

**Park Board Meeting - February 3, 2003  
Minutes**

The February 3, 2003 City of Lino Lakes Park Board meeting was called to order at 6:30pm, by Chair Lindy.

Roll call was taken, members present were Pam Taschuk, Katie Boyle, Michael O'Connor, Bill Kusterman and George Lindy. Members absent were Pat Huelman and Paul Montain.

Also present was Rick DeGardner, Public Services Director.

**APPROVAL OF DECEMBER 2, 2002 MINUTES:**

Pam Taschuk made a motion, seconded by Michael O'Connor, to approve the December 2, 2002 minutes. The minutes were approved.

Chair Lindy asked if the Park Board will be following up on the concrete sidewalk or if that will be a staff issue. Rick advised the whole project has been delayed. Staff will determine specifics on the concrete sidewalk when the details regarding the project are discussed.

**SETTING THE AGENDA:**

The Agenda was passed as presented.

**OPEN MIKE:**

No one was present for open mike.

**REVIEW 2002 PUBLIC SERVICES DEPARTMENT ACCOMPLISHMENTS:**

Rick reviewed the list of 2002 Public Services Department Accomplishments that was distributed in the packets noting the entire Public Services Staff had a very productive 2002 and most of the work was done in-house.

Rick continued stating the four major projects for the department include Highland Meadows Park, Clearwater Creek Park, Timberwolf Trail and Birch Park Trail.

Chair Lindy noted a resident came to his home just to comment on how nice the Birch Park Trail looks.

Pam asked if the Parks Department will be offering the Day Camp program again this summer. Rick advised the Day Camp program will be offered again this summer.

Bill inquired about the holiday lighting contest. Rick advised the contest has been in the City of Lino Lakes for several years. The electric company pays for the prizes so there is no cost to the City.

**DISCUSS AND APPROVE 2003 PARK BOARD GOALS:**

Rick advised the January 6, 2003 Goals Meeting provided extensive dialog pertaining to possible 2003 Goals. Information included

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in the packets was compiled to further the discussion regarding the 2003 Goals.

The "Park Dedication Fund Summary" indicates how the Park Dedication Fund would be impacted with the proposed goals. Staff is recommending releasing the designated Lino Air Park funds (\$4,400) and a designated Clearwater Creek trail buffering (\$800). Full implementation of the proposed goals would result in an undesignated fund balance of approximately \$40,451.

The attachment labeled "2003 Proposed Park Board Goals" summarizes the proposed goals. A detailed description is provided for each proposed goal. Some goals have additional attachments for consideration.

Assuming a consensus can be reached on the proposed 2003 Park Board Goals, it is anticipated to discuss the goals with the City Council at the February 19 or March 5 Work Session.

Katie indicated she may be leery about putting a lot of money into the gazebo at Birch Park due to vandalism concerns.

Michael advised that if a shelter similar to the structure in place at Clearwater Creek is constructed vandalism should not be a concern.

Chair Lindy inquired about the location of an open air shelter. Rick stated there are two possible locations: between the smaller structure and the boardwalk or by the hockey rink where the concrete table is currently located. The problem with the first location is you can not see the larger play structure from that area. The problem with the second location is that it is not as aesthetically pleasing. The open air structure would finish that park off and the park really does lack shade. When the shelter is put in the City will look at continuing the trail.

Rick asked if the Park Board is agreeable to the \$50,000 amount for paving the three parking lots at Sunrise Park.

Chair Lindy inquired about the layout of the lots. Rick referred to a drawing pointing out the area of fields, buildings and where the lots would go in.

Bill stated the paved parking lots would give the park a much needed upgrade.

Rick stated he believes the City should proceed with lot 1, 2 and 3. The City could look at doing lot 4 at a future date.

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Pam stated completing lot 4 also would be very nice. She inquired about the impact on the park use during construction. Rick advised the work would have to be done on a weekend.

Pam stated she believes the City should complete all four lots because that park is very heavily used.

Rick asked if the Park Board is comfortable with only having \$25,000 in undesignated funds.

