and Grantee are entering into a separate Open Space Easement Agreement with respect to portions of

WATERMARK 7TH ADDITION. As a result of such separate Open Space Easement Agreement with respect to WATERMARK 7TH ADDITION, Grantor and Grantee agree that the Easement Area over Outlot C, WATERMARK 5TH ADDITION is no longer necessary and the parties hereby agree that the Easement Area and any Open Space Easements encumbering Outlot C, WATERMARK 5TH ADDITION are hereby terminated and may be disregarded in the land records.

2. Defined Terms. Capitalized terms used herein but not otherwise defined in this Amendment shall have the meaning ascribed to such term in the Open Space Easements.

3. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantors, and their respective successors and assigns.

(The remainder of this page left blank intentionally.)

**SIGNATURE PAGE OF GRANTOR
TO
SECOND AMENDMENT TO OPEN SPACE EASEMENT**

U.S. HOME, LLC

By: _____
Jon Aune, Vice President

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

On this _____ day of _____, 2024, before me, a Notary Public within and for said County, personally appeared Jon Aune, the Vice President of U.S. Home, LLC, a Delaware limited liability company, who executed the foregoing instrument on behalf of said company.

Notary Public

**SIGNATURE PAGE OF GRANTEE
TO
SECOND AMENDMENT TO OPEN SPACE EASEMENT**

CITY OF LINO LAKES

By: _____
Mayor Robert Rafferty

Attest:

_____, City Clerk

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2024,
by Robert Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2024,
by _____ as City Clerk of the City of Lino Lakes on behalf of said City.

Notary Public

THIS INSTRUMENT DRAFTED BY:
Vantage Law Group
125 SE Main Street, Suite 250
Minneapolis, MN 55414

CONSENT OF FEE OWNER

IN WITNESS WHEREOF, the undersigned has caused this Consent of Fee Owner to be executed on the ____ day of _____, 2024.

By: _____
Name: _____
Its: _____

Name:

Its:

STATE OF _____)
) ss.
COUNTY OF _____)

) SS.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by _____, the _____ of Watermark Master Homeowners Association, a non-profit corporation under the laws of the State of Minnesota, on behalf of the non-profit corporation.

Notary Public