

**Park Board Meeting – January 7, 2008  
Minutes**

The January 7, 2008 City of Lino Lakes Park Board meeting was called to order at 6:35 p.m., by Chair Lindy.

Roll call was taken; members present were Pam Taschuk, Pat Huelman, Bill Kusterman and George Lindy. Members absent were Paul Montain and Katie Boyle.

Also present was Rick DeGardner, Public Services Director and Sandie Wood, Public Services Office Manager.

**APPROVAL OF MINUTES FROM MAY 7, 2007 AND NOVEMBER 5, 2007:**

Pat Huelman made a motion to approve the May 7, 2007 minutes. Seconded by Pam Taschuk and approved. Pam Taschuk made a motion to approve the November 5, 2007 minutes. Pat Huelman seconded the motion and the minutes were approved.

**SETTING AGENDA:**

There were no changes to the agenda.

**OPEN MIKE:**

No one was present for open mike.

**REQUEST TO PLACE MEMORIAL IN CLEARWATER CREEK PARK:**

Rick told members that a letter from the “Neighbors of Clearwater Creek” requesting that one of the park benches in Clearwater Creek Park be dedicated to the memory of Brittany Nelson was included in the packet. He said the Nelson family at 6656 Tele Lane lost their daughter when she was attempting to cross Highway 61 when she was struck by an oncoming car. The neighborhood has raised over \$500 for this endeavor.

Mr. DeGardner went on to say that in the past, city staff has worked with residents in placing park benches along our trail system to serve as memorials, but have not addressed the placement of memorials in our neighborhood parks.

He said that if the Park Board was comfortable with this request, city staff would work with Mrs. Sylvander in coordinating the design and placement of a small memorial plate on one of the benches near the playground area. Since the park bench has already been installed perhaps the Park Board could designate the \$500 donation for future enhancements to Clearwater Creek Park (i.e. landscaping).

Rick said that it is also imperative that the “Neighbors of Clearwater Creek” understand that the City does not guarantee the safety/future replacement of the memorial. When graffiti, vandalism, or the effects of the weather have a negative impact on the memorial, it can be very upsetting to the individuals who made the memorial donation. He will certainly inform Mrs. Sylvander of any circumstances that may arise in the future.

Pat Huelman made a motion to approve the placement of a plate on an existing park bench in Clearwater Creek Park and the \$500 donation be used for future park enhancements. The motion was seconded by Pam Taschuk and approved.

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**REVIEW 2007 PARKS AND RECREATION ACCOMPLISHMENTS:**

Rick reviewed the memo included in the member's packets. He mentioned the renovation work at Lino Park which included demolishing the park building, removal of 30 green ash trees, backstop, player benches and concrete pads. He also said regrading and importing topsoil, installation of paved trail loop, irrigation system, seed bed preparation and reseeding turf areas had been done. He said Recreation staff was kept busy processing 3,916 program registrations.

**REVIEW RECREATION DEPARTMENT UPDATE:**

Rick referred to the Program Highlights Flyer from December, 2007. He touched on the new brochure look and format. The front cover is full color now! He talked about the Secret Holiday Shop and Breakfast with Santa. He asked member's to review the update and to contact him if there were any questions.

**PARKS DEPARTMENT UPDATES:**

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarized the parks maintenance highlights for December.

**OLD BUSINESS:**

**9a. Determine 2008 Park Board Meeting Schedule:**

Staff recommended the following 2008 Park Board meeting dates. He asked members to please note that the September meeting will be the annual park tour and bbq:

Monday, January 7, 2008	Monday, July 7, 2008
Monday, February 4, 2008	Monday, August 4, 2008
Monday, March 3, 2008	<b>Tuesday</b> , September 2, 2008 – Tour and BBQ
Monday, April 7, 2008	Monday, October 6, 2008
Monday, May 5, 2008	Monday, November 3, 2008
Monday, June 2, 2008	Monday, December 1, 2008

Pam Taschuk made a motion to accept the Park Board meeting dates as presented. Bill Kusterman seconded the motion and the 2008 Park Board Schedule was approved.

**9b. Discuss 2008 Park Board Goals:**

Members were told that it is time to start thinking about the 2008 goals. Rick attached an updated Park Dedication Fund Summary for member's to review. He said it was again expected that \$50,000 from the Dedicated Park Fund would be used to reimburse the Area and Unit Fund for the debt to secure the land purchased in 1999.

Rick informed members that this item was discussed at the November's meeting but no action had been taken. There was a general consensus from the Board not to designate any specific projects for 2008 due to a low undesignated fund balance. Rick said that there is \$25,000 in the General Fund for trails again this year.

Pat Huelman made a motion to proceed with the completion of the Pheasant Hills trail and to consider the completion of the trail along the north side of Clearwater Creek from the existing trail along Otter Lake Road to the existing trail at Elmcrest (City of Hugo

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Trail System) based on figures staff would submit to the Park Board. Seconded by Pam Taschuk and approved.

Pat told the Park Board that the Friends of the Park Foundation is disbanding and a donation of a few thousand dollars will be given to the Parks Department for future project(s).

**New Business:**

**10a. 2008 Park Board Vacancies:**

Rick took the opportunity to express his appreciation to the outgoing Park Board Members for their service to the City of Lino Lakes.

Mr. Paul Montain has been a Park Board Member since 1996 and has provided city staff and Board Members with a wealth of history and knowledge that has been beneficial during his tenure.

Mrs. Katie Boyle served on the Park Board since 2002 and provided her knowledge and a fair perspective on the recent development of the city's parks and trail system.

Mrs. Kathi Gallup is vacating her current Park Board position due to her recent election to the City Council. Congratulations Kathi!

He said the city is accepting applicants for all advisory board vacancies until January 14, 2008. He asked that if members knew anyone interested in serving on the Park Board to have them contact Dan Tesch or himself.

**NEXT PARK BOARD MEETING:**

The next Park Board meeting will be held on Monday, February 4, 2008, 6:30 p.m.

**ADJOURN:**

The meeting was adjourned at 7:06 p.m.

Respectfully Submitted,

Sandra Wood  
Public Services Office Manager

These minutes were approved at the December 1, 2008 meeting. There were only three of four members from the sitting board present to vote on the minutes.