



CITY COUNCIL AGENDA

Monday, August 5, 2024

No Public Comment allowed at Work Sessions per the Rules of Decorum

COUNCIL WORK SESSION, 6:00 P.M.

Community Room (not televised)

1. Call to Order and Roll Call
2. Setting the Agenda: Addition or Deletion of Agenda Items
3. 35E/CR J Interchange Update, Michael Grochala
4. RCWD/VLAWMO Boundary Adjustments, Michael Grochala
5. Main Street Corridor Master Plan Process Update, Michael Grochala
6. Public Safety Consultant Committee Recommendation, John Swenson
7. Sale of Fire Vehicle # 621 (Engine 5), Dan L'Allier
8. Staff Part-Time Firefighters on City Observed Holidays, Dan L'Allier
9. Q2 Public Safety Update, John Swenson
10. Park and Trail Funding Discussion, Councilmembers Rafferty/Stoesz
11. Notices and Communications, City Council
 - a. The Economic Development Authority (EDA) will hold a meeting to discuss a potential land sale immediately following the conclusion of the City Council Work Session. The meeting will be held in the Community Room.

ADJOURNMENT

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 3**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

WORK SESSION DATE: August 5, 2024

TOPIC: I-35E/CRJ Interchange Update

BACKGROUND

Final design for the I-35E Interchange is underway with construction still proposed for spring of 2025. As the process continues a number of items will need to be addressed as part of approvals. These include:

- 1) Jurisdictional transfers
- 2) Maintenance
- 3) Streetscaping elements
- 4) Cost share

Jurisdictional transfers

County Road J, between Centerville Road and Otter Lake Road is under the jurisdiction of multiple road authorities. The City of Lino Lakes, Anoka County, Ramsey County and Mn/DOT each share responsibility for certain portions of the roadway. The north half of CRJ, from Centerville Road to approximately 20th Avenue, is under the City's jurisdiction. The road is not currently on the City or County's municipal state aid system. However, all parties are proposing the use of state aid as part of the funding. We have been informed by Mn/DOT roadways cannot share Municipal and County State Aid Designations. Accordingly, Anoka County is proposing to take over jurisdiction of the Lino Lakes road portion. However, Anoka County has indicated a need to transfer over an equivalent length of an existing county road to the City in exchange. Staff have raised concerns regarding transfer of a roadway that may have certain deficiencies such as right-of-way width, road width or pavement condition that would result in greater long term liability to the City. No decisions have been made at this point and staff will continue to update the Council.

Maintenance

Maintenance of the project will be shared in part with the four entities mentioned above and White Bear Township. Generally, Mn/DOT will have responsibility for the bridge and ramps, Ramsey and Anoka Counties would share the roadway responsibilities. Lino Lakes, White Bear Township and Mn/DOT would likely share responsibility for Roundabout (RAB) landscaping and trail maintenance. These discussions are underway.

Streetscaping elements

The 35E/CRJ interchange is located in one of the City's "Gateway" locations. The concept gateway design, prepared by WSB includes landscaping in the RAB's with decorative colored concrete highlights in the truck apron and splitter islands. It also included gateway signage at the CRJ/Centerville intersection and at the interstate ramps, along with possible enhancements to the bridge railing. Mn/DOT has placed some on both bridge aesthetics and ramp RAB landscaping. At this time, we are discussing possible decorative iron railing that would include the city logo, with the RAB at Centerville and CRJ designed like the Hodgson/CRJ intersection with Lino Lakes monument in northeast quadrant of intersection. No decorative lighting is proposed. MnDOT is reviewing a request to place City monument signs in the infield between the ramps and interstate. These discussions are continuing.

Cost Share

Cost shares are still being reviewed and dependent on specific roadway components and jurisdiction. The City will have a share of any decorative features and landscaping and the west leg of the Centerville/CRJ RAB. We intend to consider specially assessing this cost to the abutting property owner. This will be finalized once jurisdictional issues are resolved.

REQUESTED COUNCIL DIRECTION

None required.

ATTACHMENTS

1. Interchange Layout
2. City Gateway Concepts

SP 6281-13 : I-35E / RAMSEY COUNTY ROAD J RECONSTRUCTION PROJECT

LEGEND

PROPOSED ROADWAY

PROPOSED SHOULDER

PROPOSED RAISED MEDIAN

PROPOSED BRIDGE

PROPOSED WALK

PROPOSED CURB AND GUTTER

SCALE IN FEET

100

LEGEND

PROPOSED ROADWAY

PROPOSED SHOULDER

PROPOSED RAISED MEDIAN

PROPOSED BRIDGE

PROPOSED WALK

PROPOSED CURB AND GUTTER

SCALE IN FEET

100



CONCEPT DESIGN | COUNTY ROAD J AT CENTERVILLE ROAD AND 35E

SECONDARY GATEWAY



GATEWAY PLANNING

BRIDGE AESTHETICS

ADDING METAL LETTERING ATTACHED TO RAILINGS MAY REQUIRE A SECTION OF RAILING TO BE REPLACED BASED ON STRUCTURAL ANALYSIS

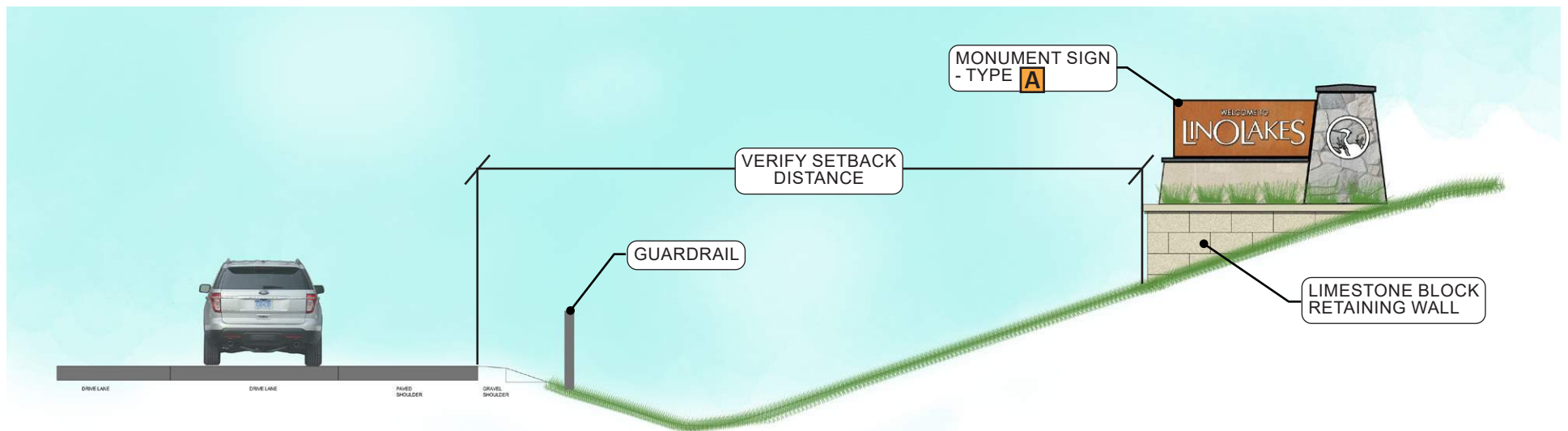


LETTERING INTEGRATED INTO THE CONCRETE WILL LIKELY ONLY BE FEASIBLE WHEN CONSTRUCTING A NEW BRIDGE.



CONCEPT DESIGN | LAKE DRIVE AND 35W

PRIMARY GATEWAY



TYPICAL MONUMENT SIGN A
ALONG INTERSTATE EMBANKMENT

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 4**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

WORK SESSION DATE: August 5, 2024

TOPIC: RCWD/VLAWMO Boundary Adjustments

BACKGROUND

As discussed at the July 1, 2024 work session the Rice Creek Watershed District (RCWD) undertook a hydrologic boundary review within Ramsey, Anoka and Hennepin Counties. The purpose of the review was to align the jurisdictional boundary more closely to the hydrological boundary between the respective water management organizations.

