



CITY COUNCIL AGENDA

Monday, January 6, 2025

*City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
Interim City Administrator: Dave Pecchia*

SPECIAL COUNCIL WORK SESSION, 5:30 P.M.

Community Room (Not televised) | No Public Comment allowed per the Rules of Decorum

1. Call to Order and Roll Call
2. Setting the Agenda: Addition or Deletion of Agenda Items
3. Board & Committee Candidate Interviews
4. Review of Board & Committee Candidates
5. Review Board & Committee Officer Appointments and Process
6. Review of 2025 Annual Appointments

ADJOURNMENT

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1F**

STAFF ORIGINATOR: Roberta Colotti, CMC, City Clerk

MEETING DATE: January 13, 2025

TOPIC: 2025 City Board and Committee Appointments

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is requested to make appointments to three boards and one committee for 2025. Appointments are for three years, unless appointed to serve a remaining term of a vacated seat. Appointments are either by the Mayor with majority approval of the Council or by the full Council, as a result the Council is asked to approve the slate of candidates, presented this evening. The City Council appoints the Chair, Vice-Chair and Secretary for the Parks and Recreation and Environmental Boards. The Planning and Zoning Board and EDAC select their own Chair, Vice-Chair and Secretary.

BACKGROUND

Planning and Zoning Board (7 Members), Parks and Recreation Board (7 Members), Lino Lakes Board on Environment (Officially: Board / Common Name: Environmental Board) (7 Members), and Economic Development Advisory Committee (EDAC) (10 Members). The three Boards are all established by City Code. EDAC was established by Council action as a committee. The committee makeup was amended in April 1998 and the name was changed from Economic Development Authority Advisory Board (EDAAB) to the current EDAC name.

Pay Rates:

- Planning and Zoning Board, Parks and Recreation Board, and Environmental Board Members receive a maximum quarterly stipend of \$225 (\$75 per attended meeting) with the Chair of the Board receiving a maximum quarterly stipend of \$300 (\$100 per attended meeting).
- EDAC Members: Unpaid, Volunteer

Meeting Schedule:

- Planning and Zoning Board second Wednesday of the month at 6:30 p.m.
- Parks and Recreation Board first Wednesday of each month at 6:30 p.m.
- Environmental Board Members last Wednesday of the month at 6:30 p.m.
- EDAC Members first Thursday of each month at 8 a.m.

Residency Requirements: Except for EDAC, all board/committee members are required to be residents of Lino Lakes. EDAC Members may represent businesses located in or serving Lino Lakes.

2025 Recommended Appointments:

Planning and Zoning Board

Board selects a Chair, Vice-Chair and Secretary from its membership at annual board meeting. The Secretary need not be a member of the Board. Staff member, Julie Whitney, Community Development Department Administrative Assistant serves as Secretary to the Board.

The following are recommended for appointment to the terms of office listed:

1. Appointment three-year term, ending 12/31/27 or until a successor is appointed
2. Appointment three-year term, ending 12/31/27 or until a successor is appointed

Parks and Recreation Board

The City Council appoints officer to the Parks and Recreation Board. The Secretary need not be a member of the Board. At the January 2, 2025 meeting the Parks and Recreation Board made a motion to recommend the appointment of the following. The City Council can ratify or amend the recommendation.

Chair: _____ Vice-Chair: _____

Secretary: City of Lino Lakes Public Services, Administrative Assistant, Angie Thorson or her successor.

The following are recommended for appointment to the terms of office listed:

1. Appointment three-year term, ending 12/31/27 or until a successor is appointed
2. Appointment three-year term ending 12/31/27 or until a successor is appointed
3. Appointment two-year term, ending 12/31/26 or until a successor is appointed

Environmental Board

The City Council appoints officer to the Environmental Board. The Secretary need not be a member of the Board. The Environmental Board will be holding their first meeting of the year on January 29, 2025. It is recommended that the Board be directed to submit a slate of candidates for the offices of Chair and Vice-Chair the Council's consideration at the February 10, 2025 Council Meeting and to appoint Marissa Ertel as Secretary this evening.

Secretary: City of Lino Lakes Community Development Department, Office Specialist Marissa Ertel or her successor.

The following are recommended for appointment to the terms of office listed:

1. Appointment three-year term, ending 12/31/27 or until a successor is appointed
2. Appointment three-year term, ending 12/31/27 or until a successor is appointed
3. Appointment two-year term, ending 12/31/26 or until a successor is appointed
4. Appointment two-year term, ending 12/31/26 or until a successor is appointed

EDAC

EDAC selects a Chair and Vice-Chair from its membership at its annual meeting. Staff member, Julie Whitney, Community Development Department Administrative Assistant serves as Secretary to the Committee.

