

**Park Board Meeting - January 4, 2005  
Minutes**

The January 4, 2005 City of Lino Lakes Park Board meeting was called to order at 6:30 p.m., by Chair Lindy.

Roll call was taken, members present were Pam Taschuk, Katie Boyle, Aaron Frederickson, Pat Huelman, Bill Kusterman and George Lindy. Members absent were Paul Montain.

Also present was Rick DeGardner, Public Services Director.

**APPROVAL OF MINUTES FROM OCTOBER 27, 2004:**

Pam Taschuk made a motion, seconded by Bill Kusterman, to approve the October 27, 2004, minutes as presented. The minutes were approved.

**SETTING AGENDA:**

There were no changes to the agenda.

**OPEN MIKE:**

No one was present for open mike.

**BEGIN 2005 GOAL SETTING DISCUSSION:**

**Review 2004 Goals** - Rick reviewed the following 2004 Goals:

**Connect Existing Trail Along North Side of Birch Street - Black Duck Drive to Pheasant Hills Drive**

The City has received preliminary approval from Anoka County to proceed with this project. TKDA has been retained to perform the survey work as well as preparing the plans and specifications. Staff hopes to be prepared to go out for bid by the end of January.

**Construct Trails at Birch Street/Hodgson Road Intersection**

These trails were completed during the week of October 18.

**Holly Drive Pole Relocation for New Trail**

This was completed during the reconstruction of Holly Drive.

**Pave Birch Park Trail - Boardwalk to Parking Lot**

This trail was completed during the week of October 11.

**Extend Glenview Trail to Sunrise Park Parking Lot**

This trail was completed during the week of October 11.

**Survey Arena Acres Residents Regarding Existing Tennis Courts**

Rick referred to a copy and the results of the survey that was sent to residents. To date the City has received 32 completed surveys.

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**Review 2004 Park Dedication Funds** - Rick reviewed the Park Dedication Fund Summary as of December 28, 2004 noting the fund balance is \$247,445. However, the designated funds are in the amount of \$324,740. Therefore, there are more committed funds than funds available.

**2005 General Fund Budget for Trails** - Rick advised the 2005 General Fund Budget, which was adopted by the City Council in December 2004, included a line item for trail construction and development. The line item is \$50,000.

**Identify/Discuss Possible 2005 Goals/Request form Pheasant Hills Preserve Homeowners Association** - Chair Lindy referred to a copy of a letter from the Pheasant Hills Preserve Homeowners Association Board (PHPHA) to the Park Board requesting the construction of a bridge directly north of the existing Pheasant Hills Park. The PHPHA has committed to providing \$5,000 to the City of Lino Lakes if this project goes through. The PHPHA is requesting the bridge be part of the 2005 Park Board goals.

Mr. Jim McDonald, PHPHA, stated the neighborhood is concerned about safety. The existing waterway is used for ice skating in the winter and a canoe area in the summer.

Mr. Dale Trettle, PHPHA, advised the PHPHA would like to see a bridge constructed for access to the park. He indicated the PHPHA has two bids for the project. Once the bridge is constructed the trail system would be complete in the Pheasant Hills area.

Mr. McDonald stated the PHPHA is committed to improving water quality and flow with the ponds in that area.

Mr. Trettle stated there are a lot of options for the bridge. The two companies that bid on the project did visit the site. It is estimated that the cost of the bridge is approximately \$35,000 to \$40,000 for all materials and labor exclusive of the asphalt.

Rick advised the Park Board could take the request under consideration when determining the 2005 Park Board goals.

**Birchwood Acres Park** - Rick advised staff is recommending that the redevelopment of Birchwood Acres Park be considered for 2005. Specifically the improvements would include complete regrading of the park area, installation of an irrigation system, and the installation of an informal ball field. The player benches would also be removed. Estimated project cost would be approximately \$50,000. The Park Dedication Fund received \$85,240 from the

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Raven's Hollow Development. The Park Board designated those funds for future development of Birchwood Acres Park. Rick advised the Park Board should also take into consideration an open air shelter at Behm's Park when considering the 2005 goals. Behm's Park is a very heavily used park with no shelter. The approximate cost for a shelter is \$20,000.

Chair Lindy stated that at this point the Park Board has no funds to work with. The Park Board may want to look at 2005 goals but there is no funding to complete the goals. He suggested the Park Board prioritize the suggested improvements.

Rick stated there would be a deficit in the Park fund balance until funds from Miller's Crossroads Phase 3 and Phase 4 are available. The Park Board may choose to not have any additional goals until those dollars come in. He suggested noting the proposed improvements and revisiting them when funds become available.

Aaron suggested the possibility of a Frisbee golf course at one of the City's parks. He stated that amenity would be fairly inexpensive and would be unique.

Aaron Frederickson made a motion, seconded by Pam Taschuk, to identify the Behm's Open Air Shelter and Pheasant Hills Bridge for consideration in 2005 if funds become available. The motion was approved.

**OLD BUSINESS:**

**Rice Lake Estates Park Update** - Rick advised to date, the City of Circle Pines has not provided any resolution to the destruction of Rice Lake Estates Park. Hopefully this issue will be resolved soon. The Park Board will be updated of any further developments.

**RECREATION DEPARTMENT UPDATE:**

Rick referred to the Program Highlights Flyer from November and December 2004. He noted the 7<sup>th</sup> Annual Turkey Shoot was a success. The Secret Holiday Shop had an increased amount of participation due to the increased length of time and new location.

Rick added six warming house attendants were recently hired. Five of the six returned from last season. The warming houses opened on Wednesday, December 22, 2004.

**PARKS DEPARTMENT UPDATE:**

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarizes the maintenance highlights for November and December 2004. Rick noted work has been done recently at Shenandoah Park.

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Staff began moving trees from the front boulevard area. To date, approximately 20 Cottonwood and Boxelder trees have been removed. Staff would like to remove all remaining trees, install a low berm and establish turf with a few quality shade trees. Adjacent property owners are in agreement with the improvements.

**NEXT PARK BOARD MEETING:**

Chair Lindy advised the next Park Board meeting would be held on Monday, February 7, 2005, 6:30 p.m.

**ADJOURN:**

Pam Taschuk made a motion to adjourn, seconded by Pat Huelman. The meeting was adjourned at 7:57 p.m.

Respectfully Submitted,

Kim Points  
Recording Secretary

These minutes were approved at the February 7, 2005 Park Board Meeting.