A total of 38 parcels, 3 of which are owned by the City of Lino Lakes, will be affected by the boundary adjustments. 12 parcels will switch from RCWD to VLAWMO and the balance will revert to RCWD jurisdiction. In each case the determination is that more than 50% of the property drains to RCWD jurisdiction.

State law requires that RCWD submit and petition for the change to the Board of Water and Soil Resources (BWSR). The petition must be accompanied by letters of concurrence from the individual local units of government. RCWD has requested a letter of concurrence by August 9, 2024. They have been notified of our intent to consider it on the 12th.

The City Council previously discussed public notice requirements. Notice of the proposed boundary adjustment is provided by BWSR upon receipt of the petition from RCWD. The notification process for impacted properties is completed by the Board of Water and Soil Resources per Subd. 3 of MS 103B.215. In the past this has been published in the Anoka County Union Herald (Anoka County's official newspaper). The RCWD did indicate that the City could do additional noticing if desired. This would need to be coordinated with BWSR.

The City Council also inquired about potential financial impacts. Properties within the RCWD pay through property taxes. The annual taxes paid to RCWD will vary based on property value. Values in the area range from \$350,000 to \$450,000. Based on 2024 tax rates properties in this range would pay between \$52 to \$68 annually. VLAWMO residents pay a storm water utility fee. The current VLAWMO utility rate for residential classification is \$68.13/year.

City comments, coordinated with VLAWMO, appear to have been incorporated into the proposed boundary adjustment. From a technical standpoint the proposed revisions appear consistent with regulatory requirements.

REQUESTED COUNCIL DIRECTION

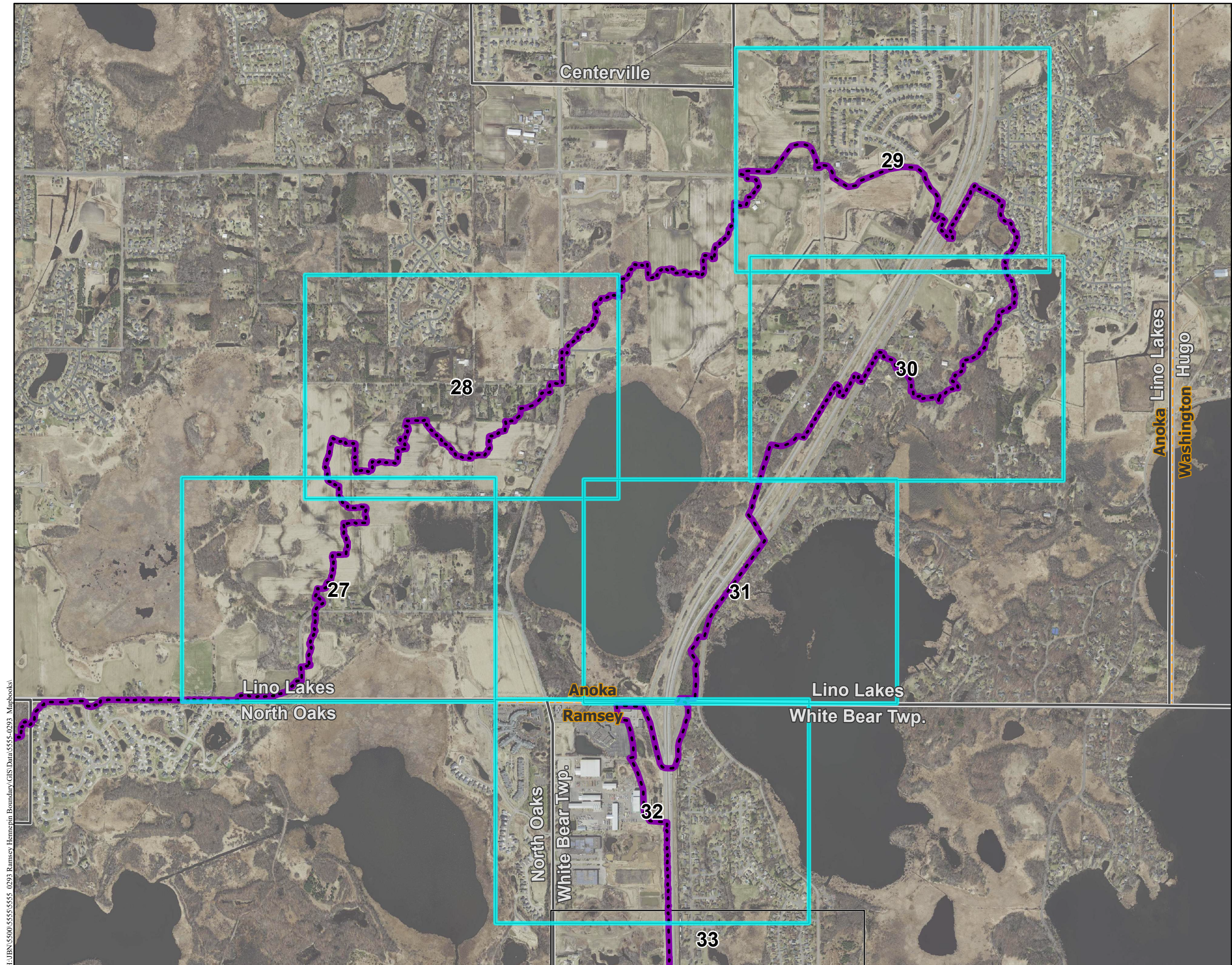
Staff is requesting City Council direction to place the item on the August 12 regular meeting for concurrence.


ATTACHMENTS

1. Lino Lakes Changing Parcel List
2. Lino Lakes Map Book


PIN	Owner	Address	City	Old District	New District	Reasoning	Mapbook Page	Map ID
353122140005	BERGMAN JOHN M & SUSANNE A	6364 20TH AVE	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	30 & 31	1320
363122220003	PETERSON, BRANDON	2090 64TH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	30	1321
363122220002	LINDQUIST MATTHEW W	2098 64TH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	30	1322
363122210008	AVILES ROLANDO & NANCY M	2116 64TH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	30	1323
363122210005	BULLIS S J & FELLMAN P C	2112 64TH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	30	1324
353122220010	KRONZER MICHAEL JOSEPH	1624 HOLLY DR	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1325
353122220009	GOIFFON DENISE C	1620 HOLLY DR E	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1326
353122220008	RICHTER TRUSTEE, ARLEN J	1616 HOLLY DR E	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1327
353122220007	WANDERSEE GLENN E	1608 HOLLY DR	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1328
353122220006	BORYCZKA ELIZABETH W		Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1329
353122220005	RENNER, RODERICK M	1621 HOLLY DR	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1330
353122220004	GONDEK, JAMES P	6391 CENTERVILLE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1331
353122220003	HOULE MARLENE A	6389 CENTERVILLE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1332
353122220002	AMES TRUSTEE, DORIS A	1631 HOLLY DR	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1333
353122220001	MICKLE, BRENDA	6383 CENTERVILLE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	28	1334
343122430002	EDDY, VICTORIA A	6097 ASH ST	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	27	1335
343122420004	BACHMAN SR, WARREN D	1487 ASH ST	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	27	1336
343122420003	WRUCK, GARY D	1443 ASH ST	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	27	1337
263122140100	LINO LAKES CITY OF	600 TOWN CENTER PARKWAY	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1338
263122140099	PETERSON TIMOTHY	1962 WILLIAM LN	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1339
263122140098	CHAPMAN DAVID	1958 WILLIAM LN	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1340
263122140081	PALKOVICH ERIC	6652 HERITAGE AVE	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1341
263122140008	NU DAH	1969 BIRCH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1342
263122140007	HECK JAMES	6625 20TH AVE	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1343
263122140005	HART MICHAEL E	1989 BIRCH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1344
263122140004	SCHLUNDT, ROBERT	1997 BIRCH ST	Lino Lakes	Rice Creek WSD	Vadnais Lake Area WMO	<50% in RCWD, hydro boundary change	29	1345
253122420086	LINO LAKES CITY OF	600 TOWN CENTER PKWY	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1346
253122420081	HELSETH, BRENDA L	2224 TART LK RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1347
253122420080	LARSON, KELLIE	2230 TART LK RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1348
253122420079	GERDES, TRINETTA M	6545 LANGER LN	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1349
253122420078	JARVIS PATRICK T & VOSS JANA L	6539 LANGER LN	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1350
253122420077	RILEY THOMAS & PAMELA	6533 LANGER LANE	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1351
253122420076	HAIDER, JON	6527 LANGER LN	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1352
253122420007	POWELL JEFFREY	2231 TART LAKE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1353
253122420006	KRUSE TRUSTEE JIMMY	2225 TART LAKE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1354
253122420005	ARMSTRONG, ANDREW M	2219 TART LAKE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1355
253122310013	LINO LAKES CITY OF	600 TOWN CENTER PKWY	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	29	1356
353122430002	BJORK, BONNIE L	6206 OTTER LAKE RD	Lino Lakes	Vadnais Lake Area WMO	Rice Creek WSD	>50% drains to RCWD, hydro boundary change	31 & 32	1357