The following are recommended for appointment to the terms of office listed:

1. Appointment three-year term, ending 12/31/27 or until a successor is appointed
2. Appointment three-year term, ending 12/31/27 or until a successor is appointed
3. Appointment three-year term, ending 12/31/27 or until a successor is appointed
4. Appointment three-year term, ending 12/31/27 or until a successor is appointed
5. Appointment three-year term, ending 12/31/27 or until a successor is appointed

RECOMMENDATION

Staff recommend approval of the Board and Committee Membership and Officer appointments as presented, with direction to the Environmental Board to submit a slate of candidates to the February 10, 2025 Council Meeting for formal appointment.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1E**

STAFF ORIGINATOR: Roberta Colotti, CMC, City Clerk

MEETING DATE: January 13, 2025

TOPIC: 2025 Annual Appointments

VOTE REQUIRED: Simple Majority

INTRODUCTION/BACKGROUND

Below is the list of annual appointments the City Council considers each year.

RECOMMENDATION

Approve 2025 appointments as listed below.

	2024	2025
1. Acting Mayor	Dale Stoesz, Councilmember	
2. Legal Newspaper	Quad Community Press	Quad Community Press
3. Legal Services	Squires, Waldspurger, & Mace, P.A. GDO Law Barna, Guzy & Steffen, Ltd. Kennedy & Graven	Squires, Waldspurger, & Mace, P.A. GDO Law Barna, Guzy & Steffen, Ltd. Kennedy & Graven
4. Labor Services	Squires, Waldspurger, & Mace, P.A. Barna, Guzy & Steffen, Ltd. Baker Tilly	Squires, Waldspurger, & Mace, P.A. Barna, Guzy & Steffen, Ltd. Baker Tilly
5. Municipal Advisor	Ehlers & Associates	Ehlers & Associates
6. Assessor	Anoka County	Anoka County
7. North Metro Telecommunications Committee	Dale Stoesz, Councilmember Alternate: Tony Cavegn, Councilmember	
8. Vadnais Lake Watershed District	Rob Rafferty, Mayor	
9. County Corrections Program	Chris Lyden, Councilmember John Swenson, Public Safety Director	Chris Lyden, Councilmember Interim Public Safety Director
10. Joint Law Enforcement Council	Dale Stoesz, Councilmember John Swenson, Public Safety Director	Dale Stoesz, Councilmember Interim Public Safety Director

11. Anoka Co. Fire Protection Council	Mike Ruhland, Councilmember Alternate: Rob Rafferty, Mayor	Mike Ruhland, Councilmember Alternate: Dan L'Allier, Deputy Director - Fire
12. City Depositories	First Resource Bank LMC 4M Fund PMA Financial Network PMA Securities Moreton Capital Markets US Bank	First Resource Bank LMC 4M Fund PMA Financial Network PMA Securities Moreton Capital Markets US Bank
13. City Treasurer ¹	Hannah Lynch, Finance Director	Tracy Thoma, Accountant
14. City Engineer	WSB & Associates	WSB & Associates
15. Data Practices Officer	Jolleen Chaika, City Clerk	Roberta Colotti, CMC, City Clerk
16. City Auditor	Redpath & Company	Redpath & Company
17. Twin Cities Gateway	Sarah Cotton, City Administrator Alternate: Dale Stoesz, Councilmember	Dave Pecchia, Interim City Administrator Alternate:
18. Anoka Co./Blaine Airport Advisory Council	Dean Quimby	
19. Hearing Officer	John Swenson, Public Safety Director Rick DeGardner, Public Services Director	Interim Public Safety Director Rick DeGardner, Public Services Director
20. Local Board of Appeal & Equalization Training	Mike Ruhland, Councilmember Rob Rafferty, Mayor Dale Stoesz, Councilmember	Mike Ruhland, Councilmember (Expires 7/1/27) Dale Stoesz, Councilmember (Expires 7/1/27)
21. Secretarial Services	TimeSaver, Inc.	TimeSaver, Inc.
22. Emergency Management Director	Not Designated	

¹The City Council delegates the authority to make electronic funds transfers to the City Treasurer. The City Treasurer may delegate certain duties to finance staff but shall remain responsible for the transfer program.

ATTACHMENTS

None