

**Park Board Meeting - February 2, 2004
Minutes**

The February 2, 2004 City of Lino Lakes Park Board meeting was called to order at 6:30pm, by Chair Lindy.

Roll call was taken, members present were Pam Taschuk, Pat Huelman, Katie Boyle, Aaron Frederickson and George Lindy. Members absent were Paul Montain and Bill Kusterman.

Also present was Rick DeGardner, Public Services Director, Community Development Director, Mike Grochala (part), and Economic Development Assistant Mary Alice Divine (part).

SETTING THE AGENDA:

Rick added Item 1A, Administer Oath of Office to Aaron Frederickson and Pat Huelman. Rick administered the Oath of Office to Park Board members Aaron Frederickson and Pat Huelman.

APPROVAL OF MINUTES FROM JANUARY 5, 2004:

Pam Taschuk made a motion, seconded by Katie Boyle, to approve the January 5, 2004 minutes. The minutes were approved.

WELCOME MR. AARON FREDERICKSON, NEW PARK BOARD MEMBER:

Chair Lindy welcomed Mr. Aaron Frederickson, new Park Board member.

OPEN MIKE:

No one was present for open mike.

LEGACY AT WOOD'S EDGE UPDATE (THE VILLAGE):

Community Development Director Grochala advised in 1998 the City of Lino Lakes, following award of a metropolitan Council Livable Communities Planning Grant, retained the services of Calthorpe Associates to design a Master Plan for the City's Town Center District. The purpose of the Lino Lakes "Town Center" development is to provide for the orderly and integrated development of a high-quality Town Center which includes a mix of shops, offices, entertainment, housing, recreation, community facilities and open space. The mix of uses is designed to implement the principles of the Livable Communities Act and the City's Comprehensive Plan by creating a Town Center for the community and providing more diverse, life-cycle housing--including affordable and rental housing--within an active and interesting pedestrian-oriented community. The development is a cooperative effort that will leverage public and private investment to create sustainable value, ecologically, economically and culturally.

The City has concentrated its efforts to implement this plan on the land located adjacent to the Civic Complex, of which, approximately 6.7 acres has been reserved for the Chain of Lakes YMCA.

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Community Development Director Grochala stated the staff would like Park Board involvement in the park development. The City has retained the services of Short, Elliot, Hendrickson, Inc., to prepare the infrastructure plans for the development including the "Community Green". A conceptual layout of the community green has been prepared which includes a large central green space, seasonal gardens, as well as a performance canopy. The green is intended to serve as a location for community events such as a farmers market or art fair.

The "accessible commons" area, within the residential district, will be developed in conjunction with the specific plan review for that area. Staff is currently working with the developer and the YMCA to allow for joint use of the area.

A pedestrian/bicycle trail is proposed to be extended along Town Center Parkway and through the proposed YMCA property, to connect with the Regional Park. Anoka County Parks is committed to working with City staff to coordinate the City's trail extension with future trail improvements within the regional park.

Community Development Director Grochala noted the park dedication will be a combination of both land and cash. The dollar amount has not been finalized at this time. However, it is anticipated that cash payments will be used to develop the parks and trail system within the project area.

Economic Development Assistant Divine reviewed the background of the project planning noting it is intended that the project incorporate great diversity in housing, commercial and retail areas. The goal is a lot of activity and liveliness. That goal will be accomplished by bringing in many different types of uses to the area. The community green will serve as a gathering place for residents of the community.

Economic Development Assistant Divine reviewed the project plans in detail noting the trails within the project will be connected to the trails in the Regional Park. Other park areas within the project include open spaces and green space with natural grass and plantings. There will also be a small park within the townhouse area. The YMCA will program activities with the City and will also include a teen center open to all teens in the area.

Economic Development Assistant Divine stated staff is looking forward to any ideas the Park Board has for the community green.

Chair Lindy asked if the Park Dedication would include fees from the City property. Community Development Director Grochala advised staff has not yet determined the final park dedication

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numbers. The park dedication will be based on the City owned property as well as the privately owned property. Staff is working on how to apply park dedication to the mixed uses on the project.

Chair Lindy asked if other smaller communities like Lino Lakes have similar developments. Economic Development Assistant Divine stated she believes the White Bear Lake downtown area is similar. Newer developments have tried to incorporate all the different types of uses but have not utilized all components of the plan. The trails within this type of development are key to making the project work.

Community Development Director Grochala stated staff will look for guidance from the Park Board when going over details of the community green and the townhouse park.

Chair Lindy asked how close the trails in the Regional Park system are currently. Community Development Director Grochala stated there are mowed trails behind City Hall that go all the way to the Regional Park. It is anticipated that those trails will eventually be paved. There will also be a bike trail along Town Center Parkway to the YMCA. Anoka County will work with the City on their trail connections when the City gets to that point in the project.