Legal Boundary Review







Surrounding WMO Hydrologic Boundaries



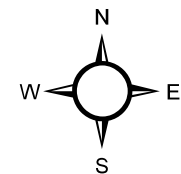
RCWD Hydrologic Boundary



County Boundary



City Boundaries



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Legal Boundary Review

RICE CREEK
WATERSHED
DISTRICT

Areas Called Out in Memo

RCWD Hydrologic Boundary

Current RCWD Legal Boundary

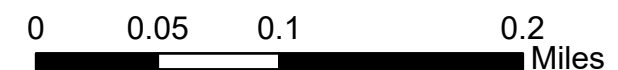
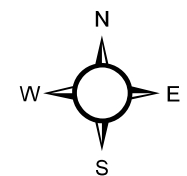
Recommended RCWD Legal Boundary

City Boundaries

County Boundary

New Watershed

RCWD










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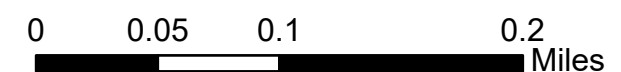
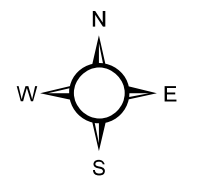
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Legal Boundary Review

RICE CREEK
WATERSHED
DISTRICT

-  Areas Called Out in Memo
-  RCWD Hydrologic Boundary
-  Current RCWD Legal Boundary
-  Recommended RCWD Legal Boundary
-  City Boundaries
-  County Boundary
- New Watershed**
 -  RCWD



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Legal Boundary Review

Areas Called Out in Memo

RCWD Hydrologic Boundary

Current RCWD Legal Boundary

Recommended RCWD Legal Boundary

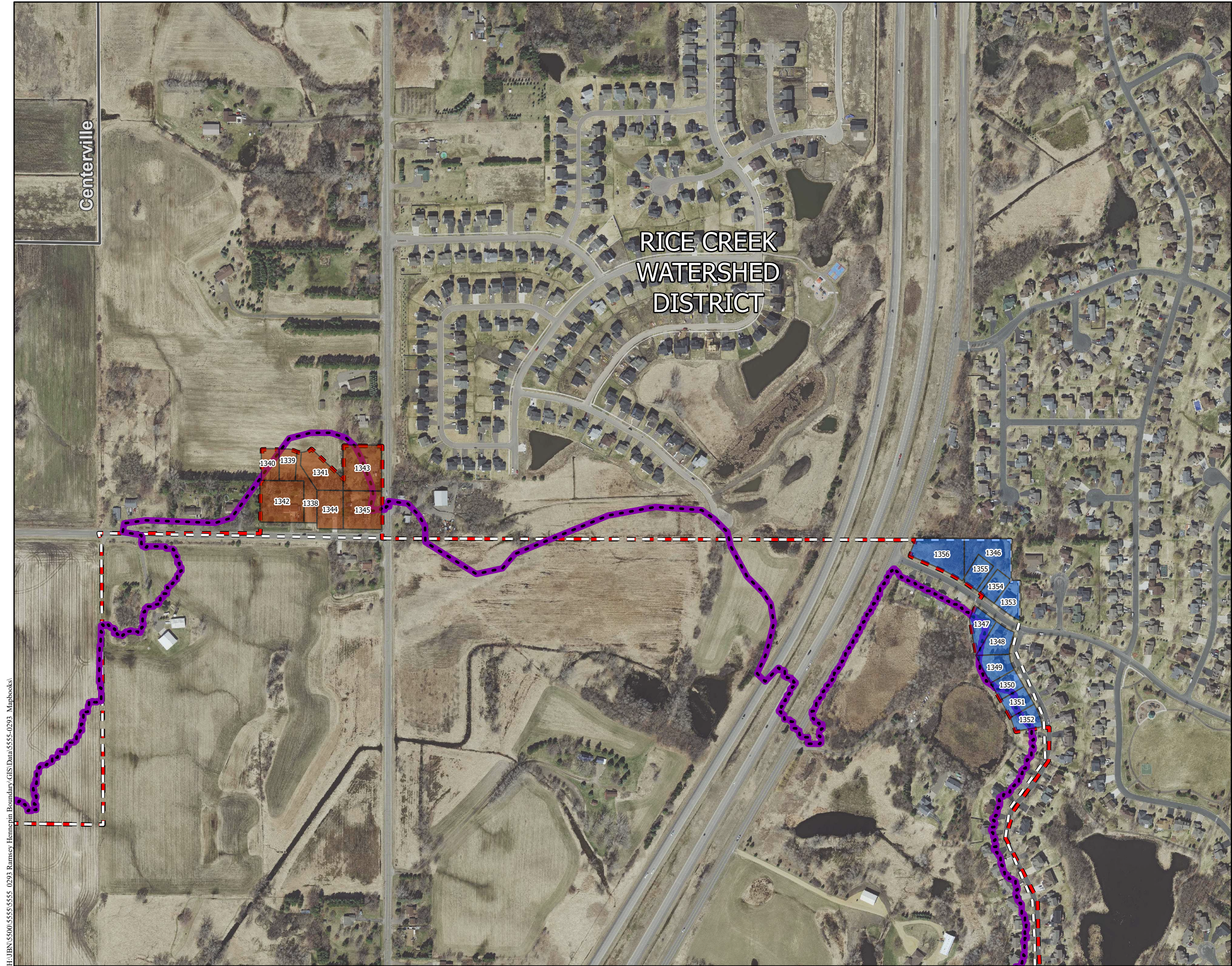
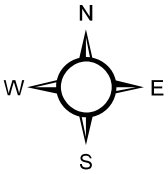
City Boundaries

County Boundary

New Watershed

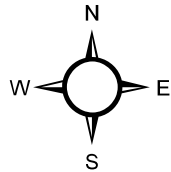
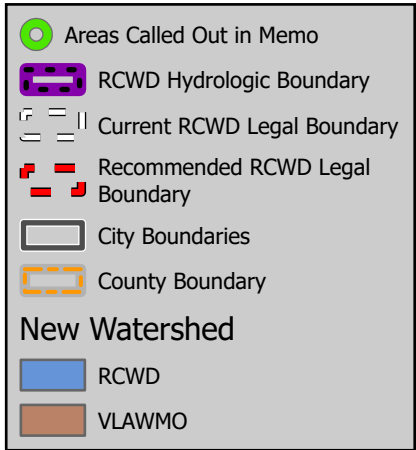
RCWD