Pam asked if the undesignated funds have ever been that low. Rick stated the fund balance has never gone that low.

Bill stated there is the possibility that the funds for Stoneybrook may be available also. In addition, the City may have to back off from the full size basketball court.

Rick advised the Stoneybrook development has been approved.

Bill stated the City should complete all four of the lots while the work is being done.

It was the consensus of the Park Board to change the amount of proposed dollars for the Sunrise Park, Pave Parking lots, to \$65,0000 to include lot 4.

Michael O'Connor made a motion, seconded by Pam Taschuk, to approve the Park Board 2003 Proposed Goals as amended. The motion was approved.

Rick requested Chair Lindy determine what date he will be available to present the 2003 Park Board Goals to the City Council.

**RECREATION DEPARTMENT UPDATE:**

Rick referred to the Program Highlights Flyer from January 2003. He noted the 4<sup>th</sup> Annual Snow Day was held on Saturday, January 25 at Wargo Nature Center. Approximately 60 people participated in this year's event - significantly less than previous years. Staff believes the lack of snow and the extremely cold temperatures of late greatly influenced the numbers this year.

The second annual CLUB Sweetheart Dance will be held on Saturday, February 15 at Centennial Elementary School. Ninety participants have registered so far for this event - the maximum is 200 participants.

Forty-two youth attended the Grand Slam & Cheapskate field trip on December 26. The December 27 trip to the MN History Museum & The Grove was canceled due to low numbers. The trips are slowly

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increasing in popularity as the need for alternative day-care on non-school day's increases.

The warming house shelters and outdoor skating rinks are cooperating effectively this winter. Rick added the Spring Activities Guide is scheduled to be out in homes the last week of February.

Bill asked what demands the City places on the workers at the ice rinks. Rick stated the ice rink attendants take hourly counts and check outside the warming house. Typically, the ice rink attendants also clear the rinks.

Bill stated the rinks at Birch Park do not get cleared. He suggested the rink attendants should be responsible for shoveling or sweeping the rinks since they are being paid. He stated that the rinks should be flooded every Friday evening for heavy weekend use. He asked if the City would be open to volunteers flooding the rinks.

Rick stated he will speak to Barry about Birch Park. He indicated he would be open to adult volunteers flooding the rinks.

**PARKS DEPARTMENT UPDATE:**

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarizes the maintenance highlights for January 2003. Rick noted maintenance activities have included daily maintenance of all hockey and pleasure rinks, buckthorn removal and the replacement of the old musty carpet with vinyl tile throughout the Marshan Park storage building.

Rick added employee performance reviews were conducted for all maintenance staff.

**NEW BUSINESS:**

**Appoint Park Liaisons and Community Service Award Committee**

**Member** - Rick advised each year the Park Board designates a park liaison for each neighborhood park.

Rick also indicated that a Community Service Award Committee Member needs to be appointed. Bill Kusterman was the Park Board Representative in 2002.

The following park liaisons were designated:

Arena Acres Park	Paul
Behm's Century Farm Park	Bill

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Birch Park	Pat
Birchwood Acres/Park Grove	Bill
Brandywood Park	George
City Hall Park	Bill
Clearwater Creek Park	Michael
Country Lakes Park	Katie
Highland Meadows	Michael
LaMotte Park	Paul
Lino Park	Pat
Marshan Park	Pam
Pheasant Hills Park	Katie
Quail Ridge Park	George
Rice Lake Estates Park	Pam
Shenandoah Park	Pat
Sunrise Park	Paul
Sunset Oaks Park	Pam
Wenzel Farm Park	Pam
Woods of Baldwin Lake Park	Michael
Woolan's Park	Paul

The Park Board determined Michael O'Connor would be designated to the 2003 Community Service Awards Committee.

**NEXT PARK BOARD MEETING:**

Rick advised the next Park Board meeting would be held on Monday, March 3, 2003, 6:30pm.

**ADJOURN:**

Pam Taschuk made a motion to adjourn, seconded by Katie Boyle. The meeting was adjourned at 7:22pm.

Respectfully Submitted,

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Kim Points  
Recording Secretary