Pat inquired about the relationship between this development and the three other quadrants in the area. Community Development Director Grochala stated some of the quadrants will be fragmented such as the Target area. The other two quadrants are planned for commercial and the City hopes to link them together. It is anticipated that there will be a bike trail going over the bridge when it is reconstructed. There is land set aside on the Target site for bike trail development at some point in the future.

Community Development Director Grochala stated he would keep Rick informed on the project. It is intended that the development will take care of all park costs.

RECREATION DEPARTMENT UPDATE:

Rick referred to the Program Highlights Flyer from January 2004. He noted 160 people attended the Snow Day event, which was held on Saturday, January 24 at Wargo Nature Center. This attendance number is much higher than last year, but still not as high as it was the first couple years of the event.

Over 120 people are currently signed up for the preschool parent/child Sweetheart Dance that will be held on Valentines Day (Saturday, February 14) at Centennial Elementary School. The first Community Outing this year is "I Do! I Do!" on Valentines

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Day. Participants will watch the Minnesota Showboats production and have lunch at Forepaugh's Restaurant. Approximately thirty participants are signed up for this trip.

Rick advised nine teams are participating in the Adult 5-Player Basketball program which is no in mid-season. Fitness programs Cardio Kick Boxing and Yoga saw significant increases in enrollment this season.

The warming house shelters are operating effectively this winter. There have been very few complaints over the closure of the warming houses.

Rick noted the spring edition of the Recreation Review would be in homes the last week of February.

Pam asked if the City is offering the Options Program again this summer. Rick advised the Options Program will be offered again this year at the same location as last year.

PARKS DEPARTMENT UPDATE:

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarizes the maintenance highlights for January 2004. Rick noted the maintenance activities have included daily rink maintenance that includes sweeping, blowing, shoveling and flooding of all the City's rinks.

Staff has also been assisting the Street Department with plowing of parking lots, sidewalks, streets, cul-de-sacs and trails after snow events. Twenty bluebird houses have been constructed and will be placed in City parks and trails.

Rick added the annual employee performance reviews have been conducted and went very well.

NEW BUSINESS:

Appoint Park Liaisons and Community Service Award Committee -

Rick advised each year the Park Board designates a park liaison for each neighborhood park. He referred to a list of year 2003 Park Liaison List as a reference. He noted a Community Service Award Committee Member also should be appointed. Michael O'Connor was the Park Board Representative in 2003.

Rick explained when neighborhood meetings occur that relate to a certain park, that Park Liaison should be present. A Park Liaison also gives residents someone other than City staff to discuss problems, concerns, frustrations, or compliments in relation to City parks.

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Chair Lindy stated the Park Liaisons were very important when the City was master planning several parks within the City.

The Park Board determined the following Park Liaisons and 2004 Community Service Award Park Board Representative:

Arena Acres Park	Paul Montain
Behm's Century Farm Park	Bill Kusterman
Birch Park	Pat Huelman
Birchwood Acres	Bill Kusterman
Brandywood Park	George Lindy
City Hall Park	Bill Kusterman
Clearwater Creek Park	Aaron Frederickson
Country Lakes Park	Katie Boyle
Highland Meadows Park	Aaron Frederickson
LaMotte Park	Paul Montain
Lino Park	Pat Huelman
Marshan Park	Pam Taschuk
Pheasant Hills Park	Katie Boyle
Quail Ridge Park	George Lindy
Rice Lake Estates Park	Pam Taschuk
Shenandoah Park	Pat Huelman
Sunrise Park	Paul Montain
Sunset Oaks Park	Pam Taschuk
Wenzel Farm Park	Aaron Frederickson
Woods of Baldwin Lake Park	Aaron Frederickson
Woolan's Park	Paul Montain
2004 Community Service Awards Committee	Paul Montain

OLD BUSINESS:

Discuss and Approve 2004 Park Board Goals - Chair Lindy advised the Park Board would be going to a different meeting room to view maps and to further discuss the 2004 Park Board Goals.

Rick distributed additional information on the sale of LaMotte Park and the possible trails serving the Stoneybrook development. Recent implementation of the new Anoka County Standards relating to the placement of trails along county roads has resulted in substantial increases of project costs.

After further discussion of the Park Board Goals, it was determined that Rick would meet with Anoka County Parks and Recreation Department to further discuss various trail segments along Birch Street. Rick indicated he will provide additional information regarding this issue at the March Park Board meeting. The tentative date to discuss the 2004 Park Board Goals with the City Council is at the March 3, 2004 Work Session.

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NEXT PARK BOARD MEETING:

Rick advised the next Park Board meeting would be held on March 1, 2004, 6:30 p.m.

ADJOURN:

Pam Taschuk made a motion to adjourn, seconded by Pat Huelman. The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Kim Points
Recording Secretary

These Minutes were approved at the March 1, 2004 Park Board Meeting.