VLAWMO



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Legal Boundary Review




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Legal Boundary Review





 Areas Called Out in Memo

 RCWD Hydrologic Boundary


 Current RCWD Legal Boundary

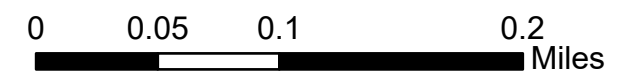
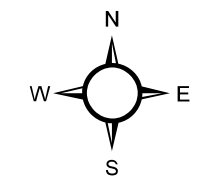
 Recommended RCWD Legal Boundary

 City Boundaries

 County Boundary








New Watershed

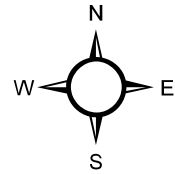
 RCWD



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Legal Boundary Review

-  Areas Called Out in Memo
-  RCWD Hydrologic Boundary
-  Current RCWD Legal Boundary
-  Recommended RCWD Legal Boundary
-  City Boundaries
-  County Boundary
- New Watershed**
 -  RCWD



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**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 5**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

WORK SESSION DATE: August 5, 2024

TOPIC: Main Street Master Plan Process Update

BACKGROUND

Staff will provide an update on the consultant selection process and proposed next steps at the work session.

REQUESTED COUNCIL DIRECTION

None requested. Discussion only.

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 6**

STAFF ORIGINATOR: John Swenson, Public Safety Department

WORK SESSION DATE: August 5, 2024

TOPIC: Public Safety Consultant Committee Recommendation

BACKGROUND

- April 1, 2024, Council Work Session, staff was directed to draft a Request for Proposals (RFP).
- May 6, 2024, Council Work Session, staff presented two draft RFPs. One of the draft RFPs was exclusive to fire services and the second draft RFP included all public safety services. Council directed staff to move forward with the second draft RFP, which includes all public safety services.
- During the week of May 13 – 17, 2024, the public safety RFP was posted on the Public Safety Department website, League of Minnesota Cities Marketplace website, and emailed to potential vendors that had previously completed this type of work in Minnesota.
- June 3, 2024, Council Work Session, the Council created a selection committee comprised of Council Members Cavegn and Ruhland, City Administrator Sarah Cotton, and Public Safety Director John Swenson. This committee was tasked with reviewing the proposals submitted in response to the RFP.
- June 17, 2024, was the deadline for vendors to submit their proposals for consideration. The City received seven proposals.
- On June 18, 2024, all seven proposals were emailed to the selection committee for review. These seven proposals were also emailed to all Council Members.

Members of the selection committee will give their thoughts on which vendor should be selected.

Staff will bring forward the selected vendor at the August 12, 2024, Regular Council meeting for formal approval to enter into a contract with the identified vendor.

REQUESTED COUNCIL DIRECTION

Select a Public Safety Consultant.

ATTACHMENTS

None

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 7**

STAFF ORIGINATOR: Dan L’Allier, Deputy Director - Fire

WORK SESSION DATE: August 5, 2024

TOPIC: Sale of Fire Vehicle #621 (Engine 5)

BACKGROUND

On July 26, 2024, staff received an offer of \$200,002 for Vehicle #621 (Engine 5) from Spirt Lake Fire Protection District in Spirt Lake, Idaho. Staff spoke with Fire Chief Carpenter who expressed interest in purchasing the apparatus. Vehicle #621 (Engine 5) is currently for sale for \$225,000.

Spirt Lake Fire Protection District was referred to us by Brindlee Mountain Fire Apparatus Sales. If this sale is finalized, our amount due to Brindlee Mountain would be \$14,000.

REQUESTED COUNCIL DIRECTION

Staff is seeking Council direction on the offer to purchase Vehicle #621 (Engine 5) for \$200,002 by Spirt Lake Fire Protection District.

ATTACHMENTS

None

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 8**

STAFF ORIGINATOR: Dan L’Allier, Deputy Director - Fire

WORK SESSION DATE: August 5, 2024

TOPIC: Staff Part-Time Firefighters on City-Observed Holidays

BACKGROUND

The Lino Lakes Public Safety Fire Division has used a Duty Crew Firefighter Model since May 1, 2022. This staffing model has provided a three-firefighter part-time Duty Crew, Monday through Friday from 6 AM to 6 PM, excluding holidays.

Shortly after the implementation of the Duty Crew Model, it became clear that fire protection coverage on the City's observed holidays was lacking.

The Fire Division operates two staffing models; the first is a Paid On-Call staffing model. Paid on-call firefighters do not staff at a fire station, they live within our community and respond to calls for service when needed. The second model we use is the part-time Duty Crew Firefighter. These firefighters staff a fire station and respond to calls for service.

The issue with using our paid on-call firefighters to staff holidays during the day is many have full-time employment outside of the City or they may leave the City to celebrate the holiday. Additionally, many employers do not observe the same holidays that the City does, which makes utilizing paid on-call firefighters to staff holidays an unstable staffing model. A stable response model would be to staff the City Fire Stations with four part-time Duty Crew firefighters from 6 AM to 6 PM on holidays.

Staff has contacted Cities near Lino Lakes that use part-time Duty Crew firefighters to cover holidays. Many of these Cities are compensating their Duty Crew Firefighters at time and one-half rate of the normal rate of pay for holiday shift coverage.

The daily cost to staff a four-person Duty Crew of firefighters for a holiday is approximately \$2,110.00. This rate includes time and a half compensation. The City observes 13 holidays per year. To provide Duty Crew Staffing for all holidays would be approximately \$27,430. The current 2024 and proposed 2025 budgets for personnel costs for PT FF staffing is based on 3 PT FF per day, 5 days a week for 52 weeks. Therefore, the increased budgetary impact would be

\$13,720 per year to staff a fourth PT FF on holidays and compensate all 4 PT FF at time and a half compensation for hours worked on holiday.

REQUESTED COUNCIL DIRECTION

Staff is seeking Council direction on staffing part-time Duty Crew firefighters on City observed holidays. If Council directs staff to schedule part-time Duty Crew firefighters on holidays, Human Resource personnel will draft the needed revision to the City Personnel Policy to submit for approval at the August 12, 2024 Council meeting.

ATTACHMENTS

None

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 9**

STAFF ORIGINATOR: John Swenson, Public Safety Director

WORK SESSION DATE: August 5, 2024



TOPIC: Public Safety Update

Update

Staff will be on hand to present the 2nd Quarter 2024 Public Safety Update

ATTACHMENTS

Q2 Quarterly Report

	<p align="center">Lino Lakes Public Safety Department</p> <p align="center">QUARTERLY REPORT Q2 2024 04/01/2024 – 06/30/2024</p>	
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CASE NUMBERS GENERATED					
YEAR	Q1	Q2	Q3	Q4	TOTAL
2024	3,205	3,443			6,648
2023	3,238	3,772			7,010

STACKED CALLS REPORT					
YEAR	Q1	Q2	Q3	Q4	TOTAL
2024	11:45:36	12:03:33			23:49:09
2023	13:55:30	23:06:43			37:02:13

- Average Response Time (emergency & non-emergency) 5 minutes and 52 seconds.

MEDICAL CALLS FOR SERVICE					
YEAR	Q1	Q2	Q3	Q4	TOTAL
2024	356	304			660
2023	307	297			604

- 2024 Q2 Average emergency response for medicals, 4 minutes and 11 seconds.
- 2024 Q2 Average non-emergency response for medicals, 4 minutes and 38 seconds.
- Police staff responded to all 304 medical calls for service (CFS) and Fire staff responded to 66 medical CFS.

