

Park Board Meeting – April 5, 2010
Minutes

Rick welcomed newly appointed Park Board member Byron Roland and re-appointed members Pat Huelman and Richard Jensen.

Mayor Reinert swore in members Roland, Huelman and Jensen.

The April 5, 2010 City of Lino Lakes Park Board meeting was called to order at 6:30p.m. by Chair Lindy.

Roll call was taken; members present were Charles Evans, Byron Roland, Matt Koehn, Richard Jensen, Bill Kusterman, George Lindy and Pat Huelman.

Also present were Rick DeGardner, Public Services Director and Sandie Wood, Public Services Office Manager.

APPROVAL OF MINUTES FROM NOVEMBER 1, 2009:

Pat Huelman made a motion to approve the November 1, 2009 minutes. Bill Kusterman seconded the motion and the minutes were approved as written.

SETTING AGENDA:

There were no changes to the agenda.

OPEN MIKE:

There was no one present for open mike.

REVIEW RECREATION DEPARTMENT UPDATE:

Rick reviewed the update included in the member's packets. He talked about Snow Day, Sweetheart Dance, Fitness Classes and School's Out Camps.

He said registration is currently going on and it looks like we are off to another successful season of programming for the residents of Lino Lakes.

He told members that upcoming events include Kids Garage Sale and Kite Day. Also this summer there is going to be a new event called Puppet Shows in the Park. There will be four different show dates at local parks, including a free puppet show with refreshments and crafts for kids.

Rick mentioned that there are 29 teams in the Summer Men's and Co-Rec Softball Leagues and 6 teams in the Co-Rec Indoor Soccer League.

REVIEW PARK DEPARTMENT UPDATE:

Rick talked about wood duck boxes, rink maintenance, equipment maintenance, cutting and pruning of trees and staff helping the Street Department snowplow.

He asked members to look over the Park Update and contact him if they had any questions.

A member asked if the Boy Scout project had been completed in Arena Acres Park. Ricks said the project has been completed and the City has signed off on the project.

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Rick added that it looks great and asked if Member Huelman could take a look at it and tell him if there needs to be any sealing performed.

OLD BUSINESS:

8a. Highland Meadows Park – Land Sale Proposal

This item was on the agenda for the November, 2009 Park Board meeting. Rick said at the November 23, 2009 City Council meeting, the City Council approved the sale of Outlot B for \$4,000. The City Council stipulated that the property be combined with the Judd's existing parcel, the City retains a drainage and utility easement covering the western five feet of the newly combined property and that all related expenses be the responsibility of the City.

Rick told members that any remaining dollars, after expenses are paid, would be put in the Park Dedication Fund to provide enhancements to Highland Meadows Park.

8b. Discuss 2010 Park Board Goals

Rick reviewed the 2010 Park Dedication Fund Balance form included in the member's packets. For the benefit of the new member he explained what the designated, undesignated and remaining fund balances on the form meant. He said that the Park Board should look at the balances again mid-year to see if any additional funds have come in and to reassess the spending of the money.

Rick responded to questions about the Area and Unit Fund re-imbursement plan, if there was money in the General Budget for trail maintenance and the placement of a memorial at City Hall or Marshan Park dedicated to former board member Pam Taschuk.

NEW BUSINESS:

9a. Review 2009-2010 Warming House Report

Rick went over the Final 2009-2010 Warming House Report that Brian Hronski prepared for the packet. The rinks opened December 19, 2009 and closed on March 1, 2010. In general it was a great year for skating this year. The rinks were closed very little because of snow and warm or cold temperatures.

He talked about the Centennial and Forest Lake Hockey Association's use of the rinks for practice, weekend rink cleaning and the low amount of accidents this season.

He asked that the participation numbers for City Hall Park be reviewed this fall to see if there needs to be an adjustment of hours made for the 2010-2011 winter season.

9b. Block Party Wagon Program Discontinued

Mr. DeGardner explained that in 1999 the Circle-Lex Lions Club graciously donated a trailer for the Block Party Wagon Program. The party wagon was equipped with a variety of equipment. The department's goal in implementing this program was to encourage neighborhood residents to organize block parties to provide an opportunity for people to get to know their neighbors.

The Block Party Wagon program was very successful the past eleven years. He explained that due to the elimination of all parks temporary staff this program has been

discontinued. The Circle-Lex Lions Club plans on retaining ownership of the trailer to use for some other purpose, or possibly sell it.

9c. Centennial School District Field Rental Update

Rick said due to budget considerations for 2010, there were several personnel reductions throughout various City departments. In addition to the elimination of five FTE staff, funding for all parks temporary staff was eliminated. In September, 2009 when staff was fairly certain that these staff reductions were becoming a reality, the Centennial School District (CSD) was notified of the City's intent to no longer maintain the outdoor fields at Rice Lake Elementary, Centennial Middle School, and Blue Heron Elementary.

The (CSD) has since changed our priority listing classification related to the District's Facility Use Policy number 2060. In addition, the CSD is in the process of creating a Field Rental Policy for all user groups including the City and youth sports associations. Staff will provide the Park Board with this Field Rental Policy as soon as the CSD finalizes this policy.

Rick explained that since the Park Board Packets were delivered to the members he has heard that the CSD will not be charging fees to associations but will only mow fields on a weekly basis. He will be trying to find out about softball field dragging and daily maintenance. He will also find out about soccer net placement, staking etc. because of safety issues.

Members asked what the 2060 Policy was and how often the city had been mowing the ball fields. Rick responded that the 2060 Policy refers to the policies and fees related to the rental and use of school district facilities. He added that the city had been mowing on an average of 2-3 times every 2 weeks.

Members also wanted to know what we would be charged now to use the facilities. Rick said that the city has not been notified of any fees for using the CSD indoor facilities. He will keep the Park Board informed on this issue.

NEXT PARK BOARD MEETING:

The next Park Board Meeting will be May 3, 2010 at 6:30p.m.

ADJOURN:

Bill Kusterman made a motion to adjourn, seconded by Pat Huelman. The meeting was adjourned at 7:15p.m.

Respectfully Submitted,

Sandra Wood
Public Services Office Manager

These minutes were approved at the February 7, 2011 Park Board Meeting.