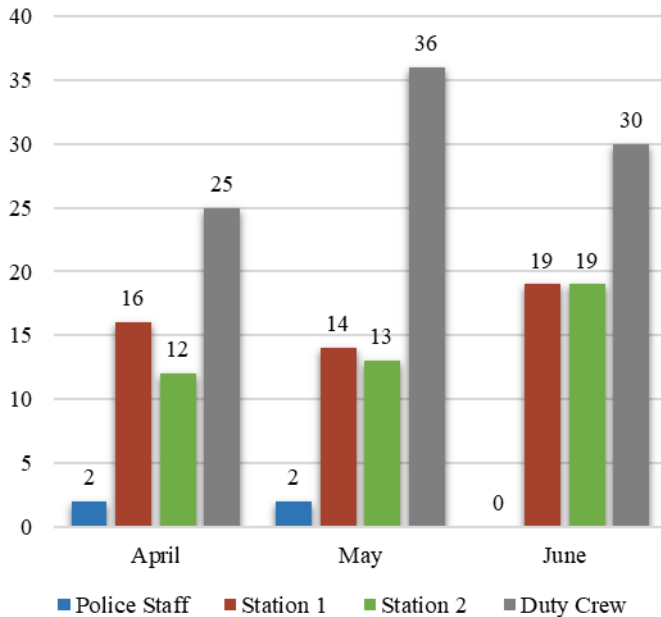
FIRE DIVISION



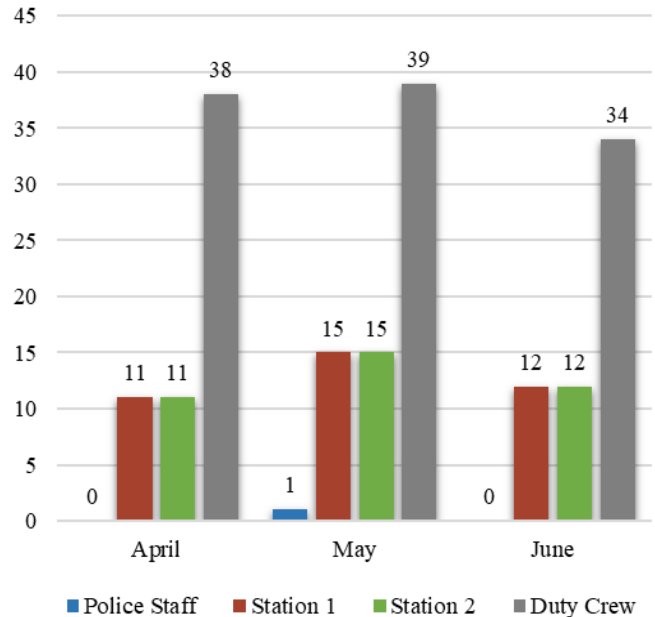
FIRE DIVISION					
NFR'S		Q2 2023	Q2 2024	Y-to-D 2023	Y-to-D 2024
100	Fire	7	10	12	14
200	Overpressure Explosion, Overheat - No Fire	0	0	0	0
300	Rescue & EMS Incidents	81	83	202	174
400	Hazardous Conditions - No Fire	16	16	31	23
500	Service Call	27	26	64	58
600	Good Intent Call	35	25	59	53
700	False Alarms & False Calls	18	27	35	56
800	Severe Weather & Natural Disaster	0	0	0	0
900	Special Incident	0	0	0	0
	TOTAL	184	187	403	378

Lino Lakes Public Safety Calls by Month and Station Q2					
YEAR	Station 1	Station 2	Duty Crew	Total	Cross-trained Police Staff
2024	38	38	111	187	1 of the 187 calls
2023	49	44	91	184	8 of the 184 calls

**Lino Lakes Public Safety
Calls by Month & Station Q2 2023**



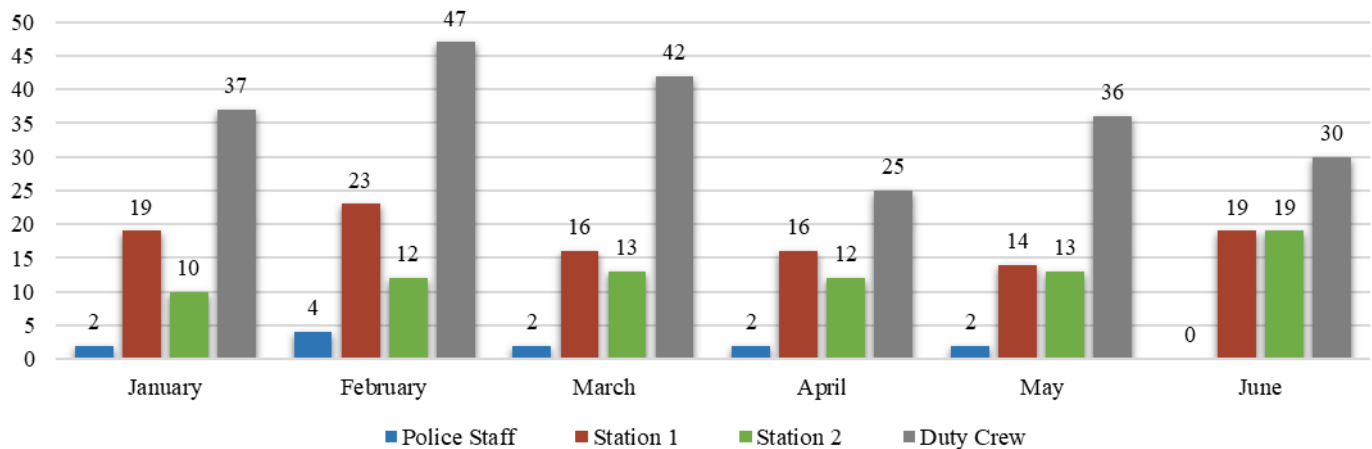
**Lino Lakes Public Safety
Calls by Month & Station Q2 2024**



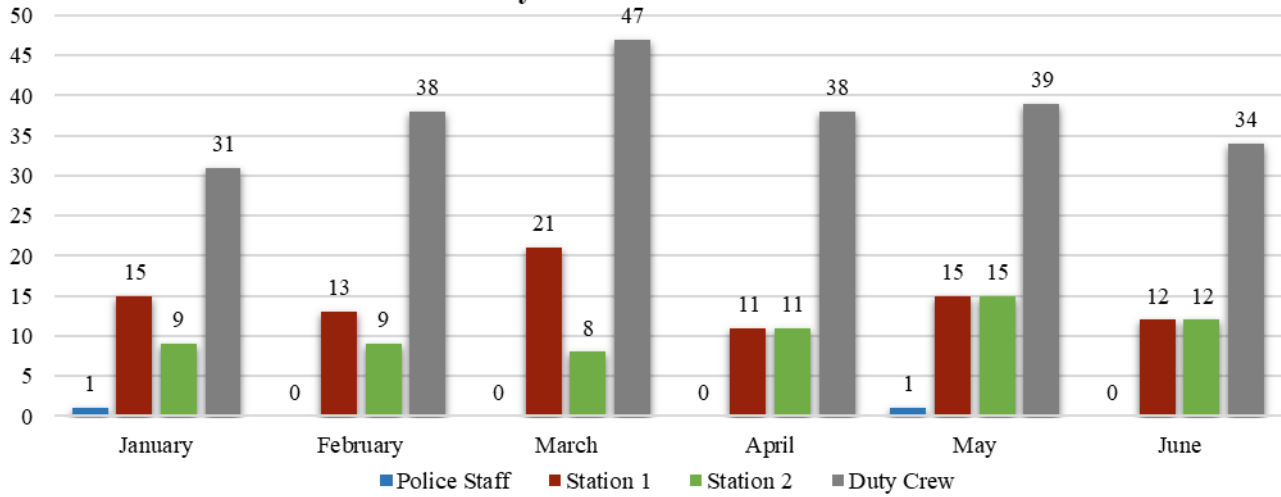
Lino Lakes Public Safety Calls by Month and Station YTD

YEAR	Station 1	Station 2	Duty Crew	Total	Cross-trained Police Staff
2024	87	64	227	378	41 of the 378 calls
2023	107	79	217	403	28 of the 403 calls

**Lino Lakes Public Safety
Calls by Month & Station YTD 2023**



Lino Lakes Public Safety Calls by Month & Station YTD 2024



MUTUAL AID GIVEN					
	Q1	Q2	Q3	Q4	TOTAL
2024	13	1			14
2023	16	9			25

MUTUAL AID RECEIVED					
	Q1	Q2	Q3	Q4	TOTAL
2024	1	4			5
2023	2	2			4

POLICE DIVISION



NIBRS Description - Group A	Qtr 2 2023		Qtr 2 2024		Y-to-D 2023		Y-to-D 2024	
	Off	Arrest	Off	Arrest	Off	Arrest	Off	Arrest
Animal Cruelty	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Aggravated Assault	2	2	5	5	3	3	7	7
Simple Assault	15	14	9	9	33	28	17	17
Intimidation	5	5	4	4	9	9	11	11
Burglary/Breaking & Entering	4	1	7	0	4	1	12	2
Counterfeiting/Forgery	3	3	1	0	6	5	4	0
Destruction / Damage / Vandalism of Property	13	5	13	1	17	6	30	7
Drugs/Narcotic Violation	6	5	5	4	14	13	17	13
Drug Equipment Violations	6	5	0	0	13	11	0	0
Embezzlement	0	0	0	0	0	0	0	0
Extortion / Blackmail	1	0	3	0	4	0	3	0
False Pretenses/Swindle/Con	4	1	8	3	7	2	14	3
Credit Card/Automated Teller Machine Fraud	5	2	5	2	7	2	8	2
Wire Fraud	2	0	1	1	2	0	1	1
Impersonation	0	0	1	1	6	6	2	2
Identity Theft	4	0	6	1	11	0	15	1
Hacking/Computer Invasion	0	0	0	0	1	0	0	0
Kidnapping/Abduction	0	0	0	0	1	1	1	1
Murder & Nonnegligent Manslaughter Person	0	0	1	1	0	0	1	1
Purse-Snatching	0	0	0	0	0	0	1	0
Pocket-Picking	1	0	0	0	1	0	0	0
Shoplifting	13	11	19	14	17	15	28	20
Theft from Building	1	0	2	0	4	1	6	1
Theft from Motor Vehicle	4	0	6	0	5	1	11	0
Theft of Motor Vehicle Parts or Accessories	0	0	3	0	0	0	5	0
All other Larceny	22	5	16	4	35	12	26	7
Motor Vehicle Theft	0	0	2	0	4	4	2	0
Robbery	0	0	0	0	0	0	0	0
Pornography/Obscene Material	1	0	2	0	2	0	2	0
Forcible Rape	0	0	1	0	1	0	1	0
Forcible Sodomy	0	0	0	0	0	0	0	0
Forcible Fondling	1	1	0	0	3	2	1	1
Stolen Property Offenses	2	0	2	0	3	1	2	0
Weapon Law Violations	5	1	4	4	5	1	7	6
TOTAL	120	61	126	54	218	124	235	103
Solve Rate	51%		43%		57%		44%	

NIBRS Description - Group B	Qtr 2 2023		Qtr 2 2024		Y-to-D 2023		Y-to-D 2024	
	Off	Arrest	Off	Arrest	Off	Arrest	Off	Arrest
Bad Checks	0	0	0	0	0	0	0	0
Curfew/Loitering/Vagrancy Violation	3	0	3	3	3	0	5	4
Disorderly Conduct	16	7	15	11	33	20	25	18
Driving Under Influence	52	52	35	35	116	116	74	74
Family Offenses, Nonviolent	2	1	0	0	2	1	0	0
Liquor Law Violations	6	6	6	6	10	10	9	9
Trespass of Real Property	4	4	4	4	4	4	11	9
TOTAL	83	70	63	59	168	151	124	114
SOLVE RATE	84%		94%		90%		92%	

2023/2024 Overall Clearance Rate	Q2 2023		Q2 2024		Y-to-D 2023		Y-to-D 2024	
	Off	Arrest	Off	Arrest	Off	Arrest	Off	Arrest
Group A	120	61	126	54	218	124	235	103
Group B	83	70	63	59	168	151	124	114
TOTAL	203	131	189	113	386	275	359	217
SOLVE RATE	65%		60%		71%		60%	

2023/2024 Clearance Rate	Q2 2023			Q2 2024			Year-to-Date 2023			Year-to-Date 2024		
	Off	Arrest	Solve Rate	Off	Arrest	Solve Rate	Off	Arrest	Solve Rate	Off	Arrest	Solve Rate
Property Crimes	78	28	36%	92	27	29%	130	56	43%	167	46	28%
Violent Crimes	18	17	94%	16	14	88%	41	34	83%	28	26	93%

FELONY CASE FILE SUBMISSIONS					
YEAR	Q1	Q2	Q3	Q4	TOTAL
2024	17	12			29
2023	11	19			30

Q2, 2024 Notable Actions & Events

- April 17, Fond Du Lac Law Enforcement Job Fair
- April 18, Rookery Job Fair
- April 22, Lifesaving Award Ceremony
- Aril 23, Hennepin Tech Job Fair
- May 4, Rice Lake Elementary School Truck Day
- May 17, Blue Heron Elementary Family Fun Night
- May 19, Rice Lake Elementary Carnival
- May 23, Pines School Job Fair
- June 8, Silvera Memorial Ride – MN Wheels of Honor
- June 10, Alexandria Technical College Skills Group Recruiting Event

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 10**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

WORK SESSION DATE: August 5, 2024

TOPIC: Park and Trail Funding Discussion

BACKGROUND

Mayor Rafferty submitted, with a second by Councilmember Stoesz, an email request to add a work session agenda item to start a discussion related to the presentation given by the Park Board to the Council at the June 3, 2024, City Council Work Session.

REQUESTED COUNCIL DIRECTION

For review and discussion purposes only.

ATTACHMENTS

State of the Lino Lakes Parks and Trail System Park Board Presentation



State of the Lino Lakes Parks and Trail System

Presentation to Lino Lakes City Council

By the Parks Advisory Board (Pat Huelman: Chair)

Presentation to the Lino Lakes City Council

6/3/2024

Good Evening!

- We appreciate this opportunity to present a comprehensive review on the state of our Parks and Trails system.
- We are continually reminded how much our residents appreciate easy access to high-quality parks and trails.

***Clark Gooder
Bill Kusterman
Kellie Schmidt
Julie Cutts
Kathy Ballering
Jason Spitzer***



Thank You!

- We want to recognize the City Council for their past support of the Park and Trail Improvement Fund.
 - One-time commitment of \$500,000 in 2018.
 - Ongoing annual contributions
 - approx. \$60,000 to 90,000/yr.
 - So far, the P&TIF has funded
 - 6 playground replacements,
 - 2 critical trail segments, and
 - 9 tennis/pickleball courts.



- [illegible]

Background

- Due to limited (undesignated) funding we have fallen far behind on replacements and upgrades of our existing park assets.
- Currently this includes
 - 9 playgrounds between 21 and 31 yrs old,
 - 6 hard courts >20 yrs old, along with
 - aged shelters and hockey rinks.
- Also, for many of our parks, the original Master Plans were never fully executed.



Background

- **Our residents' park and recreation expectations are ever-changing.**
 - **There is a growing movement for larger more comprehensive, inclusive, and expensive destination parks.**
 - **Scenic trails are highly valued.**
- **To maintain a current, viable, and sustainable Parks and Trail System, we must be prepared to innovate and reimagine our system.**
 - **We will need to stretch our resources by strengthening our external partnerships.**



Key Points Regarding for Our Analysis

- **This analysis focuses on current park and trail asset replacements and upgrades;**
 - It does not include normal day-to-day operations, maintenance, and repair.
- **This analysis was done in 2025 dollars;**
 - Includes a 2% inflationary adjustment for future assets.
 - As new assets are added to the system, the annual cost for replacement and upgrades will clearly need to go up.
- **We apologize for how long it took to bring this review to your attention!**
 - We just needed time to confirm the data, complete our analysis, and develop realistic recommendations.

Setting the Stage (in theory @ 30,000 ft)

➤ Current Park Assets

- We have 22 parks with current hard assets (park features & internal trails) worth more than \$5,000,000.
- Based on national guidelines and local experience for typical replacement cycles, this would suggest we should budget about 4% (or \$200,000) annually to replace and/or upgrade our current park assets.



Setting the Stage (in theory @ 30,000 ft)

➤ Current Trail Assets

- We have almost 27 miles of community trails (external to our designated parks) that are worth more than \$9,000,000.
- Based on typical replacement cycles and local experience, it would suggest that we should budget about 3% or \$270,000 annually to replace and/or upgrade the current trail system.



Park & Trail Asset Analysis (on the ground)

- The Comprehensive Park and Trail Asset Spreadsheet (example)
 - Every park is listed with each of its hard features and internal trails.
 - Each asset type is given a fixed replacement cycle time.
 - The costs for replacements are shown over the next 30 years.

City of Lino Lakes		Annual Inflation Assumed		2.0%							
Public Services		Initial Value of Costs		2025							
Existing Park Assets Worksheet - Mar 20, 2024											
		Year	Useful Life	Replacement	2024						
Park	Asset	Installed	(Years)	Cost	PAST DUE	2025	2026	2027	2028	2029	2030
Arena Acres	½ Court Basketball	1999	20	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arena Acres	Playground Equipment	1999	20	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arena Acres	Seating Arbor	2002	25	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,162	\$ -	\$ -	\$ -
Arena Acres	Tennis Court	2019	25	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Behm's	½ Court Basketball	2004	20	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Behm's	Internal Trails - 2,000 feet	2000	30	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,286
Behm's	Irrigation Shed	2002	25	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,162	\$ -	\$ -	\$ -
Behm's	Open Air Shelter	2006	25	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Behm's	Playground Equipment	1999	20	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Introducing the 3 Buckets

- 1. Catching Up (out-of-date & missing assets)
 - A. Replacement of “Past Due” Park Assets
 - B. Completion of Existing Park Master Plans *
 - C. Completion of Identified Community Trail Segments *
- 2. Maintaining the Status Quo (of existing assets)
 - A. Parks (including internal trails)
 - B. Community Trails *
- 3. Providing Discretionary Funds for Current and Vibrant Parks
 - A. Parks and Trails

* Funding has been included in the Park Dedication Fee Study

1A. Catching Up – Out of Date Assets

➤ From the Parks and Trail Asset spreadsheet (example)

		Year	Useful Life	Replacement	2024
Park	Asset	Installed	(Years)	Cost	PAST DUE
Arena Acres	½ Court Basketball	1999	20	\$ 25,000	\$ 25,000
Arena Acres	Playground Equipment	1999	20	\$ 90,000	\$ 90,000
Arena Acres	Seating Arbor	2002	25	\$ 4,000	\$ -
Arena Acres	Tennis Court	2019	25	\$ 65,000	\$ -
Behm's	½ Court Basketball	2004	20	\$ 25,000	\$ 25,000
Behm's	Internal Trails - 2,000 feet	2000	30	\$ 70,000	\$ -
Behm's	Irrigation Shed	2002	25	\$ 4,000	\$ -
Behm's	Open Air Shelter	2006	25	\$ 50,000	\$ -
Behm's	Playground Equipment	1999	20	\$ 90,000	\$ 90,000

1A. Catching Up – Out of Date Assets

- Summary from the Parks and Trail Asset spreadsheet
 - As of today, the total “past due” is \$1,292,000.
 - That is approximately \$178/LL household
 - Since a one-time catch-up is not practical, these costs will likely need to be spread out over 5 to 10 years.

City of Lino Lakes							
Public Services							
Park & Trail Asset & Investment Summary							
Annual Investments Needed for Lino Lakes Park & Trail System							
Part 1: Catching Up				Past Due Cost	Cost Over 5 Yr	Cost Over 10 Yr	Cost / HH
A. Replacement of "Past Due" Park Assets				\$1,292,000	\$274,109	\$143,833	\$178.28

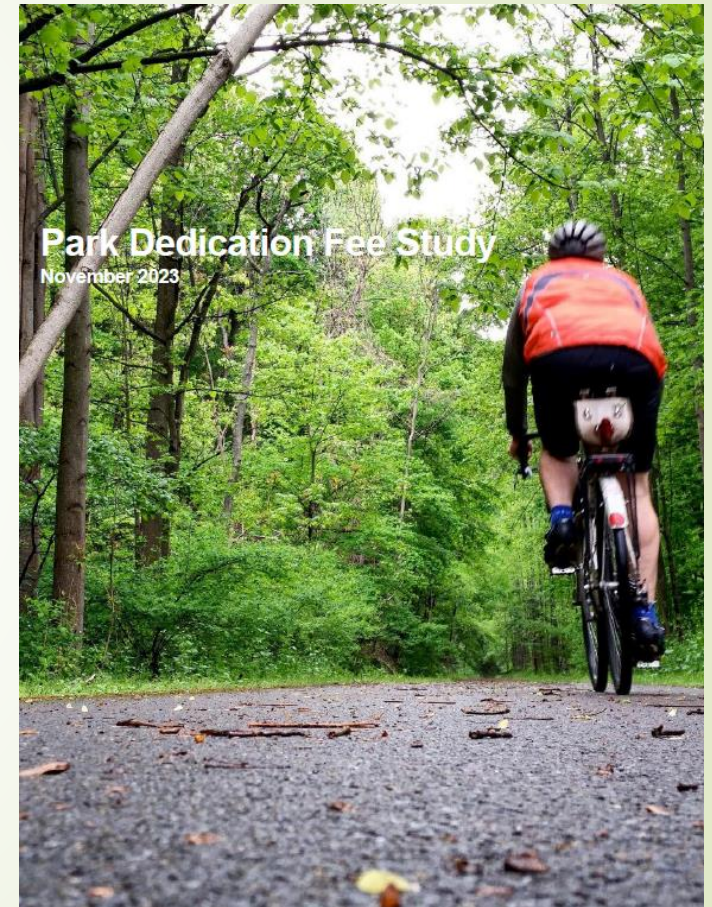
1B. Catching Up – Missing Park Assets

➤ Assets from Park Master Plans that were never completed.

City of Lino Lakes		
Public Services		
New Assets of Existing Parks Worksheet		
		Estimated
Park	Description	Cost
Behm's	Trail connections to playground and court, landscaping	\$ 50,000
Birch	Internal trail loop, trail connection to Pheasant Run, pave rink, handicapped parking stall	\$ 100,000
Birchwood Acres	Develop southern portion per master plan including trails, open air shelter, landscaping, earthen causeway, volleyball courts	\$ 450,000
Brandywood	Accessible trail route to park interior, passive use area, 1/2 court basketball, future expansion and trail link	\$ 250,000
City Hall	Pave parking lot, group picnic shelter, tennis courts, landscaping, trails	\$ 500,000
Country Lakes	Remaster Plan and develop	\$ 750,000
Lino	Develop 2007 master plan	\$ 400,000
Marshan	Trail connections, open air shelter, ½ court basketball, landscape improvements/screening	\$ 250,000
Quail Ridge	Develop per 1998 master plan	\$ 550,000
Shenandoah	Open air shelter, internal trails, 1/2 court basketball	\$ 200,000
Sunrise	Hardcourts, pave hockey rinks, internal trails	\$ 400,000
Sunset Oaks	Open air shelter, 1/2 court basketball, internal trails, landscaping	\$ 325,000
Tower	Basketball Court, Playground, Open-air shelter, internal trails	\$ 500,000
TOTAL		\$ 4,725,000

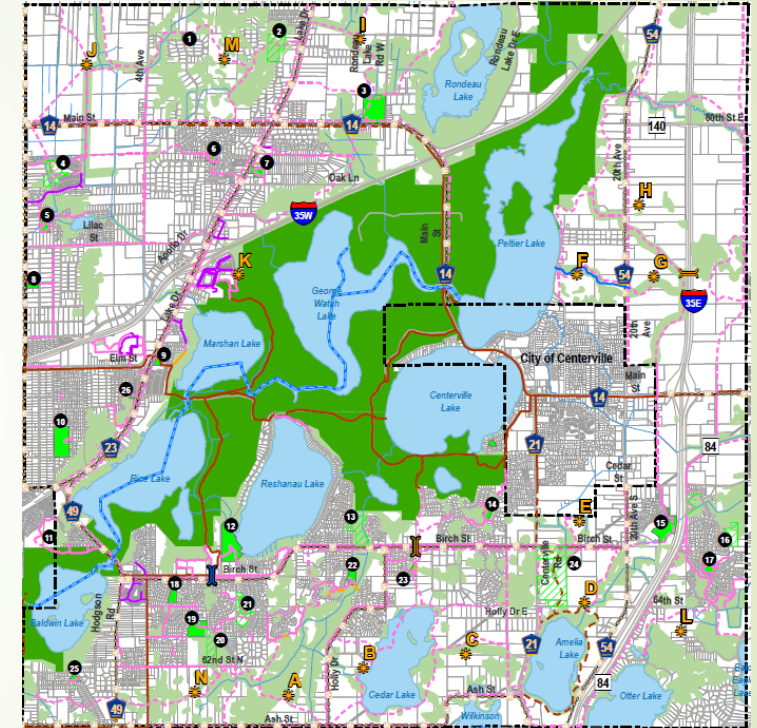
1B. Catching Up – Missing Park Assets

- Using our current park master plans we identified \$4,725,000 in unfunded park assets.
 - These have been included in the Park Dedication Fee (PDF) Study
- Undoubtedly, it would be prudent to review and update the older master plans!
 - The PDF would provide an opportunity to fill in critical missing assets.



1C. Catching Up – Missing Trail Assets

- Within our currently planned community trail system, we have several important trail segments that need to be completed.
 - Many of these trails will need to wait for road upgrades or other synergistic opportunities to complete them at a reasonable cost.
 - The cost for these missing segments has also been included in the Park Dedication Fee Study.



2A. Maintaining the Status Quo - Parks

- Once “past due” park assets have been brought up-to-date, the Parks and Trail Asset spreadsheet can be used to calculate the average annual cost for ongoing park asset replacements and upgrades.
 - Based on all current and “catch-up” assets, this would be about \$180,000/year.
 - That is approximately \$25/LL household or 1.25% of the current levy.

City of Lino Lakes								
Public Services								
Park & Trail Asset & Investment Summary								
Annual Investments Needed for Lino Lakes Park & Trail System								
Part 2: Maintaining Status Quo of Current Assets						Annual Cost	Cost / HH	% of Levy
A. Park Assets (average over 30 years after "catching up")						\$177,305	\$24.47	1.26%

2B. Maintaining the Status Quo - Trails

- Similarly, once the “past due” trails have been brought up to date, we can use typical life expectancy and replacement costs to determine average annual cost to maintain current assets.
- These costs have been included in the Park Dedication Fee (PDF) Study.



3C. Funds for a Vibrant Park & Trail System

- The previous conversation has been focused entirely on “catching up” and “maintaining the status quo” for park and trail investments of the past.
- However, to maintain a current, vibrant, and sustainable Parks and Trails System for our community, there should be flexible annual funding to “enhance” our Parks and Trail System with contemporary features and amenities.
 - Based on this analysis and our past experiences, we believe this amount should be \$50,000 to \$100,000 per year.



Summary (using the 3 buckets)

Totals

- **1. Catching Up (out-of-date or missing assets)**
 - A. Replacement of “Past Due” Assets (over 5 years) **\$275,000/yr**
 - B. Completion of Park Master Plans **Included in PDF***
 - C. Completion of Community Trails **Included in PDF***
- **2. Maintaining Status Quo (of existing assets)**
 - A. Annual Replacement or Upgrade of Park Assets **\$180,000/yr**
 - B. Replacement of Trail Assets **Included in PDF***
- **3. Providing Funds for Vibrant Parks & Trails**
 - A. Enhancement Funds for our Parks and Trail System **\$ 75,000/yr**

* Currently included in the proposed Park Dedication Fee

Near-Term Priorities for “Catch-Up” Funds

➤ Park Shelters

- Lino Park Shelter (1986) \$100,000
- Marshan Shelter (none) \$100,000+

➤ Playgrounds

- Behm's (1999) \$ 90,000
- Marshan (1999) \$ 90,000



In the Wings for “Catch-Up” Funds

► Playgrounds

- Highland Meadows (2003) \$ 90,000
- Pheasant Hills (1996) \$ 90,000



► City Hall Park (update Master Plan)

- Replace the park building \$250,000
- Replace/upgrade playground \$ 90,000
- Ballfield & hockey upgrades \$ 45,000
- Paved parking \$ 80,000



Getting Beyond “Catch-Up” & Replacement

- **Complete a Master Plan for Country Lakes Park**
 - Develop a “nature-focused” destination park that complements the natural features of the Rice Creek Chain of Lakes and assets of Rice Lake Elementary.
 - add a small inclusive playground, shelter, and dock;
 - upgrade picnic sites, parking lot, and trails.
- **Continue to invest in Tower Park**
 - Develop as an “active recreation” destination park
 - add a large “inclusive” playground and
 - add large shelter and full-court basketball.
- **Potential Additions/Upgrades to Sunrise Park**
 - Add a ballfield and hard court and
 - Upgrade parking and shelter.



Final Thoughts for Your Consideration

- **1. Please support the proposed Park Dedication Fee to help fill in missing park and trail assets and adequately build out our system as new developments come online.**
 - We especially like the idea that a portion of the PDF goes beyond the immediate development to support community-wide trails and destination parks.
- **2. Based on this detailed analysis, we are asking for a designated “Catch-Up Plan” of approximately \$1,300,000 to replace or upgrade out of date assets within our current Parks and Trail System.**
 - We recommend \$275,000/yr for the next 5 years to prevent falling further behind and avoiding future cost escalations.

Final Thoughts for Your Consideration

- **3. We would recommend an annual general fund allocation for parks and trails of:**
 - \$180,000/yr to maintain the “status quo” of our current park & internal trail assets along with
 - \$75,000/yr of discretionary “enhancement” funds to meet emerging needs within our Parks and Trail system.
- **4. We would ask the Council to consider designating 1/3 of any general fund surplus dollars to the Park and Trail Improvement Fund:**
 - To accelerate completion of the “catch plan” and support any critical or emerging needs in our parks and trail system.

What if this level of funding isn't possible?

- We would look to the Council for guidance to articulate new models for the development and funding of our Parks and Trail System.
- We strongly believe that funding levels less than what we have recommended will lead to:
 - Serious downsizing of our current system by ...
 - removing unsafe or severely outdated park and trail assets
 - expanding our typical park service areas, and
 - reducing trails and amenities.
 - We would need to concentrate future park assets into our larger neighborhood parks.
 - We would need to migrate many of our smaller neighborhood parks towards open space only.

Questions & Discussion

